



Regional Transportation Planning Agency - Local Transportation Commission
Monterey County Service Authority for Freeways & Expressways
Monterey County Regional Development Impact Fee Joint Powers Agency
Email: info@tamcmonterey.org

TECHNICAL ADVISORY COMMITTEE

Thursday, May 6, 2021

****9:30 AM****

REMOTE CONFERENCING ONLY

There will be NO physical location of the meeting.

Please see all the special meeting instructions at the end of this agenda

Join meeting online at:

<https://us02web.zoom.us/j/950428194?pwd=T0N6RkZXWmN3UDAwTEZpUE9iVTIzQT09>

OR

By teleconference at: +1 669 900 6833

Meeting ID: 950 428 194 | Password: 185498

Any person who has a question concerning an item on this agenda may call the Agency Secretary to make inquiry concerning the nature of the item described on the agenda.

1. ROLL CALL

Call to order and self-introductions. According to Transportation Agency and Committee bylaws, Committee membership consists of representatives from the Transportation Agency voting and ex-officio members, and other agencies that may be appointed by the Transportation Agency. Currently the Committee membership includes representatives from 12 Cities, the County, MST, Caltrans, City of Watsonville, the Air District, and AMBAG, for a total of 18 members. Five members of the Technical Advisory Committee, representing voting members of the Transportation Agency Board of Directors, constitute a quorum for transaction of the business of the committee. If you are unable to attend, please contact the Committee coordinator. Your courtesy to the other members to assure a quorum is appreciated.

2. PUBLIC COMMENTS

Any member of the public may address the Committee on any item not on the agenda but within the jurisdiction of the Committee. Under this item, each member of the public is allowed three minutes to address concerns. Comments in items on this agenda may be given when that agenda item is discussed. Persons who wish to address the Committee for public comment or on an item on the agenda are encouraged to submit comments in writing to Maria at maria@tamcmonterey.org by 5:00 pm the Tuesday before the meeting, and such comments will be distributed to the Committee before the meeting.

3. BEGINNING OF CONSENT AGENDA

Approve the staff recommendations for items listed below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

3.1 APPROVE the draft Technical Advisory Committee Minutes for April 1, 2021.

- Zeller

END OF CONSENT AGENDA

4. **RECEIVE** presentation and **PROVIDE FEEDBACK** on a project to rehabilitate a bridge on US 101 near Soledad, from Route 146 to Front Street.

- Jackson Ho (Caltrans District 5)

Caltrans District 5 is seeking preliminary feedback about a bridge deck rehabilitation project that includes bridge rail replacement and a pier protection wall. The bridge of interest spans the Union Pacific Railroad tracks in north Soledad on US 101 at approximate post mile 62.5. The project team is considering two concrete overlay rehabilitation options that have benefits and impacts - one of which is an impact to traffic. The Caltrans project manager will present basic details and solicit feedback from the Committee.

5. **DISCUSS** federal funding applications from TAC jurisdictions.

- Muck

After ten years, Congress is bringing back congressionally-directed funding, previously known as earmarks, now known as "Community Project Funding" or "Member Designated Project Requests". This item is a roundtable discussion of each jurisdictions' priorities for federal funding.

6. **RECEIVE** update on TAMC Title VI and Language Assistance Plan for 2021-2024, and **COMPLETE** the Title VI committee representation survey.

- Jacobsen

Title VI of the Civil Rights Act of 1964 prohibits recipients of federal financial assistance from discriminating on the basis of race, color, or national origin in their programs or activities. As a recipient of federal funds, TAMC is required to prepare a Title VI Program and Language Assistance Plan to establish a policy of nondiscrimination.

7. **REQUEST** input on potential items for future TAC agendas.

-Bilse

The review of local projects and issues are good candidates for future TAC agenda items. These provide learning opportunities to better understand challenging topics and help identify potential issues and lessons learned that could benefit other projects around the County.

8. **ANNOUNCEMENTS**

9. **ADJOURN**

**Next Committee meeting will be on
Thursday, June 3, 2021 at 9:30 a.m.**

REMINDER: If you have any items for the next Committee Agenda, please submit them to: Transportation Agency for Monterey County; Attn: Michael Zeller; 55-B Plaza Circle, Salinas, CA 93901, **email:** mike@tamcmonterey.org

The Committee Agenda will be prepared by Agency staff and will close at noon nine (9) working days before the regular meeting. Any member may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.

