

**AGENDA**  
**TRANSPORTATION AGENCY FOR MONTEREY COUNTY**  
**SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES**  
**AND**  
**MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE**  
**JOINT POWERS AGENCY**

**Wednesday, September 28, 2016**  
**Agricultural Center Conference Room**  
**1428 Abbott Street**  
**Salinas, California**  
**\*\*9:00 AM\*\***

*(Agendas are on display and are posted 72 hours prior to the scheduled meeting at the Transportation Agency office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, King City, Hartnell College, Monterey Peninsula College, and Cal State University Monterey Bay. Any person who has a question concerning an item on this agenda may call the Transportation Agency office at 831-775-0903 to make inquiry concerning the nature of the item described on the agenda.) The agenda and all enclosures are available on the Transportation Agency website: [www.tamcmonterey.org](http://www.tamcmonterey.org), by clicking on Transportation Agency Board, meetings and agendas, click on agenda item and open it, click on report attachments listed at end of report.*

**1. QUORUM CHECK – CALL TO ORDER**

*Transportation Agency by-laws require a quorum of a minimum of 9 voting members, including a minimum of 7 city representatives and 1 county representative.*

*If you are unable to attend, please contact your alternate. Your courtesy to the other Transportation Agency Board members to assure a quorum is appreciated.*

**1.1. ADDITIONS or CORRECTIONS to the agenda.**

**PLEDGE OF ALLEGIANCE**

**2. PUBLIC COMMENTS**

*Any person may address the Transportation Agency Board at this time. Presentations should not exceed three minutes, should be directed to an item **NOT** on today's agenda, and should be within the jurisdiction of the Transportation Agency Board. *Though it is not required, the Transportation Agency Board appreciates your cooperation in completing a speaker request form available on the table at the entrance to the meeting room. Please give the completed form to the Transportation Agency Administrative Assistant. If you have handouts, please provide 30 copies for the entire Board before the meeting starts or email to Agency Administrative Assistant 24 hours in advance of the meeting.**

**3. CONSENT AGENDA**

Approve the staff recommendations for items listed below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

4. **RECEIVE** presentation and **APPROVE** the Pacific Grove Hwy 68 Study.

- Letunic

*The Transportation Agency in partnership with the City of Pacific Grove and Caltrans conducted a study of the State Route 68 Corridor in Pacific Grove to identify improvements that will provide safer access for all modes of travel.*

5. **RECEIVE** presentation on efforts to identify potential new projects for the Monterey County Active Transportation Plan.

- Murillo

*The Active Transportation Plan is an update of the 2011 Bicycle and Pedestrian Master Plan. The focus of the Active Transportation Plan update is to match State Active Transportation Program guidelines, incorporate innovative bicycle facility designs, and promote high priority projects.*

6. **RECEIVE** presentation on the California Road Charge Pilot Program.

- Zeller

*Faced with erosion of motor fuel tax revenues over time, and the need for the State to explore alternative revenue sources that may be implemented in lieu of the gas tax, the California State Legislature passed (and Governor Brown signed) SB 1077, creating the Road Charge Pilot Program. Road charge is a funding mechanism that allows drivers to support road maintenance based on the distance they travel or the period of time they use the roads, rather than the amount of gasoline they consume.*

7. Reports from transportation providers:

- Caltrans Director's Report – Project Update - Gubbins
- Monterey Peninsula Airport District - Sabo
- Monterey-Salinas Transit - Sedoryk

8. Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law.

9. Executive Director's Report.

10. Announcements and/or comments from Transportation Agency members on matters that they wish to put on future Transportation Agency agendas.

## **11. ADJOURNMENT**

---

---

**BEGINNING OF CONSENT AGENDA:** Approve the staff recommendations for items listed below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

**ADMINISTRATION and BUDGET**

- 3. 1.1 APPROVE** minutes of the Transportation Agency For Monterey County (TAMC) Service Authority for Freeways and Expressways and Monterey County Regional Development Impact Fee Joint Powers Agency of August 24, 2016.

- Rodriguez

*The draft minutes of the Transportation Agency For Monterey County (TAMC) Service Authority for Freeways and Expressways and Monterey County Regional Development Impact Fee Joint Powers Agency of August 24, 2016 are enclosed for review.*

- 3. 1.2 ACCEPT** the list of checks written for the month of August 2016 and credit card statements for the month of July 2016.

- Delfino

*The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.*

- 3. 1.3 RECEIVE** report on conferences or trainings attended by agency staff.

- Muck

*Agency staff occasionally attends conferences or trainings at Agency expense that are pertinent to their roles in pursuing the Agency's mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles.*

- 3. 1.4 AUTHORIZE** the Executive Director to enter into a lease agreement with the County of Monterey for 20 West Market Street to be used as a temporary warming shelter, pending Agency Counsel approval.

- Zeller

*Transportation Agency staff has received a request from the City of Salinas and the County of Monterey to lease the Agency-owned building at 20 West Market Street, Salinas as a temporary homeless warming shelter for the winter. The proposed lease agreement with the County, which would expire after six months, requires the County to make*

*improvements to the building prior to occupancy at no cost to the Agency, and that the Agency be indemnified against all claims.*

3. 1.5 **ADOPT** proposed amendments to the Agency bylaws to allow for a second Rail Policy Committee representative from South Monterey County.

- Watson

*The Transportation Agency is proposing to update its Bylaws by adding a second representative to the Rail Policy Committee from the South County area. Section 13.2 of the Bylaws provides that notice of proposed amendments to the Bylaws be announced at the Agency meeting prior to the meeting at which the amendments will be voted upon. The amendments were noticed at the August 24 meeting. The Bylaws require approval by not less than two-thirds (2/3) of the voting members present at the meeting.*

#### **BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES**

3. 2.1
1. **AUTHORIZE** the Executive Director to execute contract with Ecology Action, subject to approval by Agency Counsel, in an amount not-to-exceed amount of \$10,000, to provide bicycle safety trainings at schools in Monterey County during Bike Month;
  2. **APPROVE** the use of Transportation Development Act funds budgeted to this purpose;
  3. **AUTHORIZE** the Executive Director to make administrative changes to the contract if such changes do not increase the Agency's net cost, subject to approval by Agency counsel; and
  4. **APPROVE** sole source procurement finding.

- Murillo

*The Transportation Agency has financially supported school bicycle safety training every year since 2012 as part of the Agency's bicycle education and public awareness program. The proposed contract will continue bicycle safety training in Monterey County in 2017.*

#### **PLANNING**

3. 3.1 **RECEIVE** state legislative update and **ADOPT** positions on bills of interest to the Agency.

- Watson

*Assembly Bill 2730, authored by Assembly Member Alejo, is currently awaiting action from Governor Brown. A major transportation proposal has been unveiled. The bill list has been updated.*



## **PROJECT DELIVERY and PROGRAMMING**

- 3. 4.1**
1. **APPROVE** the request by the City of Seaside to reprogram \$1,588.00 in Regional Surface Transportation Program fair share funds to the Broadway Avenue Project; and
  2. **APPROVE** amending Exhibit A of the local funding agreement to include this project and funding.

- Zeller

*The Agency has distributed Regional Surface Transportation Program fair share funding by population to the local jurisdictions for a wide range of eligible transportation projects. Funding is available at the discretion of the local jurisdiction for their chosen projects, upon approval by the Transportation Agency Board.*

### **RAIL PROGRAM - No items this month**

### **REGIONAL DEVELOPMENT IMPACT FEE - No items this month**

### **COMMITTEE MINUTES**

- 3. 7.1 ACCEPT** minutes from Transportation Agency committees:
- Executive Committee – No meeting
  - Bicycle & Pedestrian Facilities Advisory Committee - Draft August 3, 2016 (online at [www.tamcmonterey.org](http://www.tamcmonterey.org))
  - Rail Policy Committee – Draft August 1, 2016
  - Technical Advisory Committee – No meeting

### **END OF CONSENT AGENDA**

---

---

### **CORRESPONDENCE, REPORTS, MEDIA CLIPPINGS**

- C 1** Letter to Dell Matt, from Debra Hale in response to Speeding Concerns on San Juan Road.
- C 2** Letter to City of Greenfield from Debra L. Hale in regards to South End Annexation.

## **ANNOUNCEMENTS**

Next Transportation Agency for Monterey County meeting will be on  
Wednesday, October 28, 2016

**Agricultural Center Conference Room  
1428 Abbott Street  
Salinas, California  
9:00 A.M.**

Documents relating to an item on the open session that are distributed to the Board less than 72 hours prior to the meeting shall be available for public inspection at the Office of the Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA.

Documents distributed to the Agency Board at the meeting by staff will be available at the meeting; documents distributed to the Board by members of the public shall be made available after the meeting.

The Transportation Agency web site contains information from the Transportation Agency Resource Guide, including Transportation Agency Board members, Transportation Agency committee members, grant programs, etc. Visit us at: <http://www.tamcmonterey.org>.

**Transportation Agency for Monterey County  
55-B Plaza Circle, Salinas, CA 93901-2902  
Monday thru Friday 8:00 a.m. - 5:00 p.m.  
TEL: 831-775-0903  
FAX: 831-775-0897**

*If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC, Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.*



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

***Memorandum***

**To:** Board of Directors  
**From:** Todd Muck, Deputy Executive Director  
**Meeting Date:** September 28, 2016  
**Subject:** Pacific Grove Corridor Study

**RECOMMENDED ACTION:**

**RECEIVE** presentation and **APPROVE** the Pacific Grove Hwy 68 Study.

**SUMMARY:**

The Transportation Agency in partnership with the City of Pacific Grove and Caltrans conducted a study of the State Route 68 Corridor in Pacific Grove to identify improvements that will provide safer access for all modes of travel.

**FINANCIAL IMPACT:**

The project budget is \$150,000, utilizing a \$120,000 Caltrans Partnership Planning for Sustainable Transportation grant matched with \$15,000 Transportation Agency funds and \$15,000 contributed by the City of Pacific Grove. In June 2015, the TAMC Board approved a contract with consulting firm Eisen|Letunic to conduct with the study.

**DISCUSSION:**

The goal of the study is to create a more "complete" corridor that improves safety and serves the needs of pedestrians, bicyclists, drivers and people of all ages and abilities. The study area includes State Route 68 between the Pacific Grove city limits and Asilomar Boulevard, and is divided into two distinct segments: 1) Forest Avenue between the City limits and Sunset Drive, 2) Sunset Drive from Forest Avenue to Asilomar Boulevard. Each segment has different land uses, features and user needs.

The initial outreach phase of the study included presentations to the Transportation Agency Board, TAMC Bicycle & Pedestrian Facilities Advisory Committee, and Pacific Grove City Council, Traffic Safety Commission, and Planning Commission. A walking audit with project stakeholders was conducted in September 2015 and community workshops were held in November to take inventory of existing conditions along the corridor. The input and data collected culminated in an existing conditions report and needs assessment that

identified a variety of needs including:

- Lack of continuous sidewalks and bikeways
- Difficulty crossing Forest Ave and navigating two five-way intersections on Sunset Dr.
- Careless or aggressive driver behavior
- Lack of streetscaping and landscaping amenities, including wayfinding signage and lighting, particularly on Sunset Dr.

A series of conceptual design alternatives for the corridor were developed based on the needs assessment and with input from the community. A second series of community meetings were held to discuss the draft conceptual designs. With input from the three partner agencies, the conceptual designs were revised to address issues raised by the public.

The introduction of the study report is **attached** to this agenda item, and the full report is accessible online: <http://www.pghwy68.org/>

The study report includes the existing conditions and needs assessment, along with chapters on recommendations and implementation strategies. The recommendations chapter includes the revised conceptual designs for addressing needs and concerns at seven key locations; an inventory of sidewalk gaps along the corridor; and a set of other, miscellaneous recommendations for improving conditions. These include:

- Continuous sidewalks, curb extensions, and enhanced pedestrian crossings
- Protected bike lanes and cycletracks
- Streetscape improvements

The chapter on implementation includes cost estimates for recommended improvements; a list and discussion of the most promising ways to fund the improvements; and a list of recommended next steps to advance implementation of the study. The draft study report was presented to the TAMC Bicycle & Pedestrian Facilities Advisory Committee on September 7 and to Pacific Grove's Traffic Safety Commission on September 13. In addition to Transportation Agency Board of Directors action, the Pacific Grove City Council will consider adopting the plan at their October 5 meeting.

**ATTACHMENTS:**

- Pacific Grove Highway 68 Corridor Study - Introduction

**WEB ATTACHMENTS:**

[Pacific Grove Highway 68 Study - Full Report](#)

*55-B Plaza Circle - Salinas, California 93901-2902*  
*(831) 775-0903 - FAX (831) 775-0897 - [www.tamcmonterey.org](http://www.tamcmonterey.org)*

# Pacific Grove Highway 68 Study

Public Draft  
August 2016



# Pacific Grove Highway 68 Study

Public Draft – August 2016



The Pacific Grove Highway 68 Study was developed jointly by the Transportation Agency for Monterey County, the City of Pacific Grove and the California Department of Transportation (Caltrans). It was funded by Caltrans through the Sustainable Transportation Planning Grant Program.

# Table of contents

<b>1   Introduction .....</b>	<b>1</b>		
1   Overview of the study .....	2		
2   Planning process.....	2		
3   Contents of the plan.....	3		
4   Public outreach .....	3		
<b>2   Existing Conditions .....</b>	<b>5</b>		
1   Overview .....	6		
2   Field survey.....	6		
3   Observations from the field survey .....	7		
4   Setting .....	8		
5   Land uses.....	8		
6   Key destinations .....	11		
7   Street network.....	11		
8   Right-of-way characteristics .....	12		
9   Traffic characteristics .....	13		
10   Traffic collisions.....	14		
11   Transit service.....	15		
12   Related planning efforts .....	16		
<b>3   Needs Assessment .....</b>	<b>25</b>		
1   Overview .....	26		
2   Opportunities for public input.....	26		
3   Key themes from the comments.....	27		
4   Survey .....	32		
5   Interactive map .....	41		
6   Stakeholder luncheon .....	45		
7   Public workshop.....	47		
8   Email and phone.....	50		
<b>4   Recommendations .....</b>	<b>53</b>		
1   Chapter overview.....	54		
2   Conceptual designs.....	54		
		3   Sidewalk gaps.....	70
		4   Other recommendations to improve conditions.....	73
		<b>5   Implementation.....</b>	<b>79</b>
		1   Chapter overview.....	80
		2   Cost estimates .....	80
		3   Funding .....	81
		4   Other considerations.....	85
		5   Next steps.....	86



**Appendices**

A   Observations from the walking field survey .....	89
B   SWITRS collisions records .....	95
C   Summary reports of April 6–8, 2016 traffic study .....	98
D   Comments from the needs assessment survey .....	104
E   Comments from the interactive map .....	122
F   Responses to the survey on the conceptual designs .....	129
G   Comments from the public meetings on the conceptual designs .....	177
H   Additional public comments submitted during the task on conceptual designs .....	179
I   Cost estimates for the conceptual designs .....	181

**Figures**

1   Project area and context map .....	9
2   City of Pacific Grove zoning map .....	10
3   Map of MST bus routes in the project area .....	15
4   Map of pedestrian ways in Pacific Grove from the City's General Plan .....	17
5   Map of bikeways in Pacific Grove from the City's General Plan .....	18
6   Recommended improvements along Forest Avenue from the Forest Hill Specific Plan .....	20
7   Cross sections along Forest Avenue from the Forest Hill Specific Plan .....	21
8   Key conditions and issues: Forest Avenue from the city limit to Stuart Avenue .....	28
9   Key conditions and issues: Forest Avenue from Stuart Avenue to Sunset Drive .....	29
10   Key conditions and issues: Sunset Drive from Forest Avenue to Walnut Street .....	30
11   Key conditions and issues: Sunset Drive from Walnut Street to Asilomar Avenue .....	31
12   Interactive map: Location of walking-related comments .....	42
13   Interactive map: Location of biking-related comments .....	43
14   Interactive map: Location of comments about both walking and biking or about another issue .....	44
15   Map of conceptual design locations .....	57
16   Map of sidewalk gaps .....	72
17   Caltrans fact sheet on the planned footpath on the south side of Sunset Drive .....	74
18   Sample crossing improvements .....	76

**Tables**

1   Annual average daily traffic along the corridor .....	13
2   April 6–8, 2016 traffic counts .....	13
3   Intersection collision rates along the corridor .....	14
4   Sidewalk gaps on Sunset Drive .....	71
5   Sidewalk gaps on Forest Avenue .....	71
6   Estimated cost to complete sidewalk gaps .....	80
7   Estimated costs of conceptual designs .....	81
8   Most promising grant funding sources .....	83

Public draft

# Acknowledgments

## TAMC Board of Directors

### County Representatives

- Supervisorial District 1
- Supervisorial District 2
- Supervisorial District 3
- Supervisorial District 4
- Supervisorial District 5

Fernando Armenta (Chair)  
 John Phillips (County Representative)  
 Simon Salinas  
 Jane Parker  
 Dave Potter (2<sup>nd</sup> Vice Chair)

### City Representatives

- City of Carmel-By-The-Sea
- City of Del Rey Oaks
- City of Gonzales
- City of Greenfield
- City of King City
- City of Marina
- City of Monterey
- City of Pacific Grove
- City of Salinas
- City of Sand City
- City of Seaside
- City of Soledad

Carolyn Hardy, Council Member  
 Jerry Edelen, Mayor  
 Maria Orozco, Mayor  
 John Huerta Jr., Mayor  
 Michael LeBarre, Council Member  
 Bruce Delgado, Mayor  
 Ed Smith, Council Member  
 Robert Huit, Council Member (City Representative)  
 Kimbley Craig, Council Member (Past Chair)  
 Todd Bodem, City Administrator  
 Ralph Rubio, Mayor  
 Alejandro Chavez, Representative (1<sup>st</sup> Vice Chair)

### Non-Voting Ex-Officio Representatives

- Association of Monterey Bay Area Governments
- Caltrans District 5
- City of Watsonville
- Monterey Bay Unified Air Pollution Control District
- Monterey Regional Airport
- Monterey-Salinas Transit

Maura Twomey, Executive Director  
 Tim Gubbins, District Director  
 Eduardo Montesino, Council Member  
 Richard Stedman, Air Pollution Control Officer  
 William Sabo, Board Member  
 Carl Sedoryk, General Manager/CEO

### Pacific Grove City Council

- Bill Kampe, Mayor
- Robert Huitt, Mayor Pro Tempore
- Ken Cuneo, Councilmember
- Rudy Fischer, Councilmember
- Casey Lucius, Councilmember
- Daniel Miller, Councilmember
- Bill Peake, Councilmember

### Pacific Grove Traffic Safety Commission

- George Shayne, Chair
- Tony Prock, Vice Chair
- Linda Petersen, Secretary
- Andrew Kubica
- David Terry
- Charles Tope
- *Vacant seat*

### Pacific Grove Planning Commission

- William (Bill) Fredrickson, Chair
- Bill Bluhm, Vice-Chair
- Robin Aeschliman
- Jeanne Byrne
- Donald Murphy
- Mark Chakwin, Secretary
- Nicholas Smith

### Other agencies, organizations and individuals

- Blind & Visually Impaired Center of Monterey County: Rena Weaver
- City of Pacific Grove Community and Economic Development Department: Terri Schaeffer, Fred Williamson (intern)
- City of Pacific Grove Police Department: Jocelyn Francis
- City of Pacific Grove Public Works Department: Jessica Kahn
- Office of County Supervisor Dave Potter: Kathleen Lee, Jayne Mohammadi
- Monterey–Salinas Transit: Lisa Rheinheimer
- Pacific Grove Chamber of Commerce: Moe Ammar
- Pacific Grove Unified School District: Matt Bell, Matt Kelly, Buck Roggeman

### Project representatives and consultants

- Caltrans District 5: John Olejnik
- City of Pacific Grove: Daniel Gho (Public Works Department), Robert Huitt (City Council)
- Transportation Agency for Monterey County: Ariana Green, Debbie Hale (Executive Director), Todd Muck (Deputy Executive Director)
- Eisen | Letunic: Niko Letunic
- Fehr & Peers: Steve Davis, Anais Schenk
- Mark Thomas & Company: Marilou Ayupan



Lovers Point

OCEAN VIEW AND SUNSET

CLOSED

6 a.m. - 2 p.m.

A Tri-California Production

373-0678



PG GOLF COURSE  
THURSDAY 7:30 A.M.

SPANISH BAY  
TUESDAY NOON



# 1 | Introduction



## 1 | Overview of the study

The Pacific Grove Highway 68 Study was launched in July 2015 to look at ways to improve two streets that are part of State Route 68 through Pacific Grove: Forest Avenue and Sunset Drive. The ultimate goal of the study is to create a more “complete” corridor—one that works better for different forms of transportation and for people of all ages and abilities. The study corridor encompassed Forest Avenue from the city limit to Sunset Drive; and Sunset Drive from Forest Avenue to Asilomar Avenue. In particular, the study explored ways to improve conditions for pedestrians and cyclists, who are among the most vulnerable users of the transportation system and are not served adequately by the corridor.



The study was led by the Transportation Agency for Monterey County (TAMC), with the help of transportation planning consultants, but is a joint effort of TAMC and two other agencies: the City of Pacific Grove and District 5 of the California Department of Transportation (Caltrans), which serves the Central Coast counties. While the day-to-day work on the study was conducted by TAMC staff and consultants, the process was overseen by a multi-agency project team. The team consisted of representatives of the three partner agencies and of the

two main consulting firms on the project. The team met in person at several key points in the process and held bi-weekly conference calls to discuss the project status and plan upcoming activities.

This report documents the planning process for the project. More importantly, it proposes location-specific design concepts and includes other recommendations to improve conditions for pedestrians and cyclists and, more generally, to enhance the appearance of the corridor. The recommendations were formulated to respond closely to the key needs, concerns and suggestions expressed by the community through the planning process.

## 2 | Planning process

The planning process for the Pacific Grove Highway 68 Study was meant to provide a comprehensive framework for addressing several key objectives:

- Determine the needs and concerns—particularly with regard to walking and biking—of corridor users and other stakeholders: residents, students, workers, merchants, visitors, and staff and appointed and elected officials at the three partner agencies.
- Respond to these needs and concerns by recommending a set of improvements—again, with a focus on walking and biking—that are effective, are affordable and have public support.
- Engage the local community so as to strengthen the constituency for the recommended investments and improvements.
- Create a plan that serves as an advocacy document for securing funds from federal, state, regional, local and private sources to implement the desired improvements.

The planning process lasted just over a year, from July 2015 through August 2016. The process consisted of the following five main tasks:

1. Inventorying **existing conditions and issues** relevant to non-motorized transportation in the corridor to establish the physical

and planning contexts for the project and to provide initial insights into the walking and bicycling experience in the corridor.

2. Conducting a **needs assessment process** to hear the concerns and needs of corridor stakeholders and the broader public, learn about the obstacles and challenges to walking and biking in the corridor, and solicit ideas and suggestions for improving conditions.
3. Developing draft **conceptual designs** to address the locations and issues of greatest community interest and need; obtaining public input on the draft designs; and revising the designs based on the input received.
4. Preparing a draft **plan document** that incorporates the work products from the previous tasks, lays out the recommendations for the corridor and describes considerations related to implementing the recommendations.
5. Finalizing the plan and guiding it through the **formal approval process** by the TAMC Board of Directors and the Pacific Grove City Council.

### 3 | Contents of the plan

The contents of this document generally follow the order of the tasks outlined above. In addition to this chapter (**Chapter 1, Introduction**), the document consists of four chapters and a number of appendices:

- **Chapter 2, Existing Conditions**, presents key findings and results from the existing conditions inventory. The inventory consisted of a walking field survey of the corridor, supplemented by a review of additional conditions and issues such as key destinations, the corridor's right-of-way and traffic characteristics, and traffic collisions involving pedestrians or cyclists, among others.
- **Chapter 3, Needs Assessment**, describes the various opportunities that existed for the public to provide input on needs; summarizes the approximately 500 comments received through the various

channels for public input; and condenses the comments into a list of the community's key needs and concerns related to the corridor.

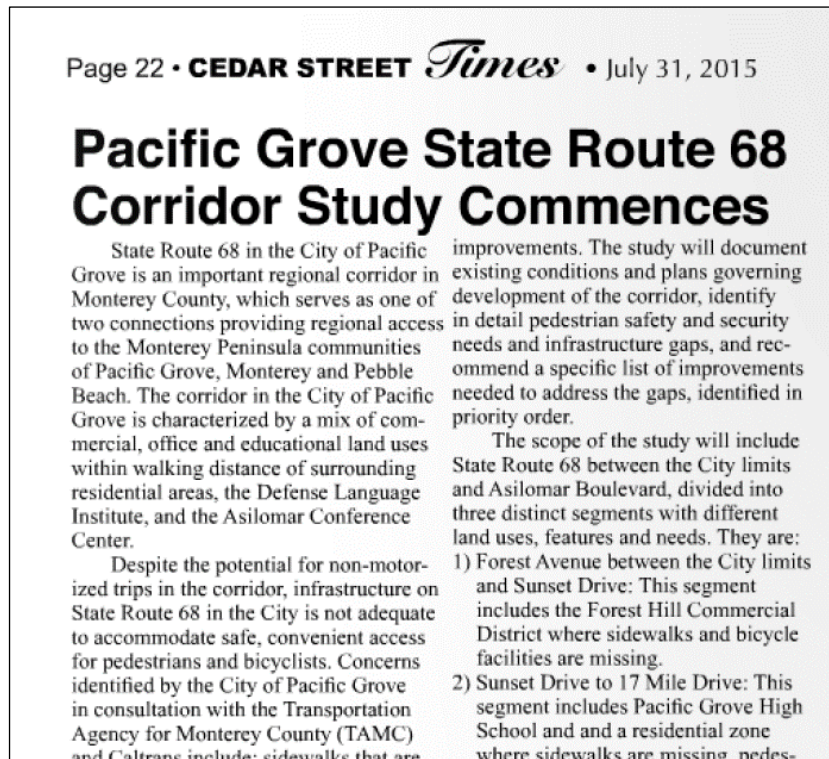
- **Chapter 4, Recommendations**, includes conceptual designs for addressing needs and concerns at key locations; an inventory of sidewalk gaps along the corridor; and a set of other, miscellaneous recommendations for improving conditions.
- **Chapter 5, Implementation**, presents cost estimates for the improvements shown as part of the conceptual designs; a list and discussion of the most promising ways to fund the proposed improvements; and a list of recommended next steps to advance implementation of the study.
- The **appendices (A to I)** contain mainly the comments received from the public on needs and on the draft conceptual designs, as well as participants' observations from the walking field survey and detailed technical information related to some of the project tasks.

### 4 | Public outreach

Meaningful public participation is essential for a planning effort to enjoy community buy-in and acceptance. This is especially true in a community as involved and engaged as Pacific Grove. With this in mind, the planning process for the Pacific Grove Highway 68 Study included extensive outreach to corridor users and other stakeholders.

The public outreach strategy for the study included community workshops; presentations to stakeholder groups; online surveys; corridor-wide postcard mailers to residents and property owners; updates and announcements to the project's email distribution list, on the project website (PGHwy68.org), on TAMC's and the City of Pacific Grove's websites, and through TAMC's MySidewalk account; and outreach to local media, among other activities. Public outreach occurred throughout the planning process, but special efforts were made during two project phases: (i) to obtain input on needs and concerns; and later, (ii) to obtain feedback on the draft conceptual

designs. Below is a summarized timeline of key outreach efforts carried out as part of the Pacific Grove Highway 68 Study.



**July–August 2015:** Preliminary outreach to the community to introduce the project and to begin to build an email list for purposes of sending out updates and announcements. Postcards were mailed to residents and property owners in the corridor, and presentations were given to the Pacific Grove City Council, Planning Commission and Traffic Safety Commission, and to TAMC’s Board of Directors and Bicycle and Pedestrian Facilities Advisory Committee. Articles about the project appeared in the Carmel Pine Cone and Cedar Street Times.

