



Regional Transportation Planning Agency - Local Transportation Commission
 Monterey County Service Authority for Freeways & Expressways - Email: info@tamcmonterey.org

**AGENDA
 TRANSPORTATION AGENCY FOR MONTEREY COUNTY
 SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES
 AND
 MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE
 JOINT POWERS AGENCY**

**Wednesday, September 25, 2019
 Agricultural Center Conference Room
 1428 Abbott Street
 Salinas, California
 9:00 AM**

**FOR WIRELESS INTERNET,
 CONNECT TO: ABBOTT CONF-GUEST
 PASSWORD: 1428AGGUEST**

(Agendas are on display and are posted 72 hours prior to the scheduled meeting at the Transportation Agency office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, King City, Hartnell College, Monterey Peninsula College, and Cal State University Monterey Bay. Any person who has a question concerning an item on this agenda may call the Transportation Agency office at 831-775-0903 to make inquiry concerning the nature of the item described on the agenda.) The agenda and all enclosures are available on the Transportation Agency website: www.tamcmonterey.org, by clicking on Transportation Agency Board, meetings and agendas, click on agenda item and open it, click on report attachments listed at end of report.

1. QUORUM CHECK – CALL TO ORDER

Transportation Agency by-laws require a quorum of a minimum of 9 voting members, including a minimum of 7 city representatives and 1 county representative.

If you are unable to attend, please contact your alternate. Your courtesy to the other Transportation Agency Board members to assure a quorum is appreciated.

PLEDGE OF ALLEGIANCE

2. PUBLIC COMMENTS

Any person may address the Transportation Agency Board at this time. Presentations

should not exceed three minutes, should be directed to an item **NOT** on today's agenda, and should be within the jurisdiction of the Transportation Agency Board. *Though it is not required, the Transportation Agency Board appreciates your cooperation in completing a speaker request form available on the table at the entrance to the meeting room. Please give the completed form to the Transportation Agency Administrative Assistant. If you have handouts, please provide 30 copies for the entire Board before the meeting starts or email to Agency Administrative Assistant 24 hours in advance of the meeting.*

3. CONSENT AGENDA

Approve the staff recommendations for items listed below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

4. CLOSED SESSION:

Public Employee Performance Evaluation pursuant to Government Code Section §54957
– Position: Executive Director and Legal Counsel

RECONVENE in open session and report any actions taken.

No Enclosures- provided only to Board members

- Chair Huitt

5. RECEIVE and PROVIDE COMMENTS on the preliminary draft integrated five-year funding plan for priority regional transportation projects.

- Zeller

Agency staff has prepared an initial review of available fund sources over the next five years and developed a strategy proposal for funding and delivering the priority projects. Funding sources include: Measure X sales tax revenues, regional development fees, State Transportation Improvement Program funds, SB 1 competitive funds, and Local Partnership Program formula funds.

6. Measure X Ordinance Amendment Public Hearing

1. **RECEIVE** presentation on the draft Ordinance 2019-01 to revise the Measure X Maintenance of Effort definition;
2. **OPEN** public hearing on the draft Ordinance 2019-01;
3. **RECEIVE** public comments; and
4. **CLOSE** public hearing.

- Zeller

The purpose of the Measure X annual audit is to confirm that the funding recipients – TAMC, the County of Monterey and the twelve incorporated cities – have complied with the voter-approved requirements specified in Ordinance 2016-01 for the Transportation Safety and Investment Plan, including the “maintenance of effort” requirement. The proposed amendment will change the method for calculating the existing ordinance’s required maintenance of effort to be the greater of the SB 1 requirement, or the amount local funds spent in fiscal year 2016/17, plus an annual growth factor.

7. Legislative Advocacy Services Contract Amendment:

1. **APPROVE** contract amendment #3 with Khouri Consulting to extend the time of the contract by 12 months to October 31, 2020 and increase the payment to \$4,000 per month;
2. **APPROVE** the use of agency funds budgeted for legislative activities; and
3. **AUTHORIZE** the Executive Director to take such further actions as may be necessary to fulfill the intent of the contract, including approvals of future modifications or amendments that do not significantly alter the scope of work or change the approved contract term or amount, subject to approval by Agency Counsel.

- Watson

TAMC's contract with Khouri Consulting for legislative analyst/advocate services is currently \$3,000 per month (\$36,000 per year) and expires on October 31, 2019. Mr. Khouri has requested a significant increase in pay, to \$5,000 per month (\$60,000 per year), adjusted annually for cost of living. The Executive Committee discussed this request on August 7 and recommended a compromise of a one-year extension at \$4,000 per month (\$48,000 per year) without the cost of living increase, a proposal which Mr. Khouri has indicated his willingness to accept.

8. RECEIVE reports from Transportation Providers:

- Caltrans Director's Report and Project Update - Gubbins
- Monterey Peninsula Airport - Sabo
- Monterey-Salinas Transit - Sedoryk
- Monterey Bay Air Resources District - Stedman

9. Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law.
10. Executive Director's Report.
11. Announcements and/or comments from Transportation Agency members on matters that they wish to put on future Transportation Agency agendas.
12. **ADJOURN**

BEGINNING OF CONSENT AGENDA: Approve the staff recommendations for items listed below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

ADMINISTRATION and BUDGET

- 3. 1.1 APPROVE** minutes of the Transportation Agency for Monterey County (TAMC) the Service Authority for Freeways and Expressways, and the Monterey County Regional Development Impact Fee Joint Powers Agency for August 28, 2019.

- Rodriguez

- 3. 1.2 ACCEPT** the list of checks written for the month of August 2019 and credit card statements for the month of July 2019.

- Delfino

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.

- 3. 1.3 RECEIVE** list of contracts awarded under \$50,000.

- Goel

The list of contracts awarded by the Transportation Agency for Monterey County for services under \$50,000 approved by the Executive Director is submitted each month in accordance with the Agency's Procurement Policies to keep the Board informed.

- 3. 1.4 Request for Proposal for Computer & Information Technology Services**

1. **APPROVE** the Request for Proposals Scope of Work for Computer & Information Technology Services, subject to counsel approval;
2. **AUTHORIZE** staff to publish the Request for Proposals and return to the Board of Directors with a recommendation for approval of a consultant, including the final scope of work; and
3. **APPROVE** the use of funds from the approved project budget for this contract in an amount not to exceed \$125,000.

- Zeller

The Agency's current agreement for computer and network services with Alvarez Technology Group expires December 31, 2019. The agency is seeking to receive proposals from qualified firms to continue the routine maintenance, repairs, and upgrades of the agency's computers, servers, mobile devices, and network.

3. 1.5 ADOPT Policy for Reviewing Unsolicited Proposals.

- Watson

Occasionally, TAMC receives unsolicited proposals from consultants wishing to do business with TAMC or from companies interested in public-private partnerships and/or joint development. This Policy for Reviewing Unsolicited Proposals is designed to address those situations in a manner that is fair to all and of benefit to the Agency. The Executive Committee discussed this policy and recommends Board adoption.

BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES

3. 2.1 ADOPT Resolution 2019-11 allocating \$796,521 of Fiscal Year 2019-20 SB 1 State of Good Repair funds to Monterey-Salinas Transit to support bus procurement that will replace seven cutaway buses that have met their useful life.

- Castillo

Senate Bill 1 (SB 1) established the State of Good Repair (SGR) program to fund eligible transit maintenance, rehabilitation and capital project activities that maintain the public transit system in a state of good repair. Monterey-Salinas Transit will be using these funds to support a bus procurement that will replace seven cutaway buses that have met their useful life. Cutaway buses are the small buses RIDES uses for wheelchair and mobility-impaired riders.

PLANNING

3. 3.1 RECEIVE update on federal transportation legislation and RATIFY the Executive Committee action to support the California Consensus Federal Transportation Reauthorization Principles.

- Watson

The current federal transportation authorization act expires in September 2020. The Senate has taken the first step by introducing a five-year reauthorization bill. The Executive Committee received an update on September 4 and acted on behalf of the full Board to express support for the California Consensus principles as their deadline was September 13.

3. 3.2 Salinas Safe Routes to School Plan Partner Contracts

1. **AUTHORIZE** the Executive Director to execute the following Agreements related to the Salinas Safe Routes to School Plan, with the following entities:
 - o City of Salinas for an amount not to exceed \$72,116;
 - o Monterey County Health Department for an amount not to exceed \$180,000; and,
 - o Ecology Action for an amount not to exceed \$690,000;
2. **AUTHORIZE** the use of Salinas Safe Routes to School grant funding, and Measure X Safe Routes to School Program funds as approved in the FY19/20 budget; and
3. **AUTHORIZE** the Executive Director to make administrative changes to the agreements if such changes do not decrease services to be performed or increase the Agency's net cost, subject to approval by Agency Counsel.

- Green

The Salinas Safe Routes to School Plan will include recommendations for all public K-12 schools in the city of Salinas and is funded through a Caltrans Sustainable Transportation Planning Grant (\$954,502) and Measure X Safe Routes to School funds (\$168,978).

3. 3.3 Caltrans Planning Grant Applications

1. **AUTHORIZE** staff to submit a Caltrans Transportation Planning Grant application to prepare a Carmel Area Highway 1 Corridor Study;
2. **APPROVE** the local grant match of up to \$66,040 from the Agency's Rural Planning Assistance funding; and,
3. **AUTHORIZE** the Executive Director to accept grant funds, if awarded.

- Muck

Applications for the fiscal year 2020-21 Caltrans Transportation Planning grants program are due October 11, 2019. Transportation Agency staff is seeking Board authorization to pursue a grant for this regionally important planning study.

PROJECT DELIVERY and PROGRAMMING

- 3. 4.1 APPROVE** resolution 2019-10 supporting route rescission and disposition of excess Prunedale Bypass property.

- Muck

Transportation Agency support is required before Caltrans can rescind the Prunedale Bypass route segment of the US 101 corridor and sell excess property.

3. 4.2 RideAmigos Contract Extension:

1. **AUTHORIZE** the Executive Director to enter into Amendment No. 1 to extend the contract with Right Click Solutions, Inc., dba RideAmigos an additional 2 years, for an additional amount of \$60,000 not to exceed \$120,000 to continue providing ridesharing and trip planning software for TAMC's Go831 Program;
2. **APPROVE** the use of \$60,000 of Service Authority for Freeways and Expressways (SAFE) funds budgeted for this purpose; and
3. **AUTHORIZE** the Executive Director to make administrative changes to the contract if such changes do not decrease services or increase the Agency's net cost, pending approval by Agency counsel.

- Green

TAMC contracted with RideAmigos in September 2017 to provide an online ridesharing platform for the Go831 Program. The RideAmigos contract expires December 31, 2019, with a current not-to-exceed amount of \$60,000.

3. 4.3 Safe Routes to School Program Implementation Agreement:

1. **APPROVE** and **AUTHORIZE** the Executive Director to execute a TAMC standard agreement with Ecology Action, subject to approval by Agency Counsel, in an amount not to exceed \$979,329 to assist in the delivery of the Every Child: Community-Supported Safe Routes to School grant work and expand the Measure X Safe Routes to School Program implementation, including an initial three-year contract and three optional one-year contract extensions;
2. **APPROVE** the use of Active Transportation Program Grant and Measure X Safe Routes to School Program funds budgeted to this project; and
3. **AUTHORIZE** the Executive Director to enter into up to three additional one-year contract extensions, provided the additional funds for such extensions do not exceed the amount of \$200,000 per year for a total aggregate amount over six years not to exceed \$1,579,329; and
4. **AUTHORIZE** the Executive Director to take such other further actions as may be necessary to fulfill the intent of the Agreement, including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved Agreement term or amount.

- Green

This agreement will help TAMC staff to implement the education, encouragement and enforcement programs of the Measure X Safe Routes to School program identified in the Every Child: Community-Supported Safe Routes to School grant. Programs will be implemented in Salinas, Seaside, Marina, Monterey, Castroville, Pajaro, Prunedale, Gonzales, Soledad, Greenfield and King City over the next three years.

RAIL PROGRAM - No items this month

REGIONAL DEVELOPMENT IMPACT FEE - No items this month

COMMITTEE MINUTES and CORRESPONDENCE

3. 7.1 ACCEPT draft minutes of the Transportation Agency Committees:

- [Executive Committee](#) - September 4, 2019
- [Bicycle and Pedestrian Facilities Advisory Committee](#) - September 4, 2019
- [Technical Advisory Committee](#) - September 5, 2019
- [Rail Policy Committee](#) - no meeting
- [Excellent Transportation Oversight Committee](#) - no meeting

- Rodriguez

3. 7.2 RECEIVE correspondence to and from TAMC for the month of September 2019.

- Rodriguez

END OF CONSENT AGENDA

ANNOUNCEMENTS

Next Transportation Agency for Monterey County meeting will be on
Wednesday, October 23, 2019
Agricultural Center Conference Room
1428 Abbott Street
Salinas, California
9:00 A.M.

Documents relating to an item on the open session that are distributed to the Board less than 72 hours prior to the meeting shall be available for public inspection at the Office of the Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA.

Documents distributed to the Agency Board at the meeting by staff will be available at the meeting; documents distributed to the Board by members of the public shall be made available after the meeting.

The Transportation Agency web site contains information from the Transportation Agency Resource Guide, including Transportation Agency Board members, Transportation Agency committee members, grant programs, etc. Visit us at: <http://www.tamcmonterey.org>.

Transportation Agency for Monterey County
55-B Plaza Circle, Salinas, CA 93901-2902
Monday thru Friday 8:00 a.m. - 5:00 p.m.
TEL: 831-775-0903
FAX: 831-775-0897

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC, Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Michael Zeller, Principal Transportation Planner
Meeting Date: September 25, 2019
Subject: **Integrated Funding Plan for Priority Projects**

RECOMMENDED ACTION:

RECEIVE and **PROVIDE COMMENTS** on the preliminary draft integrated five-year funding plan for priority regional transportation projects.

SUMMARY:

Agency staff has prepared an initial review of available fund sources over the next five years and developed a strategy proposal for funding and delivering the priority projects. Funding sources include: Measure X sales tax revenues, regional development fees, State Transportation Improvement Program funds, SB 1 competitive funds, and Local Partnership Program formula funds.

FINANCIAL IMPACT:

The two primary sources for the funding plan come from Measure X and the State Transportation Improvement Program. Measure X is estimated to generate \$600 million over the 30-year life of the program, with an estimated \$8 million dedicated to regional projects annually. The Agency's 2020 State Transportation Improvement Program fund estimate is \$19.9 million for the five-year fund period. To expedite project delivery, the preliminary draft funding plan assumes debt financing against the regional portion of Measure X.

DISCUSSION:

With the passage of Measure X and Senate Bill 1 (which provides additional funding to the State Transportation Improvement Program), Transportation Agency for Monterey County staff have prepared a revised five-year integrated funding plan to identify available sources of funding and delivery schedules for priority projects. The purpose of the plan is to ensure that the Agency is coordinating the programming of various funding sources in the most efficient manner as well as identifying and pursuing available sources of matching funds for Measure X and State Transportation Improvement Program funds.

The projects selected for the funding plan are primarily comprised of those from the regional portion of

Measure X, with the addition of the Salinas Rail Extension project. The goals in programming funding to each of these projects was three-fold:

- First, to fund projects that are ready or near-ready for construction, such as the Imjin Road Widening project;
- Second, to advance projects as expeditiously as possible through the pre-construction process to make them eligible candidates for matching funds, such as the Scenic Highway 68 Corridor; and
- Third, to maximize the use of matching funds to deliver projects as early in the Measure X program as possible.

With this update, staff is also developing a process to bring new projects into the funding plan as they enter the five-year window on a rolling basis and completed projects drop off. Current candidate projects include those with completed or planned corridor studies, including County Route G12, the Canyon Del Rey Boulevard (SR 218) Corridor Improvements, and State Route 1 Carmel Corridor.

The following funding sources were considered as part of the draft five-year integrated funding plan:

Measure X: The regional portion of Measure X is estimated to deliver \$8 million annually in new funding to Monterey County. To advance projects as early in the program as possible and reduce the risk of rising construction costs from delaying projects to later years, staff is proposing to bond against this portion of Measure X. Staff is coordinating with KNN Public Finance on the bonding analysis.

State Transportation Improvement Program: The passage of Senate Bill 1 provided a new infusion of funding for the State Transportation Improvement Program and a payback of funds that were removed from the County in the 2016 program due to declining gas tax revenues. The fund estimate for Monterey County for the 2020 program is \$19.9 million.

Inter-Regional Transportation Improvement Program: The Inter-Regional portion of the State Transportation Improvement Program is managed by Caltrans. The Transportation Agency has been coordinating with Caltrans to program this fund source to the State Route 156 / Castroville Boulevard Interchange project. While there is currently no capacity for new projects in the 2020 Inter-Regional program, the Agency is preparing to submit a request for the 2022 program.

State Highway Operation and Protection Program (SHOPP): The State Highway Operation and Protection Program is the State's "fix-it-first" program that funds the repair and preservation of the State Highway System, safety improvements, and some highway operational improvements. Caltrans manages the programming of SHOPP funds, and Senate Bill 1 adds about \$1.9 billion per year to the SHOPP program. The Transportation Agency is coordinating with Caltrans to provide funding for the State Route 68 Scenic Corridor project to include wildlife crossings.

Regional Surface Transportation Program / Transportation Development Act 2%: This source of funding comes to the Agency from the State in annual amounts estimated at \$4.4 million for the Regional Surface Transportation Program (RSTP) and \$250,000 for the Transportation Development Act 2% (TDA 2%). The Agency's adopted guidelines for the RSTP program sets aside 10% of the

funding for the Agency's reserve, which can be used on a variety of road, bicycle, and pedestrian transportation projects.

Developer Fees: The Transportation Agency's development impact fee programs contributes fee revenues towards regional priority projects. The fees are collected from new development when building permits are pulled based on the number of new vehicle trips the development will generate, serving as the development's mitigation for transportation impacts.

Federal Matching Funds: The Federal Lands Access Program grant provides funding for projects that increase access to federal lands, including trails. During the last grant cycle, the Transportation Agency was unsuccessful in receiving a \$5.8 million grant request for the Fort Ord Regional Trail and Greenway project. The Transportation Agency could seek to reapply to this program during the next grant cycle, using Measure X funds as match for the grant funds.

State Matching Funds: Senate Bill 1 creates several new grant programs that priority projects in Monterey County could be eligible candidates:

- **State-Local Partnership Program (SLPP):** Funding from this program, \$200 million per year, is for counties that have received voter approval of taxes or that have imposed fees, including development impact fees. Funds are appropriated "for allocation to each eligible county and city in the county for road maintenance and rehabilitation purposes." Senate Bill 277 (Beall) would amend the program to be a 85/15 split between competitive grants and formula-based shares. It is estimated that the Transportation Agency would receive about \$1 million formula share under this proposal. The Agency was successful in receiving a \$19 million grant award from this program for the Imjin Road Widening project, and could apply in future cycles for the State Route 156 / Castroville Boulevard Interchange project.
- **Solutions for Congested Corridors:** Senate Bill 1 creates this new \$250 million per year program. Funds will be allocated by the California Transportation Commission to projects designed to achieve a balanced set of transportation, environmental, and community access improvements within highly congested travel corridors. Project elements may include improvements to state highways, local streets and roads, transit facilities, bike/ped facilities, and protection of local habitat or open space. Projects may be nominated by the state or regional or county transportation agencies. To qualify for funding a project must be included in a "comprehensive corridor plan designed to reduce congestion in highly traveled corridors by providing more transportation choices for residents, commuters and visitors to the area of the corridor while preserving the character of the local community and creating opportunities for neighborhood enhancement projects." The Transportation Agency could potentially seek funding for the State Route 68, State Route 156, or US 101 corridors from this program.
- **Trade Corridor Enhancement Account:** Senate Bill 1 creates this new \$300 million per year account to fund corridor-based freight projects nominated by local agencies and the state. The Cycle 2 budget includes \$1.33 billion to the program. The Transportation Agency could potentially seek funding for the State Route 156 project, and/or projects along the US 101

corridor.

- **Transit & Intercity Rail Program:** This competitive program (\$1.5 billion to \$2 billion over five years) is to fund a small number of transformative projects that improve the statewide network and reduce greenhouse gas emissions. The primary evaluation criteria are emissions reduction, ridership growth, achievement of integrated service, and safety benefit. The Agency received a \$10 million award from this program for the Salinas Rail Extension project. The Highway 1 Rapid Bus Corridor project is a potential candidate for this funding source.

At the September Board of Directors meeting, Agency staff will request guidance from the Board on the list of projects and priorities. Agency staff will then revise the plan based on comments received and bring the proposal forward to the Board of Directors at the October meeting. At the December Board meeting, Agency staff will bring the finalized proposal forward as the Regional Transportation Improvement Program, which is the document the Agency is required to submit for State Transportation Improvement Program funds.

