



Regional Transportation Planning Agency - Local Transportation Commission  
Monterey County Service Authority for Freeways & Expressways - Email: [info@tamcmonterey.org](mailto:info@tamcmonterey.org)

**AGENDA  
TRANSPORTATION AGENCY FOR MONTEREY COUNTY  
SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES  
AND  
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE  
JOINT POWERS AGENCY**

**Wednesday, May 23, 2018  
Agricultural Center Conference Room  
1428 Abbott Street  
Salinas, California  
\*\*9:00 AM\*\***

**FOR WIRELESS INTERNET,  
CONNECT TO: ABBOTT CONF-GUEST  
PASSWORD: 1428AGGUEST**

*(Agendas are on display and are posted 72 hours prior to the scheduled meeting at the Transportation Agency office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, King City, Hartnell College, Monterey Peninsula College, and Cal State University Monterey Bay. Any person who has a question concerning an item on this agenda may call the Transportation Agency office at 831-775-0903 to make inquiry concerning the nature of the item described on the agenda.) The agenda and all enclosures are available on the Transportation Agency website: [www.tamcmonterey.org](http://www.tamcmonterey.org), by clicking on Transportation Agency Board, meetings and agendas, click on agenda item and open it, click on report attachments listed at end of report.*

**1. QUORUM CHECK – CALL TO ORDER**

*Transportation Agency by-laws require a quorum of a minimum of 9 voting members, including a minimum of 7 city representatives and 1 county representative.*

*If you are unable to attend, please contact your alternate. Your courtesy to the other Transportation Agency Board members to assure a quorum is appreciated.*

**PLEDGE OF ALLEGIANCE**

**2. PUBLIC COMMENTS**

Any person may address the Transportation Agency Board at this time. Presentations

should not exceed three minutes, should be directed to an item **NOT** on today's agenda, and should be within the jurisdiction of the Transportation Agency Board. *Though it is not required, the Transportation Agency Board appreciates your cooperation in completing a speaker request form available on the table at the entrance to the meeting room. Please give the completed form to the Transportation Agency Administrative Assistant. If you have handouts, please provide 30 copies for the entire Board before the meeting starts or email to Agency Administrative Assistant 24 hours in advance of the meeting.*

### **3. CONSENT AGENDA**

Approve the staff recommendations for items listed below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

4. **PRESENT** Transportation Agency Employee of the Quarter to Virginia Murillo.

- Hale

*Virginia Murillo has been selected by the employees of the Transportation Agency for Monterey County as the Employee of the Quarter for January – March 2018.*

5. **ADOPT** Proclamation for 2018 National Public Works Week.

- Hale

*The Transportation Agency for Monterey County's proclamation of the week of May 20 through 27 as National Public Works Week joins others from around California and the United States to pay tribute to our public works professionals, engineers, managers and employees and recognize the substantial contributions they make to our community's health, safety, and quality of life.*

6. **RECEIVE** information on Go831, the Transportation Agency's new program to reduce traffic congestion and improve air quality in Monterey County.

- Green

*The Go831 Program provides tools, incentives and a coordinated program to enable employers and the public to help reduce traffic, improve air quality and promote health by encouraging alternatives to driving alone. The program is being launched in May 2018.*

7. **RECEIVE** update on the Pajaro to Prunedale Corridor Study.

- Leonard

*The Pajaro to Prunedale Corridor Study will evaluate how to improve operations, safety, maintenance, and stormwater management to accommodate current and future travel patterns along San Miguel Canyon Road, Hall Road, Elkhorn Road, Salinas*

***Road, Porter Drive (the G12 Corridor) between US 101 and State Route 1 in North Monterey County.***

8. **RECEIVE** update on regional Measure X projects, including SB1 funding and next year's plans.

- Deal

***The Measure X Transportation Safety and Investment Plan was approved by over 2/3rds of the voters in November, 2016. The 3/8% increase in sales tax devoted entirely to transportation in Monterey County was levied starting in April, 2017. The first payments of funding were distributed in July, 2017. This report looks back at the first year of Measure X regional projects and plans for the coming year.***

9. **APPROVE** the attached Contract between the Transportation Agency for Monterey County and Debra L. Hale and **AUTHORIZE** Agency Chair to sign Contract.

- Blitch

***Executive Director Debra L. Hale's contract expires on June 30, 2018. The proposed contract will be in effect from July 1, 2018 through June 30, 2021.***

10. **APPROVE** Resolution 2018-06 adopting the fiscal year 18/19 budget and overall work program and estimated budgets for fiscal years 19/20 and 20/21 as recommended by the Executive Committee.

- Goel/Muck

***The resolution approves the final budget and overall work program for fiscal year 18/19, including federal, state and local grant authorizations and certifications, and out year budgets for fiscal years 19/20 and 20/21. At its February adoption of the draft budget, the Board did not have any suggested changes for the final budget. This version makes changes to reflect the latest information on revenues and expenditures.***

11. **RECEIVE** reports from Transportation Providers:

- Caltrans Director's Report and Project Update - Rosales
- Monterey Peninsula Airport - Sabo
- Monterey-Salinas Transit - Sedoryk
- Monterey Bay Air Resources District - Stedman

12. Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law.

13. Executive Director's Report.

14. Announcements and/or comments from Transportation Agency members on matters that they wish to put on future Transportation Agency agendas.

15. **ADJOURN**

---

---

**BEGINNING OF CONSENT AGENDA:** Approve the staff recommendations for items listed below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

### **ADMINISTRATION and BUDGET**

- 3. 1.1 APPROVE** Transportation Agency For Monterey County draft minutes of April 25, 2018.

**- Rodriguez**

- 3. 1.2 ACCEPT** the list of checks written for the month of April 2018 and credit card statements for the month of March 2018.

**- Delfino**

*The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.*

- 3. 1.3 RECEIVE** report on conferences or trainings attended by agency staff.

**- Muck**

*Agency staff occasionally attends conferences or trainings at Agency expense that are pertinent to their roles in pursuing the Agency's mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles.*

- 3. 1.4 Agency Telephone System:**

- 1. APPROVE** and **AUTHORIZE** the Executive Director to execute a contract with the Maynard Group to install a new office phone system for the Agency for an amount not-to-exceed \$17,870, for the period ending December 31, 2021, pending Agency Counsel approval;
- 2. APPROVE** the use of funds from the fiscal year 2018/19 capital equipment budget; and
- 3. AUTHORIZE** the Executive Director to take other such further actions as may be necessary to fulfill the intent of the contract, including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved contract term or amount.

**- Zeller**

*The Transportation Agency's office phone system was last updated in 2006, and the quality of the handsets and other equipment has deteriorated. Agency staff is seeking to enter an agreement for services with the Maynard Group to provide*

*equipment and install a new phone system for the office.*

## **BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES**

### **3. 2.1 Federal Funds for Rural Transit:**

1. **APPROVE** the Federal Transit Administration Section 5311 Program of Projects in the amount of \$624,199 for Monterey-Salinas Transit service on rural transit routes;
2. **ADOPT** Resolution 2018-08 authorizing funding under the Federal Transit Administration Section 5311 program; and
3. **AUTHORIZE** the Executive Director to sign the Regional Agency Certifications and Assurances for the program of projects.

**- Murillo**

*The Federal Transit Administration provides operating support for rural transit services through the Section 5311 non-urbanized funding program. TAMC's approval is necessary for Monterey-Salinas Transit to receive this Section 5311 funding to operate rural transit service in South County, such as Line 23.*

## **PLANNING**

### **3. 3.1 RECEIVE** legislative update and **APPROVE** positions on relevant legislation.

**- Watson**

*On May 2, 2018, the Executive Committee received a state legislative update and recommended the Board take positions on certain legislation.*

## **PROJECT DELIVERY and PROGRAMMING**

### **3. 4.1 AUTHORIZE** the use of \$210,080 from State Freeway Service Patrol and Service Authority for Freeways and Expressways funding for new temporary services.

**- Leonard**

*The Agency currently operates the Freeway Service Patrol on two road segments or beats: Highway 101 from Airport Boulevard to San Juan Road (Beat 1) and State Route 1 between Carpenter Road and Del Monte Boulevard in Marina (Beat 2). The proposed task orders would extend the Highway 101 beat to serve traffic between Airport Boulevard and Chualar, and add a service truck to the Highway 1 beat.*

### **3. 4.2 AUTHORIZE** the Executive Director to execute a project loan agreement with the City of Del Rey Oaks to fund the Del Rey Oaks road reconstruction projects with an amount not-to-exceed \$861,300 to be repaid by the City's share of Measure X

revenues, pending Agency Counsel approval.

- Zeller

*The City of Del Rey Oaks is seeking a loan in an amount not-to-exceed \$861,300 to fully-fund and complete reconstruction of Carlton Place, Carlton Drive and 14 cul du sacs. The project is ready to enter construction, and the loan will be repaid, with interest, from the City's share of Measure X revenues.*

- 3. 4.3 APPROVE** Resolution 2018-07 stating that Hinderliter, de Llamas and Associates is hereby designated to examine the transactions and use tax records of TAMC pertaining to transactions and use taxes collected for TAMC by the California Department of Tax and Fee Administration.

- Zeller

*The Transportation Agency Board approved a contract for Measure X auditing and revenue capture with Hinderliter de Llamas & Associates (HdL) at the March 2018 meeting. In order for HdL to review sales tax records on behalf of the Transportation Agency, the California Department of Tax and Fee Administration requires Transportation Agency approval of a resolution granting that authority to HdL.*

## **RAIL PROGRAM**

- 3. 5.1 AUTHORIZE** the Executive Director to negotiate an agreement with CalWater to relocate water lines near Salinas rail station, subject to approval by Agency Counsel.

- Watson

*A relocation agreement with CalWater will help TAMC in preparation for the construction of Package 1 improvements. Package 1 of the Salinas Rail Extension Kick Start project includes the extension of Lincoln Avenue for signalized access to the train station and circulation and parking improvements.*

**3. 5.2 Salinas Rail Package 2 Property Acquisition Consultant Services:**

1. **APPROVE** and **AUTHORIZE** the Executive Director to execute a contract with Associated Right of Way Services for right-of-way property appraisal and acquisition for an amount not-to-exceed \$83,900 for the period ending December 31, 2021, pending Agency Counsel approval;
2. **APPROVE** the use of budgeted Traffic Congestion Relief Program funds; and
3. **AUTHORIZE** the Executive Director to take other such further actions as may be necessary to fulfill the intent of the contract, including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved contract term or amount.

- Zeller

*This agreement for services with Associated Right of Way Services is for qualified property acquisition consultants to assist the Agency with the potential purchase of the Package 2 parcels, the proposed train layover facility and associated improvements.*

## REGIONAL DEVELOPMENT IMPACT FEE - No items this month

### COMMITTEE MINUTES - CORRESPONDENCE

#### 3. 7.1 ACCEPT draft minutes of the Transportation Agency Committees:

- Executive Committee - May 2, 2018
- [Bicycle and Pedestrian Facilities Advisory Committee](#) - May 2, 2018 (available online)
- Rail Policy Committee - May 7, 2018
- [Technical Advisory Committee](#) - May 3, 2018 (available online)
- [eXcellent Transportation Oversight Committee](#) - April 17, 2018 (available online)

- Rodriguez

#### 3. 7.2 RECEIVE selected correspondence sent and received by the Transportation Agency for May 2018.

- Rodriguez

## END OF CONSENT AGENDA

---

---

### ANNOUNCEMENTS

Next Transportation Agency for Monterey County meeting will be on  
Wednesday, June 27, 2018

**Agricultural Center Conference Room**  
**1428 Abbott Street**  
**Salinas, California**  
**9:00 A.M.**

Documents relating to an item on the open session that are distributed to the Board less than 72 hours prior to the meeting shall be available for public inspection at the Office of the Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA.

Documents distributed to the Agency Board at the meeting by staff will be available at the meeting; documents distributed to the Board by members of the public shall be made available after the meeting.

The Transportation Agency web site contains information from the Transportation Agency Resource Guide,



including Transportation Agency Board members, Transportation Agency committee members, grant programs, etc. Visit us at: <http://www.tamcmonterey.org>.

**Transportation Agency for Monterey County**  
**55-B Plaza Circle, Salinas, CA 93901-2902**  
**Monday thru Friday 8:00 a.m. - 5:00 p.m.**  
**TEL: 831-775-0903**  
**FAX: 831-775-0897**

*If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC, Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.*



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

***Memorandum***

**To:** Board of Directors  
**From:** Debra L. Hale, Executive Director  
**Meeting Date:** May 23, 2018  
**Subject:** **Employee of the Quarter**

**RECOMMENDED ACTION:**

**PRESENT** Transportation Agency Employee of the Quarter to Virginia Murillo.

**SUMMARY:**

Virginia Murillo has been selected by the employees of the Transportation Agency for Monterey County as the Employee of the Quarter for January – March 2018.

**FINANCIAL IMPACT:**

None.

**DISCUSSION:**

The Agency thanks Virginia for her excellent work including: preparing the Active Transportation Plan, conducting the Highway 218 corridor outreach events, and selecting the environmental consultant for the Ford Ord Regional Trail & Greenway.

**ATTACHMENTS:**

- Employee of the Quarter- Murillo

# EMPLOYEE OF THE QUARTER

*Virginia Murillo*

*It is hereby certified that Virginia Murillo has been selected by her colleagues at the Transportation Agency for Monterey County as the Employee of the Quarter for January 1 – March 31, 2018.*

*The Agency thanks Virginia for her excellent work including: preparing the Active Transportation Plan, conducting the Highway 218 corridor outreach events, and selecting the environmental consultant for the Ford Ord Regional Trail & Greenway.*

*On behalf of the Board of Directors and staff of the Transportation Agency for Monterey County, it is our great pleasure to recognize Virginia Murillo for her exemplary service.*

*Recognized By*

*Acknowledged By*

---

*TAMC Chair  
John Phillips*

---

*Executive Director  
Debra L. Hale*

*Date: May 23, 2018*



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

***Memorandum***

**To:** Board of Directors  
**From:** Debra L. Hale, Executive Director  
**Meeting Date:** May 23, 2018  
**Subject:** **Proclamation for 2018 National Public Works Week**

**RECOMMENDED ACTION:**

**ADOPT** Proclamation for 2018 National Public Works Week.

**SUMMARY:**

The Transportation Agency for Monterey County's proclamation of the week of May 20 through 27 as National Public Works Week joins others from around California and the United States to pay tribute to our public works professionals, engineers, managers and employees and recognize the substantial contributions they make to our community's health, safety, and quality of life.

**FINANCIAL IMPACT:**

None

**DISCUSSION:**

From providing clean water to disposing of solid waste, to building roads and bridges or planning for and implementing mass transit, to devising emergency management strategies to meet natural or man-made disasters, public works services determine a society's quality of life.

Celebrating Public Works Week allows us the opportunity to thank the men and woman who provide these valuable services to our community.

**ATTACHMENTS:**

- Public Works Week Proclamation

**PROCLAMATION NO. 2018-01**



**WHEREAS**, public works staff focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of California; and,

**WHEREAS**, such facilities and services could not be provided without the dedicated efforts of public works managers, engineers and employees from all units of Government and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential to serve our citizens; and

**WHEREAS**, it is in the public interest for the residents, civic leaders and visitors in the United States of America to gain knowledge of and to maintain a progressive interest and understand the importance of public works and public works programs in their respective communities,

**WHEREAS**, the American Public Works Association has celebrated National Public Works Week since 1960,

**NOW, THEREFORE, BE IT PROCLAIMED** the Transportation Agency for Monterey County does hereby proclaim the week of May 20 through 27 as National Public Works Week; and urges residents throughout Monterey County to join with representatives of the American Public Works Association and government agencies in activities and ceremonies that pay tribute to our public works professionals, engineers, managers and employees and recognize the substantial contributions they make to our community's health, safety, and quality of life.

---

JOHN PHILLIPS, CHAIR  
TRANSPORTATION AGENCY FOR MONTEREY COUNTY

May 23, 2018



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

**Memorandum**

**To:** Board of Directors  
**From:** Ariana Green, Associate Transportation Planner  
**Meeting Date:** May 23, 2018  
**Subject:** **Go831 Program Overview**

**RECOMMENDED ACTION:**

**RECEIVE** information on Go831, the Transportation Agency's new program to reduce traffic congestion and improve air quality in Monterey County.

**SUMMARY:**

The Go831 Program provides tools, incentives and a coordinated program to enable employers and the public to help reduce traffic, improve air quality and promote health by encouraging alternatives to driving alone. The program is being launched in May 2018.

**FINANCIAL IMPACT:**

The program has a personnel budget of \$275,590 and direct budget of \$92,000 for a total of \$367,590 in Fiscal Year 2017-2018. Funding is provided through a combination of money from the Local Transportation Fund (LTF) in the amount of \$175,590 and Service Authority for Freeway Emergencies (SAFE) in the amount of \$192,000.

**DISCUSSION:**

Traffic in Monterey County is most prominent on highways and major arterial roadways during commute hours and on the weekends through tourism season, and on local roads near school during drop-off and pick-up times. When increasing the capacity of the roadway is cost-prohibitive or infeasible, the next best way to reduce traffic is to decrease the number of vehicles on the roadway during the busiest times.

Go831 promotes "the 4 R's" for how to reduce the demand for new travel lanes by making more efficient use of the existing road network:

- **Re-mode** – find employees who can commute by means other than driving
- **Re-time** – stagger employee shifts so they don't all need to travel and park at the same time
- **Reduce** – support telecommuting, to reduce the number of trips to the office

- **Reroute** – promote alternative travel routes (if possible)

The Go831 Program will use the latest technology and robust communications to help travelers find alternatives to driving to work, school or special events. The primary goal of the program is to reduce traffic congestion in Monterey County by encouraging carpools, vanpools, use of transit, biking, walking, staggered work schedules, and telecommuting.

The Program uses a software platform to make it easy for commuters to identify commute options, and for employers to administer programs and track progress. Go831 will initially be rolled-out to 15 major employers in Monterey County, and is designed to support employer-based commuter programs by providing resources, technology and tools that create valuable benefits to employees while keeping administrative costs low. Go831 will also provide employee surveys and trip-reduction planning services to help employers develop new employee commute programs.

Employers interested in participating in the program can join the “Smart Commute Club”. Membership is free and includes:

- New hire packets and promotional materials
- Twice-yearly countywide challenges and incentives
- Smart Commute Club resources and gatherings
- Go831 support and promotion
- Monthly smart commute tips e-newsletter
- Commuter surveys Information on tax benefits
- Improved access to TAMC’s Emergency Ride Home Program
- Free administrator access to the RideAmigos software platform that provides:
  - Online trip matching
  - Commute Tracker smartphone app
  - Data reporting
  - Incentive programs and challenge administration

The program is being rolled out in three phases, targeting four distinct types of trips. The first phase will focus on reducing traffic during the peak commute hours with concentrated outreach to major employers. The second phase, expected to kick-off in Fall 2019, will target congestion and safety issues around K-12 schools. The third phase, anticipated to roll out in Spring 2020, will concentrate on improving transportation options for agricultural workers and those traveling to special events on the Monterey Peninsula.

For more information about the program visit: [www.go831.org](http://www.go831.org).



## *Memorandum*

**To:** Board of Directors  
**From:** Grant Leonard, Associate Transportation Planner  
**Meeting Date:** May 23, 2018  
**Subject:** **Pajaro to Prunedale Corridor Study**

### **RECOMMENDED ACTION:**

**RECEIVE** update on the Pajaro to Prunedale Corridor Study.

### **SUMMARY:**

The Pajaro to Prunedale Corridor Study will evaluate how to improve operations, safety, maintenance, and stormwater management to accommodate current and future travel patterns along San Miguel Canyon Road, Hall Road, Elkhorn Road, Salinas Road, Porter Drive (the G12 Corridor) between US 101 and State Route 1 in North Monterey County.

### **FINANCIAL IMPACT:**

TAMC received a \$282,942 Caltrans Sustainable Transportation Planning grant to develop the Pajaro to Prunedale Corridor study. State Rural Planning Assistance funds and local funds totaling \$55,883 are budgeted as matching funds. The total study cost is budgeted at \$338,813.

### **DISCUSSION:**

In Spring of 2017, the Agency received a Caltrans Sustainable Transportation Planning Grant to study corridor improvements along the G12 Corridor from the County line in Pajaro to US 101 in Prunedale.

The Study will analyze current and future travel patterns along the G12 corridor (San Miguel Canyon Road-Hall Road-Salinas Road) between US 101 and SR 1 and Santa Cruz County. Based on that analysis, the study will evaluate the feasibility of affordable mid-term operational and capacity improvements, the potential for improving transit service for residents and commuters, and the opportunities for improving stormwater management.

In December 2017, the Agency hired Omni-Means, a GHD Company, to perform much of the technical work for the study. Over the last six months, the consultant team has been performing an existing conditions analysis for the corridor, including collecting traffic counts, collision history, and demographic data for the communities along the corridor. This data will be used to inform the next



stage of the study when potential improvements are proposed.

To best reflect the diverse nature of the three residential communities along the G12 corridor, the regional commuters and freight interests in the corridor, the Transportation Agency is working to actively engage the public and community stakeholders in the study with a program of public meetings and online outreach efforts. The project team will solicit extensive public feedback to fully capture the communities' transportation concerns and to create a set of proposed improvements.

The first steps in the public outreach began in April, with the formation of a citizen's advisory group for the study, and will continue with the creation of a project web page, and a series of public workshops. Currently, three workshops are planned, one for each community, with Los Lomas and Pajaro having workshops on the evenings of May 23rd, and a workshop in Prunedale on the evening of May 24th. The information gathered from the workshops will be used to inform the next stage of the study when potential improvements are proposed.

Following the May workshops, staff will continue public outreach for the study, while the consultant team begins drafting potential recommendations for the corridor. A second series of workshops is anticipated for the fall of 2018 to present the draft recommendations to the community.



***Memorandum***

**To:** Board of Directors  
**From:** Rich Deal, Principal Engineer  
**Meeting Date:** May 23, 2018  
**Subject:** Measure X - One Year of Regional Transportation Improvements

**RECOMMENDED ACTION:**

**RECEIVE** update on regional Measure X projects, including SB1 funding and next year's plans.

**SUMMARY:**

The Measure X Transportation Safety and Investment Plan was approved by over 2/3rds of the voters in November, 2016. The 3/8% increase in sales tax devoted entirely to transportation in Monterey County was levied starting in April, 2017. The first payments of funding were distributed in July, 2017. This report looks back at the first year of Measure X regional projects and plans for the coming year.

**FINANCIAL IMPACT:**

Measure X was estimated to raise \$20 million annually, 40% for regional projects and programs and 60% million for local projects. Revenues to-date are above projections, with the first 9 months of receipts already totaling \$19.3 million. SB 1 gas tax revenues are anticipated to match most of the projects, as detailed below. The planned construction schedule for the projects listed below is at risk if a measure proposed for the November, 2018 ballot is approved by over 50% of the voters.

**DISCUSSION:**

The following regional Measure X projects are moving forward towards project delivery, leveraging additional grant funds through SB1 and other sources:

IMJIN PARKWAY SAFETY & TRAFFIC FLOW PROJECT has gained California Transportation Commission staff recommendation for \$19 million in SB1 Competitive Local Partnership Program funds in addition to the \$16 million Measure X funds and \$3 million in local developer fees, allowing the City of Marina to start construction next spring, following design approval and the bidding process.

FORT ORD TRAIL AND GREENWAY (FORTAG) PROJECT received \$500,000 in SB1 Formula Local Partnership Program funding that will be combined with the \$500,000 in TDA 2% funds to

execute the preliminary engineering and environmental review phase of the project. This environmental work will start within a couple of months; the consultant selection project has already begun. The next project phase, final engineering, is fully funded with \$600,000 in Measure X funds and \$600,000 in SB1 Local Partnership Program funds. Future Measure X funding will be leveraged to capture grant funds from various sources to construct portions of the 26 mile trail in phases.

SCENIC SR 68 SAFETY & TRAFFIC FLOW PROJECT is moving into the preliminary engineering and environmental review phase with Caltrans District 5 as the Lead Agency. This phase is funded with \$3.4 million in State Transportation Improvement Program (STIP) funds. Funding for partial construction has also been programmed - \$25 million of Measure X funds - and the project will compete in the next round of SB1 Congested Corridors grants for \$25 million. The environmental review phase is expected to begin in August, 2018 and extend through Summer 2020.

SR156 / CASTROVILLE BLVD INTERCHANGE PROJECT has \$2.15 million in Measure X funds and will compete for a \$16 million SB1 Trade Corridor grant, which, along with existing state funds, will cover the total cost of design, right-of-way, and construction estimated at \$43 million. The environmental review for this project was already completed as part of the larger 156 widening/US 101 interchange improvements project. Engineering design of this project is expected to start later this year. The related extension of Blackie Road to the interchange is a separate County road project that needs its own environmental review, which will be started in fiscal year 2018/19.

HOLMAN HWY 68 - PACIFIC GROVE PROJECT is building on the completed corridor study. The City of Pacific Grove will be submitting an Active Transportation Program grant application seeking SB 1 gas taxes to leverage a portion of the \$10 million in Measure X funding for the Holman Hwy 68 corridor.

As noted above, each of these projects are seeking matching funds from the new gas tax and vehicle license fees enacted by Senate Bill 1. These projects are now at risk, since over 940,000 signatures have been gathered for an initiative aimed at repealing SB 1. The signatures will be certified by May 21, 2018, and if 587,407 signatures are valid, the measure to repeal will be placed on the November 7, 2018 ballot. Polls are showing that initially that half of the voters support and half oppose the repeal, but as they receive more information about the projects funded by the taxes, a majority of voters oppose the repeal. Swaying voters to oppose are arguments that the SB 1 revenues help support lifeline transit in Monterey County, and that revenues will provide matching funds needed to construct Measure X priority projects. TAMC has taken an oppose position on the proposed repeal initiative.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

**Memorandum**

**To:** Board of Directors  
**From:** Rita Goel, Director of Finance & Administration  
**Meeting Date:** May 23, 2018  
**Subject:** **Executive Director Contract**

**RECOMMENDED ACTION:**

**APPROVE** the attached Contract between the Transportation Agency for Monterey County and Debra L. Hale and **AUTHORIZE** Agency Chair to sign Contract.

**SUMMARY:**

Executive Director Debra L. Hale's contract expires on June 30, 2018. The proposed contract will be in effect from July 1, 2018 through June 30, 2021.

**FINANCIAL IMPACT:**

The annual salary for the performance of Executive Director services is currently \$191,018 per year. Effective July 1, 2018, the salary for Ms. Hale would be \$196,748 due to a 3% cost of living allowance proposed for all staff. This amount is included in the fiscal year 2018/19 draft budget.

**DISCUSSION:**

There are minimal changes to the proposed contract from Ms. Hale's current contract. Substantive changes include:

1. The "At Will Status" language in paragraph 2 was simplified to ensure clear understanding that the Executive Director is an "at will" employee".
2. In paragraph 5, notification to the TAMC Chair or Executive Committee has been changed to at least 7 days in advance of attendance of any multi-day out-of-town conference, course, etc., to better reflect actual practice.
3. In paragraph 6.1, extends the term of Hale's contract from July 1, 2018 through June 30, 2021.
4. Paragraph 6.1.1, Government Code Section 53260, has been added to comply with recently passed legislation.
5. In paragraph 6.2, merit increase language has been deleted.
6. In paragraph 6.4, "PERS" has been added.
7. Miscellaneous-References to outdated dates have been removed, and minor grammar changes

made.

The most recent performance evaluation of the Executive Director was done in September 2017 and rated Ms. Hale as meeting or exceeding requirements of the job.

**ATTACHMENTS:**

- Executive Director Contract-July 2018

**EMPLOYMENT AGREEMENT  
BETWEEN THE TRANSPORTATION AGENCY FOR MONTEREY COUNTY  
AND DEBRA L. HALE**

THIS EMPLOYMENT AGREEMENT ("Agreement") is made and entered into in the State of California by and between the TRANSPORTATION AGENCY FOR MONTEREY COUNTY ("TAMC") and DEBRA L. HALE ("Hale").

**RECITALS**

- A.** The TAMC has need for an Executive Director.
- B.** Hale is duly qualified and experienced, and is ready, able, and willing to perform the services of TAMC Executive Director.
- C.** TAMC and Hale desire that the latter fill the position of Executive Director as described in **Exhibit "A"**, in accordance with the terms and conditions of this Agreement.

**NOW, THEREFORE**, in consideration of the foregoing recitals and other good and valuable consideration, the receipt of which is hereby acknowledged by each party, the parties agree as follows:

**1. CONTRACTUAL SERVICES.**

**1.1 Scope of Services.** Hale agrees to serve as Executive Director as provided in "**Exhibit A**", which is attached hereto and incorporated herein by reference as though set forth in full and by such reference made a part of this Agreement. Hale agrees to perform such services in conformity with the terms of this Agreement and to expend her best professional efforts in performance of her obligations under this Agreement. Hale shall at all times act in good faith to ensure the TAMC will provide a high quality of work. Hale agrees to work constructively with the TAMC Board of Directors in carrying out her duties, responsibilities and obligations under this Agreement.

**1.2 Non-Interference with Administrative Service.** The TAMC Board and its members shall deal with administrative services solely through the Executive Director, and neither the TAMC Board nor any member thereof shall give orders to any subordinate of the Executive Director, either publicly or privately. The TAMC Board agrees none of its members will publicly censure or criticize TAMC staff and will instead relay any criticism of a TAMC staff member privately through the Executive Director. The TAMC Board will not interfere in any way in the Executive Director's authority over employees and how the organization does its work.

**1.3 Hours of Work.** Hale shall perform work during those hours and days which are necessary to perform the full and complete range of services in a timely manner, as required by this Agreement. Hale shall diligently attend to the business of the TAMC, including attendance at meetings and proper supervision of those individuals who report directly to Hale. Hale shall also attend periodic meetings of TAMC and other agencies or groups, as announced and/or necessary for the proper rendition of services.

**1.4 TAMC Bylaws, Rules and Regulations.** Hale shall provide the services in strict accordance with all applicable laws, ordinances and TAMC rules and regulations.

**1.5 Reports.** Hale shall be responsible for making all requested or necessary reports, either by herself or by staff designated by Hale, to the TAMC Board of Directors, and/or to other groups and/or agencies, as is customary and proper, or as may be designated from time to time by the TAMC Board.

## **2. AT-WILL STATUS.**

Hale shall be employed as an at-will employee. As Executive Director, Hale is the top managerial employee of TAMC and occupies a sensitive managerial and confidential position. TAMC may have the need to terminate Hale's employment at any time in the exercise of its powers and duties under California law or for other reasons in the best interest of TAMC.

## **3. EXCLUSIVE SERVICES.**

**3.1 Exclusivity.** The professional services provided by Hale hereunder are intended to be exclusive in nature.

**3.2 Conflict of Interest.** Hale covenants that she presently has no interest and shall not acquire any interest which would directly or indirectly conflict in any manner or to any degree with the full and complete performance of the professional services required to be rendered under this Agreement. Hale further agrees to submit full disclosure statements, if such be legally required, pursuant to the requirements of the California Fair Political Practices Commission or any other applicable state or TAMC provision of law or regulation.

## **4. COMPENSATION.**

**4.1 Compensation.** As full and total compensation for the performance of those Services set forth herein, including those in "**Exhibit A,**" effective July 1, 2018, TAMC shall pay Hale a base salary of \$196,748 per year, in equal bi-weekly installments through the regular TAMC payroll procedure, subject to the terms listed below in Section 4.3 and Section 6.2.

**4.2 Business Expenses.** Hale's reasonable business expenses, when incurred within the course and scope of the professional services rendered pursuant to this Agreement, shall be reimbursed in accordance with current applicable TAMC policies.