**September 9, 2015:** A walking field survey of the corridor was conducted to assess physical conditions in person. The walk covered the stretch from Asilomar Avenue to Stuart Avenue; it was attended by

17 representatives of the partner agencies, consultants and key stakeholder groups and organizations. The survey is described in more detail in Chapter 2, Existing Conditions.

**October–November 2015:** Extensive outreach was conducted as part of the needs assessment process. The process is described in much greater detail in Chapter 3, Needs Assessment. Activities included:

- Online survey, which ran for a month, from October 21 through November 22, and received 221 responses.
- Interactive “pinnable” map on which people could post comments. It was open during the same period as the online survey, and received 58 comments.
- Lunch-time presentation on Thursday, November 19, at Pizza My Way (1157 Forest Avenue) aimed at corridor merchants and other key stakeholders but open to the broader public.
- Evening community workshop, also on November 19, at the First United Methodist Church (the Butterfly Church; 915 Sunset Drive).

**April–May 2016:** Extensive outreach was again conducted to obtain feedback from the public on the draft conceptual designs. Similar to outreach for the needs assessment, activities included an online survey (ran for just over three weeks and received 190 responses); a stakeholder breakfast presentation and an evening community workshop, both on April 19; and presentations to the Pacific Grove City Council, Traffic Safety Commission and Planning Commission, and to TAMC’s Board of Directors and Bicycle and Pedestrian Facilities Advisory Committee.

**August–October 2016:** Outreach was conducted to announce the draft study report and to solicit comments on it. Presentations were again given to the Pacific Grove City Council, Traffic Safety Commission and Planning Commission, and to TAMC’s Board of Directors and Bicycle and Pedestrian Facilities Advisory Committee.





TRANSPORTATION AGENCY FOR MONTEREY COUNTY

***Memorandum***

**To:** Board of Directors  
**From:** Virginia Murillo, Assistant Transportation Planner  
**Meeting Date:** September 28, 2016  
**Subject:** **Active Transportation Plan**

**RECOMMENDED ACTION:**

**RECEIVE** presentation on efforts to identify potential new projects for the Monterey County Active Transportation Plan.

**SUMMARY:**

The Active Transportation Plan is an update of the 2011 Bicycle and Pedestrian Master Plan. The focus of the Active Transportation Plan update is to match State Active Transportation Program guidelines, incorporate innovative bicycle facility designs, and promote high priority projects.

**FINANCIAL IMPACT:**

The Transportation Agency budgeted \$60,999, to be paid for out of TAMC reserve funding, to continue in-house preparation of the Active Transportation Plan update in the 2016/2017 fiscal year budget. The Plan will position high priority projects to be more competitive for grant funding, such as the State's Active Transportation Program that had \$240 million available in Cycle 3 on a competitive basis.

**DISCUSSION:**

In addition to creating an Active Transportation Plan that will meet the State's guidelines, and identifying high priority bicycle and pedestrian projects, this effort will also focus on analyzing key gaps in the existing and proposed bicycle and pedestrian networks, identifying opportunity sites for innovative bicycle facility design, and designating areas for enhanced regional and local connectivity.

Since the beginning of the year, TAMC staff has worked with the Bicycle and Pedestrian Facilities Advisory Committee and the Technical Advisory Committee to develop the Plan vision and goals, establish project ranking criteria and identify bicycle and pedestrian projects to be included in the Plan. Based on input from both Committees, with refinement

from staff the project ranking criteria is included as an **attachment**, and includes the following categories:

<b>Criteria</b>	<b>Points</b>
Safety	20
Connectivity	20
Comfort	20
Active Transportation Trips	15
Equity	10
Complete Streets Opportunity Projects	10
Quality Facilities	5
<b>TOTAL</b>	<b>100</b>

In May, Committee members from the Bicycle and Pedestrian Committee and the Technical Advisory Committee participated in a mapping activity to review projects currently in the 2011 Bicycle and Pedestrian Plan and identify potential new bicycle and pedestrian improvements throughout Monterey County. Some improvements identified by both Committees, and members of the public, include:

- North Monterey County: bike and pedestrian path connecting Castroville to Moss Landing
- Carmel-by-the-Sea: bike and pedestrian path along Missions Fields
- Carmel to Monterey connection
- Fort Ord Regional Trail and Greenway
- CSU Monterey Bay: Inter-Garrison bike and pedestrian path
- CSUMB connection to Seaside via General Jim Moore and 6th Ave
- Pacific Grove: protected bike lanes along Forest Ave
- Pacific Grove: Asilomar to the Recreation Trail connection
- Salinas: bike lanes along West Alisal St from Blanco Rd to Front St
- Seaside: bike lanes along Fremont Blvd, cycletracks where feasible
- Gonzales: bike path connection between Gonazales and Chualar
- Soledad: bike lanes connecting Soledad to the Pinnacles National Park
- King City to Pinnacles connection
- King City to San Antonio connection via Jolon Rd
- San Ardo: cycletrack along Cattleman Rd, and sidewalks on Cattleman Rd, College St, Main St and Godchaux St

Staff requests Board input on the bicycle and pedestrian improvement projects received to-date. Staff will continue outreaching to bicycle and pedestrian stakeholders throughout the County to obtain more input on active transportation improvements that should be included as part of the Plan. Board members and members of the public are invited to participate online, via an interactive Wikimap set up for the Plan: <http://bit.ly/tamcatp> .

Following this phase to identify new projects, the next phase of the Active Transportation Plan is to hire a consultant to develop conceptual plans and cost estimates for the highest priority regional projects in order to improve their competitiveness for State and Federal funding.

ATTACHMENTS:

- Active Transportation Plan Criteria

---

*Transportation Agency for Monterey County*  
55-B Plaza Circle - Salinas, California 93901-2902  
(831) 775-0903 - FAX (831) 775-0897 - [www.tamcmonterey.org](http://www.tamcmonterey.org)

## Active Transportation Plan Project Criteria

<u>Category</u>	<u>Criteria</u>	<u>Points</u>
<b>Safety</b>	Addresses a location with a high bicycle and pedestrian collision history, or addresses a location that is associated with greater cyclist or pedestrian stress such as streets with higher motor vehicle volumes and/or posted speeds.	20
<b>Connectivity</b>	Fills a gap or creates access in an existing route to major destinations. Will remove a barrier or close a system gap in the active transportation network.	20
<b>Comfort</b>	Creates a more comfortable walking or bicycling experience for the user by using innovative bicycle and/or pedestrian treatments such as cycle tracks, bike boxes or pedestrian countdowns.	20
<b>Active Transportation Trips</b>	Expected to generate an increase in bicycling and/or walking trips by providing a connection between or access to major destinations, such as: employment centers, shopping centers, community centers, schools and transit stations.	15
<b>Equity</b>	Serves disadvantaged communities including households living in poverty, children and the elderly, and people of color. The State's <a href="#">CalEnviroScreen 2.0 Population Characteristics Indicators</a> tool will be used to measure equity.	10
<b>Complete Streets Opportunity Projects</b>	Integrates active transportation facilities into pre-existing or planned roadway or maintenance projects	10
<b>Quality Facilities</b>	Improves the quality of an existing facility with high existing usage in a way that will increase usage.	5
<b>TOTAL</b>		<b>100</b>



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

***Memorandum***

**To:** Board of Directors  
**From:** Michael Zeller, Principal Transportation Planner  
**Meeting Date:** September 28, 2016  
**Subject:** California Road Charge Pilot Program

---

**RECOMMENDED ACTION:**

**RECEIVE** presentation on the California Road Charge Pilot Program.

**SUMMARY:**

Faced with erosion of motor fuel tax revenues over time, and the need for the State to explore alternative revenue sources that may be implemented in lieu of the gas tax, the California State Legislature passed (and Governor Brown signed) SB 1077, creating the Road Charge Pilot Program. Road charge is a funding mechanism that allows drivers to support road maintenance based on the distance they travel or the period of time they use the roads, rather than the amount of gasoline they consume.

**FINANCIAL IMPACT:**

The Road Charge Pilot Program does not have a financial impact on the Agency. However, declining gas tax revenues have led to funding cuts in the State Transportation Improvement Program, where the share for Monterey County was reduced by \$16.1 million for the 2016 program.

**DISCUSSION:**

Californians register approximately 33 million vehicles and drive 328 billion miles on public roads throughout the state per year. The California Department of Transportation (Caltrans) is responsible for approximately 51,300 lane miles of interstate freeways and state routes, which comprises the State Highway System. In addition to State facilities, local governments operate and maintain approximately 306,500 lane miles of public roads and streets.

State funding for transportation projects is primarily financed through the gas tax. As of July 1, 2015, California collects 30 cents per gallon excise tax on gasoline and 13 cents per gallon on diesel fuel, which generates approximately \$4.9 billion a year. The total amount

of State Fuel Excise Tax revenues are divided between the State Highway Account (SHA) and local entities according to a statutory formula via the State Transportation Improvement Program (STIP), with a portion also going towards General Fund obligation debt.

However, due to declining gas tax revenues, funding in the State Transportation Improvement Program has been greatly diminished in recent years. At its August 2015 meeting, the California Transportation Commission adopted a Fund Estimate for the 2016 State Transportation Improvement Program that had no funding for programming new projects. As gas tax revenues continued to fall below forecast amounts, the Commission subsequently adopted a revised fund estimate at its January 2016 meeting that reduced the statewide program by over \$750 million. Monterey County's share of this reduction was set at \$16.1 million.

Despite the decline in gas tax revenue, more cars are using California's roads and the wear and tear on roadways is increasing. So as the State faces ongoing erosion of motor fuel tax revenues over time, there is a need to explore alternative revenue sources that may be implemented in lieu of the gas tax. To address this need, the California State Legislature passed (and Governor Brown signed) Senate Bill 1077, creating the Road Charge Pilot Program as well as a 15-member volunteer "Technical Advisory Committee" to study, gather input and make recommendations on the parameters of the pilot.

A road charge is a system where all drivers pay to maintain the roads based on how much they drive, rather than how much gas they consume. The Technical Advisory Committee, comprised of a diverse stakeholders group (telecommunications, highway user groups, data security and privacy advocacy organizations, the equity community, regional transportation agencies, and national research and policymaking bodies), engaged in a yearlong process to solicit feedback and input on the development of a road charge pilot program.

As designed by the Technical Advisory Committee, the California Road Charge Pilot is a 9-month field trial that officially launched on July 1, 2016. With over 7,800 volunteers signed up, the pilot will test various road charging reporting methods to compare how the performance of each concept measures against an established set of criteria. Senate Bill 1077 also specifically requires that privacy implications are taken into account in the design of the pilot program, especially with regard to location data in tracking vehicle mileage. To address these concerns, the Technical Advisory Committee established five different methods for volunteers in the pilot program to report mileage, with a focus on balancing ease of use and privacy:

Time Permit: A permit is issued by the state that allows a motorist unlimited road use in California for a specific period, such as a year, month or week.

Mileage Permit: A mileage permit is similar to the time permit except that its basis is distance traveled instead of time. Motorists purchase blocks of miles, instead of

blocks of time.

Odometer Charge: Similar to the Mileage Permit, except that motorists remit payment after the miles are driven and the odometer is read. The odometer can be read by a state official or representative. Alternatively, the motorist could self-report the odometer reading, and random audits and other enforcement methods can be used to maintain compliance.

Automated Mileage Reporting with No Location Data: The motorist installs a device in their vehicle's on-board computer or uses a smartphone application that measures and reports mileage automatically to an account manager, either provided by a state agency or a private company. The account manager periodically (monthly or quarterly) sends the motorist an invoice for road use.

Automated Mileage Reporting with General Location: Vehicles are charged for distance based on in-vehicle telematics with a rate that may vary by general location. Senate Bill 1077 requires a non-variable per-mile rate within the state, so the general location information would be used to prevent charging for miles driven out-of-state or on private lands. General location does not provide the level of detail that would be needed to estimate a motorist's locations street-by-street.

To assist with testing the program, Transportation Agency staff enrolled the Agency's two vehicles in the fleet section of the pilot project (and several agency staff have enrolled in the pilot individually). Using automated vehicle reporting, Agency staff can log-in to a secure website to track how many miles the two vehicles have been driven, receive feedback on the condition of the vehicles and if any maintenance codes have been triggered, and review charges for miles driven and test the billing system (each pilot program volunteer receives a billing account with an unlimited balance of funds, no actual money is exchanged). To date, the Agency fleet accumulated roughly \$25 in test charges during the first three months of the pilot.

At the conclusion of the pilot, an independent third party will evaluate the pilot results, and the California State Transportation Agency (CalSTA) will submit a report to the State Legislature by July 2017 that includes those findings and summarizes the pilot volunteers' experiences and the stakeholder input received throughout all phases of the process. The California Transportation Commission (CTC) will then provide its recommendations to the State Legislature in its annual report by December 2017. The State Legislature will make the final decision on whether and how to enact a full-scale permanent road charge program.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

***Memorandum***

**To:** Board of Directors  
**From:** Elouise Rodriguez, Senior Administrative Assistant  
**Meeting Date:** September 28, 2016  
**Subject:** **Reports from Transportation Providers**

---

**RECOMMENDED ACTION:**

Reports from transportation providers:

- Caltrans Director's Report – Project Update - Gubbins
- Monterey Peninsula Airport District - Sabo
- Monterey-Salinas Transit - Sedoryk

**ATTACHMENTS:**

- ▣ Caltrans Director Report
- ▣ Caltrans Projec Update

---


*Transportation Agency for Monterey County*  
55-B Plaza Circle - Salinas, California 93901-2902  
(831) 775-0903 - FAX (831) 775-0897 - [www.tamcmonterey.org](http://www.tamcmonterey.org)





SUMMER 2016

# Caltrans District 5



**District Director  
Timothy Gubbins**

*Provide a safe, sustainable, integrated and efficient transportation system to enhance California's economy and livability.*

## District Director's Report

*A quarterly publication for our transportation partners*



### Vista Points Project Enhances Livability

Four granite mosaics and an inlaid picnic table—all designed by Caltrans Landscape Architecture—were recently installed at the following District 5 vista points:

- (SB) SR154, Rancho Cielo
- (SB) US 101, Arroyo Hondo
- (MON) SR 1, Julia Pfeiffer Burns

Caltrans produced the initial artwork for the life-sized animal mosaics. The fabricator's artist then transformed the concepts into computerized drawings used to *water-jet* cut the multi-colored stone pieces. The \$700,000 project installed interpretive elements at seven vista points in four counties. It also featured 40 porcelain enamel displays on natural stone boulders and free standing stone-veneer walls. The exhibits inform the public on local history, cultural importance and unique area natural resources.

*Continued on back*



### Latest Mile Marker Released

The 2016 second quarter *Mile Marker* is now available online. This report provides a transparent, plain-language accounting of Caltrans' performance. The latest edition features: how the new Asset Management has directed \$250 million to key projects, new elements in two of the Department's largest funding sources, and how value analysis has saved billions of dollars on hundreds of projects since 2000.

Other topics include an innovative design in an iconic San Francisco parkway protecting the environment, and how California motorists may soon benefit from wireless technology to estimate their travel times.

More information:

[http://www.dot.ca.gov/milemarker/docs/2016/MileMarker\\_v3lss2\\_final.pdf](http://www.dot.ca.gov/milemarker/docs/2016/MileMarker_v3lss2_final.pdf)



### Input Sought on SR 68 Plan

The Transportation Agency for Monterey County's SR 68 Scenic Highway Plan is under way and gathering input on proposed transportation improvements and wildlife connectivity along the highway between Salinas and the Monterey Peninsula.

The plan will analyze current and future travel patterns along the corridor, develop a preferred corridor concept and identify sustainable operational and capacity improvements for the next 20 years.

The proposed improvements include a roundabout; bypass; bicycle, pedestrian and transit facilities; advanced traffic management system; and systemic safety evaluation. The comprehensive study will also incorporate performance-based planning and programming, a benefit/cost analysis, and extensive public outreach. The second public workshop is planned for later this year.

The planning effort is funded by a Caltrans Sustainable Transportation Planning Grant and is scheduled for completion in 2017. More information:

<http://www.sr68sceniccorridorstudy.com/>



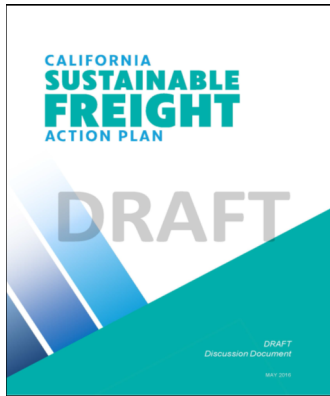
## Vista Project continued



To ensure interpretive accuracy, Caltrans conducted extensive stakeholder outreach to tribal representatives, historians, biologists, and various local agencies. More than 300 photographers, artists, map makers and museum groups enthusiastically donated images to the project either for free or minimal costs.

Other vista point project locations:

- (SLO) SR 1, San Simeon Bay
- (SLO) SR 1, Piedras Blancas
- (MON) SR 1, Big Creek
- (SCR) SR 1, La Selva



## Sustainable Freight Plan

The California Sustainable Freight Action Plan features a long-term 2050 vision and guiding principles to improve the freight system's efficiency while reducing pollution and enhancing the state's competitiveness in goods movement. The plan's key goals include the following:

- Improve freight system efficiency 25 percent by 2030
- Deploy 100,000 plus zero-emission vehicles/equipment and maximize near zero-limits by 2020
- Foster future economic growth for freight and goods movement

The draft plan is available online. Public comments are due to Caltrans by July 6, 2016. More information:

[http://dot.ca.gov/hq/tpp/offices/ogm/cs\\_freight\\_action\\_plan/Documents/CSFAP\\_Main%20Document\\_DRAFT\\_050216%20v2.pdf](http://dot.ca.gov/hq/tpp/offices/ogm/cs_freight_action_plan/Documents/CSFAP_Main%20Document_DRAFT_050216%20v2.pdf)



## Social Media Connections

District 5 posts daily to Facebook and has 1,500 plus likes, so far. We tweet real time traffic/roadwork information daily with 1,000 followers. Check us out on Twitter, Facebook and You Tube.



Photos source: Land Life Company

## Sustainable Cocoon Planter Saves Water

*Innovative technology increases efficiency and minimizes impacts*

Caltrans is experimenting with alternative planting methods in remote sites and difficult terrain to reduce water use and planting costs. So far, the District has installed 30 plants using a self-irrigating system called Cocoons along Highway 46 east of the Estrella River in San Luis Obispo County. An additional 30 will soon be placed along Highway 1 near Post Ranch in Monterey County.

The Cocoon produces independent, strong trees, which do not rely on external irrigation and can survive harsh conditions, according to the Land Life Company. Mycorrhizal fungi are added to the soil surrounding a plant's roots, increasing the surface absorbing area from 100 to 1,000 times while improving access to soil moisture and nutrients. The Cocoon is 100 percent biodegradable and requires no follow-up irrigation or maintenance after planting.

The planters cost \$9 each and annually save about 50 gallons of water per plant. They last underground up to three years depending upon soil type and area conditions—the timeframe it will take to determine how well the product performs in establishing plants.

Statewide, Landscape Architecture is committed to finding alternative ways to reduce water use while meeting permit requirements. Reducing labor costs and materials related to irrigation watering systems helps sustain our planting projects. Increasing efficiency and minimizing environmental impacts with innovative techniques also helps the Department meet its mission, vision and goals. More information on Caltrans' water conservation efforts:

[http://www.dot.ca.gov/hq/LandArch/16\\_la\\_design/water\\_conserv/](http://www.dot.ca.gov/hq/LandArch/16_la_design/water_conserv/)



# PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR SEPTEMBER 28, 2016 TRANSPORTATION AGENCY FOR MONTEREY COUNTY'S MEETING

## CONSTRUCTION PROJECTS

	Project	Location	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager (Resident Engineer)	Contractor	Comments
1.	<b>Highway 1 Elephant Trunk Slide Permanent Restoration (1A7004)</b>	On Highway 1 in northern San Luis Obispo County and southern Monterey County about 3 miles north of San Carporforo Creek Bridge to Limekiln Creek (PM 73.7-74.0)	Construct a 1,000-foot-long retaining wall for permanent restoration and to stabilize settlement	Fall 2016	\$9.5 million	SHOPP	Lisa Lowerison (RS)	John Madonna Construction of San Luis Obispo, CA.	Daytime work only, consisting of one-way reversing traffic control.
2.	<b>Highway 1 Cow Cliffs Viaduct (1F8904)</b>	In Monterey County Near Lucia from 0.1 Mile South of Big Creek Bridge to 2.8 Miles South of Dolan Creek Bridge (PM 28.0-28.4)	Construct Viaduct	Summer 2015-Fall 2016	\$3.9 million	SHOPP	Ken Dostalek (TL)	RGW Construction Inc. Livermore, CA	Signal controlled one-way traffic control. 10-minute traffic holds for movement of equipment.
3.	<b>Hwy. 1 Monterey to Marina CAPM (1A7604)</b>	In Monterey County, from Sloat Avenue Undercrossing to South Marina Overhead (PM R77.56-R85.3)	Pavement Preservation (CAPM)	Fall 2016	\$9.2 million	SHOPP	Kathy DiGrazia (TL)	Granite Construction Co. Watsonville, CA	Project is on schedule to be completed in October 2016.
4.	<b>Accelerated Accessible Pedestrian Signals (1G280)</b>	9 intersections in Monterey County along Routes 68, 156, 183 and 218 (other locations in SCr, Sbt and SLO Counties)	Install accessible pedestrian signals	Mid-June 2016-- Winter 2016	\$1.3 Million	SHOPP	Kathy DiGrazia (LB)	PTM Engineering, Riverside, CA	Locations: 5 locations on Hwy. 68 1 location on Hwy. 156 2 locations on Hwy 183 1 location on Hwy 218 The signal modules and poles passed recent inspection. Project is on schedule.



# PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR SEPTEMBER 28, 2016 TRANSPORTATION AGENCY FOR MONTEREY COUNTY'S MEETING

## CONSTRUCTION PROJECTS

	Project	Location	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager (Resident Engineer)	Contractor	Comments
5.	<b>Monterey-Santa Cruz ADA (0R5104)</b>	On SR 1 and Hwy. 68 and 218 at various locations (other locations in Santa Cruz County)	Construct curb ramps, sidewalks, and modify signal and lightings	Fall 2015 – Fall 2016	\$1.2 Million	SHOPP	Kathy DiGrazia (HB)	Pacific Infrastructure, Vacaville, CA	Locations: 32 curb ramps at 16 intersections in Mon. County along Routes 1, 68 and 218. Project is on schedule.
6.	<b>Highway 68 Salinas River Bridge Widening (0F7004)</b>	In Monterey County on Route 68 near Salinas from 0.2 mile East of Reservation Rd. undercrossing to Spreckels Blvd. undercrossing (PM R17.4/R18.0)	Bridge Widening	April 19, 2016—Winter 2018	\$9.8 million	SHOPP	David Rasmussen (BR)	Viking Construction Co. of Rancho Cordova	Ongoing construction activities.
7.	<b>Hwy. 101 South Greenfield Median Barrier (1E0604)</b>	In and near Greenfield from Teague Ave. to Walnut Ave. OC (PM 47.7-53.9)	Concrete median barrier, inside shoulder widening and rumble strip	Spring 2016—Fall 2016	\$4,475,000	SHOPP	Aaron Henkel (PM)	Granite Construction Company, Watsonville	Project is in construction with a construction contract acceptance of November 2016.
8.	<b>Hwy. 101 Soledad CAPM (1F69U4)</b>	In Monterey County North of Greenfield Overcrossing to North of Gonzales Overcrossing (PM 55.2-73.8)	Pavement Preservation	Spring 2016-Winter 2016	\$22.9 million	SHOPP	Aaron Henkel (PM)	Granite Rock, Watsonville	Construction began on April and is on schedule to be completed by December 2016.
9.	<b>Highway 156 Castroville Median Barrier (1F730)</b>	Near Castroville from junction of SR1 to Castroville (PM R0.1/R1.6)	Median Barrier and Rumble Strip	Summer 2016	\$900,000	SHOPP	David Silberberger (PM)	Coral Construction	Construction of this project is underway. Target completion is November 2016.



# PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR SEPTEMBER 28, 2016 TRANSPORTATION AGENCY FOR MONTEREY COUNTY'S MEETING

## PROJECTS IN DEVELOPMENT

	Project	Location	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager (Resident Engineer)	Comments
10.	<b>Highway 1 Paul's Slide Repair (0T850)</b>	Near Lucia north of Limekiln Creek Bridge to south of Lucia (PM 21.6/22.1)	Install Catchment, Improve Drainage	Fall 2019	\$16.1 million	SHOPP	Ken Dostalek (PM)	Purpose of project is to reduce the number of maintenance closures caused by frequent mudslides at this location. Nearing completion of Draft Environmental Document.
11.	<b>Highway 1 Safety Upgrades: Hurricane Pt. to Rocky Creek Viaduct (1A000)</b>	North of Big Sur south of Bixby Creek Bridge to south of Rocky Creek Bridge (PM 58.3/59.8)	Shoulder Widening, Guardrail Upgrades, Potential Retaining Wall	Summer 2019	\$5 million	SHOPP	Ken Dostalek (PM)	Draft Environmental Document approved on 5/10/16. 30 day public comment period completed on 6/6/16. Currently addressing Coastal Commission comments.
12.	<b>Highway 1 Big Sur CAPM (1F680)</b>	Near Big Sur from Torre Canyon Bridge to Carpenter Street (PM 39.8/74.6)	Pavement Rehabilitation	Fall 2021	\$24 million	SHOPP	David Rasmussen (PM)	Environmental studies work has begun.
13.	<b>Highway 68 Pacific Grove Shoulder Widening (1C250)</b>	Pacific Grove to Scenic Drive (PM 1.6/L4.0)	Shoulder Widening, Rumble Strips, Guardrail	Spring 2021	\$2.5 million	SHOPP	David Rasmussen (PM)	Project is currently in environmental phase and it is expected to move to design phase in Fall 2016.
14.	<b>Highway 68 Pacific Grove Centerline Rumble Strip (1G450)</b>	East of Piedmont Avenue to West of the JCT RTE 1/68 (PM 1.6/L4.1)	Centerline Rumble Strip & OGAC	Summer 2018	\$1.7 million	SHOPP	David Rasmussen (PM)	Project is currently in design phase.
15.	<b>Highway 101 San Antonio River Bridge-Seismic Retrofit (1F820)</b>	Near King City at the San Antonio River Bridge (PM R6.7)	Seismic Retrofit 2 Bridge	Winter 2021	\$7 million	SHOPP	David Rasmussen (PM)	Project has initiated the environmental studies phase.



# PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR SEPTEMBER 28, 2016 TRANSPORTATION AGENCY FOR MONTEREY COUNTY'S MEETING

## PROJECTS IN DEVELOPMENT (Cont'd.)

	Project	Location	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager (Resident Engineer)	Comments
16.	<b>Highway 101 Paris Valley 2 R Rehab (1F740)</b>	Near King City from 0.1 miles south of Paris Valley Rd to Rancho (PM R28.0/R30.6)	Pavement Rehabilitation	Summer 2019	\$26.9 million	SHOPP	Aaron Henkel (PM)	Project is in Design and will go out to bid by December 12, 2018.
17.	<b>Highway 101 Salinas River Bridge Seismic Retrofit (1C960)</b>	Near King City at the Salinas River Bridge (PM R41.-R41.8)	Seismic Retrofit	Winter 2021	\$1.4 million	SHOPP	Aaron Henkel (PM)	Project is in Project Approval & Environmental Document phase. The environmental document is currently being finished and it is expected to be in design by April 2017.
18.	<b>Highway 101 King City Rehab (1F750)</b>	Near King City from 0.4 miles south of wild Horse Rd to 0.2 miles north of Jolon Rd (PM R36.9/43.2)	Pavement Rehabilitation	Fall 2018	\$57.6 million	SHOPP	Aaron Henkel (PM)	Project is currently in the design phase and will go out to bid by June 2018.
19.	<b>Highway 101 CURE Safety Improvements near King City (0T990)</b>	Central Avenue to south of Teague Avenue (PM 45.8/49.8)	Eucalyptus Tree and Metal Beam Guardrail Removal	Winter 2017	\$2.5 million	SHOPP	David Rasmussen (PM)	Project is scheduled to be voted at CTC meeting.
20.	<b>Highway 101 North Greenfield Median Barrier (1G380)</b>	North of Walnut Avenue (PM 53.9-57.1)	Median barrier and inside shoulder rumble strip with shoulder widening	Fall 2018	\$4.1 million	SHOPP	Aaron Henkel (PM)	Design work began on this project in July 2016. The target date for going to construction is May 2019.



# PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR SEPTEMBER 28, 2016 TRANSPORTATION AGENCY FOR MONTEREY COUNTY'S MEETING

## PROJECTS IN DEVELOPMENT (Cont'd.)

	Project	Location	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager (Resident Engineer)	Comments
21.	<b>Highway 101 Salinas CAPM (1F700)</b>	North of Gonzales to East Market Street (PM 73.8/87.3)	Pavement Preservation	Spring 2019	\$19 million	SHOPP	David Silberberger (PM)	The project team continues to focus their attention on delivering a Supplemental Environmental Impact Report (EIR) through a standard process, with Caltrans and TAMC partnering to produce the final document. This Supplemental EIR process will provide important information regarding the feasibility of moving ahead with tolling as a source of revenue for this project.
22.	<b>Highway 101 Salinas Rehab (1C890)</b>	In the City of Salinas between east market St overcrossing and 0.3 miles south of Russell/Espinosa (PM 87.31/R91.5)	Roadway Rehabilitation	Winter 2018	\$34 million	SHOPP	Aaron Henkel (PM)	Project is in Design and will go out to bid by April 27, 2018.
23.	<b>Highway 156 West Corridor (31600)</b>	Between Castroville and Prunedale (PM R1.6-T5.2)	Construct new 4-lane divided freeway and new interchanges	Fall 2019-Fall 2023	\$264 million	STIP / Federal Demo	David Silberberger (PM)	The project team continues to focus their attention on delivering a Supplemental Environmental Impact Report (EIR). Caltrans and TAMC partnering to produce the final document. This Supplemental EIR process will provide important information regarding the feasibility of moving ahead with tolling as a source of revenue for this project.
24.	<b>Highway 183 Blackie Road Rumble Strip Project (1G390)</b>	Davis Rd to Blackie Rd (PM 1.8/R8.6)	Centerline/shoulder rumble strip and resurfacing	Fall 2017	\$1.4 million	SHOPP	Aaron Henkel (PM)	Project is currently in the design phase and will go out to bid by January 2017.
25.	<b>Highway 198 North Fork Widening (1C660)</b>	22 miles East of San Lucas (PM 22.4/22.8)	Widen shoulders and correct super-elevation	Fall 2017	\$1.8 million	SHOPP	Aaron Henkel (PM)	Project is currently in the design phase and will go out to bid by February 2017.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

**Memorandum**

**To:** Board of Directors  
**From:** Elouise Rodriguez, Senior Administrative Assistant  
**Meeting Date:** September 28, 2016  
**Subject:** Minutes

**RECOMMENDED ACTION:**

**APPROVE** minutes of the Transportation Agency For Monterey County (TAMC) Service Authority for Freeways and Expressways and Monterey County Regional Development Impact Fee Joint Powers Agency of August 24, 2016.

**SUMMARY:**

The draft minutes of the Transportation Agency For Monterey County (TAMC) Service Authority for Freeways and Expressways and Monterey County Regional Development Impact Fee Joint Powers Agency of August 24, 2016 are enclosed for review.

**FINANCIAL IMPACT:**

This item does not have a financial impact on the agency.

**DISCUSSION:**

The draft minutes of the Transportation Agency For Monterey County (TAMC) Service Authority for Freeways and Expressways and Monterey County Regional Development Impact Fee Joint Powers Agency of August 24, 2016 are enclosed for review.

**ATTACHMENTS:**

- TAMC Board draft minutes



**TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)  
SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS  
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE  
JOINT POWERS AGENCY**

**Draft Minutes of August 24, 2016 TAMC Board Meeting**

Held at the  
Agricultural Center Conference Room  
1428 Abbott Street, Salinas

<b>TAMC BOARD MEMBERS</b>	<b>AUG 15</b>	<b>SEP 15</b>	<b>OCT 15</b>	<b>DEC 15</b>	<b>JAN 16</b>	<b>FEB 16</b>	<b>MAR 16</b>	<b>APR 16</b>	<b>MAY 16</b>	<b>JUN 16</b>	<b>AUG 16</b>
F. Armenta, Supr. Dist. 1- <b>Chair</b> (J. Martinez)	P	P	P	P(A)	P	P	P	P	P	P(A)	P
J. Phillips, Supr. Dist. 2 (J. Stratton; <del>C. Link</del> )	P(A)	P	P	P(A)	P	P	P	P	P(A)	P(A)	P
S. Salinas, Supr. Dist. 3 (C. Lopez)	P	P	P	P(A)	P	P	P	P	P	P	P
J. Parker, Supr. Dist. 4 (K. Markey)	P(A)	P	P	P	P(A)	P	P(A)	P	P	P(A)	E
D. Potter, Supr. Dist 5 - <b>2nd Vice Chair</b> ( <del>K. Lee</del> ; J. Mohammadi)	P(A)	P	P	P(A)	P(A)	P(A)	P	P(A)	P(A)	P	P(A)
C. Hardy, Carmel-by-the-Sea (S. Dallas)	P(A)	P(A)	P	-	P(A)	P(A)	-	E	P	P	P
J. Edelen, Del Rey Oaks (K. Clark)	E	P	P	P	-	P	P	P	P	P	P
M. Orozco, Gonzales (J. Lopez)	P	P	P	P	P	P	-	P	E	P	P
J. Huerta, Greenfield (R. Rodriguez)	P	-	-	P(A)	P	P	P	P	E	-	P
M. LeBarre, King City (B. Hendrickson)	P	P	P	P	P(A)	P(A)	P	P	P	P	P
B. Delgado, Marina (F. O'Connell)	P	P	P	P	P(A)	P	P	P(A)	P	P	P
E. Smith, Monterey (R. Deal)	P	E	P	-	P	P	P	E	P	P	P
R. Huitt, Pacific Grove (C. Lucius)	P	P	P	P	P	P	P	P	P	P	P
K. Craig, Salinas - <b>immediate Past Chair</b> ( <del>R. Russell</del> ; J. Serrano)	E	P	P	P(A)	P	P	P	P	P(A)	P(A)	P
T. Bodem, Sand City (L. Gomez)	P	-	P	-	P	P	P	P	E	P	P
R. Rubio, Seaside (I. Oglesby)	P	P	P	P	P	P(A)	P	P	P	P	P
A. Chavez, Soledad - <b>1<sup>st</sup> Vice Chair</b> (F. Ledesma)	P	P	P	P	P	P	P	P	P	P	P
M. Twomey, AMBAG (H. Adamson)	P(A)	P(A)	P(A)	P(A)	P	P	P(A)	P	P	P	P
T. Gubbins, Caltrans, Dist. 5 ( <del>A. Loe, C. Jones, J. Olenik, Rider</del> )	P(A)	P(A)	P(A)	P(A)	P(A)	P	P(A)	P	P(A)	P(A)	P(A)
R. Stedman, Monterey Bay Unified Air Pollution Control District ( <del>A. Romero</del> )	-	P(A)	P	P	P	-	-	-	-	-	-
B. Sabo, Monterey Regional Airport	P		- P	P	P	P	P	P	P	P	P
C. Sedoryk, MST ( <del>M. Hernandez</del> ; H. Harvath, <del>L. Rheinheimer</del> )	P(A)	P	P	P(A)	P	P	P	P	P(A)	P(A)	P(A)
E. Montesino, Watsonville	-	-	-	-	-	-	-	-	-	-	-

<b>TAMC STAFF</b>	<b>AUG 2015</b>	<b>SEP 2015</b>	<b>OCT 2015</b>	<b>DEC 2015</b>	<b>JAN 2016</b>	<b>FEB 2016</b>	<b>MAR 2016</b>	<b>APR 2016</b>	<b>MAY 2016</b>	<b>JUN 16</b>	<b>AUG 16</b>
D. Delfino, Finance Officer/Analyst	P	P	P	P	P	P	P	P	P	P	P
R. Goel, Dir. Finance & Administration	P	P	P	P	P	P	E	P	P	P	P
A. Green, Transportation Planner	P	P	P	P	P	P	P	P	E	P	E
G. Leonard, Transportation Planner	P	P	P	P	P	P	P	P	E	P	P
M. Montiel, Administrative Assistant	P	P	P	P	P	P	E	P	P	P	P
T. Muck, Deputy Executive Director	P	P	P	P	P	P	P	P	P	P	P
V. Murillo, Assistant Trans. Planner	P	P	P	P	P	P	P	P	P	P	P
H. Myers, Sr. Trans. Planning Engineer	P	P	P	P	P	P	P	P	E	E	P
K. Reimann, Legal Counsel	P	P	P	P	P	P	P	P	P	P	P
E. Rodriguez, Senior Admin. Assistant	P	P	P	P	P	E	P	P	P	P	P
L. Terry, Accountant Assistant	E	E	E	E	E	E	E	P	E	E	P
C. Watson, Principal Trans. Planner	E	P	P	P	P	P	P	P	P	E	P
M. Zeller, Senior Trans. Planner	P	P	P	P	P	P	P	P	P	P	E
T. Wright, Community Outreach	P	P	P	P	P	P	P	P	P	P	P

**OTHERS PRESENT**

Michael Martinez	Access Monterey Peninsula	MacGregor Eddy	We Could Car Less
Alex Vasquez	Access Monterey Peninsula	Tim O'Halloran	Harris & Associates
Mario Romo	Access Monterey Peninsula	Dell Matt	101 Bypass Committee
Chris Orman	No. Mty. County Resident	Kalah Bumba	Monterey Co Voices for Aging

**1. CALL TO ORDER**

Vice Chair Chavez called the meeting to order at 9:02 a.m., and led the pledge of allegiance.

**1.1 ADDITIONS OR CORRECTIONS TO THE AGENDA**

Executive Director Debbie Hale reported the correction to item 3.1.6, requesting to leave the name of the Monterey Regional Airport unchanged in the TAMC bylaws amendment.

**2. PUBLIC COMMENTS**

Dell Matt, 101 Bypass Committee, expressed concern that the speed is horrendous and extremely dangerous on San Juan Road between Red Barn and Watsonville. She requested the speed limit be reduced through that area. Staff will follow up on this issue with the County of Monterey.

Board member Huerta reported that he was attending a conference for the City of Greenfield and requested to be marked excused for the May TAMC Board meeting.

**3. CONSENT AGENDA**

M/S/C Delgado/Craig/unanimous

The Board approved the consent agenda as follows:

***ADMINISTRATION and BUDGET***

- 3.1.1 Approved minutes of the Transportation Agency for Monterey County and the Joint Powers Agency for Monterey County meetings of June 22, 2016.
- 3.1.2 Accepted the list of checks written for June and July 2016 and credit card statements for the months of May and June 2016.
- 3.1.3 Received report on conferences or trainings attended by agency staff.
- 3.1.4 Received the 2015/16 workforce data analysis for the Voluntary Equal Employment Opportunity Plan.
- 3.1.5 Approved Resolution 2016-11 declaring as surplus selected furniture, equipment and computers; and authorized the Executive Director to dispose of the surplus property in accordance with the Disposition of Surplus Property Policy, paragraph 4.
- 3.1.6 Noticed of proposed amendments to the Agency bylaws to allow for a second Rail Policy Committee representative from South Monterey County and to update the name of the Monterey Regional Airport and the Air Resources District.

***BICYCLE, PEDESTRIAN, TRANSIT and SOCIAL SERVICES***

- 3.2.1 Regarding the Transportation Development Act Triennial Audit:
  - 1. Authorized the Executive Director to execute an agreement with Michael Baker International, Inc. for the Transportation Development Act Triennial Audit project in an amount not to exceed \$34,972 to provide audit services for the period ending June 30, 2016; and
  - 2. Approved the use of Local Transportation Development funds budgeted to this project; and
  - 3. Authorized the Executive Director to make administrative changes to the agreement if such changes do not increase the Agency's net cost, subject to approval by Agency counsel.

3.3.1 ***PLANNING***

No items this month.

***PROJECT DELIVERY and PROGRAMMING***

- 3.4.1 Received fiscal year 2015-2016 Call Box Annual Report.
- 3.4.2 Regarding Engineering Services - Request for Qualifications: Approved the Engineering Scope of Services; and authorized staff to release a request for qualifications with the scope of services, score the received statements of qualifications, and conduct interviews as necessary.

### ***RAIL PROGRAM***

- 3.5.1** Regarding the Salinas Rail Extension Property Appraisals:
1. Approved issuing a Request for Proposals to solicit consultants to conduct real property review appraisal services for the Salinas Rail Extension Project;
  2. Directed staff to release the Request for Proposals to potential consultants, not to exceed \$15,000 as approved in the fiscal year 2016/17 Agency budget; and
  3. Authorized the Executive Director to execute contract amendment #2 with Overland, Pacific & Cutler, Inc., and make a sole-source finding to increase the not-to-exceed amount of the contract by \$41,000 to update property appraisals under the current appraisal and acquisition services contract, using Traffic Congestion Relief Program funds.
- 3.5.2** Approved use of Agency reserve funding for Amtrak study for the planned Coast Daylight train service between San Jose and San Diego.

### ***REGIONAL DEVELOPMENT IMPACT FEE***

- 3.6.1** Approved the 2016 Strategic Expenditure Plan Update for the Regional Development Impact Fee program.

### ***COMMITTEE MINUTES***

- 3.7.1** Accepted minutes from Transportation Agency committees:
- Executive Committee – No meeting this month
  - Bicycle & Pedestrian Facilities Advisory Committee – Draft August 3, 2016 (online at [www.tamcmonterey.org](http://www.tamcmonterey.org))
  - Rail Policy Committee – Draft August 1, 2016
  - Technical Advisory Committee – No meeting this month.
-

**4. EMPLOYEE OF THE QUARTER**

The Board recognized Theresa Wright, Community Outreach Coordinator, as the employee of the quarter from January 1, 2016 to March 31, 2016 and Mike Zeller, Principal Transportation Planner, as the employee of the quarter for April 1, 2016 to June 30, 2016.

The Agency employees recognized Theresa Wright for having a great attitude, her professionalism, diligence, and hard work on media coverage, and for her community outreach efforts on the Transportation Safety and Investment Plan, including the very successful Party at a Pothole press conference.

The Agency employees recognized Mike Zeller for being helpful in keeping staff computers functioning, setting up the new TAMC webpage, implementing the Regional Development Impact Fee program, and participating in the development of the Transportation Safety and Investment Plan. Staff also recognized him for converting the Agency to a new and improved agenda management program.

**5. TRANSPORTATION SAFETY & INVESTMENT PLAN UPDATE**

The Board received an update on the Transportation Safety & Investment Plan; and received a presentation from Transportation Agency for Monterey County's Legal Counsel on standards for discussion of proposed ballot measures.

Theresa Wright, Community Outreach Coordinator, reported that the Monterey County Board of Supervisors voted unanimously to adopt Ordinance 2016-01, adopting the Transportation Safety & Investment Plan and Retail Transactions & Use Tax; She distributed a flier specifically designed for each city's need.

Kay Reimann, TAMC Legal Counsel, gave a presentation on public entity involvement in ballot measures. She reported that an officer, employee or consultant of a local agency may not expend or authorize the expenditure of any funds of the local agency to support or oppose the approval or rejection of a ballot measure. She did note that the Agency may take a position on ballot measures, but specifically may not spend funds to advocate. She noted that there are three areas of focus of prohibited use of public agency resources: use of public funds, advocacy during public employee paid time and use of public equipment or supplies. The key issue for Agencies is that they may educate, but may not advocate.

She noted that there is a distinction between public agency-funded activities and private activities of individual employees, including both staff and Boardmembers, and added that all employees retain their first amendment rights of public speech on their personal time. Counsel Reimann noted that there are consequences of errors, including potential criminal and civil penalties for misuse of public resources.

In response to questions, Executive Director Hale recommended that no campaign information or links be placed on the TAMC website. She and Council Reimann agreed to send out a memo to Board members with further details on what the Fair Political Practices Commission allows for elected official and agency activities in a campaign.

public comment:

Dell Matt, 101 Bypass Committee, expressed concern on how the elderly were going to get information on Measure X by means other than online. Kalah Bumba, Volunteer for Measure X, Safe Transportation for Monterey County, noted that the campaign has been formed, it is very organized. She added that the Monterey County Voice for Aging will provide information to the elderly.

Chris Orman, reported there have been ten fatalities this year, and Measure X will help to leverage state funds to make important safety improvements.

**6. HOLMAN HIGHWAY 68 ROUNDABOUT UPDATE**

The Board received a Holman Highway 68 Roundabout update.

Grant Leonard, Transportation Planner, reported the Holman Highway 68 Roundabout will be the first state highway roundabout in Monterey County and improve access to the Community Hospital, Pacific Grove and Pebble Beach. Construction of the roundabout will begin the last week of August 2016 and is scheduled to finish in June 2017. The City of Monterey is the lead agency managing construction of project. To assist with construction, the City of Monterey has contracted with Harris and Associates for construction management services, Granite Construction, Inc. to perform the construction work, and the Transportation Agency to manage public outreach and education for the project. The construction team has been working since spring 2016 to finalize construction plans and secure the needed construction permits.

Board member Huitt expressed his excitement for this project and its benefits to Pacific Grove. He thanked staff for working closely with their constituents and look forward to having a great corridor. Board member Smith also expressed his support for the project which has been well planned out.

**7. INFRASTRUCTURE VOLUNTARY EVALUATION SUSTAINABILITY TOOL REPORT**

The Board received a presentation on an evaluation of the Transportation Agency's regional planning efforts utilizing the Federal Highway Administration's INVEST (Infrastructure Voluntary Evaluation Sustainability Tool.)

Austin Fontnilla, Planning Intern, reported on his evaluation of the Transportation Agency's long-range planning efforts with regards to the federal INVEST sustainability evaluation tool. According to his evaluation, the Transportation Agency received a Platinum rating in this sustainability assessment developed by the Federal Highway Administration. The evaluation encompassed over twenty regional plans and programs, and the summary report highlights areas of strength in sustainable planning practices by the Agency, as well as recommendations for improvement. He reported the key areas of strength include the Agency's broad engagement with regional stakeholders to focus on sustainable transportation investments; the Agency's expertise and leadership in areas such as Safety Planning and Financial Sustainability; and the Agency's experience in various travel modes that support a balanced regional transportation network.

8. **REPORTS ON MEETINGS ATTENDED BY BOARD MEMBERS AT TRANSPORTATION AGENCY EXPENSE, AS REQUIRED BY STATE LAW.**

None this month.

9. **REPORTS FROM TRANSPORTATION PROVIDERS**

**Caltrans** – Aileen Loe, Caltrans Chief Deputy for Planning and Modal Programs, highlighted the Vista Point Project, the animal mosaics were installed at seven vista points in four counties, including Big Sur Coast.

Mile Marker: This quarterly publication provides a transparent, plain language accounting of Caltrans' Performance and is available here: <http://www.dot.ca.gov/milemarker/>

**Monterey Regional Airport District** – Bill Sabo reported that passenger counts are up and have remained consistent. He noted that the Airport District is evaluating installing solar panels. American Airlines is operating flights from Monterey to Phoenix. In conclusion, he reminded the Board to “Fly Monterey”.

**Monterey-Salinas Transit District** – Hunter Harvath announced MST has elected Tony Barrera as chair. He reminded Board members that MST will make available \$13 monthly passes to those affected by the Holman Highway 68 roundabout construction, help reduce traffic congestion. In conclusion, Mr. Harvath noted that MST has moved into new MST headquarters 19 Upper Ragsdale Drive.

**Monterey Bay Unified Air Pollution Control District** – No report this month.

**10. EXECUTIVE DIRECTOR'S REPORT**

Director Hale announced TAMC is using new software to process the Agency agendas, we are still working out the glitches. The Pacific Grove Corridor Study Highway 68 is now on our TAMC Website. Director Hale announced TAMC will provide free bike skills training at Seaside CSUMB on September 10, 2016, and Hartnell College Salinas campus on September 24, 2016, 9:00 am to 1:00 pm. In conclusion, she reported AB 2730 is soon to be on the Governor's desk, she thanked the Board for all the city and county letters of support, noting the legislation could provide five to ten million for projects in the corridor.

**11. ANNOUNCEMENTS AND/OR COMMENTS FROM TRANSPORTATION AGENCY MEMBERS**

Board member thanked Caltrans for the pavement projects and for working at night in Greenfield.

Chair Armenta thanked Monterey-Salinas Transit for providing transportation for the veterans at Fort Ord and announced that the Board of Supervisors allocated \$150,000 to the homeless.

**12. ADJOURNMENT**

Vice Chair Chavez adjourned the meeting at 10:38 a.m.





TRANSPORTATION AGENCY FOR MONTEREY COUNTY

***Memorandum***

**To:** Board of Directors  
**From:** Dave Delfino, Finance Officer / Analyst  
**Meeting Date:** September 28, 2016  
**Subject:** TAMC payments for the month of August 2016

**RECOMMENDED ACTION:**

**ACCEPT** the list of checks written for the month of August 2016 and credit card statements for the month of July 2016.

**SUMMARY:**

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.

**FINANCIAL IMPACT:**

The checks processed this period total \$436,850.30, which included checks written for August 2016 and payments of the July 2016 Platinum Plus Credit Card statement.

**DISCUSSION:**

During the month of August 2016 normal operating checks were written, as well as a check for \$11,035.00 to Overland, Pacific & Cutler, Inc. and a check for \$3,120.00 to Meyers, Nave, Riback, Silver & Wilson for right-of-way acquisition services for the Salinas Rail Extension Kick-Start Project, a check for \$760.95 to Capitol Corridor Joint Powers Authority for planning efforts to bring rail service to the City of Salinas, a check for \$63,495.81 to the City of Salinas for costs incurred for their Via Salinas Valley Active Transportation Project, a check for \$18,687.50 to Kimley-Horn & Associates, Inc. for services for the FORA Fee update, a check for \$33,019.29 to Kittelson & Associates Inc. for planning services for the SR 68 Scenic Highway Plan, a check for \$4,190.00 to Pathways for Wildlife for wildlife study for SR 68 Scenic Highway Plan, a check for \$2,335.00 to Eric Gouldsberry Art Direction for graphic design for alternative transportation public outreach related to the Holman Highway 68 roundabout, a check for \$64,485.47 to the California Department of Transportation and a check for \$17,700.42 to

the California Transportation Commission for audit reimbursement, and a check for \$11,035.00 to Peak Racks Inc. for bike racks and storage equipment.

ATTACHMENTS:

- ▣ Check ledger - August 2016
- ▣ Credit Card bills - August 2016

---

*Transportation Agency for Monterey County*  
55-B Plaza Circle - Salinas, California 93901-2902  
(831) 775-0903 - FAX (831) 775-0897 - [www.tamcmonterey.org](http://www.tamcmonterey.org)

Transportation Agency for Monterey County (TAMC)  
 Union Bank Operating Account  
 August 31, 2016

DATE	ITEM NAME	CHECK	DEPOSIT	DESCRIPTION
08/01/2016	EFT CalPers Health Benefits	8,151.88		Employee Benefit
08/02/2016	EFT Pers Retirement	6,523.12		Employee Benefits
08/02/2016	EFT Pers Retirement PEPRA	907.34		Employee Benefits
08/02/2016	EFT CalPERS	5,680.91		Employee Benefits
08/05/2016	EFT TAMC Monterey County Acct. 691		300,000.00	Funds Transfer from TAMC County Acct. 691
08/05/2016	16937 Alvarez Technology Group, Inc.	181.77		Computer Support
08/05/2016	16938 California Towing and Transport	16,304.31		Freeway Service Patrol
08/05/2016	16939 Capitol Corridor Joint Powers Authority	760.95		Planning Effort to Bring Rail Service to the City of Salinas
08/05/2016	16940 Elaine Molinari, Trustee	2,000.00		Right of Way Costs for Salinas Rail Extension Kick-Start Project
08/05/2016	16941 Kimley-Horn & Associates, Inc.	18,687.59		Services for the FORA Fee Update
08/05/2016	16942 Kittelson & Associates, Inc.	33,019.29		HWY 68 Salinas/Monterey Scenic Plan : Traffic Study
08/05/2016	16943 Overland, Pacific & Cutler, Inc.	11,035.00		Right of Way Services for Salinas Rail Extension Kick-Start Project
08/05/2016	16944 Peak Racks Inc.	10,952.82		Bike Protection Equipment for the Complete Streets Program
08/05/2016	16945 Verizon Wireless	95.63		Call Box-Phone Service
08/05/2016	16946 VSP	149.13		Employee Benefits
08/08/2016	EFT Debbie Hale	785.98		Expense Reimbursement
08/11/2016	DEP Portola Leasing, Newton Bros., Cardinale, Jaguar and Haedrich		7,336.27	Railroad Right of Way Rent
08/11/2016	DEP County of Monterey		131,557.00	CMA Contribution 16/17
08/11/2016	DEP MY Nissan		8.00	Refund on Purchase of Leaf
08/12/2016	16947 Action Council of Mo. Co. Inc.	3,000.00		Sponsorship of Ciclovía
08/12/2016	16948 Alvarez Technology Group, Inc.	1,285.00		Computer Support
08/12/2016	16949 AT & T (Carol Stream, Il.)	385.33		Telecommunications, Call Box - Phone Service and Rideshare
08/12/2016	16950 Banner Life	329.00		Employee Benefits
08/12/2016	16951 California Department of Transportation	64,485.47		Audit Reimbursement
08/12/2016	16952 California Highway Patrol	196.55		Freeway Service SAFE Call Box Program
08/12/2016	16953 California Transportation Commission	17,700.42		Audit Reimbursement
08/12/2016	16954 Case Systems Inc.	6,805.60		SAFE Call Box - Maintenance
08/12/2016	16955 CDS Net, LLC	190.90		Safe Call Boxes
08/12/2016	16956 Delta Dental	849.43		Employee Benefits
08/12/2016	16957 Elaine Molinari, Trustee	400.00		Right of Way Costs for Salinas Rail Extension Kick-Start Project
08/12/2016	16958 Eric Gouldsberry Art Direction	2,355.00		Alternative Transportation Public Outreach Design
08/12/2016	16959 JEA & Associates/John E. Arriaga	2,083.33		Legislative Consultants
08/12/2016	16960 Pathways For Wildlife (V)	4,190.00		HWY 68 Scenic Plan : Wildlife Study
08/12/2016	16961 Peninsula Messenger LLC	125.00		Courier Service
08/12/2016	16962 Pure Water	60.45		Water
08/12/2016	16963 Monterey County Weekly	5,540.00		Electronic Distribution of Annual Report and Transportation Plan
08/12/2016	16964 United Way of Monterey County	65.00		Employee Deduction - Charitable
08/12/2016	EFT Payroll	35,943.66		Payroll
08/12/2016	EFT Form 941	9,579.14		Payroll Taxes & Withholding
08/12/2016	EFT EDD	3,178.84		Payroll Taxes & Withholding
08/12/2016	EFT EDD	11.26		Payroll Taxes & Withholding
08/12/2016	EFT Pers Retirement	6,524.42		Employee Benefits
08/12/2016	EFT Pers Retirement PEPRA	907.34		Employee Benefits
08/12/2016	EFT CalPERS	5,680.91		Employee Benefits
08/12/2016	EFT CALPERS Financial & Acct Services	1,300.00		Employee Benefits
08/19/2016	16965 Business Card	473.00		Supplies, Staff Travel & Professional
08/19/2016	16966 Casey Printing	1,111.79		Printing Costs for Public Outreach for Transportation Plan
08/19/2016	16967 Comcast	132.54		Telecommunications
08/19/2016	16968 De Lage Landen Financial Services	277.94		Office Copier Lease

