



---

Regional Transportation Planning Agency - Local Transportation Commission  
Monterey County Service Authority for Freeways & Expressways  
Monterey County Regional Development Impact Fee Joint Powers Agency  
Email: [info@tamcmonterey.org](mailto:info@tamcmonterey.org)

## **BICYCLE AND PEDESTRIAN FACILITIES ADVISORY COMMITTEE**

**Wednesday, October 6, 2021**

**\*\*6:00 PM\*\***

### **REMOTE CONFERENCING ONLY**

*There will be NO physical location of the meeting.*

*Please see all the special meeting instructions at the end of this agenda*

**Join meeting online at:**

**<https://us02web.zoom.us/j/990276709?pwd=QXBRbWF6ajh6M3dOR3hhbGloRlhRZz09>**

**OR**

**By teleconference at: +1 669 900 6833**

**Meeting ID: 990 276 709**

**Password: 352877**

Any person who has a question concerning an item on this agenda may call the Agency Secretary to make inquiry concerning the nature of the item described on the agenda.

### **1. ROLL CALL**

Call to order and self-introductions. Committee bylaws specify that a quorum shall consist of a majority (7) of the number of voting memberships actually filled at that time (13); the existence of any vacancies shall not be counted for purposes of establishing a quorum. If you are unable to attend, please contact the Transportation Agency. Your courtesy to the other Committee members to assure a quorum is appreciated.

### **2. PUBLIC COMMENTS**

Any member of the public may address the Committee on any item not on the agenda but within the jurisdiction of the Committee. Under this item, each member of

the public is allowed three minutes to address concerns. Comments in items on this agenda may be given when that agenda item is discussed. Persons who wish to address the Committee for public comment or on an item on the agenda are encouraged to submit comments in writing to Maria at maria@tamcmonterey.org by 5:00 pm the Monday before the meeting, and such comments will be distributed to the Committee before the meeting.

---

### **3. BEGINNING OF CONSENT AGENDA**

Approve the staff recommendations for items listed below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

#### **3.1 APPROVE** minutes of the Bicycle and Pedestrian Facilities Advisory Committee meeting of September 1, 2021.

- Montiel

### **END OF CONSENT AGENDA**

---

#### **4. Bicycle Secure Program Update**

- 1. RECEIVE** presentation on the Bicycle Secure Program Guidelines; and
- 2. PROVIDE** input on the revised guidelines.

- Hernandez

*The Bicycle Secure Program provides racks and equipment to support active transportation across Monterey County. Staff is requesting the Committee's input on updates made to the Bicycle Secure Program Guidelines that would broaden the program to increase access to active transportation in the county.*

#### **5. ANNOUNCEMENTS and/or COMMENTS**

#### **6. ADJOURN**

## **ANNOUNCEMENTS**

Next Committee meeting:

**Wednesday, October 6, 2021 at 6pm**

### **Important Meeting Information**

**Remote Meetings:** On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which enhanced State and Local Governments ability to respond to COVID-19 Pandemic based on Guidance for Gatherings issued by the California Department of Public Health. The Executive Order specifically allowed local legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, in order to protect public health. That order expired on September 30, 2021. Governor Newsom has now signed AB 361, and the TAMC Board of Directors approved a resolution to enact AB 361 on September 22, 2021. This legislation permits teleconferencing for Brown Act meetings during a state of emergency. Thus, TAMC meetings will convene remotely, until further notice. For remote meetings, the public is strongly encouraged to use the Zoom app for best reception. Prior to the meeting, participants should download the Zoom app at: <https://zoom.us/download>. A link to simplified instruction for the use of the Zoom app is: <https://blog.zoom.us/wordpress/2018/07/03/video-communications-best-practice-guide/>.

**Remote Meeting Public Comment:** Due to current circumstances, there may be limited opportunity to provide verbal comments during remote meetings. Persons who wish to address the Committee for public comment or on an item on the agenda are encouraged to submit comments in writing to [maria@tamcmonterey.org](mailto:maria@tamcmonterey.org) by 5:00pm the Monday before the meeting. Such comments will be distributed to the Committee before the meeting. Members of the public participating by Zoom are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Chair.