**4.3 Benefits.** Hale shall receive benefits normally provided to TAMC management staff, including adjustments to salary based on acceptable performance, Cost of Living Allowances (COLAs), PERS contributions, holidays, professional leave, health allowance, miscellaneous annual stipends, tuition reimbursement, vision/dental benefits, deferred compensation and PERS retirement, except as follows:

- (a) Life Insurance: TAMC shall provide Hale with a term life insurance policy in an amount equal to \$300,000.
- (b) Medical Benefits: TAMC shall provide Hale with the same medical insurance benefits, including dental and vision care, as granted to all other management employees, except that at Hale's election she may cash out only the maximum value of the health benefit as permitted under the Agency's Section 125 plan.
- (c) Except as required by law, all benefits provided pursuant to this Agreement shall cease upon the expiration date of this Agreement or upon termination of Hale, whichever occurs first.

**4.4 Vehicle Allowance.** Hale shall receive \$395/month as a vehicle allowance. Hale is expected to use her personal vehicle for TAMC business according to adopted TAMC policies, except that she may utilize a TAMC vehicle for out-of county travel and on the days that she utilizes a vanpool or carpool to travel to and from work.

**4.5 Cell Phone Allowance.** Hale shall receive \$80/month as a cell phone/remote data allowance. In exchange, Hale is expected to use her personal cell/data phone, purchased at her expense, for TAMC business, rather than a separate cell/data phone provided by TAMC.

**4.6 Annual Leave.** Hale shall receive 35 days annual leave. All rules and regulations regarding leave wages applicable to TAMC employees shall be applicable to Hale. Annual leave may accrue up to the limit set for management employees in the TAMC Human Resources Rules and Regulations.



## **5. PROFESSIONAL MEMBERSHIPS, MEETINGS, SEMINARS.**

It is understood and agreed that TAMC and Hale mutually benefit from Hale's participation in certain professional activities relating to transportation planning and engineering. Therefore, Hale may maintain her active participation in the American Public Works Association, Women in Transportation Seminar, American Planning Association, Transportation Research Board, and such other professional organizations as may be properly budgeted by TAMC. As may be approved by the TAMC Board in the budget, Hale may enroll, attend, and participate in conferences, courses, and seminars that benefit TAMC or contribute to the professional development of Hale. Upon such authorization, Hale may incur reasonable costs and expenses in connection with the particular event or activity so authorized, which shall be advanced or reimbursed by TAMC. Hale shall inform the TAMC chairperson or Executive Committee at least 7 days in advance of attendance of any multi-day out-of-town conference, course, seminar or similar activity so that such absence can be anticipated.

## **6. TERM, EVALUATION AND TERMINATION.**

**6.1 Term.** Subject to the provisions contained in Paragraph 2 and other provisions of this Paragraph 6, the term of employment of Hale shall commence on July 1, 2018, and remain in full force and effect for three years, until June 30, 2021. During said period, Hale is to remain in paid status except as provided in Paragraphs 2 and 6.3. If TAMC terminates the employment of Hale under Paragraph 2 of this Agreement, Hale is entitled to severance benefits equal to six months salary. If this Agreement is terminated as a matter of law by the death of Hale, the heirs of Hale are not entitled to any future compensation or benefits that Hale may have earned had the Agreement not terminated by her death.

**6.1.1 Government Code Section 53260.** It is understood and agreed that Hale's employment with TAMC is governed by California Government Code Section 53260 which states in part: "All contracts of employment between an employee and a local agency employer shall include a provision that provides that regardless of the term of the contract, if the contract is terminated, the maximum cash settlement that an employee may receive shall be an amount equal to the monthly salary of the employee multiplied by the number of months left on the unexpired term of the contract, with the following exceptions: (1) If the unexpired term of the contract is greater than 18 months, the maximum cash settlement shall be an amount equal to the monthly salary of the employee multiplied by 18."

**6.2 Evaluation.** The TAMC Board shall evaluate Hale by the December TAMC Board Meeting of each year. As part of the annual evaluation process, Hale shall prepare goals and accomplishments for review by the TAMC Board. At the end of the three-year term, this contract may be extended by mutual agreement for subsequent three-year terms. The TAMC Board reserves the right to conduct additional evaluations.

**6.3 Termination With Cause.** TAMC may terminate Hale for cause. For purposes of this paragraph, cause includes, but is not limited to, the following:

- a) Immoral or unprofessional conduct;
- b) Dishonesty;
- c) Unsatisfactory performance;
- d) Persistent violation of or refusal to obey the laws of the State of California or the directions of the TAMC Board of Directors;
- e) Conviction of a felony or of any crime involving moral turpitude;
- f) Alcoholism or other drug abuse which makes Hale unfit to perform the duties of her position;
- g) Conviction of any offense involving a violation of her official duties;
- h) Continued incapacity to perform duties in the course of her employment under this Agreement.

TAMC shall give sixty (60) days written notice of the specific complaints or charges to Hale as provided in Government Code section 54957 of her right to have the complaints or charges heard in an open session rather than a closed session of a meeting of the Board. After written notice to Hale, if she does not request to have the complaints or charges heard in open session, she shall be provided the opportunity to meet with the Board in closed session regarding the specific complaints or charges stated in writing. If after a hearing as provided above, the Board decides to terminate Hale, this contract shall be terminated immediately without rights to any appeal, severance pay, or benefits.

**6.4 Resignation.** Hale is to provide 30 written days notice of resignation from TAMC. Resignation shall result in Hale's forfeit of any severance pay or benefits except as provided by COBRA and PERS.

## **7. RIGHTS OF TAMC UPON TERMINATION.**

Upon the expiration or termination of the Agreement for any reason, Hale shall immediately vacate and surrender to the TAMC all materials located upon such premises belonging to the TAMC on the effective date of termination.

## **8. ILLEGALITY.**

Notwithstanding anything to the contrary herein contained, in the event performance by either party hereto of any term, covenant, condition or provision of this Agreement should be deemed illegal, or if for any other reason said performance should be in violation of any statute or ordinance, the parties shall use their best efforts to resolve the illegality through the renegotiation of the applicable portions of this Agreement. If the parties are unable to reach

agreement on such changes within thirty (30) days after initiating negotiations, TAMC may, at its option, terminate this Agreement upon thirty (30) days' prior written notice to the other party.

**9. NOTICES.**

Notices under this Agreement shall be sent to the parties by personal delivery, by electronic facsimile, or by certified registered mail, return receipt requested, postage prepaid in the United States Postal Service at the following addresses:

TAMC  
55 B Plaza Circle  
Salinas, CA 93901

DEBRA L. HALE  
1858 43<sup>rd</sup> Avenue  
Capitola, CA 95010

Notice shall be deemed effective upon delivery or transmission if delivered or sent by facsimile and on the third (3<sup>rd</sup>) day after mailing. Either party hereto may change its respective address by written notice in accordance with this Agreement. Hale shall give prompt notice of any change of address.

**10. WAIVER.**

No waiver or modification of this Agreement or of any covenant, condition or limitation herein contained shall be valid unless in writing and duly executed by the parties to this Agreement, and no evidence of any waiver or modification shall be offered or received in evidence in any proceeding or litigation between the parties hereto arising out of or affecting this Agreement, or the rights or obligations of any party hereunder, unless such waiver or modification is in writing, duly executed as aforesaid; the parties further agree that the provisions of this section may not be waived except as herein set forth.

**11. AMENDMENT.**

This Agreement may be amended or modified only by an instrument in writing, signed by the parties to this Agreement.

**12. ASSIGNMENT.**

Hale shall have neither the right nor the power to assign this Agreement nor to delegate any of the rights or obligations inuring to or imposed upon her herein except as otherwise provided hereinabove or unless expressly consented to in advance in writing by TAMC; and any attempted or purported assignment or delegation other than in accordance with this Section shall be null and void and of no effect.

### 13. MATERIALS AND INVENTIONS.

**Royalties and Inventions.** TAMC shall have a royalty-free, exclusive and irrevocable license to reproduce, publish, and use, and authorize others to do so, all original computer programs, writings, sound recordings, pictorial reproductions, drawings, and other works of similar nature produced in the course of or under this Agreement. Hale shall not publish any such material without the prior written approval of TAMC.

### 14. GENERAL PROVISIONS.

**14.1 Governing Law.** This Agreement shall be construed and enforced, in all respects, according to the laws of the State of California applicable to agreements made and to be performed wholly within this State, and the parties hereby agree that the courts within the County of Monterey shall be the proper venue for any dispute arising under this Agreement.

**14.2 Partial Invalidity.** Except as otherwise provided herein, if any provision of this Agreement is found to be invalid or unenforceable by any court, such provision shall be ineffective only to the extent that it is in contravention of applicable laws without invalidating the remaining provisions hereof, unless such invalidity or unenforceability would defeat an essential business purpose of this Agreement.

**14.3 Cumulation of Remedies.** The various rights, options, elections, powers, and remedies of the respective parties hereto contained in, granted, or reserved by this Agreement, are in addition to any others that said parties may be entitled to by law and/or regulation, and shall be construed as cumulative; and no one of them is exclusive of any of the others, or of any right or priority allowed by law or regulation.

**14.4 Counterparts.** This Agreement, and any modification thereof, may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Agreement.

**14.5 Integration.** The making, execution and delivery of this Agreement by the parties has not been induced by any representations, statements, warranties or agreements other than those herein expressed. This Agreement, including the recitals and exhibits hereto, embodies the entire understanding between the parties, and there are no further or other agreements or understandings, written or oral, in effect between the parties relating to the subject matter hereof, unless expressly referred to by reference herein. Without limiting the foregoing, this Agreement shall supersede all prior agreements between the parties as of the effective date hereof.

**14.6 Survival.** Except as otherwise expressly provided in this Agreement, all covenants, agreements, representations and warranties, express and implied, shall survive the execution of this Agreement, and shall remain in effect and binding upon the parties until they have fulfilled all of their obligations hereunder and the statute of limitations shall not commence to run until the time such obligations have been fulfilled.

**14.7 Time of Essence.** The parties agree that time is of the essence throughout the term of this Agreement and any extension or renewal thereof, and of every provision hereof in which time is an element. No extension of time for performance of any obligations or acts shall be deemed an extension of time for performance of any other obligations or acts, and shall not create a precedent for future such extension thereof.

**14.8 Construction of Agreement.** The parties agree that each party and its counsel have fully participated in the review and revision of this Agreement and that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement or any amendment hereto or exhibit herein or therein. To that end, it is understood and agreed by the parties hereto that this Agreement has been arrived at through negotiation, and that neither party is to be deemed the party which prepared this Agreement within the meaning of Civil Code Section 1654.

**14.9 Authority.** Any individual executing this Agreement on behalf of an entity hereby represents and warrants in her individual capacity that she has full authority to do so on behalf of such entity.

**14.10 Further Assurances.** Each party agrees to do such further acts and things and to execute and deliver such additional agreements and instruments as the other may reasonably require to consummate, evidence or confirm the agreements contained herein in the manner contemplated hereby.

**14.11 No Third Party Rights.** The parties do not intend the benefits of this Agreement to inure to any third person not a signatory hereto.

**14.12 Statutes and Regulations.** Any reference in this Agreement to any statute, regulation, ruling, or administrative order or decree shall include, and be a reference to any successor statute, regulation, ruling, or administrative order or decree.

**14.13 Incorporation of Exhibits and Recitals.** All exhibits and recitals referred to in this Agreement are an integral part of this Agreement and are incorporated in this Agreement by this reference as though at this point set forth in full.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement on the day and year written below.

**DATED:** \_\_\_\_\_

\_\_\_\_\_  
**DEBRA L. HALE**

**DATED:** \_\_\_\_\_

**TAMC**

By \_\_\_\_\_  
**JOHN PHILLIPS**  
**TAMC Chair**

Approved as to form:

**DATED:** \_\_\_\_\_

\_\_\_\_\_  
**TAMC Counsel**

**ATTACHMENT:** "Exhibit A"

## **EXHIBIT "A"**

### **Job Description for TAMC Executive Director**

The Executive Director has primary responsibility for advising the TAMC Board on transportation policies, strategies, and programs; implementing and administering Board policy, mission, and goals; overseeing transportation planning and programs, policy analysis, and fiscal management in support of TAMC's strategies and programs; coordinating with Caltrans on appropriate transportation projects; creating and maintaining partnerships for achieving Board transportation and air quality goals; preparing a variety of narrative and statistical reports for distribution to the Board, member agencies, and the funding agencies; administering trust fund activities including preparing short and long term revenue forecasts, preparing budgets, developing and administering systems for fiscal control, authorizing payments, and assisting in fund audits. In addition, he/she represents the Agency at the federal, state, regional and local levels on issues pertaining to transportation programming and planning; oversees, reviews, and makes recommendations on funding applications for various programs; ensures compliance with appropriate laws, rules, and regulations; reviews Agency performance; hires, trains, directs, dismisses, and evaluates subordinate staff; retains and oversees the work of outside consultants; and maintains and updates long-range staffing plans, resource needs, and contingencies to support TAMC projects.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## *Memorandum*

**To:** Board of Directors  
**From:** Rita Goel, Director of Finance & Administration  
**Meeting Date:** May 23, 2018  
**Subject:** **Three-Year Budget and FY 18/19 Overall Work Program**

### **RECOMMENDED ACTION:**

**APPROVE** Resolution 2018-06 adopting the fiscal year 18/19 budget and overall work program and estimated budgets for fiscal years 19/20 and 20/21 as recommended by the Executive Committee.

### **SUMMARY:**

The resolution approves the final budget and overall work program for fiscal year 18/19, including federal, state and local grant authorizations and certifications, and out year budgets for fiscal years 19/20 and 20/21. At its February adoption of the draft budget, the Board did not have any suggested changes for the final budget. This version makes changes to reflect the latest information on revenues and expenditures.

### **FINANCIAL IMPACT:**

The Transportation Agency for Monterey County gets majority of its funding from state or federal sources. The funding is usually specific to the project or program for which it is granted and cannot be used to cover expenditures of a different project or program, e.g. the funding received for the call box program can only be used for motorist aid programs.

The Agency budget separates expenditures into two types: operating and direct program. Operating expenditures include staff salaries and benefits, materials and supplies, and equipment purchases. Direct program expenditures include outside consultants, contracts, expenditures that apply to specific overall work program tasks such as rail program, highway projects, bicycle and pedestrian program. The proposed fiscal year operating expenditure budget is \$3,196,343, a net increase over fiscal year 2017/18 of \$282,429. The proposed fiscal year direct program expenditure budget is \$18,508,891, a net decrease over fiscal year 2017/18 of \$2,978,874.

### **DISCUSSION:**

#### **Three Year Budget**



Changes since the Board reviewed the draft budget on February 28, 2018 are as follows:

<u>Operating Budget</u>	<u>February Draft</u>	<u>May Final</u>	<u>Difference</u>
Revenue & Expenditures	\$3,075,444	\$3,196,343	+ \$120,899

Revenues changed due to:

1. Measure X Projects/Program funds increased by \$100,000.
2. SR 156 Project Management increased by \$24,796
3. Marina/Seaside Safe Routes to School funds (new grant) increased by \$15,710.
4. Reserve usage decreased by \$19,607.

Expenditures changed due to:

1. Addition of a part-time Principal Engineer staff position added \$103,574.
2. 2 months overlap of Planner position added \$17,325.

**Capital Outlay** decreased by \$15,000; the funds budgeted in the FY 18/19 draft budget for a phone system will be expended in FY 17/18.

<u>Direct Programs</u>	<u>February Draft</u>	<u>May Final</u>	<u>Difference</u>
Revenue & Expenditures	\$18,021,275	\$18,533,891	+ \$512,616

Revenues changed due to:

1. Freeway Service Patrol - new SB 1 funding added \$160,137.
2. SAFE motorist aid funding to match the SB 1 Freeway Service Patrol increase added \$49,606.
3. Seaside/Marina Safe Routes to School Caltrans planning grant added \$244,404.
4. Seaside/Marina Safe Routes to School Measure X funds to match the Caltrans planning grant added \$32,469.
5. Rural Planning Assistance increased by \$25,000.
6. Undesignated Reserve usage increased by \$1,000.

Expenditures changed due to:

1. Freeway Service Patrol contract costs for additional service added \$209,743.
2. Seaside/Marina Safe Routes to School consultant expenditures added \$276,873.
3. Leadership Training Administration pass-through added \$25,000.
4. Legislative contract expenditures increased by \$1,000.

Due to the passage of Measure X in November 2016, the Agency has budgeted additional expenditures for administration and program/project management activities. It is possible that expenses for the administration of the sales tax measure will exceed the 1% allowed for salaries and, so non-Measure X funds are also budgeted. Additionally, there will be other direct (non-salary/benefits) expenditures, such as consultant and legal costs, which the Agency proposes to utilize the sales tax revenues to cover off the top, prior to distributing funds to the other Measure X subaccounts.

As a result of good fiscal management, the agency has grown its undesignated reserve over the past

several years. As designated in its GASB 54 fund balance policy, the agency will continue to maintain a minimum of a six-month operating budget balance in this undesignated reserve. Any excess over the six-month level is designated as a “contingency” fund to cover short-term revenue shortfalls or unanticipated expenses. A portion of the undesignated contingency fund is forecast to be used in FY 18/19, 19/20 & 20/21 for Operating and Direct Program activities.

Potential risks to the agency continue to include a reduction in federal, state or planning funds and minimal new development and therefore reduced funds for the Regional Development Impact Fee Agency. No state funding has been cut or proposed for cuts due to transportation funding safeguards, but staff will keep the Board advised. Should major revenue reductions occur, the agency will need to reevaluate its revenues, costs and mission to determine essential vs. discretionary activities. Billing specific projects for staff time, when possible will continue to be priority.

Benefit and salary changes adopted in the draft February budget are set forth in the resolution, as well as the authority for out-of state travel trips.

### **Annual Work Program**

The final overall work program primarily contains only minor changes made in response to comments by Caltrans. These edits effectively have very little effect on the 2018/19 work program that the Executive Committee and Board reviewed in February. The one exception is the new Work Element 1000, which adds \$25,000 in Rural Planning Assistance funds above the Transportation Agency's normal allocation of Rural Planning Assistance funds. These funds were added to the Agency's budget and overall work program at the request of Caltrans, to administer funds that will be used to provide scholarships for rural counties staff to attend leadership training provided by CalCOG.

Highlights of the 2018/19 Overall Work Program, and how they implement the adopted TAMC Goals, are as follows:

#### **Deliver Projects and Programs**

- Measure X administration and project/program delivery including:
  - Work with Caltrans on environmental review & preliminary engineering for the Monterey to Salinas Route 68 corridor and final design & Right-of-Way for the SR 156/Castroville Boulevard Interchange project.
  - Work with City of Marina on the Imjin Road section of the Marina to Salinas Multi-Modal Corridor.
  - Work with City of Pacific Grove and Caltrans on Holman Highway compete streets projects.
  - Work with MST and Caltrans to implement results from the Highway 1 busway study.
  - Initiate environmental review and preliminary engineering for the SR 156-Blackie Road Extension.
  - Initiate environmental review and preliminary engineering for the Fort Ord Regional Trail and Greenway project.

- Update Project Study Report for the US 101 Safety Improvements – South County.
  - Initiate the Habitat Preservation/Advance Mitigation program.
  - Coordinate the Pavement Management program.
  - Implement the Safe Routes to School program and administer the Senior and Disabled Mobility program.
- Initiate construction of a portion of the improvements at the Salinas Intermodal Center and continue right-of-way and final design work for the Salinas Rail Extension Project.
- Finalize the following corridor studies in coordination with partner agencies:
    - Pajaro to Prunedale - G12 corridor
    - Canyon Del Rey (SR 218) corridor
- Assist Caltrans, Monterey-Salinas Transit and member agencies in securing funding and delivering transportation improvements.

Leverage Matching Funds

- Collect data needed to apply for the next cycle of SB 1 matching funds and Federal Lands Access Program.
- Position projects to be "shovel-ready" for the next grant funding cycles.

Inform and Involve the Public

- Educate the public on the benefits of SB 1 matching funds to Monterey County.
- Publicize Measure X accomplishments and upcoming improvements.
- Continue to integrate a strong public input component in all project phases, from Corridor Study to Environmental Review/Design to construction.

Plan for Future Innovation

- Reach out to major employers and schools to help reduce and manage trips with the Traveler Information Program.
- Support local utilization of the Complete Street guidelines and implementing other components of the region’s Sustainable Communities Strategies.
- Fund bicycle racks and related hardware as part of the Bicycle Secure Program.
- Install signs for initial routes identified in the Regional Bicycle Wayfinding Plan.
- Initiate the Seaside/Marina Safe Routes to School program.

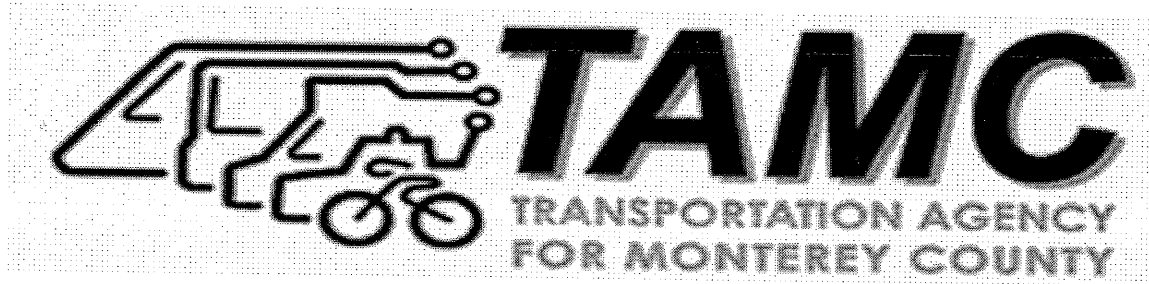
A summary of the Overall Work Program is attached to this report.

**ATTACHMENTS:**

- ▢ TAMC Three Year budget
- ▢ Overall Work Program Summary
- ▢ Resolution 2018-06

**WEB ATTACHMENTS:**





# **3 YEAR BUDGET**

## **FISCAL YEARS**

**2018 - 2019**

to

**2020 - 2021**

**TAMC-3 YEAR BUDGET JULY 1, 2018 - JUNE 30, 2021**

**TOTAL REVENUE & EXPENDITURES - SUMMARY**

SOURCE OF REVENUE/EXPENDITURE	FY PLAN	FUTURE 3 YR BUDGET			% CHANGE
	FY 17/18 Approved	FY 18/19 Estimated	FY 19/20 Estimated	FY 20/21 Estimated	FY 18/19 BUDGET vs FY 17-18 APPROVED
Operating Revenue	\$2,913,914	\$3,196,343	\$3,227,682	\$3,286,362	9.7%
Direct Program Revenue	\$21,487,765	\$18,533,891	\$7,093,444	\$7,490,469	-13.7%
<b>TOTAL REVENUE</b>	<b>\$24,401,679</b>	<b>\$21,730,234</b>	<b>\$10,321,126</b>	<b>\$10,776,831</b>	<b>-10.9%</b>
Operating Expenditures	\$2,913,914	\$3,196,343	\$3,227,682	\$3,286,362	9.7%
Direct Program Expenditures	\$21,487,765	\$18,533,891	\$7,093,444	\$7,490,469	-13.7%
<b>TOTAL EXPENDITURES</b>	<b>\$24,401,679</b>	<b>\$21,730,234</b>	<b>\$10,321,126</b>	<b>\$10,776,831</b>	<b>-10.9%</b>
<b>REVENUE MINUS EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

**TAMC-3 YEAR BUDGET JULY 1, 2018 - JUNE 30, 2021**

**TOTAL REVENUE BY SOURCE**

SOURCE OF REVENUE	FY PLAN	FUTURE 3 YR BUDGET			4 Years Cumulative Impact	% CHANGE FY 18/19 BUDGET vs FY 17-18 APPROVED
	FY 17/18 Approved	FY 18/19 Estimated	FY 19/20 Estimated	FY 20/21 Estimated		
Federal Grants-Operating	\$117,836	\$118,835	\$50,000	\$50,000		0.8%
Federal Grants-Direct	\$202,364	\$188,365	\$0	\$0		-6.9%
State Grants-Operating	\$1,623,685	\$1,669,395	\$1,663,355	\$1,611,685		2.8%
State Grants-Direct	\$19,368,469	\$18,237,558	\$6,952,711	\$7,444,427		-5.8%
Local Funds-Operating	\$836,076	\$853,076	\$953,076	\$953,076		2.0%
Local Funds-Direct	\$1,316,500	\$279,969	\$257,984	\$247,500		-78.7%
RSTP- Direct-Cfwd &New Approval	\$57,040	\$57,040	\$57,040	\$57,040		0.0%
<b>Total Revenue from Outside Sources</b>	<b>\$23,521,970</b>	<b>\$21,404,238</b>	<b>\$9,934,166</b>	<b>\$10,363,728</b>		<b>-9.0%</b>
FSP Reserve Surplus/(Usage)	\$50,759	\$0	\$0	\$0	\$50,759	-100.0%
FSP Reserve Surplus/(Usage)-SB1		\$38,290	\$38,290	\$38,290	\$114,870	
SAFE Reserve Surplus/(Usage)	(\$116,609)	(\$89,063)	(\$108,813)	(\$66,606)	(\$381,091)	-23.6%
Rail-Leases ROW-Reserve Surplus/(Usage)	(\$42,000)	\$118,000	\$118,000	\$125,000	\$319,000	-381.0%
Undesig. Contingency Surplus/(Usage)-Oper.	\$8,683	(\$155,037)	(\$161,251)	(\$271,601)	(\$579,206)	-1885.5%
Undesig. Contingency Surplus/(Usage)-Direct	(\$780,542)	(\$238,186)	(\$273,186)	(\$238,186)	(\$1,530,100)	-69.5%
<b>Total Contingency Fund Surplus/ (Usage)</b>	<b>(\$879,709)</b>	<b>(\$325,996)</b>	<b>(\$386,960)</b>	<b>(\$413,103)</b>	<b>(\$2,005,768)</b>	<b>-62.9%</b>
<b>TOTAL REVENUE</b>	<b>\$24,401,679</b>	<b>\$21,730,234</b>	<b>\$10,321,126</b>	<b>\$10,776,831</b>		<b>-10.9%</b>

**TAMC-3 YEAR BUDGET JULY 1, 2018 - JUNE 30, 2021**

**OPERATING REVENUE**

SOURCE OF REVENUE/EXPENDITURE	FY PLAN	FUTURE 3 YR BUDGET			% CHANGE	\$ CHANGE
	FY 17/18 Approved	FY 18/19 Estimated	FY 19/20 Estimated	FY 20/21 Estimated	FY 18/19 BUDGET vs FY 17-18 APPROVED	FY 18/19 BUDGET vs FY 17-18 APPROVED
<b>OPERATING REVENUE</b>						
<b>FEDERAL PLANNING GRANTS</b>						
Federal Planning ( AMBAG-FHWA PL )	\$0	\$0	\$0	\$0		\$0
SR156 West Proj. Mgmt. -EARMARK	\$42,000	\$50,000	\$50,000	\$50,000	19.0%	\$8,000
HWY 68 Corridor Study-Monterey to Salinas	\$7,000	\$0	\$0	\$0	-100.0%	-\$7,000
Pajaro to Prunedale Corridor Study	\$38,336	\$38,335	\$0	\$0		-\$1
SR 218 Corridor Improvement Plan	\$30,500	\$30,500	\$0	\$0		\$0
<b>SUB TOTAL FEDERAL GRANTS</b>	<b>\$117,836</b>	<b>\$118,835</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>0.8%</b>	<b>\$999</b>
<b>STATE PLANNING GRANTS</b>						
Local Transportation Fund ( Current )- LTF	\$908,485	\$908,485	\$908,485	\$908,485	0.0%	\$0
Planning & Programming -PPM	\$231,000	\$231,000	\$234,000	\$189,000	0.0%	\$0
Rural Planning Assistance-RPA	\$392,000	\$422,000	\$422,000	\$422,000	7.7%	\$30,000
Complete Streets Project Implementation-RSTP	\$92,200	\$92,200	\$92,200	\$92,200	0.0%	\$0
Marina & Seaside SRTS Grant		\$15,710	\$6,670	\$0		\$15,710
<b>SUB TOTAL STATE GRANTS</b>	<b>\$1,623,685</b>	<b>\$1,669,395</b>	<b>\$1,663,355</b>	<b>\$1,611,685</b>	<b>2.8%</b>	<b>\$45,710</b>
<b>LOCAL PLANNING CONTRIBUTIONS</b>						
Regional Transportation Planning Assessment	\$243,076	\$243,076	\$243,076	\$243,076	0.0%	\$0
Impact Fee - Program Administration	\$10,000	\$10,000	\$10,000	\$10,000	0.0%	\$0
SR156 West Proj. Mgmt. -RDIF	\$183,000	\$0	\$0	\$0		-\$183,000
Sales Tax Authority Administration Fees	\$200,000	\$200,000	\$200,000	\$200,000		\$0
Measure X Projects/Programs	\$200,000	\$400,000	\$500,000	\$500,000		\$200,000
<b>SUB TOTAL LOCAL FUNDS</b>	<b>\$836,076</b>	<b>\$853,076</b>	<b>\$953,076</b>	<b>\$953,076</b>	<b>2.0%</b>	<b>\$17,000</b>
<b>OTHER CONTRIBUTIONS</b>						
FSP- Staff Support	\$25,000	\$40,000	\$40,000	\$40,000	60.0%	\$15,000
SAFE- Staff Support	\$25,000	\$40,000	\$40,000	\$40,000	60.0%	\$15,000
SAFE- 511/ Ride Share Staff Support	\$100,000	\$100,000	\$100,000	\$100,000	0.0%	\$0
Rail-Rail Extension to Salinas-Staff Support	\$125,000	\$150,000	\$150,000	\$150,000	20.0%	\$25,000
Rail-Monterey Branch Line /Leases Staff Support	\$70,000	\$70,000	\$70,000	\$70,000	0.0%	\$0
<b>SUB TOTAL STAFF SUPPORT</b>	<b>\$345,000</b>	<b>\$400,000</b>	<b>\$400,000</b>	<b>\$400,000</b>	<b>15.9%</b>	<b>\$55,000</b>
<b>Sub Total Operating Revenue</b>	<b>\$2,922,597</b>	<b>\$3,041,306</b>	<b>\$3,066,431</b>	<b>\$3,014,761</b>	<b>4.1%</b>	<b>\$118,709</b>
Undesig. Contingency Res. Surplus/ (Usage)-Oper.	\$8,683	(\$155,037)	(\$161,251)	(\$271,601)	-1885.5%	(\$163,720)
<b>TOTAL OPERATING REVENUE</b>	<b>\$2,913,914</b>	<b>\$3,196,343</b>	<b>\$3,227,682</b>	<b>\$3,286,362</b>	<b>9.7%</b>	<b>\$282,429</b>



**TAMC- OPERATING REVENUE CHANGES FY 2018-2019  
FROM FY 2017-2018 APPROVED BUDGET**

<u>Operating Revenue</u>	FY 17-18 APPROVED BUDGET	FY 18-19 PROPOSED BUDGET	FY 18/19 BUDGET vs FY 17-18	
			\$ CHANGE	% CHNG
<b>1</b> <u>FEDERAL PLANNING GRANTS</u>	\$117,836	\$118,835	\$999	0.8%
SR156 West Proj. Mgmt. -EARMARK	\$42,000	\$50,000	\$8,000	19.0%
HWY 68 Corridor Study-Monterey to Salinas	\$7,000	\$0	-\$7,000	-100.0%
<b>2</b> <u>STATE PLANNING GRANTS</u>	\$1,623,685	\$1,669,395	\$45,710	2.8%
Rural Planning Assistance	\$392,000	\$422,000	\$30,000	7.7%
Marina & Seaside SRTS Grant	\$0	\$15,710	\$15,710	
<b>3</b> <u>LOCAL PLANNING FUNDS</u>	\$836,076	\$853,076	\$17,000	2.0%
SR156 West Proj. Mgmt. -RDIF	\$183,000	\$0	-\$183,000	-100.0%
Measure X Projects/Programs	\$200,000	\$400,000	\$200,000	100.0%
<b>4</b> <u>OTHER CONTRIBUTIONS</u>	\$345,000	\$400,000	\$55,000	15.9%
FSP- Staff Support	\$25,000	\$40,000	\$15,000	60.0%
SAFE- Staff Support	\$25,000	\$40,000	\$15,000	60.0%
Rail-Rail Extension to Salinas-Staff Support	\$125,000	\$150,000	\$25,000	20.0%
<b>5</b> <u>UNDESIGNATED CONTINGENCY SURPLUS/ ( USAGE )</u>	\$8,683	(\$155,037)	(\$163,720)	-1885.5%
<b>OPERATING REVENUE TOTAL</b>	<b>\$2,913,914</b>	<b>\$3,196,343</b>	<b>\$282,429</b>	<b>9.7%</b>