Transportation Agency for Monterey County (TAMC)  
 Union Bank Operating Account  
 August 31, 2016

DATE	ITEM NAME	CHECK	DEPOSIT	DESCRIPTION
08/19/2016	16969 Fedex (Postage)	25.40		Delivery Service
08/19/2016	16970 Lincoln National Life Insurance Co.	584.29		Employee Benefits
08/19/2016	16971 Meyers, Nave, Riback, Silver & Wilson	3,120.00		Right of Way costs for Salinas Rail Extension Kick-Start Project
08/19/2016	16972 Mid-State Investigations, Inc	195.00		Human Resource Consultants
08/19/2016	16973 Business Card	2,114.22		Supplies, Staff Travel & Professional
08/22/2016	16974 Elaine Molinari, Trustee	2,400.00		Right of Way Costs for Salinas Rail Extension Kick-Start Project
08/25/2016	EFT Union Bank	51.00		Bank Service Charges
08/26/2016	16975 United Way of Monterey County	65.00		Employee Deduction - Charitable
08/26/2016	16976 Casey Printing	130.57		Office Supplies
08/26/2016	16977 CDW-G	2,610.01		Computer Equipment
08/26/2016	16978 City of Salinas	63,495.81		Active Transportation Payment
08/26/2016	16979 Office Depot	254.90		Office Supplies
08/26/2016	16980 Oppidea, LLC	2,335.00		Accounting Services
08/26/2016	16981 Plaza Circle, Ltd	8,027.61		Office Rent
08/26/2016	EFT Payroll	35,303.98		Payroll
08/26/2016	EFT Form 941	9,491.14		Payroll Taxes & Withholding
08/26/2016	EFT EDD	3,148.73		Payroll Taxes & Withholding
08/26/2016	EFT EDD	13.61		Payroll Taxes & Withholding
08/26/2016	EFT Pers Retirement	6,394.31		Employee Benefits
08/26/2016	EFT Pers Retirement PEPRA	925.47		Employee Benefits
08/26/2016	EFT CalPERS	5,624.76		Employee Benefits
08/30/2016	16991 The Salinas Californian	136.45		Newspaper Subscription
08/30/2016	DEP Saroyan		491.97	Railroad Right of Way Rent
08/30/2016	DEP Carmel--By-The -Sea		1,344.00	CMA Contribution 16/17
08/30/2016	DEP Fort Ord Reuse Authority		47,031.28	Reimbursement of Costs for FOR A Fee Update
08/31/2016	DEP Graniterock		7,142.00	Railroad Right of Way Rent
<b>TOTAL</b>		<b>436,850.30</b>	<b>494,910.52</b>	

DD - Checks AUGUST 2016 Att. 2



ELOUISE RODRIGUEZ

Platinum Plus® for Business

July 05, 2016 - August 04, 2016

Cardholder Statement

**Account Information:**  
www.bankofamerica.com

**Mail Billing Inquiries to:**  
BANK OF AMERICA  
PO BOX 982238  
EL PASO, TX 79998-2238

**Mail Payments to:**  
BUSINESS CARD  
PO BOX 15796  
WILMINGTON, DE 19886-5796

**Customer Service:**  
1.800.673.1044, 24 Hours

**TTY Hearing Impaired:**  
1.888.500.6267, 24 Hours

**Outside the U.S.:**  
1.509.353.6656, 24 Hours

**For Lost or Stolen Card:**  
1.800.673.1044, 24 Hours

**Business Offers:**  
www.bankofamerica.com/mybusinesscenter

Payment Information	
New Balance Total .....	\$473.00
<b>Minimum Payment Due .....</b>	<b>\$10.00</b>
<b>Payment Due Date .....</b>	<b>08/31/16</b>
<b>Late Payment Warning:</b> If we do not receive your minimum payment by the date listed above, you may have to pay a fee based on the outstanding balance: \$19.00 for balance less than \$100.01 \$29.00 for balance less than \$1,000.01 \$39.00 for balance less than \$5,000.01 \$49.00 for balance greater than \$5,000.01	
<b>Minimum Payment Warning:</b> If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.	

Account Summary	
Previous Balance .....	\$955.95
Payments and Other Credits .....	-\$955.95
Balance Transfer Activity .....	\$0.00
Cash Advance Activity .....	\$0.00
Purchases and Other Charges .....	\$473.00
<b>Fees Charged .....</b>	<b>\$0.00</b>
<b>Finance Charge .....</b>	<b>\$0.00</b>
New Balance Total .....	\$473.00
Credit Limit .....	\$5,000
Credit Available .....	\$4,527.00
Statement Closing Date .....	08/04/16
Days in Billing Cycle .....	31

**Transactions**

Posting Date	Transaction Date	Description	Reference Number	Amount
<b>Payments and Other Credits</b>				
07/25	07/24	PAYMENT - THANK YOU		- 955.95
<b>TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD</b>				<b>-\$955.95</b>
<b>Purchases and Other Charges</b>				
07/08	07/06	DEVICE MAGIC INC RALEIGH NC		30.00
07/12	07/12	BNP*MEDIA SUBSCRIPTION 248-244-6256 MI		78.00
07/25	07/22	STARBUCKS STORE 06629 SALINAS CA		100.00
08/01	07/29	AMERICAN PUBLIC WORKS 08164726100 MO		40.00

BUSINESS CARD  
PO BOX 15796  
WILMINGTON, DE 19886-5796

ELOUISE RODRIGUEZ  
TAMC  
ATTN DAVE DELFINO  
55 PLAZA CIR STE B  
SALINAS, CA 93901-295274

Account Number:  
July 05, 2016 - August 04, 2016

New Balance Total ..... \$473.00  
Minimum Payment Due ..... \$10.00  
Payment Due Date ..... 08/31/16

Enter payment amount  
\$

Check here for a change of mailing address or phone numbers.  
Please provide all corrections on the reverse side.

Mail this coupon along with your check payable to:  
BUSINESS CARD,  
or make your payment online at  
www.bankofamerica.com



**Transactions**

Posting Date	Transaction Date	Description	Reference Number	Amount
08/04	08/01	CAPIO - CA ASSOCIATION 530-9245444 CA		225.00
<b>TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD</b>				<b>\$473.00</b>

**Finance Charge Calculation**

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	17.99%	\$0.00	\$0.00
CASH	24.49% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

**Important Messages**

Cash payments made with our tellers or ATM with Teller Assist (ATA) may only be accepted with valid identification (ID).

Your credit card now has an added security feature. To learn more about EMV chip card technology, visit [bankofamerica.com/businesschipcard](http://bankofamerica.com/businesschipcard).

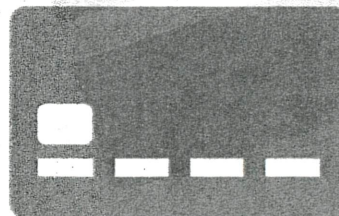
# Don't forget all that your card offers

Continue using it for business purchases, expense tracking and more.

In addition to offering you low-rate financing when you need it, your Platinum Business credit card helps you keep a handle on spending with:

- Employee cards with credit limits you set
- The ability to download your transactions into QuickBooks® for easy account management

**Bonus tip:** Review your transactions at any time using Online Banking at [bankofamerica.com/smallbusiness](http://bankofamerica.com/smallbusiness).



QuickBooks is a registered trademark of Intuit Inc.  
©2016 Bank of America Corporation. AR9S6TCP | SSM-02-16-0434.B

DD - Checks August 2016 Att. 2.



DEBRA L HALE

Platinum Plus® for Business

July 05, 2016 - August 04, 2016

Cardholder Statement

Account Information:  
www.bankofamerica.com

Mail Billing Inquiries to:  
BANK OF AMERICA  
PO BOX 982238  
EL PASO, TX 79998-2238

Mail Payments to:  
BUSINESS CARD  
PO BOX 15796  
WILMINGTON, DE 19886-5796

Customer Service:  
1.800.673.1044, 24 Hours

TTY Hearing Impaired:  
1.888.500.6267, 24 Hours

Outside the U.S.:  
1.509.353.6656, 24 Hours

For Lost or Stolen Card:  
1.800.673.1044, 24 Hours

Business Offers:  
www.bankofamerica.com/mybusinesscenter

Payment Information

New Balance Total ..... \$2,114.22  
Minimum Payment Due ..... **\$21.14**  
Payment Due Date ..... **08/31/16**

**Late Payment Warning:** If we do not receive your minimum payment by the date listed above, you may have to pay a fee based on the outstanding balance:  
\$19.00 for balance less than \$100.01  
\$29.00 for balance less than \$1,000.01  
\$39.00 for balance less than \$5,000.01  
\$49.00 for balance greater than \$5,000.01

**Minimum Payment Warning:** If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

Account Summary

Previous Balance ..... \$2,740.35  
Payments and Other Credits ..... **-\$2,740.35**  
Balance Transfer Activity ..... \$0.00  
Cash Advance Activity ..... \$0.00  
Purchases and Other Charges ..... \$2,114.22  
**Fees Charged ..... \$0.00**  
**Finance Charge ..... \$0.00**

New Balance Total ..... \$2,114.22  
Credit Limit ..... \$5,000  
Credit Available ..... \$2,885.78  
Statement Closing Date ..... 08/04/16  
Days in Billing Cycle ..... 31

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
07/25	07/24	<b>Payments and Other Credits</b> PAYMENT - THANK YOU		- 2,740.35
		<b>TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD</b>		<b>-\$2,740.35</b>
		<b>Purchases and Other Charges</b>		
07/06	07/05	4IMPRINT 877-4467746 WI		1,375.63
07/18	07/14	OPENTIP.COM NEEDHAM HEIGHMA		384.64
07/18	07/14	WOMENS TRANSPORTATION 202-955-5085 DC		105.00
07/18	07/16	DNH*GODADDY.COM 480-5058855 AZ		15.17

BUSINESS CARD  
PO BOX 15796  
WILMINGTON, DE 19886-5796

DEBRA L HALE  
TAMC  
ATTN DAVE DELFINO  
55 PLAZA CIR STE B  
SALINAS, CA 93901-295274

Account Number: 47  
July 05, 2016 - August 04, 2016

New Balance Total ..... \$2,114.22  
Minimum Payment Due ..... **\$21.14**  
Payment Due Date ..... **08/31/16**

Enter payment amount

\$

Check here for a change of mailing address or phone numbers.  
Please provide all corrections on the reverse side.

Mail this coupon along with your check payable to:  
BUSINESS CARD,  
or make your payment online at  
www.bankofamerica.com



DD - Checks AUGUST 2016 Att. 2.

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
07/20	07/19	THE BAKERY STATION INC SALINAS CA		48.34
07/21	07/20	DNH*GODADDY.COM 480-5058855 AZ		15.17
07/28	07/27	MAILCHIMP MAILCHIMP.COMGA		25.00
08/02	08/01	CVS/PHARMACY #09506 SALINAS CA		13.98
08/04	08/03	NOB HILL #607 SALINAS CA		131.29
<b>TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD</b>				<b>\$2,114.22</b>

Finance Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	17.99%	\$0.00	\$0.00
CASH	24.49% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

Important Messages

Cash payments made with our tellers or ATM with Teller Assist (ATA) may only be accepted with valid identification (ID).

Your credit card now has an added security feature. To learn more about EMV chip card technology, visit [bankofamerica.com/businesschipcard](http://bankofamerica.com/businesschipcard).

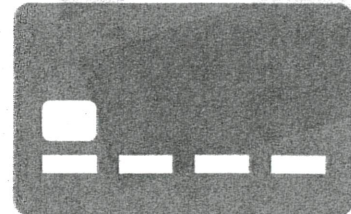
# Don't forget all that your card offers

## Continue using it for business purchases, expense tracking and more.

In addition to offering you low-rate financing when you need it, your Platinum Business credit card helps you keep a handle on spending with:

- Employee cards with credit limits you set
- The ability to download your transactions into QuickBooks® for easy account management

**Bonus tip:** Review your transactions at any time using Online Banking at [bankofamerica.com/smallbusiness](http://bankofamerica.com/smallbusiness)



QuickBooks is a registered trademark of Intuit Inc.  
©2016 Bank of America Corporation. AR9S6TCP | SSM-02-16-0434.B



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## *Memorandum*

**To:** Board of Directors  
**From:** Todd Muck, Deputy Executive Director  
**Meeting Date:** September 28, 2016  
**Subject:** **Educational Training Attended by Agency Staff**

### **RECOMMENDED ACTION:**

**RECEIVE** report on conferences or trainings attended by agency staff.

### **SUMMARY:**

Agency staff occasionally attends conferences or trainings at Agency expense that are pertinent to their roles in pursuing the Agency's mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles.

### **FINANCIAL IMPACT:**

Expenses related to staff training are included in the Travel and Training item in the adopted Agency budget.

### **DISCUSSION:**

From August 27 through 30, Executive Director Debbie Hale attended the American Public Works Association national conference in Minneapolis, Minnesota. The conference provided a valuable learning opportunity, with a mix of lectures and field visits, to enhance TAMC's infrastructure development activities. Executive Director Hale's summary for the conference is attached.

On August 24, Assistant Transportation Planner Virginia Murillo and Transportation Intern Austin Fontanilla attended the American Public Works Association's Bike Trail Design training in Watsonville. The American Public Works Association Monterey Bay chapter periodically conducts training events on innovative designs or infrastructure issues relevant to local jurisdictions. A summary memorandum on the training is attached.

ATTACHMENTS:

- ▣ APWA National Conference
- ▣ APWA Bike Trail Design Training

---

*Transportation Agency for Monterey County*  
55-B Plaza Circle - Salinas, California 93901-2902  
(831) 775-0903 - FAX (831) 775-0897 - [www.tamcmonterey.org](http://www.tamcmonterey.org)



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## Memorandum

**To:** Transportation Agency Board of Directors  
**From:** Debra L. Hale, Executive Director  
**Subject:** **American Public Works Association Conference, 2016**

---

From August 27 through 30, I attended the American Public Works Association conference in Minneapolis, Minnesota. At that event, I participated in Transportation and Government Affairs committees, attended educational sessions, explored the Minneapolis alternative transportation network, and was honored to receive my award as Professional Manager of the Year, Transportation.

**Committees:** I currently serve on the Government Affairs committee as the Transportation Liaison. This committee is responsible for monitoring federal legislative and regulatory issues, which allows me to stay abreast of the latest federal issues that affect public works infrastructure, particularly transportation. Most new transportation issues relate to Federal Highway Administration regulations implementing the last two transportation acts. The current top issues in Congress relate to stormwater and Waters of the US. Representatives from different public works disciplines and states are working together to deliver a unified message to Congress and the Administration on new regulations or legislative proposals that will slow infrastructure improvements and add millions in taxpayer project costs. I also attended the Transportation Committee, of which I am a past member and chair. This committee seeks to educate APWA members on the latest technical and legislative issues on transportation issues, such as stormwater management, complete streets, and new Federal Highway Administration regulations.

**Field Trip:** At the annual Bike at Congress event, I had the opportunity to test out their Nice Ride bike share program, observe their rails with trails, and rails to trails corridors, as well as their river parkways. The extensive network of bicycle paths and well-marked green or protected bike lanes in the city support a very high bicycling mode share: 6% of all trips taken according to a 2015 survey, as compared to 0.1% in Salinas (US 2010 Census).

**Sessions:** I attended several educational sessions including:

- Complete Streets by Design workshop: This workshop reviewed the state of the practice for design of roads to accommodate bicyclists, pedestrians and vehicles more safely.



Several resources were cited that set new specifications for designing roads that make bicycling and walking safer and more available in our communities.

- **Federal FAST Act panel:** A Federal Highway Administration representative gave an overview of the new programs in this transportation authorization legislation, including the new freight grant program that may be a good fit for improvements on SR 156 or US 101. While the federal act did extend funding for five years, and create some program changes, it provided little new money and did not increase any funding sources for transportation. In order to pay for new programs, other programs were cut, including a 71% cut to the low interest “TIFIA” loan program, which TAMC had anticipated utilizing for the possible 156 tolled expressway project.
- **Federal Regulations for Expenditure of Funds:** A FHWA representative gave an informative, if not overwhelming, presentation reviewing the areas of risk of losing federal funding if the proper procedures are not followed, including: procurement, right-of-way acquisition, geometric design (especially Americans with Disabilities Act), Buy America requirements, and National Environmental Policy Act.
- **Advocacy:** This panel discussed APWA programs for outreaching to federal and state legislative members and how to best influence policy to assure that infrastructure receives a fair share of funding, and that taxpayer dollars are spent wisely.

**Meetings:** I had the chance to meet with Carl Jensen, manager of the Minnesota DOT’s Team Transit program, which oversees their decades-old Bus Shoulders program. MinnDOT has established set of rules and specifications under which buses may ride on state highway shoulders to bypass traffic congestion. This information will very useful in advising the in Highway 1 Rapid Bus Corridor study that MST is conducting, a project for which construction is in the Transportation Safety and Investment Plan. I also had the chance to meet with a former TAMC Planner, Karen Clysdale (now Scheffling), who is also working for MinnDOT.

In conclusion, the conference provided a valuable learning opportunity, with a mix of lectures and field visits, to enhance TAMC’s infrastructure development activities.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## Memorandum

**To:** Todd Muck, Deputy Executive Director

**From:** Virginia Murillo, Assistant Transportation Planner  
Austin Fontanilla, TAMC Intern

**Subject:** **American Public Works Association Bike Trail Design Training**

On August 24<sup>th</sup>, we attended the American Public Works Association's Bike Trail Design training in Watsonville. The American Public Works Association Monterey Bay chapter is an association of public agency and private sector public works professionals with an interest in public works and infrastructure issues.

Transportation planners, land use professionals, and mountain bike stakeholders presented on the appropriate use of different types of bicycle infrastructure, designing trails for mountain bikes, designing trails in ecologically sensitive areas, and preserving funding for the advancement of active transportation projects. This training focused on the design and implementation of Class 4 protected bike lanes, also known as cycle tracks. TAMC is currently in the process of updating the 2011 Bicycle and Pedestrian Master Plan to include protected bike lanes and other innovative design features, such as bike boxes and crossbikes. The following sessions of the workshop proved to be of specific interest for this planning effort.

- **Shared Use Paths and Cycle Tracks: Types, Applications, Examples, and Resources:** John Ciccarelli, Bicycle Solutions consulting, discussed the application of different bikeway types such as buffered bike lanes, bicycle boulevards, cycle tracks, and shoulder bikeways. The speed of a roadway and its traffic volume determine the type of bikeway treatment for the roadway. The higher the speed and traffic volume of a road, the greater the need for separated paths and protected bike lanes. Ciccarelli also noted that signage along separated and integrated paths are key to having high bicycle ridership. There were many case studies of separated bicycle routes through urban areas in Davis, Mountain View, Marin County, Sonoma County, San Jose, and Tuscon AZ.
- **What the Heck is a Crossbike?** Mike Sherrod, RRM Design Group, discussed the crosswalk treatment for bicyclists: a crossbike. A crossbike is a crosswalk enhancement that allows cyclists to remain mounted across the roadway rather than dismounting and walking their bike through the pedestrian crosswalk. The crossbike makes bicycle movements more predictable and increases the visibility

of bicyclists at intersections. Crossbikes are incorporated in certain sections of the Santa Cruz County Rail Trail.

- **Mountain Bike Trail Design and Construction:** Matt De Young, Mountain Bikes of Santa Cruz, presented on the trail design features for mountain bikers. A trail should include an artistic combination of views, speed, fun, challenging, easy, architectural details, rock outcrops, creek crossings, bridges, etc. Mountain bike trails should be built to minimize maintenance needs and environmental degradation.
- **Pismo Preserve: Safe, Sustainable... Sensational:** Brandon Madeiros, Wallace Group, presented on the Pismo Preserve, an effort spearheaded by the Land Conservancy of San Luis Obispo's to acquire 900 acres of land in Pismo that is accessible to bicyclists, hikers, horses, picnickers, families, and dog owners. To gain community support for the Pismo Preserve, the Land Conservancy trained a group of project ambassadors, held public meetings and worked with local planners, to promote the Preserve's environmental, public health and economic benefits. The \$12 million project cost was funded through \$8 million in State grants and \$4 million in regional government contributions and community donations.
- **Coastal Rail Trail in Santa Cruz County:** Cory Calleti, Santa Cruz County Regional Transportation Commission, presented on Santa Cruz County's portion of the Monterey Bay Sanctuary Scenic Trail known as the Coastal Rail Trail, a 50 mile network of coast and spur trails. The spine of the Rail Trail is the 32-mile publicly-owned Santa Cruz Branch Line. The Rail Trail will connect to the Monterey County Monterey Bay Sanctuary Scenic Trail. \$19 million has already been secured from a variety of Federal, State, local and private funding sources to construct segments in the cities of Santa Cruz and Watsonville. The trail extends through urban settings and rural settings with site specific trail designs.

The content of the Bike Trails Design training was very relevant to transportation planning, as we are planning a variety of multimodal facilities and coordinating with local and county officials to plan for active transportation infrastructure. The APWA workshop was well attended by local professionals from the private and public sector from around the Monterey Bay Area. We were also able to meet professionals from the area that can serve as useful contacts for the future. More importantly, the Bike Trail Design training provided us with multimodal planning knowledge and a renewed vision of a sustainable transportation system in Monterey County.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## *Memorandum*

**To:** Board of Directors  
**From:** Michael Zeller, Principal Transportation Planner  
**Meeting Date:** September 28, 2016  
**Subject:** Lease Agreement for 20 West Market Street

### **RECOMMENDED ACTION:**

**AUTHORIZE** the Executive Director to enter into a lease agreement with the County of Monterey for 20 West Market Street to be used as a temporary warming shelter, pending Agency Counsel approval.

### **SUMMARY:**

Transportation Agency staff has received a request from the City of Salinas and the County of Monterey to lease the Agency-owned building at 20 West Market Street, Salinas as a temporary homeless warming shelter for the winter. The proposed lease agreement with the County, which would expire after six months, requires the County to make improvements to the building prior to occupancy at no cost to the Agency, and that the Agency be indemnified against all claims.

### **FINANCIAL IMPACT:**

The Agency purchased the property in 2013 for the Salinas Rail Extension project, and was renting the property to AllU.S. Credit Union for \$1 per square foot per month (\$4,932) until July 1, 2016. The proposed lease agreement with the County includes a monthly payment of \$1.00 for six months and stipulates that the Agency will not be liable for maintenance, utility, insurance, or security costs.

### **DISCUSSION:**

Transportation Agency staff has received a request from the City of Salinas and the County of Monterey to lease the Agency-owned building at 20 West Market Street, Salinas as a temporary homeless warming shelter for the winter. The proposed lease agreement with the County, which would expire after six months, requires the County to make improvements to the building prior to occupancy at no cost to the Agency, and that the Agency be indemnified against all claims.

For the past three years, the City of Salinas and the County have co-sponsored an inclement weather emergency shelter operation (aka "Warming Shelter") in downtown Salinas. The first year was co-sponsored by Sun Street Centers who provided a rent-free location, and the City and County paid for increased utility costs. The program served roughly 30 persons per night from December until April 30th 2014 at a cost of less than \$42,000; \$8 per night, per bed.

In 2014/2015 and 2015/16, the Shelter was located in the Salinas Women's Club at 215 Lincoln Avenue, and last year it operated from November 9 to April 30, from 6 PM to 8 AM. It was professionally managed by Community Homeless Solutions at a cost of \$109,192. Guests were documented, screened and checked in each evening. A code of conduct was prominently posted and enforced. Nightly dinners were coordinated and provided by faith based and other community service organizations. Each morning prior to leaving, the grounds were walked, all litter was removed, and the trash was properly disposed of. Last year was the most successful year and it is the City and County's desire to repeat this effort for 2016/17 but in a new location. The Salinas Women's Club is scheduled for renovations after the first of the year.

For this winter, the County of Monterey is proposing to again contract with Community Homeless Solutions to manage the warming shelter. Community Homeless Solutions would provide a Shelter Assistant to act as the project manager and the lead person on-site, and will act as the leader of the services as performed at this site.

The shelter would operate seven days a week including holidays from November 1, 2016, to April 30, 2017, from 7 PM to 6 AM unless otherwise extended as agreed upon by all parties. Community Homeless Solutions would prepare the facility for homeless guests to eat and sleep. Guests are not permitted to stage for entry to the facility before 5:30 PM each night in the facility's parking lot, and will not block the sidewalk or other pedestrian pathways. Disruptive clients who adversely impact the peace and quiet for others would not be permitted entry in the building. There will be no smoking, illegal drug use, or non-supervised use of prescription drugs in the facility or on the property. Clear and concise guest use guidelines and cordial behavioral expectations will be communicated to each guest prior to use.

All Salinas Fire Department regulations will be adhered to after an inspection by the Fire Marshall to review the tenant improvements made by the County. Community Homeless Solutions will staff the doors to observe and supervise guests and will refuse re-entry if guests have engaged in prohibited conduct after leaving, e.g., using drugs. Guests will vacate the building and the Agency's property with all of their personal property each morning before 6 AM. Community Homeless Solutions will clean the interior each day as needed, and inspect the perimeter of the building to assure that all trash is collected.

Based on the Caltrans Right of Way Procedures Manual, the recommended policy is to rent properties acquired for public projects at fair market rate rents, with the exception

of social, environmental, or economic purposes or non-proprietary government use. This program would fall into the category of a social-benefit provided by a government entity using public funds. As such, the proposed rent of \$1.00 per month for the entire term of the lease agreement is justified to ensure that public funds are being used to provide a benefit to the public, rather than being transferred from one government agency to another.

The lease agreement, however, does require the County to pay for all costs associated with the operation and maintenance of the facility, including utilities, security, maintenance, insurance, and tenant improvements, with no net costs to the Agency other than staff time to prepare the agreements.

ATTACHMENTS:

- Lease Agreement - 20 W. Market Street

---

*Transportation Agency for Monterey County*  
55-B Plaza Circle - Salinas, California 93901-2902  
(831) 775-0903 - FAX (831) 775-0897 - [www.tamcmonterey.org](http://www.tamcmonterey.org)



**LEASE AGREEMENT**  
**BETWEEN**  
**TRANSPORTATION AGENCY FOR MONTEREY COUNTY**  
**AND**  
**COUNTY OF MONTEREY**  
**(20 West Market Street)**

**PREAMBLE**

THIS LEASE ("Lease") is made this \_\_\_\_\_ day of \_\_\_\_\_, 2016 by and between the COUNTY OF MONTEREY, ("LESSEE"), 168 West Alisal Street, Salinas, CA, 93901 and the TRANSPORTATION AGENCY FOR MONTEREY COUNTY, ("LESSOR").

**RECITALS**

**WHEREAS**, for the past three years, the City of Salinas and County of Monterey have co-sponsored an inclement weather emergency shelter operation ("Warming Shelter") in downtown Salinas to provide shelter for homeless individuals and families during the winter; and

**WHEREAS**, the LESSOR owns certain real property located at 20 West Market Street, Salinas, CA (the "Property"), which is currently vacant and unoccupied; and

**WHEREAS**, the LESSOR and the LESSEE desire that the Property be used for a homeless Warming Shelter program on a temporary basis; and

**WHEREAS**, the LESSEE will paint, replace doors, and make other such tenant improvements as necessary to the building on the Property and make it safe for occupancy for the intended use, and will obtain certification from the Salinas Fire Marshall.