ATTACHMENTS:

- Draft 2019 Integrated Funding Plan

Transportation Agency for Monterey County
2019 Integrated Funding Plan (all dollars in \$1,000s)



Summary of Funding Sources	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Funding
Measure X	\$ 1,188	\$ 20,268	\$ 2,735	\$ 9,993	\$ 14,233	\$ 7,533	\$ 50,643	\$ 106,593
RSTP / TDA 2%	\$ 904	\$ 874	\$ 352	\$ -	\$ -	\$ -	\$ -	\$ 2,130
Developer Fees	\$ -	\$ 2,250	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ 7,250
STIP - 2018	\$ 12,283	\$ 26,800	\$ 7,000	\$ 1,975	\$ -	\$ 10,694	\$ -	\$ 58,752
STIP - 2020	\$ -	\$ -	\$ 12,573	\$ -	\$ -	\$ 7,359	\$ -	\$ 19,932
STIP - 2018 (PPM)	\$ 231	\$ 234	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 465
STIP - 2020 (PPM)	\$ -	\$ -	\$ 201	\$ 201	\$ 201	\$ 201	\$ 202	\$ 1,006
SB 1 Local Partnership Formula	\$ 500	\$ 1,837	\$ -	\$ 1,000	\$ 650	\$ 2,000	\$ -	\$ 5,987
State Highway Operation & Protection Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
STIP - ITIP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000
Active Transportation Program	\$ -	\$ 3,341	\$ -	\$ 9,181	\$ -	\$ 4,850	\$ -	\$ 17,372
SB 1 Adaptation Planning Grant	\$ 376	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 376
Caltrans Sustainable Transportation Planning Grant	\$ -	\$ 995	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 995
SB 1 Statewide Habitat Grant	\$ -	\$ -	\$ -	\$ 4,952	\$ -	\$ -	\$ -	\$ 4,952
SB 1 Congested Corridors	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SB 1 Local Partnership Competitive	\$ -	\$ 19,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,000
SB 1 Trade Corridors	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000	\$ 40,000
SB 1 TIRCP	\$ 500	\$ 1,615	\$ 8,033	\$ -	\$ -	\$ -	\$ 25,000	\$ 35,148
Traffic Congestion Relief Program	\$ 5,500	\$ -	\$ 16,500	\$ -	\$ -	\$ -	\$ -	\$ 22,000
Prop 116	\$ 4,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,900
Other Matching Funds	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ -	\$ 7,000	\$ 8,000
	\$ 26,382	\$ 77,213	\$ 47,394	\$ 52,302	\$ 16,084	\$ 32,637	\$ 117,845	\$ 369,858

	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Funding
State Route 68 Safety & Traffic Flow	Env't					Design & ROW		
STIP - 2018	\$ 6,000		\$ (5,000)			\$ 10,694		\$ 16,694
STIP - 2020						\$ 7,359		\$ 7,359
Measure X	\$ 640							\$ 640
SB 1 Congested Corridors								\$ -
State Highway Operation & Protection Program								\$ -
	\$ 6,640	\$ -	\$ -	\$ -	\$ -	\$ 18,053	\$ -	\$ 24,693

State Route 156 - A: Castroville Boulevard Interchange		Design & ROW		Con				
STIP - 2018		\$ 25,700		\$ 1,975				\$ 27,675
STIP - ITIP								\$ -
Measure X				\$ 2,525				\$ 2,525
Developer Fees				\$ 5,000				\$ 5,000
SB 1 Trade Corridors				\$ 20,000				\$ 20,000
	\$ -	\$ 25,700	\$ -	\$ 29,500	\$ -	\$ -	\$ -	\$ 55,200

State Route 156 - B: Blackie Road Extension		Env't		Design & ROW		Con		
STIP - 2018					\$ (2,000)			\$ -
Measure X			\$ (2,000)	\$ 1,000	\$ (2,000)	\$ 3,000		\$ 4,000
Developer Fees		\$ 250						\$ 250
SB 1 Local Partnership Formula	Time Ext -->	\$ 250		\$ 1,000		\$ 1,000		\$ 2,250
	\$ -	\$ 500	\$ -	\$ 2,000	\$ -	\$ 4,000	\$ -	\$ 6,500

Funds shown in grey italics indicate a change from the 2017 Integrated Funding Plan

Funds showing "---->" indicate a time extension on the use of the funds to shift into the next fiscal year from when the funds were originally programmed

DRAFT

	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Funding
US 101 Safety Improvements - South County		Study	Env't		Design		Con	
<i>Measure X</i>		\$ 440					\$ 29,560	\$ 30,000
<i>STIP - 2018</i>			\$ 7,000		\$ (16,169)			\$ 7,000
<i>STIP - ITIP</i>							\$ 5,000	\$ 5,000
<i>SB 1 Trade Corridors</i>							\$ 20,000	\$ 20,000
<i>State Highway Operation & Protection Program</i>							\$ 10,000	\$ 10,000
<i>Senate Bill 628 (Caballero)</i>					\$ 10,000			\$ 10,000
	\$ -	\$ 440	\$ 7,000	\$ -	\$ 10,000	\$ -	\$ 64,560	\$ 82,000
Holman Highway 68 - B: Pacific Grove		Study	Env't		Design		Con	
<i>RSTP / TDA 2%</i>		\$ 150	\$ 352					\$ 502
<i>Measure X</i>			\$ 150		\$ 650	\$ 3,200		\$ 4,000
<i>SB 1 Local Partnership Formula</i>					\$ 650	\$ 1,000		\$ 1,650
<i>Active Transportation Program</i>						\$ 4,850		\$ 4,850
	\$ -	\$ 150	\$ 502	\$ -	\$ 1,300	\$ 9,050	\$ -	\$ 11,002
Highway 1 Rapid Bus Corridor		Env't			Design		Con	
<i>Measure X</i>		\$ 750			\$ 1,500		\$ 12,750	\$ 15,000
<i>SB 1 Local Partnership Formula</i>		\$ 100						
<i>SB 1 TIRCP</i>							\$ 25,000	\$ 25,000
	\$ -	\$ 850	\$ -	\$ -	\$ 1,500	\$ -	\$ 37,750	\$ 40,100
Multimodal Corridor: Imjin Parkway		Con						
<i>STIP - 2018</i>		\$ 1,100						\$ 1,100
<i>Measure X</i>		\$ 17,000						\$ 17,000
<i>SB 1 Local Partnership Competitive</i>		\$ 19,000						\$ 19,000
<i>Developer Fees</i>		\$ 2,000						\$ 2,000
	\$ -	\$ 39,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 39,100
Fort Ord Trails and Greenway - Full Project Environmental		Env't						
<i>RSTP / TDA 2%</i>	\$ 584							\$ 584
<i>SB 1 Local Partnership Formula</i>	\$ 500							\$ 500
	\$ 1,084	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,084
Fort Ord Trails and Greenway - Segment 1 (Highway 218)		Design & ROW		Con				
<i>Measure X</i>		\$ 1,367		\$ 1,016				\$ 2,383
<i>RSTP / TDA 2%</i>								\$ -
<i>SB 1 Local Partnership Formula</i>	Time Ext -->	\$ 600						\$ 600
<i>Active Transportation Program</i>		\$ 1,198		\$ 9,181				\$ 10,379
	\$ -	\$ 3,165	\$ -	\$ 10,197	\$ -	\$ -	\$ -	\$ 13,362
Fort Ord Trails and Greenway - Segment 2					Design & ROW		Con	
<i>Measure X</i>					\$ 1,000		\$ 7,000	\$ 8,000
<i>Other Matching Funds</i>					\$ 1,000		\$ 7,000	\$ 8,000
	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ 14,000	\$ 16,000
Salinas Rail Extension - Package 1		Con						
<i>STIP - 2018</i>	\$ 6,283							\$ 6,283
<i>Prop 116</i>	\$ 4,900							\$ 4,900
	\$ 11,183	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,183

Funds shown in grey italics indicate a change from the 2017 Integrated Funding Plan

Funds showing "---->" indicate a time extension on the use of the funds to shift into the next fiscal year from when the funds were originally programmed

DRAFT

	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Funding
Salinas Rail Extension - Packages 2 & 3	Design & ROW		Con					
<i>STIP - 2020</i>			\$ 12,573					\$ 12,573
<i>Traffic Congestion Relief Program</i>	\$ 5,500		\$ 16,500					\$ 22,000
<i>SB 1 TIRCP</i>			\$ 8,033					\$ 8,033
	\$ 5,500	\$ -	\$ 37,106	\$ -	\$ -	\$ -	\$ -	\$ 42,606
Salinas Rail Extension - Positive Train Control		Con						
<i>SB 1 TIRCP</i>		\$ 1,615						\$ 1,615
	\$ -	\$ 1,615	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,615
Salinas Rail Extension - Network Integration	Study							
<i>SB 1 TIRCP</i>	\$ 500							\$ 500
	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500
Habitat Preservation / Advance Mitigation	Plan		ROW					
<i>Measure X</i>	\$ 48		\$ 4,952					\$ 5,000
<i>SB 1 Adaptation Planning Grant</i>	\$ 376							\$ 376
<i>SB 1 Statewide Habitat Grant</i>			\$ 4,952					\$ 4,952
	\$ 424	\$ -	\$ -	\$ 9,904	\$ -	\$ -	\$ -	\$ 10,328
Regional Wayfinding (Bikeway Signs)	Con	Con						
<i>SB 1 Local Partnership Formula</i>	Time Ext -->	\$ 887						\$ 887
<i>RSTP / TDA 2%</i>	\$ 320	\$ 724						\$ 1,044
	\$ 320	\$ 1,611	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,931
Safe Routes to Schools: Every Child								
<i>Measure X</i>		\$ 82						\$ 82
<i>Active Transportation Program</i>		\$ 2,143						\$ 2,143
	\$ -	\$ 2,225	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,225
Safe Routes to Schools: Salinas SRTS Plan								
<i>Measure X</i>		\$ 129						\$ 129
<i>Caltrans Sustainable Transportation Planning Grant</i>		\$ 995						\$ 995
	\$ -	\$ 1,123	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,123
Senior and Disabled Transportation								
<i>Measure X</i>	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 3,500
	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 3,500
Commuter Bus, Salinas Valley Transit Centers - A: King City Maintenance Facility			Con	Loan Repay	Loan Repay	Loan Repay		
<i>Measure X</i>			\$ 1,835	\$ 833	\$ 833	\$ 833		\$ 4,334
	\$ -	\$ -	\$ 1,835	\$ -	\$ 833	\$ 833	\$ 833	\$ 4,334
Commuter Bus, Salinas Valley Transit Centers - B: Salinas Bus Operations & Maintenance Facility			Env't	Con				
<i>Measure X</i>			\$ 250	\$ 9,750				\$ 10,000
	\$ -	\$ -	\$ 250	\$ -	\$ 9,750	\$ -	\$ -	\$ 10,000
Planning, Programming, & Monitoring								
<i>STIP - 2018 (PPM)</i>	\$ 231	\$ 234	\$ (189)	\$ (189)	\$ (189)			\$ 465
<i>STIP - 2020 (PPM)</i>			\$ 201	\$ 201	\$ 201	\$ 201	\$ 202	\$ 1,006
	\$ 231	\$ 234	\$ 201	\$ 201	\$ 201	\$ 201	\$ 202	\$ 1,471

Funds shown in grey italics indicate a change from the 2017 Integrated Funding Plan

Funds showing "---->" indicate a time extension on the use of the funds to shift into the next fiscal year from when the funds were originally programmed



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Michael Zeller, Principal Transportation Planner
Meeting Date: September 25, 2019
Subject: **Measure X Ordinance Amendment Public Hearing**

RECOMMENDED ACTION:

Measure X Ordinance Amendment Public Hearing

1. **RECEIVE** presentation on the draft Ordinance 2019-01 to revise the Measure X Maintenance of Effort definition;
2. **OPEN** public hearing on the draft Ordinance 2019-01;
3. **RECEIVE** public comments; and
4. **CLOSE** public hearing.

SUMMARY:

The purpose of the Measure X annual audit is to confirm that the funding recipients -- TAMC, the County of Monterey and the twelve incorporated cities -- have complied with the voter-approved requirements specified in Ordinance 2016-01 for the Transportation Safety and Investment Plan, including the “maintenance of effort” requirement. The proposed amendment will change the method for calculating the existing ordinance’s required maintenance of effort to be the greater of the SB 1 requirement, or the amount local funds spent in fiscal year 2016/17, plus an annual growth factor.

FINANCIAL IMPACT:

Approved by 69% of the voters in 2016, Measure X was projected to generate an estimated \$20 million annually, for a total of \$600 million over thirty years. Revenues have been collected since April, 2017, and in fact, the receipts for fiscal year 2017/18 totaled \$28,026,311. The funding source is a retail transactions and use tax of 3/8 cents. The revenue from the sales tax measure can only be used to fund transportation safety and mobility projects in Monterey County. A maintenance of effort requirement exists to assure that the cities and county do not use Measure X funding to backfill prior levels of transportation expenditures.

DISCUSSION:

The Transportation Agency has fiduciary responsibility for the administration of the voter-approved Transportation Safety and Investment Plan (Measure X) funds. Each jurisdiction entered into a tax

sharing agreement with the Transportation Agency in order to receive their share of Measure X Local Streets & Roads revenues. In exchange, these agreements require the jurisdictions to submit audit reports annually to the Transportation Agency detailing the steps taken to comply with the implementing ordinance.

Transportation Agency staff evaluated this year’s process and recommends a few changes to help clarify the maintenance of effort requirements and avoid reporting delinquencies in the future. One of the changes staff is recommending is an adjustment to the Maintenance of Effort requirement.

The purpose of the Maintenance of Effort requirement is to assure that no funds previously used for transportation are shifted to other uses and then back-filled with Measure X monies - the so-called "bait and switch." Measure X currently has a rolling three-year average calculation of Maintenance of Effort. By contrast, the state's Senate Bill 1 program calculates Maintenance of Effort based on a fixed three years of past expenditures (Fiscal Years 2009/2010, 2010/2011, and 2011/2012). The goal of modifying the Measure X Maintenance of Effort is to meet the Measure X Maintenance of Effort intent without penalizing agencies that make a large one-time investment in transportation. All jurisdictions must meet the SB 1 maintenance of effort requirement in order to receive state SB 1 maintenance funds. Staff’s original proposal was to make the Measure X maintenance of effort be the same as the SB 1 requirement. However, after reviewing the amounts, it became clear that in some jurisdictions, this change would result in a large drop in local funds devoted to transportation. It was therefore recommended to use the larger of the SB 1 three year period or FY 2016/17 local funds expended on transportation.

This issue was discussed by the Technical Advisory Committee and the Measure X Citizen Advisory Committee. The Citizen Advisory Committee added a recommendation for an annual inflationary growth factor, resulting in the the following proposal to modify to the Maintenance of Effort section of the Measure X ordinance:

LOCAL ROAD MAINTENANCE, POTHOLE REPAIRS AND SAFETY FUNDS.

B. Maintenance of Effort Requirements

Each local jurisdiction shall expend each fiscal year from its general fund for street and highway purposes an amount not less than the annual average of its expenditures from its general fund during the ~~preceeding three fiseal years~~ **2009-10, 2010-11, and 2011-12 fiscal years, but not less than what was expended in 2016-17 (when Measure X passed), as reported to the Controller pursuant to Streets and Highways Code section 2151. This baseline amount will be indexed annually to the Engineering News Record construction index.**

The proposed baseline Maintenance of Effort amounts are shown below, highlighted and in bold:

	Current Measure X	Proposed (higher amount of SB1 or FY16/17) Senate Bill 1	Fiscal Year 2016/17
County	\$4,966,476	\$2,286,667	\$4,940,363
Carmel	\$639,565	\$557,048	\$175,508

Del Rey Oaks	\$33,956	\$80,748	\$61,043
Gonzales	\$0	\$0	\$0
Greenfield	\$0	\$0	\$0
King City	\$47,912	\$2,596	\$51,309
Marina	\$401,090	\$243,064	\$434,257
Monterey	\$2,744,630	\$2,783,933	\$2,919,095
Pacific Grove	\$187,549	\$481,407	\$184,000
Salinas	\$4,475,933	\$2,200,521	\$3,984,744
Sand City	\$509,475	\$478,218	\$276,000
Seaside	\$587,327	\$301,962	\$653,790
Soledad	\$0	\$0	\$0

If Measure X is amended as recommended, each jurisdiction will have the above-defined baseline Maintenance of Effort that must be met in order to qualify for Measure X funds. The proposed amendment will tie this baseline amount to an annual index for engineering costs (much like a cost of living adjustment), in order to account for incremental increases in construction costs.

The Transportation Safety and Investment Plan Policies includes an established process for how the policies may be amended:

1. Review and recommendation from the Citizens Oversight Committee;
2. Provide a 45-day comment period;
3. Hold a noticed public hearing; and
4. Receive approval from the Transportation Agency Board by a 2/3 vote and by a simple majority weighted vote based on population.

Transportation Agency Counsel has reviewed this process for amending the Measure X Ordinance and recommends the Agency follow the above process, if the Board of Directors supports moving forward with the proposed modifications.

ATTACHMENTS:

- DRAFT Ordinance 2019-01

WEB ATTACHMENTS:

[Memo from Kay Reimann, TAMC Counsel re: Measure X Ordinance Amendment Process](#)

ORDINANCE NO. 2019-01

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY
AMENDING ORDINANCE 2016-01 FOR THE
TRANSPORTATION SAFETY AND INVESTMENT PLAN
AND RETAIL TRANSACTIONS AND USE TAX**

Agency Counsel Summary

This ordinance amends Section 11 of Ordinance 2016-01, the Transportation Safety and Investment Plan and Retail Transactions and Use Tax Ordinance, to revise the Maintenance of Effort calculation. It will not affect the period of the existing tax, nor increase its rate, nor impose a new tax.

The Board of Directors of the Transportation Agency for Monterey County ordains as follows:

The following language shall replace Section 11 of Ordinance 2016-01 in full:

Section 11. LOCAL ROAD MAINTENANCE, POTHOLE REPAIRS AND SAFETY FUNDS.

A. State Law. Pursuant to section 180200 of the Public Utilities Code, the revenues provided from transactions and use taxes imposed by this Ordinance shall be used to supplement existing revenues being used for transportation improvements and programs. Each local jurisdiction receiving funds pursuant to this ordinance shall meet the requirements of that section. Under State enabling legislation, funds generated pursuant to the retail transactions and use tax are to be used to supplement and not replace existing local revenues used for transportation purposes. To meet these requirements, a jurisdiction must demonstrate maintenance of a minimum level of local street and road expenditures in conformance with the requirements below.

B. Maintenance of Effort Requirements. Each local jurisdiction shall expend each fiscal year from its general fund for street and highway purposes an amount not less than the annual average of its expenditures from its general fund during the 2009-10, 2010-11, and 2011-12 fiscal years, as reported to the Controller pursuant to Streets and Highways Code section 2151, but not less than what was expended in fiscal year 2016-17 when Measure X passed (the baseline amount). This baseline amount will be indexed annually to the Engineering News Record construction index.

C. Separate Account. For ease of tracking and to assure full transparency, all revenues received and expenditures of these funds will be accounted for and tracked in its own separate budget and fund titled "Transportation Safety & Investment Plan Account" and will not be comingled with any other funds.

D. Verification of Maintenance of Effort. TAMC may request fiscal data from local jurisdictions, in addition to data provided pursuant to Streets and Highways Code Section 2151 for the three previous fiscal years. Each local jurisdiction shall furnish the data to the TAMC not later than 120 days after receiving a request therefor. TAMC may withhold payments to local jurisdictions which do not comply with requests for information or which provide incomplete

information. At the conclusion of each fiscal year, each local jurisdiction shall verify compliance with the provisions in this ordinance. Subject to compliance with the provisions of this Ordinance and to any adjustment in the amount of such payments in accordance with this Ordinance, TAMC shall distribute Local Road Maintenance, Pothole Repair and Safety payments pursuant this Ordinance.

E. New Cities. For each local jurisdiction incorporated after the effective date of this Ordinance, the maintenance of effort requirement defined in Section 5 shall not apply for three years thereafter commencing with the date that the local jurisdiction was incorporated.

F. Pavement Management Program. Each city and the County of Monterey shall develop, or participate in the development of by TAMC, a pavement management program. They shall submit regular reports on the conditions of their streets, to ensure timely repairs and keep the public informed. Development of the pavement management program by TAMC is eligible to be funded out of this program prior to distribution of funds to the cities and County.