**TAMC-3 YEAR BUDGET JULY 1, 2018 - JUNE 30, 2021**

**OPERATING EXPENDITURES**

SOURCE OF REVENUE/EXPENDITURE	FY PLAN	FUTURE 3 YR BUDGET			% CHANGE FY 18/19 BUDGET vs FY 17-18 APPROVED	\$ CHANGE FY 18/19 BUDGET vs FY 17-18 APPROVED
	FY 17/18 Approved	FY 18/19 Estimated	FY 19/20 Estimated	FY 20/21 Estimated		
<b><u>OPERATING EXPENSES</u></b>						
Salaries	\$1,627,144	\$1,841,757	\$1,842,662	\$1,871,228	13.2%	\$214,613
Fringe Benefits	\$757,301	\$832,013	\$849,250	\$886,071	9.9%	\$74,712
Material and Services	\$519,469	\$512,573	\$525,770	\$519,063	-1.3%	-\$6,896
Depreciation/ Amortization	\$10,000	\$10,000	\$10,000	\$10,000	0.0%	\$0
<b>TOTAL OPERATING EXPENSES</b>	<b>\$2,913,914</b>	<b>\$3,196,343</b>	<b>\$3,227,682</b>	<b>\$3,286,362</b>	<b>9.7%</b>	<b>\$282,429</b>

**TAMC-3 YEAR BUDGET JULY 1, 2018 - JUNE 30, 2021**

**CAPITAL OUTLAY**

<b><u>CAPITAL OUTLAY</u></b>		<b>FY PLAN</b>	<b>FUTURE 3 YR BUDGET</b>			<b>% CHANGE FY 18/19 BUDGET vs FY 17-18 APPROVED</b>	<b>\$ CHANGE FY 18/19 BUDGET vs FY 17-18 APPROVED</b>
		<b>FY 17/18 Approved</b>	<b>FY 18/19 Estimated</b>	<b>FY 19/20 Estimated</b>	<b>FY 20/21 Estimated</b>		
Equipment Replacements		\$10,000	\$10,000	\$10,000	\$10,000	0.0%	\$0
Vehicle Replacement		\$30,000	\$0	\$0	\$0	-100.0%	-\$30,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$40,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>-75.0%</b>	<b>-\$30,000</b>

CURRENT CAPITAL EQUIPMENT      \$    114,586  
RESERVE BALANCE                      6/30/2017

**TAMC- OPERATING EXPENSE CHANGES  
FY 18-19 BUDGET vs FY 17-18 APPROVED**

<u>Operating Expenses</u>	FY 17-18 APPROVED BUDGET	FY 18-19 PROPOSED BUDGET	FY 18/19 BUDGET vs FY 17-18	
			\$ CHANGE	% CHNG
<b>1 Salaries Changes</b>	\$1,627,144	\$1,841,757	\$214,613	13.2%
Cost of Living Adjustments @ 3.00%			\$47,836	
Step increases/Promotions			\$58,084	
New Hire 1/2 Principal Engineer			\$77,250	
2 month overlap planner			\$12,723	
New Hire 1/2 Intern			\$18,720	
<b>2 Fringe Benefit Changes</b>	\$757,301	\$832,013	\$74,712	9.9%
New Hire 1/2 Principal Engineer			\$26,324	
2 month overlap planner			\$4,602	
PERS retirement contribution			\$28,647	
Deferred Compensation			\$8,473	
Other Fringes			\$6,666	
<b>3 Materials and Services Changes</b>	\$519,469	\$512,573	-\$6,896	-1.3%
Accounting Service OPEB & Others			-\$10,000	
Rent			\$3,104	
<b>4 Depreciation/Amortization Changes</b>	\$ 10,000	\$10,000	\$0	0.0%
<b>OPERATING EXPENSE TOTAL</b>	<b>\$ 2,913,914</b>	<b>\$ 3,196,343</b>	<b>\$ 282,429</b>	<b>9.7%</b>

TAMC-3 YEAR BUDGET JULY 1, 2018 - JUNE 30, 2021									
Direct Program Revenue- Summary									
WE	Direct Program Description	Revenue Source	FY PLAN	FUTURE 3 YR BUDGET				FY 18/19 BUDGET	
				FY 17/18	FY 18/19	FY 19/20	FY 20/21	vs FY 17-18	
				Approved	Estimated	Estimated	Estimated	\$ CHANGE	% CHNG
0000	Caltrans audit repayment ( fy 15-16 thru fy 24-25)	Local	Oper Resv	\$82,186	\$82,186	\$82,186	\$82,186	\$0	0%
1000	Leadership Training	State	RPA	\$0	\$25,000	\$0	\$0	\$25,000	
1020	Triennial Audit	Local	Oper Resv	\$0	\$0	\$35,000	\$0	\$0	
1122	Legislative Advocates	Local	Oper Resv	\$35,000	\$36,000	\$36,000	\$36,000	\$1,000	3%
1130	Public Outreach Program	Local	Oper Resv	\$70,000	\$70,000	\$70,000	\$70,000	\$0	0%
1770	Freeway Service Patrol	State	FSP	\$228,607	\$200,000	\$200,000	\$200,000	-\$28,607	-13%
1770	FSP-SAFE Match ( 25% FSP Grant )	State	FSP	\$57,152	\$50,000	\$50,000	\$50,000	-\$7,152	-13%
1770	FSP- Staff Support	State	FSP	(\$25,000)	(\$40,000)	(\$40,000)	(\$40,000)	-\$15,000	60%
1770	FSP-Reserve Surplus/(Usage)	State	FSP	\$50,759	\$0	\$0	\$0	-\$50,759	-100%
1770	Freeway Service Patrol-SB1	State	FSP	\$0	\$198,427	\$198,427	\$198,427	\$198,427	
1770	FSP-SAFE Match ( 25% FSP Grant )-SB1	State	FSP	\$0	\$49,606	\$49,606	\$49,606	\$49,606	
1770	FSP-Reserve Surplus/(Usage)-SB1	State	FSP	\$0	\$38,290	\$38,290	\$38,290	\$38,290	
1780	SAFE - FSP Match	State	SAFE	(\$57,152)	(\$50,000)	(\$50,000)	(\$50,000)	\$7,152	-13%
1780	SAFE - FSP Match-SB1	State	SAFE	\$0	(\$49,606)	(\$49,606)	(\$49,606)	-\$49,606	
1780	SAFE	State	SAFE	\$340,000	\$340,000	\$340,000	\$340,000	\$0	0%
1780	SAFE- Staff Support	State	SAFE	(\$25,000)	(\$40,000)	(\$40,000)	(\$40,000)	-\$15,000	60%
1790	SAFE- 511/Ride Share Staff Support	State	SAFE	(\$100,000)	(\$100,000)	(\$100,000)	(\$100,000)	\$0	0%
1780	SAFE- Reserve Surplus/(Usage)	reserve	SAFE	(\$116,609)	(\$89,063)	(\$108,813)	(\$66,606)	\$27,546	-24%
2310	Traffic Counts	RSTP	RSTP	\$27,040	\$27,040	\$27,040	\$27,040	\$0	0%
6148	Tri County Bike Week Campaign	Local	TDA	\$27,500	\$27,500	\$27,500	\$27,500	\$0	0%
6220	RTP/EIR update shared	State	RPA	\$30,000	\$0	\$0	\$0	-\$30,000	-100%
6262	RDIF Study ( Reg.Imp.Fees )	Local	Oper Resv	\$110,000	\$0	\$0	\$0	-\$110,000	-100%
6500	Project Development & Grant Implementation	Local	Oper Resv	\$0	\$50,000	\$50,000	\$50,000	\$50,000	
6502	SR156 West Proj. Mgmt. -EARMARK	Federal	Federal	\$0	\$0	\$0	\$0	\$0	
6502	SR156 West Proj. Mgmt. -RDIF	Local	RDIF	\$400,000	\$0	\$0	\$0	-\$400,000	-100%
6550	Complete Streets Project Implementation	RSTP	RSTP	\$30,000	\$30,000	\$30,000	\$30,000	\$0	0%
6550	Complete Streets Project Implementation-Way Finding	Local	Oper Resv	\$483,356	\$0	\$0	\$0	-\$483,356	
6725	HWY 68 Corridor Study-Monterey to Salinas	Federal	Federal	\$14,000	\$0	\$0	\$0	-\$14,000	-100%
6726	Pajaro to Prunedale Corridor Study	Federal	Federal	\$121,464	\$121,465	\$0	\$0	\$1	
6727	SR 218 Corridor Improvement Plan	Federal	Federal	\$66,900	\$66,900	\$0	\$0	\$0	
6728	Marina & Seaside SRTS Grant	State	State	\$0	\$244,404	\$64,284	\$0	\$244,404	
6728	Marina & Seaside SRTS Grant	Local	Measure X	\$0	\$32,469	\$10,484	\$0	\$32,469	
6803	Rail-Rail Extension to Salinas- ( STIP )	State	State	\$0	\$6,000,000	\$6,150,000	\$6,706,000	\$6,000,000	
6803	Rail-Rail Extension to Salinas- ( TCRP 14 )	State	State	\$4,171,736	\$3,727,016	\$0	\$0	-\$444,720	-11%
6803	Rail-Rail Ext. to Salinas- ( Prop. 116 Rail Bonds )	State	State	\$2,048,836	\$2,819,001	\$0	\$0	\$770,165	38%
6803	Rail-Rail Extension to Salinas- ( RSTP )	State	RSTP	\$0	\$0	\$0	\$0	\$0	
6803	Rail-Rail Extension to Salinas-TCRP 7.3	State	State	\$12,549,290	\$4,683,710	\$0	\$0	-\$7,865,580	-63%
6803	Rail-Rail Extension to Salinas-Staff Support	State	State	(\$125,000)	(\$150,000)	(\$150,000)	(\$150,000)	-\$25,000	20%
6804	Rail-Leases ROW	Local	Leases	\$210,000	\$210,000	\$210,000	\$210,000	\$0	0%
6804	Rail-Leases ROW-Staff Support	Local	Leases	(\$70,000)	(\$70,000)	(\$70,000)	(\$70,000)	\$0	0%
6804	Rail-Leases ROW-Reserve Surplus/(Usage)	Local	Leases	(\$42,000)	\$118,000	\$118,000	\$125,000	\$160,000	-381%
6806	Rail-Monterey Branch Line ( MBL Reserves)(Usage)	Reserves	Reserves	\$0	\$0	\$0	\$0	\$0	#DIV/0!
6807	Rail Leases-Salinas	Local	Leases	\$5,500	\$0	\$0	\$0	-\$5,500	-100%
7000	Measure X Projects/Programs	Local	Local	\$550,000	\$0	\$0	\$0	-\$550,000	
8010	Measure X - Materials & Services		Local	\$123,500	\$10,000	\$10,000	\$10,000	-\$113,500	
	<b>Total Direct Program Revenue</b>			<b>\$21,487,765</b>	<b>\$18,533,891</b>	<b>\$7,093,444</b>	<b>\$7,490,469</b>	<b>-\$2,877,294</b>	<b>-13%</b>

**TAMC-3 YEAR BUDGET JULY 1, 2018 - JUNE 30, 2021**

**Direct Program Expenses-Summary**

WE	Direct Program Description	FY PLAN	FUTURE 3 YR BUDGET			FY 18/19 BUDGET	
		FY 17/18	FY 18/19	FY 19/20	FY 20/21	vs FY 17-18	
		Approved	Estimated	Estimated	Estimated	\$ CHANGE	% CHNG
0000	Caltrans audit repayment ( fy 15-16 thru fy 24-25)	\$82,186	\$82,186	\$82,186	\$82,186	\$0	0%
1000	Leadership Training	\$0	\$25,000	\$0	\$0	\$25,000	
1020	Triennial Audit	\$0	\$0	\$35,000	\$0	\$0	
1122	Legislative Advocates	\$35,000	\$36,000	\$36,000	\$36,000	\$1,000	3%
1130	Public Outreach Program	\$70,000	\$70,000	\$70,000	\$70,000	\$0	0%
1770	Freeway Service Patrol- Towing Contracts	\$210,000	\$210,000	\$210,000	\$210,000	\$0	0%
1770	Freeway Service Patrol- Towing Contracts -SB1	\$0	\$209,743	\$209,743	\$209,743	\$209,743	
1780	SAFE - Call Box contract costs	\$140,250	\$105,250	\$125,000	\$125,000	-\$35,000	-25%
1780	SAFE - ADA Compliance	\$42,207	\$42,207	\$42,207	\$0	\$0	0%
1790	SAFE - 511 TIPS Marketing & Branding	\$50,000	\$0	\$0	\$0	-\$50,000	-100%
1790	SAFE-Ride Share-Mrktg & Printing Material	\$10,000	\$10,000	\$10,000	\$10,000	\$0	0%
1790	SAFE- Ride Share -Emergency Ride Home	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0%
1790	SAFE- Software/App. (TDM Platform )	\$30,000	\$30,000	\$30,000	\$30,000	\$0	0%
2310	Traffic Counts	\$27,040	\$27,040	\$27,040	\$27,040	\$0	0%
6148	Tri County Bike Week Campaign/Ciclovia etc	\$27,500	\$27,500	\$27,500	\$27,500	\$0	0%
6220	RTP/EIR update shared	\$30,000	\$0	\$0	\$0	-\$30,000	-100%
6262	RDIF Validation & Nexus Study	\$110,000	\$0	\$0	\$0	-\$110,000	-100%
6500	Project Development & Grant Implementation	\$0	\$50,000	\$50,000	\$50,000	\$50,000	
6502	SR156 West Proj. Mgmt. -Project Development	\$400,000	\$0	\$0	\$0	-\$400,000	-100%
6550	Complete Streets Project Implementation	\$513,356	\$30,000	\$30,000	\$30,000	-\$483,356	-94%
6725	HWY 68 Corridor Study-Monterey to Salinas	\$14,000	\$0	\$0	\$0	-\$14,000	-100%
6726	Pajaro to Prunedale Corridor Study	\$121,464	\$121,465	\$0	\$0	\$1	0%
6727	SR 218 Corridor Improvement Plan	\$66,900	\$66,900	\$0	\$0	\$0	0%
6728	Marina & Seaside SRTS Grant	\$0	\$276,873	\$74,768	\$0	\$276,873	
6803	Rail-Rail Extension to Salinas	\$18,644,862	\$17,079,727	\$6,000,000	\$6,556,000	-\$1,565,135	-8%
6804	Rail-Leases ROW-MBL Property Maint.	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0%
6805	Rail-Leases ROW- FORA Annual Dues	\$7,000	\$7,000	\$7,000	\$0	\$0	0%
6805	Rail-Leases ROW- FORA Property Maint.	\$10,000	\$10,000	\$10,000	\$10,000	\$0	0%
6805	Rail-Leases ROW- Haz Mat & Structural Engg	\$160,000	\$0	\$0	\$0	-\$160,000	-100%
6807	Rail Leases-Salinas	\$5,500	\$0	\$0	\$0	-\$5,500	-100%
7000	Measure X Projects/Programs	\$550,000	\$0	\$0	\$0	-\$550,000	-100%
8010	Measure X - Material & Services	\$123,500	\$10,000	\$10,000	\$10,000	-\$113,500	-92%
	<b>TOTAL Direct Program Expenses</b>	<b>\$21,487,765</b>	<b>\$18,533,891</b>	<b>\$67,093,644</b>	<b>\$7,490,469</b>	<b>-\$2,953,874</b>	<b>-13.7%</b>

**TAMC- DIRECT PROGRAM EXPENSE CHANGES  
FY 18-19 BUDGET vs FY 17-18 APPROVED**

<u>Direct Program Expense Changes</u>				FY 18/19 BUDGET vs FY 17-18	
WE		Project	Reason for Change	\$ CHANGE	% CHNG
1000	Other	Leadership Training	Administration of CALCOG leadership training	\$25,000	
1122	Other	Legislative Advocates	Revised contract	\$1,000	3%
1770	FSP	Freeway Service Patrol- Towing Contracts -SB1	New service contracts	\$209,743	
1780	SAFE	SAFE - Call Box contract costs	New contract & removal /addition	-\$35,000	-25%
1790	SAFE	SAFE - 511 TIPS Marketing & Branding	Start up costs were implemented in FY 17/18	-\$50,000	-100%
6220	Other	RTP/EIR update shared	Cost sharing with AMBAG completed	-\$30,000	-100%
6262	Other	RDIF Validation & Nexus Study	Activity done every 5 years	-\$110,000	-100%
6500	Other	Project Development & Grant Implementation	Activity for matching grants, SB1,etc	\$50,000	
6502	Other	SR156 West Proj. Mgmt.	Activity spread into future years	-\$400,000	-100%
6550	Other	Complete Streets Project Implementation	On Call Engineering activity	-\$483,356	-94%
6725	Other	HWY 68 Corridor Study-Monterey to Salinas	Project completed	-\$14,000	-100%
6728	Other	Marina & Seaside SRTS Grant	New activity	\$276,873	
6803	Rail	Rail-Rail Extension to Salinas	Revised project schedule	-\$1,565,135	-8%
6805	Rail	Rail-Leases ROW- Haz Mat & Structural Eng.	Project will be completed	-\$160,000	-100%
6807	Rail	Rail Leases-Salinas	City of Salinas assessment expires	-\$5,500	-100%
7000	Other	Measure X Projects/Programs	Pavement Mgmt. paid out of Measure X accounts	-\$550,000	-100%
8010	Other	Measure X - Material & Services	Majority of costs paid out of Measure X accounts	-\$113,500	-92%
<b>TOTAL DIRECT PROGRAM EXPENSE CHANGES</b>				<b>-\$2,953,875</b>	<b>-13.7%</b>

**TAMC- STAFF POSITION LIST  
FISCAL YEAR 2018-2019**

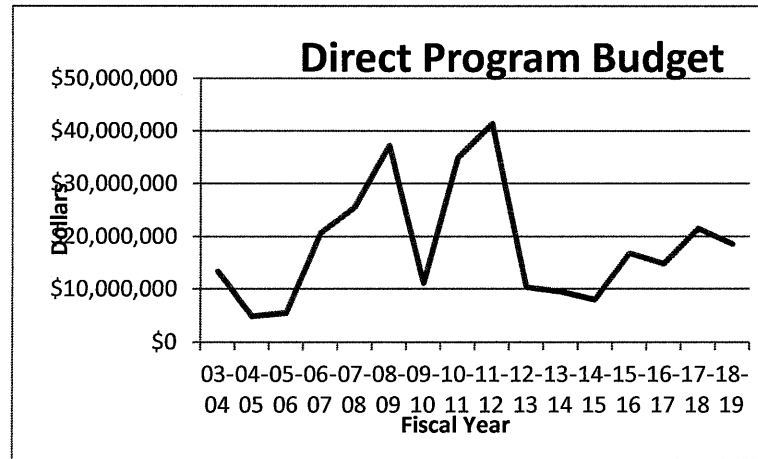
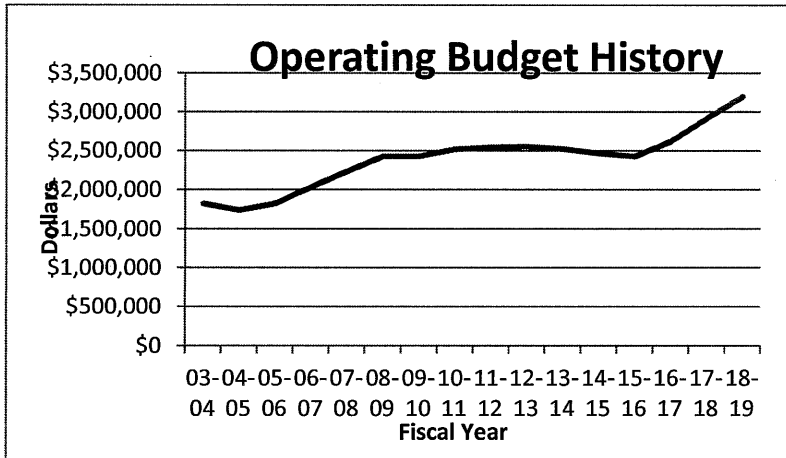
	FY 2017-2018 AUTHORIZED	FY 2018-2019 PROPOSED	CHANGE
<b><u>Management</u></b>			
Executive Director	1	1	0.0
Deputy Executive Director	1	1	0.0
Director of Finance & Administration	1	1	0.0
<b><u>Planning</u></b>			
Transportation Planners	6	6	0.0
<b><u>Engineering</u></b>			
Transportation Engineers	2	2.5	0.5
<b><u>Support</u></b>			
Finance Officer/Analyst	1	1	0.0
Sr.Administrative Assistant	1	1	0.0
Administrative Assistant	1.5	1.5	0.0
<b>Sub-total Regular Full-Time</b>	<b>14.5</b>	<b>15</b>	<b>0.5</b>
<b><u>Support</u></b>			
Student Intern (Full Time Equivalent)	0.5	1	0.5
<b>Sub-total Part-Time</b>	<b>0.5</b>	<b>1</b>	<b>0.5</b>
<b>TAMC TOTAL</b>	<b>15</b>	<b>16</b>	<b>1</b>

Note:



### TAMC Budget History

FY	Operating	% change	Direct Program	% change	
00-01	\$1,128,661		\$1,552,615		
01-02	\$1,604,976	42.2%	\$2,167,242	39.6%	
02-03	\$1,711,912	6.7%	\$5,730,731	164.4%	
03-04	\$1,818,560	6.2%	\$13,340,753	132.8%	
04-05	\$1,735,588	-4.6%	\$4,807,402	-64.0%	
05-06	\$1,821,875	5.0%	\$5,411,430	12.6%	
06-07	\$2,029,593	11.4%	\$20,651,110	281.6%	
07-08	\$2,230,559	9.9%	\$25,556,663	23.8%	
08-09	\$2,424,193	8.7%	\$37,201,017	45.6%	
09-10	\$2,423,291	0.0%	\$11,035,241	-70.3%	
10-11	\$2,516,892	3.9%	\$34,908,425	216.3%	
11-12	\$2,537,818	0.8%	\$41,367,625	18.5%	
12-13	\$2,548,682	0.4%	\$10,249,213	-75.2%	
13-14	\$2,520,707	-1.1%	\$9,463,524	-7.7%	
14-15	\$2,463,284	-2.3%	\$7,997,300	-15.5%	
15-16	\$2,422,299	-1.7%	\$16,809,235	110.2%	
16-17	\$2,616,738	8.0%	\$14,825,795	-11.8%	
17-18	\$2,913,914	11.4%	\$21,487,765	44.9%	
Estimate FY 18-19	18-19	\$3,196,343	9.7%	\$18,533,891	-13.7%



**Transportation Agency for Monterey County  
FY 2018-2019 Overall Work Program Summary - Funding & Activities**

CODE	Work Element	Operating Expenditures	Direct Expenditures	Total Expenditures	Activities
1000	Statewide Leadership Training	\$ -	\$ 25,000	\$ 25,000	Provide administrative support for Rural Planning Assistance funded grant for staff from various rural Regional Transportation Planning Agencies to attend leadership training opportunities.
1010	Budget, Work Program	\$ 68,745	\$ -	\$ 68,745	Prepare billing and quarterly reports, develop and monitor Work Program and budget, oversee agency funding and activities
1020	Local Transportation Fund (LTF) Administration	\$ 59,981	\$ -	\$ 59,981	Conduct unmet needs process, allocate and manage Local Transportation Funds, conduct tri-annual audit
1120	Plans Coordination & Interagency Liaison	\$ 210,490	\$ -	\$ 210,490	Coordinate with partner and member agencies on short- and long-range transportation plans; conduct legislative monitoring
1122	Legislative Advocacy	\$ 60,446	\$ 36,000	\$ 96,446	Prepare legislative program; propose law changes as appropriate; support or oppose legislation or policies
1130	Public Involvement/ Education	\$ 209,198	\$ 70,000	\$ 279,198	Issue news releases, conduct public meetings, update website, annual report and awards program.
1770	Freeway Service Patrol (FSP)	\$ 44,650	\$ 419,744	\$ 464,394	Emergency tow truck services
1780	Service Authority for Freeway Emergencies (SAFE) Monterey County	\$ 41,790	\$ 147,457	\$ 189,247	Call-box and motorist aid program
1790	Traveler Information Programs	\$ 242,520	\$ 42,000	\$ 284,520	Traveler information programs such as ridesharing services, notices for construction related closures, and other activities that educate and improve mobility for Monterey County travelers
2310	Data Collect, Uniformity	\$ 17,927	\$ 27,040	\$ 44,967	Collect traffic data for regional model and planning uses
2510	Regional Transportation Model	\$ 8,352	\$ -	\$ 8,352	Participate in regional model task force, coordinate information retrieval with member agencies, review and provide input on model usage and updates
4110	Environmental Document Review	\$ 15,422	\$ -	\$ 15,422	Review development proposals for transportation impacts, propose mitigation measures such as Complete Street features
6140	Bicycle/Pedestrian Planning	\$ 56,266	\$ -	\$ 56,266	Hold bike committee meetings, review projects for consistency with the Regional Transportation Plan

**Transportation Agency for Monterey County  
FY 2018-2019 Overall Work Program Summary - Funding & Activities**

CODE	Work Element	Operating Expenditures	Direct Expenditures	Total Expenditures	Activities
6148	Active Transportation Education Campaign	\$ 26,080	\$ 27,500	\$ 53,580	Conduct public outreach and education for active transportation during Bike Week and throughout the year
6220	Regional Transportation Plan	\$ 30,538	\$ -	\$ 30,538	Engage with cities and the County when they are developing circulation elements and other transportation related planning efforts. Coordinate with AMBAG, Caltrans and other regional agencies for future Regional Transportation Plan updates
6262	Regional Impact Fee - project programming, admin	\$ 71,939	\$ -	\$ 71,939	Collect fees and allocate funds to fee program projects.
6410	Regional Transportation Improvement Program (RTIP) - Programming	\$ 77,533	\$ -	\$ 77,533	Coordinate with Caltrans and other regional agencies on project programming.
6500	Project Development and Grant Implementation	\$ 174,592	\$ 50,000	\$ 224,592	Participate in environmental review, right-of-way acquisition, engineering; apply for fund allocations, amendments or extensions, apply for grant funds, monitor fund sources and assist implementing agencies in utilizing funds
6502	SR 156 Corridor Project Development	\$ 53,207	\$ -	\$ 53,207	Work with state and local agencies to continue project development and secure full funding for the SR 156 Corridor. Initiate work on Castroville Boulevard Interchange.
6550	Complete Streets Implementation	\$ 119,599	\$ 30,000	\$ 149,599	Conduct activities related to implementing "Complete Streets" projects. Activities include: purchasing bicycle racks and other security devices as part of the Bicycle Secure Program; design, manufacture and installation of bicycling wayfinding signs, assist local agencies in incorporating Complete Street features in local road projects, and preliminary engineering for high priority bicycle and pedestrian projects identified in Active Transportation Plan.
6710	Corridor Studies & Regional Roadway Planning	\$ 39,154	\$ -	\$ 39,154	Participate in pre-environmental review corridor planning, such as: Caltrans Route Concept Reports, MST transit studies, and Access to Pinnacles National Park
6726	Pajaro to Prunedale (G12) Corridor Study	\$ 70,774	\$ 121,465	\$ 192,239	Evaluate how to improve operations, safety and maintenance along San Miguel Canyon Road-Hall Road-Elkhorn Road-Salinas Road-Porter Drive between US 101 and State Route 1 in N. Monterey Co.

**Transportation Agency for Monterey County  
FY 2018-2019 Overall Work Program Summary - Funding & Activities**

CODE	Work Element	Operating Expenditures	Direct Expenditures	Total Expenditures	Activities
6727	Canyon Del Rey Blvd (SR 218) Corridor Improvement Plan	\$ 58,521	\$ 66,900	\$ 125,421	Identify a set of improvements for the corridor that connects SR 1 to SR 68 through the cities of Seaside, Del Rey Oaks, and Monterey.
6728	Marina-Seaside Safe Route 2 School	\$ 74,930	\$ 276,873	\$ 351,803	Initiate state planning grant to conduct school safety evaluations and educational programs at schools in Marina and Seaside.
6800	Rail Planning/Corridor Studies	\$ 74,353	\$ -	\$ 74,353	Staff TAMC Rail Policy Committee, Participate in Coast Rail Coordinating Council meetings, and freight facility planning
6803	Passenger Rail Extension to Monterey County	\$ 196,859	\$ 17,079,727	\$ 17,276,586	Prepare engineering for stations, layover facility, track improve.; acquire rights-of-way for stations, platforms and layover facility
6804	Monterey Branch Line Railroad Leases	\$ 63,025	\$ 5,000	\$ 68,025	Conduct maintenance and operational activities related to real property owned by TAMC; including negotiating new leases or easements for compatible uses
6805	Railroad Fort Ord property planning	\$ 28,668	\$ 17,000	\$ 45,668	Plan for mixed use facility on TAMC land on former Fort Ord base
6807	Salinas Rail Leases	\$ 4,143	\$ -	\$ 4,143	Conduct activities related to real property owned by TAMC at the Salinas station and future train layover facility.
6808	Coast Rail Service	\$ 28,981	\$ -	\$ 28,981	Participate in the development of the Coast Daylight rail service in association with WE 6800; separate Work Element to isolate charges to restricted funds.
7000	Measure X Projects and Programs	\$ 708,048	\$ -	\$ 708,048	Implementation of projects and programs in Measure X
8000	Measure X Administration	\$ 259,611	\$ 10,000	\$ 269,611	Administer Measure X implementation and operation
0000	Caltrans Repayment		\$ 82,186	\$ 82,186	Caltrans audit repayment ( fy 15-16 thru fy 24-25)
Totals:		\$ 3,196,343	\$ 18,533,891	\$ 21,730,235	

**RESOLUTION NO. 2018-06 OF THE  
TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)  
FISCAL YEAR BUDGET AND OVERALL WORK PROGRAM**

***TO APPROVE THE 2018-2019 FISCAL YEAR BUDGET AND OVERALL WORK PROGRAM; TO APPROVE THE ESTIMATED 2019-2020 AND 2020-2021 FISCAL YEAR FUTURE BUDGETS SUBJECT TO FINAL APPROVAL IN SUBSEQUENT YEARS; TO APPROVE ADJUSTMENTS TO JOB CLASSIFICATIONS, SALARIES AND BENEFITS; TO APPROVE OUT-OF-STATE TRAVEL; AND TO DIRECT AND AUTHORIZE THE EXECUTIVE DIRECTOR OR HIS/HER DESIGNEE TO TAKE ACTION WITH RESPECT TO FEDERAL, STATE AND LOCAL FUNDING, GRANTS AND CERTIFICATIONS***

**WHEREAS**, Chapter 3, Title 21, Section 6646 of the California Code of Regulations permits the Regional Transportation Planning Agency to allocate funds for implementation of the annual work program of the transportation planning process; and

**WHEREAS**, Transportation Agency for Monterey County Bylaws state that the Agency has direct control over the budget for congestion management and traffic monitoring planning, the work program, the Service Authority for Freeways and Expressways program, the Freeway Service Patrol program, and administration; and

**WHEREAS**, the annual California State Budget Act, which appropriates State Highway funds under local assistance for the State Transportation Improvement Program Planning, Programming and Monitoring Program, estimates \$231,000 available for the Transportation Agency for Monterey County in fiscal year 2018-2019; and

**WHEREAS**, the Agency adopted the 2014 Regional Transportation Plan in June 2014; and

**WHEREAS**, the Agency's 2018-2019 fiscal year work program and budget describes the work tasks to be completed; and

**WHEREAS**, the Agency has initiated the Freeway Service Patrol in Monterey County to alleviate congestion on major state routes during peak travel time, and the Agency has signed an administration agreement with the California Department of Transportation (Caltrans) and the California Highway Patrol to administer the program and the Agency must identify an official authorized to execute the Annual Freeway Service Patrol Fund transfer agreement; and

**WHEREAS**, the Agency Bylaws require the adoption of an annual budget by May and the Board of Directors reviewed and commented on fiscal year 2018-19 budget on February 28, 2018; and,

**WHEREAS**, the Agency is in compliance with:

- The Clean Air Act as amended, with Title VI of the Civil Rights Act of 1964 and the Title VI Assurance executed by California under 23 U.S.C. 324 and 29 U.S.C. 794;
- Section 1101(b) of Moving Ahead for Progress in the 21<sup>st</sup> Century regarding the involvement of disadvantaged business enterprises for federally funded projects; and
- The Americans with Disabilities Act of 1990;

**WHEREAS**, the Agency is eligible to exchange federal Regional Surface Transportation Program funds for State Highway Account funds; and

**WHEREAS**, the County of Monterey voters passed Measure X in November 2016 which is a retail transactions and use tax to be administered by the Agency;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Transportation Agency for Monterey County hereby:

- (a) Approves the overall work program and budget for fiscal year 2018-19 of **\$3,196,343** for operating and **\$18,533,891** for direct program costs; and,
- (b) Approves the estimated budget for fiscal year 2019-20 of **\$3,227,682** for operating and **\$7,093,444** for direct program costs, pending final approval no later than May 2019; and,
- (c) Approves the estimated budget for fiscal year 2020-21 of **\$3,286,362** for operating and **\$7,490,469** for direct program costs, pending final approval no later than May 2020; and,
- (d) Authorizes the Agency's Regional Transportation Planning Agency Fund 683 to contain undesignated funds to provide cash flow of six months of operating expenditures while awaiting the receipt of late arriving federal, state, and local revenue grants; and,
- (e) Adjusts the Agency's job classification system to authorize staffing level of 16.0 full time equivalent staff positions; and,
- (f) Approves the following salary and benefit adjustments:
  1. A cost of living adjustment of 3.0 % for all regular employees effective July 1, 2018; and,
  2. An increase in the monthly mandatory CalPERS employer health contribution per employee and retiree/annuitant from \$133.00 to the amount set annually by the PERS board to reflect any change to the medical care component of the Consumer Price Index, in compliance with Section 22892 of the Public Employees' Medical and Hospital Care Act) effective January 1, 2019;
  3. A 5% increase to the salary range for the Deputy Executive Director and Director

of Finance & Administration.