**NOW, THEREFORE**, in consideration of the mutual terms and conditions provided below, the parties agree as follows.

**ARTICLE 1 - PREMISES**

1.1 **Description**: LESSOR hereby leases to LESSEE and LESSEE hereby leases from LESSOR, upon the terms and conditions herein set forth, that certain real property and its appurtenances, situated at 20 West Market Street, Salinas, CA, 93901, APN 002-172-011, (the "Premises"), and specifically including the approximately 4,932 square foot building and associated parking existing on the approximate 16,612 square foot parcel of land. A Site Plan of the Premises is shown in Exhibit A-1.

Expressly excluded from occupancy of the Premises, is the unfinished store room accessed from the rear of the property through a separate entrance as designated on Exhibit A-2, except for the use by LESSEE and its approved agents, of this area for storage. No persons intended to be served by the warming shelter shall be permitted to use or otherwise occupy this area.

1.2 **Parking Areas:** The Premises includes, for LESSEE's use, the parking lot located behind the building at 20 W. Market Street, Salinas.

1.3 **Compliance with all applicable laws relative to LESSEE's Use:** LESSEE has previously viewed the Property and represents that the Premises are, or will be put in sufficient compliance with all laws applicable to property relative to LESSEE's intended use.

## **ARTICLE 2 - TERM**

2.1 **Lease Term:** The term of this Lease (the "Lease Term") shall be six (6) months, commencing on the execution of this agreement by both parties, ("Lease Commencement Date") and ending six (6) months later, or April 30, 2017, whichever is later, with such rights of termination and extension of the Lease Term as are hereinafter set forth.

## **ARTICLE 3 – RENT**

In consideration of the continuing right of use, quiet enjoyment and possession of the Premises, LESSEE shall pay a monthly rent in the amount of One Dollar (\$1.00) for the six (6) month Lease Term. In addition, LESSEE shall assume all costs to operate and maintain the entire Premises, including utilities, water, sewer, and normal upkeep according to the Summary of Services and Utilities, attached hereto as **Exhibit B**, and Summary of Repair and Maintenance Responsibilities, attached as **Exhibit C**. LESSEE's responsibilities shall commence on the Lease Commencement Date and shall continue until the Lease terminates and LESSEE vacates possession of the Premises. In addition, LESSEE shall be responsible for real estate assessments, and insurance (including liability and fire) for the Premises.

## **ARTICLE 4 – ANNUAL RENT ADJUSTMENT**

No rent adjustment is contemplated for the Lease because of the short-term nature of the Lease.

## **ARTICLE 5 - TERMINATION BY LESSOR AND LESSEE**

Notwithstanding any other provisions of this Lease, LESSOR or LESSEE may terminate this Lease upon thirty (30) days' written notice. In addition, LESSEE has retained and taken possession of the Premises under this Lease on the express understanding that LESSOR is in the process of including the Premises as part of a larger project and that no continued use of the Premises is expected after the initial Lease Term.

## **ARTICLE 6 - NOTICES**

All notices or correspondence provided for herein shall be effective only when made in writing, personally delivered or deposited in the United States mail, certified, postage prepaid, and addressed as follows:

To LESSEE: County of Monterey  
Attn: Manuel T. González, Assistant County Administrative Officer

168 W. Alisal Street  
Salinas, CA 93901  
Phone: 831-755-3593  
Email: gonzalezmt@co.monterey.ca.us

To LESSOR: Transportation Agency for Monterey County  
Attn: Debra L. Hale, Executive Officer  
55-B Plaza Circle  
Salinas, CA 93940  
Phone: 831-775-0903  
Fax: 831-775-0897  
Email: Debbie@tamcmonterey.org

Any notice or correspondence shall be deemed delivered upon personal delivery or five (5) days after mailed. Correspondence other than notices may be given by phone, regular mail, email or facsimile. Any correspondence sent by facsimile shall also be sent by United States mail if requested by either party. By written notice to the other, either party may change its own mailing address or correspondence information.

LESSOR shall be available to LESSEE by phone during regular business hours.

LESSEE or LESSEE's designated property management shall be available to LESSOR, by phone during regular business hours, and for emergencies after hours and on weekends. LESSEE shall subscribe to a 24-hour, 7 days a week emergency answering service that maintains contact phone numbers of key personnel or maintenance/service companies in event of an emergency.

If applicable, LESSOR'S designated property management shall be vested with such power and authority as is reasonably necessary or incidental to the performance of this Lease and the accomplishment of its purpose.

## **ARTICLE 7 - PREMISE IMPROVEMENTS**

7.1 **No Premises Improvements Contemplated:** LESSOR intends to use the Premises as part of a larger project related to transportation needs in Monterey County. As such, no improvements to the Premises are contemplated by LESSOR and no improvements requested by LESSEE shall be permitted beyond those contained in the attached, unless relating to necessary repairs to the Premises and unless written approval is provided by LESSOR.

7.2 **Improvements Prior to Occupancy:** LESSEE shall be solely responsible for converting the Property to a building which is safe for occupancy, which conversion shall include painting, carpeting and encapsulation of any hazardous materials. LESSEE accepts the Property in an "as is" condition. Prior to occupancy, LESSEE shall receive certification from the Salinas Fire Marshall that improvements to the building are adequate for LESSEE's intended use under this agreement, as described in Article 9, and shall provide a copy of such certification to LESSOR.

7.3 **Ownership of Improvements:** All existing and future Premises Improvements, exclusive of trade fixtures, constructed or placed within the Premises by LESSEE shall be the property of the LESSOR upon termination of this Lease or earlier termination hereof, unless otherwise agreed to in writing between LESSOR and LESSEE.

## **ARTICLE 8 - PUBLIC WORK LAWS**

Under Section 1720 of the California Labor Code, any construction done under contract and paid for in whole or in part out of public funds may be considered a 'public work' if certain conditions are met. If applicable, LESSEE shall comply with provisions of law governing public works including, without limitation, Labor Code sections 1773, 1773.2, 1773.3, 1773.8, 1775 (payment of prevailing wages), 1776 (payroll records), and 1777.5 (employment of apprentices), all as periodically amended.

## **ARTICLE 9 - USE**

9.1 **Use:** LESSEE shall use the Property only for use as a homeless warming shelter for youth and adults, and for no other use. LESSEE agrees that it will use the Property in accordance with all federal, state, and local laws, regulations, rules, and orders. To this end, LESSEE may employ agents to make appropriate repairs and to operate the Premises as intended, as more specifically described in Article 14 (Assignment and Subletting).

9.2 **Compliance with Laws:** LESSEE represents and warrants to LESSOR, that, to the best of LESSEE's knowledge, the anticipated construction, uses, and operation of the Premises as intended herein, are in full compliance with applicable building and seismic codes, environmental, zoning and land use laws, and other applicable local, state and federal laws, regulations and ordinances. LESSEE absolves LESSOR of legal or other responsibility for any code violations or other deviations from applicable local, state and federal laws, regulations and ordinances as may be listed above.

9.3 **Hazardous Substances:** LESSEE shall have no liability or responsibility for toxic or hazardous materials or substances which result from LESSOR'S acts or omissions or which occur on any portion of LESSOR'S property not occupied by LESSEE, unless caused by LESSEE, its agents, employees, invitees or guests. LESSOR warrants, to the best of LESSOR's actual knowledge, that at the time of execution of this Lease there are no known areas on the Premises where hazardous or toxic materials or substances (including asbestos, leads, toxic mold spores or PCBs) have been present, used, stored, or deposited. LESSEE will comply with all applicable laws concerning the handling and removal of the above-mentioned hazardous or toxic materials. LESSEE, at its own expense, shall comply with all applicable laws concerning the handling and removal of hazardous material and medical wastes generated as a result of LESSEE'S use of the Premises under this Lease.

9.4 **Environmental Hazards:** LESSEE warrants, to the best of LESSEE'S ability, that the Premises will be maintained free of all Environmental Hazards (including asbestos, leads, toxic mold spores or PCBs) and if deemed necessary, agrees to survey, test, and abate as applicable. Any said survey or test performed shall be provided to LESSOR upon completion.

LESSEE shall immediately notify LESSOR of any suspected Environmental Hazards.

9.5 **Acceptance of Premises:** By entry hereunder, LESSEE accepts the Premises for use as a temporary warming shelter, and as being in satisfactory condition for the intended repair and intended use.

#### **ARTICLE 10 - SIGNS AND FIXTURES**

LESSEE may place such signs and advertisements upon the Premises as LESSEE may desire, subject to approval by the LESSOR which consent shall not be unreasonably withheld provided, however, that at the expiration of the term hereof or any renewal or extension of this Lease, LESSEE will remove said signs and will restore the Premises to their original conditions. Any trade fixtures, equipment, furniture, demountable walls, and other property installed in the Premises by and at the expense of the LESSEE shall remain the property of the LESSEE, and the LESSOR agrees that the LESSEE shall have the right at any time within the period of the Lease Term and for a thirty (30) day period thereafter, to remove any and all of its trade fixtures, equipment and other property which it may have stored or installed in the Premises, provided the Premises are restored to acceptable condition. The LESSOR agrees not to mortgage or pledge the LESSEE'S trade fixtures, equipment and other property.

#### **ARTICLE 11 - SERVICES AND UTILITIES**

Services and utilities shall be furnished and the cost borne as outlined in **Exhibit B**. It is expressly acknowledged herein that LESSEE shall be responsible for establishing and maintaining any of the services and utilities to the Premises for the use intended by LESSEE. As stated in **Exhibit B** and **Exhibit C**, the term “adequate” shall mean sufficient enough to ensure the health, safety and general wellbeing of the occupants or invitees of the Premises; the term “deemed necessary” shall mean that LESSOR and LESSEE are in agreement that action needs to be taken to ensure the health, safety and general wellbeing of the occupants and or invitees of the Premises.

#### **ARTICLE 12 - REPAIR AND MAINTENANCE**

12.1 **LESSOR and LESSEE Obligations:** The respective repair and maintenance responsibilities of LESSOR and LESSEE are set forth in **Exhibit C**, Summary of Repair and Maintenance Responsibilities, which by this reference is incorporated herein.

12.2 **Negligent Acts or Omissions of LESSEE:** Notwithstanding the foregoing, LESSEE will pay to LESSOR the reasonable cost of any repairs or maintenance required as a direct result of negligent acts or omissions of LESSEE, its agents, employees, or invitees.

12.3 **Failure of LESSEE to Make Repairs:** If LESSEE fails to maintain the Premises or to make the repairs required in this article within the time periods as specified herein, LESSOR may, but is not required to, perform such maintenance or make such repairs at its expense and add the reasonable cost thereof to the rent due hereunder.

12.4 **LESSOR and LESSEE Obligations in Applying Noxious Substances:** LESSEE, its officers, employees, and agents shall not apply any substance as part of any building maintenance or repair which would introduce irritating or noxious odors or any other hazardous condition to occupied spaces without prior coordination and approval of the LESSOR. Prior notification and approval shall be made at least 48 hours prior to the desired application time. Also, a Material Safety Data Sheet shall be furnished by the proposed applicator to the LESSEE'S onsite office manager. Examples of such substances or materials include, but are not limited to, the following:

- Termite Control Materials
- Pesticides
- Paint
- Water Treatment Chemicals
- Any other substance that is or could be construed as hazardous

### **ARTICLE 13 - ALTERATIONS, MECHANICS' LIENS**

13.1 **Alterations:** No structural alterations or improvements shall be made to the Premises by LESSEE or at LESSEE's request without the prior written consent of LESSOR, which consent shall be within LESSOR's sole discretion.

13.2 **Condition at Termination:** Upon the termination of this Lease, LESSEE may remove any fixtures, machinery and equipment installed in the Premises by LESSEE after the date of this Lease, if LESSEE is not then in default under this Lease and if LESSEE repairs any damage to the Premises caused by such removal. Upon termination of this Lease, LESSEE shall return the Premises in the same condition as when delivered to LESSEE, reasonable wear and tear, and damage by casualty, and alterations approved by LESSOR excepted.

13.3 **Mechanic's Liens:** LESSOR and LESSEE shall keep the Premises free from any liens arising out of any work performed by, materials furnished to, or obligations incurred by the parties.

### **ARTICLE 14 - ASSIGNMENT AND SUBLETTING**

LESSEE shall not assign this Lease or sublet all or any portion of the Premises. Provided, however, that it is expressly contemplated that LESSEE shall employ agents to undertake needed repairs or renovations to enable the Premises to obtain a certificate of occupancy for use as a warming shelter from the Salinas Fire Marshall. Further, it is also expressly contemplated that LESSEE shall contract with a professional manager, such as Community Homeless Solutions or comparable provider, to operate the Premises as a warming shelter for persons and families who are homeless. Such use as a warming shelter shall not constitute either "assignment" or "sublease" of the Premises.

### **ARTICLE 15 - ENTRY BY LESSOR**

LESSEE shall permit LESSOR and LESSOR'S agents to enter the Premises, with reasonable advance notice (except in the case of emergency), provided such entry is made in a



reasonable manner and does not unreasonably interfere with the conduct of LESSEE'S intended use as a warming shelter.

#### **ARTICLE 16 - INSURANCE AND INDEMNIFICATION**

LESSEE shall indemnify, defend, and hold harmless the LESSOR, its officers, agents and employees from any claim, liability, loss, injury or damage arising out of, or in connection with, performance of this Agreement by LESSEE and/or its agents, employees or sub-contractors, excepting only loss, injury or damage caused by the negligence or willful misconduct of LESSOR or personnel employed by the LESSOR. It is the intent of the parties to this Agreement to provide the broadest possible coverage for the LESSOR. The LESSEE shall reimburse the LESSOR for all costs, attorneys' fees, expenses and liabilities incurred with respect to any litigation in which the LESSEE is obligated to indemnify, defend and hold harmless the LESSOR under this Agreement.

LESSEE shall maintain insurance or a program of self-insurance providing comprehensive general liability coverage with liability limits of not less than \$1,000,000 for injury or death to one or more persons and property damage limits of not less than \$1,000,000 per occurrence insuring against all liability of LESSEE and its authorized representatives arising out of and in connection with LESSEE'S use or occupancy of the Premises.

LESSOR agrees that it will keep the subject property insured against loss or damage by fire, to at least eighty percent (80%) of the full fair insurable value thereof, the building on the demised Premises or of which the demised Premises are a part. **LESSOR'S insurance will not insure LESSEE'S personal property or trade fixture.**

LESSOR shall not be liable to LESSEE, or to anyone whatsoever for any damages caused by plumbing, gas, water, steam, sprinkler or other pipe and sewage system, or by the bursting, running or leaking of any tank, washstand, closet, or waste or other pipe, in and about the Premises of the building of which they are a part, or for any damage caused by water being upon or coming in through the roof, skylight, vent, trap door or otherwise.

#### **ARTICLE 17 - WAIVERS OF SUBROGATION**

LESSOR and LESSEE each hereby waive any right of recovery against the other due to loss of or damage to the property of either LESSOR or LESSEE when such loss of or damage to property arises out of the acts of God or any of the property perils whether or not such perils have been insured, self-insured or non-insured.

#### **ARTICLE 18 - DESTRUCTION**

If the Premises are totally destroyed by fire or other casualty, either party may terminate this Lease immediately by giving notice to the other party.

## **ARTICLE 19 - DEFAULT BY LESSEE**

19.1 ***Default:*** If any of the following events occur, each such event shall constitute a material breach of this Lease, and LESSOR may, at LESSOR'S option, exercise any or all rights available to a LESSOR under the laws of the State of California:

- a. A default in the payment of rent when such default continues for a period of thirty (30) days after written notice, or
- b. LESSEE fails to faithfully perform or observe any other covenant or undertaking required under this Lease and such failure continues for a period of thirty (30) days after written notice thereof.

19.2 ***Remedies:*** If LESSEE fails to cure a prospective default within the time frames outlined above, LESSOR shall have the option to cure the default or to terminate this Lease, in addition to any other remedies at law not inconsistent herewith. Should LESSOR elect to cure the default itself, all costs associated with such cure shall be reimbursed by LESSEE to LESSOR, as Additional Rent, within thirty (30) days of receipt of LESSOR'S invoice for said costs.

## **ARTICLE 20 - DEFAULT BY LESSOR**

20.1 ***Default:*** LESSOR shall not be in default unless LESSOR fails to perform its obligations under this Lease within a reasonable time, but in no event later than thirty (30) days after written notice by LESSEE to LESSOR specifying wherein LESSOR has failed to perform such obligations. If the nature of LESSOR'S obligation is such that more than thirty (30) days are required for performance, then LESSOR shall not be in default if LESSOR commences performance within such thirty (30) day period and thereafter diligently prosecutes the same to completion. LESSEE'S obligation to provide written notice to LESSOR of a default by LESSOR is limited to those instances where knowledge of LESSOR'S default is within the actual knowledge of LESSEE.

20.2 ***Remedies:*** If LESSOR fails to cure a prospective default within the time periods outlined above, LESSEE shall have the option to cure the default or to terminate this Lease, in addition to any other remedies at law not inconsistent herewith.

## **ARTICLE 21 - HOLDING OVER**

There shall be no holdover of the Lease in the absence of a further written agreement between LESSOR and LESSEE. LESSEE has been informed, and acknowledges, that the Property and Premises are intended for destruction shortly after the Initial Lease Term.

## **ARTICLE 22 - WAIVER**

The waiver by LESSOR or LESSEE of any term, covenant or condition herein contained shall not be deemed to be a waiver of any other term, covenant or condition, nor shall either party's consent to any breach of any term, covenant or condition be deemed to constitute or imply

its consent to any subsequent breach of the same or other term, covenant or condition herein contained.

### **ARTICLE 23 - QUIET POSSESSION**

As long as LESSEE keeps and performs the covenants in this Lease, LESSEE shall at all times during the term of this Lease peaceably and quietly have, hold and enjoy the Premises, without suit, trouble or hindrance from LESSOR or any person claiming under LESSOR, subject to LESSOR's right to sublease designated areas.

### **ARTICLE 24 – SUBORDINATION AND NON-DISTURBANCE**

This Lease shall be subject and subordinated to the lien of any mortgages and deeds of trust which are hereafter placed against the LESSOR'S interest or estate in the property provided that the mortgage or beneficiary under such mortgage or deed of trust shall agree in writing that, in the event of a foreclosure of same or of any other such action or proceeding for the enforcement thereof, or of any sale there under, this Lease shall not be barred, terminated, cut off, or foreclosed, nor will the rights and possession of LESSEE hereunder be disturbed if LESSEE shall not then be in default under the terms of this Lease, and LESSEE shall attorn to the purchaser at such foreclosure, sale or other action or proceeding. The foregoing subordination shall be effective without the necessity of having any further instruments executed by LESSEE, but LESSEE shall nonetheless execute, upon demand, such further instruments evidencing such subordination as may be reasonably requested by LESSOR or any mortgagee or beneficiary.

### **ARTICLE 25 - ESTOPPEL CERTIFICATE**

Within thirty (30) days of written notice by one party to the other, each will execute, acknowledge and deliver to the other an estoppel certificate in writing declaring any modifications, defaults or advance payments and whether the lease, as may be modified, is in full force and effect. Any such certificate may be conclusively relied upon for the intended transaction for which the statement was requested.

### **ARTICLE 26 - MISCELLANEOUS PROVISIONS**

26.1 **No Amendments:** No oral amendment of this Lease shall be valid. No amendment shall be effective unless made in writing and signed by the parties hereto, and no prior oral understanding or agreement not incorporated herein shall be binding on either party hereto.

26.2 **Time is of the Essence:** Time is of the essence of each term and provision of this Lease.

26.3 **Binding Effect:** Subject to any provision hereof restricting assignment or subletting by LESSEE, this Lease shall bind the parties, their personal representatives, successors, and assigns.

26.4 **Invalidity:** The invalidity of any provision of this Lease as determined by a court of competent jurisdiction shall in no way affect the validity of any other provision hereof.

26.5 **Warranty of Authority:** If LESSEE is a corporation; the person executing this lease on behalf of LESSEE hereby covenants and warrants that LESSEE is a duly authorized and existing corporation and that he/she is duly authorized to execute this Lease.

26.6 **Addendum:** In the event of conflict between this Lease and any Addendum or Exhibit attached hereto, the provisions of such Addendum or Exhibit shall control.

#### **ARTICLE 27 - MAJOR APPLIANCES**

Installation of major appliances such as vending machines, refrigerators, stoves, etc., must be approved by LESSOR prior to installation. The LESSOR will grant installation approval for new appliances only. Such approval shall not be unreasonably withheld. LESSEE shall be responsible for any acquisition, maintenance of major appliances and shall remove all such appliances at the end of the Lease Term.

#### **ARTICLE 28 – WAIVER OF RELOCATION BENEFITS**

As LESSOR intends to use the Premises as part of a larger project related to transportation needs in Monterey County, LESSEE, and its agents and assigns, hereby waive any and all right to relocation benefits to assist with moving from the Property at the termination of this Lease. LESSEE shall assume all costs associated with moving and repair of the Property as defined by the LEASE.

**LESSEE: County of Monterey**

\_\_\_\_\_ **Date:** \_\_\_\_\_

**LESSOR: Transportation Agency for Monterey County**

**By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Debra L. Hale  
Title: Executive Director

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Title: TAMC Counsel

Date: \_\_\_\_\_

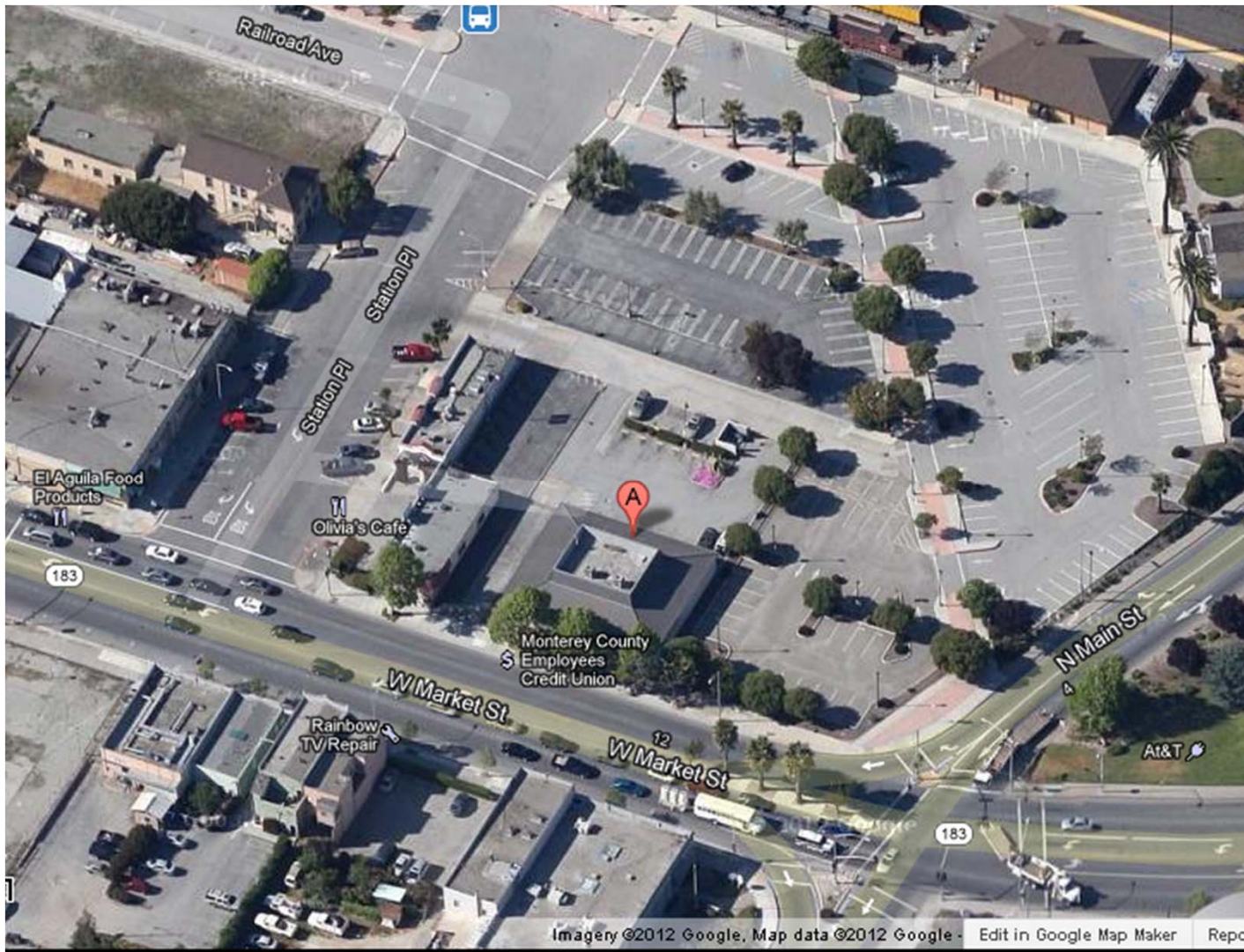
**EXHIBIT A**

**DESCRIPTION OF PREMISES**

(Site Map)  
Exhibit A-1

(Floor Plan with Dimensions)  
Exhibit A-2

# Aerial of Property







## EXHIBIT B

### SUMMARY OF SERVICES AND UTILITIES

The following is a summary of services and utilities responsibilities of LESSOR and LESSEE for the proposed use of the Premises:

	N/A	LESSOR	LESSEE
Provide adequate paper supplies, dispensers, and waste and recycling containers for the Premises and rest rooms			X
Provide adequate custodial service for interior of the Premises (dust, waste removal, recycling removal, vacuum, mop and general cleaning)			X
Provide adequate custodial service for exterior of the Premises and common areas			X
Professionally clean carpets, rugs, tile and linoleum flooring as deemed necessary			X
Professionally clean existing drapes, blinds, and window shades as deemed necessary			X
Professionally clean interior windows as deemed necessary			X
Professionally clean exterior windows as deemed necessary			X
Provide adequate pest control for the interior of the Premises			X
Provide adequate pest control for exterior of Premises			X
Provide adequate landscape maintenance and gardening (including landscape irrigation system and associated water supply and service)			X
Provide adequate parking lot area sweeping			X
Provide adequate refuse, rubbish, garbage, and recyclable (paper, plastic, and aluminum) disposal and pick up service			X
Provide adequate fire sprinkler systems testing			X
Provide adequate fire alarm systems monitoring			X
Provide adequate intrusion/security alarm systems monitoring			X
Provide adequate patrolled security guard service			X
Provide adequate heating, ventilation & air conditioning (HVAC) systems filter replacements, unit inspections and unit lubrications			X
Provide adequate servicing of uninterrupted power source (UPS)	X		
Provide adequate servicing of power back up generator			X

(excludes any power back up generator provided by LESSEE)			
Provide adequate gas utility service			X
Provide adequate electric utility service			X
Provide adequate water utility service			X
Provide adequate telephone and data service (including connection charges)			X
Provide adequate sewage services (including MRWPCA fee, if applicable)			X
OTHER:			

## EXHIBIT C

### SUMMARY OF REPAIR AND MAINTENANCE RESPONSIBILITIES

The following is a summary of maintenance and repair responsibilities of LESSOR and LESSEE for the proposed use of the Premises:

	N/A	LESSOR	LESSEE
Common Areas			X
Foundations			X
Floor Slabs			X
Elevators and/or Dumb Waiters	X		
Exterior and Bearing Walls			X
Exterior Doors and Hardware (excludes re-keying if deemed necessary)			X
Exterior Windows and Window Frames			X
Roofs			X
Gutters, Drains and Downspouts			X
Parking Lots			X
Ceilings			X
Fire Sprinkler Systems			X
Fire Alarm Systems			X
Intrusion/Security Alarm Systems			X
Uninterrupted Power Source (UPS)	X		
Power Back Up Generator (excludes any generator provided by LESSEE)	X		
Heating, Ventilation and Air Conditioning (HVAC) Systems (including replacement if deemed necessary)			X
Heating, Ventilation and Air Conditioning (HVAC) control switches, sensors and thermostats			X
Electrical Systems (including electrical outlets, panels, circuit breakers and wiring)			X
Plumbing Systems and Fixtures (including sewer and drain stoppages)			X
Lighting Systems (including starters, ballasts, transformers and light switches) (surgical units and/or operating rooms shall be the responsibility of the LESSEE)			X
Light Bulbs and Fluorescent Light Tubes (adequate replacement)			X
Interior Walls			X

Interior Wall Surfaces (including repainting if deemed necessary)			X
Interior Doors and Hardware			X
Interior Windows and Window Frames			X
Carpet, Tile, and Linoleum Flooring (including replacement if deemed necessary)			X
Base and/or Moldings			X
Appliances			X
Communication Systems (data/telephone cabling, connections and equipment)			X

**\*Notwithstanding the forgoing, LESSEE will pay to LESSOR the reasonable cost of any repairs or maintenance required as a direct result of negligent acts or omissions of LESSEE, its agents, employees, or invitees.**



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

***Memorandum***

**To:** Board of Directors  
**From:** Christina Watson, Principal Transportation Planner  
**Meeting Date:** September 28, 2016  
**Subject:** Agency Bylaws

**RECOMMENDED ACTION:**

**ADOPT** proposed amendments to the Agency bylaws to allow for a second Rail Policy Committee representative from South Monterey County.