G. Regional Development Impact Fee. Each city and the County of Monterey shall maintain participation in the Transportation Agency for Monterey County's Regional Development Impact Fee program and impose these fees on new development as applicable to assure that new development pays for its impacts on the regional transportation system.

H. Tax Sharing Agreements. Each city and the County of Monterey shall enter into tax sharing agreements with TAMC that will include enforcement procedures, designed to reassure the public that tax revenues are spent in accordance with the ballot language. For example, each of the above conditions will be subject to verification and annual audit by the Transportation Agency for Monterey County. Failure to meet any of the above conditions will result in the suspension of the distribution of funds from the County Auditor-Controller to the deficient city/county. Resumption of funding distribution by the County Auditor-Controller to the deficient city/county will resume only after full repayment for any misuse, and conformation of compliance to each of the above conditions by the Transportation Agency for Monterey County. Transportation Safety & Investment Plan funding accrued due to the failure of a city/county to meet the above conditions will be held in trust for up to two (2) years for said jurisdiction, after which the funds will be redistributed to the remaining cities/county in Monterey County per formula. The tax sharing agreements will also provide that resumption of funding can occur at any time during the life of the Transportation Safety & Investment Plan upon compliance with the above conditions and full repayment of any prior misused funds.

PASSED AND ADOPTED by the Transportation Agency for Monterey County, State of California this — day of _____ 2019, by the following vote:

AYES:

NOES:

ABSENT:

ROBERT HUITT, CHAIR
TRANSPORTATION AGENCY FOR MONTEREY COUNTY

ATTEST:

DEBRA L. HALE, EXECUTIVE DIRECTOR
TRANSPORTATION AGENCY FOR MONTEREY COUNTY

DRAFT



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Christina Watson, Principal Transportation Planner
Meeting Date: September 25, 2019
Subject: **Legislative Advocate Contract Amendment**

RECOMMENDED ACTION:

Legislative Advocacy Services Contract Amendment:

1. **APPROVE** contract amendment #3 with Khouri Consulting to extend the time of the contract by 12 months to October 31, 2020 and increase the payment to \$4,000 per month;
2. **APPROVE** the use of agency funds budgeted for legislative activities; and
3. **AUTHORIZE** the Executive Director to take such further actions as may be necessary to fulfill the intent of the contract, including approvals of future modifications or amendments that do not significantly alter the scope of work or change the approved contract term or amount, subject to approval by Agency Counsel.

SUMMARY:

TAMC's contract with Khouri Consulting for legislative analyst/advocate services is currently \$3,000 per month (\$36,000 per year) and expires on October 31, 2019. Mr. Khouri has requested a significant increase in pay, to \$5,000 per month (\$60,000 per year), adjusted annually for cost of living. The Executive Committee discussed this request on August 7 and recommended a compromise of a one-year extension at \$4,000 per month (\$48,000 per year) without the cost of living increase, a proposal which Mr. Khouri has indicated his willingness to accept.

FINANCIAL IMPACT:

TAMC has budgeted \$115,000 for state and federal legislative activities. This \$48,000 contract amendment will allow activities related to reviewing, analyzing and advocating for legislation that will positively impact TAMC funding in the future, or advocating against proposals that pose a detriment to TAMC. For comparison, staff surveyed payments for legislative advocacy services by other similarly-sized transportation agencies. When compared with the past TAMC compensation, this rate is much closer to the average monthly rate (approximately \$50,000/year) paid by other small/medium-sized transportation agencies for a broad range of legislative advocacy services.

DISCUSSION:

TAMC hired Gus Khouri of Khouri Consulting for legislative analyst/advocate services in July 2017 for \$2,500 per month (\$30,000 per year) for two years after a request for proposals (RFP). TAMC received three responses to the RFP, from JEA & Associates, Nossaman and Khouri. Khouri was ranked first or tied for first by all four reviewers based on the following criteria: responsiveness, proactiveness, positive relationships, quality of work, and project understanding. The RFP stated the budget for the work as \$30,000 per year for a two-year contract. Mr. Khouri noted in his proposal that the amount TAMC offered was less than he would expect for the scope of work, and that he hoped he would prove his value for an increase in pay in the future. In June 2018, TAMC amended the contract to increase the compensation to \$3,000 per month (\$36,000 per year), in recognition of sustained superior performance and hours worked, and in June 2019, TAMC extended the contract to October 2019 to close out the legislative session.

On June 11, 2019, Mr. Khouri requested an increase in pay, to \$5,000 per month (\$60,000 per year), adjusted annually for cost of living, based on his accomplishments on behalf of TAMC, including his work on Senate Bill 1 increasing funding for transportation. Mr. Khouri's recent accomplishments include advocating on behalf of Senate Bill 628 (Caballero): Prunedale Bypass, which has been approved by unanimous vote through the legislature and now awaits the Governor's signature. Mr. Khouri has advocated in TAMC's interest on other relevant legislation; he submits timely, succinct, and tailored bills lists and reports; and he has successfully arranged meetings with legislators and California Transportation Commissioners to support TAMC's funding applications. The current TAMC stipend falls well below payments made to Mr. Khouri and other transportation advocates by transportation agencies of our size.

On August 7, the Executive Committee discussed this request and recommended the Board of Directors approve a one-year contract extension at a rate of \$4,000 per month (\$48,000 per year). Staff approached Mr. Khouri with this offer and he has indicated that he would be willing to accept it. Because there was a split vote from the Executive Committee, the item is being brought forward for full Board consideration.

ATTACHMENTS:

- ▢ Khouri Contract Amendment #3

**AMENDMENT #3 TO AGREEMENT BETWEEN
THE TRANSPORTATION AGENCY FOR MONTEREY COUNTY AND
KHOURI CONSULTING FOR PROFESSIONAL SERVICES
CONTRACT #: 1122.2017.01**

THIS AMENDMENT NO. 3 to the agreement (hereinafter, "Agreement") dated June 28, 2017, between the Transportation Agency for Monterey County, hereinafter referred to as "TAMC," and Khouri Consulting, hereinafter referred to as "Consultant," is hereby entered into between TAMC and Consultant.

RECITALS:

- A. **WHEREAS**, the parties had previously entered into an Agreement on June 28, 2017;
- B. **WHEREAS**, TAMC and Consultant approved Amendment #1 on June 27, 2018 to revise Exhibit B (Budget) with Exhibit B-1, which increased payments to \$3,000 per month, beginning on July 1, 2018; and
- C. **WHEREAS**, TAMC and Consultant approved Amendment #2 on June 26, 2019 to extend the contract to October 31, 2019; and
- D. **WHEREAS**, the parties now wish to amend the Agreement to extend the contract term by one year, to increase the maximum amount payable at an increased rate of \$4,000 per month, and amend the Scope of Services;

NOW, THEREFORE, the parties agree as follows:

1. TERM OF AGREEMENT

The Paragraph 2 of the Agreement (Term of Agreement) shall be amended to replace the date "October 31, 2019" with the date "October 31, 2020".

2. PAYMENTS TO CONSULTANT; MAXIMUM LIABILITY

"The maximum amount payment to the Consultant is set forth in Exhibit B-2: Revised Budget and shall not exceed the amount of One Hundred Twenty-Six Thousand Dollars (\$126,000) total."

3. SCOPE OF SERVICES

The Scope of Work attached to the Agreement as Exhibit A is hereby replaced with the Scope of Work and attached hereto as Exhibit A-1.

4. REMAINDER OF TERMS UNCHANGED

All other terms of the Agreement, as amended, remain in full effect.

An executed copy of this Amendment No. 3 shall be attached to the Agreement and shall be incorporated as if fully set forth therein.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment #3 to the Agreement with Khouri Consulting.

TAMC :

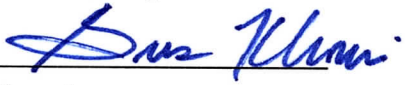
Debra L. Hale
Executive Director

(date)

Approved as to form:

TAMC Counsel

Khouri Consulting:



Gus Khouri
Principal

9-16-19

(date)

(date)

EXHIBIT A-1: SCOPE OF SERVICES

1. Consultant's services under this Agreement shall include, but are not limited to, the following:
 - a) Assist TAMC in developing an annual legislative program;
 - b) Advise TAMC in determining positions on proposed legislation, recommend appropriate actions and write support or opposition letters upon request;
 - c) Meet and communicate with legislative staff and elected officials as needed to advocate for TAMC legislative positions based on strategy jointly developed and agreed upon by TAMC;
 - d) Carry legislation as needed to support TAMC goals, limited to one bill per year;
 - e) Meet and communicate with the administration of the State of California in order to advocate for TAMC interests relating to regulatory or executive actions of the California Public Utilities Commission, the California Transportation Commission, the Office of the Governor, the California State Transportation Agency, and the Department of Transportation (Caltrans);
 - f) As appropriate, work with other agencies, interest groups and associations to develop a coalition of interests in support of TAMC positions;
 - g) Provide all technical, political and logistic support necessary for TAMC to appear or testify in legislative, regulatory or executive settings when desired by TAMC;
 - h) Assist with TAMC funding requests before the California Transportation Commission and Caltrans and introduce lead TAMC staff to new commissioners or Administration staff;
 - i) Assist TAMC in gathering information and analyzing political situations in connection with developing and implementing TAMC legislative goals; and
 - j) Provide periodic oral and written status reports to the TAMC Executive Committee on legislative, regulatory, executive and other political issues of interest to TAMC.
2. Consultant written deliverables under this agreement shall be as follows:
 - a) Revised draft annual TAMC Legislative Program
 - b) Legislative Bill Matrix with periodic revisions
 - c) Support or opposition letters, upon request
 - d) Talking points for legislative testimony
 - e) Monthly progress reports
3. The Consultant Project Manager shall be Gus F. Khouri

EXHIBIT B-2: BUDGET

Payment for monthly services

TAMC shall pay Consultant Four Thousand Dollars (\$4,000) at the end of each month beginning November 1, 2019, for the performance of all things necessary for, or incidental to, the performance of work as set forth in the Scope of Work, including any expenses or other costs, subject to receipt of a monthly invoice and progress report.

Consultant's compensation under this Exhibit B-2 is based on the performance of approximately sixteen (16) hours of work each month for TAMC.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Elouise Rodriguez, Senior Administrative Assistant and Clerk of the Board
Meeting Date: September 25, 2019
Subject: **Reports from Transportation Providers**

RECOMMENDED ACTION:

RECEIVE reports from Transportation Providers:

- Caltrans Director's Report and Project Update - Gubbins
- Monterey Peninsula Airport - Sabo
- Monterey-Salinas Transit - Sedoryk
- Monterey Bay Air Resources District - Stedman

ATTACHMENTS:

- ▢ Caltrans Project Update



PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE SEPTEMBER 25, 2019 TRANSPORTATION AGENCY FOR MONTEREY COUNTY AGENCY MEETING

CONSTRUCTION PROJECTS									
	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Contractor	Comments
1.	Highway 1 Replace 7 Culverts on Mon-1 (1F080)	In Monterey County at various locations from 2.5 miles north to 67.3 miles north of the Monterey/San Luis Obispo County line (PM 2.5-67.3)	Culvert rehabilitation	Spring – Fall 2019	\$3 million	SHOPP	Ken Dostalek (RS)	Serafix Engineering Contractors, San Ramon, CA	Construction (excluding plant establishment) expected to be completed November 15, 2019.
2.	Highway 1 EFA Contract #05A1959 (1H780)	South of Gorda to Lucia (PM 8.23)	Remove slide at Mud Creek (PM 8.9) & Paul's Slide (PM 21.6)	Spring 2019— Winter 2019	Tentatively \$84 million	SHOPP	Zeke DeLlamas (RS)	John Madonna Construction San Luis Obispo, CA	Mud Creek - \$54 million & Paul's Slide - \$23 million.
3.	Highway 1 EFA Contract #05A2173 (1K560)	South of Gorda Mud Point (PM 8.5/9.5)	Repair/Enhance RSP Restore catchment areas	Spring 2019— Fall 2019	\$20.5 million	SHOPP	Berkeley Lindt (RS)	Crye Construction Morro Bay, CA	Project completion scheduled for end of October 2019.
4.	Highway 1 EFA Contract #05A2181 (1K610)	3 Locations (PM 18.2, 21,28.3)	Replace culvert and down drain, repair crib wall, clean out and repair rock nets	Spring 2019— Summer 2019	\$400,000	SHOPP	Berkeley Lindt (RS)	Chavez Construction San Luis Obispo, CA	Project completed in July.
5.	Highway 1 EFA #05A2162 (1K5404)	JP Burns/McWay Falls (PM 35.75/35.90)	JPB McWay Slipout Repair	Spring 2019— Summer 2019	\$600,000	SHOPP	Berkeley Lindt (RS)	Robert J. Frank Construction, Inc. Redding, CA	Project completed in August.
6.	Highway 1 Safety Upgrades: Hurricane Point to Rocky Creek Viaduct (1A000)	South of Bixby Creek Bridge to south of Rocky Creek Bridge (PM 58.3/59.8)	Shoulder widening, guardrail upgrades, potential retaining wall	March 18, 2019— Fall 2019	\$5.3 million	SHOPP	Ken Dostalek (PD)	Granite Construction Company of Watsonville, CA	Construction (excluding plant establishment) expected to be completed November 2, 2019.



PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE SEPTEMBER 25, 2019 TRANSPORTATION AGENCY FOR MONTEREY COUNTY AGENCY MEETING

CONSTRUCTION PROJECTS									
	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Contractor	Comments
7.	Highway 1 EFA Contract #05A2172 (1K580)	Carmel Highlands (PM 69.6)	Replace Culverts and Repair Pavement	Summer 2019 Fall 2019	\$750,000	SHOPP	Berkeley Lindt (RS)	Granite Construction Company of Watsonville, CA	Phase 1 complete. Phase 2 starts early October.
8.	Highway 68 Pacific Grove Shoulder Widening (1C250)	Pacific Grove to Scenic Drive (PM 1.6/L4.0)	Shoulder widening, rumble strips, guardrail	Summer 2019	\$3.6 million	SHOPP	Carla Yu (RJ)	Granite Construction Company Watsonville, CA	Construction started July 30, 2019.
9.	Highway 68 Pavement Overlay (1H3804)	In Monterey from SR 1/68 separation to SPCA Road (PM 3.9/10.8)	Pavement Overlay with Bonded Wearing Course	Summer 2018 – Summer 2019	\$3.7 million	SB 1 Maintenance	Kelly McClain (TL)	Mercer Fraser Company Eureka, CA	Work completed in July 2019.
10.	US 101 Paris Valley 2R Rehab (1F740)	Near King City south of Paris Valley Road overcrossing to Rancho undercrossing (PM R28.0/R30.6)	Pavement rehabilitation	Summer 2019 - Winter 2020	\$26.9 million	SHOPP	Aaron Henkel (AN)	Papich Construction Company	Construction is ongoing. Lanes have been reduced to 1 lane each direction through project limits. Work is on the number 1 lane.
11.	US 101 Salinas CAPM (1F700)	North of Gonzales to East Market Street (PM 73.8/87.3)	Pavement preservation	Summer 2019- Summer 2020	\$24.1 million	SHOPP	David Silberberger	PS&E/RW	The project is in construction. Target project completion is July 2020.
12.	US 101 Salinas Rehabilitation (1C890)	East Market Street overcrossing to just south of Russell/Espinosa Road (PM 87.31/R91.5)	Roadway rehabilitation	Spring 2019 – Summer 2021	\$37 million	SHOPP	Aaron Henkel (TL)	Granite Rock Company, Watsonville, CA	Construction started, with primarily overnight work. Ramp reconstruction work is ongoing as well.



PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE SEPTEMBER 25, 2019 TRANSPORTATION AGENCY FOR MONTEREY COUNTY AGENCY MEETING

CONSTRUCTION PROJECTS

	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Contractor	Comments
13.	US 101 King City Combined Projects (1F75U4)	Near King City from South of Wild Horse Road to Teague Avenue	Pavement Rehabilitation, Seismic Retrofit with widening and median barrier	Spring 2019— Summer 2023	\$77.7 million	SHOPP	Aaron Henkel (TLang)	OHL, USA, Irvine, CA	Construction underway. Lanes have been reduced to 1 lane each direction from Wildhorse Rd to 1 st Street.
14.	TMS Detection Repair (1H990)	Various locations throughout District 5 (SRs 1, 17, 68, 156, 101) (PM Various)	Replace failed TMS Detection	Winter 2020	\$3 million	SB1 SHOPP	Brandy Rider	PS&E/RW	Project in final design, on schedule.

PROJECTS IN DEVELOPMENT

	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Phase	Comments
15.	Highway 1 Replace Culvert Near Limekiln Creek (0Q500)	Near Lucia south of Limekiln Bridge (PM 20.4)	Replace culvert and repair erosion	Fall 2021	\$1.5 million	SHOPP	Ken Dostalek	PA&ED	Plans, Specifications, and Estimate (PS&E) completion date expected in December 2019.
16.	Highway 1 Big Sur CAPM (1F680)	From Torre Canyon Bridge to Carpenter Street (PM 39.8/74.6)	Pavement rehabilitation	Spring 2020 - Fall 2021	\$24 million	SB 1 SHOPP	Carla Yu	PA&ED	Design is complete, project expected to advertise Fall 2019.
17.	Highway 1 Castro Canyon Bridge Rail Upgrade (1H490)	At Castro Canyon Bridge (PM 43.1)	Replace bridge rail	Spring 2022	\$1.6 million	SHOPP	Ken Dostalek	PA&ED	Draft project report and environmental document expected to be completed December 2, 2019.



PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE SEPTEMBER 25, 2019 TRANSPORTATION AGENCY FOR MONTEREY COUNTY AGENCY MEETING

PROJECTS IN DEVELOPMENT

	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Phase	Comments
18.	Highway 1 Little Sur Retaining Wall (1K050)	Between Little Sur River and North of Big Sur (PM 55.9/55.9)	Construct earth retaining system	Fall 2022	\$2.9 million	SHOPP	Carla Yu	PA&ED	Environmental studies are underway.
19.	Highway 1 Garrapata Creek Bridge Rail Replacement (1H800)	At Garrapata Creek Bridge (PM 62.97)	Bridge rail rehabilitation	Fall 2023	\$3 million	SHOPP	Carla Yu	PA&ED	Environmental studies are underway. Project is a “long lead” with a longer than normal environmental study period needed to develop a context sensitive solution for the bridge rail with historic structures.
20.	Highway 1 Garrapata Creek Bridge Rehab (1H460)	At Garrapata Creek Bridge (PM 63.0)	Electrochemical Chloride Extraction (ECE) of bridge structure	Spring 2023	\$10 million	SHOPP	Carla Yu	DESIGN	Project has entered Design Phase.
21.	Highway 68 Hwy 68 Curve Correction (1J460)	Near Pacific Grove West of Community Hospital Entrance (PM 0/0)	Improve superelevation, widen shoulders, install rumble strip	Fall 2023	\$7 million	SHOPP	Aaron Henkel	PA&ED	Project is in Design.
22.	Highway 68 Pacific Grove ADA Pathway (1H220)	From 17 Mile Drive to Congress Avenue (PM 0.5/0.8)	Provide accessible pathway	Winter 2022	\$0.75 million	SHOPP	Mike Lew	PS&E	PS&E began June 3, 2019.
23.	Highway 68 Pacific Grove CAPM (1H000)	From Forest Avenue to the SR 1/68 Junction (PM 1.1/L4.3)	Pavement preservation	Summer 2021	\$8 million	SHOPP	Carla Yu	DESIGN	Project has entered Design Phase.



PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE SEPTEMBER 25, 2019 TRANSPORTATION AGENCY FOR MONTEREY COUNTY AGENCY MEETING

PROJECTS IN DEVELOPMENT									
	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Phase	Comments
24.	ZEV Project (1J040)	Camp Roberts Safety Roadside Rest Areas	Transportation infrastructure improvement for zero-emission vehicle charging.	Fall 2019	\$1.2 million	SHOPP	Aaron Henkel	PS&E/RW	Project has bid, working on bid evaluations.
25.	US 101 Camp Roberts SRRA Infrastructure Upgrade (1H020)	Northbound and southbound at the Camp Roberts Rest Area (PM R2.9/R5.3)	Safety roadside rest area infrastructure upgrade	Winter 2021	\$5.5 million	SHOPP	Carla Yu	PS&E/RW	Project is in Design.
26.	US 101 San Antonio River Bridge-Seismic Retrofit (1F820)	Near King City at the San Antonio River Bridge (PM R6.7)	Seismic retrofit 2 bridges	Winter 2021	\$11.9 million	SHOPP	Carla Yu	DESIGN	Project is in Design.
27.	US 101 North Soledad OH Deck Replacement (0F970)	North Soledad Bridge (PM 62.1/63.2)	Bridge replacement	Summer 2021	\$6.6 million	SHOPP	Ken Dostalek	PS&E/RW	Design is 95% complete. Project requires multiple agreements with Union Pacific Railroad that may extend the Design phase. Project scope may be limited to deck replacement depending on UPRR agreements. Expected to advertise for construction in March 2020.
28.	US 101 Monterey-San Benito Co Roadside Safety Improvements (1F900)	In Monterey and San Benito Counties North Gonzales to SCL Line (PM 73.0/96.8)	Roadside safety improvements	Fall 2020 - Spring 2021	\$4.5 million	SHOPP	Brandy Rider	PS&E/RW	Project in final design, on schedule.



PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE SEPTEMBER 25, 2019 TRANSPORTATION AGENCY FOR MONTEREY COUNTY AGENCY MEETING

PROJECTS IN DEVELOPMENT

	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Phase	Comments
29.	US 101 Market Street Northbound On-ramp Improvements (1H050)	Near Salinas from East Market Street to South of Sherwood Drive (PM 87.4/87.8)	Roadway and Retaining Wall	Winter 2022- Fall 2023	\$4.7 million	SHOPP	David Silberberger	PA&ED	Work on the environmental document began in September 2018. The environmental document is expected to be completed in September 2019.
30.	US 101 Mon 101 Transportation Management System (0N200)	Near Salinas north of the Airport Blvd south of the San Miguel Canyon (86.0/95.8)	Construct Transportation Management System	Fall 2019- Summer 2020	\$1 million	SHOPP	David Silberberger	PS&E/RW	Construction is targeted to begin in October 2019.
31.	US 101 Prunedale Rehab (1H690)	Near Prunedale North of Boronda Road overcrossing to Monterey/San Benito County Line (PM R91.5/101.3)	Pavement rehabilitation	Winter 2022- Winter 2025	\$60 million	SB 1 SHOPP	David Silberberger	PA&ED	The environmental document is now expected to be completed in August 2021.
32.	Highway 156 Castroville Overhead (0A090)	On SR 156 between the SR 183/156 separation and Castroville Boulevard (PM R1.1/R2.1)	Replace Bridge Railing	Spring 2021- Summer 2022	\$4.5 million	SHOPP	David Silberberger	PS&E/RW	Design of the structure continues. Due to additional delays in the railroad process, the start date for construction has moved out to Spring of 2021.
33.	Highway 156 Castroville Boulevard Interchange (31601)	At Castroville Boulevard (PM R1.6/R2.1 & 1.0/1.4)	Construct new interchange	Fall 2019 – Summer 2024	\$55 million	STIP Measure X Federal Demo	David Silberberger	PA&ED	Work is underway on the design and right of way for this project.



PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE SEPTEMBER 25, 2019 TRANSPORTATION AGENCY FOR MONTEREY COUNTY AGENCY MEETING

PROJECTS IN DEVELOPMENT

	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Phase	Comments
34.	Highway 183 Castroville Improvement Project (1H650)	Community of Castroville from Del Monte Ave. to Washington St (PM R8.4/9.8)	Asset Management Pilot Project	Fall 2023- Summer 2025	\$16 million	SHOPP	David Silberberger	PA&ED	Work is underway on the environmental document.
35.	Highway 218 Seaside ADA (1H230)	From Del Monte Road to Fremont Boulevard (PM R0.2/L0.9)	ADA compliant pedestrian access	Spring 2022	\$1 million	SHOPP	Mike Lew	PS&E	PS&E began June 12, 2019.

ACRONYMS USED IN THIS REPORT:

ADA	Americans With Disabilities Act
EIR	Environmental Impact Report
PA&ED	Project Approval and Environmental Document
PS&E	Plans, Specifications, and Estimates
SB	Senate Bill, the Road Repair and Accountability Act of 2017
SCL	Santa Clara County Line
SHOPP	Statewide Highway Operation and Protection Program
SR	State Route
TMS	Traffic Management System
R/W	Right of Way



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Elouise Rodriguez, Senior Administrative Assistant and Clerk of the Board
Meeting Date: September 25, 2019
Subject: **TAMC Draft Minutes of August 28, 2019**

RECOMMENDED ACTION:

APPROVE minutes of the Transportation Agency for Monterey County (TAMC) the Service Authority for Freeways and Expressways, and the Monterey County Regional Development Impact Fee Joint Powers Agency for August 28, 2019.

ATTACHMENTS:

- ▢ TAMC Draft August 28, 2019 minutes

TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)
SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY
DRAFT MINUTES OF AUGUST 28, 2019 TAMC BOARD MEETING
HELD AT THE
Agricultural Center Conference Room
1428 ABBOTT STREET, SALINAS

TAMC BOARD MEMBERS	SEP 18	OCT 18	DEC 18	JAN 19	FEB 19	MAR 19	APR 19	MAY 19	JUN 19	AUG 19
L. Alejo, Supr. Dist. 1, 1st Vice Chair (L. Gonzales; J. Gomez)	P(A)	P(A)	P	P	P	P	P(A)	P(A)	P(A)	P
J. Phillips, Supr. Dist. 2, Past Chair (J. Stratton)	P	P	P	P	P	P	P(A)	P(A)	P	P
C. Lopez, Supr. Dist. 3 (P. Barba)	P	P	P	P*	P	P	P	P	P	P
J. Parker, Supr. Dist. 4 (W. Askew)	P	P	P(A)	P	P	P	P(A)	P	P	P
M. Adams, Supr. Dist 5 (Y. Anderson)	P	P	P	P	P	P(A)	P(A)	P	P(A)	P
D. Potter, Carmel-by-the-Sea (J. Barrpn)	P	P	P	P*	P	P	P	P	P	P
A. Kerr, Del Rey Oaks (P. LIntell)	P	P	P	-	P	P	P	P	P	P
M. Orozco, Gonzales (L. Worthy)	P	P	P	P	P	P	P(A)	P	P	P
A. Untalon, Greenfield (A. Tipton)	P	-	P	P*	P	P	P(A)	P	P	P
M. LeBarre, King City (C. DeLeon)	P	E	P	P	P	P	P	E	P	P
B. Delgado, Marina (F. O'Connell)	P	P	P	P	P	P(A)	P	P	P	P
E. Smith, Monterey, 2nd Vice Chair (A. Renny)	-	P	P	P	-	E	P	E	P	P
R. Huitt, Pacific Grove, Chair (N. Smith , D. Gho)	P	P	P	P	P	P	P	P	P	P
S. Davis, Salinas (C. Cromeenes , J. Gunter)	P	P	P	P*	P	P	P	P(A)	P	P(A)
Gregory Hawthorne, Sand City (J. Blackwelder)	-	P(A)	-	-	-	P	P	P	P(A)	P
I. Oglesby, Seaside (D. Pacheco)	P	P	P	P*	P	P	P	P	P	P
A. Chavez, Soledad (F. Ledesma)	-	P	P	P	P	P	P	P	P	E
M. Twomey, AMBAG (H. Adamson; B. Patel , S. Vienna)	P	P(A)	P(A)	P(A)	P(A)	P	P(A)	P(A)	P(A)	P(A)
T. Gubbins, Caltrans, Dist. 5 (A. Loe, O. Monroy Ochoa , J. Olejnik , K. McClendon)	P(A)	P(A)	P(A)	P(A)	P(A)	P(A)	P(A)	P(A)	P(A)	P(A)
R. Stedman, Monterey Bay Air Resources District (A. Romero , D. Frisbey)	P	-	P	-	P(A)	P	P	P(A)	P	P
B. Sabo, Monterey Peninsula Airport District	-	P	-	P	-	P	P	P	P	P
C. Sedoryk, Monterey-Salinas Transit (H. Harvath; L. Rheinheimer)	P	-	P	P(A)	P	P	P	-	P	P
T. Coffman-Gomez, Watsonville (L. Hurst)	P	-	P	P*	-	P	-	P	-	P
E. Ochoa, CSUMB (A. Lewis , L. Samuels)	P (A)	P	-	-	-	-	-	-	P(A)	P(A)

TAMC STAFF	SEP 18	OCT 18	DEC 18	JAN 19	FEB 19	MAR 19	APR 19	MAY 19	JUN 19	AUG 19
S. Castillo, Transportation Planner	P	P	P	P	P	P	E	P	P	P
D. Delfino, Finance Officer/Analyst	P	P	P	P	P	P	P	P	P	P
R. Deal, Principal Engineer	P	P	P	P	P	P	P	P	P	P
R. Goel, Dir. Finance & Administration	E	E	P	P	P	E	P	P	P	P
A. Green, Assoc. Transportation Planner	P	P	P	P	P	P	P	E	P	P
D. Hale, Executive Director	P	P	P	P	P	P	P	P	P	P
M. Jacobsen, Transportation Planner										P
M. Montiel, Administrative Assistant	P	P	P	P	P	P	P	P	P	P
T. Muck, Deputy Executive Director	P	P	P	P	E	P	P	P	P	P
J. Ramirez, GO831 Program Coordinator										P
K. Reimann, Legal Counsel	P	P	P	P	P	P	P	P	P	P
E. Rodriguez, Clerk of the Board/Sr.Adm.	P	P	P	P	P	P	E	P	P	E
L. Terry, Accountant Assistant	E	P	P	E	P	E	E	E	E	E
C. Watson, Principal Trans. Planner	P	P	P	P	P	P	P	P	E	P
L. Williamson, Senior Trans. Engineer	P	P	P	P	P	P	P	P	P	P
T. Wright, Community Outreach	P	P	P	P	P	P	P	P	P	P
M. Zeller, Principal Trans. Planner	P	P	P	P	P	P	P	P	E	P

OTHERS PRESENT

Mario Romo	Access Monterey Peninsula	Nico Lepore	TAMC intern
Justin Riedmiller	Access Monterey Peninsula	Eric Peterson	Salinas resident
Sam Teal	Monterey Co Hospitality Assn.	Hunter Harvath	Monterey-Salinas Transit
Edre Santos	City of Marina	Jerry Edelen	Del Rey Oaks resident
Catherine Stedman	California American Water	Tim O'Halloran	California American Water
Steve Snodgrass	Resident	Ian Crooks	California American Water
Erie Frost	Marina resident	Paul Bruno	Monterey resident
Kevin Dayton	Monterey Peninsula Chamber of Commerce		

1. CALL TO ORDER

Chair Huitt called the meeting to order at 9:00 a.m. Maria Montiel confirmed a quorum was established. Board member Allison Kerr led the pledge of allegiance.

2. PUBLIC COMMENTS

Executive Director Hale introduced three new employees at TAMC:

- Madilyn Jacobsen, Transportation Planner, undergraduate of Clark University, with a graduate degree from Cal Poly San Luis Obispo in City and Regional Planning.
- Justine Ramirez, Go831 Program Coordinator, undergraduate degree in Business Administration from Cal State Monterey Bay.
- Nico Lepore, Intern Go831, currently a student at UC Davis.

3. **CONSENT AGENDA**

M/S/C Alejo/Smith/unanimous

The Board approved the consent agenda excluding item 3.5.3, as follows:
Board member Delgado pulled item 3.5.3, for discussion.

ADMINISTRATION and BUDGET

- 3.1.1 Approved minutes of the Transportation Agency for Monterey County, the Service Authority for Freeways and Expressways, and the Monterey County Regional Development Impact Fee Joint Powers Agency for Monterey County meeting of June 26, 2019.
- 3.1.2 Accepted the list of checks written for June and July 2019 and credit card statements for the month of May and June 2019.
- 3.1.3 Received list of contracts awarded under \$50,000.
- 3.1.4 Received report on conferences or trainings attended by agency staff.
- 3.1.5 Approved closure of Transportation Agency for Monterey County offices on December 23, 26 and 27, 2019.
- 3.1.6 Received the 2018/19 workforce data analysis for the Voluntary Equal Employment Opportunity Plan.
- 3.1.7 Approved Resolution 2019-08 providing authority for the Executive Director to execute amendment No. 1 to the fiscal year 2019/20 Overall Work Program and Budget to develop a Salinas Safe Walking and Biking to School Plan.

BICYCLE, PEDESTRIAN, TRANSIT and SOCIAL SERVICES

- 3.2.1 Approved the appointment of Joachim Hofmann Jr. to serve as the City of Marina primary representative on the TAMC Bicycle and Pedestrian Advisory Committee.

PLANNING

- 3.3.1 Received update on state legislative activities.

PROJECT DELIVERY and PROGRAMMING

- 3.4.1 Approved proposed changes to the Measure X Citizens Oversight Committee Bylaws.
- 3.4.2 Approved Resolution 2019-07 authorizing the use of \$2,489 in Regional Surface Transportation Program funds as the Agency contribution to the 2020 & 2022 Statewide Local Streets and Roads Needs Assessments.

RAIL PROGRAM

- 3.5.1** Received the final budget for the partial acquisition of 21 Happ Place.
- 3.5.2** Received update on activities related to management and development of TAMC’s Fort Ord property along Highway 1 and authorized participation in Fort Ord Reuse Authority’s building demolition.
- 3.5.3** Board member Delgado pulled the item for discussion.
- M/S** Delgado/Parker/
Substitute motion to delay action on the easement until after state approvals of the project were in hand. Motion failed 4 – 12, with Board members Adams, Delgado, Kerr and Parker voting yes; all others voting no.
- M/S/C** LeBarre/Phillips
Original motion passed 15 – 1. Noes: Delgado
Regarding California American Water Company Pipeline Easements:
 1. Adopted a Resolution determining that the approval of an Easement Purchase Agreement and an Operations Plan and Agreement with California American Water Company for the installation and operation of a water pipeline as part of the Monterey Peninsula Water Supply Program is contained within the scope of the Final EIR/EIS for the Monterey Peninsula Water Supply Project (SCH# 2006101004), and TAMC has reviewed and understood the conditions of that document and has determined that no new environmental analysis is required;
 2. Approved the Easement Purchase Agreement and Operations Plan and Agreement with California American Water Company regarding a permanent easement and a series of temporary construction easements to install a water pipeline in the TAMC Monterey Branch Line rail right-of-way;
 3. Authorized the Executive Director to execute deeds granting a permanent easement and temporary construction easements in favor of California American Water Company to install a water pipeline in the TAMC Monterey Branch Line rail right-of-way;
 4. Approved design exceptions to American Railway Engineering and Maintenance-of-Way Association standards requested by California American Water Company; and
 5. Authorized the Executive Director to take such other further actions as may be necessary to fulfill the intent of the of the easements including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved easement terms or amounts of compensation, subject to approval by Agency Counsel.

Rich Deal, Principal Transportation Engineer, reported that the recommended action will approve California American Water's purchase from TAMC of a 20'-25' wide permanent easement in the amount of \$693,000, and temporary construction easements to install approximately 50,000 of water pipelines within the Monterey Branch Line rail right-of way.

Mr. Deal provided answers to several questions from Board member Delgado. No permanent structures can be built on top of the proposed easement, but surfaces (e.g. paths, busway) can be improved. The permanent easement is not available until the pipeline is built. The appraisal does not consider transit-oriented development as the highest and best use since it is a transportation corridor that cannot accommodate permanent structures. In response to a question from Board member Hawthorne, Mr. Deal noted that the pipeline easement does not extend into Sand City. Ian Crooks, California American Water, noted the need for timely approval of the easement in order to maintain the timeframe for construction of the desalination facility.

Public comment:

Sam Teal, Monterey County Hospitality Association; Kevin Dayton, Monterey Peninsula Chamber of Commerce; Jerry Edelen, former mayor of Del Rey Oaks; Paul Bruno, Monterey Peninsula Engineering; and, Eric Tynan, Castroville Community Services District all expressed support for the recommended action, stating the need to provide a sustainable and reliable water supply and water-dependent jobs.

After extensive discussion, Board member LeBarre moved the staff recommendation; seconded by Board Member Phillips. Board member Delgado made a substitute motion, seconded by Board member Parker, to delay action on the easement request until state approvals for the project are in hand. The substitute motion failed 4 – 12, with Board members Adams, Delgado, Kerr and Parker voting in favor. The Board approved the original motion in favor of the staff recommendation 15 – 1 with Board member Delgado voting no.

REGIONAL DEVELOPMENT IMPACT FEE

3.6.1 No items this month.

COMMITTEE MINUTES

3.7.1 Accepted draft minutes from Transportation Agency committees:

- Executive Committee – August 7, 2019
- Bicycle and Pedestrian Committee – August 7, 2019
- Technical Advisory Committee – No meeting
- Rail Policy Committee – August 5, 2019
- Excellent Transportation Oversight Committee (xTOC) – July 16, 2019

3.7.2 Received Transportation Agency for Monterey County correspondence for August 2019.

4. CERTIFICATE OF APPRECIATION TO HUNTER HARVATH

The Board presented a Certificate of Appreciation to Hunter Harvath, Monterey-Salinas Transit Assistant General Manager, for his many years of service enhancing transportation in the Monterey County area region and beyond. He will be retiring from Monterey-Salinas Transit in September.

Hunter Harvath thanked TAMC Directors and staff for all the financial support TAMC has provided to MST over the years.

5. TRANSPORTATION AGENCY EMPLOYEES OF THE QUARTER

The Board presented Transportation Agency Employees of the Quarter to Adriana Green and Stefania Castillo for the period of April - June 2019.

The Agency employees recognized Ariana for her work developing the Safe Routes to Schools plan in the Cities of Marina and Seaside, for securing a grant for safe routes to schools in Salinas, for participating in the Blue Zones schools task force, and for working on the My Town transportation exhibit.

The Agency employees recognized Stefania for her positive attitude, tactful citizen engagement and thorough research in developing the Measure X Senior/Disabled Transportation Program assessment. She has overseen the Bicycle and Pedestrian Advisory Committee meetings, provided bike safety education at public events, conducted bilingual outreach at Safe Routes to School pop-ups in Marina and Seaside, and serves as the assistant Project Manager for the Fort Ord Regional Trail and Greenway.

6. CANYON DEL REY BOULEVARD CORRIDOR STUDY

M/S/C Potter/Ian/unanimous

The Board received the presentation; determined that approval of the Canyon Del Rey Blvd (SR 218) Corridor Study is exempt from the California Environmental Quality Act (CEQA) pursuant to California Resources Code Section 21102, and CEQA Guidelines Section 15262 (feasibility plans); and approved the Canyon Del Rey Blvd (SR 218) Corridor Study.

Stefania Castillo, Transportation Planner, reviewed the study, whose goal was to develop improvements to provide safer access to all modes of travel along the Canyon Del Rey corridor. She noted that conceptual design alternatives for the corridor were developed based on current and future travel patterns. The alternatives were developed in coordination with the parallel Fort Ord Regional Trail and Greenway. Numerous community workshops were held to discuss the draft conceptual designs. Overall, traffic congestion and safety, including balancing safe pedestrian and bicycle access with improved vehicle operations, were the main concerns of the attendees. The study included cost estimates for recommended improvements, discussion of the most promising ways to fund the improvements, and a list of recommended next steps to advance implementation of the study.

Fredrik Venter, Project Manager for Kimley-Horn, discussed the operational considerations including the rationale for proposing a roundabout at Harcourt but not at Hilby, Carlton and General Jim Moore, due to traffic flow, park impacts and hillside constraints. He noted that an undercrossing is being considered at Carlton for the trail. Carl Sedoryk, Monterey-Salinas Transit, noted that it will be important for buses to be able to navigate through roundabout, in coordination with pedestrians and bicyclists. He requested that the corridor preserve the ability of MST to get a jump queue for buses at the Fremont/Highway 218 signal.

Public comment:

Eric Peterson, Pedali Alpini, noted his concerns with the plan. He expressed his preference for Class 2 facilities (bike lanes) on Highway 218 rather than Class 1 (a trail). He noted that many Bicycle and Pedestrian Advisory Committee members opposed the plan.

Frederik Venter noted that bike trails have been found to be safer, reduce sideswipes, and encourage more use than bike lanes, particularly by families, children and casual cyclists. Bike lanes allow for faster travel, but more protection increases safety and promotes biking.

Aileen Loe, Caltrans Deputy for Planning, noted that Caltrans can work with the adjacent cities to on relinquishment of the corridor (i.e. revert it from a state highway to a local roadway), which would provide greater design flexibility.

Staff agreed to bring back information comparing the cost of bike lanes, a parallel path and the Fort Ord Regional Trail and Greenway along the corridor.

7. MEASURE X ORDINANCE AMENDMENT

M/S/C Potter/Orozco/unanimous

Commence Process to Amend Measure X Maintenance of Effort Calculation Provision:

The Board introduced, waive the reading, and set October 23, 2019 at 9:00 a.m., as the date and time to consider the adoption of an ordinance amending the Measure X Ordinance to revise the Maintenance of Effort calculation; set a noticed public hearing for September 25, 2019, and directed staff to publish notice of the public hearing and publicize a 45-day comment period.