(g) Approves the following out-of-state trips in fiscal year 2018-19:

1. Up to three separate trips to Washington, D.C., by selected Board members and staff to increase legislator awareness of Agency priority rail and highway projects, programs and funding needs and to attend the Annual Transportation Research Board conference;
2. Up to five out-of-state trips associated with staff's participation in American Public Works Association, American Planning Association, American Public Transit Association Rail or Transportation Research Board committees and conferences; and,

(h) Instructs the Executive Director or his/her designee to claim:

1. Local Transportation Funds, for transportation planning agency purposes according to state law, Public Utilities Code § 99233.1, as needed, not to exceed \$908,485 to support the Local Transportation Fund Administration and Regional Transportation Planning Process, and to provide funds to cash flow agency expenditures until approved federal, state, and local grant funds are received; and,
2. Congestion Management Agency funds/ Regional Transportation Planning Assessment as needed, not to exceed \$243,076 to support the Congestion Management Program and related activities, including data collection and level of service monitoring, regional transportation modeling, review of environmental documents, and regional impact fees development; and,
3. Regional Surface Transportation Program/ State Highway Account exchange project funds and interest to fund projects approved by the Board of Directors and as needed to maintain a fund balance equal to three-months of expenditures; and,
4. Regional Development Impact Fee Agency funds, not to exceed \$10,000, to support the administration of the Regional Development Impact Fee Agency; and,
5. An amount not to exceed 1% for Salaries and Benefits related to the administration of Measure X from the Transportation Safety and Investment account; and,
6. Other Measure X costs as identified in the budget; and,
7. Funds from the Agency's Undesignated Reserve for expenditures in excess of the 1% administrative costs permitted under Measure X.

(i) Designates and authorizes the Executive Director or his/her designee to:

1. Sign agreements with the State of California to receive state funds for Rural Planning Assistance, including any potential Rural Planning Assistance carryover funds from the prior fiscal year, the State Transportation Improvement Program, Planning, Programming & Monitoring Program and State Planning Grants;
2. Submit to the State all required planning and reporting documents and claims and

- invoices to requisition funds;
3. Execute the Fund Transfer Agreement with Caltrans for the Freeway Service Patrol;
  4. Execute documents as needed to implement the receipt of state grants for the Service Authority for Freeways and Expressways program and related state documents for implementing the program;
  5. Sign the Regional Transportation Planning Process Certification;
  6. Execute agreements and documents as needed to implement the receipt of federal, state and local funding and grants related to the implementation of any and all approved Agency programs and projects including the Master Fund Transfer Agreement;
  7. Sign Regional Surface Transportation Program/State Highway Account exchange fund agreements with the State of California; and
  8. Sign a Continuing Cooperative Agreement with AMBAG, if consistent with the adopted Overall Work Program & Budget.

**PASSED AND ADOPTED** by the Transportation Agency for Monterey County, State of California this 23rd day of May 2018, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

---

**JOHN PHILLIPS, CHAIR**  
**TRANSPORTATION AGENCY FOR MONTEREY COUNTY**

**ATTEST:**

---

**DEBRA L. HALE, EXECUTIVE DIRECTOR**  
**TRANSPORTATION AGENCY FOR MONTEREY COUNTY**





***Memorandum***

**To:** Board of Directors  
**From:** Elouise Rodriguez, Senior Administrative Assistant  
**Meeting Date:** May 23, 2018  
**Subject:** **Report from Transportation Providers**

---

**RECOMMENDED ACTION:**

**RECEIVE** reports from Transportation Providers:

- Caltrans Director's Report and Project Update - Rosales
- Monterey Peninsula Airport - Sabo
- Monterey-Salinas Transit - Sedoryk
- Monterey Bay Air Resources District - Stedman

**ATTACHMENTS:**

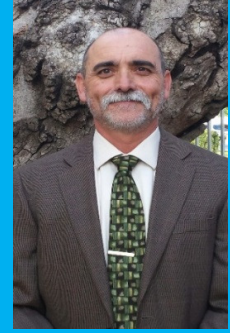
- ▣ Caltrans Director's Report
- ▣ Caltrans Project Update



**MAJOR FLOOD & MUDSLIDE Jan. 9, 2018**  
Us 101/Olive Mill Road over-crossing in Montecito, Santa Barbara County

SPRING 2018

# Caltrans District 5



**Acting District Director**  
**Richard Rosales**

*Provide a safe, sustainable, integrated and efficient transportation system to enhance California's economy and livability.*

## District Director's Report

*A quarterly publication for our transportation partners*



### Storm Damage Recovery Ongoing

*Catastrophic winter spurs travel options*

Caltrans continues recovery work from major storm damages in January that buried portions of US 101 in Santa Barbara and Ventura counties while also rendering Highways 192, 33 and 150 impassable. Major work includes rebuilding four bridges and repairing two others, and removing heavy boulders and debris from creek beds and culverts. Completion for most bridge construction, estimated at \$30 million, is expected in spring 2019. Some highway segments remain closed. Caltrans is accelerating work where possible on all impacted highways.

During the two-week closure of US 101, various transportation options became available for the traveling public. Amtrak's Pacific Surfliner added rail cars from Northern and Southern California to meet high travel demands. Santa Barbara Airbus featured daily LAX shuttle trips (five-hours duration) via Interstate 5 and Highway 166. Condor Express also offered daily round-trip

emergency ferry services between the Santa Barbara and Ventura harbors. The deadly Montecito mudslide—which took the lives of at least 21 people—followed the December 2017 Thomas Fire that destroyed many structures and burned 300,000 nearby acres.



### SB 1 Investment Supports Central Coast

The California Transportation Commission (CTC) is recommending \$183.8 million for Santa Barbara County Association of Governments' (SBCAG) US 101 Multimodal Corridor project, which will improve the highway for nearly 16 miles from Ventura County to Santa Barbara. Major work includes completing a High Occupancy Vehicle Lane, filling gaps along the California Coastal Trail, providing peak-hour rail service from Ventura County, enhancing transit services, adding Transportation Demand Management and Intelligent Transportation Systems, and installing new, 40-year highway pavement. The CTC recently adopted both the 2018 State Highway Operation and Protection Program (\$18 billion) and the State Transportation Improvement Program (\$3.28 billion) for projects covering the next five

years. This includes \$197 million for improving Highway 46 East, a major east/west trade corridor, in San Luis Obispo County. SB 1, the Road Repair and Accountability Act of 2017, invests \$54 billion over the next decade to rebuild streets, freeways and bridges in local communities statewide while funding transit and congested trade/commute corridors. More information: <http://rebuildingca.ca.gov/>

### New Acting District Director

Richard Rosales is now acting District 5 Director. He has 31 years of Caltrans civil engineering experience, including two years as Deputy District Director of Program Project Management; 15 years as a project manager in four of the District's five counties; and capital delivery, including encroachment permits, construction, design and hydraulics. He holds a Bachelor's degree in civil engineering from California State University-Cal Poly, Pomona.

Rosales will serve as District Director until Timothy Gubbins returns from San Diego where he is now interim District 11 Director while recruitment is under way to fill that position—formerly held by the new Caltrans Director Laurie Berman before her appointment to Chief Deputy last fall. Rochelle Vierra, PLS, PMP is acting Deputy District 5 Director of Program Project Management. She has 31 years of Caltrans experience, including Project Management Support Unit and Project Resources Chief and Schedule Management (PRSM) Manager, project manager and land surveyor.



## Freight Mobility Plan

Caltrans seeks early public input on the 2019 *California Freight Mobility Plan*. The statewide long-range plan will provide a framework for safe, sustainable, reliable and efficient movement of freight, people and services over the next 20 years. The freight system contributes about \$2.2 trillion annually to the economy and growth is expected. Major challenges include addressing congestion and making the network more environmentally and economically sustainable.

Caltrans is developing the plan in partnership with the California State Transportation Agency, California Freight Advisory Committee and multiple stakeholders. Focus group sessions are scheduled statewide April through June 2018 in the South/North Central Valleys, Sacramento, San Diego, Los Angeles, and San Bernardino and the Inland Empire. The plan's completion is scheduled in December 2019. More information:

<http://www.dot.ca.gov/hq/tpp/offices/ogm/>

## Truck Parking Survey

The Caltrans is implementing the 2016 *California Sustainable Freight Action Plan*.

The plan cites truck parking shortages and related issues as top priorities. As such, Caltrans is asking local government agencies and industry representatives to provide input on a 7-question survey now being distributed statewide.

Caltrans will incorporate the survey results, compiled by each District, into its upcoming *Statewide Truck Parking Study*. The scheduled release date is not yet determined.

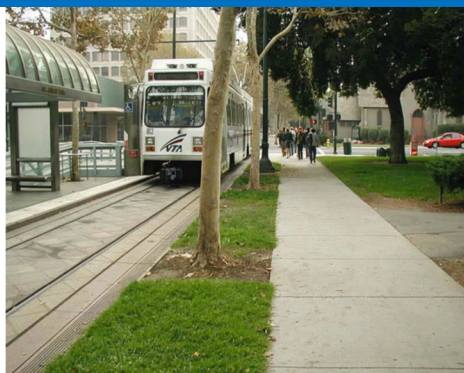
More information:

[http://dot.ca.gov/hq/tpp/offices/ogm/cs\\_freight\\_action\\_plan/theplan.html](http://dot.ca.gov/hq/tpp/offices/ogm/cs_freight_action_plan/theplan.html)



## May is Bike Month

Caltrans will host a commuter station from 7 to 9 a.m. on Friday, May 18, at the District Office in San Luis Obispo. Refreshments will be provided on a first-come, first-serve basis and free giveaways are subject to availability. The event, one of a dozen planned throughout San Luis Obispo County, supports bicycling and greenhouse gas emission reduction for cleaner air, healthier lifestyles and more sustainable transportation. More information: <https://rideshare.org/program/btwd/>



## User-Oriented Transit Travel Planning Project

Santa Cruz County Regional Transportation Commission (SCRTC) recently completed its joint transit planning grant project with Santa Cruz Metropolitan Transit District. The \$150,000 project developed an individualized marketing toolkit to increase transit ridership and decrease solo-driving. The federally funded (FTA 5304) grant project targeted high-activity employment centers and neighborhoods near major transit stops. The successful plan is applicable in Santa Cruz County and statewide. More information:

<https://scrtc.org/>



## Halcyon Road Complete Streets Plan

The City of Arroyo Grande recently completed its *Halcyon Road Complete Streets Plan*. The \$150,000 Caltrans Sustainable Transportation Planning grant project developed a Complete Streets blueprint for the Halcyon Road corridor located within the city limits and San Luis Obispo County. The plan focuses on improving safety, mobility and accessibility for all users. It also included extensive public outreach to help identify and prioritize both deficiencies and needed improvements. More information:

<http://halcyoncompletestreets.com/>



## Call for Projects Coming

Caltrans expects a call for projects for the 2019 Active Transportation Program (ATP) Cycle 4 in May 2018. An estimated \$440 million in federal and SB 1 funding is anticipated for this grant round. In 2013, California created the ATP to encourage more walking and bicycling throughout the state. The program supports both infrastructure and education projects to further these goals. The California Transportation Commission is scheduled to adopt the ATP Guidelines and Fund Estimate on May 16, 2018. Applications are due to Caltrans **July 31, 2018**. More information:

<http://www.dot.ca.gov/hq/LocalPrograms/atp/cycle-4.html>



# PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE MAY 23, 2018 TRANSPORTATION AGENCY FOR MONTEREY COUNTY’S MEETING

CONSTRUCTION PROJECTS									
	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager/ (Resident Engineer)	Contractor	Comments
1.	<b>Highway 1 EFA Contract #05A1959 (1H780)</b>	South of Gorda to Lucia (PM 8.23)	Remove slide at Mud Creek and Paul’s Slide	Spring 2017/ Late Summer 2018	\$24 million	SHOPP	Zeke DeLlamas (PM)	John Madonna Construction, San Luis Obispo, CA	Includes 2 major slide repairs at: Mud Creek (PM 8.9) and Paul’s Slide (PM 21.6). (\$12 million for each location).
2.	<b>Highway 1 Worker Safety Improvements (1C990)</b>	In Monterey County at various locations. (PM 72.2 - R81.1)	Roadside Safety Improvements	Spring 2018	\$3.4 million	Local, Oversight	Carla Yu	Caltrans On-Call Consultant	Project was awarded in April 2018. Construction is scheduled to begin Spring 2018. (Oversight Project)
3.	<b>Highway 68 Salinas River Bridge Widening (0F7004)</b>	East of Reservation Road undercrossing to Spreckels Boulevard undercrossing (PM R17.4/R18.0)	Bridge widening	Spring 2016/ Winter 2020	\$9.8 million	SHOPP	David Rasmussen (BR)	Viking Construction Company, Rancho Cordova, CA	Construction continues and major bridge work is expected to be completed by Spring 2019. Plant establishment will continue until Summer 2020
4.	<b>US 101 North Greenfield Median Barrier (1G380)</b>	North of Walnut Avenue (PM 53.9/57.1)	Median barrier and inside shoulder rumble strip with shoulder widening	Fall 2017/ May 17, 2018	\$4.1 million	SHOPP	Aaron Henkel	Papich Construction, Pismo Beach, CA	Project is scheduled to be completed on May 17, 2018.
5.	<b>Highway 183 Blackie Road Rumble Strip Project (1G390)</b>	Davis Road to Blackie Road (PM 1.8/R8.6)	Centerline/ shoulder rumble strip and resurfacing	Fall 2017/ Summer 2018	\$1.4 million	SHOPP	Aaron Henkel	Granite Construction Company, Watsonville, CA	Construction contract was approved on July 21, 2017.
6.	<b>Highway 198 North Fork Widening (1C660)</b>	East of San Lucas (PM 22.4/22.8)	Widen shoulders and correct super elevation	Fall 2017/ Summer 2018	\$1.8 million	SHOPP	Aaron Henkel	Granite Construction Company, Watsonville, CA	Construction contract was approved on June 30, 2017.



# PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE MAY 23, 2018 TRANSPORTATION AGENCY FOR MONTEREY COUNTY’S MEETING

PROJECTS IN DEVELOPMENT (Continued)								
	Project	Location & PM	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Comments
7.	<b>Highway 1 Paul’s Slide Repair (0T850)</b>	North of Limekiln Creek Bridge to south of Lucia (PM 21.6/22.1)	Install catchment, improve drainage	Fall 2019	\$16.1 million	SHOPP	Ken Dostalek	The original contract was replaced with an Emergency Storm Damage Repair contract due to storm damage and significant changes to the scope of work.
8.	<b>Highway 1 Big Sur CAPM (1F680)</b>	From Torre Canyon Bridge to Carpenter Street (PM 39.8/74.6)	Pavement rehabilitation	Winter 2020	\$24 million	SHOPP	Carla Yu	Environmental studies continue.
9.	<b>Highway 1 Castro Canyon Bridge Rail Upgrade (1H490)</b>	At Castro Canyon Bridge (PM 43.1)	Replace bridge rail	Spring 2022	\$1.6 million	SHOPP	Ken Dostalek	Preliminary design and environmental studies are scheduled to begin in July 2018. Project will upgrade existing bridge rail. Shoulder widening or complete bridge replacement may also be considered.
10.	<b>Highway 1 Safety Upgrades: Hurricane Point to Rocky Creek Viaduct (1A000)</b>	South of Bixby Creek Bridge to south of Rocky Creek Bridge (PM 58.3/59.8)	Shoulder widening, guardrail upgrades, potential retaining wall	Summer 2020	\$5.3 million	SHOPP	Ken Dostalek	Design is complete. Project is expected to advertise for construction in August 2018.
11.	<b>Highway 1 Garrapata Creek Bridge Rail Replacement (1H800)</b>	At Garrapata Creek Bridge (PM 62.97)	Bridge rail rehabilitation	Fall 2023	\$12 million	SHOPP	Carla Yu	Candidate for 2018 SHOPP. This is a long-lead project.
12.	<b>Highway 1 Garrapata Creek Bridge Rehab (1H460)</b>	At Garrapata Creek Bridge (PM 63.0)	Electrochemical Chloride Extraction (ECE) of Bridge Structure	Spring 2023	\$18 million	SHOPP	Carla Yu	Project was accelerated into 2016 SHOPP and environmental studies are under way.



# PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE MAY 23, 2018 TRANSPORTATION AGENCY FOR MONTEREY COUNTY’S MEETING

PROJECTS IN DEVELOPMENT (Continued)								
	Project	Location & PM	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Comments
13.	<b>Highway 68 Pacific Grove ADA Pathway (1H220)</b>	From 17 Mile Drive to Congress Avenue (PM 0.5/0.8)	Provide accessible pathway	Winter 2022	\$755,000	SHOPP	Mike Lew	Contract was approved at the last CTC meeting. PA&ED will start in May 2018.
14.	<b>Highway 68 Pacific Grove CAPM (1H000)</b>	From Forest Avenue to the SR 1/68 Junction (PM 1.1/L4.3)	Pavement preservation	Winter 2022	\$7.9 million	SHOPP	Carla Yu	Project was accelerated into the 2016 SHOPP. Environmental studies are under way.
15.	<b>Highway 68 Pacific Grove Shoulder Widening (1C250)</b>	Pacific Grove to Scenic Drive (PM 1.6/L4.1)	Shoulder widening, rumble strips, guardrail	Summer 2019	\$3.6 million	SHOPP	Carla Yu	Project is in Design.
16.	<b>Highway 68 Pacific Grove Centerline Rumble Strip (1G450)</b>	East of Piedmont Avenue to slightly west of the SR 1/68 Junction (PM 1.6/L4.1)	Centerline rumble strip & open grade asphalt concrete	Spring 2018	\$3.6 million	SHOPP	Carla Yu	Project awarded on Feb. 13, 2018; Approved March 2018—construction could begin in late May or early June 2018.
17.	<b>US 101 Camp Roberts SRRA Infrastructure Upgrade (1H020)</b>	Northbound and southbound at the Camp Roberts Rest Area (PM R2.9/R5.3)	Safety roadside rest area infrastructure upgrade	Winter 2020	\$5 million	SHOPP	Carla Yu	PA&ED is complete; PS&E will begin in July 2018.
18.	<b>US 101 San Antonio River Bridge-Seismic Retrofit (1F820)</b>	Near King City at the San Antonio River Bridge (PM R6.7)	Seismic retrofit of 2 bridges	Winter 2021	\$9.8 million	SHOPP	Carla Yu	Environmental studies continue.
19.	<b>US 101 Paris Valley 2R Rehab (1F740)</b>	South of Paris Valley Road overcrossing to Rancho undercrossing (PM R28.0/R30.6)	Pavement rehabilitation	Summer 2020	\$26.9 million	SHOPP	Aaron Henkel	Project is in design.
20.	<b>US 101 King City Rehabilitation (1F750)</b>	From just south of wild Horse Road to just north of Jolon Road (PM R36.9/43.2)	Pavement rehabilitation	Fall 2018	\$57.6 million	SHOPP	Aaron Henkel	Project is currently in design and is expected to list for construction in June 2018.



# PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE MAY 23, 2018 TRANSPORTATION AGENCY FOR MONTEREY COUNTY'S MEETING

## PROJECTS IN DEVELOPMENT (Continued)

	Project	Location & PM	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Comments
21.	<b>US 101 Salinas River Bridge Seismic Retrofit (1C960)</b>	At the Salinas River Bridge (PM R41/R41.8)	Seismic retrofit	Winter 2021	\$1.4 million	SHOPP	Aaron Henkel	Project is currently in design and is expected to list for construction in June 2018.
22.	<b>US 101 North King City Barrier (1H620)</b>	At the Salinas River Bridge to crossover at Teague Avenue (R41.6/R47.7)	Median barrier	Begin Winter 2018/2019	\$6.5 million	SHOPP	Aaron Henkel	Project is anticipated to list for construction in June 2018. Construction is expected to begin in February 2019.
23.	<b>US 101 North Soledad OH Deck Replacement (0F970)</b>	North Soledad Bridge (PM 62.1/63.2)	Bridge replacement	Summer 2021	\$6.6 million	SHOPP	Ken Dostalek	Design is about 60 percent complete. Project requires multiple agreements with Union Pacific Railroad. Expected to advertise for construction in March 2020.
24.	<b>US 101 Salinas CAPM (1F700)</b>	North of Gonzales to East Market Street (PM 73.8/87.3)	Pavement preservation	Summer 2019	\$19 million	SHOPP	David Silberberger	Project is in design. It is anticipated that construction will begin in Summer 2019.
25.	<b>US 101 Salinas Rehabilitation (1C890)</b>	East Market Street overcrossing to just south of Russell/Espinosa Road (PM 87.31/R91.5)	Roadway rehabilitation	Winter 2018	\$34 million	SHOPP	Aaron Henkel	Anticipated to list for construction in June 2018.
26.	<b>US 101 Prunedale Rehab (1H690)</b>	North of Boronda Road Overcrossing to Monterey/San Benito County line (PMR91.5/101.3)	Roadway rehabilitation	Fall 2022	\$49 million	SHOPP	David Silberberger	Work has begun on the environmental document, which is expected to be completed in September 2019.
27.	<b>Highway 156 Castroville Overhead (0A090)</b>	On SR 156 in Monterey County between the Route 183/156 separation and Castroville Boulevard (PM R1.1/R2.1)	Replace bridge railing	Spring 2020	\$3 million	SHOPP	David Silberberger	Design work continues. Target date for starting construction is Summer 2020.



# PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE MAY 23, 2018 TRANSPORTATION AGENCY FOR MONTEREY COUNTY’S MEETING

PROJECTS IN DEVELOPMENT <i>(Continued)</i>								
	Project	Location & PM	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Comments
28.	<b>Highway 156 West Corridor (31600)</b>	Between Castroville and Prunedale (PM R1.6/T5.2)	Construct new 4-lane divided freeway and new interchanges	Fall 2019/Fall 2023	\$264 million	STIP/ Federal Demo	David Silberberger	The overall project cost is \$389 million. The project is now divided into 3 segments. Segment 1 (Castroville Boulevard Interchange) is programmed in the 2018 STIP through construction. Design work is slated to begin in July 2018. The project team will also continue efforts on delivering a Supplemental EIR for Segments 2 and 3 relating to roadway tolling.
29.	<b>Highway 218 Seaside ADA (1H230)</b>	From Del Monte Road to Fremont Boulevard (PM R0.2/L0.9)	ADA compliant pedestrian access	Spring 2022	\$1 million	SHOPP	Mike Lew	Contract was approved at the last CTC meeting. PA&ED will start in May 2018

**ACRONYMS USED IN THIS REPORT:**

- ADA** Americans with Disability Act
- EIR** Environmental Impact Report
- PA&ED** Project Approval and Environmental Document
- PS&E** Plans Specification & Estimate
- SHOPP** Statewide Highway Operation and Protection Program
- STIP** Statewide Transportation Improvement Program





TRANSPORTATION AGENCY FOR MONTEREY COUNTY

***Memorandum***

**To:** Board of Directors  
**From:** Elouise Rodriguez, Senior Administrative Assistant  
**Meeting Date:** May 23, 2018  
**Subject:** TAMC Draft Minutes of April 25, 2018

---

**RECOMMENDED ACTION:**

**APPROVE** Transportation Agency For Monterey County draft minutes of April 25, 2018.

**ATTACHMENTS:**

- TAMC Draft Minutes of April 25, 2018

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)  
SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS  
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE  
JOINT POWERS AGENCY**

**Draft Minutes of April 25, 2018 TAMC Board Meeting**

Held at the  
Agricultural Center Conference Room  
1428 Abbott Street, Salinas

<b>TAMC BOARD MEMBERS</b>	<b>MAY 17</b>	<b>JUN 17</b>	<b>AUG 17</b>	<b>SEP 17</b>	<b>OCT 17</b>	<b>DEC 17</b>	<b>JAN 18</b>	<b>FEB 18</b>	<b>MAR 18</b>	<b>APR 18</b>
L. Alejo, Supr. Dist. 1 – <b>2<sup>nd</sup> Vice Chair</b> (L. Gonzales; <del>J. Gomez</del> )	P*	P	P	P	P	P	P	P(A)	P(A)	P
J. Phillips, Supr. Dist. 2, <b>Chair</b> (J. Stratton)	P	P	P	P	P	P	P	P	P	P
S. Salinas, Supr. Dist. 3 (C. Lopez, P. Barba)	P	P	P	P	P(A)	P	P	P	P	P
J. Parker, Supr. Dist. 4 (W. Askew)	P	P(A)	P(A)	P(A)	P	P	P(A)	P(A)	P	P(A)
M. Adams, Supr. Dist 5 - (Y. Anderson)	P*	P	P	P	P	P	P	P(A)	P	P
C. Hardy, Carmel-by-the-Sea (S. Dallas)	P	P	P	P	P	P	P	P	P	P
J. Edelen, Del Rey Oaks (L. Buckley, K. Clark)	L	P	P	P	P	P	P	P	P	P(A)
M. Orozco, Gonzales (J. Lopez, R. Bonincontri)	P	P	P(A)	P	P	P	P	P	P	P
L. Santibanez, Greenfield	P	P	P	P	P	E	E	P	P	-
M. LeBarre, King City (C. Victoria)	P	P	P	P	P	P	P	P	P	P
B. Delgado, Marina (F. O'Connell)	P(A)	P(A)	P	P	P(A)	P	P	P(A)	P(A)	P
E. Smith, Monterey (A. Renny)	P	P	P	P(A)	P	P	P	P	P	P
R. Huit, Pacific Grove – <b>1<sup>st</sup> Vice Chair</b> (C. Garfield)	P	P	P	P(A)	P	P	P	P	P	P
K. Craig, Salinas (J. Gunter)	P	P	P	P	P(A)	P	P	P	P	P
T. Bodem, Sand City (L. Gomez)	P	P	P	P	P	P	P	E	P	E
R. Rubio, Seaside (D. Pacheco)	P	P(A)	P	-	P	P	P	P	P	P
A. Chavez, Soledad - <b>Past Chair</b> (F. Ledesma)	P	P	P	P	P	P	P	P	-	-
M. Twomey, AMBAG ( <del>H. Adamson</del> , B. Patel)	P(A)	P	P(A)	P	-	P(A)	P	P	P(A)	P(A)
T. Gubbins, Caltrans, Dist. 5 ( <del>A. Loe, O. Monroy Ochoa</del> , J. Olejnik,)	P(A)	P	P	P(A)	P	P(A)	P(A)	P(A)	P(A)	P(A)
R. Stedman, Monterey Bay Air Resources District (A. Romero, D. Frisbey)	P(A)	E	P	-	-	P	-	-	P	P
B. Sabo, Monterey Peninsula Airport District	P	P	P	-	P	P	P	P	P	P
C. Sedoryk, MST (M. Hernandez, H. Harvath, L. Rheinheimer)	P	P(A)	P	P(A)	P(A)	P	P	P(A)	P	P
E. Montesino, Watsonville (L. Hurst)	P	E	-	P	P	P	-	-	-	-
E. Ochoa, CSUMB* (A. Lewis, L. Samuels)								P	P	P(A)

\*New member/alternate



***BICYCLE, PEDESTRIAN, TRANSIT and SOCIAL SERVICES***

- 3.2.1** Regarding Cap and Trade Funds for Transit:
1. Adopted Resolution 2018/-05 designating the Transportation Agency's allocation of \$542,711 of FY 2017/18 Low Carbon Transit Operations funds to the Monterey-Salinas Transit District for free fares on the weekends on routes that serve disadvantaged communities in Salinas, free passes for youth living in disadvantaged communities, and for a future electric bus procurement; and
  2. Ratified the Executive Director signatures and required documentation submitted to Caltrans on March 30, 2018.
- 3.2.2** Approved Amendment #1 to the Alta Planning + Design agreement for conceptual engineering design and mapping assistance on the Monterey County Active Transportation Plan.

***PLANNING***

- 3.3.1** Received update on federal legislative issues.

***PROJECT DELIVERY and PROGRAMMING***

- 3.4.1** Regarding Bicycle & Pedestrian Safety Education Contract:
1. Approved and Authorized the Executive Director to execute a contract with Ecology Action, a501© 3 non-profit organization, for Bicycle & Pedestrian Safety Education for an amount not to exceed \$320,000 from budgeted funds, for the period ending December 2020;
  2. Approved the use of budgeted Measure X and local Transportation Development Act funds; and
  3. Authorized the Executive Director to take other such further actions as may be necessary to fulfill the intent of the contract, including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved contract term or amount.

***RAIL PROGRAM***

- 3.5.1** Regarding Salinas Rail Project – Call for Structure Demolition Bids:
1. Approved Notice to Bidders and Special Provisions for building demolition for the Salinas Rail Station, Package 1, subject to Agency Counsel and Caltrans approval;
  2. Authorized staff to publish the bid documents, and return to the Board of Directors with a recommendation for approval of a contract; and
  3. Approved the use of funds from the approved project budget for this work in an amount not to exceed \$790,000, and \$80,000 as a contingency fund or change orders.
- 3.5.2** Regarding Fort Ord Dunes State Park Easement:
1. Approved the Memorandum of Agreement with the State of California regarding property access at the Fort Ord Dunes State Park (Balloon Spur);
  2. Authorized the Executive Director to execute the Memorandum of Agreement and to take such other future actions as may be necessary to fulfill the intent of the Memorandum of Agreement including approvals of future modifications or amendments that do not significantly alter the terms of the approved Memorandum of Agreement;
  3. Authorized the Executive Director to execute the grant of an access easement (Balloon Spur) with the State of California for roadway access and multiple utilities for the Fort Ord Dunes State Park Campground and Beach Access project for the amount of \$570.00; and
  4. Authorized the Executive Director to take such other future actions as may be necessary to fulfill the intent of the access easement including approvals of future modifications or amendments that do not significantly alter the scope of work or change the approved easement term or amount.