**SUMMARY:**

The Transportation Agency is proposing to update its Bylaws by adding a second representative to the Rail Policy Committee from the South County area. Section 13.2 of the Bylaws provides that notice of proposed amendments to the Bylaws be announced at the Agency meeting prior to the meeting at which the amendments will be voted upon. The amendments were noticed at the August 24 meeting. The Bylaws require approval by not less than two-thirds (2/3) of the voting members present at the meeting.

**FINANCIAL IMPACT:**

None.

**DISCUSSION:**

The Agency Bylaws have been revised several times over the years. The last update was in 2011.

Mike LeBarre, King City Councilmember, has requested consideration of a change to the Rail Policy Committee bylaws to allow him to be added to the Committee. Currently, the bylaws allow for only one South Monterey County representative on the RPC, which is currently Alejandro Chavez, Soledad City Councilmember. The proposed Coast Daylight service would stop at King City and Soledad’s planned future rail stations, so it would seem appropriate to have representatives from each. Currently, the Rail Policy Committee is governed by the Transportation Agency for Monterey County Bylaws, **Section 12.5:**

“A Rail Policy Committee composed of TAMC Board members or their alternates

from the following jurisdictions on the rail lines: Cities of Salinas, Marina, Sand City, Seaside, and Monterey, Supervisorial District 1, Supervisorial District 2, Supervisorial District 4, Supervisorial District 5 and South Monterey County, either the 3rd District County Supervisor or a voting TAMC Board member from one of the South Monterey County Cities.”

The proposed change is as follows:

“A Rail Policy Committee composed of TAMC Board members or their alternates from the following jurisdictions on the rail lines: Cities of Salinas, Marina, Sand City, Seaside, and Monterey, Supervisorial District 1, Supervisorial District 2, Supervisorial District 4, Supervisorial District 5 and two representatives from South Monterey County; either (a) the 3rd District County Supervisor and ~~or~~ a voting TAMC Board member from one of the South Monterey County Cities, or (b) two voting TAMC Board members from South Monterey County Cities.”

Adding an eleventh voting member will not change the quorum requirement (six voting members) and would eliminate any risk of a tie vote, although that has never happened at the Rail Policy Committee. The Rail Policy Committee supports this proposal.

**Attached** are the Agency Bylaws, showing the recommended changes.

ATTACHMENTS:

- Agency Bylaws

---

*Transportation Agency for Monterey County*  
55-B Plaza Circle - Salinas, California 93901-2902  
(831) 775-0903 - FAX (831) 775-0897 - [www.tamcmonterey.org](http://www.tamcmonterey.org)



**TRANSPORTATION AGENCY FOR MONTEREY COUNTY,  
SUCCESSOR AGENCY TO  
THE MONTEREY COUNTY TRANSPORTATION COMMISSION  
BYLAWS**

01. These Bylaws are intended to supplement California Government Code Title 3, Division 3, Chapter 2, and the Public Utilities Code Division 10, Part 11, referencing the Transportation Development Act passed in 1972, and as amended.
02. These Bylaws outline the basic organization and the administration procedures used by the Transportation Agency for Monterey County, successor agency to the Monterey County Transportation Commission, when serving as the Local Transportation Commission, the Regional Transportation Planning Agency, and the Service Authority for Freeways and Expressways. When serving as the Local Transportation Commission, the Regional Transportation Planning Agency, and the Service Authority for Freeways and Expressways, the Transportation Agency for Monterey County is referred to as the "AGENCY."
03. **FUNCTIONS OF THE AGENCY WHEN SERVING AS THE LOCAL TRANSPORTATION COMMISSION AND AS THE REGIONAL TRANSPORTATION PLANNING AGENCY**
  - 3.1. As the Local Transportation Commission, administer the provisions of the Transportation Development Act in allocating Local Transportation Funds and State Transit Assistance Funds to the cities, County, and transit operators.
  - 3.2. As the state designated Regional Transportation Planning Agency, perform transportation planning activities for the County and Cities of Monterey County.
04. **FUNCTIONS OF THE AGENCY WHEN SERVING AS THE MONTEREY COUNTY SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS**
  - 4.1. The AGENCY shall enact a motorist aid program having the primary function of installing and monitoring roadside call boxes.
  - 4.2. This program shall be performed in accordance with Sections 2550 et seq. of the California Streets and Highways Code.
  - 4.3. The AGENCY has been designated as the Monterey County Service Authority for Freeways and Expressways by resolutions of the Monterey County Board of Supervisors and a majority of the Cities containing a majority of the incorporated population as required under Streets and Highways Code Section 2551.

The program shall be developed in consultation with and with the cooperation of Caltrans and the California Highway Patrol.

## 05. ORGANIZATION

- 5.1 **MEMBERSHIP:** The AGENCY shall be composed of five members of the Monterey County Board of Supervisors or his or her individually designated alternate and one member appointed from each incorporated city within Monterey County or his or her designated alternate.
- 5.2 **EX-OFFICIO MEMBERSHIP:** The purpose of ex-officio membership is to permit the ex-officio member(s) to participate in AGENCY discussion before and after a matter is allowed for discussion by the public. Ex-officio members shall have no vote on matters brought before the AGENCY. Ex-officio membership is not intended to evolve into full voting membership.
- 5.2.1 The Association of Monterey Bay Area Governments, Caltrans, the Monterey Bay Unified Air Pollution Control District, Monterey Peninsula Airport District, Monterey-Salinas Transit and City of Watsonville may appoint one member each to the AGENCY to serve as ex-officio members. Ex-officio members may be added or deleted by amending the Bylaws. Additional ex-officio members shall be limited to public agencies only. This restriction to public agencies does not affect the permanent ex-officio members described in the first sentence of paragraph 5.2.1. As used here, “public agency” means the State of California or any department or agency thereof, a county, city, public corporation, municipal corporation or public district.
- 5.3 **ALTERNATE MEMBERS:** Each appointing authority, for the regular member it appoints, may appoint up to two alternate members to serve in place of the regular member when the regular member is absent or disqualified from participating in the meeting of the AGENCY. Alternate members will have the same rights, responsibilities and privileges as regular members except that they may not serve as officers of the AGENCY.
- 5.4 **APPOINTMENT:** City members, city alternate members, and ex-officio members, must all be appointed by the appropriate appointing authority from the affected jurisdiction. A letter signed by the City Manager or Mayor, minute action and/or a resolution making that appointment must be presented to the Executive Director before that member may participate in the AGENCY meetings. The Chair of the Board of Supervisors shall notify the AGENCY by letter to the Executive Director of the Board’s alternates.

5.5 **STIPEND:** Regular members may receive compensation for services performed for and on behalf of the AGENCY in accordance with written policies adopted by the Board of Directors in a public meeting.

5.6 **TRAVEL REIMBURSEMENT:** AGENCY Board Members (and alternates) are entitled to reimbursements for travel expenses involved in attending all regular and special meetings of the AGENCY. Reimbursement for travel expenses will be made on a per-mile basis at the current rate established by the TAMC Board for auto expenses or actual cost of public transportation. TAMC Board members (and alternates) will receive automatic mileage reimbursement payments quarterly based on attendance records and their declared mileage to and from the TAMC meetings. Board Members attending conferences or other agency business meetings may request reimbursement for expenses in accordance with the AGENCY's administrative policies for travel reimbursement.

06. **QUORUM:** A majority of the voting members of the AGENCY shall constitute a quorum for transaction of AGENCY business; the quorum shall consist of a minimum of nine (9)-voting members, including a minimum of seven (7) city representatives and one (1) county representative.

## 07. VOTING

7.1 Except as specifically otherwise provided herein, the vote of a majority of the members of the AGENCY present at any regular, adjourned or special meeting shall be sufficient to pass or act upon any matter properly before the AGENCY, and each member of the AGENCY shall have one vote.

7.2 **POPULATION WEIGHTED VOTING:** Upon the call and request of any AGENCY member, present and able to vote, and a quorum being present, a weighted voting formula shall apply for any vote to be taken by the AGENCY, with each member having one or more votes based upon the population of the city or unincorporated county area such member represents. One vote will be granted to Supervisorial District 1, as its population is included with the City of Salinas.

In order for the AGENCY to take action under the provisions of this section two requirements must be fulfilled:

- a) A majority of the votes weighted by population must be cast in favor of the action, provided that not less than two member agencies vote in favor of the action; and
- b) A majority of the members vote in favor of the action.

In the event a simple majority vote on a question has previously been taken, and a weighted vote is subsequently called; a roll call vote will be taken that tabulates both the weighted vote and the members voting. The vote weighted by a majority of those voting representing a majority of the population shall supersede the previous simple majority vote, provided that the vote of a single member may not defeat an action.

- 7.3 **POPULATION:** For the purposes of determining the weighted vote of Cities or the unincorporated area of the County, the weighted vote by population shall be based on the most current Census, and AGENCY staff shall update annually based on the California State Department of Finance population estimate when it becomes available.

## 08. OFFICERS

- 8.1 The AGENCY officers shall consist of a Chair, a First Vice-Chair and a Second Vice-Chair. The AGENCY officers shall be elected from the AGENCY and shall serve a term of one year. Terms of the Chair shall not be consecutive full one-year terms. Election of officers shall take place every year at the beginning of the AGENCY's January meeting, and officers' terms shall commence immediately upon election.

- 8.2 The Chair, or in his or her absence, the First Vice-Chair, shall preside over all meetings, and may direct the Executive Director to call a special meeting of the AGENCY Board when he or she judges necessary. In the absence of the Chair and the First Vice-Chair, the Second Vice-Chair shall preside over all meetings and exercise all of the powers of the Chair and the First Vice-Chair.

09. **STAFF:** The AGENCY staff shall consist of an Executive Director, and such other staff members as shall be authorized by the AGENCY budget and appointed by the Executive Director.

9.1 The AGENCY shall appoint the Executive Director to serve at the pleasure of the AGENCY.

9.2 The Executive Director will serve as Chief Executive Officer of the AGENCY.

9.3 The AGENCY shall appoint Counsel to serve at the pleasure of the AGENCY.

9.4 The AGENCY shall complete an annual performance evaluation of the Executive Director and Counsel.

## 10. MEETINGS

- 10.1 The regular meetings of the AGENCY shall be held on the fourth Wednesday of each month or at such other time designated by the Board at a location in Monterey County. Special meetings shall be set with the notice required by law.
- 10.2 AGENCY meetings are open to the public and are conducted according to the Ralph M. Brown Act (Govt. Code Section 54950 et seq.) and Roberts Rules of Order. Time will be allotted at each meeting for the public to present their views to the AGENCY on transportation items, as set forth in Govt. Code Section 54954.3.
- Public presentations on transportation matters not on the AGENCY's agenda are limited to three minutes each, unless extended at the discretion of the Chair.
- The Chair may establish reasonable limitations on the time allotted for public presentations on any AGENCY agenda item.
- 10.3 The voting members of the AGENCY may meet in closed session to discuss those matters authorized by state law. Only appointed TAMC representatives and, in their absence, their appointed alternates may attend Closed Sessions. Ex-officio members shall not be authorized to attend Closed Sessions.
- 10.4 The AGENCY Chair in consultation with the First Vice-Chair may cancel any regular meeting if there are no items presented that require the AGENCY's immediate attention.
- 10.5 The AGENCY Agenda will be prepared by the AGENCY staff and will close at noon Thursday nine (9) working days before the regular meeting. Any member may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.
- 10.6 Agenda packets shall be distributed to AGENCY members, alternates, and ex-officio members.
- 10.7 The AGENCY agenda shall also be supplied to other governmental agencies on written request, renewable annually.

## 11. BUDGET

- 11.1 The AGENCY shall annually develop and adopt a budget in accordance with State and Federal requirements no later than the May meeting.

11.2 Each AGENCY member shall contribute toward congestion management and traffic monitoring activities in proportion to California Streets and Highways Code Highway Users Tax Account Section 2105 funds received by each AGENCY member to those received by all other AGENCY members. AGENCY staff shall invoice each voting member each June for the following fiscal year.

12. **COMMITTEES:** Committees and subcommittees, whether standing or ad hoc, may be established, as the AGENCY may deem appropriate.

Standing committees shall be the following:

12.1 A Technical Advisory Committee (TAC) composed of one person representing each AGENCY member including ex-officio members, and transportation providers in Monterey County. Additional members from organizations and jurisdictions not presently represented may be appointed by the AGENCY. The Technical Advisory Committee shall advise the Agency Board on regional transportation improvement projects, transportation planning programs, and transportation funding programs.

12.2 An Executive Committee composed of the Chair, First Vice-Chair, Second Vice-Chair, immediate past Chair, and two members selected by the AGENCY; one from the County members and one from the City members. If one of the above-designated persons is not available to serve on the Executive Committee, the AGENCY shall appoint another AGENCY member so that the Executive Committee shall have six members. The Executive Committee shall meet when directed to do so by the AGENCY, or when directed to do so by the Chair of the AGENCY, or by a majority of the Executive Committee members. The Executive Committee may meet for the following purposes:

- a. Review of budget and work program and personnel.
- b. Review adequacy of transportation funding and regional transportation planning and project delivery efforts.
- c. Review state and federal legislative matters.
- d. Review major AGENCY policy matters for recommendation to the Board.

Minutes of the Executive Committee meetings shall be distributed to all AGENCY members.

- 12.3 A Citizens Advisory Committee for Bicycle and Pedestrian Facilities composed of one representative from each city and supervisorial district. Additional members from organizations and jurisdictions not presently represented may be appointed by the AGENCY. The purpose of the committee is to advocate bicycle and pedestrian travel as viable alternative means of transportation, and advise the Transportation Agency, its member agencies, and private development with respect to bicycle and pedestrian facilities and travel.
- 12.4 A Rail Policy Committee composed of TAMC Board members or their alternates from the following jurisdictions on the rail lines: Cities of Salinas, Marina, Sand City, Seaside, and Monterey, Supervisorial District 1, Supervisorial District 2, Supervisorial District 4, Supervisorial District 5 and two representatives from South Monterey County; either (a) the 3<sup>rd</sup> District County Supervisor ~~and~~ a voting TAMC Board member from one of the South Monterey County Cities, or (b) two voting TAMC Board members from South Monterey County Cities. The TAMC Chair may appoint annually ex-officio members as needed. The Committee shall select a Chair and Vice Chair from its membership for a two-year term at the end of the February meeting of every even year, beginning in 2008. The Chair may rotate between the County Supervisors and the Cities, and/or between Salinas Valley and the Monterey Peninsula or the existing Chair may be reappointed to a new term. To be eligible to serve as the Chair or Vice Chair, the person must be a voting AGENCY Board Member and have served on the Rail Policy Committee for at least one year. The Rail Policy Committee advises the Transportation Agency Board on matters related to the establishment of passenger rail service in Monterey County.
- 12.5 Bylaws for any standing committee may be developed and adopted, or amended, by a majority vote of the AGENCY.
- 12.6 Except as otherwise provided herein, a majority of the voting members of each committee shall constitute a quorum for transaction of the business of the committee. For the Technical Advisory Committee (TAC); 5 members of the TAC, representing voting members of the Transportation Agency Board of Directors, constitute a quorum for transaction of the business of the committee.
- 12.7 The Transportation Agency has designated the Monterey-Salinas Transit Mobility Advisory Committee as the Social Services Transportation Advisory Council for Monterey County pursuant to the Transportation Development Act. The Agency will consult with the Mobility Advisory Committee regarding the Agency's annual unmet transit needs finding and the transportation needs of the elderly, persons with disabilities and other transit dependent groups.



### 13. **PROCEDURE FOR APPROVING AND AMENDING BYLAWS**

13.1 Provided a quorum is present, these Bylaws may be amended at an AGENCY meeting by two-thirds (2/3) of the voting members.

13.2 Notice of the proposed amendment of the Bylaws shall be announced at the AGENCY meeting prior to the meeting at which the amendment will be voted upon.

### 14. **AUDITS**

All revenues and expenditures of the AGENCY will be audited annually in accordance with General Accounting principles.

A triennial performance audit will be conducted as required by the Transportation Development Act.

Rev. ~~08/24/11~~ 9/28/16



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

***Memorandum***

**To:** Board of Directors  
**From:** Virginia Murillo, Assistant Transportation Planner  
**Meeting Date:** September 28, 2016  
**Subject:** School Bike Safety Training Contract

**RECOMMENDED ACTION:**

1. **AUTHORIZE** the Executive Director to execute contract with Ecology Action, subject to approval by Agency Counsel, in an amount not-to-exceed amount of \$10,000, to provide bicycle safety trainings at schools in Monterey County during Bike Month;
2. **APPROVE** the use of Transportation Development Act funds budgeted to this purpose;
3. **AUTHORIZE** the Executive Director to make administrative changes to the contract if such changes do not increase the Agency’s net cost, subject to approval by Agency counsel; and
4. **APPROVE** sole source procurement finding.

**SUMMARY:**

The Transportation Agency has financially supported school bicycle safety training every year since 2012 as part of the Agency’s bicycle education and public awareness program. The proposed contract will continue bicycle safety training in Monterey County in 2017.

**FINANCIAL IMPACT:**

The safety trainings will be funded with \$10,000 in local Transportation Development Act funds included in the adopted 2016/17 budget for the public outreach activities and events related to bicycling. Agency policy requires Board approval for purchases over \$10,000.

**DISCUSSION:**

The Agency sets aside \$27,500 of local Transportation Development Act funding for bicycle and pedestrian projects in its annual budget for public education activities and events promoting bicycling, which are an eligible use of these funds. In recent years, the Agency focused part of its bicycle education and public outreach budget to fund bicycle safety trainings.

TAMC has contracted with Ecology Action since 2012 to hold bicycle safety training events. Since then, they have served 1,266 Monterey County students with extensive bike safety education. Ecology Action's Bike Smart safety trainings include a presentation, classroom instruction and a safety training rodeo. Their staff is certified by the League of American Bicyclists, and offer bilingual instruction.

Every year, Ecology Action has an overwhelming number of schools request trainings for their students. TAMC funding has been crucial for continuing to serve schools that request Ecology Action's services, and for leveraging support from other grants. In 2015, Ecology Action used TAMC funds to secure additional matching funding from the Monterey Peninsula Foundation and the Community Foundation of Monterey County.

There are few alternative options to contract for bike rodeos in Monterey County. Local police departments, hospitals and health departments occasionally hold bicycle safety trainings, though their staffing is limited. The Monterey County Health Department has funded bike safety trainings in previous years, but contracted with Ecology Action instead of using their own staff. Ecology Action's Bike Smart program offers services not currently found elsewhere in the Monterey Bay Area and provides equipment for children who do not own their own bike and helmet for full participation. The unique services provided justify a sole source procurement included as **Attachment 1**.

On June 1, 2016, the TAMC Bicycle and Pedestrian Facilities Advisory Committee recommended the TAMC Board continue to support bicycle safety trainings at Monterey County schools and expand the program to schools that haven't had a chance to participate. TAMC Board approval of the contract with Ecology Action in the amount of \$10,000 will expand support for the bike safety trainings in Monterey County in 2017. The Scope of Work and budget for this project is included as **Attachment 2**.

#### ATTACHMENTS:

- ▢ Sole Source Contract Justification
- ▢ Bike Safety Training Scope of Work & Budget



**SOLE SOURCE JUSTIFICATION**

Project Manager: Virginia Murillo Date: September 8, 2016

Consultant/Vendor: Ecology Action

Contract Amount: \$ 10,000

Project Description: BikeSmart bike safety trainings for 8 5<sup>th</sup> grade Monterey County youth (apprx 240 students)

**Notice: Contracting without providing for full and open competition is prohibited unless justified on one or more of the boxes below.**

<b>BY MARKING THE BOXES BELOW, YOU ARE AFFIRMING THAT THE FOLLOWING STATEMENTS ARE TRUE</b>
<input checked="" type="checkbox"/> The need for a sole source is not due to a failure to plan or a lack of advanced planning. <input checked="" type="checkbox"/> The need for a sole source is not due to concerns about the amount of State or Federal assistance available to support the procurement (for example, expiration of state or Federal assistance available for award).

<b>JUSTIFICATIONS FOR AWARD OF SOLE SOURCE CONTRACT (without FEDERAL FUNDING)</b>
<p><b>For non-federally funded contracts, at least one of these justifications must apply:</b></p> <input checked="" type="checkbox"/> Only one contractor/consultant/vendor can provide unique/highly specialized item/service. <ul style="list-style-type: none"> <li><input type="checkbox"/> Economy or efficiency supports award to existing contractor/consultant as a logical follow-on to work already in progress under a competitively awarded contract.</li> <li><input type="checkbox"/> Cost to prepare for a competitive procurement exceeds the cost of the work or item.</li> <li><input type="checkbox"/> The item is an integral repair part or accessory compatible with existing equipment.</li> <li><input type="checkbox"/> The item or service is essential in maintaining research or operational continuity.</li> <li><input type="checkbox"/> The item/service is one with which staff members who will use the item/service have specialized training and/or expertise and retraining would incur substantial cost in time and/or money.</li> </ul>

**EXPLANATION:** (please include a written explanation)

**Bike Smart is a program run by Ecology Action, a non-profit organization based in Santa Cruz. Bike Smart offers in-class bicycle safety education and hands-on bicycle skills obstacle courses. Their bilingual staff is certified to teach children to ride safely in both English and Spanish. Bike Smart provides all materials for the Bicycle Skills Obstacle Courses, including the bicycles and helmets for students who do not have their own. Agency staff inquired with the Monterey County Health Department and Salinas Police Activities League in an attempt to identify other organizations that provide similar services locally. There are no other organizations in the area that provide these services and equipment.**

**Bike Smart staff have developed positive working relationships with schools in Monterey County through previous successful events, and are able to coordinate directly with schools.**



# Bike Smart!

## Youth Bicycle Education Program

www.bikesmart.org Phone: (831) 515-1324 Fax: (831) 425-1404

877 Cedar Street, Suite 240 Santa Cruz, CA 95060

Ecology Action proposes to provide in-depth bike safety training to all 8 5<sup>th</sup> grade classes (approximately 240 students) at approximately three elementary schools. Bike Smart is managed by Kira Ticus, who has worked with the program since 2009. Kira is assisted by a team of three bi-lingual and/or bi-cultural staff members.

Since 2006, Bike Smart has offered a comprehensive program that includes classroom presentations, paired with bicycle safety obstacle courses (“rodeos”) to give students a hands-on opportunity to practice newly acquired knowledge. The depth of information and extent of the training makes Bike Smart a truly unique youth bicycle safety program.

Bike Smart! presentations consist of a League of American Bicyclist certified instructor using a variety of mediums - PowerPoint, live demonstrations, animations, custom created videos, photographs, discussion, etc. to teach safety behavior to students in the classroom. Lessons cover the benefits of bicycling, rules of the road, the importance of helmet use and fit, how to conduct a quick bicycle maintenance check, choosing safe routes, being visible, being alert, where to ride in the road, how to navigate intersections, how to safely complete a turn, sidewalk safety, hand signals and other topics.

Following the in-class presentation, the instructor returns to the school to conduct a bicycle safety obstacle course (aka rodeo). During the rodeo event, students get the chance to practice the important safety skills they just acquired in the classroom by riding a bicycle through a carefully constructed course. Bike Smart provides a fleet of bicycles and helmets that can be used by students. The instructor is assisted by at least one additional staff member as well as other trained adult cyclists to ensure that each student is able to receive personal feedback and support from multiple teachers. Before the course begins, students will be given a personal tutorial on how to fit their bicycle helmet. Throughout the course, students practice riding in a straight line, avoiding objects in the path, riding on the right side of the road, doing a shoulder check, making proper turns and navigating potential traffic conflicts at an intersection. While the majority of students are practicing on the streetscape course, our second instructor is able to work with students who have never ridden before. It is common for approximately five students per class to not know how to ride a bicycle. Typically, the majority of these students are riding, unassisted, by the end of the period.

In order to evaluate effectiveness of the training, Bike Smart employs a variety of evaluations and surveys. Students are quizzed on their knowledge of bicycle safety before and after the completion of the Bike Smart program, to gauge improvement in bicycle safety knowledge. Teachers are also asked to complete an evaluation of both the presentation and the rodeo events. Finally, students are surveyed following the on-bike training to assess predicted change in behavior (i.e. will a student ride more safely and will a student ride more often because of the training they received). To support a lasting impact, both students and teachers are given bicycle safety materials that they can continue to reference once the Bike Smart training is complete.

Additionally, in the 2016/2017 school year, Bike Smart will work with TAMC to include newly-trained League of American Bicyclists LCIs for both classroom presentations and rodeos. Bike Smart staff will also attempt attend any scheduled LCI trainings during the Fall 2016 and will send an event schedule to all interested volunteers.

Upon completion of the grant objectives, Ecology Action will provide a final report to TAMC.

### Budget Proposal:

Category	Cost
Staff	\$ 9,120.00
Mileage	\$ 680.00
Incentives	\$ 200.00
<b>TOTAL BUDGET</b>	<b>\$ 10,000.00</b>

A Safe Routes to School Program of Ecology Action

www.ecoactbike.org



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

***Memorandum***

**To:** Board of Directors  
**From:** Christina Watson, Principal Transportation Planner  
**Meeting Date:** September 28, 2016  
**Subject:** State Legislative Update

**RECOMMENDED ACTION:**

**RECEIVE** state legislative update and **ADOPT** positions on bills of interest to the Agency.

**SUMMARY:**

Assembly Bill 2730, authored by Assembly Member Alejo, is currently awaiting action from Governor Brown. A major transportation proposal has been unveiled. The bill list has been updated.

**FINANCIAL IMPACT:**

If signed by the Governor, AB 2730 could direct millions of dollars to projects in the US 101 corridor. See discussion below for the possible financial impacts of the new transportation proposal.

**DISCUSSION:**

Staff has been working with the legislature and stakeholder entities on AB 2730 (Alejo): Department of Transportation: Prunedale Bypass: County of Monterey: disposition of excess properties. AB 2730 was passed through the Assembly and the Senate and is currently awaiting action from the Governor.

The state legislative transportation committee chairs, Senator Beall and Assembly Member Frazier, have introduced a \$7.4 billion/year transportation funding package. This is an ambitious new transportation funding proposal based on months of negotiations.

Positive aspects of this proposal are that it: includes new sources of transportation funding; provides matching funds for self-help counties; increases transit capital; increases funds for freight movement; and includes a constitutional amendment for lowering the voter threshold.

The proposal is, however, is still heavily weighted towards maintenance and rehabilitation, and only allocates a small new amount for regional projects via the State Transportation Improvement Program (STIP); self-help counties money is available for existing self-help counties, not just the new ones; no dedicated source of funding is provided for intercity passenger rail; there is very little time to get this package adopted before the end of the special session on November 30, and the Legislature is currently in recess. Staff recommends supporting this proposal and encouraging the authors to include proposals previously discussed such as public private partnerships.