Michael Zeller, Principal Transportation Planner reported the Transportation Agency has fiduciary responsibility for the administration of the voter-approved Transportation Safety and Investment Plan (Measure X) funds. Each jurisdiction entered into a tax sharing agreement with the Transportation Agency in order to receive their share of Measure X Local Streets & Roads revenues. In exchange, these agreements require the jurisdictions to submit audit reports annually to the Transportation Agency detailing the steps taken to comply with the implementing ordinance. He noted that after evaluating the first year of audits, Transportation Agency staff recommends a few changes to simplify the maintenance of effort reporting requirements and avoid reporting delinquencies in the future.

The purpose of the Maintenance of Effort requirement is to assure that no funds previously used for transportation are shifted to other uses and then back-filled with Measure X monies - a so-called "bait and switch." The current rolling average three-year maintenance of effort requirement penalizes jurisdictions that have a large expenditure in one year, which was not the intent of the provision. The proposed amendment would remove the three-year rolling average and utilize a base year of the larger of the SB 1 state-mandated maintenance of effort requirement (a fixed, 3-year average from FY2009/10 – 2011/12), or the amount spent on transportation projects in fiscal year 2016/17 (the year that Measure X was approved), adjusted annually for inflation.

This issue was discussed by the Technical Advisory Committee and the Measure X Citizen Advisory Committee, as well as the Monterey Bay Area Managers group. No opposition was raised to the proposal. It was noted in addition to amending the ordinance, the tax sharing agreements will need to be updated and approved by the cities. The intent is for this change to take effect for the next round of audit reports, due December 31, 2019.

Public comment:

Kevin Dayton, past chair of the Measure X Citizen Advisory Committee, noted that the committee supported the proposal as providing flexibility yet ensuring "no cheating."

8. DRAFT 2019 PUBLIC PARTICIPATION PLAN

M/S/C Oglesby/Kerr/unanimous

The Board approved the recommended action:

Draft 2019 Public Participation Plan

1. Received presentation on the Draft 2019 Public Participation Plan;
2. Open public hearing;
3. Received public comment; and
4. Closed public hearing.

Theresa Wright, Community Outreach Coordinator, made a brief presentation. Board Chair Huitt opened the public hearing. There were no public comments. Chair Huitt closed the public hearing.

9. REPORTS FROM TRANSPORTATION PROVIDERS

Caltrans – Aileen Loe announced the Sustainable Transportation and Strategic Partnerships Grant Applications have been released, and the grant application deadline is October 11, 2019.

Monterey Regional Airport District – Bill Sabo reported the Airport event during the Concours was a success. He noted that service to Dallas will be suspended during the winter months and may return in the Spring. He announced that the Airport will be starting the runway construction project soon.

Monterey-Salinas Transit District – Carl Sedoryk, General Manager, noted that MST is offering free fares for Hartnell and Monterey Peninsula College students. He also announced that Lisa Rheinheimer will be replacing Mr. Harvath as the Assistant General Manager, adding the Hunter Harvath will be missed.

Monterey Bay Air Resources District – Richard Stedman announced that the Air District is partnering with Monterey Community Power to provide major incentives for electric vehicle purchases. He added that they are coordinating with Caltrans to provide Level 3 fast chargers at the Camp Roberts rest stop. The District is working with Monterey Community Power to provide electric school buses.

California State University Monterey Bay – No report

10. **REPORTS ON MEETINGS ATTENDED BY BOARD MEMBERS AT
TRANSPORTATION AGENCY EXPENSE, AS REQUIRED BY STATE LAW**

None this month.

11. **EXECUTIVE DIRECTOR'S REPORT**

None this month.

12. **ANNOUNCEMENTS AND/OR COMMENTS**

Chair Huitt reminded the Board that the evaluation for the Executive Director and Agency Counsel are due to him.

13. **ADJOURNMENT**

Chair Huitt adjourned the meeting at 11:08 a.m.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Dave Delfino, Finance Officer / Analyst
Meeting Date: September 25, 2019
Subject: TAMC payments for the month of August 2019

RECOMMENDED ACTION:

ACCEPT the list of checks written for the month of August 2019 and credit card statements for the month of July 2019.

SUMMARY:

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency’s independent Certified Public Accountant to keep the Board informed about the Transportation Agency’s financial transactions.

FINANCIAL IMPACT:

The checks processed this period total \$640,053.60 which, included checks written for August 2019 and payments of the July 2019 Platinum Plus for Business Credit Card statement.

DISCUSSION:

During the month of August 2019 normal operating checks were written, as well as a check for \$17,824.88 to HDR Engineering Inc. for engineering services for Salinas Rail Extension Kick-Start Project, a check for \$6,054.00 to Ward, Ruhnke & Dost Architects, LLP for design services for the Fort Ord Property, a check for \$6,553.86 to AECOM Technical Services, Inc. for services for a rail network integration, a check for \$5,000.00 to Moss, Levy & Hartzheim for the financial audit, a check for \$27,879.00 to Ride Amigos for the software platform for the rideshare program and a check for \$221,496.00 to California Water Service for utility relocation for Salinas Rail Extension Kick-Start Project.

ATTACHMENTS:

- ▣ Checks August 2019
- ▣ Credit Cards July 2019

Transportation Agency for Monterey County (TAMC)
 Union Bank Operating Account
 August 2019

DATE	ITEM NAME	CHECK	DEPOSIT	DESCRIPTION
08/01/2019	EFT TAMC County Acct. 691		300,000.00	Funds Transfer From TAMC County Acct. 691
08/02/2019	18959 AT & T (Carol Stream, Il.)	404.60		Telecommunications, Call Box and Rideshare - Phone Service
08/02/2019	18960 Demsey, Filliger & Assoc. LLC	500.00		Actuarial Services for GASB 75
08/02/2019	18961 Monterey County Health Dept.	3,087.59		Services for Safe Routes to School Program
08/02/2019	18962 Smile Business Products	147.51		Office Copier Expenses
08/02/2019	18963 The Salinas Californian	170.81		Newspaper Subscription
08/02/2019	18964 United States Postal Service	235.00		FSP Postage Permit
08/02/2019	18965 Verizon Wireless	78.96		Call Box - Phone Service
08/02/2019	18966 VSP	172.92		Employee Benefits
08/02/2019	18967 California Water Service	221,496.00		Utility Relocation for Salinas Rail Extension Kick-Start Project
08/09/2019	18968 United Way of Monterey County	70.00		Employee Deduction - Charitable
08/09/2019	18969 Banner Life	329.00		Employee Benefits
08/09/2019	18970 FOR A	7,000.00		Annual Membership Dues
08/09/2019	18971 Khouri Consulting LLC	3,000.00		Legislative Consultant
08/09/2019	18972 Peninsula Messenger LLC	250.00		Courier Service
08/09/2019	EFT CalPers Health Benefits	10,266.92		Employee Benefit
08/09/2019	EFT Payroll	46,262.88		Payroll
08/09/2019	EFT United States Treasury	11,289.16		Payroll Taxes & Withholding
08/09/2019	EFT EDD	4,289.95		Payroll Taxes & Withholding
08/09/2019	EFT EDD	69.88		Payroll Taxes & Withholding
08/09/2019	EFT Pers Retirement	9,204.05		Employee Benefits
08/09/2019	EFT Pers Retirement PEPRA	1,163.06		Employee Benefits
08/09/2019	EFT CalPERS	7,227.16		Employee Benefits
08/09/2019	EFT Debbie Hale	359.82		Travel Expenses for CTC and CALCOG
08/09/2019	EFT Christina Watson	193.28		Reimbursement of 125 Plan
08/15/2019	DEP State of California		36,122.16	SAFE - Revenue June 2019
08/15/2019	DEP State of California		13,830.58	Interest from State Condemnation Fund
08/15/2019	DEP Marina Concrete, P & S Real Estate, Cardinale, Haedrich and Jaguar		9,249.34	Railroad Right of Way Rent
08/15/2019	DEP Attendees		45.00	Reimbursed Expenses
08/16/2019	18973 Alvarez Technology Group, Inc.	1,687.50		Computer Support
08/16/2019	18974 American Planning Association	75.00		Memberships
08/16/2019	18975 Business Card	2,171.55		Supplies, Staff Travel & Professional
08/16/2019	18976 California Highway Patrol	221.20		Freeway Service SAFE Call Box Program
08/16/2019	18977 Comcast	143.41		Telecommunications
08/16/2019	18978 Delta Dental	794.64		Employee Benefits
08/16/2019	18979 Moss, Levy & Hartzheim	5,000.00		Financial Audit
08/16/2019	18980 MP Express	1,405.14		Printing for FSP Surveys
08/16/2019	18981 The Maynard Group	321.28		Direct Program Costs
08/16/2019	18982 The Action Council	3,000.00		Ciclovía Sponsorship
08/22/2019	EFT TAMC County Acct. 691		200,000.00	Funds Transfer From TAMC County Acct. 691
08/23/2019	18983 United Way of Monterey County	70.00		Employee Deduction - Charitable
08/23/2019	18984 ChargePoint Inc.	761.00		Electric Charging Station Service
08/23/2019	18985 City of Marina	2,000.00		Measure X Grant for Safe Routes to School - Skate Helmets
08/23/2019	18986 De Lage Landen Financial Services	285.75		Office Copier Lease
08/23/2019	18987 HDR Engineering Inc.	17,824.88		Engineering Services Salinas Rail Extension Kick-Start Project
08/23/2019	18988 Lincoln National Life Insurance Co.	735.98		Employee Benefits
08/23/2019	18989 Office Depot	399.96		Office Supplies
08/23/2019	18990 Oppidea, LLC	2,335.00		Accounting Services
08/23/2019	18991 Pure Water	45.45		Water
08/23/2019	18992 Shell	56.51		Auto Expense - Gasoline

Transportation Agency for Monterey County (TAMC)
 Union Bank Operating Account
 August 2019

DATE	ITEM NAME	CHECK	DEPOSIT	DESCRIPTION
08/23/2019 18993	Smile Business Products	251.49		Office Copier Expenses
08/23/2019 18994	Valero Marketing and Supply	34.52		Auto Expense - Gasoline
08/23/2019 18995	Wald, Ruhnke & Dost Architects, LLP	6,054.00		Design Services for Fort Ord Property
08/23/2019 18996	WTS	105.00		Membership Dues
08/23/2019 EFT	Payroll	44,919.67		Payroll
08/23/2019 EFT	United States Treasury	10,921.20		Payroll Taxes & Withholding
08/23/2019 EFT	EDD	4,189.20		Payroll Taxes & Withholding
08/23/2019 EFT	EDD	46.41		Payroll Taxes & Withholding
08/23/2019 EFT	Pers Retirement	9,204.05		Employee Benefits
08/23/2019 EFT	Pers Retirement PEPRA	1,163.06		Employee Benefits
08/23/2019 EFT	CalPERS	7,227.16		Employee Benefits
08/23/2019 EFT	Theresa Wright	1,000.00		Reimbursement of 125 Plan
08/23/2019 EFT	Christina Watson	630.93		Reimbursement of 125 Plan
08/23/2019 EFT	Mike Zeller	589.99		Travel for CTC and RTPA Meetings
08/23/2019 EFT	Debbie Hale	486.84		Reimbursement of 125 Plan and Travel for Rural Task Force
08/23/2019 EFT	Rich Deal	374.64		Reimbursement of 125 Plan and Travel for Design Meeting
08/26/2019 EFT	Union Bank	46.88		Bank Service Charges
08/30/2019 18997	California Towing and Transport	44,366.59		Freeway Service Patrol - Beat 1 Feb. - June 2019
08/30/2019 18998	California Towing and Transport	45,086.76		Freeway Service Patrol - Beat 2 Feb. - June 2019
08/30/2019 18999	California Towing and Transport	43,628.26		Freeway Service Patrol - Beat 3 Feb. - June 2019
08/30/2019 19000	California Towing and Transport	4,031.49		Freeway Service Patrol - Beat 4 Feb. - June 2019
08/30/2019 19001	AECOM Technical Services, Inc.	6,553.86		Services for Rail Network Integration Study
08/30/2019 19002	American Planning Association	20.00		Membership Dues
08/30/2019 19003	California Premier Restoration	569.37		Graffiti Clean Up - Fort Ord
08/30/2019 19004	CALPERS Financial & Acct Services	700.00		Services for GASB 68 Reports
08/30/2019 19005	Plaza Circle, Ltd	7,988.65		Office Rent
08/30/2019 19006	Ride Amigos	27,879.00		Software Platform for Rideshare
08/30/2019 19007	VSP	162.54		Employee Benefits
08/30/2019 19008	California Towing and Transport	5,219.24		Freeway Service Patrol - Radios
08/30/2019 EFT	Graniterock		7,804.37	Railroad Right of Way Rent
08/30/2019 DEP	City of Salinas		53,448.00	Local Agency Contribution 19/20
08/30/2019 DEP	Saroyan		491.97	Railroad Right of Way Rent
TOTAL		640,053.60	620,991.42	



DEBRA L HALF

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July 05, 2019 - August 04, 2019

Cardholder Statement

Account Information:
www.bankofamerica.com

Mail Billing Inquiries to:
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PO BOX 982238
EL PASO, TX 79998-2238

Mail Payments to:
BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

Customer Service:
1.800.673.1044, 24 Hours

TTY Hearing Impaired:
1.888.500.6267, 24 Hours

Outside the U.S.:
1.509.353.6656, 24 Hours

For Lost or Stolen Card:
1.800.673.1044, 24 Hours

Business Offers:
www.bankofamerica.com/mybusinesscenter

Payment Information

New Balance Total \$81.68
Minimum Payment Due \$10.00
Payment Due Date 08/29/19
Late Payment Warning: If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:
 \$19.00 for balance less than \$100.01
 \$29.00 for balance less than \$1,000.01
 \$39.00 for balance less than \$5,000.01
 \$49.00 for balance equal to or greater than \$5,000.01

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

Account Summary

Previous Balance \$1,565.34
 Payments and Other Credits -\$1,565.34
 Balance Transfer Activity \$0.00
 Cash Advance Activity \$0.00
 Purchases and Other Charges \$81.68
Fees Charged \$0.00
Finance Charge \$0.00
 New Balance Total \$81.68
 Credit Limit \$5,000
 Credit Available \$4,918.32
 Statement Closing Date 08/04/19
 Days in Billing Cycle 31

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
Payments and Other Credits				
07/22	07/20	PAYMENT - THANK YOU		- 1,565.34
TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD				-\$1,565.34
Purchases and Other Charges				
07/10	07/09	EL CHARRITO - SALINAS	8887072469 CA	31.68
07/29	07/27	MAILCHIMP *MONTHLY	MAILCHIMP.COMGA	50.00
TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD				\$81.68

Account Number
July 05, 2019 - August 04, 2019

New Balance Total \$81.68
Minimum Payment Due \$10.00
Payment Due Date 08/29/19

Enter payment amount

\$

For change of address/phone number, see reverse side.

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WILMINGTON, DE 19886-5796

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SALINAS, CA 93901-2952

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or make your payment online at
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Credit Cards July 2019



Platinum Plus® for Business

ELOUISE RODRIGUEZ
5474 9750 0879 **0825**
July 05, 2019 - August 04, 2019

Cardholder Statement

Account Information:
www.bankofamerica.com

Mail Billing Inquiries to:
BANK OF AMERICA
PO BOX 982238
EL PASO, TX 79998-2238

Mail Payments to:
BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

Customer Service:
1.800.673.1044, 24 Hours

TTY Hearing Impaired:
1.888.500.6267, 24 Hours

Outside the U.S.:
1.509.353.6656, 24 Hours

For Lost or Stolen Card:
1.800.673.1044, 24 Hours

Business Offers:
www.bankofamerica.com/mybusinesscenter

Payment Information

New Balance Total \$2,089.87
Minimum Payment Due \$20.90
Payment Due Date 08/29/19
Late Payment Warning: If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:
 \$19.00 for balance less than \$100.01
 \$29.00 for balance less than \$1,000.01
 \$39.00 for balance less than \$5,000.01
 \$49.00 for balance equal to or greater than \$5,000.01

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

Account Summary

Previous Balance \$2,619.28
 Payments and Other Credits -\$2,619.28
 Balance Transfer Activity \$0.00
 Cash Advance Activity \$0.00
 Purchases and Other Charges \$2,089.87
Fees Charged \$0.00
Finance Charge \$0.00
 New Balance Total \$2,089.87
 Credit Limit \$7,600
 Credit Available \$5,510.13
 Statement Closing Date 08/04/19
 Days in Billing Cycle 31

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
Payments and Other Credits				
07/22	07/20	PAYMENT - THANK YOU		- 2,619.28
		TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD		- \$2,619.28
Purchases and Other Charges				
07/09	07/06	DEVICE MAGIC INC RALEIGH NC		150.00
07/09	07/08	TSHEETS 8888362720 ID		95.00
07/18	07/16	THE HOME DEPOT #1843 SALINAS CA		27.25
07/22	07/19	GRAINGER 877-2022594 IL		578.21

Account Number:
July 05, 2019 - August 04, 2019

New Balance Total \$2,089.87
Minimum Payment Due \$20.90
Payment Due Date 08/29/19

Enter payment amount

\$

For change of address/phone number, see reverse side.

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WILMINGTON, DE 19886-5796

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or make your payment online at
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ELOUISE RODRIGUEZ

July 05, 2019 - August 04, 2019

Page 3 of 6

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
07/23	07/22	SQ *SQ *THE ORIGINAL S gosq.com CA		1,087.50
07/23	07/22	WORDFENCE 2062012067 WA		74.89
07/26	07/26	ASAP SIGNS & PRINTING 831-210-5524 CA		77.02
TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD				\$2,089.87

Finance Charge Calculation

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	17.99%	\$0.00	\$0.00
CASH	26.49% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

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TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Rita Goel, Director of Finance & Administration
Meeting Date: September 25, 2019
Subject: **Contracts awarded under \$50,000**

RECOMMENDED ACTION:

RECEIVE list of contracts awarded under \$50,000.

SUMMARY:

The list of contracts awarded by the Transportation Agency for Monterey County for services under \$50,000 approved by the Executive Director is submitted each month in accordance with the Agency's Procurement Policies to keep the Board informed.

FINANCIAL IMPACT:

The revenue source for each specific contract is in the approved Agency budget or has been approved by a specific Agency Board action.

DISCUSSION:

The Procurement Policies of the Transportation Agency for Monterey County state that contracts for services and annual extensions of such contracts for \$50,000 or less may be approved by the Executive Director, if the revenue source for the specific contract is in the approved Agency budget or is approved by a specific Agency Board action. The policies also require the Executive Director to submit a report to the Board identifying any contracts valued at \$50,000 and under, entered into in the preceding quarter.

The attached list of contracts awarded by the Transportation Agency for Monterey County for services under \$50,000 approved by the Executive Director is submitted each month to keep the Board informed.

ATTACHMENTS:

- Contracts under 50000.00

NOTE: Contracts for services and annual extensions of such contracts for \$50,000 or less may be approved by the Executive Director, if the revenue source for the specific contract is in the approved Agency budget or is approved by a specific Agency Board action. The Executive Director shall include a quarterly report to the Board identifying any contracts valued at \$50,000 and under, entered into in the preceding quarter.

**Contracts Under \$50,000
(but greater than \$5,000)
Board Report date: September 2019**

Staff	Consulting Firm	Contract Activity	Start Date	End Date	Contract amount	WE	Fund Source
Stefania	Whitson Engineers	State Route 218 Survey (FORTAG)	9/3/19	12/31/19	\$31,097	7300	Measure X



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Michael Zeller, Principal Transportation Planner
Meeting Date: September 25, 2019
Subject: **Computer & Information Technology Services Request for Proposals**

RECOMMENDED ACTION:

Request for Proposal for Computer & Information Technology Services

1. **APPROVE** the Request for Proposals Scope of Work for Computer & Information Technology Services, subject to counsel approval;
2. **AUTHORIZE** staff to publish the Request for Proposals and return to the Board of Directors with a recommendation for approval of a consultant, including the final scope of work; and
3. **APPROVE** the use of funds from the approved project budget for this contract in an amount not to exceed \$125,000.

SUMMARY:

The Agency's current agreement for computer and network services with Alvarez Technology Group expires December 31, 2019. The agency is seeking to receive proposals from qualified firms to continue the routine maintenance, repairs, and upgrades of the agency's computers, servers, mobile devices, and network.