***REGIONAL DEVELOPMENT IMPACT FEE***

- 3.6.1** None this month.

***COMMITTEE MINUTES***

- 3.7.1** Accepted draft minutes from Transportation Agency committees:
- Executive Committee – April 4, 2018
  - Rail Policy Committee – April 2, 2018
  - Bicycle and Pedestrian Committee – April 4, 2018
  - Technical Advisory Committee – April 5, 2018
  - eXcellent Transportation Oversight Committee (xTOC) – No meeting this month
- 3.7.2** Received selected correspondence sent and received by the Transportation Agency for April 2018.
-

**4. CLOSED SESSION**

The Board held a closed session regarding public employment pursuant to Government Code section §54957.6, and provided direction to designated negotiator, Susan Blicht, concerning renewal of TAMC's employment contract with the Executive Director.

**RECONVENED**

The Board reconvened and Agency Counsel Blicht reported there was no reportable action taken. Board member Craig arrived during closed session.

**5. CLOSED SESSION**

The Board held a closed session regarding Real Estate Negotiations pursuant to Government Code section §54956(d)(1) the Board conferred with counsel on the following existing litigation:

1. TAMC v. Olga Chisum, et al., Court Number 17CV001194
2. TAMC v. Joseph Viera, Court Number 17CV001228
3. TAMC v. MWM Investments, Court Number 17CV001231

**RECONVENED**

The Board reconvened and Agency Counsel Blicht reported there was no reportable action taken. Board member Alejo arrived during this closed session item.

**6. RESOLUTION OF APPRECIATION**

**M/S/C** Salinas/Alejo/unanimous

The Board adopted and presented a Resolution of Appreciation to retiring Senior Transportation Engineer Hank Myers. After a total of 43 years as a professional engineer and ten years at the Transportation Agency, Mr. Myers is retiring on April 30, 2018. His experience and skills as a professional engineer has contributed to the success of many of the Agency's projects and efforts.

**7. DRAFT ACTIVE TRANSPORTATION PLAN**

**M/S/C** Alejo/Rubio/unanimous

The Board received a presentation on the draft Monterey County Active Transportation Plan and released the draft plan for public comment.

Virginia Murillo, Transportation Planner, reported the Active Transportation Plan is an update of the 2011 Bicycle and Pedestrian Master Plan. The focus of the 2018 Plan update is to meet the State Active Transportation Program guidelines, incorporate innovative bicycle facility designs, and promote high priority projects. The Plan will position high priority projects to be more competitive for grant funding. She noted that staff collected input from the Bicycle and Pedestrian Committee and the Technical Advisory Committee. Additionally, staff held a public workshop in Gonzales and collected input online. Ms. Murillo highlighted the draft project list for all the proposed active transportation plan improvements in Monterey County.

Board member Smith asked how FORTAG was included in this Plan. Ms. Murillo said connectivity to FORTAG will be analyzed during the environmental review phase.

Board member Delgado asked about the longevity of green paint treatments, and who maintains the paint. Ms. Murillo said the underlying jurisdictions maintain the paint, and longevity depends on the paint type.

Board member Salinas thanked staff for focusing on sidewalk gaps and the improvements in South County.

**8. PROCESS FOR APPROVAL OF STAFF PRESENTATIONS**

The Board received information on the process for approval of public presentations by Agency staff. Executive Director Hale reported that the Director's policy has generally been to present new information to the Board of Directors prior to presenting such information to the public. Based on concerns raised regarding a presentation made to the Fort Ord Reuse Authority on the projected usage of the proposed Eastside Parkway, Director Hale noted that she will consult with the Board Chair regarding public presentations on potentially controversial items.

Board member Rubio commented that he did have concerns with the presentation made to FORA, but he understands that TAMC staff has to make presentations.

Board alternate Askew commented that TAMC staff has continued to be involved with presentation of data, facts and information, and noted that Supervisor Parker wanted to make sure TAMC staff is engaged in the FORA transition process.

Board member Salinas clarified that no one has told Director Hale or staff not to speak up, and there was never an intent to silence staff.

**9. REPORTS FROM TRANSPORTATION PROVIDERS**

**Caltrans** – John Olejnik, Caltrans District 5, announced Worker Memorial Day, honoring the 188 Caltrans workers that have been killed on the job since 1921. One of the biggest hazards to highway workers is from motorists who do not exercise caution while driving where workers are present. Caltrans honors these employees by placing their names on a memorial plaque in the lobby of the Caltrans Headquarters building in Sacramento.

He reported that April 22<sup>nd</sup> was Caltrans litter removal and debris clean-up on highways. He noted that California taxpayers saved an estimated \$17 million last year thanks to the tireless efforts of the state's Adopt-a-Highway volunteers. In recognition of Caltrans' Annual Litter Day and Earth Day, he thanked all volunteers and sponsors that join Caltrans every day in its commitment to keep California beautiful.

Mr. Olejnik reported that there will be a call for projects for Highway Safety Improvement Program in late April or early May. Finally, he announced that the Caltrans Mile Marker, a quarterly publication that provides a transparent, plain language accounting of Caltrans' performance, is now available at: <http://www.dot.ca.gov/milemarker/>.

**Monterey Regional Airport District** – Bill Sabo reported that the Airport is doing well and their delay and cancellations have been reduced. The Airport is trying to increase its capacity for larger airplanes, noting that larger aircraft will increase the number of seats and therefore service to the local community. He reminded the Board to “Fly Monterey”.

**Monterey-Salinas Transit District** – Carl Sedoryk, announced that the MST Board of Directors unanimously adopted resolution 2018-23 supporting Proposition 69 on the June 2018 ballot, and opposing repeal of SB 1, the “The Road Repair and Accountability Act.” He added that MST has begun the long-overdue process of replacing its older buses. Due to SB 1 funding, MST is providing free fares on Saturdays, Sundays, and Holidays continue on lines 41, 42, 44, 45, and 49 in Salinas. Rider's Guides are available free onboard buses and during business hours at MST customer service locations now through Thursday, May 31, 2018. Also, MST will be providing free rides in the summer from June to August for youth ages 18 and under. MST is also expecting two new electric buses. More information is available at [www.mst.org](http://www.mst.org).

**Monterey Bay Air Resources District** – Richard Stedman announced the Air District is accepting applications for Clean Air Awards, which will be held at Pasadera on May 31<sup>st</sup>. In conclusion, he noted that the Air District office remodel is almost complete, with a new board and multipurpose room.

**California State University Monterey Bay** – No report



**10. REPORTS ON MEETINGS ATTENDED BY BOARD MEMBERS**

None this month.

**11. EXECUTIVE DIRECTORS REPORT**

Executive Director Hale reported the following:

- May is Bike month, kicking off in King City with the Amgen Tour of California, Stage 3, on May 15<sup>th</sup>
- GO831 Rideshare Program will be rolled out to employers in May
- There will be a bike ride to the TAMC Board on May 23<sup>rd</sup>, leaving TAMC offices at 8 am
- Annual Report was mailed out to all residents in April; it covered the adopted Integrated funding plan, focusing on Measure X and SB1- funded projects
- TAMC received all its requested State Transportation Improvement Program funding in the years proposed; which was not true for other counties
- The state also adopted the State Highway Operations and Protection Program (SHOPP) funding for Caltrans projects, roadway maintenance and rest areas, including \$31 million for improvements on State Route 183 through Castroville

**12. ANNOUNCEMENTS and/or COMMENTS**

Board member LeBarre thanked Caltrans for their work. He noted that it is great to hear that the Amgen Tour of California Stage 3 in King City is kicking off Bike Month activities in Monterey County.

Board member Delgado requested that the same FORA presentation that was the subject of concern, be presented to the TAMC Board at a future date, as well as a discussion of the regional fees that are “owed to TAMC” by FORA. He also requested a presentation at the May TAMC Board on the SB 1 repeal effort.

**13. ADJOURNMENT**

Chair Phillips adjourned the meeting at 11:22 a.m.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## *Memorandum*

**To:** Board of Directors  
**From:** Dave Delfino, Finance Officer / Analyst  
**Meeting Date:** May 23, 2018  
**Subject:** TAMC payments for the month of April 2018

### **RECOMMENDED ACTION:**

**ACCEPT** the list of checks written for the month of April 2018 and credit card statements for the month of March 2018.

### **SUMMARY:**

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.

### **FINANCIAL IMPACT:**

The checks processed this period total \$704,484.60 which included checks written for April 2018 and payments of the March 2018 Platinum Plus for Business Credit Card statement.

### **DISCUSSION:**

During the month of April 2018 normal operating checks were written, as well as several for the Salinas Rail Extension Kick Start project, including: a check for \$168,438.56 to HDR Engineering Inc. for engineering services, two checks totaling \$9,792.50 to Meyers, Nave, Riback, Silver and Wilson for legal right-of-way services, a check for \$35,016.25 to Overland, Pacific & Cutler, Inc. for right-of-way negotiating services regarding the purchase of real property, a check for \$12,274.00 to California Water Service for utility relocation, a check for \$465.72 to Geocon Consultants, Inc. for hazardous materials testing, and a check for \$1,000.00 to MNS Engineers Inc. for construction management services.

In addition, several other checks were written, including: a check for \$1,856.69 to Alta Planning+Design for GIS and mapping services for Complete Street projects, a check for \$17,928.00 to Moxxy Marketing Corporation for marketing services for the new Go831 Program, a check for \$21,580.00 to Wood Rodgers, Inc. for services to update the Regional Development Impact Fee

program, a check for \$977.50 to ICF Jones & Stokes, Inc. for services related to preparation of the state Transit/Intercity Rail Capital Program Grant application, a check for \$900.00 to Stensland Design for design work for the Integrated Funding Plan informational flyers, a check for \$3,885.14 to Monterey County Health Department and a check for \$167,590.60 to the City of Salinas for costs incurred for the Active Transportation Program – Via Salinas Valley, a check for \$24,000.00 to the U. S. Postal Service for postage for the mailing of the TAMC Annual Report, a check for \$3,000.00 to Dempsey, Filliger & Associates LLC for services for the GASB 75 Actuarial Valuation, a check for \$1,069.49 to Ground Control Systems for Bike Secure equipment for the Complete Streets program and a check for \$22,607.50 to Omni-Means, Ltd for the study of the Pajaro to Prunedale G12 Corridor.

**ATTACHMENTS:**

- ▣ Checks April 2018
- ▣ Credit Cards March 2018

Transportation Agency for Monterey County (TAMC)  
 Union Bank Operating Account  
 April 30, 2018

DATE	ITEM NAME	CHECK	DEPOSIT	DESCRIPTION
04/02/2018 EFT	State of California		114,853.48	PPM Funds 2nd QTR 17/18
04/03/2018 EFT	CalPers Health Benefits	11,402.62		Employee Benefit
04/06/2018 18045	Alvarez Technology Group, Inc.	1,844.91		Computer Support
04/06/2018 18046	AT & T	397.57		Telecommunications, Call Box and Rideshare - Phone Service
04/06/2018 18047	California Water Service	5.44		Rail Property Utilities
04/06/2018 18048	City of Salinas	167,590.60		Reimbursement for Via Salinas Valley Active Transportation Construction
04/06/2018 18049	Dempsey, Filliger & Assoc. LLC	3,000.00		Services for GASB 75 Actuarial Valuation
04/06/2018 18050	Enterprise Rent-a-Car	62.65		Auto Rental
04/06/2018 18051	Khouri Consulting	2,500.00		Legislative Consultant
04/06/2018 18052	Meyers, Nave, Riback, Silver & Wilson	7,567.50		Right of Way Legal Services for Salinas Rail Extension Kick-Start Project
04/06/2018 18053	Quality Traffic Data LLC	3,000.00		Traffic Counts for Hwy 128 Study
04/06/2018 18054	Smile Business Products	181.74		Office Copier Expenses
04/06/2018 18055	Stensland Design	900.00		Graphics for Integrated Funding Plan
04/06/2018 18056	U.S. Postal Service S.J.	24,000.00		Bulk mailing postage for Annual Report
04/06/2018 18057	United States Postal Service	200.00		Postage for Freeway Service Patrol
04/06/2018 18058	Void	0.00		Void
04/06/2018 18059	Verizon Wireless	84.94		Call Box - Phone Service
04/06/2018 18060	United Way of Monterey County	115.00		Employee Deduction - Charitable
04/06/2018 18061	Business Card	1,710.01		Office and Meeting Supplies, Staff Travel & Professional Development
04/06/2018 18062	California Water Service	12,274.00		Services Salinas Rail Extension Kick-Start Project
04/06/2018 18063	Case Systems Inc.	6,872.75		SAFE Call Box - Maintenance
04/06/2018 18064	CDS Net, LLC	180.20		SAFE Call Boxes
04/06/2018 18065	Delta Dental	1,589.28		Employee Benefits
04/06/2018 18066	FedEx (Printing)	253.93		Agenda Printing
04/06/2018 18067	Ground Control Systems	1,069.49		Complete Streets Bike Secure Costs
04/06/2018 18068	HDR Engineering Inc.	168,438.56		Engineering Services Salinas Rail Extension Kick-Start Project
04/06/2018 18069	Monterey Peninsula Chamber of Commerce	336.00		Annual Membership Dues
04/06/2018 18070	Peninsula Messenger LLC	125.00		Courier Service
04/06/2018 18071	Pure Water	67.95		Water
04/06/2018 18072-18077	Void	0.00		Void - Printer Malfunctioned
04/06/2018 EFT	Payroll	40,700.30		Payroll
04/06/2018 EFT	United States Treasury	9,177.74		Payroll Taxes & Withholding
04/06/2018 EFT	EDD	3,564.97		Payroll Taxes & Withholding
04/06/2018 EFT	EDD	8.67		Payroll Taxes & Withholding
04/06/2018 EFT	Pers Retirement	7,828.84		Employee Benefits
04/06/2018 EFT	Pers Retirement PEPRA	1,049.46		Employee Benefits
04/06/2018 EFT	CalPERS	7,892.19		Employee Benefits
04/06/2018 EFT	Mike Zeller	431.56		Travel for CTC and RTPA Meetings
04/06/2018 EFT	Hank Myers	166.66		Section 125 Reimbursement
04/06/2018 EFT	Elouise Rodriguez	145.51		Reimbursement for Board Meeting Costs
04/06/2018 EFT	Rita Goel	102.09		Section 125 Reimbursement
04/06/2018 EFT	Christina Watson	493.50		Section 125 Reimbursement
04/06/2018 EFT	Debbie Hale	190.34		Travel for Rural Counties Task Force Meeting
04/10/2018 DEP	PG & E		469.20	Refund of Deposit
04/10/2018 DEP	Lease Direct		11.10	Refund of Taxes
04/10/2018 DEP	Marina Concrete		450.00	Railroad Right of Way Rent
04/10/2018 DEP	Cardinale, Jaguar, Newton Bros., Lithia, P & S Real Estate and Haedrich		11,796.90	Railroad Right of Way Rent
04/10/2018 DEP	State of California		12,942.50	Grant fund for HWY 128 and Pajaro to Prunedale Traffic Studies
04/10/2018 DEP	State of California		30,885.79	SAFE - Revenue February 2018
04/13/2018 18078	Alejandro V Chavez	182.70		Board Member Stipend
04/13/2018 18079	Bruce C Delgado	91.35		Board Member Stipend
04/13/2018 18080	Carolyn D Hardy	137.02		Board Member Stipend
04/13/2018 18081	Edwin D Smith	274.05		Board Member Stipend
04/13/2018 18082	Jerry B Edelen	137.02		Board Member Stipend
04/13/2018 18083	Kimbley J Craig	228.38		Board Member Stipend
04/13/2018 18084	Maria x Orozco	137.02		Board Member Stipend

Transportation Agency for Monterey County (TAMC)  
 Union Bank Operating Account  
 April 30, 2018

DATE	ITEM NAME	CHECK	DEPOSIT	DESCRIPTION
04/13/2018 18085	Michael R LeBarre	228.38		Board Member Stipend
04/13/2018 18086	Ralph S Rubio	182.70		Board Member Stipend
04/13/2018 18087	Robert E Huitt	274.05		Board Member Stipend
04/13/2018 EFT	United States Treasury	313.66		Payroll Taxes & Withholding
04/13/2018 EFT	EDD	34.85		Payroll Taxes & Withholding
04/13/2018 EFT	EDD	20.50		Payroll Taxes & Withholding
04/16/2018 EFT	TAMC County Acct. 691		200,000.00	Funds Transfer From TAMC County Acct. 691
04/18/2018 EFT	Dave Delfino	1,931.30		Section 125 Reimbursement
04/20/2018 18088	United Way of Monterey County	115.00		Employee Deduction - Charitable
04/20/2018 18089	APWA	660.00		Membership Dues
04/20/2018 18090	Carolyn Hardy	75.21		Board Member Mileage
04/20/2018 18091	Comcast	141.23		Telecommunications
04/20/2018 18092	Ed Smith	69.36		Board Member Mileage
04/20/2018 18093	ICF Jones & Stokes, Inc.	977.50		Services for TIRCP Grant
04/20/2018 18094	Jerry B. Edelen	54.94		Board Member Mileage
04/20/2018 18095	Lincoln National Life Insurance Co.	664.47		Employee Benefits
04/20/2018 18096	Maria Orozco	50.69		Board Member Mileage
04/20/2018 18097	Mike LeBarre	147.15		Board Member Mileage
04/20/2018 18098	Moxxy Marketing Corporation	17,928.00		Marketing Services for New Rideshare Program
04/20/2018 18099	Office Depot	249.08		Office Supplies
04/20/2018 18100	Omni-Means, LTD.	22,607.50		Service for the Traffic Study of the Pajaro to Prunedale G12 Corridor
04/20/2018 18101	Oppidea, LLC	2,335.00		Accounting Services
04/20/2018 18102	Ralph Rubio	29.43		Board Member Mileage
04/20/2018 18103	Robert Huitt	81.10		Board Member Mileage
04/20/2018 18104	Smith & Enright	498.00		Rail Property Cleanup
04/20/2018 18105	Wood Rodgers, Inc.	21,580.00		Services to Update the RDIF Program
04/20/2018 EFT	Payroll	40,438.76		Payroll
04/20/2018 EFT	United States Treasury	9,074.90		Payroll Taxes & Withholding
04/20/2018 EFT	EDD	3,523.76		Payroll Taxes & Withholding
04/20/2018 EFT	EDD	11.98		Payroll Taxes & Withholding
04/20/2018 EFT	Pers Retirement	7,828.84		Employee Benefits
04/20/2018 EFT	Pers Retirement PEPRA	1,049.46		Employee Benefits
04/20/2018 EFT	CalPERS	7,892.19		Employee Benefits
04/24/2018 DEP	Saroyan,, Cardinale and Giustinaini		5,861.97	Railroad Right of Way Rent
04/25/2018 EFT	Union Bank	47.20		Bank Service Charges
04/26/2018 EFT	Graniterock		7,677.05	Railroad Right of Way Rent
04/27/2018 18106	Alta Planning + Design	1,856.69		GIS and Mapping Services for Complete Streets
04/27/2018 18107	Geocon Consultants, Inc.	465.72		Hazardous Materials Testing for Rail Property Demolition
04/27/2018 18108	Kimley-Horn & Associates, Inc.	21,113.14		Services for the Traffic Study of the Pajaro to Prunedale G12 Corridor
04/27/2018 18109	Meyers, Nave, Riback, Silver & Wilson	2,225.00		Right of Way Legal Services for Salinas Rail Extension Kick-Start Project
04/27/2018 18110	MNS Engineers, INC.	1,000.00		Construction Management Services for Salinas Rail Extension Kick-Start Project
04/27/2018 18111	Monterey County Health Dept. (V)	3,885.14		Reimbursement for Services for Via Salinas Valley Active Transportation
04/27/2018 18112	Overland, Pacific & Cutler, Inc.	35,016.25		Right of Way Services for Salinas Rail Extension Kick-Start Project
04/27/2018 18113	Plaza Circle, Ltd	7,793.80		Office Rent
04/27/2018 18114	Shell	33.00		Auto Expense - Gasoline
04/27/2018 18115	VSP	159.30		Employee Benefits
04/27/2018 18116	Business Card	1,110.86		Office and Meeting Supplies, Staff Travel & Professional Development
		<b>704,484.60</b>	<b>384,947.99</b>	



DEBRA L HALE

Platinum Plus® for Business

March 05, 2018 - April 04, 2018

Cardholder Statement

**Account Information:**  
www.bankofamerica.com

**Mail Billing Inquiries to:**  
BANK OF AMERICA  
PO BOX 982238  
EL PASO, TX 79998-2238

**Mail Payments to:**  
BUSINESS CARD  
PO BOX 15796  
WILMINGTON, DE 19886-5796

**Customer Service:**  
1.800.673.1044, 24 Hours

**TTY Hearing Impaired:**  
1.888.500.6267, 24 Hours

**Outside the U.S.:**  
1.509.353.6656, 24 Hours

**For Lost or Stolen Card:**  
1.800.673.1044, 24 Hours

**Business Offers:**  
www.bankofamerica.com/mybusinesscenter

**Payment Information**

New Balance Total ..... \$1,110.86  
Minimum Payment Due ..... **\$11.11**  
Payment Due Date ..... **05/01/18**

**Late Payment Warning:** If we do not receive your minimum payment by the date listed above, You may have to pay a fee based on the outstanding balance on the fee assessment date:  
\$19.00 for balance less than \$100.01  
\$29.00 for balance less than \$1,000.01  
\$39.00 for balance less than \$5,000.01  
\$49.00 for balance equal to or greater than \$5,000.01

**Minimum Payment Warning:** If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

**Account Summary**

Previous Balance ..... \$2,415.00  
Payments and Other Credits ..... **-\$2,415.00**  
Balance Transfer Activity ..... \$0.00  
Cash Advance Activity ..... \$0.00  
Purchases and Other Charges ..... \$1,110.86  
**Fees Charged** ..... **\$0.00**  
**Finance Charge** ..... **\$0.00**

New Balance Total ..... \$1,110.86  
Credit Limit ..... \$5,000  
Credit Available ..... \$3,889.14  
Statement Closing Date ..... 04/04/18  
Days in Billing Cycle ..... 31

**Transactions**

Posting Date	Transaction Date	Description	Reference Number	Amount
<b>Payments and Other Credits</b>				
03/19	03/17	PAYMENT - THANK YOU		- 2,415.00
<b>TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD</b>				<b>-\$2,415.00</b>
<b>Purchases and Other Charges</b>				
03/05	03/02	USPS PO 0567020320 SALINAS CA		11.36
03/05	03/02	MY NISSAN KIA SALINAS CA		313.86
03/16	03/14	COPYMAT SALINAS CA		125.64
03/28	03/27	Intuit *Payroll 800-446-8848 CA		610.00

Account Number  
March 05, 2018 - April 04, 2018

New Balance Total ..... \$1,110.86  
Minimum Payment Due ..... **\$11.11**  
Payment Due Date ..... **05/01/18**

Enter payment amount

\$

Check here for a change of mailing address or phone numbers. Please provide all corrections on the reverse side.

Mail this coupon along with your check payable to:  
**BUSINESS CARD,**  
or make your payment online at  
www.bankofamerica.com

BUSINESS CARD  
PO BOX 15796  
WILMINGTON, DE 19886-5796

DEBRA L HALE  
TAMC  
1858 43RD AVE  
CAPITOLA, CA 95010-351258



DEFERRED

March 05, 2018 - April 04, 2018

Page 3 of 4

**Transactions**

Posting Date	Transaction Date	Description	Reference Number	Amount
03/28	03/27	MAILCHIMP *MONTHLY MAILCHIMP.COMGA		50.00
<b>TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD</b>				<b>\$1,110.86</b>

**Finance Charge Calculation**

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	17.99%	\$0.00	\$0.00
CASH	25.74% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

**Important Messages**

Your credit card now has an added security feature. To learn more about EMV chip card technology, visit [bankofamerica.com/businesschipcard](http://bankofamerica.com/businesschipcard).

Bank of America Business Advantage
LIFE / BETTER CONNECTED™

# You're protected

## Safeguarding your purchases — it's just part of what we do

Your Bank of America Business Mastercard® protects you 24/7 with:

**Purchase Assurance® coverage<sup>1</sup>**

Secure yourself against stolen or damaged items within 90 days of purchase

**Extended Warranty coverage<sup>1</sup>**

Receive one additional year, on top of the manufacturer's warranty

**Zero Liability Protection<sup>2</sup>**

Rest assured that you won't be responsible for unauthorized use

<sup>1</sup> Certain restrictions, conditions and exclusions apply to Mastercard benefits. Benefits subject to change without notice. Mastercard Guide to Benefits is included in your new card account package mailed at account opening, and at [bankofamerica.com](http://bankofamerica.com) through the owner's, or authorized officer's, Online Banking profile by selecting the card product in the account overview page then by selecting the **Help & Support** tab. <sup>2</sup> Claims may only be filed against posted and settled transactions subject to dollar limits and subsequent verification, including providing all requested information supporting fraudulent use claim. Refer to your Business Card Agreement for further details. Mastercard and Purchase Assurance are registered trademarks of Mastercard International Incorporated, and are used by the issuer pursuant to license. Bank of America and the Bank of America logo are registered trademarks of Bank of America Corporation. ©2018 Bank of America Corporation | ARBRYQ9L | SSM-10-17-0072.A



ELOUISE RODRIGUEZ

Platinum Plus® for Business

March 05, 2018 - April 04, 2018

Cardholder Statement

**Account Information:**  
www.bankofamerica.com

**Mail Billing Inquiries to:**  
BANK OF AMERICA  
PO BOX 982238  
EL PASO, TX 79998-2238

**Mail Payments to:**  
BUSINESS CARD  
PO BOX 15796  
WILMINGTON, DE 19886-5796

**Customer Service:**  
1.800.673.1044, 24 Hours

**TTY Hearing Impaired:**  
1.888.500.6267, 24 Hours

**Outside the U.S.:**  
1.509.353.6656, 24 Hours

**For Lost or Stolen Card:**  
1.800.673.1044, 24 Hours

**Business Offers:**  
www.bankofamerica.com/mybusinesscenter

Payment Information		Account Summary	
New Balance Total .....	\$1,710.01	Previous Balance .....	\$1,205.95
Minimum Payment Due .....	\$17.10	Payments and Other Credits .....	-\$1,205.95
Payment Due Date .....	05/01/18	Balance Transfer Activity .....	\$0.00
<b>Late Payment Warning:</b> If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date: \$19.00 for balance less than \$100.01 \$29.00 for balance less than \$1,000.01 \$39.00 for balance less than \$5,000.01 \$49.00 for balance equal to or greater than \$5,000.01		Cash Advance Activity .....	\$0.00
<b>Minimum Payment Warning:</b> If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.		Purchases and Other Charges .....	\$1,710.01
		<b>Fees Charged .....</b>	<b>\$0.00</b>
		<b>Finance Charge .....</b>	<b>\$0.00</b>
		New Balance Total .....	\$1,710.01
		Credit Limit .....	\$7,600
		Credit Available .....	\$5,889.99
		Statement Closing Date .....	04/04/18
		Days in Billing Cycle .....	31

**Transactions**

Posting Date	Transaction Date	Description	Reference Number	Amount
<b>Payments and Other Credits</b>				
03/19	03/17	PAYMENT - THANK YOU		
<b>TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD</b>				<b>- 1,205.95</b>
<b>Purchases and Other Charges</b>				
03/05	03/01	THE BAGEL CORNER SALINAS CA		19.45
03/08	03/06	DEVICE MAGIC INC RALEIGH NC		51.00
03/08	03/07	NOB HILL #607 SALINAS CA		164.40
03/09	03/07	THE BAGEL CORNER SALINAS CA		19.45

Account Number:  
March 05, 2018 - April 04, 2018

New Balance Total ..... \$1,710.01  
Minimum Payment Due ..... \$17.10  
Payment Due Date ..... 05/01/18

BUSINESS CARD  
PO BOX 15796  
WILMINGTON, DE 19886-5796

ELOUISE RODRIGUEZ  
TAMC  
ATTN DAVE DELFINO  
55 PLAZA CIR STE B  
SALINAS, CA 93901-295274

Enter payment amount

\$

Check here for a change of mailing address or phone numbers. Please provide all corrections on the reverse side.

Mail this coupon along with your check payable to:  
BUSINESS CARD,  
or make your payment online at  
www.bankofamerica.com



<b>Transactions</b>				
Posting Date	Transaction Date	Description	Reference Number	Amount
03/14	03/13	PSAV AUDIO VISUAL SVCS 847-670-6100 IL		397.89
03/21	03/20	DREAMHOST DH-FEE.COM 877-8294070 CA		6.00
03/23	03/22	MARRIOTT MONTEREY BAY MONTEREY CA Arr: 03/27/18 Dep: 03/22/18 Inv: 008140		229.76
03/27	03/26	EL CHARRITO - SALINAS 8887072469 CA		19.38
03/29	03/27	STARBUCKS STORE 06629 SALINAS CA		8.90
04/02	03/29	SOUTHWES 5261429985805 800-435-9792 TX ZELLER/MICHAEL 5261429985805 Departure Date: 05/16/18 Airport Code: SJC WN T SAN Departure Date: 05/17/18 Airport Code: SAN WN S SJC		147.97
04/03	04/02	EB 2018 CALIFORNIA PA 8014137200 CA		200.00
04/03	04/02	STAR MARKET SALINAS CA		20.11
04/03	04/02	CA NEWSPAPERS ADV S 08884549588 CA		219.79
04/03	04/02	CA NEWSPAPERS ADV S 08884549588 CA	06799000950	205.91
<b>TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD</b>				<b>\$1,710.01</b>

**Finance Charge Calculation**

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	17.99%	\$0.00	\$0.00
CASH	25.74% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

**Important Messages**

Your credit card now has an added security feature. To learn more about EMV chip card technology, visit [bankofamerica.com/businesschipcard](http://bankofamerica.com/businesschipcard).



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## *Memorandum*

**To:** Board of Directors  
**From:** Todd Muck, Deputy Executive Director  
**Meeting Date:** May 23, 2018  
**Subject:** Educational Training Attended by Agency Staff

### **RECOMMENDED ACTION:**

**RECEIVE** report on conferences or trainings attended by agency staff.

### **SUMMARY:**

Agency staff occasionally attends conferences or trainings at Agency expense that are pertinent to their roles in pursuing the Agency's mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles.

### **FINANCIAL IMPACT:**

Expenses related to staff training are included in the Travel and Training item in the adopted Agency budget.

### **DISCUSSION:**

On April 9-12, 2018, Theresa Wright attended and presented a workshop at the California Association of Public Information Officials (CAPIO) annual conference in Santa Rosa, CA. The Transportation Agency received the 2018 EPIC Award for the Holman Highway 68 Roundabout Project public outreach in the communications or marketing plans/campaigns category.

Theresa's presentation at the CAPIO conference was titled "Before, During and After Major Constructions: How to Have Fun with Potential Traffic Nightmares and Turn Concerned Commuters into Advocates". Theresa also attended various sessions that will help improve the Agency's communication strategies.

On April 18-19, 2018, Christina Watson attended the California Passenger Rail Summit in Los Angeles, CA. This was an opportunity to network with rail experts and transportation officials from around the state and to hear presentations from the heads of Caltrain, Capitol Corridor, Amtrak, and California High Speed Rail on their system plans and other related issues.

On May 1-2, Christina Watson attended the Integrated Travel Conference in Davis, CA. The conference focused on innovative ideas being developed for integrating travel modes and easing travel for the passenger.

Memorandums summarizing each event are attached.

**ATTACHMENTS:**

- ▣ California Association of Public Information Officials Conference Memo
- ▣ Rail Summit Memo
- ▣ Integrated Travel Conference Memo



## Memorandum

**To:** Todd Muck  
**From:** Theresa Wright  
**Date:** May 8, 2018  
**Subject:** 2018 CAPIO CONFERENCE

---

The California Association of Public Information Officials (CAPIO) held their annual conference at the Hyatt Vineyard Creek in Santa Rosa, CA., April 9-12, 2018. I attended and presented a workshop at the conference.