**Attachment 1** is a one-page summary. Key provisions include:

- **State** - \$2.9 billion annually for maintenance and rehabilitation of the state highway system.
- **Locals** - \$2.5 billion annually for maintenance and rehabilitation of local streets and roads.
- **Regions** - \$534 million annually to help restore the cuts to the STIP
- **Self-Help Counties** - \$200 million as matching funds for self-help counties.
- **Transit** - \$516 million annually for transit capital projects and operations.
- **Freight** - \$900 million annually for goods movement.
- **Active Transportation** - \$80 million annually, with up to \$150 million possible through Caltrans efficiencies, for bicycle and pedestrian projects.
- **Lower Voter Threshold** - Constitutional Amendment to help locals raise funding at home by lowering the voter threshold for transportation tax measures to 55 percent.

**Attachment 2** is the updated bill list as of August 19, showing changes from the list as presented at the June 22 TAMC meeting. No new positions are recommended at this time.

**Attachment 3** is the Agency's adopted 2016 legislative program.

ATTACHMENTS:

- Frazier – Beall Transportation Funding Package
- TAMC Bill List - September Update
- TAMC State Legislative Agenda - 2016

---

*Transportation Agency for Monterey County*  
55-B Plaza Circle - Salinas, California 93901-2902  
(831) 775-0903 - FAX (831) 775-0897 - [www.tamcmonterey.org](http://www.tamcmonterey.org)



## **Frazier – Beall Transportation Funding Package**

- A \$7.4 billion annual funding package to repair and maintain our state and local roads, improve our trade corridors, and support public transit and active transportation.
- A \$706 million repayment of outstanding transportation loans for state and local roads.
- Eliminates the BOE “true up” that causes funding uncertainty and is responsible for drastic cuts to regional transportation projects.
- Indexes transportation taxes and fees to the California CPI to keep pace with inflation.
- Reforms and accountability for state and local governments to protect taxpayers.
- Streamlines transportation project delivery to help complete projects quicker and cheaper.
- Protects transportation revenue from being diverted for non-transportation purposes.\*
- Helps local governments raise revenue at home to meet the needs of their communities.\*

### **New Annual Funding**

- **State** -- \$2.9 billion annually for maintenance and rehabilitation of the state highway system.
- **Locals** -- \$2.5 billion annually for maintenance and rehabilitation of local streets and roads.
- **Regions** -- \$534 million annually to help restore the cuts to the State Transportation Improvement Program (STIP).
- **Transit** -- \$516 million annually for transit capital projects and operations.
- **Freight** -- \$900 million annually for goods movement.
- **Active Transportation** -- \$80 million annually, with up to \$150 million possible through Caltrans efficiencies, for bicycle and pedestrian projects.
- Constitutional Amendment to help locals raise funding at home by lowering the voter threshold for transportation tax measures to 55 percent.\*

### **Reforms and Accountability**

- Restores the independence of the California Transportation Commission (CTC).
- Creates the Office of Transportation Inspector General to oversee all state spending on transportation.
- Increases CTC oversight and approval of the State Highway Operations and Protection (SHOPP) program.
- Requires local governments to report streets and roads projects to the CTC and continue their own funding commitments to the local system.

### **Streamlining Project Delivery**

- Permanently extends existing CEQA exemption for improvements in the existing roadway.
- Permanently extends existing federal NEPA delegation for Caltrans.
- Creates an Advance Mitigation program for transportation projects to help plan ahead for needed environmental mitigation.

### **New Annual Funding Sources**

- Gasoline Excise Tax -- \$2.5 billion (17 cents per gallon increase)
- End the BOE “true up” -- \$1.1 billion
- Diesel Excise Tax -- \$900 million (30 cents per gallon increase)
- Vehicle Registration Fee -- \$1.3 billion (\$38 per year increase)
- Zero Emission Vehicle Registration Fee -- \$16 million (\$165 per year starting in 2nd year)
- Truck Weight Fees -- \$1 billion (Return to transportation over five years)
- Diesel Sales Tax -- \$216 million (3.5% increase)
- Cap and Trade -- \$300 million (from unallocated C&T funds)
- Miscellaneous transportation revenues -- \$149 million

### **Keeping Promises and Protecting Revenues**

- One-time repayment of outstanding loans from transportation programs over two years. (\$706 million)
- Return of truck weight fees to transportation projects over five years. (\$1 billion)
- Constitutional amendment to ensure new funding cannot be diverted for non-transportation uses.

*\*These provisions will be in companion bills.*

**TAMC Bill List  
September 19, 2016**

**Assembly bills**

**AB 1505 (Hernandez): Statute of limitations: public contracts**

**Introduced:** 3/4/15

**Last Amended:** 5/27/2016

**Status:** 9/1/2016 - Enrolled and presented to the Governor

**Summary:** Increases the Statute of Limitations from 1 to 3 years for a violation of the Public Contract Code, regarding breaking up contracts into smaller pieces to avoid bidding.

**Priority:** N/A

**Position:** Watch

**AB 1550 (Gomez) Greenhouse gases: investment plan: disadvantaged communities**

**Introduced:** 1/4/2016

**Last Amended:** 8/18/2016

**Status:** 9/14/16 - Chaptered

**Summary:** The California Global Warming Solutions Act of 2006 provides that the allocation of a minimum of 10% Greenhouse Gas Reduction Fund moneys go to projects located in disadvantaged communities and a minimum of 25% to projects that provide benefits to disadvantaged communities. This bill instead requires the investment plan to allocate a minimum of 25% to projects located within disadvantaged communities and a separate and additional unspecified percentage to projects that benefit low-income households, with a fair share of those moneys targeting households with incomes at or below 200% of the federal poverty level. *The bill would become operational only if AB 1613 is enacted and become effective on or before January 1, 2017.*

**Priority:** 7S. Support redefinition of “disadvantaged communities” in the Greenhouse Gas Reduction Fund (i.e., “cap and trade”) grant program guidelines to better reflect economic and rural area considerations, and seek funding from the program for regional priority projects.

**Position:** Watch

**AB 1591 (Frazier) Transportation funding**

**Introduced:** 1/6/2016

**Status:** 8/31/2016 - Failed Deadline pursuant to Joint Rule 61

**Summary:** Establishes the Road Maintenance and Rehabilitation program at \$4.57 billion annually, repays outstanding transportation loans at \$879 million (one-time payment), increases funding to Trade Corridors Improvement Fund (TCIF) at \$1.24 billion annually, increases funding to transit and Intercity Rail Capital program at \$200 million annually, revises the calculation of variable gas tax, and prohibits weight fees from being used for bond debt service or General Fund loans.

**Priority:** 1S. Increase and preserve funding for transportation projects.

**Position:** SUPPORT (Letter sent 3/28/16)

**AB 1919 (Quirk) Local transportation authorities: bonds**

**Introduced:** 2/11/2016

**Last Amended:** 4/4/2016

**Status:** 8/22/2016 - Enrolled and presented to the Governor

**Summary:** The Local Transportation Authority and Improvement Act provides for the creation in any county of a local transportation authority and authorizes the imposition of a retail transactions

and use tax by ordinance, subject to approval of the ordinance by 2/3 of the voters. Current law requires the bond proceeds to be placed in the treasury of the local transportation authority and to be used for allowable transportation purposes, except that accrued interest and premiums received on the sale of the bonds are required to be placed in a fund to be used for the payment of bond debt service. This bill instead requires the premiums received on the sale of the bonds to be placed in the treasury of the local transportation authority to be used for allowable transportation purposes.

**Priority: 1S.** Increase and preserve funding for transportation projects.

**Position: Watch**

**AB 2087 (Levine): Regional conservation frameworks investment strategies**

**Introduced:** 2/17/16

**Last Amended:** 8/31/2016

**Status:** 8/22/2016 - Enrolled and presented to the Governor

**Summary:** This bill establishes a pilot project for a regional conservation investment strategy (RCIS) program that would identify and prioritize regional conservation through a science-based public process while also encouraging investments in conservation through advance mitigation. No more than eight regional strategies could be approved prior to January 1, 2020, and the program sunsets on that same date. Authorizes the Department of Fish and Wildlife to approve “regional-conservation frameworks”, a new approach for conservation of natural resources and infrastructure planning that provides for advance mitigation under specified conditions. Once completed, projects that are consistent with the framework (at DFW’s determination) shall be considered as mitigation for identified infrastructure projects.

**Priority: N/A**

**Position: SUPPORT (letter sent 5/31/16)**

**AB 2289 (Frazier): Department of Transportation: capital improvement projects**

**Introduced:** 2/18/2016

**Status:** 7/22/16 - Chaptered by Secretary of State - Chapter 76, Statutes of 2016.

**Summary:** Adds operations to the list of capital improvements for the investment of SHOPP fund. The current provision of statute only applies to the “maintenance, safety, and rehabilitation” of the system.

**Priority: 1S.** Increase and preserve funding for transportation projects.

**Position: SUPPORT (letter sent 5/31/16)**

**AB 2374 (Chiu) Construction Manager/General Contractor method: regional transportation agencies: ramps**

**Introduced:** 2/18/2016

**Last Amended:** 8/17/2016

**Status:** 9/2/2016 - Enrolled and presented to the Governor

**Summary:** Current law authorizes regional transportation agencies to use the Construction Manager/ General Contractor (CM/GC) project delivery method to design and construct certain expressways that are not on the state highway system if: (1) the expressways are developed in accordance with an expenditure plan approved by voters, (2) there is an evaluation of the traditional design-bid-build method of construction and of the CM/GC method, and (3) the board of the regional transportation agency adopts the method in a public meeting. This bill authorizes regional transportation agencies to use this authority on ramps not on the state highway system.

**Priority: 5S.** Support efforts to extend and expand Public Private Partnership authority.

**Position: SUPPORT (letter sent 5/3/16)**

**AB 2444 (Garcia, Eduardo): California Parks, Water, Climate, and Coastal Protection and Outdoor Access For All Act of 2016**

**Introduced:** 2/19/2016

**Last Amended:** 8/16/2016

**Status:** 8/31/2016 - Failed Deadline pursuant to Joint Rule 61

**Summary:** Enacts the California Parks, Water, Climate, and Coastal Protection and Outdoor Access For All Act of 2016, which, if approved by the voters, authorizes issuance of \$2 billion in State General Obligation bonds to finance parks, water, climate adaptation, coastal protection, and outdoor access programs. Authorizes 25% of the total for this program to be made available for innovative transportation programs for disadvantaged youth.

**Priority: 1S.** Increase and preserve funding for transportation projects, support the constitutional protection of all transportation funding resources, and preserve regional discretion and priority-setting.

**Position:** Watch

**AB 2542 (Gatto): Streets and highways: reversible lanes**

**Introduced:** 2/19/2016

**Last Amended:** 3/15/2016

**Status:** 8/25/2016 - Enrolled and presented to the Governor

**Summary:** Requires Caltrans or a regional transportation planning agency, when submitting a capacity-increasing project or a major street or highway lane realignment project to the CTC for approval, to demonstrate that reversible lanes were considered for the project.

**Priority:** N/A

**Position:** Watch

**AB 2730 (Alejo) Department of Transportation: Prunedale Bypass: County of Monterey: disposition of excess properties.**

**Introduced:** 2/19/2016

**Last Amended:** 5/31/16

**Status:** 8/25/2016 - Enrolled and presented to the Governor

**Summary:** Requires the net proceeds from the sale of any excess properties originally acquired for a replacement alignment for State Highway Route 101 in the County of Monterey, known as the former Prunedale Bypass, to be reserved in the State Highway Account for programming and allocation by the CTC, with the concurrence of TAMC, ~~to~~ for other transportation state highway projects in the State Highway Route 101 corridor in that county. Exempts these funds from the distribution formulas otherwise applicable to transportation capital improvement funds.

**Priority: 9S.** Support legislation to transfer funding derived from the sale of excess rights-of-way purchased for the Prunedale Bypass project to priority projects in the region.

**Position:** SPONSOR (Letters sent 3/1/16, 5/18/16, 6/3/16, 6/20/16, 8/4/16, 9/7/16)

**Assembly bills in the special session**

**ABX1-1 (Alejo): Transportation funding**

**Introduced:** 6/23/15

**Status:** 6/24/15-From printer

**Summary:** Current law provides for loans of revenues from various transportation funds and accounts to the General Fund, with various repayment dates specified. This bill, with respect to any

loans made to the General Fund from specified transportation funds and accounts with a repayment date of January 1, 2019, or later, requires the loans to be repaid by December 31, 2018.

**Priority: 1S.** Increase and preserve funding for transportation projects, support the constitutional protection of all transportation funding resources, and preserve regional discretion and priority-setting.

**Position: SUPPORT (Letter sent 6/25/15)**

**ABX1-2 (Perea): Transportation projects: comprehensive development lease agreements**

**Introduced:** 6/25/15

**Status:** 6/26/15 – From printer

**Summary:** Extends Caltrans authorization to enter into Public-Private Partnerships indefinitely and includes within the definition of “regional transportation agency” the Santa Clara Valley Transportation Authority, thereby authorizing the authority to enter into public-private partnerships under these provisions.

**Priority: 5S.** Support efforts to extend and expand Public Private Partnership authority, public tolling authority, and design-build authority, expand mode eligibility, and allow for regional control of such projects.

**Position: SUPPORT (Letter sent 7/17/15)**

**ABX1-3 (Frazier): Transportation funding**

**Introduced:** 7/9/15

**Last Amended:** 9/3/15

**Status:** 9/24/2015-Senators Beall (Co-Chair), Allen, Leyva, Cannella, and Gaines appointed to Conference Committee.

**Summary:** Declares the intent of the Legislature to enact legislation to establish permanent, sustainable sources of transportation funding to maintain and repair highways, local roads, bridges, and other critical infrastructure

**Priority: 1S.** Increase and preserve funding for transportation projects, support the constitutional protection of all transportation funding resources, and preserve regional discretion and priority-setting.

**Position: Watch (spot bill)**

**ABX1-4 (Frazier): Transportation funding**

**Introduced:** 7/9/15

**Status:** 9/3/15-Referred to Rules

**Summary:** Declares the intent of the Legislature to enact legislation to establish permanent, sustainable sources of transportation funding to improve the state’s key trade corridors and support efforts by local governments to repair and improve local transportation infrastructure.

**Priority: 1S.** Increase and preserve funding for transportation projects, support the constitutional protection of all transportation funding resources, and preserve regional discretion and priority-setting.

**Position: Watch (spot bill)**

**ABX1-6 (Hernández, Roger) Affordable Housing and Sustainable Communities Program**

**Introduced:** 7/16/15

**Status:** 7/17/15-From printer.

**Summary:** Requires 20% of moneys available for allocation under the Affordable Housing and Sustainable Communities Cap and Trade Program to be allocated to eligible projects in rural areas.

**Priority: 1S.** Increase and preserve funding for transportation projects, support the constitutional protection of all transportation funding resources, and preserve regional discretion and priority-setting.

**Position: SUPPORT (Letter sent 9/9/15)**

**ABX1-7 (Nazarian) Public transit: funding**

**Introduced:** 7/16/15

**Status:** 7/17/15-From printer.

**Summary:** Appropriates 20% of Greenhouse Gas Reduction Fund (Cap and Trade) annual proceeds to the Transit and Intercity Rail Capital Program (TIRCP), and 10% of those annual proceeds to the LCTOP.

**Priority: 1S.** Increase and preserve funding for transportation projects, support the constitutional protection of all transportation funding resources, and preserve regional discretion and priority-setting.

**Position: SUPPORT (Letter sent 9/9/15)**

**ABX1 8 (Chiu) Diesel sales and use tax**

**Introduced:** 7/16/15

**Status:** 7/17/15-From printer.

**Summary:** Increases the sales and use tax on diesel fuel from 1.75% to 5.25% and allocates the money by formula to public transit agencies, such as Monterey-Salinas Transit.

**Priority: 1S.** Increase and preserve funding for transportation projects, support the constitutional protection of all transportation funding resources, and preserve regional discretion and priority-setting.

**Position: SUPPORT (Letter sent 9/9/15)**

**ABX1-19 (Linder) California Transportation Commission**

**Introduced:** 9/1/15

**Status:** From printer

**Summary:** This bill excludes the CTC from CalSTA and establishes it as an entity in the state government.

**Priority: NA – CTC**

**Position: Watch**

**Senate bills**

**SB 32 (Pavley): California Global Warming Solutions Act of 2006: emissions limit**

**Introduced:** 12/1/2014

**Last Amended:** 8/19/2016

**Status:** 9/8/2016 - Chaptered by Secretary of State - Chapter 249, Statutes of 2016.

**Summary:** This bill would set an enforceable greenhouse gas (GHG) emissions target of 40 percent below 1990 levels by 2030 that would create certainty for markets and consumers.

**Priority: 6S:** Support efforts to develop alternative funding sources to offset the reduction in gas tax revenues and ensure that any pay-by-the-mile funding is equitably assessed and distributed.

**Position: Watch**

**SB 247 (Lara): Charter bus transportation: safety improvements**

**Introduced:** 2/18/2015

**Last Amended:** 8/11/2016

**Status:** 8/31/2016 - Failed Deadline pursuant to Joint Rule 61

**Summary:** Requires a charter-party carrier of passengers engaged in charter bus transportation to ensure each vehicle operated for that purpose is equipped with specified safety features: lighting fixtures, comply with federal motor vehicle safety standards (FMVSS), provide written or video instruction on safety equipment and emergency exits, and requires CHP to adopt standards for implementation by July 1, 2018.

**Priority:** N/A – concern that, as written, would apply to intercity buses

**Position:** Watch

**SB 321 (Beall) Motor vehicle fuel taxes: rates: adjustments**

**Introduced:** 2/23/15

**Last Amended:** 8/18/15

**Status:** 8/31/2016 - Failed Deadline pursuant to Joint Rule 61

**Summary:** Modifies the method by which the State Board of Equalization (BOE) annually adjusts the motor vehicle "fuel tax swap" rate to take into account a five-year average of fuel prices, thereby smoothing perceived revenue volatility.

**Priority:** 1S. Increase and preserve funding for transportation projects, support the constitutional protection of all transportation funding resources, and preserve regional discretion and priority-setting.

**Position:** SUPPORT (Letter sent 4/17/15)

**SB 824 (Beall) Low Carbon Transit Operations Program**

**Introduced:** 1/7/2016

**Last Amended:** 8/18/2016

**Status:** 8/30/2016 - Enrolled and presented to the Governor

**Summary:** Authorizes the ARB to allow a transit agency that does not submit a project for funding under the LCTOP program in a particular fiscal year to retain its funding for expenditure in a subsequent fiscal year. Allows a transit agency to loan or transfer its funding share in any particular fiscal year to another transit agency within the same region, to pool its funding share with those of other transit agencies, or to apply to Caltrans to reassign, to other eligible expenditures under the program, any savings of surplus moneys from an approved and completed expenditure under the program or from an approved expenditure that is no longer a priority. Allows a recipient transit agency to apply to Caltrans for a letter of no prejudice for any eligible expenditures under the program for which Caltrans has authorized a disbursement of funds, and if granted, would allow the transit agency to expend its own moneys and to be eligible for future reimbursement.

**Priority:** 1S. Increase and preserve funding for transportation projects, support the constitutional protection of all transportation funding resources, and preserve regional discretion and priority-setting.

**Position:** Watch

**SB 903 (Nguyen) Transportation funds: loan repayment**

**Introduced:** 1/21/2016

**Status:** 8/31/2016 - Failed Deadline pursuant to Joint Rule 61

**Summary:** Acknowledges, as of June 30, 2015, \$879,000,000 in outstanding loans of certain transportation revenues, and requires this amount to be repaid by June 30, 2016, to the Traffic



Congestion Relief Fund for allocation to the Traffic Congestion Relief Program, the Trade Corridors Improvement Fund, the Public Transportation Account, and the State Highway Account. **Priority: 1S.** Increase and preserve funding for transportation projects, support the constitutional protection of all transportation funding resources, and preserve regional discretion and priority-setting.

**Position: SUPPORT (Letter sent 3/28/16)**

**SB 1279 (Hancock): California Transportation Commission: funding prohibition: coal shipment**

**Introduced:** 2/19/16

**Last Amended:** 8/4/2016

**Status:** 8/26/2016 - Chaptered by Secretary of State - Chapter No. 215, Statutes of 2016

**Summary:** Prohibits the California Transportation Commission (CTC) from programming or allocating state funds for bulk coal terminal projects, and requires terminal project grantees under specific conditions, to annually report to CTC that the project is not being used to handle, store, or transport bulk coal.

**Priority: N/A**

**Position: Watch**

### Senate bills in the special session

**SBX1-1 (Beall): Transportation funding: ~~environmental mitigation: oversight~~**

**Introduced:** 6/22/15

**Last Amended:** 8/29/2016

**Status:** 8/29/2016 - Referred to Committee on Appropriations

**Summary:** The transportation funding package proposes a series of new revenue enhancements and adjustments to fix our roads and improve mobility throughout the state. Specifically, this proposal eliminates the Board of Equalization's annual adjustment of the gas excise tax, restores the price-based gas excise tax rate to 17.3 cents, plus enhances and indexes the base gas excise tax by an additional 17 cents to raise approximately \$3.6 billion annually. The proposal also increases the diesel excise tax by 30 cents and sales tax by 3.5% to generate an estimated \$1.2 billion annually. Additional revenue enhancements include an annual \$165 fee for zero-emission vehicles, and a vehicle registration adjustment of \$38 per vehicle. (Transportation Funding Package includes duplicate bill: ABX1-26 Frazier). ~~Creates the Road Maintenance and Rehabilitation Program, which increases several taxes and fees to raise roughly \$4.3 billion in new transportation revenues annually, with the funding used to address deferred maintenance on the state highways and local streets and roads and to improve the state's trade corridors. Requires the CTC to adopt performance criteria to ensure efficient use of the funds available for the program. Includes a 5% set-aside for counties that approve a transactions and use tax on or after July 1, 2016. Eliminates the current requirement of the State Board of Equalization to annually modify the gas and diesel taxes, instead requiring the Board to recompute the tax rates based on the California Consumer Price Index and the percentage change in the fuel efficiency of the state motor vehicle fleet. Doubles percentage of greenhouse gas fund proceeds going to the Transit and Intercity Rail Capital Program from 10% to 20% and to the Low Carbon Transit Operations Program from 5% to 10%. Requires the High Speed Rail Authority to set aside \$550 million annually for connectivity projects. Extends CEQA mitigation for roadway maintenance projects to 2025. Establishes the Advance Transportation Project Mitigation Program to be administered and implemented by the Natural Resources Agency. Extends NEPA delegation authority indefinitely. Extends public private partnership authority indefinitely.~~

**Priority: 1S.** Increase and preserve funding for transportation projects, support the constitutional protection of all transportation funding resources, and preserve regional discretion and priority-setting.

**Position: SUPPORT (Letters sent 6/29/15, 5/9/16, 8/19/16)**

**SBX1-2 (Huff): Greenhouse Gas Reduction Fund**

**Introduced:** 6/30/15

**Status:** 9/1/15 - refer to Appropriations.

**Summary:** Excludes from Greenhouse Gas Reduction Fund allocation the annual proceeds of the fund generated from the transportation fuels sector. Provides instead that those annual proceeds shall be appropriated by the Legislature for transportation infrastructure, including public streets and highways, but excluding high-speed rail.

**Priority: 1S.** Increase and preserve funding for transportation projects, support the constitutional protection of all transportation funding resources, and preserve regional discretion and priority-setting.

**Position: Watch**

**SBX1-3 (Vidak): Transportation bonds: highway, street, and road projects**

**Introduced:** 7/1/15

**Last Amended:** 8/17/15

**Status:** 9/14/15 - Returned to Secretary of Senate

**Summary:** This bill redirects high-speed rail bond proceeds to state freeways and highways, and local streets and roads, upon voter approval.

**Priority: N/A:** California High-Speed Rail project

**Position: Watch**

**SBX1-4 (Beall): Transportation funding**

**Introduced:** 7/7/15

**Last Amended:** 9/4/15

**Status:** 9/24/2015 - Senators Beall (Co-Chair), Allen, Leyva, Cannella and Gaines appointed to Conference Committee.

**Summary:** Spot bill re: permanent, sustainable sources of transportation funding to maintain and repair the state's highways, local roads, bridges, and other critical transportation infrastructure.

**Priority: 1S.** Increase and preserve funding for transportation projects, support the constitutional protection of all transportation funding resources, and preserve regional discretion and priority-setting.

**Position: Watch (spot bill)**

**SBX1-5 (Beall): Transportation funding**

**Introduced:** 7/7/15

**Status:** 9/1/15 - In Assembly. Read first time. Held at Desk.

**Summary:** Spot bill re: permanent, sustainable sources of transportation funding to improve the state's key trade corridors and support efforts by local governments to repair and improve local transportation infrastructure.

**Priority: 1S.** Increase and preserve funding for transportation projects, support the constitutional protection of all transportation funding resources, and preserve regional discretion and priority-setting.

**Position: Watch (spot bill)**

**SBX1 7 (Allen) Diesel sales and use tax.**

**Introduced:** 7/16/15

**Last Amended:** 9/3/15

**Status:** 9/3/15 - Referred to Appropriations

**Summary:** Increases the sales and use tax on diesel fuel from 1.75% to 5.25% and allocates the money by formula to public transit agencies, such as Monterey-Salinas Transit. Restricts expenditures of revenues from the July 1, 2016, increase in the sales and use tax on diesel fuel to transit capital purposes and certain transit services. Requires an existing required audit of transit operator finances to verify that these new revenues have been expended in conformance with these specific restrictions and all other generally applicable requirements and Provides that the increase in the additional sales and use tax on diesel fuel imposed by the bill shall not be considered by the board in its annual modification of the diesel excise tax rate.

**Priority: 1S.** Increase and preserve funding for transportation projects, support the constitutional protection of all transportation funding resources, and preserve regional discretion and priority-setting.

**Position: SUPPORT (Letter sent 9/9/15)**

**SBX1 8 (Hill) Public transit: funding.**

**Introduced:** 7/16/15

**Status:** 9/2/15 - Referred to Appropriations

**Summary:** Appropriates 20% of Greenhouse Gas Reduction Fund (Cap and Trade) annual proceeds to the TIRCP, and 10% of those annual proceeds to the LCTOP. This represents a doubling of the current funding level for bus and rail transit from current levels, and comes from the currently “unallocated” share.

**Priority: 1S.** Increase and preserve funding for transportation projects, support the constitutional protection of all transportation funding resources, and preserve regional discretion and priority-setting.

**Position: SUPPORT (Letter sent 9/9/15)**

**SBX1 11 (Berryhill) Environmental quality: transportation infrastructure**

**Introduced:** 7/16/15

**Last Amended:** 9/4/15

**Status:** 9/4/15 - Read second time and amended. Referred to Transportation and Infrastructure Development

**Summary:** CEQA requires a lead agency, as defined, to prepare, or cause to be prepared, and certify the completion of, an environmental impact report (EIR) on a project that it proposes to carry out or approve that may have a significant effect on the environment or to adopt a negative declaration if it finds that the project will not have that effect. CEQA establishes a procedure by which a person may seek judicial review of the decision of the lead agency made pursuant to CEQA.

**Priority: 4S.** Work with partner agencies to reach agreement on proposals for California Environmental Quality Act (CEQA) reform, while retaining environmental protections.

**Position: SUPPORT (Letter sent 9/9/15)**

**SBX1 12 (Runner) California Transportation Commission.**

**Introduced:** 7/16/15

**Last Amended:** 8/20/15

**Status:** 8/20/15 - Read second time and amended. Referred to Appropriations

**Summary:** Removes the CTC from CalSTA, reestablishes it as an independent entity in state government, and allows it to again act in an independent oversight role.

**Priority:** NA – CTC

**Position:** SUPPORT (Letter sent 9/9/15)

**SBX1 14 (Cannella) Transportation projects: comprehensive development lease agreements.**

**Introduced:** 7/16/15

**Status:** 8/17/15 - August 19 set for first hearing canceled at the request of author.

**Summary:** Extends Caltrans' authorization to enter into Public-Private Partnerships by removing the January, 2017 expiration date.