FINANCIAL IMPACT:

The Agency budget includes \$20,000 for each fiscal year to contract with a firm to maintain the agency's computers and network. The Agency budget also includes \$5,000 per year for equipment replacement. The proposed five-year budget for this request for proposals includes \$87,000 for required consultant services, and \$38,000 for optional tasks, for a total not-to-exceed amount of \$125,000.

DISCUSSION:

The Agency's current agreement for computer and network services with Alvarez Technology Group expires December 31, 2019. The agency is seeking to receive proposals from qualified firms to continue the routine maintenance, repairs, and upgrades of the agency's computers, servers, mobile devices, and network.

The agency's current contract with Alvarez Technology Group covers maintenance and security of the agency's file and email servers, as well as the set up of mobile devices and workstations. For this Request for Proposals, Agency staff is seeking qualified consultant(s) that will install and maintain a network monitoring and management appliance and configure all the covered servers to be monitored twenty four hours per day, seven days per week. The network monitoring and management appliance will alert the consultant(s) to any significant problem that arises on the servers and they will respond during normal working hours of 6:00 AM to 6:00 PM, Monday thru Friday, excluding published holidays.

In addition to responding to alerts generated by the network monitoring and management appliance, the proposed scope of work includes provision for the Transportation Agency to also contact the consultant(s) at any time for server-side assistance. In the event of server issues, the consultant's technicians will monitor the health and welfare of the server or servers using the network monitoring and management appliance. The servers will be configured to send alerts to the consultant in case of significant problems. Consultant's technicians will monitor the servers daily, responding automatically to any server alerts and resolving those issues remotely, if possible, or dispatching a technician to address the problem on-site.

Other tasks in the proposed scope of work cover the Agency's cloud-based email system, set up and maintenance of the wireless network, virus and malware protection, mobile device set up, backups and data loss prevention, annual evaluations, and monthly reporting.

In addition, the draft scope of work includes optional tasks for the following items:

1. Workstation 5-Year Lease Program: The consultant will lease workstations to the Transportation Agency, with monthly payments over a five-year period. The consultant will be responsible for maintenance of the hardware and software.
2. Server Migration to Cloud-Based Microsoft Azure / SharePoint: The consultant will migrate the Transportation Agency's current on-site server to a Microsoft Azure virtual machine, with print server capabilities. Consultant will be required to plan the migration, set up and test, schedule a time in coordination with the Transportation Agency to conduct the change-over from the on-site server to the new Azure cloud-based server, and provide staff training.

ATTACHMENTS:

- Draft Computer & Information Technology RFP - Scope of Work



COMPUTER & IT SERVICES REQUEST FOR PROPOSALS ATTACHMENT A SCOPE OF WORK

Background: The Transportation Agency's current computer hardware consists of:

- One server running Windows Small Business Server 2008;
- Eighteen Lenovo ThinkStation computers running Windows 7 Professional;
- One Samsung SmartBoard running Windows 7 Professional;
- Two laptops, which are shared amongst the staff, running Windows 7 Professional;
- Two networked printers; and
- Three wireless access points.

The Transportation Agency currently has an Office 365 subscription, which includes email service and licenses for the Microsoft Office applications. In addition, the network shared drive on the server is synchronized with Microsoft SharePoint for backup and remote file access. Staff also has remote access to their workstations through a Virtual Private Network and Microsoft Remote Desktop Connection.

The Transportation Agency's phone system is monitored and maintained by The Maynard Group. The selected consultant will be expected to coordinate with them to resolve any network related issues affecting the phone service.

Required Services:

1. **Staff Technology Support:** The consultant's help center and engineering support team will be available to assist all TAMC employees with server, workstation, network, and mobile device support Monday through Friday 6:00 AM - 6:00 PM. If an issue cannot be resolved remotely a senior engineer will be dispatched onsite.
2. **Network Monitoring and Management:** The consultant's help center technicians will monitor the health and welfare of all manageable network workstations and devices using a Network Monitoring and Management device. The networked workstations and devices will be configured to send alerts to the help center in case of significant problems. Help center technicians will monitor the devices daily, responding automatically to any alerts and resolving those issues remotely, if possible. If onsite service is required, TAMC will be contacted to authorize the onsite work.
3. **Server Platform Monitoring:** The consultant's technicians will monitor the health and welfare of the server or servers using the network monitoring and management appliance. The network monitoring and management appliance will alert the consultant(s) to any significant problem that arises on the servers and they will respond during normal working hours of 7:30

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(831) 775-0903 • www.tamcmonterey.org

AM to 5:30 PM, Monday through Friday, excluding published holidays. In addition to responding to alerts generated by the network monitoring and management appliance, the Transportation Agency may contact the consultant(s) at any time for server-side assistance. Consultant's technicians will monitor the servers daily, responding automatically to any server alerts and resolving those issues remotely, if possible. If onsite service is required, TAMC will be contacted to authorize the onsite work.

4. **Business Continuity Server Backup:** The consultant will maintain a software and hardware solution to allow real-time, image backup of each server so that in case of a catastrophic hardware failure that incapacitates the server for any length of time, the consultant can restore the server without data loss. The consultant will also ensure that the cloud-based backup system (SharePoint) works as intended. If problems arise, they will be resolved remotely. If onsite service is required, TAMC will be contacted to authorize the onsite work
5. **User Management:** At the direction of TAMC, the consultant will add, edit, or delete users, manage user access to server resources, and monitor user data on the servers.
6. **Server-based Email Management:** The consultant will manage and monitor the health of cloud-based email system (Office 365), as well as adding, editing, or deleting users, managing organization-wide email lists and user quotas.
7. **Routine Maintenance:** The consultant will conduct server-side routine maintenance, such as deleting temporary files, defragmentation and managing file locations is included.
8. **Patch Management:** The consultant will manage the installation of required operating system patches on the servers and workstations, ensuring vital security updates and performance-enhancing upgrades are installed as they are made available.
9. **Application Management:** Any applications installed on the server will be managed remotely by the consultant.
10. **Virus/Spyware/Spam Management:** The consultant shall provide antivirus software that runs on the server and all workstations, which will be managed remotely by the consultant.
11. **Disaster Prevention and Disaster Recovery:** The consultant will use industry "best practices" to implement disaster prevention systems to ensure optimal performance of the server or servers. In case of a disaster such as disk failure or virus outbreak, consultant will provide disaster recovery assistance.
12. **Monthly Reporting:** TAMC will receive detailed monthly reports detailing all the work done by consultant's technicians and engineers.
13. **Custom Client Portal:** TAMC will have access to an online portal customized to allow access to service information and to check the status of ongoing issues.
14. **Annual IT Evaluation:** After the contract is in effect, once a year on the anniversary of the contract or on a mutually agreeable date, consultant will review the IT infrastructure, conduct

targeted interviews and create a detailed annual report for TAMC on the status of the existing technology environment and recommend future enhancements.

15. Response Time: During normal business hours, incoming calls to the consultant hotline will be answered at that time or a return call placed within 30 minutes if a message is left. Consultant will guarantee a response to all critical alerts within two (2) hours of notification and to client requests within one (1) hour of initial contact. Onsite response is assured next business day, when necessary.
16. Mobile Device Management and Setup: Consultant will setup mobile devices to work on the TAMC network for receipt and delivery of email, calendar, and contacts, as well as remote connections to user workstations from their mobile devices.
17. Wireless Network Management: Consultant will setup, maintain, and keep secure TAMC's wireless (wifi) network and solve problems related to connectivity and wireless internet coverage.
18. Virtual Private Network Management: Consultant will setup, maintain, and keep secure TAMC's Virtual Private Network (VPN) and solve problems related to connectivity and remote desktop connection.
19. Third-Party Vendor Management: The consultant will collaborate with and manage other technology and software providers to ensure TAMC is being provided the best service possible. The consultant service team will work with these providers to resolve any network problems.

Optional Services:

1. Workstation 5-Year Lease Program: The consultant will lease workstations to the Transportation Agency, with monthly payments over a five-year period. The consultant will be responsible for maintenance of the hardware and software. The following hardware, with extended warranties for each covering the entire five-year lease program, would be required:
 - a. One workstation capable of running Auto-CAD, with Windows 10;
 - b. Seventeen workstations capable of running standard Microsoft Office, Esri ArcGIS, and Adobe design (e.g. Photoshop and Illustrator) applications, with Windows 10; and
 - c. Two laptops capable of running standard Microsoft Office applications, with Windows 10.
2. Server Migration to Cloud-Based Microsoft Azure / SharePoint: The consultant will migrate the Transportation Agency's current on-site server to a Microsoft Azure virtual machine, with print server capabilities. This will include staff log-in via Active Directory and direct access to shared files in SharePoint through Windows Explorer on the workstation. Consultant will be required to plan the migration, set up and test, schedule a time in coordination with the Transportation Agency to conduct the change-over from the on-site server to the new Azure cloud-based server, and provide staff training.



Memorandum

To: Board of Directors
From: Christina Watson, Principal Transportation Planner
Meeting Date: September 25, 2019
Subject: **Policy for Reviewing Unsolicited Proposals**

RECOMMENDED ACTION:

ADOPT Policy for Reviewing Unsolicited Proposals.

SUMMARY:

Occasionally, TAMC receives unsolicited proposals from consultants wishing to do business with TAMC or from companies interested in public-private partnerships and/or joint development. This Policy for Reviewing Unsolicited Proposals is designed to address those situations in a manner that is fair to all and of benefit to the Agency. The Executive Committee discussed this policy and recommends Board adoption.

FINANCIAL IMPACT:

This Policy sets forth a proposed reimbursement agreement for reviewing and processing unsolicited proposals.

DISCUSSION:

TAMC follows state and federal procurement rules via an adopted Procurement Policies and Procedures and Contract Management Manual to ensure engagement in full and fair competition, and to obtain the best value, price and quality for taxpayer-funded goods and services. Typically, consultant services are obtained using a Request for Qualifications and/or Request for Proposals process, and the procedures are open to public scrutiny via the TAMC Board of Directors and its committees.

An unsolicited proposal is a written proposal that is submitted to TAMC on the initiative of the submitter for the purpose of developing a business partnership that is not in response to a formal or informal request issued by TAMC. TAMC currently does not have a written policy for responding to unsolicited proposals, and handles them on an ad-hoc basis, consulting with Agency Counsel.

An unsolicited proposal should be distinguishable from projects and plans already part of TAMC's

long-term budget planning process. Potentially successful proposals would likely use innovative but pragmatic solutions that offer added value, such as enhanced financing options, improved customer service outcomes or advanced delivery dates. An unsolicited proposal should be:

- Innovative and pragmatic;
- Independently originated and developed by the proposer;
- Submitted by parties external to TAMC, prepared without TAMC’s supervision, endorsement, direction, or direct involvement; and
- Sufficiently detailed that its benefits in support of TAMC’s mission and responsibilities are readily apparent.

If the proposed Policy is adopted, TAMC will receive and evaluate unsolicited proposals using a two-phased approach. In Phase One, TAMC staff will evaluate written conceptual proposals and bring them to the Executive Committee for review, at which time a determination will be made as to whether to request additional and detailed information in Phase Two.

If there is interest in the conceptual proposal, the proposer will be asked to agree to a reimbursement agreement for staff time (fully loaded rate) and submit detailed documentation for evaluation in Phase Two. The TAMC Executive Director will bring the detailed proposal to the Executive Committee for direction as to whether to proceed with negotiations and, if so, whether to pursue a sole source agreement or to pursue a competitive solicitation using TAMC’s procurement policies and procedures.

TAMC’s receipt of an unsolicited proposal does not, by itself, justify a contract award without full and open competition. If the unsolicited proposal offers a proprietary concept that is essential to contract performance, it may be deemed a sole source. If not, TAMC will follow the competitive procurement process. TAMC may, at any time, choose not to proceed further with any unsolicited proposal.

The Executive Committee reviewed and discussed the draft policy at their June, August and September meetings. **Web attachment 1** is the policy as recommended for adoption by the Executive Committee in September, including a proposed reimbursement agreement for staff review of the detailed proposal.

WEB ATTACHMENTS:

- [Policy for Reviewing Unsolicited Proposals](#)



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Stefania Castillo, Transportation Planner
Meeting Date: September 25, 2019
Subject: **Monterey-Salinas Transit State of Good Repair Funds**

RECOMMENDED ACTION:

ADOPT Resolution 2019-11 allocating \$796,521 of Fiscal Year 2019-20 SB 1 State of Good Repair funds to Monterey-Salinas Transit to support bus procurement that will replace seven cutaway buses that have met their useful life.

SUMMARY:

Senate Bill 1 (SB 1) established the State of Good Repair (SGR) program to fund eligible transit maintenance, rehabilitation and capital project activities that maintain the public transit system in a state of good repair. Monterey-Salinas Transit will be using these funds to support a bus procurement that will replace seven cutaway buses that have met their useful life. Cutaway buses are the small buses RIDES uses for wheelchair and mobility-impaired riders.

FINANCIAL IMPACT:

There is no financial impact to the TAMC budget associated with this action. This action will allow Monterey-Salinas Transit to secure \$796,521 in State of Good Repair funds available for Monterey County for Fiscal Year 2019-20.

DISCUSSION:

Senate Bill 1 is a landmark transportation bill adopted in 2017 that will provide over \$50 billion in new transportation funding over the next decade to repair highways, bridges and local roads, to make strategic investments in congested commute and freight corridors, and to improve transit service. The State of Good Repair Program provides approximately \$105 million annually to transit operators in California for capital projects. The Program is funded under a portion of the new Transportation Improvement fee on vehicle registrations due on or after January 1, 2018. The Program investments will benefit the public by providing transportation agencies with a consistent and dependable revenue source to invest in the upgrade, repair and improvement of transit infrastructure, and in turn improvement of transit service.

As a transportation planning agency, the Transportation Agency is an eligible recipient of Program funds for Monterey County, and can act as a lead agency on eligible projects or as a “contributing agency” that can pass funds to MST to support an eligible project. Program funds are allocated to regional transportation planning agencies and to transit operators using the State Transit Assistance distribution formula, which allocates funding to transportation planning agencies based on population (PUC 99313) and to transit operators based on transit operator revenues (PUC 99314). The Transportation Agency’s allocation of Program funds is \$599,202 and MST’s allocation is \$197,319 for a Monterey County total of \$796,521.

Staff recommends that the Transportation Agency act as a "contributing sponsor" and release its FY 2019/20 State of Good Repair allocation to MST to support bus procurement that will replace seven cutaway buses that have reached the end of their useful life (**Web Attachment**). Cutaway buses are the small buses RIDES uses for wheelchair and mobility impaired riders.

ATTACHMENTS:

- Resolution 2019-11 Approving State of Good Repair Allocation

WEB ATTACHMENTS:

[State of Good Repair FY 2019-20 Submittal](#)

**RESOLUTION NO. 2019-11
OF THE
TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)**

**AUTHORIZATION FOR THE EXECUTION OF THE
REGIONAL ENTITIES APPROVING PROJECT LIST
FOR THE CALIFORNIA STATE OF GOOD REPAIR PROGRAM AND
PROGRAMMING FY 2019/2020 STATE OF GOOD REPAIR FUNDS TO
MONTEREY-SALINAS TRANSIT**

WHEREAS, Senate Bill (SB 1), the Road Repair and Accountability Act of 2017, established the State of Good Repair (SGR) program to fund eligible transit maintenance, rehabilitation and capital project activities that maintain the public transit system in a state of good repair; and

WHEREAS, the Transportation Agency for Monterey County (TAMC) is an eligible recipient and may receive State Transit Assistance funding from the State of Good Repair Program (SGR) now or sometime in the future for transit capital projects; and

WHEREAS, the statutes related to the state-funded transit capital projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 1 (2017) named the California Department of Transportation (Caltrans) as the administrative agency for the SGR; and

WHEREAS, Caltrans has developed guidelines for the purpose of administering and distributing SGR funds to eligible recipients (local agencies such Monterey-Salinas Transit); and

WHEREAS, the Transportation Agency for Monterey County wishes to delegate authorization to execute these documents and any amendments thereto to the Executive Director; and

WHEREAS, the Transportation Agency's allocation of Fiscal Year 2019-20 State of Good Repair Program funds is \$599,202 (PUC 99313) and MST's allocation is \$197,319 (PUC 99314) for a Monterey County total of \$796,521; and

WHEREAS, the Transportation Agency approves the project list and allocation for the PUC 99313 (based on the latest available annual population estimates from the Department of Finance) and PUC 99314 (based on the revenue amount for each eligible operator) of Fiscal Year 2019-20 State of Good Repair Program funds to support Monterey-Salinas Transit's bus procurement that will replace seven cutaway buses that have met their useful life.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Transportation Agency for Monterey County Board of Directors hereby approve the region's SB 1 State of Good Repair project list for FY 2019/20.
2. The fund recipient (Monterey-Salinas Transit) agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulations and guidelines for all SGR funded transit capital projects.
3. The Executive Director (Debra L. Hale) is hereby authorized to execute all required documents of the SGR programs and any Amendments thereto with the California Department of Transportation.

PASSED AND ADOPTED by the Transportation Agency for Monterey County, State of California this 25th day of September 2019, by the following votes:

AYES:

NOES:

ABSENT:

ROBERT HUITT, CHAIR
TRANSPORTATION AGENCY FOR MONTEREY COUNTY

ATTEST:

DEBRA L. HALE, EXECUTIVE DIRECTOR
TRANSPORTATION AGENCY FOR MONTEREY COUNTY



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Christina Watson, Principal Transportation Planner
Meeting Date: September 25, 2019
Subject: **Federal Legislative Update**

RECOMMENDED ACTION:

RECEIVE update on federal transportation legislation and **RATIFY** the Executive Committee action to support the California Consensus Federal Transportation Reauthorization Principles.

SUMMARY:

The current federal transportation authorization act expires in September 2020. The Senate has taken the first step by introducing a five-year reauthorization bill. The Executive Committee received an update on September 4 and acted on behalf of the full Board to express support for the California Consensus principles as their deadline was September 13.

FINANCIAL IMPACT:

Federal funding is key for major transportation projects, and the newly introduced authorization bill increases federal funding in several categories, and adds new programs that have never been a part of federal authorization bills.

DISCUSSION:

On July 30, the Senate Environment and Public Works Committee passed America's Transportation Infrastructure Act of 2019 (S. 2302), a five-year, \$287 billion authorization bill. **Web attachment 1** is the summary from the Committee and **web attachment 2** is an analysis from the Transportation for America Blog. Key programs include:

- New competitive bridge repair grant program: \$6 billion
- Infrastructure for Rebuilding America (INFRA) grants for nationally significant freight and highway projects: \$5.5 billion
- New competitive resiliency grant program: \$4.9 billion
- Incentive program to lower highway carbon emissions: \$3.5 billion
- Incentive program to lower driver and pedestrian fatalities: \$2.5 billion
- Competitive grants for alternative fuel infrastructure: \$1 billion
- Program to reduce wildlife-vehicle collisions: \$250 million

- Congestion relief program competitive grant program: \$200 million
- Codifies the “One Federal Decision” policy to streamline project delivery and federal approvals

The Committee's action is the first step in reauthorizing transportation programs currently set to expire under the Fixing America’s Surface Transportation (FAST) Act on September 30, 2020. Rail, safety, transit, and finding the funding to replenish the Highway Trust Fund are the jurisdiction of the Senate Commerce, Banking, and Finance Committees, and will be added to the reauthorization bill at a later date.

The Self-Help Counties Coalition asked member agencies to sign on to a list of California consensus principles for the reauthorization act (**web attachment 3**) by September 13. These principles are in alignment with TAMC's adopted legislative program and the Executive Committee acted on behalf of the TAMC Board of Directors to support the principles on September 4.

The American Public Works Association (APWA) Government Affairs Committee, of which Executive Director Hale is a member, has prepared a federal transportation reauthorization policy (**web attachment 4**) that it has asked the APWA Board of Directors to adopt. Staff is reviewing the Senate bill to determine which requested provisions from both documents are included and which are left out of the measure.

WEB ATTACHMENTS:

- [Senate Environment and Public Works Committee summary](#)
- [T4America Blog Post, "The good, the bad, and the ugly in the Senate's long-term transportation bill"](#)
- [California Reauthorization Principles - DRAFT](#)
- [APWA Transportation Reauthorization Policies](#)



Memorandum

To: Board of Directors
From: Ariana Green, Associate Transportation Planner
Meeting Date: September 25, 2019
Subject: Salinas Safe Routes to School Plan Partner Contracts

RECOMMENDED ACTION:

Salinas Safe Routes to School Plan Partner Contracts

1. **AUTHORIZE** the Executive Director to execute the following Agreements related to the Salinas Safe Routes to School Plan, with the following entities:
 - o City of Salinas for an amount not to exceed \$72,116;
 - o Monterey County Health Department for an amount not to exceed \$180,000; and,
 - o Ecology Action for an amount not to exceed \$690,000;
2. **AUTHORIZE** the use of Salinas Safe Routes to School grant funding, and Measure X Safe Routes to School Program funds as approved in the FY19/20 budget; and
3. **AUTHORIZE** the Executive Director to make administrative changes to the agreements if such changes do not decrease services to be performed or increase the Agency's net cost, subject to approval by Agency Counsel.