**Agenda Packet and Documents:** Any person who has a question concerning an item on this agenda may call or email the Agency office to make inquiry concerning the nature of the item described on the agenda. Complete agenda packets are on display online at the Transportation Agency for Monterey County website. Documents relating to an item on the open session that are distributed to the Committee less than 72 hours prior to the meeting shall be available for public review at the Agency website. Agency contact information is as follows:

Transportation Agency for Monterey County  
[www.tamcmonterey.org](http://www.tamcmonterey.org)

Office is closed an all employees are working remotely until further notice

TEL: 831-775-0903

EMAIL: [info@tamcmonterey.org](mailto:info@tamcmonterey.org)

Agenda Items: The agenda will be prepared by Agency staff and will close at noon nine (9) working days before the regular meeting. Any member of the Committee may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.

Alternative Agenda Format and Auxiliary Aids: If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency staff at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish language interpreters, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.

## **CORRESPONDENCE, MEDIA CLIPPINGS, & REPORTS**

### **Correspondence**

**Media Clipping - No items this month.**

**Reports - No items this month.**



## ***Memorandum***

**To:** Bicycle and Pedestrian Facilities Advisory Committee  
**From:** Maria Montiel, Administrative Assistant  
**Meeting Date:** October 6, 2021  
**Subject:** **Draft September Minutes**

---

### **RECOMMENDED ACTION:**

**APPROVE** minutes of the Bicycle and Pedestrian Facilities Advisory Committee meeting of September 1, 2021.

### **ATTACHMENTS:**

- ▣ Draft September BPC Minutes

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)**  
**Bicycle and Pedestrian Facilities Advisory Committee**  
**Draft Minutes of September 1, 2021**  
Held remotely via Zoom due to COVID-19 pandemic

<b>Voting Members</b>	<b>FEB 21</b>	<b>MAR 21</b>	<b>APR 21</b>	<b>MAY 21</b>	<b>JUN 21</b>	<b>JUL 21</b>	<b>AUG 21</b>	<b>SEP 21</b>
Eric Petersen, District 1	P	P	P	P	-	N	P	P
Pete Scudder – District 2 <i>(David Tavarez)</i>	-	-	-	-	P	O	P	P
Mike Novo – District 3, Chair	P	P	P	P	P		P	P
Jeff Wriedt, District 4 <i>(Frank Henderson)</i>	P	P	E	P	E	M	E	P
Martin Wegenstein, District 5, Vice Chair <i>(Jeff Lindenthal)</i>	P(A)	P(A)	P	P	P	E	P	P
D. L. Johnson, Carmel-By-The Sea	-	P	E	P	P	E	P	P
Celine Pinet, Del Rey Oaks	P	-	P	P	P	T	P	P
Gonzales - Vacant	-	-	-	-	-	I	-	-
Ernest Gallardo, Greenfield	P	P	P	P	P	N	E	P
Michael LeBarre, King City	P	P	P	P	P	G	P	P
Hans Hofmann Jr, Marina	P	P	P	P	P		P	P
Gino Garcia, Monterey <i>(Abby Ostovar)</i>	-	-	P (A)	-	P		P	P
Natalie Popovich, Pacific Grove <i>(Jung Hwa Kim)</i>	P	P	E	P	P		P	P
Chris Flescher, Salinas <i>(Mark Lasnik)</i>	P	P	P	P	P		P	P
Elizabeth (Libby) Sofer, Sand City	P	P	P	P	P		P	P
Ralph Wege, Seaside	P	P	P	P	P		P	P
Soledad - Vacant	-	-	-	-	-		-	-
Sloan Campi, Monterey Salinas Transit	-	-	-	P	P		P	E
Vera Noghera, Velo Club of Monterey <i>(Alex Capelli)</i>	P	P	P	P	P		-	P
Grant Leonard, N. County Recreation & Park District	P	P	E	P	P		P	P
Vacant - Salinas Public Works	-	-	-	-	-		-	-
Vacant – Monterey County Public Works	-	-	-	-	-		-	-
Caltrans - District 5		-	-	-	-		-	
Miranda Taylor, AMBAG <i>(Will Condon)</i>	P	P	-	P	P		P	P
Matthew McCluney - CSUMB	P	P	P	P	P		P	P