I was also honored to represent TAMC at the CAPIO Awards Gala and accept the 2018 EPIC Award for the Holman Highway 68 Roundabout Project. On behalf of the Agency, I submitted a nomination for the roundabout project in the communications or marketing plans/campaigns category. The Transportation Agency won the top honor in the large population category for this award. The finalists for the award were the City of West Hollywood and Western Municipal Water District.

Here is a summary of the session I co-presented with Mary Nemick, Director of Communications, City of Los Angeles, Bureau of Engineering on Wednesday, April 11, 2018:

### **“Before, During and After Major Constructions: How to Have Fun with Potential Traffic Nightmares and Turn Concerned Commuters into Advocates”**

The objective of the session was to demonstrate how a successful public outreach process can turn concerned residents and businesses into supportive advocates during construction. We also illustrated creative outreach efforts including public events, parties, contests, giveaways, STEM activities with local schools and more through the Transportation Agency’s Holman Highway 68 Roundabout Project and the City of Los Angeles’ Sixth Street Viaduct Replacement Project.

Summaries of some of the sessions I attended:

### **Creating Compelling Video Communications in Emergencies**

A half day pre-conference workshop on Livestreaming and Smartphone Video Production. This session showed how to quickly relay critical information to the public in crisis situations, broadcast news conferences to the public, and how to show compelling behind-the-scenes glimpses into how an agency does its job. The session provided livestreaming basics techniques and the key elements of a good broadcast, hands-on

exercises, and information about the latest accessories which allow the creation of high-quality smartphone videos.

### **(Em) Power to The People: Organizational Strategy for Cross-Departmental Collaboration**

This session delved into how the City of Fremont, through a cross-departmental team, led the effort in increasing job satisfaction among the 800+ City employees and improving communications over a five-year period. Participants learned how the information gathered to produce the City's Internal Communications Plan and Action Implementation Plan, two guiding documents developed from feedback received at all levels of the organization.

### **Opening the Lines of Two-Way Communications**

This workshop illustrated how connecting with your community could be challenging, and obtaining feedback even tougher. The City of Rancho Cucamonga and the Cucamonga Valley Water District began using a tool called FlashVote to solicit customer feedback in an easy way. Through monthly, five-questions surveys, both organizations have been able to obtain valuable customer feedback and opened the lines of communication between residents and government.

### **How to Measure Success of Communications Strategies in a Campaign**

This session taught how to lead with empathy and stressed that empathy is the most fundamental value to making communication more effective; and can help communications professionals make their message count where it is needed and when it is needed.

### **The Five Principles of Successful Spokesmanship**

The session reviewed the five principles of being a successful spokesman and demonstrated how following these principles will help guide PIOs and other agency representatives at all stages of their careers to thread the needle when faced with difficult decisions, ethical quandaries, and new challenges as professional communicators.

### **Communicating Difficult Messages to the Public: Sexual Exploitation of Children**

The Orange County Social Services Agency demonstrated the process they used to communicate with the public when it launched its "Be the One" campaign in May 2017 to deal with the sexual exploitation of children in their community. They discussed its initial launch, messaging an emotional issue while doing so collaboratively and creatively across various agencies.

### **Making Your Social Media More Engaging of Communications Strategies in a Campaign**

The workshop offered easy and practical tips on ways to engage your audience with your posts and tweets and share your information. It also showed how to generate content that's appropriate for your agency or department and get free/low cost resources to help make your job easier.

### **30 In 60: Advice and Insight from Veteran PIOs**

A fast-moving panel session that offered the audience the opportunity to ask 30+ questions in the hour-long session. The panel of PIO veterans offered their advice and insight from their years of experience.



# Memorandum

**To:** Todd Muck, Deputy Executive Director  
**From:** Christina Watson, Principal Transportation Planner  
**Meeting Date:** May 23, 2018  
**Subject:** 2018 Rail Summit

---

On April 18-19, 2018, I attended the California Passenger Rail Summit in Los Angeles, CA. This was an excellent networking opportunity with rail experts and transportation officials from around the state. Key take-aways:

- **Tour: Regional Connector**
  - The Los Angeles metro system was developed piecemeal. This regional connector project is just 1.9 miles under downtown LA to link up the existing metro lines for easier connections and smoother commutes. We walked around the construction site in Little Tokyo and into the tunnels now under construction. Total project budget: \$1.8 Billion. Projected opening date: 2021.
- **CEO Roundtable:** Jim Hartnett, Caltrain Executive Director, discussed how electrification will enable more frequent service on a very busy corridor and longer trainsets for the system's current 65,000 riders per weekday which could increase up to 200,000 riders per weekday.
  - He also mentioned that Facebook is considering a joint venture with Caltrain to upgrade the Dumbarton bridge for cross-bay train service.
- **Brian Kelly, California High Speed Rail project**
  - The draft 2018 HSR business plan was published March 9 for comments. Comments are due May 7.
  - This business plan represents a new approach, focusing on connecting the Central Valley to Silicon Valley, in three stages:
    1. 119 miles are now under construction in the central valley (Madera to just north of Bakersfield), with 17 active construction sites. Operations are expected to begin by 2022.
    2. Electrification of the Caltrain corridor to Gilroy, by 2026-27.
    3. Construction of the Pacheco Pass tunnels, enabling the valley-to-valley service by 2029.
- **Chad Edison**, Deputy Secretary at CalSTA, addressed how the statewide goals for integrated rail service are focused on the needs of the travelers: on-time, reliable, safe, efficient, affordable transit that will take them where they need to go and so that they can enjoy the journey.
  - He said the state envisions all-day frequent service, not just peak direction travel, to attract new riders.
  - He noted that ridership models are often proven low via implementation of services that usually perform better than expected.

- **Translating Plans into Service into Riders:**
  - Kyle Grading, Caltrans Division of Rail, addressed the goal of seamless statewide mobility for all users in the State Rail Plan and the Statewide Transit Strategic Plan.
  - Liz Scanlon, Planning Director at Caltrain, went into detail on the operations characteristics of the current Caltrain system as well as the vision for the \$2 billion electrification project. They anticipate blending operations with High Speed Rail by 2040 with a fully electrified fleet, running diesel locomotive trains to Salinas. They expect to adopt their business plan in May 2019 and are considering an operations funding referendum on the 2020 ballot.
  - Jim Allison, Planning Manager at CCJPA, discussed technological initiatives over time changing the way rail operators sell tickets, inform passengers about train status, and how they will be doing business in the near future.
- **Richard Anderson, CEO of Amtrak** since June 2017, stated that safety is Amtrak’s #1 priority and that they are working to install Positive Train Control throughout the network.
  - He said that according to the Fixing America's Surface Transportation (FAST) Act, Amtrak should break even on operations by 2020 – to that end, they are reducing administrative overhead and working on upgrading the fleet to improve on-time performance.
  - He thinks the future of Amtrak will be a focus on 500-mile corridors.
  - He noted that the Surface Transportation Board has never enforced the federal legal preference of passengers over freight (nationwide, host railroads are the cause of more than half of passenger delays), so he is looking to co-invest with freight railroads in the infrastructure and hoping the STB will enforce the preference in the future.
- **Building Essential Transit – Land Use Links at Stations:** Bill Ekern, Diridon Project Manager for the City of San Jose, talked about the various users of the Diridon station today and in the future and possibilities for land use changes around the station (job focus to the north, residential to the south).
  - He stated that San Jose is “jobs-poor”, which is the reverse of what thousands of people commuting into San Jose believe.
  - Google is buying up land surrounding the station – as of last count they owned 17 acres. They will need the City to approve development rights and they will have to participate in the station area planning effort.
  - The City is kicking off the “Diridon Integrated Station Concept” (DISC) in June 2018, after various cooperative agreements are executed with the rail and transit operators at the station.
- **Transportation Financing:** David Kutrosky, General Manager at CCJPA, discussed the various SB 1 funding programs that are available for rail projects, and encouraged everyone to show the improvements to communities built with SB 1 funds as well as communicate the plans for future work.

The program, videos of the whole conference, and other information is available on the summit website, <http://www.californiapassengerrailsummit.com/>.



## Memorandum

**To:** Todd Muck, Deputy Executive Director  
**From:** Christina Watson, Principal Transportation Planner  
**Meeting Date:** May 23, 2018  
**Subject:** **Integrated Travel Conference**

---

On May 1-2, I attended the Integrated Travel Conference in Davis, CA. While TAMC is not currently responsible for ticketing or fare policy decisions, this was a good chance to get facetime with key people and hear about the innovative ideas being developed for integrating travel modes and easing travel for the passenger. TAMC was awarded \$500,000 in TIRCP funding to help get Monterey County integrated into the statewide network in a real way, with easier and better timed connections statewide.

The roster of speakers was impressive and diverse, including such luminaries as **State Senator Jim Beall**, author of SB 1, **Robin Chase**, co-founder of Zip Car (among other enterprises), and international experts in technology, innovation, transit and ticketing.

**Brian Annis**, Secretary of Transportation, kicked off the conference by talking about the past uncoordinated transit investments leading us to having an uncoordinated transit system, and the sea change presented in the cap and trade program, and now SB 1, leading to strategic partnerships that will improve people's lives. **Chad Edison**, Deputy Secretary, talked about alleviating burdens to travelers while increasing revenues for the transit and rail systems.

**Grace Crunican**, BART General Manager, spoke some truth to power about the "painful and horrific" experience of adopting the Clipper card across the Bay Area. She said that the fact that the various service providers in the area all have different fare options and governance structures meant that it was a real struggle to get everyone to agree, but now technology is moving faster than politics, and the private sector is providing better solutions for riders than the operators could have come up with on their own.

**Arielle Fleisher**, SPUR Transportation Policy Associate, noted that the Clipper card did not integrate the fare policies or governance structures and that there is still great variation among the 22 participating transit agencies, causing confusion among passengers.

**Donna DeMartino**, San Joaquin Regional Transit District General Manager/CEO, noted the Title VI (federal non-discrimination law) options for fare payments means that those without credit cards and/or cell phones must have an option to use the system with reloadable debit cards.

**Jay Walder**, Motivate CEO and the former CEO of rail and transit agencies internationally, reminded the audience about early app developers getting sued by transit agencies over data



ownership and use. How times have changed. He suggested that all modes – scooters, bikes, microtransit (i.e. shared vanpools) and car-sharing services – should all be integrated into the system.

The program and other information is available on the summit website:

<http://www.californiaintegratedtravel.com>.

Robin Chase has an interesting page on Shared Mobility Principles for Livable Cities here:

<https://www.sharedmobilityprinciples.org>.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## *Memorandum*

**To:** Board of Directors  
**From:** Michael Zeller, Principal Transportation Planner  
**Meeting Date:** May 23, 2018  
**Subject:** Agency Telephone System Upgrade

### **RECOMMENDED ACTION:**

#### **Agency Telephone System:**

1. **APPROVE** and **AUTHORIZE** the Executive Director to execute a contract with the Maynard Group to install a new office phone system for the Agency for an amount not-to-exceed \$17,870, for the period ending December 31, 2021, pending Agency Counsel approval;
2. **APPROVE** the use of funds from the fiscal year 2018/19 capital equipment budget; and
3. **AUTHORIZE** the Executive Director to take other such further actions as may be necessary to fulfill the intent of the contract, including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved contract term or amount.

### **SUMMARY:**

The Transportation Agency's office phone system was last updated in 2006, and the quality of the handsets and other equipment has deteriorated. Agency staff is seeking to enter an agreement for services with the Maynard Group to provide equipment and install a new phone system for the office.

### **FINANCIAL IMPACT:**

The cost for this project is a one-time expense of \$7,502 for new handsets and hardware, and \$288 per month for three-years of software and support. This total not-to-exceed of \$17,870 falls within the budgeted amount allocated in the Agency's equipment replacement fund as a capital expense for fiscal year 2018/19. The Agency is seeking to advance these funds due to the declining quality of the current system.

### **DISCUSSION:**

The Transportation Agency phone system is of substandard quality and lacks certain capabilities that are important for efficient office operations, including voicemail-to-email, Office 365 integration, and mobile applications to make and receive calls while working off-site. In addition, with the current Agency phone system that was installed in 2006, much of the hardware has begun to deteriorate and routinely proves detrimental to office functions.

At the March 28, 2018 meeting, the Transportation Agency approved the release of a request for proposals to update the phone system. The Agency received one responsive bid by the submittal deadline of April 26, 2018 from the Maynard Group. The review committee reviewed the proposal and checked references on this bidder, and recommends awarding the contract to the Maynard Group.

With this agreement for services, the Transportation Agency is seeking to upgrade and replace the existing phone system with a fully-hosted cloud-based system that can continue to utilize the existing Comcast cable internet service, provide new phones and headsets, install the system, and conduct training with staff. This capital expense was initially proposed in the draft fiscal year 2018/19 budget, but staff is seeking to accelerate the installation of the system due to the falling quality of the current hardware.

The new phone system will including the following features:

- Fully-hosted, cloud-based PBX service to replace the existing on-site hardware
- Automated attendant with phone menu
- Ability to set business hours and after-hours with different responses from the auto-attendant
- Phone number extensions that match the existing extensions
- Dial-by-name directory
- Conference calling
- Caller identification
- Missed call notifications
- Voicemail-to-email

In addition, the Maynard Group will provide the following consultant services:

- Full set-up and installation of the new system, including configuring the hardware and software, and testing for operability. This must be coordinated with Agency staff and with the Agency's IT consultant, Alvarez Technology Group, to minimize downtime of the phone system.
- Training sessions for Agency staff on how to use the new phone system and key features.
- After-installation technical support services.

**ATTACHMENTS:**

- TAMC Phone System - Scope of Work and Budget

## **Exhibit A**

### **Scope of Work**

- Coordinate with TAMC IT Team for network configuration and Power Over Ethernet Switching (Customer will supply network switching and Battery Backup).
- Coordinate migration of existing phone and fax numbers from BluIP to new Cloud VoIP service.
- Setup Cloud phone service for approximately 17 users, features to include:
  - Caller ID, Intercom, Call Transfer and Call Forward
  - Voice Mail Message Delivery to Email
  - Multi-party audio conferencing
  - Local and Long-Distance Calling Included
  - Day/Night Auto Attendant with Directory
  - Music on Hold
- Configure and install 15 VoIP desk phones.
- Configure and install 2 VoIP Conference phones.
- Provide one Plantronics headset per phone.
- Assist users with setting up desktop app to link to Outlook.
- Assist users with setting up mobile app.
- Provide on-site user and administrator training. Include custom user guides.
- Coordinate closure of BluIP account.
- Provide post installation phone bill analysis and reconciliation.
- Provide 24/7 rapid replacement warranty and customer support.

### **Service and Support Includes**

- 24/7 local emergency response
- Advance, same day replacement for any
- failed hardware.
- Help Desk and Tech Support
- Onsite moves, adds, changes
- Monitor tools for system up/down and
- performance.
- Phone bill review and audit for savings and
- cost reductions.
- Repair of phones, hardware, applications,
- wiring and Internet connection.
- Software updates from manufacturer
- System documentation and management
- Training and orientation
- Troubleshooting and testing
- User guides - customized for TAMC's users

## **Proposed Schedule of Work and Timeline**

### **Week 1**

- Finalize system configurations, options and design with TAMC
- Contracts

### **Week 2**

- Project kick off with TMG and TAMC team.
- Order and stage all hardware.
- Obtain data from present system.
- Obtain all information on Comcast Internet and IP Information.
- Obtain networking info.
- Begin customization process and documentation.

### **Week 3**

- Continue customizations
- Programming and Configuration of Cloud VoIP Phone System
- Planning call with TAMC IT Team.

### **Week 4**

- Record greetings.
- In house testing of system at TMG
- Create custom user guides and training materials
- Schedule equipment installation, trainings and cutover with TAMC

### **Week 5**

- Install equipment onsite
- Setup test area with IP phones
- Verify network configurations and PoE switches
- Provide orientation to administrators
- Testing

### **Week 6**

- Provide orientation to end users.
- Transition phone numbers and cutover to new Cloud service.
- Place phones at desks, retrieve old phones.
- Test.
- Tech onsite to monitor during first 1-2 days
- Provide training for end users.
- Remove old equipment.

## Exhibit B

### Budget

QTY		Cloud VoIP Phone System Hardware and Setup
15		Yealink T46S Color Gigabit VoIP phones
2		Yealink EXP-40 Color Expansion Modules
2		Polycom IP5000 Conference Phones
1		Interface for Fax or Conference Phone
15		Plantronics CS-540 Wireless Headset - with Inegration cable
18		Program and configure VoIP phones, Fax or Conference Phone
1		Administrator training
1		Onsite User Training
1		Project Manager

QTY		Service and Support
1		24/7 Service and Support
1		24/7 Remote Support
1		No cost replacement of failed hardware
1		Software updates: VoIP Phones and Endpoints
1		Software updates: PoE Switching - when included in project

QTY		Cloud VoIP Services
15		Cloud Standard VoIP Users with Voice Messaging, Desktop Presence and Mobile
2		Cloud Basic VoIP Users
1		Fax Connection
20		DID Numbers
1		Auto Attendant with Directory
1		System Status Monitoring Tool

Hardware and Setup Cost	Cloud VoIP Service and Onsite Maintenance/Support
<b>\$7,502</b>	<b>\$288 Monthly</b>

**Total Three-Year Contract Amount:                   \$17,870.00**



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## *Memorandum*

**To:** Board of Directors  
**From:** Virginia Murillo, Transportation Planner  
**Meeting Date:** May 23, 2018  
**Subject:** **Federal Funds for Rural Transit**

### **RECOMMENDED ACTION:**

#### **Federal Funds for Rural Transit:**

1. **APPROVE** the Federal Transit Administration Section 5311 Program of Projects in the amount of \$624,199 for Monterey-Salinas Transit service on rural transit routes;
2. **ADOPT** Resolution 2018-08 authorizing funding under the Federal Transit Administration Section 5311 program; and
3. **AUTHORIZE** the Executive Director to sign the Regional Agency Certifications and Assurances for the program of projects.

### **SUMMARY:**

The Federal Transit Administration provides operating support for rural transit services through the Section 5311 non-urbanized funding program. TAMC's approval is necessary for Monterey-Salinas Transit to receive this Section 5311 funding to operate rural transit service in South County, such as Line 23.

### **FINANCIAL IMPACT:**

Caltrans' estimated apportionment of Federal Transit Administration Section 5311 program funds is \$624,199 for federal fiscal year 2019. Transit operations in rural areas are eligible to claim up to 55.3% of their operating costs after subtracting passenger fares and any other local funding support. MST will use State Local Transportation Funds to provide the required match.

### **DISCUSSION:**

The Federal Transit Administration's Section 5311 grant provides federal funding for public transportation service in rural areas that don't have U.S. Census designated urban areas with populations of 50,000 or more residents. The 5311 grant is intended to provide access to employment, education, healthcare, shopping and recreation for residents in small towns and rural areas. Monterey-Salinas Transit utilizes these funds to operate rural transit in Monterey County, such as Line 23 (Salinas to San Lucas).

TAMC annually reviews and adopts a Program of Projects and certifications and assurances by resolution to ensure that transit projects meet Federal Transit Administration requirements for this funding program (see **attachments** and **web attachment**). Caltrans apportions and distributes these federal funds on a population formula basis, and provides TAMC with a fund estimate for purposes of preparing the Program of Projects.

This action is necessary to claim federal transit funding apportioned to Monterey County and for Monterey-Salinas Transit to apply for federal operating support for rural transit service in South County.

**ATTACHMENTS:**

- Certifications and Assurances
- Resolution 2018-08 Approving FTA Section 5311 Program of Projects

**WEB ATTACHMENTS:**

**[Monterey County FTA 5311 Program of Projects](#)**





**2019 Certifications and Assurances of the Regional Agency/Transportation Planning Agency  
State of California - FTA Section 5311 and Rural CMAQ Transit**

**Regional Agency/TPA:** [Transportation Agency for Monterey County](#)

**Contact Person:** [Virginia Murillo](#)

**Contact Email:** [virginia@tamcmonterey.org](mailto:virginia@tamcmonterey.org)

**Contact Phone:** [831-775-0903](tel:831-775-0903)

**Name of Subrecipient:** [Monterey-Salinas Transit](#)

**Project Description:** [Rural Transit Service for Monterey County](#)

**Project Amount and Fund Type**

<i>Regional Apportionment 5311 or CMAQ*</i>	<i>Carryover Amount</i>	<i>Toll Credits**</i>	<i>Local Match</i>	<i>Total Project Cost</i>	<i>Local Match Source/s</i>
\$624,199	\$0	\$0	\$556,871	\$1,181,070	\$Local Transportation Fund

\* Includes Section 5311 JARC eligible projects  
\*\* Prior approval by Caltrans required

**Federal Transportation Improvement Program - Metropolitan Planning Organizations/Regional Transportation Planning Agency**

Document (or Amendment) Number	Document (or Amendment) Year	FHWA/FTA Federally Approved TIP (Date)
<a href="#">Administrative Modification #12</a>	<a href="#">Amended May 2018</a>	<a href="#">December 16, 2016</a>

**Check all that apply:**

- Some combination of state, local, or private funding sources have been or will be committed to provide the required local share.
- The subrecipient has coordinated with other transportation providers and users in the region, including social service agencies capable of purchasing service.
- The amount requested does not exceed the Federal funds provided to this agency in the approved Federal TIP/Federal Statewide TIP(FSTIP)
- The regional agency/TPA has approved, by resolution, the programming of funds for this Project and Project has met all Statewide Transportation Improvement Program (STIP) requirements.

**Certifying Representative:**

By signing below, I have read and acknowledge that my agency is in compliance with certifications and assurances as stated above.

Name: [Debra L. Hale](#)

Title: [Executive Director](#)

Signature: \_\_\_\_\_ Date: [Click here to enter a date.](#)

Signature in [BLUE](#) ink

**RESOLUTION NO. 2018-08  
OF THE  
TRANSPORTATION AGENCY FOR MONTEREY COUNTY**

*AUTHORIZING FEDERAL FUNDING UNDER THE  
FEDERAL TRANSIT ADMINISTRATION SECTION 5311 PROGRAM  
(49 U.S.C. SECTION 5311) THROUGH THE  
CALIFORNIA DEPARTMENT OF TRANSPORTATION*

**WHEREAS**, the U.S. Department of Transportation is authorized to make grants to states through the Federal Transit Administration to support capital and operating assistance projects for non-urbanized public transportation systems under 49 U.S.C. Section 5311, which is a part of the Federal Transit Act;

**WHEREAS**, the California Department of Transportation has been designated by the Governor of the State of California to administer Section 5311 grants for public transportation projects;

**WHEREAS**, Monterey-Salinas Transit desires to apply for said financial assistance to support operation of rural transit service in South Monterey County;

**WHEREAS**, Monterey-Salinas Transit has some combination of state, local, or private funding sources to be committed to provide the required local share; and

**WHEREAS**, Monterey-Salinas Transit has, or will have by the time of delivery, sufficient funds to operate the vehicles, facility and equipment purchased under this project.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The Transportation Agency does hereby authorize Monterey-Salinas Transit to file and execute applications in the amount of \$624,199 for federal fiscal year 2019 with the California Department of Transportation for rural transit operating assistance pursuant to 49 U.S.C. Section 5311, which is a part Section 5311 of the Federal Transit Act of 1964, as amended;
2. That Debra L. Hale, Executive Director is authorized to execute and file the Certifications and Assurances of the Regional Agency in the Federal Transit Administration Section 5311 Project Application; and,
3. That Debra L. Hale, Executive Director is authorized to provide additional information as the California Department of Transportation may require in connection with the Program of Projects for the Section 5311 program.

**PASSED AND ADOPTED** by the Transportation Agency for Monterey County, State of California this 23<sup>rd</sup> of May 2018 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

---

**JOHN PHILLIPS, CHAIR  
TRANSPORTATION AGENCY FOR MONTEREY COUNTY**

**ATTEST:**

---

**DEBRA L. HALE, EXECUTIVE DIRECTOR  
TRANSPORTATION AGENCY FOR MONTEREY COUNTY**



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## *Memorandum*

**To:** Executive Committee  
**From:** Christina Watson, Principal Transportation Planner  
**Meeting Date:** May 23, 2018  
**Subject:** State Legislative Update

### **RECOMMENDED ACTION:**

**RECEIVE** legislative update and **APPROVE** positions on relevant legislation.

### **SUMMARY:**

On May 2, 2018, the Executive Committee received a state legislative update and recommended the Board take positions on certain legislation.

### **FINANCIAL IMPACT:**

2017's Senate Bill (SB) 1 created the biggest funding opportunity in several years. TAMC Staff and Agency legislative analyst Gus Khouri continue to pursue funding through that bill. With regards to the updated bill list, some legislation would have funding impacts on the agency if enacted.

### **DISCUSSION:**

Attached are an updated bill list (online as **web attachment 1**) and an April report on state legislative activities (**attached**).

New bills suggested for the Board's consideration of recommended positions include the following bills (and the staff's recommended position):

- **AB 1905 (Greyson):** CEQA: judicial review: transportation projects (watch)
  - This bill would prohibit a court from staying or enjoining a transportation project that would reduce total vehicle miles traveled, that is included in a sustainable communities strategy and for which an environmental impact report has been certified, unless the court makes specified findings.
  - This measure could reduce the potential for CEQA challenges for certain transit, bicycle or pedestrian projects.
- **AB 2006 (Eggman):** Agricultural Worker Clean Transportation Investment Program (support)
  - Establishes a program to be administered by the Air Resources Board to fund the deployment of near-zero-emission and zero-emission vehicles to be used for agricultural

vanpools serving disadvantaged or low-income communities to reduce greenhouse gas emissions, funded through from the cap and trade Greenhouse Gas Reduction Fund.

- This program would help with the purchase of vans for rideshare programs and help reduce emissions that lead to global warming, both of which would help to meet state-required Regional Transportation Plan goals.
- **AB 2249 (Cooley):** Contract thresholds for public projects: local agencies (support)
  - This bill would authorize public projects of \$60,000 or less to be performed by the employees of a public agency, authorize public projects of \$200,000 or less to be let to contract by informal procedures, and require public projects of more than \$200,000 to be let to contract by formal bidding procedures.
  - Current state public contract codes requires that a formal bidding process be utilized for public works contracts that are less than \$5,000. This requirement is very costly, considering that conducting a formal bidding process can often cost more than the total contract cost in staff and bidder time. The federal required minimum for a formal bidding process is only \$100,000.
- **AB 2615 (Carillo):** State highway system: accessibility for bicycles and pedestrians (support)
  - This bill would require Caltrans, to the extent possible and where feasible, to partner with the California Department of Parks and Recreation and other appropriate public agencies in order to develop strategies and plans to maximize safe and convenient access for bicycles and pedestrians to any parks adjacent or connected to the state highway system.
  - Caltrans has an adopted complete streets policy but there is room for improvement in developing coordinated connections between the state highway and non-state highway facilities. This bill will promote a more integrated set of bicycle and pedestrian facilities linking trails and local roads to state highways.

AB 1759 (McCarty), formerly related to withholding transportation funds if housing element production requirements were not met, was gutted and amended and no longer relates to transportation. It will be removed from future bill lists.

#### **ATTACHMENTS:**

- April state legislative report

#### **WEB ATTACHMENTS:**

- [Updated bill list](#)

Information, including committee analyses, on bills which the Executive Committee recommends supporting:

- [AB 2006 \(Eggman\): Agricultural Worker Clean Transportation Investment Program](#)
- [AB 2249 \(Cooley\): Contract thresholds for public projects: local agencies](#)
- [AB 2615 \(Carillo\): State highway system: accessibility for bicycles and pedestrians](#)



April 16, 2018

TO: TAMC Executive Committee  
FROM: Gus Khouri, Principal  
Khouri Consulting

**RE: STATE LEGISLATIVE UPDATE – APRIL**

---

**SB 1 Update**

For funding made available through the SB 1 competitive programs, TAMC has identified the Imjin Parkway project to be its top priority road project. TAMC staff submitted applications for the competitive portion of the Local Partnership Program (LPP) and Solutions for Congested Corridors Program (SCCP) in the amount of \$19 million for each program in order to provide the CTC with flexibility in accommodating TAMC's request. For the LPP, a one-to-one match is required, which means that \$19 million of Measure X or developer fee revenue would need to be dedicated to secure an award. We have had extensive conversations with our legislative delegation (Caballero, Cannella, Monning, and Stone), CTC staff and commissioners on our application submittals. CTC staff recommendations will be published by April 25, with an allocation vote on May 16.

**2018 State Transportation Improvement Program (STIP)**

On March 21, we attended the California Transportation Commission's meeting held in Orange County, in order to ensure that the 2018 STIP program is adopted. The STIP, a five-year program which is amended every two years, is the only source of flexible state funding that can be used for multi-modal purposes. For TAMC, the goal was to ensure that the CTC adopted the \$30 million for projects related to State Routes 68, 101 and 156.

There had been some growing concern about the recent surprising inaction by the Board of Equalization (BOE) earlier in March to adjust the price-based portion of the gas tax by 4 cents. This amount was assumed by the CTC in its Fund Estimate. The BOE's inaction could prove to be problematic as it would place a \$271 million deficit in the 2018 STIP, potentially impacting projects for FY 18-19. Thankfully, per SB 1, this is the last year that the BOE will have to make adjustments and the hope is that revenues can rebound and mitigate the loss after the price-based portion of the gas tax is set to a floor of 17.3 cents on July 1, 2019 and is adjusted annually going forward, eliminating volatility and unpredictability of funds. The hope is that the CTC can avoid an allocation plan for select projects, which would create competition for securing funds, unless an entity was to front its resources and be reimbursed by the CTC at a future date.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## *Memorandum*

**To:** Board of Directors  
**From:** Grant Leonard, Associate Transportation Planner  
**Meeting Date:** May 23, 2018  
**Subject:** Freeway Service Patrol Temporary Service Task Orders

### **RECOMMENDED ACTION:**

**AUTHORIZE** the use of \$210,080 from State Freeway Service Patrol and Service Authority for Freeways and Expressways funding for new temporary services.

### **SUMMARY:**

The Agency currently operates the Freeway Service Patrol on two road segments or beats: Highway 101 from Airport Boulevard to San Juan Road (Beat 1) and State Route 1 between Carpenter Road and Del Monte Boulevard in Marina (Beat 2). The proposed task orders would extend the Highway 101 beat to serve traffic between Airport Boulevard and Chualar, and add a service truck to the Highway 1 beat.

### **FINANCIAL IMPACT:**

The total budgeted cost of the new task orders is \$210,080 per year. Funding for this program comes from the California Department of Transportation, with a 25% local match from the Transportation Agency. The local match will come from a \$1 vehicle registration fee collected by the Department of Motor Vehicles for the call box - motorist aid program.

### **DISCUSSION:**

The Freeway Service Patrol is responsible for clearing the freeway of automobiles, motorcycles, small trucks (vehicles with a gross weight of 6,000 pounds or less) and small debris. The Freeway Service Patrol vehicle operators contracting with the Transportation Agency provide "quick fix" items to motorists, e.g., furnishing one gallon of gasoline, changing flat tires, providing a "jump" start, taping or repairing cooling system hoses, refilling radiators or similar minor repairs. They also provide towing for minor collisions. If the disabled vehicle cannot be repaired on site, it is towed to a California Highway Patrol designated drop location. In that case, the motorist can request the vehicle operator to contact the California Highway Patrol Communication center to call a rotational tow, specified tow or a friend/relative to assist them. The Freeway Service Patrol program is managed by a partnership of the Transportation Agency for Monterey County, the California Department of Transportation, and the

## California Highway Patrol.

The Freeway Service Patrol currently operates on two road segments or beats: Highway 101 from Airport Boulevard to Highway 101/156 interchange (Beat 1) and State Route 1 between Carpenter Road and Reservation Road (Beat 2). Freeway Service Patrol drivers patrol these two beats during times of peak traffic congestion from 7:00-9:00 a.m. and 3:00-7:00 p.m., Monday through Friday. To accommodate increased tourist traffic, during the summer months a modified Beat 1 operates from Highway 156 to the San Benito County Line on Sundays and the regular Highway 1 Beat 2 adds Saturday service.