SUMMARY:

The Salinas Safe Routes to School Plan will include recommendations for all public K-12 schools in the city of Salinas and is funded through a Caltrans Sustainable Transportation Planning Grant (\$954,502) and Measure X Safe Routes to School funds (\$168,978).

FINANCIAL IMPACT:

The Salinas Safe Routes to School Plan is funded through a \$954,502 Caltrans Sustainable Transportation Planning Grant and \$168,978 of Measure X Safe Routes to School Program funds. TAMC will be reimbursed an amount not to exceed \$84,114; the City of Salinas will be reimbursed an amount not to exceed \$72,116; the Monterey County Health Department will be reimbursed in an amount not to exceed \$180,000; and Ecology Action will be reimbursed in an amount not to exceed \$690,000 for the various actions taken.

DISCUSSION:

The Monterey County Health Department, Ecology Action and TAMC partnered with the City of

Salinas to develop a Caltrans Sustainable Transportation Planning Grant application for the Salinas Safe Routes to School Plan ("Salinas SRTS Plan"). All partners were written into the scope of work and budget of the grant and are all eligible sub-applicants according to the adopted Caltrans Sustainable Transportation Planning Grant Guidelines. Therefore, a competitive bidding process was not required. The grant was awarded in May 2019. TAMC expects to receive Caltrans' authorization to proceed with work on the grant in September.

The nearly three-year planning process described in the Salinas SRTS Plan will identify barriers to safe access to all K-12 public schools in Salinas and recommend infrastructure and non-infrastructure improvements. The attached Agreements clarify the roles and responsibilities of each agency as well as reimbursement amounts for activities taken to deliver the Plan.

The Transportation Agency is the Lead Agency, responsible for administering the grant, requesting reimbursement from Caltrans, developing an online project page and forum for public input, participating in outreach and overseeing project delivery in compliance with state, federal and local requirements. The Agency will receive \$84,114 as compensation for these staff activities.

Ecology Action will be the Implementing Agency responsible for managing the planning process, facilitating partner meetings and community engagement, collecting and analyzing data, developing draft and final planning documents and submitting invoices to the Transportation Agency.

The Monterey County Health Department will be a Partnering Agency responsible for assisting the Implementing Agency in community engagement especially with Spanish-speakers and health-disadvantaged populations.

The City of Salinas will be another Partnering Agency responsible for participating in community engagement activities, evaluating Plan recommendations and reviewing and facilitating adoption of the Plan.

The project is expected to kick-off in October 2019 and conclude in April 2022.

WEB ATTACHMENTS:

[Plan Scope Of Work](#)

[City of Salinas Agreement](#)

[Monterey County Health Department Agreement](#)

[Ecology Action Agreement](#)



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Todd Muck, Deputy Executive Director
Meeting Date: September 25, 2019
Subject: Caltrans Planning Grant- Carmel Area Highway 1

RECOMMENDED ACTION:

Caltrans Planning Grant Applications

1. **AUTHORIZE** staff to submit a Caltrans Transportation Planning Grant application to prepare a Carmel Area Highway 1 Corridor Study;
2. **APPROVE** the local grant match of up to \$66,040 from the Agency's Rural Planning Assistance funding; and,
3. **AUTHORIZE** the Executive Director to accept grant funds, if awarded.

SUMMARY:

Applications for the fiscal year 2020-21 Caltrans Transportation Planning grants program are due October 11, 2019. Transportation Agency staff is seeking Board authorization to pursue a grant for this regionally important planning study.

FINANCIAL IMPACT:

A total of \$34 million is available statewide for fiscal year 2020/21 Caltrans Transportation Planning Grants. Individual grant applications can request a minimum of \$100,000 and up to a maximum of \$1,000,000. A local match of 11.47% or 20% is required depending on which sub-category of the grant program is apply for. Staff is currently working with Caltrans to determine the appropriate sub-category for our application. Staff estimates the budget for the Carmel Area Highway 1 Corridor Study is \$330,200. The maximum local match required at the higher 20% rate would be \$66,040.

DISCUSSION:

The Transportation Agency has utilized Caltrans planning grants for several corridor studies to assist in developing action plans with broad-based community support, such as the Highway 218 Canyon Del Rey Corridor Study and the SR 68 Scenic Highway Corridor Study. These plans help set the stage for future transportation improvements in key regional corridors.

Grant guidelines and a call for projects for a new round of the Caltrans planning grant program was released on August 19, 2019. This round of Caltrans planning grants will fund Strategic Partnership studies to identify and address statewide, interregional, or regional transportation deficiencies on the State highway system in partnership with Caltrans and Sustainable Communities grants to encourage local and regional planning that furthers state goals.

Staff is working with Caltrans to determine which of these sub-categories are the best fit to fund a corridor study for the Carmel area of State Route 1.

The State Route 1 Carmel Corridor Study would evaluate sustainable operational improvements such as roundabouts on Hwy 1 between State Route 68 (Holman Highway) and Carmel Valley Rd to mitigate for impacts to the transportation system due to increased interregional tourism and visitor traffic and conduct a Safe Route to School planning effort to identify projects and programs that increase safe access to Carmel High School, Carmel Middle School, and River Elementary School. This study will provide the data, analysis, and public deliberation necessary to make informed decisions to identify capacity, operational, sustainable, and affordable projects that can be implemented along the Highway 1 corridor near Carmel.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Todd Muck, Deputy Executive Director
Meeting Date: September 25, 2019
Subject: **Prunedale Bypass Surplus Property**

RECOMMENDED ACTION:

APPROVE resolution 2019-10 supporting route rescission and disposition of excess Prunedale Bypass property.

SUMMARY:

Transportation Agency support is required before Caltrans can rescind the Prunedale Bypass route segment of the US 101 corridor and sell excess property.

FINANCIAL IMPACT:

Excess real properties originally purchased for the Prunedale Bypass Project have an estimated value of approximately \$10 million. Proceeds from the disposition of these excess properties would be applied to a project (or projects) in the US 101 corridor in Monterey County.

DISCUSSION:

The California Department of Transportation (Caltrans) is proposing to rescind the route adoption, dispose of excess properties originally purchased for the Prunedale Bypass Project, and apply proceeds of sales to an alternative highway project in the US 101 corridor within the Monterey County region. A map indicating the Prunedale Bypass route segment to be rescinded is **attached**.

The properties were acquired with the intent to address deficiencies on US 101 in the Prunedale area. In April, 1973, the Prunedale Bypass Project was in the final design phase when it was determined that federal funding could not be secured, and the project was delayed indefinitely. The Prunedale Bypass Project was re-initiated as locally-funded (Measure B sales tax) in the late 1980s. Under the Federal and State environmental laws at the time, alternative alignments, including the adopted route, were developed and evaluated. The local sales tax measure was challenged and overturned in court, and lack of funding again halted the project.

As a result of halting the Prunedale Bypass Project, a series of operational improvements were

completed in Fall 2014 to improve safety. This project, referred to as the Prunedale Improvement Project (PIP), upgraded the existing four-lane facility to partially access-controlled with construction of ten miles of median barrier, two new interchanges, and an over-crossing. Current and future travel demands indicate the need for additional improvements on US 101 corridor.

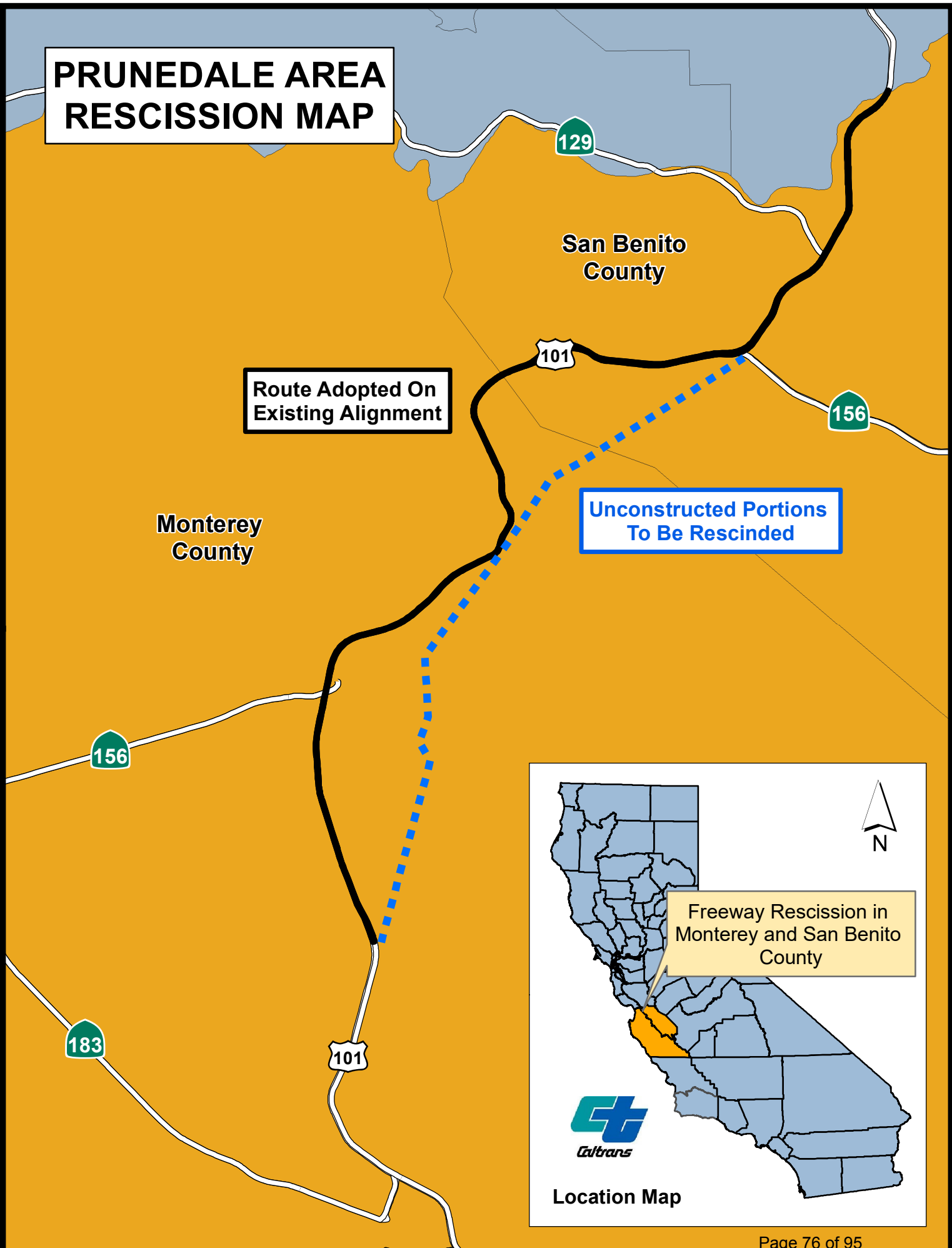
Approval of resolution 2019-10 (**attached**) documents the Transportation Agency's support for rescinding the route segment, disposing of the excess properties, and using the proceeds of the properties on an alternative project in the US 101 corridor. Caltrans will submit their recommendation to rescind the route to the California Transportation Commission in late 2019. The California Transportation Commission will take action early-to-mid 2020. Caltrans will proceed with selling the excess properties after the California Transportation Commission approves the route rescission.

The Transportation Agency will need to develop a Local Alternative Transportation Improvement Plan that includes any and all potential projects that the revenue can be applied towards. This plan needs to be adopted before the final California Transportation Commission vote in 2020. In the draft Integrated Funding Plan, Transportation Agency staff is currently proposing the design phase of the US 101 Safety Improvements - South County as the target project for the excess property proceeds. The Local Alternative Transportation Improvement Plan will be brought back to the Board for adoption at a future meeting.

ATTACHMENTS:

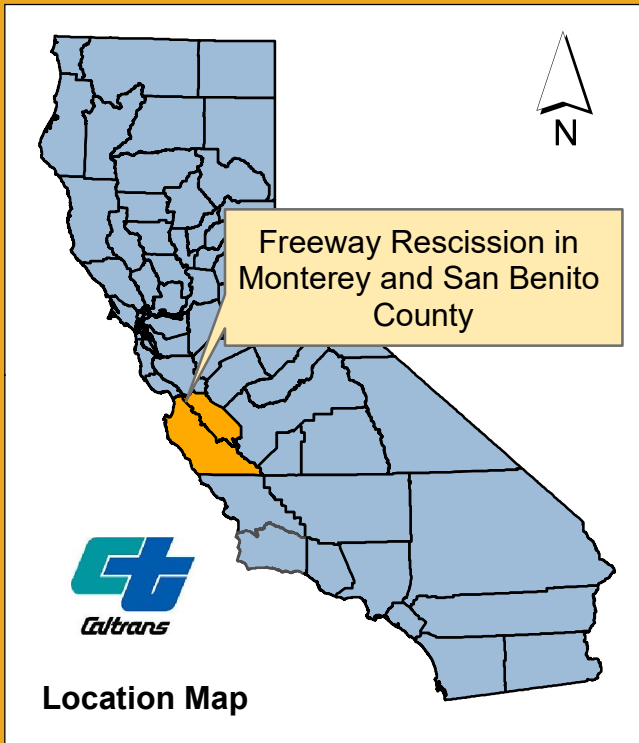
- ▣ Prunedale Area Rescission Map
- ▣ Resolution 2019-10

PRUNEDALE AREA RESCISSION MAP



Route Adopted On Existing Alignment

Unconstructed Portions To Be Rescinded



Location Map

**RESOLUTION NO. 2019-10 OF THE
TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)
TO SUPPORT ROUTE RESCISION AND DISPOSITION OF EXCESS
PROPERTIES ORIGINALLY PURCHASED FOR THE PRUNEDALE
BYPASS PROJECT.**

WHEREAS, the Transportation Agency for Monterey County is the State-designated Regional Transportation Planning Agency and Local Transportation Commission for Monterey County; and

WHEREAS, The California Department of Transportation is proposing to rescind the route adoption, dispose of excess properties originally purchased for the Prunedale Bypass Project, and apply proceeds of sales to an alternative highway project in the US 101 corridor within Monterey County; and

WHEREAS, the Prunedale Bypass Project properties were acquired with the intent to address deficiencies on US 101 in the Prunedale area, but a lack of funding halted the project; and

WHEREAS, a series of operational improvements were completed in Fall 2014 to improve safety. This project, referred to as the Prunedale Improvement Project (PIP), upgraded the existing four-lane facility to partially access-controlled with construction of ten miles of median barrier, two new interchanges, and an overcrossing in the vicinity of the original Prunedale Bypass Project; and

WHEREAS, the Prunedale Bypass Project is no longer needed due to the Prunedale Improvement Project and future projects in the US 101 corridor;

NOW, THEREFORE, BE IT RESOLVED THAT: the Board of Directors of the Transportation Agency for Monterey County requests that the California Transportation Commission rescind the state highway route location between Espinosa Road north to the San Benito County line; and

BE IT FURTHER RESOLVED THAT: the Board of Directors of the Transportation Agency for Monterey County supports disposition of excess real properties originally purchased for the Prunedale Bypass Project with land sale proceeds to be reinvested into projects in the US 101 corridor in Monterey County per Government Code Section 14528.7.

PASSED AND ADOPTED by the Transportation Agency for Monterey County, State of California this 25th day of September 2019, by the following votes:

AYES:

NOES:

ABSENT:

**ROBERT HUITT, CHAIR
TRANSPORTATION AGENCY FOR MONTEREY COUNTY**

ATTEST:

**DEBRA L. HALE, EXECUTIVE DIRECTOR
TRANSPORTATION AGENCY FOR MONTEREY COUNTY**



Memorandum

To: Board of Directors
From: Ariana Green, Associate Transportation Planner
Meeting Date: September 25, 2019
Subject: RideAmigos Contract Extension

RECOMMENDED ACTION:

RideAmigos Contract Extension:

1. **AUTHORIZE** the Executive Director to enter into Amendment No. 1 to extend the contract with Right Click Solutions, Inc., dba RideAmigos an additional 2 years, for an additional amount of \$60,000 not to exceed \$120,000 to continue providing ridesharing and trip planning software for TAMC's Go831 Program;
2. **APPROVE** the use of \$60,000 of Service Authority for Freeways and Expressways (SAFE) funds budgeted for this purpose; and
3. **AUTHORIZE** the Executive Director to make administrative changes to the contract if such changes do not decrease services or increase the Agency's net cost, pending approval by Agency counsel.

SUMMARY:

TAMC contracted with RideAmigos in September 2017 to provide an online ridesharing platform for the Go831 Program. The RideAmigos contract expires December 31, 2019, with a current not-to-exceed amount of \$60,000.

FINANCIAL IMPACT:

The two-year contract extension will add \$60,000 to the contract and cover an additional two years of service, the same cost as the first two years of service. The cost will be paid for with Service Authority for Freeways and Expressways funding, which is reflected in the adopted 2019/20 budget.

DISCUSSION:

TAMC contracted with RideAmigos in September 2017 to support elements of the Go831 Program. Go831.Rideamigos.com is provided to Employers and commuters in Monterey County at no charge. The platform makes it easy to find carpool matches and other smart commute options and track those trips for credit toward incentives. The platform also serves as a resource-efficient tool for employers

to administer smart commute programs for their employees and collect data to measure program performance.

The RideAmigos software platform provides the following services:

- Multimodal trip matching (carpools, vanpools, transit, bike and walk)
- Communications between administrators and users in a manner that protects user confidentiality
- Reports on user mode choice, emissions reduced, calories burned, money saved and origin and destination hot spots
- Ability for TAMC administrators to create networks within the platform (ex// for major employers or schools) and assign network administrators certain privileges to manage their network
- Automatically award of points for each traffic-reducing trips taken
- Streamlined management and distribution of incentives to users
- Electronic Emergency Ride Home request forms and reimbursement tracking
- Orientation training to TAMC staff and network administrators
- Troubleshooting and technical support for the duration of the contract

Staff's experience with RideAmigos over the past two years has been positive. RideAmigos has good customer service and is quick to respond to inquiries. The platform has experienced several short-lived issues with their mobile CommuteTrak App, but were quick to fix those as well.

The request for proposals allowed optional contract extensions, and the existing contract with RideAmigos states that the term of agreement may be extended through written amendment, so no new competitive solicitation is needed. Staff recommends extending the contract with RideAmigos through written amendment for an additional two years to build-off of the Go831 program infrastructure developed since 2017.

ATTACHMENTS:

- RideAmigos Scope of Work

ATTACHMENT A

Scope of Work

I. PROPOSED PROJECT

- A. The Transportation Agency for Monterey County (“TAMC”) is developing a traveler information and travel demand management program for Monterey County to address commuter, school and visitor traffic in Monterey County.
- B. A soft launch of the TAMC traveler information and travel demand management program is targeted for fall 2017 with a full launch of the program in spring 2018.
- C. The program consists of the following elements:
 - 1. Traveler information website (511monterey.org) – dynamic road conditions map, travel resources, link to Mobility Management platform, roadway construction info, Safe Routes to School resources
 - 2. Mobility Management Software & App – multimodal trip matching, trip planning, trip logging, vanpool management, incentives management, emergency ride home management event parking, bike parking, EV charging locations, surveys, data reports
 - 3. Emergency Ride Home Program
 - 4. Incentives & rewards
 - 5. Commuter Challenge and Bike Month campaigns
 - 6. Community outreach – employers, schools, government, universities and visitor-serving industry
 - 7. Travel Demand Management policy information and resources
- D. TAMC is looking to invest in a comprehensive and user-friendly travel demand management software platform and mobile app for use in Monterey County. The software is intended to integrate or support all of the aforementioned elements of the program.