E – Excused                      VC – Video Conference  
P(A) – Alternate                TC – Teleconference

<b>TRANSPORTATION AGENCY STAFF</b>	<b>FEB 21</b>	<b>MAR 21</b>	<b>APR 21</b>	<b>MAY 21</b>	<b>JUN 21</b>	<b>JUL 21</b>	<b>AUG 21</b>	<b>SEP 21</b>
Debbie Hale, Executive Director	E	E	E	-	-		E	E
Todd Muck, Deputy Executive Director	E	E	E	-	P		E	E
Ariana Green, Principal Transportation Planner	-	-	-	P	-		-	E
Maria Montiel, Administrative Assistant	P	P	P	P	P		P	P
Mike Zeller, Principal Transportation Planner	-	-	-	-	-		P	E
Madilyn Jacobsen, Associate Transportation Planner	P	P	P	P	P		P	P
Laurie Williamson, Senior Engineer	P	P	-	-	P		-	E
Christina Watson, Principal Transportation Planner	-	-	-	-	-		-	P
Tracy Burke, Go831 Program Coordinator	-	-	-	-	-		-	E
Aaron Hernandez, Assistant Transportation Planner								P
<b>OTHERS PRESENT:</b>								
Mari Lynch	Public			Amelia Conlen		Public		
Randi Ishi	County Public Works							

1. Chair Mike Novo called the meeting to order at 6:00 p.m. A quorum was established, and self-introductions were made.

2. **PUBLIC COMMENTS**

Amelia Conlen, Ecology Action announced that the Ciclovía Salinas is scheduled on October 17, 2021. She also noted that Salinas Safe Routes to School Plan for 45 schools is coming soon with two pop up demonstrations at two local schools with be up for one month and hope to receive feedback.

Committee member Ernie Gallardo mentioned that he would like to continue to receive the hard copy agenda packet.

3. **BEGINNING OF CONSENT AGENDA**

**M/S/C** Scudder /Wegenstein / unanimous  
Abstain: Jeff Wriedt and Vera Noghera

3.1 Approved minutes of the Bicycle and Pedestrian Facilities Advisory Committee meeting of August 4, 2021.

**END OF CONSENT AGENDA**

#### **4. ASSEMBLY BILL 122 - SUPPORT**

**M/S/C** Petersen/ Wegenstein/ unanimous

Committee member Eric Petersen motioned to recommend the TAMC Board of Directors support Assembly Bill 122.

Christina Watson, Principal Transportation Planner, reported that on August 4, the Executive Committee recommended a “support” position and asked that the BPC weigh in on Assembly Bill 122 (Boerner Horvath), Vehicles: required stops: bicycles. She noted that on August 25, the Board approved a “support” position, contingent on the Bike and Pedestrian Committee’s support.

The Committee had the following comments and input on the Assembly Bill 122:

- Discuss clarification on controlled intersections
- Consider sharrow markings on narrow streets
- Consider whether electric bicycles should be included
- Consider bringing back as it moves forward when there are opportunities for input

#### **5. COVID-19 TRANSITION**

The Committee received an update on COVID-19 Transition and provided input on preferences for in-person meeting locations and protective measures.

Madilyn Jacobsen, Transportation Planner, noted that the Governor’s Executive Order that provided exceptions to the Brown Act during the pandemic, including enabling virtual meetings, is scheduled to expire September 30, 2021. She mentioned that after that date, absent an extension of the Executive Order, meetings are expected to return to in-person.

Maria Montiel, Administrative Assistant, noted that we are looking for meeting location that would enable appropriate social distancing and the option for teleconference technology for future Bicycle and Pedestrian Committee meetings.