In March 2017, the Agency issued a request for proposals for a new contract extending from July 1, 2017 to June 30, 2021. After an extensive evaluation process, including site visits and inspections, the evaluation committee, formed with members from the California Highway Patrol, Santa Cruz Regional Transportation Commission and the Transportation Agency, determined that the existing contractor, California Towing and Transport, had the best ability to meet requirements set forth in the Scope of Work. The review panel unanimously recommended the company for both the Beat 1 and Beat 2 contracts.

In the time since the RFP, the California Highway Patrol has expressed interest in providing additional service along the existing Highway 1 Beat, and in extending service along Highway 101 from Salinas to Chualar. Currently, both the Highway 1 Beat and the segment of Highway 101 between Salinas and Chualar are experiencing an increased demand for emergency tow services during peak commute hours. The CHP recommended expanding the Freeway Service Patrol to provide additional service along these routes in order to meet the increased need for motorist assistance. The additional service would be during the same times, morning and evening commute, as the existing service.

Historically, there is also an increase in service assists during the summer months, generally from Memorial Day to Labor Day. Providing additional service will also help to better meet increased demand during this peak travel season.

The current contract allows for optional task orders to provide additional service if the new service is determined to be needed by the Agency. Given the interest expressed by the CHP in expanding the service, and the expected increase in demand during the summer travel season, staff recommends using the task order option to implement the additional service for a one-year period. This time frame would also allow staff to evaluate the feasibility of expanding the service on a permanent basis.





TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## *Memorandum*

**To:** Board of Directors  
**From:** Michael Zeller, Principal Transportation Planner  
**Meeting Date:** May 23, 2018  
**Subject:** City of Del Rey Oaks - Measure X Loan

### **RECOMMENDED ACTION:**

**AUTHORIZE** the Executive Director to execute a project loan agreement with the City of Del Rey Oaks to fund the Del Rey Oaks road reconstruction projects with an amount not-to-exceed \$861,300 to be repaid by the City's share of Measure X revenues, pending Agency Counsel approval.

### **SUMMARY:**

The City of Del Rey Oaks is seeking a loan in an amount not-to-exceed \$861,300 to fully-fund and complete reconstruction of Carlton Place, Carlton Drive and 14 cul du sacs. The project is ready to enter construction, and the loan will be repaid, with interest, from the City's share of Measure X revenues.

### **FINANCIAL IMPACT:**

The Agency proposes to fund the \$861,300 dollar loan from regional Measure X funds, to be repaid with interest from the City of Del Rey Oaks' share of Measure X revenues.

### **DISCUSSION:**

The City of Del Rey Oaks has requested that the Transportation Agency provide a loan to the City to complete reconstruction road work on some of the City's most distressed streets. These projects consists of complete reconstruction road work in 2018/19 of 14 cul de sacs, Carlton Place, and Carlton Drive. These are the City's top priority Measure X projects.

The City is ready to bid the projects out and finish the construction 2018/19. However, the City requires up to an additional \$861,300 to fully fund the projects. As such, the Agency is responding to the request from the City to provide that gap funding in the form of an interest-bearing loan to be repaid from the City's share of Measure X revenues.

The Agency is proposing the following for the terms of the loan:

- The loan will be paid out on a reimbursement basis, with the City submitting monthly invoices

- and progress reports; and
- The interest on the loan will be fixed at 2.5%, switching to variable based on the Monterey County Pool Quarterly Rate plus 50 basis points, if the Monterey County Pool Quarterly Rate rises above 2.0%.

Considering that Measure X revenues will fluctuate over time, the City is expected to pay back the loan in 10 to 15 years.

**ATTACHMENTS:**

- ▢ TAMC - DRO Measure X Loan Agreement
- ▢ Measure X Loan Request Letter from Del Rey Oaks

**MEASURE X  
PROJECT LOAN AGREEMENT  
FOR THE DEL REY OAKS SLURRY SEAL PROJECT  
BETWEEN  
THE TRANSPORTATION AGENCY FOR MONTEREY COUNTY  
&  
THE CITY OF DEL REY OAKS**

This Loan Agreement ("Agreement") is made and entered into on May 25, 2018 by and between the City of Del Rey Oaks ("City") and the Transportation Agency for Monterey County ("TAMC").

**RECITALS**

**WHEREAS**, on November 8, 2016, the voters of Monterey County, pursuant to the provisions of the Local Transportation Authority and Improvement Act, California Public Utilities Code Section 180000 et seq. (the "Act"), approved the Transportation Safety & Investment Plan Measure X (TAMC Ordinance No. 2016-01) on the Monterey County Ballot, thereby authorizing TAMC to impose and administer the proceeds from a three-eighths cent transaction and use tax ("Measure X"); and

**WHEREAS**, allowing for fluctuations in sales tax revenue, Measure X is projected to generate \$600 million over the 30-year term of the program; and

**WHEREAS**, allowing for fluctuations in population and lane miles, the City of Del Rey Oaks' share of Measure X revenues is estimated at \$1,595,550 over the 30-year term of the program; and

**WHEREAS**, the City desires to advance work on a Measure X eligible project known as the Del Rey Oaks Slurry Seal project specified herein ("Project") but has insufficient current revenue to complete the Project in the projected time frame; and

**WHEREAS**, TAMC has funds from regional Measure X which may be used to provide advance funding to the City, in anticipation of the receipt of Measure X funds; and

**WHEREAS**, TAMC and City desire to enter into a Loan Agreement for funding of transportation improvements in the City pursuant to the authority provided by Measure X and consistent with the Master Programs Funding Agreement between the City and TAMC, dated May 24, 2017; and

**WHEREAS**, the City has requested an \$861,300 loan from TAMC (the "TAMC Loan"), to be repaid with interest by the City from the City's share of Measure X revenues, for the Project; and

**WHEREAS**, TAMC is authorized to manage the distribution of Measure X funds to the City based on the Master Funding Agreement; and

**WHEREAS**, TAMC agrees to provide funding for the transportation improvements of the City's Project according to the terms and conditions set forth herein.

**NOW, THEREFORE**, in consideration of the mutual promises and undertakings herein made and the mutual benefits derived therefrom, the parties hereto represent, covenant and agree as follows:

## SECTION I Covenants of City

- 1.1. Project Definition. The complete Project description, scope of work, delivery schedule, estimate of cost by activity, anticipated amount and type of funds that will be used for the Project are specified in Exhibit A, and incorporated herein by this reference.
- 1.2. Change In Project Scope. No change in the Project scope, as described in Exhibit A, may be approved or implemented by the City until it has been reviewed and approved in writing by TAMC. Changes in scope approved or implemented by the City prior to TAMC approval may not be funded by the TAMC Loan.
- 1.3. Eligible Costs. Eligible costs to be funded by the TAMC Loan include planning, engineering, design, environmental review, construction and reporting duties, all as set forth in the Master Funding Agreement and as specified in Exhibit A or as may be approved from time to time by TAMC pursuant to Section 1.2.
- 1.4. Repayment of TAMC Loan. For this Agreement, the City will repay the TAMC Loan allowing TAMC to retain the City's share of Measure X revenues as specified in Section 2.1, and Exhibit B, which is incorporated herein by this reference. Repayment of the TAMC Loan includes payment of interest as described in Exhibit B. This Loan Agreement shall not terminate until full repayment of the TAMC Loan. The City in its sole discretion may discharge the remaining loan balance (including accrued interest) at any time without penalty.
- 1.5. Timing of TAMC Loan Disbursements. The TAMC Loan is intended as "gap financing" for the Project, and the City shall first use its available funds, up to the amount of \$XXX for the costs and expenses of the Project. TAMC will disburse funds from the TAMC Loan directly to the City upon documentation (as described in Section 1.6 below) that the City has expended \$XXX towards the Project. As the City complies with the procedure set forth in Section 1.6, below, the City will submit its documentation in a sufficiently timely basis to allow TAMC to review Requests for Payment and to disburse funds from the TAMC Loan directly to the City within a period of fifteen (15) business days. TAMC shall not be responsible for any penalties or charges related to late payments to City or City contractors, if TAMC has made a disbursement to the City within this period, or if TAMC has complied with Section 2.4 ("Suspension of Disbursements) for any invoices/Requests for Payments that are disputed.
- 1.6. Invoices, Requests for Payment and Progress Reports. The City anticipates that it will seek TAMC Loan disbursements within 120 days after approval of this Agreement, and will provide at least 30 days' prior written notice to TAMC before the first anticipated Request for Payment. Starting after the City has provided documentation suitable to TAMC that the City has expended its available funds up to the amount of \$XXX, the City will submit monthly progress reports and Requests for Payment, based upon invoices for activities conducted over the prior unbilled month. These documents will include the following specified information:

- 1.6.1. Invoices. The City will provide TAMC with one (1) copy of all invoices submitted to the City by every contractor, subcontractor, consultant, or sub-consultant performing work related to the Project, timecards reflecting hours invoiced for reimbursement by the City's employees and staff, and invoices supporting direct expenses billed to project by the City. The City shall also provide a running tabulation of all invoices and costs incurred towards the Project.
- 1.6.2. Progress Reports. The monthly progress reports will include a brief description of the status of the Project including the work completed to date. This summary may be included on the invoices submitted to TAMC or be attached to those invoices.
- 1.6.3. Request for Payments. A Request for Payment for an amount not to exceed the total invoice for the prior month, shall accompany the invoices and progress reports.
- 1.7. Completion of Project. The City will be responsible for the timely completion and acceptance of the Project, including meeting any timely use of funds deadlines, if applicable, set forth in Exhibit A and provide management of consultant and contractor activities, including responsibility for schedule, budget and oversight of the services, consistent with the scope of work.
- 1.8. Letter of Completion. The City will, within 45 days of the Project being accepted and deemed complete, provide a letter of Project completion which includes final cost, revenues, and schedule of completed and future activities. This letter shall accompany the final invoice and Request for Payment from the City.
- 1.9. Submittal of Documents. The City will provide copies to TAMC of all executed contracts which relate to the Project scope as described in Exhibit A, or approved by TAMC pursuant to Section 1.2, within five (5) business days of execution of such contracts. The City will retain records pertaining to the Project for a five (5) year period following both completion of the Project and repayment of the TAMC Loan.
- 1.10. Provision of Signs. The City shall install signs consistent with TAMC's Project Signs Guidelines and Specifications set forth in Exhibit C of this Agreement, attached hereto and incorporated herein by this reference.
- 1.11. Cost Savings and Excess Costs:
  - 1.11.1. Cost Savings. After the Project has been accepted by the City as complete, any positive difference between the cost allocated to the TAMC Loan, as listed in Exhibit A, or approved by TAMC pursuant to Section 1.2, and the total amount of Requests for Payments shall be considered "TAMC Loan Cost Savings." All (100%) of the TAMC Loan Cost Savings will be re-credited to the TAMC Loan and reduced from the balance of the City's loan.
  - 1.11.2. Excess Costs. In the event the actual Project cost exceeds the estimate shown in Exhibit A, this amount will be considered an excess cost and is solely the responsibility of the City.

- 1.12. Errors and Omissions. The City shall diligently monitor and manage all aspects of the Project and shall aggressively pursue any and all remedies, including full restitution and damages from any consultant, contractor or sub-contractor and their insureds and sureties suspected of any acts, errors, or omissions committed during business activities that economically or legally damage the Project. Commencing with the receipt of any TAMC Loan funds by the City, any amounts received as a result of such errors or omissions shall be credited/allocated, first to the TAMC Loan, in order to reduce the City's obligation for repayment, and then to the City.

## **SECTION II Covenants of TAMC**

- 2.1. Loan and Repayment: TAMC shall loan to the City funds for the Project up to the amount of Eight Hundred and Sixty-One Thousand Three Hundred Dollars (\$861,300), which shall be released pursuant to Requests for Payments made pursuant to Section 1.5. This amount shall be maintained in a separate internal TAMC fund in order to ensure its availability to the City, upon the terms stated in this Loan Agreement. TAMC shall retain 100% of the City's share of Measure X revenues until repayment of the TAMC Loan, together with accrued interest, has been completed, as described in repayment schedule in Exhibit B.
- 2.2. Requests for Payments. TAMC shall make payments to the City from the TAMC Loan amount for eligible Project costs as specified in Section 1.5 and Exhibit A.
- 2.3. Ineligible Costs. TAMC reserves the right to adjust current or future payments to the City from the TAMC Loan if an invoice includes ineligible costs.
- 2.4. Suspension of Disbursement. If TAMC determines that any costs in an invoice are not allowable, or determines a lack of supporting progress reports for a Request for Payment, TAMC shall return the invoice to the City within ten (10) business days of receipt, together with an invoice dispute notice outlining the reason for the return and the proposed remedy, if one exists, which would make the Request for Payment acceptable. The City may re-submit the Request for Payment package after reviewing the invoice dispute notice and making any necessary corrections. The City may also immediately submit a new Request for Payment representing only the amounts which are not in dispute, while setting aside the disputed amounts for review in accordance with the provisions set forth in the Dispute Resolution policies of the Measure X Master Programs Funding Agreement (Article V, Section B).
- 2.5. Right to Conduct Audit. TAMC shall, at TAMC's expense, have the right to conduct an audit of all the City's records pertaining to the TAMC Loan and this Agreement at any time during the course of construction and up to a five (5) year period after completion of the Project and repayment of the TAMC Loan. If any irregularities are found as a result of an audit, the City shall reimburse TAMC for the cost of the audit.

## **SECTION III Mutual Covenants**

- 3.1. Term. This Agreement shall remain in effect until discharged or terminated as provided in Section 3.2.

- 3.2. Discharge. This Agreement shall be subject to discharge as follows:
- 3.2.1. Termination by Mutual Consent. This Agreement may be terminated at any time by mutual consent of the parties, but only upon immediate repayment of any outstanding balance (including accrued interest) of the TAMC Loan.
- 3.2.2. Discharge Upon Completion of Project and Full Repayment of TAMC Loan. Except as to any rights or obligations which survive discharge as specified in Section 3.14, this Agreement shall be discharged, and the parties shall have no further obligation to each other, upon completion of the Project and full repayment of the TAMC Loan, including accrued interest, as certified by TAMC.
- 3.3. Indemnity. It is mutually understood and agreed, relative to the indemnification of TAMC and the City:
- 3.3.1. The City shall fully defend, indemnify and hold harmless TAMC, its Board and Board members and any officer, agent or employee of TAMC, against any damage or liability occurring by reason of anything done or omitted to be done by the City under the Loan Agreement. It is also fully understood and agreed that, pursuant to Government Code Section 895.4, the City shall fully defend, indemnify and hold TAMC, its Board and Board members, its officers, agents and employees, harmless from any liability imposed for injury as defined by Government Code Section 810.8 occurring by reason of anything done or omitted to be done by the City under this Agreement or in connection with any work, authority, or jurisdiction delegated to the City or funded by the City in connection with this Agreement.
- 3.3.2. TAMC shall fully defend, indemnify and hold harmless the City, its elected officials, officers, employees and agents, against any damage or liability occurring by reason of anything done or omitted to be done by TAMC under or in connection with any obligation agreed to by TAMC under the Loan Agreement.
- 3.4. Liability. As TAMC is only a lender under this Loan Agreement, and not the primary or responsible agency for carrying out the Project herein identified, TAMC is not liable for any loss, cost, liability, damage, claim, lien, action, cause of action, demand or expense which may arise as a result of the acts or omissions of the City or its agents, contractors, consultants, engineers, or representatives. Nor shall TAMC be liable for any loss, cost, liability, damage, claim, lien, action, cause of action, demand or expense which may arise as a result of TAMC's provision of funds which may be utilized in, but not limited to the acquisition of, the design, implementation, or construction of the project herein described.
- 3.5. Notices. Any notice which may be required under this Agreement shall be in writing and shall be given by personal service, or by first class or certified, with postage prepaid, to the addresses set forth below:

TAMC  
Debra L. Hale  
Executive Director  
55B Plaza Circle  
Salinas, California 93901

CITY  
Dino Pick  
City Manager  
650 Canyon Del Rey Road  
Del Rey Oaks, California 93940

Either party may change its address by giving notice of such change to the other party in the manner provided in this Section 3.5. All notices and other communications shall be deemed communicated as of actual receipt or after the second business day after deposit in the United States mail.

- 3.6. Additional Acts and Documents. Each party agrees to do all such things and take all such actions, and to make, execute and deliver such other documents and instruments, as shall be reasonably requested to carry out the provisions, intent and purpose of the Loan Agreement.
- 3.7. Integration. This Loan Agreement represents the entire agreement of the parties with respect to the subject matter hereof. No representations, warranties, inducements or oral agreements have been made by any of the parties except as expressly set forth herein.
- 3.8. Amendment. This Loan Agreement may not be changed, modified or rescinded except in writing, signed by all parties hereto, and any attempt at oral modification of this Agreement shall be void and of no effect.
- 3.9. Independent Agency. The City undertakes its obligations under this Agreement as an independent agency and TAMC is also an independent agency under the Agreement. None of the City's agents or employees shall be agents or employees of TAMC and none of TAMC's agents or employees shall be agents or employees of the City.
- 3.10. Assignment. The Agreement may not be assigned, transferred, hypothecated, or pledged by any party without the express written consent of the other party.
- 3.11. Binding on Successors. This Agreement shall be binding upon the successor(s), assignee(s) or transferee(s) of TAMC or the City, as the case may be. This provision shall not be construed as an authorization to assign, transfer, hypothecate or pledge this Agreement other than as provided above.
- 3.12. Severability. Should any part of this Loan Agreement be determined to be unenforceable, invalid, or beyond the authority of either party to enter into or carry out, such determination shall not affect the validity of the remainder of this Agreement which shall continue in full force and effect; provided that, the remainder of this Loan Agreement can, absent the excised portion, be reasonably interpreted to give effect to the intentions of the parties.
- 3.13. Counterparts. This Loan Agreement may be executed in one or more counterparts and shall become effective when one or more counterparts have been signed by all of the parties; each counterpart shall be deemed an original but all counterparts shall constitute a single document.
- 3.14. Survival. The following provisions in this Loan Agreement shall survive discharge:



- 3.14.1. City. As to the City, the following sections shall survive discharge: Section 1.6 (obligation to continue to manage Project until completion and acceptance), Section 1.8 (obligation to provide copies and retain records for the stated period).
- 3.14.2. TAMC. As to TAMC, the following section shall survive discharge for a period of 5 years: Section 2.5 (right to conduct audit).
- 3.14.3. Both Parties. As to both parties, the following sections shall survive discharge: Section 3.3. (Indemnity) and Section 3.4 (Liability) until the expiration of all relevant statutes of limitation.
- 3.15. Limitation. All obligations of TAMC under the terms of this Loan Agreement are expressly contingent upon TAMC's continued authorization to collect and expend the sales tax proceeds provided by Measure X. If, for any reason, TAMC's right or ability to collect or expend such sales tax proceeds is terminated or suspended in whole or part so that it materially affects the City's ability to repay the TAMC Loan, TAMC shall promptly notify the City, the parties shall consult on a course of action and the City shall identify a new source of funding for repayment of any outstanding balance of the loan.
- 3.16. Applicable Law. This Loan Agreement shall be governed by, and construed and enforced in accordance with the laws of the State of California.
- 3.17. No Continuing Waiver. The waiver by any party of any breach of any of the provisions of this Agreement shall not constitute a continuing waiver or a waiver of any subsequent breach of the same, or of any other provision of this Loan Agreement.
- 3.18. No Rights in Third Parties. Nothing in this Loan Agreement, express or implied, is intended to confer any rights or remedies under or by reason of this Agreement on any third party, nor is anything in this Agreement intended to relieve or discharge the obligation or liability of any third party to any party to this Agreement, nor shall any provision of this Agreement give any third party any right of subrogation or action over or against any party to this Agreement.
- 3.19. Signatory's Warranty. Each party warrants to each other that he or she is fully authorized and competent to enter into this Loan Agreement in the capacity indicated by his or her signature and agrees to be bound by this Agreement as of the day and year first mentioned above upon the execution of this Agreement by each other party.

**IN WITNESS WHEREOF**, the undersigned parties have executed this Agreement on the day and year first written above.

CITY OF GONZALES

TRANSPORTATION AGENCY FOR MONTEREY COUNTY:

By: \_\_\_\_\_  
Dino Pick  
City Manager

By: \_\_\_\_\_  
Debra L. Hale  
Executive Director

APPROVED AS TO FORM:

By: \_\_\_\_\_  
City Attorney

By: \_\_\_\_\_  
Agency Counsel



**EXHIBIT A**

**PROJECT SCOPE, COST, SCHEDULE AND FUNDING PLAN**

Project Name: Del Rey Oaks Slurry Seal Project

Project Contact: Dino Pick, City Manager

**PROJECT SCOPE**

Responsible Agency: City of Del Rey Oaks

Project Limits: Reconstruction of Carlton Place, Carlton Drive and 14 cul du sacs

Project Phase: Construction (Includes Project Construction & Construction Management)

Project Phase Scope: Slurry seal of local roadways.

Project Purpose: Road rehabilitation to extend the life of the roadway, and serve existing traffic

Current Status: Ready to list for construction

**PROJECT COST**

<b>Project Work Description</b>	<b>Cost</b>
Planning	
Engineering/Design	
Environmental Review	
Construction	\$861,300
Reporting Duties	
TOTAL	\$861,300



**EXHIBIT A Continued**

**PROJECT SCOPE, COST, SCHEDULE AND FUNDING PLAN**

Project Name: Del Rey Oaks Slurry Seal Project

Project Contact: Dino Pick, City Manager

**PROJECT SCHEDULE**

<b>Project Phase</b>	<b>Start</b>	<b>End</b>	<b>Timely Use of Funds Deadline (if applicable)</b>
Construction			

**PROJECT FUNDING PLAN**

<b>Fund Source</b>	<b>Fund Amount</b>
TAMC Loan	\$861,300
<b>Total</b>	<b>\$861,300</b>



## **EXHIBIT B**

### **LOAN TERMS AND REPAYMENT SCHEDULE**

Project Name: Alta Street Rehabilitation Project

Project Contact: Rene Mendez, City Manager

Loan Amount: \$861,300

Interest Rate: 2.5% fixed until such time that the Monterey County Pool Quarterly Rate rises above 2.0%, at which point the interest rate will be variable, tied to the Monterey County Pool Quarterly Rate plus 50 basis points, only becoming fixed again at 2.5% when the Monterey County Pool Quarterly Rate drops below 2.0%. Interest shall begin to accrue upon initial disbursement of Loan proceeds and shall be based only on the amounts disbursed and outstanding.

Repayment Source: City of Del Rey Oaks Measure X Share

TAMC will collect the City's share of Measure X revenues on a monthly basis and deduct the amount collected from the outstanding balance of the loan, crediting payments first towards any accrued interest.

TAMC will calculate the interest on the loan monthly based on the remaining balance.

TAMC will send notification on a monthly basis to the City on the amount of Measure X revenue collected and deducted from the balance of the loan, the amount of the payment applied to principle and interest, the interest accrued, and the remaining balance on the loan.

Upon final payment, TAMC will send the City a close out letter and begin depositing the City's share of Measure X revenues into their account.

The City in its sole discretion may discharge the loan balance (including accrued interest) at any time without penalty.



## EXHIBIT C

### PROJECT SIGNS GUIDELINES AND SPECIFICATIONS

Project Name: Del Rey Oaks Slurry Seal Project

Project Contact: Dino Pick, City Manager

The City shall install Measure X project signs per measurements below that include the project title, Measure X logo, TAMC logo, and project sponsor logo.

The signs will be posted for the duration of the project construction.

Construction signs should be 36'' by 24''.

- Long-term project signs should be mounted on posts.
- Short-term project signs can be mounted on barricades.





# CITY OF DEL REY OAKS

650 CANYON DEL REY RD. · DEL REY OAKS, CALIFORNIA 93940  
PHONE (831) 394-8511 · FAX (831) 394-6421

Memorandum for the Transportation Agency of Monterey County

April 10, 2018

Dear Ms. Hale,

The City of Del Rey Oaks requests an advance of Measure X funds to complete reconstruction road work on some of the City's worst streets in 2018-2019. The City has existing design plans on the shelf for the reconstruction of 14 cul du sacs, Carlton Place and Carlton Drive. We anticipate the cost of construction will be in excess of \$800,000. Given City revenues and the incremental accrual of Measure X funds, the City requests this advance to complete significant reconstruction on roads long overdue for this treatment.

The City will complete its first Measure X project in June 2018. The project will be a \$175,000 slurry seal, which we look forward to advertising as a major milestone for Del Rey Oaks and TAMC, paid for in no small part by Measure X funds. Most of our remaining streets need more expensive treatment than a slurry seal. Approval of the requested advance will allow us to continue to show our residents and visitors how their Measure X tax dollars are improving transportation infrastructure by dealing with many of our worst streets. Pending approval by the TAMC Board and the City of Del Rey Oaks City Council, City Staff are prepared to move forward quickly to finalize bid documents, place a call for bids, and construct in 2018-2019.

I am happy to answer any questions you or your Board may have.

Respectfully,

Dino Pick

City Manager

City of Del Rey Oaks

(831)394-8511 ext 112



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## *Memorandum*

**To:** Board of Directors  
**From:** Michael Zeller, Principal Transportation Planner  
**Meeting Date:** May 23, 2018  
**Subject:** **Authorization for Examination of Sales Tax Records**

### **RECOMMENDED ACTION:**

**APPROVE** Resolution 2018-07 stating that Hinderliter, de Llamas and Associates is hereby designated to examine the transactions and use tax records of TAMC pertaining to transactions and use taxes collected for TAMC by the California Department of Tax and Fee Administration.

### **SUMMARY:**

The Transportation Agency Board approved a contract for Measure X auditing and revenue capture with Hinderliter de Llamas & Associates (HdL) at the March 2018 meeting. In order for HdL to review sales tax records on behalf of the Transportation Agency, the California Department of Tax and Fee Administration requires Transportation Agency approval of a resolution granting that authority to HdL.

### **FINANCIAL IMPACT:**

Measure X is estimated to generate \$20 million annually from a three-eighths percent sales tax in Monterey County. The not-to-exceed amount for this contract is twenty-seven thousand dollars (\$27,000) over three years, as well as 25% of any audit recovery that HdL is successful in securing.

### **DISCUSSION:**

At its March 2018 meeting, the Transportation Agency Board of Directors approved an agreement for services with Hinderliter de Llamas & Associates (HdL) for Sales Tax Estimating and Revenue Capture. The contract will provide the Transportation Agency with the following services:

1. HdL will establish a database containing all applicable California Department of Tax and Fee Administration (CDTFA) registration data for each business within the sales tax district boundaries holding a seller's permit account. Said database will also identify the quarterly sales, use and transactions tax allocations under each account for the most current and previous quarters where available.



2. HdL will also provide updated reports each quarter identifying changes in allocation totals by individual businesses, business groups and by categories. Quarterly aberrations due to State audits, fund transfers, and receivables, along with late or double payments, will also be identified. Quarterly reconciliation worksheets to Transportation Agency staff with budget forecasting will also be included.
3. Finally, HdL will advise and work with Transportation Agency staff on planning and economic questions related to maximizing revenues, preparation of revenue projections and general information on sales, use and transactions tax questions.

However, in order for HdL to review sales tax records on behalf of the Transportation Agency, the California Department of Tax and Fee Administration requires Transportation Agency approval of a resolution granting that authority to HdL. The attached Resolution 2018-07 grants HdL the authority to review sales tax records related to the collection of Measure X, which will allow them to fulfill their contract with TAMC.

These services from HdL will allow the Transportation Agency to better track the revenues collected by the California Department of Tax and Fee Administration (formerly the Board of Equalization) and ensure the Agency is receiving the accurate amount of remittances. In addition, the consultant will be able to provide revenue projections that will be necessary if the Agency decides to utilize debt financing in order to advance Measure X projects.

**ATTACHMENTS:**

- Resolution 2018-07 Authorizing Examination of Sales Tax Records

## RESOLUTION 2018-07

### ***A RESOLUTION OF THE TRANSPORTATION AGENCY FOR MONTEREY COUNTY AUTHORIZING EXAMINATION OF TRANSACTIONS AND USE TAX RECORDS***

**WHEREAS**, pursuant to ordinance No. 2016-01, the Transportation Agency for Monterey County entered into a contract with the California Department of Tax and Fee Administration to perform all functions incident to the administration and collection of local transactions and use taxes; and

**WHEREAS**, the Board of Directors of the Transportation Agency for Monterey County deems it necessary for authorized representatives of the Transportation Agency for Monterey County to examine confidential transactions and use tax records of the California Department of Tax and Fee Administration pertaining to transactions and use taxes collected by the Department for the Transportation Agency for Monterey County pursuant to that contract; and

**WHEREAS**, Section 7056 of the California Revenue and Taxation Code sets forth certain requirements and conditions for the disclosure of Department records and establishes criminal penalties for the unlawful disclosure of information contained in, or derived from the transactions and use tax records of the Department; and

**WHEREAS**, Section 7056 of the California Revenue and Taxation Code requires that any person designated by the Transportation Agency for Monterey County shall have an existing contract to examine the Transportation Agency of Monterey County's sales and use tax records.

### **NOW THEREFORE, THE BOARD OF DIRECTORS OF THE TRANSPORTATION AGENCY OF MONTEREY COUNTY HEREBY RESOLVES AS FOLLOWS:**

Section 1. That the Board of Directors or other officer(s) or employee(s) of the Transportation Agency for Monterey County (hereafter referred to as TAMC) designated in writing by the Board of Directors to the California Department of Tax and Fee Administration (hereafter referred to as Department), is hereby appointed to represent TAMC with authority to examine transactions and use tax records of the Department pertaining to transactions and use taxes collected for TAMC by the Department pursuant to the contract between TAMC and the Department. The information obtained by examination of Department records shall be used only for purposes related to the collection of TAMC transactions and use taxes by the Department pursuant to the contract.

Section 2. That Hinderliter, de Llamas and Associates is hereby designated to examine the transactions and use tax records of TAMC pertaining to transactions and use taxes collected for TAMC by the Department. The entity designated by this section meets all of the following conditions:

- (a) Has an existing contract with TAMC to examine those transactions and use tax records;
- (b) Is required by that contract to disclose information contained in, or derived from, those transactions and use tax records only to the officer(s) or employee(s) authorized under Section 1 of this resolution to examine the information.

- (c) Is prohibited by that contract from performing consulting services for a retailer during the term of that contract; and
- (d) Is prohibited by that contract from retaining the information contained in, or derived from those transactions and use tax records, after that contract has expired.

The information obtained by examination of Department records shall be used only for purposes related to the collection of TAMC transactions and use taxes by the Department pursuant to the contract between TAMC and the Department.

Section 3. The Executive Director of TAMC is hereby directed to certify adoption of this Resolution and to send a copy to:

California Department of Tax and Fee Administration  
Local Tax Section MIC:27  
P O Box 942879  
Sacramento, CA 94279-0001

**PASSED AND ADOPTED** by the Transportation Agency for Monterey County, State of California this 23<sup>rd</sup> day of May 2018, by the following votes:

**AYES:**

**NOES:**

**ABSENT:**

---

**JOHN PHILLIPS, CHAIR**  
**TRANSPORTATION AGENCY FOR MONTEREY COUNTY**

**ATTEST:**

---

**DEBRA L. HALE, EXECUTIVE DIRECTOR**  
**TRANSPORTATION AGENCY FOR MONTEREY COUNTY**



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## *Memorandum*

**To:** Board of Directors  
**From:** Christina Watson, Principal Transportation Planner  
**Meeting Date:** May 23, 2018  
**Subject:** **CalWater Relocation Agreement - Salinas Rail Station**

### **RECOMMENDED ACTION:**

**AUTHORIZE** the Executive Director to negotiate an agreement with CalWater to relocate water lines near Salinas rail station, subject to approval by Agency Counsel.

### **SUMMARY:**

A relocation agreement with CalWater will help TAMC in preparation for the construction of Package 1 improvements. Package 1 of the Salinas Rail Extension Kick Start project includes the extension of Lincoln Avenue for signalized access to the train station and circulation and parking improvements.