II. TAMC PROVIDED ITEMS AND SERVICES

- A. TAMC shall provide the selected Consultant with:
 - 1. Available local data/information such as (but not limited to):
 - a. Transit stops, stations and service
 - b. Vanpools
 - c. Electric vehicle parking
 - d. Bike parking
 - e. Park & ride lots (public & private)
 - f. Schools & Universities
 - g. Event parking
 - 2. Program information
 - 3. Custom logos and graphics
 - 4. Timely review of submittals

III. ITEMS AND SERVICES TO BE PROVIDED BY CONSULTANT

- A. Consultant shall furnish travel demand management software services, including:
1. Customization of travel demand management software platform and mobile app that supports the TAMC 511 traveler information & travel demand management program
 2. Software hosting services
 3. Staff orientation and training
 4. Troubleshooting and maintenance

IV. EXPECTED TASKS

- A. Travel Demand Management Software Services may include but are not limited to:

1. Discovery:

- a) **Kick-Off Meeting:** TAMC will arrange a kick-off meeting with Consultant, TAMC staff and key stakeholders to identify data collection needs

2. Launching of Phase Elements in Test Environments

- a) Work with RA Tech Team to get production instance set up. Begin DNS changeover for custom domain.
- b) Review all imported data, trip planning, discuss any required amendments with RideAmigos Account Manager.
- c) **Branding & Integration:** Work with TAMC staff to make sure the platform functions are branded appropriately and integrate with the TAMC website
- d) **Interface & Integration:** provide a platform that is completely responsive and user-friendly on all mobile devices and integrates with social media and popular ridesharing and transportation-related mobile apps. Platform tools should be accessible using the most popular current browsers.
- e) **Trip Matching Tool:** work with TAMC staff and key stakeholders to customize the trip matching tool interface to include locally relevant and available information. The tool should ideally do the following:
- Carpool matching along a corridor between origin, destination or midpoint or within a set distance from each end of the trip
 - Ability to modify parameters (i.e. miles, times, start/mid/end point, set contact preference to email or phone and select confidentiality parameters
 - Ability to select a park and ride lot, employer work site or a community landmark/facility as a commute point
 - Vanpool coordination features that enable vanpool coordinators to manager their vanpools online, indicating when empty seats are available, monthly fees, pick-up locations and times

- Enable ride matching within the portal group or within larger groups of registered users
- Casual Carpool functions
- Transit route planning using Google Transit or proprietary system
- Bike commuter matching
- School pool matching
- Ability for individual users to “opt out” of the commuter matching portion of the system yet still remain active with the commute calendar
- Generate maps that show:
 - Commuter match list result locations
 - Commute trip route and meeting place(s)
 - Park and ride locations (formal and informal) and possibility to add transit routes, bike paths, electric vehicle charging locations and bike share locations
- f) Mobile App: provide a mobile app that will track and log trips.
- g) Administrative functions: set-up administrative functions to allow the following:
 - Develop and manage networks within the platform
 - Assign network administrative privileges
 - Generate reports
 - trips, miles, calories and air pollution emissions reduction information from user commute data by user, employer, mode or region
 - User website visits
 - User registrations
 - Employer/Network activity
 - Access GIS data
 - Anonymous route information by mode
 - Generate and distribute user surveys
 - Manage vanpools
 - Manage user profiles
 - Manage incentives/rewards
 - Manage Emergency Ride Home reimbursement requests and payments

3. Public Launch of Phase Elements

- a) RideAmigos will push the platform to appropriate domains for public and administrative use

4. Staff Training:

- a) Hold and video record training for TAMC staff and key network administrative staff. Provide TAMC staff a copy of the video.
- b) Develop an orientation video for new users
- c) Provide training opportunities when platform features are introduced or updated

5. Hosting & Maintenance:

- a) Host proprietary software on Consultant's servers
- b) Provide regular maintenance and troubleshooting service
- c) Provide notice to TAMC if/when servers will be down for more than a few hours



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Ariana Green, Associate Transportation Planner
Meeting Date: September 25, 2019
Subject: **Safe Routes to School Program Implementation Contract**

RECOMMENDED ACTION:

Safe Routes to School Program Implementation Agreement:

1. **APPROVE** and **AUTHORIZE** the Executive Director to execute a TAMC standard agreement with Ecology Action, subject to approval by Agency Counsel, in an amount not to exceed \$979,329 to assist in the delivery of the Every Child: Community-Supported Safe Routes to School grant work and expand the Measure X Safe Routes to School Program implementation, including an initial three-year contract and three optional one-year contract extensions;
2. **APPROVE** the use of Active Transportation Program Grant and Measure X Safe Routes to School Program funds budgeted to this project; and
3. **AUTHORIZE** the Executive Director to enter into up to three additional one-year contract extensions, provided the additional funds for such extensions do not exceed the amount of \$200,000 per year for a total aggregate amount over six years not to exceed \$1,579,329; and
4. **AUTHORIZE** the Executive Director to take such other further actions as may be necessary to fulfill the intent of the Agreement, including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved Agreement term or amount.

SUMMARY:

This agreement will help TAMC staff to implement the education, encouragement and enforcement programs of the Measure X Safe Routes to School program identified in the Every Child: Community-Supported Safe Routes to School grant. Programs will be implemented in Salinas, Seaside, Marina, Monterey, Castroville, Pajaro, Prunedale, Gonzales, Soledad, Greenfield and King City over the next three years.

FINANCIAL IMPACT:

The three-year contract will be funded with \$839,329 Active Transportation Program Cycle 4 funds for work on the "Every Child: Community-Supported Safe Routes to School" grant, plus \$140,000 in Measure X funding for marketing and website design for the Measure X Safe Routes to School

Program. Subject to the Executive Director's approval and satisfaction, the selected consultant and the Agency will have an option to extend this agreement annually, upon generally the same terms and conditions, for up to three additional fiscal years at a cost not-to exceed \$200,000 per year to be paid out of Measure X Safe Routes to School funds. The total amount anticipated to be expended over six fiscal years (a three-year contract plus three one-year renewals) would be \$1,579,329.

DISCUSSION:

In February 2018, the TAMC Board adopted the Measure X Safe Routes to School Guidelines, which set goals for safe routes to school in Monterey County. The Measure X Safe Routes to School program is aimed at developing safe, healthy and affordable transportation options for children, educating children and the community how to safely walk, bicycle and carpool, and encouraging children to use active transportation that will lead to a healthier lifestyle.

On April 25, 2019 the TAMC Board released a Request for Proposals for Safe Routes to School Implementation to assist in the delivery of the ATP Cycle 4 Every Child grant and develop a Measure X Safe Routes to School website and cohesive program materials. The Request for Proposal was advertised on the TAMC website, in local newspaper and through an email contact list. The proposals were due just over a month later on May 30, 2019. Ecology Action was the only proposal received. A panel made up of TAMC, Monterey County Health Department and Salinas City School District staff reviewed Ecology Action's proposal and found it to be responsive and meet the requirements of the Request for Proposals. The panel recommended the TAMC Board contract with Ecology Action based on their staff qualifications and expertise and positive experience working in Monterey County.

This contract will work toward the following goals identified in the Measure X Safe Routes to School Program Guidelines:

- Education 1: All Children in Monterey County receive pedestrian and bicycle safety education by 5th grade
- Education 2: Parents, guardians, teachers, school staff and surrounding neighborhood community are educated on safe driving, bicycling and walking in support of safe routes to school efforts
- Encouragement 1: The majority of children arrive to school by bus, carpool, bike, scooter/skateboard or walking
- Encouragement 2: All K-12 schools have safe routes to school encouragement programs
- Encouragement 3: All K-12 schools participate in Monterey County Bike Walk Challenge
- Enforcement 1: Crossing guards at all elementary schools
- Enforcement 2: Community-enhanced enforcement
- Equality 1: Countywide Safe Routes to School Program resources are distributed equitably

To meet the comprehensive Measure X Safe Routes to School Program goals, the scope of work for this contract will include:

- Develop a brand strategy and communication plan for all Measure X Safe Routes to School Program work;
- Develop bilingual outreach materials for schools, students, and community support;

- In-class bilingual traffic safety presentations lead by certified instructors;
- Pedestrian education and rodeos for 2nd grade students;
- Develop traffic safety curriculum for 3rd and 4th graders in partnership with the Monterey County Health Department;
- Bike rodeos and all necessary equipment for 5th grade students;
- Help organize, promote and participate in California Pedestrian Safety Month, National Walk to School Day and Monterey County Bike & Walk to School events;
- Assist in the development of walking school buses at schools with traffic gardens;
- Review traffic garden designs to ensure consistency with traffic safety curriculum;
- Develop a volunteer crossing guard program and provide crossing guard training;
- Organize family fun events in coordination with the development of traffic gardens;
- Outreach and training for parents and community volunteers; and
- Design and develop a cohesive and user-friendly Safe Routes to School Resource Hub to be hosted by TAMC.

The consultant's Scope of Work will help to deliver the Active Transportation Program Cycle 4 "Every Child: Community-Supported Safe Routes to School" grant and develop infrastructure to enable the expansion of Measure X Safe Routes to School programs to schools and communities not served through the grant. This work will complement the existing contract for bicycle and pedestrian safety education by serving 11 additional schools. Please view the **web attachment** for the full scope of work.

WEB ATTACHMENTS:

[Scope Of Work](#)



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Elouise Rodriguez, Senior Administrative Assistant and Clerk of the Board
Meeting Date: September 25, 2019
Subject: TAMC Committee Minutes

RECOMMENDED ACTION:

ACCEPT draft minutes of the Transportation Agency Committees:

- [Executive Committee](#) - September 4, 2019
- [Bicycle and Pedestrian Facilities Advisory Committee](#) - September 4, 2019
- [Technical Advisory Committee](#) - September 5, 2019
- [Rail Policy Committee](#) - no meeting
- [Excellent Transportation Oversight Committee](#) - no meeting

ATTACHMENTS:

- Executive Committee Draft Minutes of September 4, 2019

DRAFT MINUTES

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY SERVICE AUTHORITY
FOR FREEWAYS EMERGENCIES AND MONTEREY COUNTY REGIONAL
DEVELOPMENT IMPACT FEE JOINT POWERS AGENCY**

EXECUTIVE COMMITTEE MEETING

*Members are: Robert Huitt (Chair),
Luis Alejo (1st Vice Chair), Ed Smith (2nd Vice Chair),
John Phillips (Past Chair),
Mary Adams (County representative), Michael LeBarre (City representative)*

Wednesday, September 04, 2019

*** 9:00 a.m. ***

Transportation Agency Conference Room
55-B Plaza Circle, Salinas

EXECUTIVE COMMITTEE	OCT 18	NOV 18	JAN 19	FEB 19	MAR 19	APR 19	MAY 19	JUN 19	AUG 19	SEP 19
Luis Alejo, 1st Vice Chair Supr. Dist. 1 (L. Gonzales; J. Gomez)	P(A)	P(A)	P(A)	P	P(A)	P	P(A)	P	P	P
Michael LeBarre, City Representative King City (C. DeLeon)	E	P	P	P	P	P	P	P	P	P
Robert Huitt, Chair Pacific Grove (D. Gho)	P	P	P	P	P	P	P	P	P	P
John Phillips, Past Chair Supr. Dist. 2 (J. Stratton)	P	P	P	P	P(A)	P	P	P	P	P
Mary Adams, County Representative Supr. Dist. 5 (Y. Anderson)	P	P		P	P(A)	P(A)	P	P	P(A)	P
Ed Smith, 2nd Vice Chair Monterey (A. Renny)	P	E	P	E	P	P	P	E	P	P

- 1. CALL TO ORDER:** Chair Huitt called the meeting to order at 9:00 a.m. Roll call was taken, and a quorum was confirmed.

Staff present: Goel, Hale, Jacobsen, Rodriguez, Watson, Wright and Zeller
Others present: Agency Counsel Kay Reimann

- 2. PUBLIC COMMENTS:** None.

3. CONSENT AGENDA:

- 3.1** On a motion by Committee Member Smith and seconded by Committee Member Phillips, the committee voted 5-0 to approve the minutes from the Executive Committee meeting of August 7, 2019. Committee member Alejo arrived after the consent agenda.

END OF CONSENT

4. INTERGRATED FUNDING PLAN FOR PRIORITY PROJECTS

The Committee provided comments on the preliminary draft integrated five-year funding plan for priority regional transportation projects.

Michael Zeller, Principal Transportation Planner, presented a proposed Integrated Funding Plan to pay for and deliver the Agency's priority projects. The plan identifies matching funds for each of the Measure X regional projects and programs, plus the Rail Extension to Salinas, and proposes a delivery schedule based on project readiness and funding availability. Identified funding sources include: Measure X sales tax, State Transportation Improvement Program, Senate Bill 1 competitive programs, federal funding and regional developer fees. Mr. Zeller noted that Measure X revenues have come in at \$28 million to \$29 million per year, rather than the estimated \$20 million per year, but only 40% of this money is available for regional projects.

Committee members asked for a separate chart to identify the matching funds, including specific information on the funds proposed for the Fort Ord Regional Trail and Greenway. Board member Phillips noted that Oak Hills residents had contacted him regarding improvement of access to their neighborhood and asked when a subsequent improvement would be made to Highway 156; staff noted that once the first phase was done, the Oak Hills access (Phase 2 of the project) could be eligible to compete for SB 1 Congested Corridor funding.

Board member Adams asked how to reflect projects that are needed but not on the list. She requested that Highway 1 through Carmel be considered. Staff noted that there are other non-Measure X projects that are in the pipeline, such as those proposed in the Pajaro to Prunedale or Canyon Del Rey/218 corridor studies. Director Hale stated that she would ask staff to investigate resubmitting the statewide planning grant application to study traffic flow and access issues in the Highway 1 Carmel Area corridor.

5. UPDATED TRANSPORTATION AGENCY LOGO

The Committee received a presentation on the update of the Transportation Agency Logo and provided comments on the new design.

Theresa Wright, Community Outreach Coordinator, reported the two logos currently used by the Agency were designed at least 18 years ago, noting both are outdated and need a re-design. She indicated that the round logo looks too much like the County of Monterey's seal, and the multimodal logo is too literal (and leaves out emerging modes).

Ms. Wright reviewed the proposed logo and showed how it coordinates with the Rail Extension to Salinas and the Measure X logos, and what it could look like on stationary, hats and business cards. Board member LeBarre suggested modifications so that the yellow design looked less like an ear. Board member Adams suggested adding bullets between the words in the tagline: Plan Fund Build. Upon request from Board member Alejo, later in the meeting Ms. Wright shared the preliminary design options for the logo. It was agreed to bring back the revised logo to the Committee for approval in October.

To minimize costs, the new logo will be phased in, first for use in electronic applications such as the Agency's website and meeting agenda templates, second for event materials such as banners, hats and new handouts, and finally for printed material such as business cards and Agency letterhead, which will be produced with the new logo when existing stocks are depleted.

6. FEDERAL LEGISLATIVE UPDATE

On a motion by Committee Member Phillips and seconded by Committee Member Smith, the committee voted 6-0 to support the California Consensus Federal Transportation Reauthorization Principles on behalf of the TAMC Board of Directors. The Committee received an update on the newly introduced federal transportation legislation.

Christina Watson, Principal Transportation Planner, reported that on July 30, the Senate Environment and Public Works Committee passed America's Transportation Infrastructure Act of 2019, a five-year, \$287 billion transportation authorization bill. Ms. Watson highlighted the list of key programs included in the proposal. Board member LeBarre noted that the American Public Transit Administration supports the new 5-year authorization bill.

7. POLICY FOR REVIEWING UNSOLICITED PROPOSALS

On a motion by Committee Member LeBarre and seconded by Committee Member Smith, the committee voted 6-0 to recommend to the Board of Directors the adoption of the Policy for Reviewing Unsolicited Proposals.

Christina Watson, Principal Transportation Planner, reported that the policy for reviewing unsolicited proposals was revised per direction of the Executive Committee to include a reimbursement agreement. Agency Counsel Reimann noted that TAMC doesn't have legal authorization to impose fees but can enter into a contract for reimbursement of costs. The proposal is that after the initial contact, the outside party would submit the conceptual proposal (Phase 1) for review by the staff and the Executive Committee. If the Executive Director and Executive Committee agree that the proposal should be given further consideration, then the proposer will submit a more detailed application (Phase 2) and enter into a contract for reimbursement of TAMC costs.

8. CLOSED SESSION

The Committee held a closed session regarding Public Employee Performance Evaluation pursuant to Government Code Section §- Positions: Executive Director & Legal Counsel.

RECONVENED

The Chair reconvened in open session and announced that there was no reportable action taken.

9. TAMC DRAFT AGENDA FOR SEPTEMBER 25, 2019

Executive Director Hale reviewed the draft regular and consent agenda for the TAMC Board meeting of September 25, 2019. After Executive Committee discussion, the following items will be considered on the regular agenda:

- Hold Closed Session regarding Public Employee Performance Evaluation pursuant to Government Code Section §- Positions: Executive Director & Legal Counsel;
- Hold Public Hearing on the Measure X draft Ordinance Amendment 2019-01
- Receive report on preliminary draft integrated five-year funding plan for priority regional transportation projects.
- Execute a contract amendment with Khouri Consulting to extend services through October 31, 2020 at a cost of \$48,000 per year.

On the consent agenda, the Board will consider actions to:

- Approve issuing a Request for Proposals to solicit consultants to provide Agency with computer and network services;
- Adopt Policy for reviewing Unsolicited Proposals;
- Approve the Federal Transit Administration Section 5311 Program of Projects for Monterey-Salinas Transit;
- Receive update on federal transportation legislation and ratify the Executive Committee action to support the California Consensus Federal Transportation Reauthorization Principles, and
- Adopt Final Draft 2019 Public Participation Plan.

10. ANNOUNCEMENTS

None this month.

11. ADJOURNMENT

Chair Huitt adjourned the meeting at 10:47 a.m.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Elouise Rodriguez, Senior Administrative Assistant and Clerk of the Board
Meeting Date: September 25, 2019
Subject: Correspondence

RECOMMENDED ACTION:

RECEIVE correspondence to and from TAMC for the month of September 2019.

WEB ATTACHMENTS:

- [August 19, 2019 letter to Kurt Overmeyer, Economic Development Manager, City of Seaside, re: Comments on the Campus Town Specific Plan Draft Environmental Impact Report](#)
- [August 19, 2019 letter to Dennis Lowery, Lowery Capital Partners, re: Request for Information - Unsolicited Proposal for Monterey County Rail Service](#)
- [August 22, 2019 letter to Susan Bransen, Executive Director, California Transportation Commission \(CTC\), re: Rail Extension to Monterey County - Time Extension/Amendment Request: Traffic Congestion Relief Program \(TCRP\) #14, Date of CTC meeting: October 9-10, 2019](#)
- [August 26, 2019 letter to Brian Kelly, California High-Speed Rail Authority, re: Support of San Jose to Merced Preferred Alternative and Downtown Gilroy Station](#)
- [August 30, 2019 letter to Senator Toni Atkins, re: Support for Confirmation of David Kim as CalSTA Secretary](#)
- [September 5, 2019 letter from Debbie Hale, Executive Director of the Transportation Agency for Monterey County to The Honorable Jim Frazier, Chair of Assembly Transportation Committee re: SB127 \(Wiener\) Transportation Funding: active transportation: complete streets - SUPPORT](#)
- **Letters to Peninsula Corridor Joint Powers Board Chair Gillian Gillett re: comments on the Caltrain Business Plan:**
 - [September 3, 2019 letter from TAMC](#)
 - [September 3, 2019 letter from Paul Farmer, Salinas Valley Chamber of Commerce](#)
 - [September 6, 2019 letter from Joe Gunter, Mayor of Salinas](#)
 - [September 9, 2019 letter from John M. Phillips, Chair, Board of Supervisors](#)
- **Letters to Governor Newsom re: SB 628 (Caballero): Highway Safety Improvements -**

REQUEST FOR SIGNATURE:

- [September 11, 2019 letter from TAMC](#)
- [September 11, 2019 letter from Monterey County Farm Bureau Executive Director Norm C. Groot](#)
- [September 11, 2019 letter from Salinas Valley Chamber of Commerce President & CEO Paul J. Farmer](#)
- [September 12, 2019 letter from Association of Monterey Bay Area Governments Executive Director Maura Twomey](#)
- [September 12, 2019 letter from Carmel-by-the-Sea Mayor Dave Potter](#)
- [September 12, 2019 letter from County Board of Supervisors Chair John Phillips](#)
- [September 12, 2019 letter from Marina Mayor Bruce Delgado](#)
- [September 12, 2019 letter from Monterey Bay Aquarium Public Affairs Director Barbara Meister](#)
- [September 12, 2019 letter from Monterey Bay Central Labor Council, AFL-CIO Executive Director Cesar Lara](#)
- [September 12, 2019 letter from Monterey Peninsula Chamber of Commerce Interim CEO Frank Geisler](#)
- [September 12, 2019 letter from Salinas Mayor Joe Gunter](#)
- [September 15, 2019 letter from Jayne E. Smith, CEO/Founder, Mental Health Education Group](#)
- [September 16, 2019 letter from Grower-Shipper Association of Central California President Christopher Valadez](#)
- [September 16, 2019 letter from Monterey Bay Economic Partnership President Kate Roberts](#)