The Committee had the following input on the preferences for in person meeting locations:

- Some committee members can participate from council chamber locations, if they post the agenda in advance and permit public participation at that location
- Consider the Marina Dance Building
- Consider optional for vaccinated to wear a mask
- Continue meeting from Zoom if allowed
- Consider meeting at Growers Pub or another restaurant since the meeting is around dinner time
- Consider meeting outdoors
- Consider contacting the County for meeting room locations



6. **ANNOUNCEMENTS AND/OR COMMENTS**

Committee member Eric Petersen announced that Sea Otter Classic is expected next month.

Mari Lynch, member of the public, noted that she encourages each committee member invite a youth to get them involved.

Madilyn Jacobsen, Associate Transportation Planner, announced that TAMC is hosting a US 101 Town Hall Room and noted that the purpose is to review the safety improvements and address multi-modality for more information visit TAMC's home page.

Chair Novo noted that the Ciclovía in Soledad was well attended.

9. **ADJOURNMENT**

Chair Novo adjourned the meeting at 7:01 p.m.



**Memorandum**

**To:** Bicycle and Pedestrian Facilities Advisory Committee  
**From:** Aaron Hernandez, Assistant Transportation Planner  
**Meeting Date:** October 6, 2021  
**Subject:** **Bike Secure Program Update**

**RECOMMENDED ACTION:**

**Bicycle Secure Program Update**

1. **RECEIVE** presentation on the Bicycle Secure Program Guidelines; and
2. **PROVIDE** input on the revised guidelines.

**SUMMARY:**

The Bicycle Secure Program provides racks and equipment to support active transportation across Monterey County. Staff is requesting the Committee's input on updates made to the Bicycle Secure Program Guidelines that would broaden the program to increase access to active transportation in the county.

**FINANCIAL IMPACT:**

The adopted Transportation Agency budget includes \$30,000 for the current Bicycle Secure Program.

**DISCUSSION:**

The Bicycle Secure Program operates as an on-going, rolling grant program with the purpose of promoting active transportation by providing businesses, schools, and agencies with secure bicycle parking, repair stations, skateboard racks, and funding for artistic bicycle racks. The existing guidelines contains information on the type of racks that are eligible as well as the program requirements to apply for the program. The program runs on a \$30,000 budget per year with applications being reviewed on a first come first serve basis. However, funding for the program has not been fully utilized in previous years.

The 2021 update of the Bicycle Secure Program would broaden the program with additional program areas that are intended to increase the access of active transportation modes across Monterey County. The updated guidelines would be revised to include these Program Areas:

- Roll Repair Program:
  - The Transportation Agency would provide maintenance tools and training resources to schools and non-profit organizations to run their own maintenance program.
- Bike Support Kits:
  - The support kits would include a range of maintenance and safety items such as bike pumps, patch kits, inner tubes, lights, and reflectors.
- Checkout Program:
  - Designed to give participants the opportunity to lend out bicycle materials to their employees, students, or community members. The Transportation Agency would provide a set of instructions in how the

applicant can manage their own checkout program.

- League of American Bicyclists Training:
  - The Transportation Agency is seeking to partner with local schools and non-profit organizations to host training workshops to train prospective instructors about bicycle safety and education.
- Racks and Lockers:
  - Already in the existing program, the purchase and shipment of bicycle, scooter, skateboard racks and lockers would be provided to businesses and organizations interested in the equipment.

Each of the program areas would have their own program requirements respectively. In addition, the name of the overall program would be changed to "Walk and Roll Support Program."

Staff requests input from Committee members on the "Walk and Roll Support Program" guideline updates. See the attached draft for changes made to the guidelines.

Once staff has received and incorporated input from the Bicycle and Pedestrian Facilities Advisory Committee, the updated guidelines will go to the Transportation Agency for Monterey County Board of Directors for approval.

**WEB ATTACHMENTS:**

[Walk and Roll Support Program Guidelines Draft](#)