### **FINANCIAL IMPACT:**

The Salinas Rail Extension Kick Start project budget includes secured funding for utility relocation work. The total project budget is estimated at \$81 million. Incorporating the relocation of CalWater lines into the construction contract is expected to save TAMC time due to better control over the utility relocation schedule and coordination with Agency work.

### **DISCUSSION:**

TAMC and its consultants HDR Engineering and BKF Engineers have been working on utility relocation at the Salinas train station in preparation for construction of the extension of Lincoln Avenue and related circulation, parking, and access improvements. BKF submitted a relocation claim letter to CalWater on August 23, 2016.

TAMC paid CalWater a \$10,000 deposit in April 2017 to design their relocation from Station Place (which will become a parking lot) into the new Lincoln Avenue. The TAMC Board authorized payments to utilities related to relocation on March 22, 2017.

CalWater submitted a preliminary relocation cost estimate of \$346,081 to BKF on January 5, 2018. Subsequent to a meeting in Salinas on the project, CalWater submitted a revised relocation cost estimate on March 8 of \$353,061, of which \$12,274 was for detailed plans, specifications, and

estimates. On March 26, CalWater sent a letter to BKF noting that another option is for TAMC to have the construction contractor relocate the CalWater lines, which could save the project significant time via better control over schedule and coordination with related utility relocation and construction work.

Construction projects that require coordination of utilities, such as the Salinas Rail Extension Kick Start project, routinely suffer impacts and delays stemming from the contractor being dependent on utility work that neither the contractor or owner controls. Including the necessary utility work within Package 1 allows for the efficient and coordinated scheduling between contractors with contractual obligations to each other. TAMC paid CalWater \$12,274 in April 2018 and received the plans, which have been incorporated into the 100% plans for Package 1, and a draft agreement, which Agency Counsel is currently reviewing.

Utility agreements are the last piece of the right-of-way certification for Package 1 that is required by Caltrans before approving funding for construction. This action will enable TAMC to submit the right-of-way certification for this work and request the construction funding.

Staff recommends the Board approve the option of incorporating the CalWater line relocation into the future construction contract for Package 1, and authorize Executive Director Debbie Hale to negotiate an agreement with CalWater, subject to Agency Counsel approval.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## *Memorandum*

**To:** Board of Directors  
**From:** Michael Zeller, Principal Transportation Planner  
**Meeting Date:** May 23, 2018  
**Subject:** **Salinas Rail Package 2 Property Acquisition Consultant Services**

### **RECOMMENDED ACTION:**

#### **Salinas Rail Package 2 Property Acquisition Consultant Services:**

1. **APPROVE** and **AUTHORIZE** the Executive Director to execute a contract with Associated Right of Way Services for right-of-way property appraisal and acquisition for an amount not-to-exceed \$83,900 for the period ending December 31, 2021, pending Agency Counsel approval;
2. **APPROVE** the use of budgeted Traffic Congestion Relief Program funds; and
3. **AUTHORIZE** the Executive Director to take other such further actions as may be necessary to fulfill the intent of the contract, including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved contract term or amount.

### **SUMMARY:**

This agreement for services with Associated Right of Way Services is for qualified property acquisition consultants to assist the Agency with the potential purchase of the Package 2 parcels, the proposed train layover facility and associated improvements.

### **FINANCIAL IMPACT:**

The Salinas Rail Extension Kick Start project budget includes secured funding for property acquisition. The total project budget is estimated at \$81 million. The not-to-exceed amount for this proposed contract for property appraisal and acquisition services for Package 2 properties is \$83,900.

### **DISCUSSION:**

The Transportation Agency for Monterey County, as the local lead agency, grantee agency and owner of the Salinas Rail Extension project, proposes to extend passenger rail service from Santa Clara County south to Salinas. The service will start with two daily round trips, expanding to up to six round trips as demand warrants. The project provides an alternative to the highly congested US 101 corridor to access to jobs, education, and health care, and improves interregional transportation and air quality. It also promotes mixed-use, transit-oriented development, affordable housing, livable communities and economic growth around the station.

Package 2 of the Salinas Rail Extension Kick Start project includes the potential acquisition of six parcels, and it is critical that all the acquisition proceed according to all applicable state and federal laws. The Transportation Agency's current contract with Overland, Pacific, and Cutler for property acquisition services has covered the Package 1 parcels for the Lincoln Avenue extension and parking areas. This proposed agreement for services is to assist the Agency with the potential acquisition of the Package 2 parcels for the train layover facility and associated improvements, as well as the appraisal of a parcel already owned by the Agency to determine the fair-market value for potential sale or land swap.

The Transportation Agency Board of Directors approved the release of a request for proposals to receive bids from qualified vendors for this project at its March 2018 meeting. The Agency received three responsive bids from Associated Right of Way Services (ARWS); Overland, Pacific & Cutler; and Paragon Partners. The review committee comprised of Agency staff reviewed the submittals and scored them based on the following criteria:

- Firm Profile
- Project Team
- Relevant Project Experience
- Specific Approach
- References
- Cost

Based on the above scoring criteria, the review committee is recommending Associated Right of Way Services for the contract. While all three firms appear well qualified for the work and their proposed budgets are all below the independent cost estimate of \$85,000, there were several areas where Associated Right of Way Services scored better. First, for the project team, ARWS noted that their proposed team has a high percentage of availability to work on this project, which should allow for project elements to be completed in a timely manner to maintain the overall project schedule and not incur undue costs. The specific approach to the project proposed by ARWS also scored well for their detailed scope of work including the development of a risk analysis plan to identify potential issues and resolutions early in the acquisition process. Finally, ARWS was rated highly in their reference checks for their professionalism and ability to complete complex projects, with a reference noting a high level of detail in their work products and that the project team is very responsive.

With the attached draft scope of work, Associated Right of Way Services would provide acquisition agent services necessary to negotiate equitable right-of-way agreements, complete the property purchases, and conduct property appraisals, as applicable. For those parcels where agreement is reached, ARWS will secure title reports, prepare grant deeds, prepare escrow instructions, and coordinate with the Transportation Agency to assure close of escrow and payment to owner. Other parties under separate contract with the Transportation Agency are providing legal and engineering services (including hazardous materials investigations, as necessary).

**ATTACHMENTS:**

▣ Salinas Rail Extension Package 2 ROW Acquisition - Scope of Work



## Exhibit A

### Scope of Work and Work Schedule

The Transportation Agency may require the appraisal and partial acquisition of the following properties for Package 2 of the Salinas Rail Extension Kick-Start project:

Address	Parcel	Appraisal & Acquisition
New St / UPRR	002-021-014	Partial / Fee / Permanent
21 New St	002-021-009	Partial / Fee / Permanent
320 W Market St	002-021-008	Partial / Fee / Permanent
330 W Market St	002-021-007	Partial / Fee / Permanent
346 W Market St	002-021-006	Partial / Fee / Permanent
356 W Market St	002-021-005	Partial / Fee / Permanent

In addition, the Transportation Agency will require the following services for properties the Agency already has possession:

Address	Parcel	Scope of Work
20 New St	002-021-033	Appraisal

The real estate acquisition consultant shall provide right-of-way negotiation services for up to six parcels or portions thereof. The consultant shall provide the acquisition agent services necessary to complete the property purchases, including relocation assistance, with each property owner to negotiate an equitable right-of-way agreement. For those parcels where agreement is reached, the consultant shall secure title reports (as part of Agency’s escrow costs), prepare grant deeds, prepare escrow instructions, and coordinate with the Agency to assure close of escrow and payment to owner. If necessary, the consultant shall provide data in support of filing of eminent domain action, including diaries for individual parcels. Other parties under separate contract with the Agency will conduct legal services and engineering services (including hazardous materials investigations).

The consultant shall also be able to provide right-of-way appraisal services, which may include one or more parcels and sub-parcels, and which may be properties requiring dual appraisals. Where dual appraisals, FF&E appraisals and or specialty appraisals are required, the Agency will provide the other appraisal by others. The consultant shall provide complete appraisals. Appraisals shall conform to the standards prescribed by the Federal and State Uniform Relocation Assistance and Real Property Acquisition Policies Acts, the Federal Transit Administration or Federal Highway Administration procedures, and Caltrans procedures. The consultant(s) shall coordinate with TAMC’s review appraiser and TAMC’s legal advisors and incorporate comments into appraisals, as necessary.

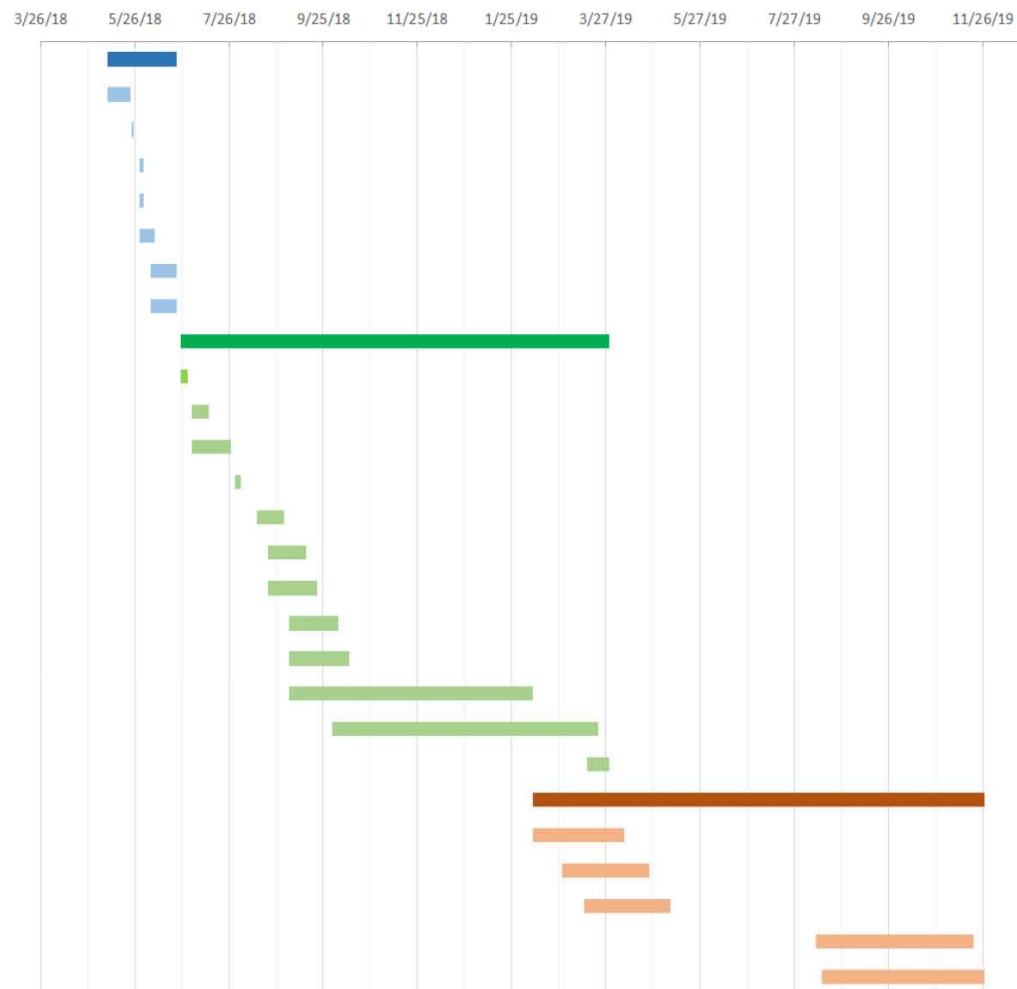
The real estate consultant will provide oversight to include continuous review and evaluation of the process to ensure compliance with statutory and regulatory requirements including the Uniform

Relocation Assistance and Real Property Acquisition Policies Act of 1970 as amended (Uniform Act), 49 CFR Part 24 (the Regulations by which all Federal projects must follow), applicable Federal Transit Administration Circulars, State of California Department of Transportation Right of Way Manual, and all other State and federal standards for right-of-way acquisition for transportation, transit, and/or rail projects using federal funds.

1. Once given a notice to proceed, the consultant shall review all documents and materials provided by TAMC related to the existing and on-going property negotiations.
2. Within 30 days consultant shall prepare an acquisition plan and schedule (utilizing MS Project) for conducting the property purchases in sufficient detail to show the individual steps. Consultant shall provide written monthly reports on the status of purchase for all the parcels, as well as verbal updates as necessary, to TAMC staff.
3. The consultant is to identify all interests, including any subordinate interests, which may be adverse to the Agency's proposed use of the properties for the Salinas Rail Extension project. Interests to be acquired or cleared include, but may not be limited to, the fee, lease interests exceeding thirty (30) days, occupants, advertising structures, easements inconsistent with the Agency's use and subordinate interests; e.g., deeds of trust, bonds, etc.
4. The consultant is to prepare Purchase Agreements, Grant and Easement Deeds, and Certification of Tenants and other pertinent documents for each property to be acquired. If non-residential lessees or tenants are in occupancy, the consultant is to prepare Offset Statements. If owner occupied, the consultant is to prepare a certification of occupancy. All documents will be approved by the Agency.
5. The consultant is to perform all acquisition duties up to and including close of escrow or recordation of Final Order of Condemnation, and receipt of policy of title insurance.
6. Consultant shall provide relocation services in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 USC 4601 et seq.) and implementing regulation, 49 CFR Part 24; California Government Code Section 7267 et seq.; California Code of Civil Procedure Sections 1263.010 to 1263.620 and 1255.010 to 1255.060; Housing and Community Development Title 25; State of California, Department of Transportation, Right of Way Manual, as applicable. This includes informing displaced property owners of available relocation assistance services and benefits, and explaining relocation process; assisting in locating suitable replacement properties and provides written referrals to same, as appropriate; and determining eligibility for and proposed amount of relocation benefits, including actual and reasonable moving payments, re-establishment payments, or fixed payments.

7. The consultant shall conduct appraisals in accordance with Caltrans standards, the Uniform Relocation Assistance and Real Property Acquisition Policies Act, and appropriate Uniform Standards of Professional Appraisal Practice (USPAP) guidelines. The work shall begin upon notice to proceed and be completed within 30 days of receipt of the preliminary title report and hazardous materials assessment provided by TAMC.
8. Per Federal and State regulations (Uniform Act), qualified reviewing appraisers shall examine all appraisals to assure that they meet applicable appraisal requirements and the consultant shall make all necessary corrections or revisions. The consultant shall ensure the appraisals meet all Federal and State regulations.
9. Consultant represents that Consultant and its agents, subcontractors and employees performing work hereunder are specially trained, experienced, competent, and appropriately licensed to perform the work and deliver the services required by this Agreement.
10. Consultant, its agents, subcontractors, and employees, shall perform all work in a safe, skillful, and professional manner and in compliance with all applicable laws and regulations. All work performed under this Agreement that is required by law to be performed or supervised by licensed personnel shall be performed in accordance with such licensing requirements.
11. Consultant shall furnish, at its own expense, all materials and equipment necessary to carry out the terms of this Agreement, except as otherwise provided herein. Consultant shall not use TAMC premises, property (including equipment, instruments, or supplies) or personnel for any purpose other than in the performance of its obligations hereunder.

Task Name	Start Date	End Date	Duration (Days)
<b>1. Pre-Acquisition</b>	<b>5/8/2018</b>	<b>6/22/2018</b>	<b>45</b>
1.1 Contract Award	5/8/2018	5/23/2018	15
1.2 Review Project design and R/W maps	5/24/2018	5/25/2018	1
<b>1.3 Kick-off meeting. Set Project delivery and meeting schedules.</b>	<b>5/29/2018</b>	<b>6/1/2018</b>	<b>3</b>
1.4 Establish liaison with Caltrans R/W Local Programs	5/29/2018	6/1/2018	3
1.5 Finalize responsibilities, communication flows, acquisition plan and schedule	5/29/2018	6/8/2018	10
1.6 Develop status report and other R/W document templates	6/5/2018	6/22/2018	17
1.7 Risk analysis; value engineering; strategic planning	6/5/2018	6/22/2018	17
<b>2 Acquisition by Negotiated Settlement</b>	<b>6/25/2018</b>	<b>3/29/2019</b>	<b>277</b>
2.1 AR/WS provided with final appraisal maps (TAMC)	6/25/2018	6/29/2018	4
2.2 NDAs sent to owner	7/2/2018	7/13/2018	11
2.3 Appraisal research and analysis	7/2/2018	7/27/2018	25
2.4 AR/WS provided with title reports and HAZMAT Assessments	7/30/2018	8/3/2018	4
2.5 Draft appraisal reports prepared for appraisal reviewer	8/13/2018	8/31/2018	18
<b>2.6 Review reports completed and finalize appraisal reports</b>	<b>8/20/2018</b>	<b>9/14/2018</b>	<b>25</b>
2.7 Prepare acquisition offer documents for TAMC approval	8/20/2018	9/21/2018	32
2.8 Approval of government code offer (TAMC)	9/3/2018	10/5/2018	32
<b>2.9 Present First Written Offer</b>	<b>9/3/2018</b>	<b>10/12/2018</b>	<b>39</b>
2.10 Continued negotiations	9/3/2018	2/8/2019	158
2.11 Purchase agreements signed and escrow closings	10/1/2018	3/22/2019	172
<b>2.12 Right of Way Certification</b>	<b>3/15/2019</b>	<b>3/29/2019</b>	<b>14</b>
<b>3. Acquisition by Condemnation (if necessary)</b>	<b>2/8/2019</b>	<b>11/27/2019</b>	<b>292</b>
3.1 Notice of Intent to Adopt Resolution of Necessity (TAMC)	2/8/2019	4/8/2019	59
3.2 Resolution of Necessity Hearing (TAMC)	2/27/2019	4/24/2019	56
3.3 Condemnation lawsuit filed and served (TAMC)	3/13/2019	5/8/2019	56
<b>3.4 Effective Order for Possession (TAMC)</b>	<b>8/10/2019</b>	<b>11/20/2019</b>	<b>102</b>
3.5 Right of Way Certification	8/14/2019	11/27/2019	105



## **Exhibit B**

### **Budget/Approved Consultant's Cost Proposal**

<b>Task</b>	<b>Hours</b>	<b>Budget</b>
<b>Project Coordination</b>	70	\$9,500
<b>Appraisal</b>	300	\$35,000
<b>Acquisition</b>	230	\$28,000
<b>Right of Way Certification</b>	20	\$3,000
<b>Review Appraisal</b>	56	\$8,400
<b>Total Budget</b>	<b>676</b>	<b>\$83,900</b>

#### **Payment Terms:**

1. Appraisals and appraisal reviews to be billed lump sum. All other services to be billed on an hourly basis.
2. Appraisal - Payment of appraisal costs will be by parcel upon receipt by TAMC of a completed and Review Appraiser verified acquisition appraisal report that is approved by TAMC.
3. Acquisition & Escrow - Payment of acquisition costs will be based on the percentage of work completed by parcel for a given month, as described in the consultant's written monthly progress report submitted to TAMC. Escrow costs will be paid by TAMC at close of escrow.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

**Memorandum**

**To:** Board of Directors  
**From:** Elouise Rodriguez, Senior Administrative Assistant  
**Meeting Date:** May 23, 2018  
**Subject:** **Committee Minutes**

**RECOMMENDED ACTION:**

**ACCEPT** draft minutes of the Transportation Agency Committees:

- Executive Committee - May 2, 2018
- [Bicycle and Pedestrian Facilities Advisory Committee](#) - May 2, 2018 (available online)
- Rail Policy Committee - May 7, 2018
- [Technical Advisory Committee](#) - May 3, 2018 (available online)
- [eXcellent Transportation Oversight Committee](#) - April 17, 2018 (available online)

**ATTACHMENTS:**

- ▣ Executive Committee draft minutes of May 2, 2018
- ▣ Rail Policy Committee draft minutes of May 7, 2018

**DRAFT MINUTES**

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY SERVICE AUTHORITY  
FOR FREEWAYS EMERGENCIES AND MONTEREY COUNTY REGIONAL  
DEVELOPMENT IMPACT FEE JOINT POWERS AGENCY**

**EXECUTIVE COMMITTEE MEETING**

*Members are: John Phillips (Chair),  
Robert Huitt (1<sup>st</sup> Vice Chair), Luis Alejo (2<sup>nd</sup> Vice Chair),  
Alejandro Chavez (Past Chair),  
Simon Salinas (County representative), Ed Smith (City representative)*

**Wednesday, May 2, 2018**

\*\*\* 9:00 a.m. \*\*\*

Transportation Agency Conference Room  
55-B Plaza Circle, Salinas

1. **CALL TO ORDER:** Chair Phillips called the meeting to order at 9:02 a.m. Committee members present: Alejo, Chavez, Huitt, Phillips, Smith, and Salinas. Staff present: Goel, Hale, Muck, and Rodriguez. Others present: County Counsel Lee and Wendy Askew.
2. **PUBLIC COMMENTS:** None.

- 
3. **CONSENT AGENDA:**  
On a motion by Committee member Salinas and seconded by Huitt, the committee voted 5-0 to approve the consent agenda.  
Committee member Alejo arrived after the consent agenda.
  - 3.1 Approved minutes from the Executive Committee meeting of April 4, 2018, with correction noted by Committee member Smith to update member list.

**END OF CONSENT**

---

**4. THREE-YEAR BUDGET AND FY 18/19 OVERALL WORK PROGRAM:**

On a motion by Committee member Smith and seconded by Salinas, the committee voted 6-0 to recommend that the Board approve Resolution 2018-06 adopting the fiscal year 18/19 budget and overall work program and estimated budgets for fiscal years 19/20 and 20/21.

Rita Goel, Director of Finance & Administration, reported that there have been some minor changes to the budget since it was presented in February. She highlighted the changes.

Todd Muck, Deputy Executive Director, reported that the Overall Work Program matched the budget update with a few changes noted:

- Seaside/Marina Safe Routes to school grant
- Administration of rural counties scholarship for CalCOG Leadership training
- Freeway Service Patrol - new beats on Highway 1 and US 101 - Chualar corridor
- Highway 156 Project - STIP funding shifting to Castroville Blvd interchange

The Board will be asked to adopt the budget and overall work program at the May 23, 2018 TAMC Board meeting.

**5. STATE LEGISLATIVE UPDATE**

On a motion by Committee member Alejo and seconded by Huitt, the committee voted 6-0 to recommend Board positions on relevant legislation.

Debbie Hale, Executive Director, highlighted the updated new bill list and staff's recommended position.

- AB 1905 (Greyson): CEQA: judicial review: transportation projects (watch)
- AB 2006 (Eggman): Agricultural Worker Clean Transportation Investment Program (support)
- AB 2249 (Cooley): Contract thresholds for public projects: local agencies (support)
- AB 2363 (Friedman): Speed limits (watch)
- AB 2615 (Carillo): State Highway system: accessibility for bicycles and pedestrians (support)

Director Hale noted that California Transportation Commission will be voting next week on the Imjin Parkway SB1 funding that will match Measure X funding. She also noted that we are inviting the CTC to Gonzales in September to discuss goods movement on the Highway 101 corridor and to visit the first multimillion dollar Measure X project.

Committee member Alejo requested that the committee analysis be included in future updated reports for new recommended positions.



**6. FEDERAL AVIATION ADMINISTRATION POLICY: LOCAL SALES TAX ON AVIATION FUEL**

On a motion by Committee member Salinas and seconded by Alejo, the committee voted 6-0 to recommend that the TAMC Board of Directors support amending federal law so that the Federal Aviation Administration cannot redirect voter-approved local sales taxes on aviation fuel to airport improvements.

Debbie Hale, Executive Director reported the Federal Aviation Administration has issued a rule that specifies that local sales taxes on aviation fuel should be considered excise taxes and therefore under federal law must be utilized for on-airport projects. She noted that this is not what the Measure X plan promised the voters. The Self-Help Counties Coalition opposes this rule as a violation of voter intent that would also result in a loss of revenue to transportation projects in the local sales tax expenditure plans.

**7. TAMC DRAFT AGENDA FOR MAY 23, 2018**

Executive Director Hale reviewed the highlights of the draft regular and consent agenda for the TAMC Board meeting of May 23, 2018, as follows:

- The Board will receive an update on:
  - Go 831 Program
  - Pajaro to Prunedale Corridor Study
  - Regional and Local Measure X projects, including first year accomplishments
  - Consider
- Consider approving Resolution 2018-06 adopting the fiscal year 18/19 budget and overall work program and estimated budgets for fiscal years 19/20 and 20/21 as recommended by the Executive Committee
- Consider approving the employment agreement with Debra L. Hale

Consent Agenda:

- State legislative update
- Support amending federal aviation law
- Authorize the use of \$210,080 from State Freeway Service Patrol funding for Highway 1 from Marina to Carmel, and Highway 101 from Salinas to Chualar
- Approve Resolution 2018-07 authorizing the examination of transactions and use tax records by HdL consulting.

**8. ANNOUNCEMENTS**

None.

**9. ADJOURNMENT**

Chair Phillips adjourned the meeting at 9:44 a.m.

TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)  
**RAIL POLICY COMMITTEE MEETING**  
*Draft Minutes of May 7, 2018*  
 Transportation Agency for Monterey County  
 55-B Plaza Circle, Salinas, CA

	JUN 17	JUL 17	AUG 17	SEPT 17	OCT 17	NOV 17	DEC 17	JAN 18	FEB 18	MAR 18	APR 18	MAY 18
L. Alejo, Dist. 1 (L. Gonzalez)	<b>C</b>	<b>N</b>	E	P(A)	<b>C</b>	P(A)	<b>N</b>	P	P(A)	<b>C</b>	P(A)	P(A)
J. Phillips, Dist. 2 (J. Stratton, <a href="#">C-Link</a> )	<b>A</b>	<b>O</b>	P(A)	P(A)	<b>A</b>	P(A)	<b>O</b>	P(A)	P(A)	<b>A</b>	E	P(A)
J. Parker, Dist. 4 (W. Askew)	<b>N</b>		P(A)	P(A)	<b>N</b>	E		P(A)	P(A)	<b>N</b>	P(A)	P(A)
M. Adams, Dist. 5, (Y. Anderson)	<b>C</b>	<b>M</b>	P(A)	P(A)	<b>C</b>	P(A)	<b>M</b>	P(A)	P(A)	<b>C</b>	P(A)	P(A)
B. Delgado, Marina, Vice Chair (F. O'Connell)	<b>E</b>	<b>E</b>	P	P	<b>E</b>	P	<b>E</b>	-	P	<b>E</b>	P(A)	E
E. Smith, Monterey (R. Deal)	<b>L</b>	<b>E</b>	E	P	<b>L</b>	E	<b>E</b>	P	P	<b>L</b>	P	P
K. Craig, Salinas, Chair (J. Gunter)	<b>L</b>	<b>T</b>	P	P	<b>L</b>	E	<b>T</b>	P	P	<b>L</b>	P	P
T. Bodem, Sand City (L. Gomez)	<b>E</b>	<b>I</b>	P	E	<b>E</b>	P	<b>I</b>	P	E	<b>E</b>	E	P(A)
R. Rubio, Seaside (D. Pacheco)	<b>D</b>	<b>N</b>	P	P	<b>D</b>	P	<b>N</b>	-	P	<b>D</b>	P	P
A. Chavez, Soledad (F. Ledesma)		<b>G</b>	P	P		P	<b>G</b>	-	P		-	-
M. LeBarre, King City (C. Victoria)			P	P		P		P	P		P	P
M. Twomey, AMBAG (H. Adamson)			E	-		-		-	-		-	-
O. Monroy-Ochoa, Caltrans District 5			-	-		-		-	-		-	E
C. Sedoryk, MST ( <del>H. Harvath</del> , L. Rheinheimer)			P(A)	E		P(A)		P(A)	P(A)		P(A)	P(A)
B. Sabo, Airport (R. Searle)			-	-		-		-	-		-	-
<b>STAFF</b>												
D. Hale, Exec. Director			P	P		P		P	E		P	P
T. Muck, Deputy Exec. Director			P	P		P		E	P		P	P
C. Watson, Principal Transp. Planner			P	P		P		P	P		P	P
M. Zeller, Principal Transp. Planner			P	P		P		P	P		P	P
V. Murillo, Transp. Planner			P	E		P		-	P		P	P

1. **QUORUM CHECK AND CALL TO ORDER**

Chair Craig called the meeting to order at 3:00 p.m. A quorum was established and self-introductions were made.

**OTHERS PRESENT**

Brad Tarp	Property owner	Paul Hierling	AMBAG
Cheryl Ku	Monterey County RMA-Planning		

2. **PUBLIC COMMENTS**

None

---

3. **CONSENT AGENDA**

M/S/C Rubio/Smith/unanimous

3.1 Approved minutes of the April 2, 2018 Rail Policy Committee meeting.

**END OF CONSENT AGENDA**

---

4. **SALINAS RAIL EXTENSION PROJECT UPDATE**

M/S/C The Committee received an update on the Salinas Rail Extension project.

Christina Watson, Principal Transportation Planner, reported that activities on the Salinas Rail Extension project since the last update on April 2, 2018 include preparation and publication of the demolition bid documents for structures at the Salinas station, a meeting with Gilroy staff, and attendance at the Rail Summit and an integrated ticketing conference. She noted that TAMC published the bid documents for demolition of structures at the Salinas station and held a pre-bid site meeting on May 4. Ms. Watson noted that bids are due June 5.

Ms. Watson also reported that on April 26 the California State Transportation Agency (CalSTA) awarded TAMC \$10,148,000 in Transit and Intercity Rail Capital Program competitive funding. The funding will cover the remaining costs of the Kick Start project, including the six-train Salinas layover facility and Positive Train Control improvements between Salinas and Gilroy. The funding award includes \$500,000 for network integration. Ms. Watson reported that next steps are working with Caltrain to develop an operations agreement, and negotiating a track access agreement with Union Pacific Railroad.

Committee Member Smith asked about the timeline for establishing a track access agreement with Union Pacific. Ms. Watson said that an operations agreement with Caltrain is needed first.

Chair Craig asked if there's a timeline for Caltrain to develop the operations schedule. Ms. Watson said there is currently no timeline with Caltrain, but noted that Caltrain is prioritizing operations to Salinas now that their electrification project is fully funded.

5. **COAST CORRIDOR PROJECT UPDATE**

The Committee received an update on the planned increase in passenger rail service along the coast corridor between San Francisco and Los Angeles.

Christina Watson, Principal Transportation Planner, reported that the progress since the last update on the coast rail project to this Committee on April 2, 2018 includes a Policy Committee meeting. The CRCC Policy Committee met via phone call on April 27, 2018. She reported that the Policy Committee adopted a support position for Proposition 69 on the June ballot, and an oppose position for the upcoming SB 1 repeal measure likely to be on the November ballot.

Committee member LeBarre commented that he was disappointed to hear that the King City station was not awarded Transit and Intercity Rail Capital Program funds. He said he looks forward to other funding opportunities, and a debrief from Caltrans.

6. **ANNOUNCEMENTS AND/OR COMMENTS FROM COMMITTEE MEMBERS**

None

7. **ADJOURN**

Chair Craig adjourned the meeting at 3:27 p.m.



## *Memorandum*

**To:** Board of Directors  
**From:** Elouise Rodriguez, Senior Administrative Assistant  
**Meeting Date:** May 23, 2018  
**Subject:** **Correspondence for May 2018**

### **RECOMMENDED ACTION:**

**RECEIVE** selected correspondence sent and received by the Transportation Agency for May 2018.

### **WEB ATTACHMENTS:**

- [April 19, 2018 letters to City Managers from the Chair of the Citizen's Oversight Committee, re: Measure X Reporting and Implementation](#)
- [April 20, 2018 letter to John H. Farrow, re: Response to Public Records Act Requests of March 28, 2018 Regarding Records Supporting Oral Statements at October 26, 2017 FORA Board Meeting](#)
- [April 27, 2018 letter to Stephen Bachman, Acting Senior Environmental Scientist, State Parks Department, re: Fort Ord Dunes State Park MOA and Easement](#)
- [May 9, 2018 Comment Email and Response Regarding SR 68 Scenic Highway Plan](#)