**Priority:** 5S. Support efforts to extend and expand Public Private Partnership authority, public tolling authority, and design-build authority, expand mode eligibility, and allow for regional control of such projects.

**Position:** SUPPORT (Letter sent 9/9/15)

**SCAX 1-1 (Huff): Motor vehicle fees and taxes: restriction on expenditures**

**Introduced:** 6/19/15

**Status:** 9/9/15 - refer to Appropriations

**Summary:** Prohibits the Legislature from borrowing revenues from fees and taxes imposed by the state on vehicles and water-borne vessels or their use or operation, and from using those revenues other than as specifically permitted by Article XIX. Provides that none of those revenues may be pledged or used for the payment of principal and interest on bonds or other indebtedness.

**Priority:** 1S. Increase and preserve funding for transportation projects, support the constitutional protection of all transportation funding resources, and preserve regional discretion and priority-setting.

**Position:** SUPPORT (Letter sent 6/29/15)



## FINAL 2016 Legislative Program: State Issues

- 1S. Increase and preserve funding for transportation projects, support the constitutional protection of all transportation funding resources, and preserve regional discretion and priority-setting.
- 2S. Encourage the state to increase investments in passenger rail and bus transit projects and seek funding for Monterey County projects.
- 3S. Support legislation that promotes transit-oriented development, complete streets, and active transportation projects.
- 4S. Work with partner agencies to reach agreement on proposals for California Environmental Quality Act (CEQA) reform, while retaining environmental protections.
- 5S. Support efforts to extend and expand Public Private Partnership authority, public tolling authority, and design-build authority, expand mode eligibility, and allow for regional control of such projects.
- 6S. Support efforts to develop alternative funding sources to offset the reduction in gas tax revenues and ensure that any pay-by-the-mile funding is equitably assessed and distributed.
- 7S. Support redefinition of “disadvantaged communities” in the Greenhouse Gas Reduction Fund (i.e., “cap and trade”) grant program guidelines to better reflect economic and rural area considerations, and seek funding from the program for regional priority projects.
- 8S. Support measures to allow the California Department of Fish and Wildlife to allow Caltrans to adopt appropriate avoidance and mitigation measures to protect the Santa Cruz Long-Toed Salamander from potential impacts of the Highway 156 project.
- 9S. Support legislation to transfer funding derived from the sale of excess rights-of-way purchased for the Prunedale Bypass project to priority projects in the region.
- 10S. Support legislation to expand the Capitol Corridor Joint Powers Authority to Salinas, and to expand the Los Angeles-San Diego Rail Corridor Agency (LOSSAN) to San Francisco.
- 11S. Support funding proposals to enable cities and counties to implement storm water runoff requirements for transportation projects.
- 12S. Support legislation that promotes transparency and access to information on rail transport of hazardous materials.
- 13S. Support member agencies’ requests for state funding of regionally significant transportation projects and support partner agency legislative efforts as they interface with regional transportation priorities, when they are consistent with Transportation Agency for Monterey County priorities.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

***Memorandum***

**To:** Board of Directors  
**From:** Michael Zeller, Principal Transportation Planner  
**Meeting Date:** September 28, 2016  
**Subject:** **City of Seaside Regional Surface Transportation Program Fair Share Allocation**

---

**RECOMMENDED ACTION:**

1. **APPROVE** the request by the City of Seaside to reprogram \$1,588.00 in Regional Surface Transportation Program fair share funds to the Broadway Avenue Project; and
2. **APPROVE** amending Exhibit A of the local funding agreement to include this project and funding.

**SUMMARY:**

The Agency has distributed Regional Surface Transportation Program fair share funding by population to the local jurisdictions for a wide range of eligible transportation projects. Funding is available at the discretion of the local jurisdiction for their chosen projects, upon approval by the Transportation Agency Board.

**FINANCIAL IMPACT:**

Regional Surface Transportation Program funds originate from the State Highway Account and are controlled by this Agency. The City of Seaside is requesting to reprogram \$1,588.00 of RSTP Fair Share funds.

**DISCUSSION:**

Examples of the types of transportation projects that are eligible for Regional Surface Transportation Program funding include: local street and roadway rehabilitation, bicycle facilities, pedestrian facilities, public transit capital and signal coordination and other safety and operational improvements. The Transportation Agency distributes the “fair share” component to the cities and County based on population. Funding is programmed at the discretion of the local jurisdiction to eligible transportation projects.

The City of Seaside requests that \$1,588.00 of their Regional Surface Transportation Program Fair Share funds be reprogrammed to the Broadway Avenue Project. The project

requested by the City of Seaside is an eligible project.

ATTACHMENTS:

- ▣ Request from Seaside to Reprogram RSTP Fair Share
- ▣ City of Seaside - Funding Agreement Exhibit A - Draft

---

*Transportation Agency for Monterey County*  
55-B Plaza Circle - Salinas, California 93901-2902  
(831) 775-0903 - FAX (831) 775-0897 - [www.tamcmonterey.org](http://www.tamcmonterey.org)





**ENGINEERING DIVISION**

440 Harcourt Avenue Telephone (831) 899-6825  
Seaside, CA 93955 FAX (831) 899-6311

September 8, 2016

Debra L. Hale  
Executive Director  
Transportation Agency for Monterey County  
55B Plaza Circle  
Salinas, CA 93901  
Via email [Debbie@tamcmonterey.org](mailto:Debbie@tamcmonterey.org)

**Subject: RSTP Fair Share Funds Allocation to the City of Seaside**

Dear M. Hale;

The City of Seaside (the City) received fair share Regional Surface Transportation Program (RSTP) funds for the design and construction of the Coe Avenue Bikeway. This project was completed in October 8, 2015. Additionally, the City received RSTP fair share funding for the design and construction of the West Broadway Urban Village Infrastructure Improvements Project. The design for this project is being completed and solicitation for construction is expected in November 2016. I am therefore requesting that the RSTP fair share funds be reallocated as follows:

1. Transfer \$1,588 allocated to RSTP fair share from Coe Avenue Bikeway to West Broadway Urban Village Infrastructure Improvements Project.

I look forward to working with TAMC staff to ensure that the RSTP funds are applied to projects consistent with the RSTP funding guidelines. Please contact me at [RRiedl@ci.seasid.ca.us](mailto:RRiedl@ci.seasid.ca.us) or 831-899-6884 to discuss any questions or concerns.

Sincerely,  
City of Seaside

A handwritten signature in blue ink that reads "Rick Riedl".

Rick Riedl, PE  
City Engineer

Copy Michael Zeller, Principal Planner, TAMC  
Lisa Saldana, Financial Services Manager

**Transportation Agency for Monterey County**  
**Local Agency Funding Allocation Agreement**  
 Exhibit A

**City of Seaside**

Agency	Board Approval Date	Fund Expiration Date	Type	Project	Budget	Paid	Balance Outstanding
Seaside	8/27/2014	8/27/2017	RSTP Fair Share	Final Design & Construction of Coe Avenue Bikeway	\$ 606	\$ 606	\$ -
Seaside	3/26/2014	8/27/2017	RSTP Competitive	Broadway Ave. Improvements	\$ 500,000	\$ 499,990	\$ 10
Seaside	8/27/2014	8/27/2017	RSTP Fair Share	Broadway Ave. Improvements	\$ 542,962	\$ 390,273	\$ 152,689
Seaside	8/27/2014	8/27/2017	RSTP Competitive	West Broadway Urban Village Infrastructure Improvements Project	\$ 3,798,750	\$ -	\$ 3,798,750
Seaside	9/28/2016	9/28/2019	RSTP Fair Share	West Broadway Urban Village Infrastructure Improvements Project	\$ 1,588	\$ -	\$ 1,588
Seaside	8/27/2014	8/27/2017	TDA 2%	West Broadway Urban Village Infrastructure Improvements Project	\$ 251,250	\$ 122,523	\$ 128,727
					<b>\$ 5,095,156</b>	<b>\$ 1,013,391</b>	<b>\$ 4,081,765</b>

Last Revised: 9/28/2016

Approved by: \_\_\_\_\_  
 Debra L. Hale, Executive Director



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

***Memorandum***

**To:** Board of Directors  
**From:** Elouise Rodriguez, Senior Administrative Assistant  
**Meeting Date:** September 28, 2016  
**Subject:** **Committee Minutes**

---

**RECOMMENDED ACTION:**

**ACCEPT** minutes from Transportation Agency committees:

- Executive Committee – No meeting
- Bicycle & Pedestrian Facilities Advisory Committee - Draft August 3, 2016 (online at [www.tamcmonterey.org](http://www.tamcmonterey.org))
- Rail Policy Committee – Draft August 1, 2016
- Technical Advisory Committee – No meeting

**ATTACHMENTS:**

- ▢ Rail Policy draft minutes

---

*Transportation Agency for Monterey County*  
55-B Plaza Circle - Salinas, California 93901-2902  
(831) 775-0903 - FAX (831) 775-0897 - [www.tamcmonterey.org](http://www.tamcmonterey.org)

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)**  
**RAIL POLICY COMMITTEE MEETING**  
*DRAFT Minutes of August 1, 2016*  
 Transportation Agency for Monterey County  
 55-B Plaza Circle, Salinas

	JUNE 15	AUG 15	SEP 15	NOV 15	JAN 16	FEB 16	MAR 16	APR 16	MAY 16	JUNE 16	AUG 16
F. Armenta, Dist. 1 (J. Martinez)	P	<b>C</b>	P	P	P	P(A)	P(A)	<b>C</b>	<b>C</b>	E	-
J. Phillips, Dist. 2 ( <del>J. Stratton</del> , C. Link)	P(A)	<b>A</b>	P(A)	P(A)	P(A)	P(A)	P(A)	<b>A</b>	<b>A</b>	P(A)	P(A)
J. Parker, Dist. 4 (K. Markey)	P(A)	<b>N</b>	P(A)	P(A)	P(A)	P(A)	P(A)	<b>N</b>	<b>N</b>	P(A)	P(A)
D. Potter, Dist. 5, Chair ( <del>K. Lee</del> , J. Mohammadi)	P	<b>C</b>	P(A)	P	P(A)	P	P	<b>C</b>	<b>C</b>	P(A)	P
B. Delgado, Marina (F. O'Connell)	-	<b>E</b>	-	P	P	-	P	<b>E</b>	<b>E</b>	P	P
E. Smith, Monterey (R. Deal)	P	<b>L</b>	-	P	E	P	P	<b>L</b>	<b>L</b>	P(A)	E
K. Craig, Salinas, Vice Chair (R. Russell, <del>J. Serrano</del> )	P	<b>L</b>	P	P(A)	P	-	P(A)	<b>L</b>	<b>L</b>	P(A)	P
T. Bodem, Sand City (L. Gomez)	-	<b>E</b>	P	P	E	-	-	<b>E</b>	<b>E</b>	P	P
R. Rubio, Seaside (I. Oglesby)	E	<b>D</b>	P	P	P	P	P	<b>D</b>	<b>D</b>	P(A)	P
A. Chavez, Soledad (F. Ledesma)	E		P	P	P	P	P			E	P
M. Twomey, AMBAG (H. Adamson)	P(A)		-	-	P(A)	-	P(A)			P(A)	-
O. Monroy-Ochoa, Caltrans District 5	-		-	-	E	-	-			-	-
C. Sedoryk, MST (H. Harvath, <del>L. Rheinheimer</del> )	-		P(A)	P(A)	P(A)	P(A)	-			P(A)	-
B. Sabo, Airport (R. Searle)	-		-	-	-	-	-			-	-
<b>STAFF</b>											
D. Hale, Exec. Director	E		P	P	P	P	E			P	P
T. Muck, Deputy Exec. Director	P		P	P	P	P	P			P	P
C. Watson, Principal Transp. Planner	P		P	P	P	P	P			P	P
A. Green, Transp. Planner	-		-	-	-	-	-			-	-
M. Zeller, Principal Transp. Planner	E		P	E	P	P	P			P	P
H. Myers, Sr. Transp. Engineer	-		-	P	-	-	P			P	-
V. Murillo, Asst. Transp. Planner	P		P	P	P	P	P			P	P
<b>E – Excused</b> <b>VC – Video Conference</b> <b>P(A) – Alternate</b> <b>TC – Teleconference</b>											

**1. QUORUM CHECK AND CALL TO ORDER**

Chair Potter called the meeting to order at 3:05 p.m. A quorum was established.

**OTHERS PRESENT**

Andy Cook	Caltrans Division of Rail and Mass Transportation	Mike LeBarre	King City councilmember
Erich Friedrich	AMBAG	Eric Petersen	Salinas resident
Grant Leonard	TAMC staff	McGregor Eddy	Salinas Californian columnist

**2. PUBLIC COMMENTS**

None.

---

**3. CONSENT AGENDA**

M/S/C Delgado/Craig

**3.1** Approved minutes of the June 6, 2016 Rail Policy Committee meeting.

Rubio abstained

**3.2** Recommended that the Board approve a change to the Agency bylaws to allow for a second Rail Policy Committee representative from South Monterey County

**END OF CONSENT AGENDA**

---

**4. 2018 CALIFORNIA STATE RAIL PLAN**

The Committee received a presentation on the 2018 California State Rail Plan.

Andy Cook, Chief, Rail Planning Branch, Caltrans Division of Rail and Mass Transportation, presented on the draft 2018 California State Rail Plan. He noted that Caltrans is developing the 2018 California State Rail Plan over the next year, with input from all the stakeholder rail agencies, including TAMC. He noted that Caltrans prepares the Rail Plan on a 4-year schedule based on state and federal guidelines and requirements. The 2018 Rail Plan establishes a vision for long-term State passenger rail investments. The Plan is focused on developing a multimodal and integrated rail network with synchronized train schedules, ticketing and marketing. The Plan includes separate sections for passenger and freight rail, including a near-term four year program of projects, a 10-year interim program, and a long-term “vision” with a 2040 horizon year.

Mike LeBarre, City of King City Councilmember, asked what the City of King and Soledad can do to be more involved in the development of the 2018 Rail Plan. Mr. Cook said that cities can be active participants through TAMC.

Committee Member Delgado asked about funding for regional through service between Monterey and Santa Cruz. Chair Potter commented that “wharf to wharf” service is a regional rail connection that TAMC has discussed for years. Mr. Cook said that the 2018 Rail Plan lays out a framework to guide investments of future funding, and noted that the Plan is not financially constrained. Committee Alternate Markey asked if the 2018 Rail Plan includes an examination of the costs to lay new tracks. Mr. Cook said that the Plan includes a capital investment analysis, and includes planning level cost estimates and will describe the funding availability.

Chair Potter noted that he appreciates the inclusion of rail connectivity for service in the Central Coast in the 2018 Rail Plan, and pointed out the lack of passenger rail connectivity for the Central Coast. Chair Potter also expressed the need for State funding for Central Coast rail service, and the need for the State to take a lead role in negotiations with Union Pacific. Mr. Cook noted that the State will be a more active player in rail service planning, and noted that the State sees rail service to the Central Coast as important.

5. **SALINAS RAIL EXTENSION PROJECT UPDATE**

The Committee received an update on the Salinas Rail Extension project.

Christina Watson, Principal Transportation Planner, reported that as reported at the June Committee meeting, the Capitol Corridor Joint Powers Authority (CCJPA) is in the midst of a paradigm shift governing the planned expansion from seven to eleven round trips between Oakland and San Jose. She noted that the plan to add new train trips has been deferred, pending funding for right of way improvements to increase tracks capacity between Oakland and San Jose and provision of dedicated passenger rail tracks on the Coast line. Ms. Watson noted that staff continue to coordinate with CCJPA and Caltrans to consider options for service expansion. Ms. Watson reported that design work continues for the improvements at the Salinas station.

Mike Zeller, Principal Transportation Planner, reported on the progress in property acquisition at the station. Chair Potter asked if hazmat studies have been conducted at the Salinas station. Ms. Watson said that hazmat studies had been conducted at the station, and that cleanup would be built into property acquisition agreements. Chair Potter noted that the State needs to view Capitol Corridor service to Salinas as a statewide issue.

6. **COAST DAYLIGHT UPDATE**

The Committee received an update on the status of the planned Coast Daylight train service between San Francisco and Los Angeles.

Christina Watson, Principal Transportation Planner, noted that the Coast Daylight project is a joint Caltrans/Amtrak effort headed up by the Coast Rail Coordination Council (CRCC), to extend an existing Pacific Surfliner train that currently runs between San Diego and San Luis Obispo up to San Jose. She noted that the CRCC would be holding a visioning session in Monterey on August 11.

Mike LeBarre, King City councilmember, said that rail service is needed in the South County cities, and noted that Fort Hunter Liggett and Pinnacles National Park service also needs to be considered. Chair Potter noted that transportation options in the region are limited, and rail service to the region is a crucial element for regional mobility options.

7. **ANNOUNCEMENTS AND/OR COMMENTS FROM COMMITTEE MEMBERS**

Ms. Watson announced that the next Committee meeting would be on October 3<sup>rd</sup>.

Mike LeBarre, King City councilmember, thanked the Committee for recommending that the Board approve adding a second South County representative to the Committee.

8. **ADJOURN**

Chair Potter adjourned the meeting at 3:58 p.m.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

***Memorandum***

**To:** Board of Directors  
**From:** Maria Montiel, Administrative Assistant  
**Meeting Date:** September 28, 2016  
**Subject:** C-1 Letter to Dell Matt

---

**RECOMMENDED ACTION:**

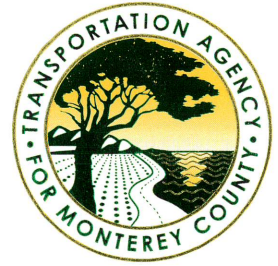
Letter to Dell Matt, from Debra Hale in response to Speeding Concerns on San Juan Road.

**ATTACHMENTS:**

- Letter to Dell Matt

---

*Transportation Agency for Monterey County*  
55-B Plaza Circle - Salinas, California 93901-2902  
(831) 775-0903 - FAX (831) 775-0897 - [www.tamcmonterey.org](http://www.tamcmonterey.org)



September 13, 2016

Dell Matt  
7130 Monique Avenue  
Salinas, CA 93907

**RE: Response to Speeding Concerns on San Juan Road**

*Dell*  
Dear Ms. Matt:

Thank you for expressing your concern about speeding on San Juan Road (from Highway 101 to Watsonville). Since San Juan Road is a county road, we contacted Enrique Saavedra at the Monterey County Public Works Department.

Attached is a copy of the email from the County summarizing their response to your concerns. They agree with your observation that the traffic on San Juan Road has increased, especially closer to the new San Juan Interchange Project at US 101. And they noticed a similar pattern when the Salinas Road interchange was constructed.

As for the speeding, most of San Juan Road is posted at 55MPH and does not meet warrants to post it for lower speeds. They believe that the key is more enforcement and not necessarily more signs. However the County does plan to review the current signing to see where it might be improved, and will work with the CHP on the enforcement issue.

As always, we appreciate your continuing support of transportation projects in Monterey County and especially those in the Prunedale area. If you have any questions please contact Hank Myers at (831) 775-4412 or contact Enrique Saavedra of County Public Works directly at (831) 796-6043.

Sincerely,

Debra L Hale  
Executive Director

cc: Supervisor John Philips  
Enrique Saavedra, County Public Works

Attachment: Email - Saavedra



**E-MAIL ATTACHMENT – Speeding On San Juan Road**

From: Saavedra, Enrique M. x8970

Sent: Tuesday, September 07, 2016 10:26 AM

To: Hank Myers

Cc: Todd Muck; Villanueva, Young, Benny J. x4831; Pascua, Jonathan L x8963; Brenda x 8908

Subject: RE: Speeding on San Juan Road

Hank,

Dell Matt's observation is correct, the traffic on San Juan Road has increased. This is the most notable on the eastern portion of the San Juan, i.e. as you get closer to US 101, where traffic has increased over 25% east of Carpenteria Road and doubled east of Dunbarton Road from 2014 to 2015 . The interchange has definitely elevated San Juan Road function as key artery linking the Pajaro Valley to US 101. The interchange has made San Juan an attractive alternative to SR 129 for east-west travel between US 101 and the Pajaro Valley. Perhaps this should've of been expected with the interchanged. We've noticed a similar pattern when the Salinas Road Interchanged open a couple of years ago; the G-12 corridor now acts as a north-south alternative route between Santa Cruz County and the Salinas Valley.

As far as speeds, the road is posted for 55 MPH and it doesn't meet warrants to post it for lower speeds. I think the key is more enforcement and not necessarily more signs. However, we will review our current signing and see if there places where it could be improved. I think the traffic will only increase with time and we just have to work more closely with the CHP to make sure the safety of the road is not further compromised.

Let me know if you have any further comments/questions.

Thanks,

Enrique Saavedra, P.E.

Acting Chief of Road & Bridges

RMA-Public Works & Facilities

---

From: Villanueva, Brenda x 8908

Sent: Tuesday, September 6, 2016 12:02 PM

To: Saavedra, Enrique M. x8970

Subject: FW: Speeding on San Juan Road

Importance: High

San Juan Road is a 8.93 mile roadway that has a speed of 55mph from HWY 101 to Allison Rd where the speed drops to 45mph and then to 35 mph before its intersection with Porter Drive. The right of way width of the roadway is 80 ft with varied lane widths but mostly of 12 ft in each direction. There are some left turn pockets at various intersections.

San Juan Road is a designated Super Truck Route in the Traffic Regulation Code Title 12.

Traffic Volumes have increased since the completion of the San Juan Road Interchange Project indicating that drivers are starting to use the San Juan Road interchange as planned by Caltrans and the County of Monterey.

Volume Data is as follows:

Road	From	To	2013	2014	2015
San Juan	Porter Dr	Allison Rd	11800	12200	12100
San Juan	Allison Rd	San Miguel Cyn	10000	9900	10700
San Juan	San Miguel Cyn	Murphy Rd	8700	8900	9200
San Juan	Murphy Rd	Aromas Rd	8700	9000	N/A
San Juan	Aromas Rd	Carpenteria Rd	9700	8100	9800
San Juan	Carpenteria Rd	Dunbarton Rd	8600	8900	11400
San Juan	Dunbarton Rd	HWY 101	6100	5700	11500

Sections of San Juan Rd fell into the High Incident Location in the Roadway Collision Analysis of 2015 for roadways of its similarity and type. Currently the collision history is from 2011 to 2015 where there were 209 reported collisions with 113 injuries and 1 fatality. 67 of the collisions were cited as unsafe speed.

To mitigate the problem of excessive speeds, additional 55mph signing could be installed and CHP would need to provide additional enforcement. Speed surveys indicate that 85 percent of drivers are able to navigate the roadway safely at the speeds posted. It does not meet speed warrants for speed reductions that were conducted in 2013 by RBF Consulting.

We are in the process of gathering 2016 data that includes volume data, collision data, and speed data as needed.

-----

From: Saavedra, Enrique M. x8970

Sent: Tuesday, September 6, 2016 9:51 AM

To: Hank Myers

Cc: Todd Muck; Villanueva, Brenda x 8908; Pascua, Jonathan L x8963; Young, Benny J. x4831

Subject: RE: Speeding on San Juan Road

Hank,

Thanks for relaying the message, we will work on getting something back to you for in time for your TAMC meeting at the end of the month.

Enrique Saavedra, P.E.

Acting Chief of Road & Bridges

RMA-Public Works & Facilities

---

From: Hank Myers [mailto:hank@tamcmonterey.org]

Sent: Friday, September 2, 2016 10:30 AM

To: Saavedra, Enrique M. x8970

Cc: Todd Muck

Subject: Speeding on San Juan Road

Enrique,

At the August 24 TAMC board meeting, Dell Matt of Prunedale expressed her concern regarding speeding on San Juan Road (from the Red Barn to Watsonville). She stated that after the recent improvements from the US 101/San Juan Rd interchange

(by the Red Barn) she has noticed an increase in the volume of traffic as a result of the improvements. She is concerned about the high speeds along this stretch of road from gas trucks, big rigs, and cars. She also mentioned that there is very little sight distance from the driveways along San Juan Road.

She stated that the increased traffic and higher speeds makes it extremely dangerous. She would like someone to take a look at this and do something to make it safer. Possibly reduce the speed limit, since traffic is traveling very fast (up to 80mph).

Since San Juan Road is a county road we need someone at County Public Works to follow up on her comments and concerns and get back to us with some potential actions to remedy the problem. We would like to get a response back from you before the next TAMC board meeting on September 28, 2016.

Please let me know if you have any questions, or need to discuss any potential actions.

Thanks,

Hank

Hank Myers, PE

Senior Transportation Planning Engineer

Transportation Agency For Monterey County (TAMC)

55-B Plaza Circle, Salinas, Ca 93901

Direct Phone: 831-775-4412

Fax: 831-775-0897

Office Receptionist phone: 831-775-0903

Email: [hank@tamcmonterey.org](mailto:hank@tamcmonterey.org)



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

*Memorandum*

**To:** Board of Directors  
**From:** Maria Montiel, Administrative Assistant  
**Meeting Date:** September 28, 2016  
**Subject:** **C-2 Letter to City of Greenfield**

---

**RECOMMENDED ACTION:**

Letter to City of Greenfield from Debra L. Hale in regards to South End Annexation.

ATTACHMENTS:

- Letter to City of Greenfield

---

*Transportation Agency for Monterey County*  
55-B Plaza Circle - Salinas, California 93901-2902  
(831) 775-0903 - FAX (831) 775-0897 - [www.tamcmonterey.org](http://www.tamcmonterey.org)



September 6, 2016

Mic Steinmann  
Community Services Director  
City of Greenfield  
599 El Camino  
Greenfield, CA 93927

**SUBJECT: Comments on the Supplemental Environmental Impact Report for the Greenfield South End Annexation Project**

Dear Mr. Steinmann:

The Transportation Agency for Monterey County is the Regional Transportation Planning Agency and Congestion Management Agency for Monterey County. Transportation Agency for Monterey County (TAMC) staff has reviewed the Notice of Preparation (NOP) for the proposed Greenfield South End Annexation Project.

The project will accommodate development of 149 new low-density residential units, approximately 222,200 square feet of Highway Commercial space, and 1,074,000 square feet of Heavy Industrial space, with 50 acres of Agricultural land persevered through easement.

TAMC acknowledges and reaffirms the comments made in previous letters, and staff offers the following additional comments for your consideration:

**Regional Road and Highway Impacts**

1. TAMC supports the payment of regional and local impact fees as mitigation for the project's transportation impacts as identified in the SEIR.
2. TAMC supports Caltrans' position that significant improvements would need to be made to the existing U.S. 101 - Espinosa Road/El Camino Real interchange at the time of construction in order to accommodate increased traffic resulting from construction of the project. Furthermore, TAMC encourages early coordination between Caltrans and the City of Greenfield to develop a plan for making the needed improvements.
3. The SEIR identifies impact to mainline U.S. 101 between Thorne Road and Oak Avenue as significant and unavoidable. TAMC encourages continued collaboration with Caltrans

to address this significant and unavoidable impact to the operational level of service U.S. 101.

**Conceptual Roadway Network**

4. The SEIR notes that the circulation plans are conceptual except for the vested tentative map for the residential sub-division. TAMC encourages the city to consider bicycle and pedestrian connectivity from the existing areas of Greenfield when defining the final circulation plans as part of subsequent development. Ensuring pedestrian and bicycle access from existing residential and commercial areas will allow individuals to consider walking or biking to and from the development as an alternative to driving, which particularly important for residents of Greenfield who also are employed within the development.
5. TAMC supports the use of roundabouts as forms of intersection control, as outlined in the conceptual roadway network for the project, and TAMC encourages consideration of roundabouts for intersection control when the circulation plans are finalized.

Thank you for the opportunity to review this document. If you have any questions, please contact Grant Leonard of my staff at (831) 775-0903.

Sincerely,



Debra L. Hale  
Executive Director

CC: John J. Olejnik, California Department of Transportation (Caltrans) District 5