Important Meeting Information

Remote Meetings: On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which enhances State and Local Governments ability to respond to COVID-19 Pandemic based on Guidance for Gatherings issued by the California Department of Public Health. The Executive Order specifically allows local legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, in order to protect public health. The public is strongly encouraged to use the Zoom app for best reception. Prior to the meeting, participants should download the Zoom app at: <https://zoom.us/download>. A link to simplified instruction for the use of the Zoom app is: <https://blog.zoom.us/wordpress/2018/07/03/video-communications-best-practice-guide/>.

Remote Meeting Public Comment: Due to current circumstances, there may be limited opportunity to provide verbal comments during the meeting. Persons who wish to address the Committee for public comment or on an item on the agenda are encouraged to submit comments in writing to maria@tamcmonterey.org by 5:00pm the Tuesday before the meeting. Such comments will be distributed to the Committee before the meeting. Members of the public participating by Zoom are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Chair.

Agenda Packet and Documents: Any person who has a question concerning an item on this agenda may call or email the Agency office to make inquiry concerning the nature of the item described on the agenda. Complete agenda packets are on display online at the Transportation Agency for Monterey County website. Documents relating to an item on the open session that are distributed to the Committee less than 72 hours prior to the meeting shall be available for public review at the Agency website. Agency contact information is as follows:

Transportation Agency for Monterey County
www.tamcmonterey.org

Office is closed and all employees are working remotely until further notice

TEL: 831-775-0903

EMAIL: info@tamcmonterey.org

Agenda Items: The agenda will be prepared by Agency staff and will close at noon nine (9) working days before the regular meeting. Any member of the Committee may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.

Alternative Agenda Format and Auxiliary Aids: If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency staff at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish language interpreters, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.

CORRESPONDENCE, MEDIA CLIPPINGS, and REPORTS - No items this month



Memorandum

To: Technical Advisory Committee
From: Michael Zeller, Principal Transportation Planner
Meeting Date: May 6, 2021
Subject: **Draft Technical Advisory Committee Minutes - April 1, 2021**

RECOMMENDED ACTION:

APPROVE the draft Technical Advisory Committee Minutes for April 1, 2021.

ATTACHMENTS:

- ▣ DRAFT TAC Minutes for April 1, 2021

TECHNICAL ADVISORY COMMITTEE MINUTES

Meeting held via Zoom

Draft Minutes of Thursday, April 1, 2021

COMMITTEE MEMBERS	APR 20	MAY 20	JUN 20	AUG 20	SEP 20	OCT 20	NOV 20	JAN 21	FEB 21	MAR 21	APR 21
R. Harary, Carmel-by-the-Sea (S. Friedrichsen)	C	P	P	P	P	P	P	P	P	P	P
J. Hoyne, Del Rey Oaks	A										
P. Dobbins Gonzales (M. Sundt)	N	P	P	P	P	P		P	p	P	P
D. Pike, Greenfield (T. Nisich)	C	P/P(A)	P/P(A)	P/P(A)	P(A)	P(A)	P/P(A)	P/P(A)	P(A)	P/P(A)	P/P(A)
O. Hurtado, King City, Chair (S. Adams)	E	P	P	P	P	P	P	P	P	P	P
B. McMinn, Marina (E. Delos Santos)	L	P	P	P	P	P	P	P	P	P	P
A. Renny, Monterey (F. Roveri, M. Garcia)	L	P(A)	P	P/P(A)	P/P(A)	P	P(A)	P(A)	P	P/P(A)	P(A)
D. Gho, Pacific Grove (J. Halabi)	E	P	P	P	P	P	P	P	p	P	P
A. Easterling, Salinas (J. Serrano)	D	P	P	p	P	P	P	P	P	P	P
L. Gomez, Sand City (A. Blair)		P	P	P	P	P	P	P	P	P	P
S. Ottmar, Seaside (L. Llantero)		P	P(A)	P	P		P	P	P(A)	P	P
L. Gomez, Soledad (O. Antillon)		P	P	P	P	P	P	P	P	P/P(A)	P/P(A)
C. Alinio, MCPW, Vice Chair (E. Saavedra)		P(A)			P(A)			P/P(A)	p	P	P/P(A)
M. Taylor, AMBAG (P. Hierling)				P	P(A)	P	P	P/P(A)	P	P	P/P(A)
O. Monroy-Ochoa, Caltrans (K. McClendon)		P/P(A)	P	P	P	P	P	P	P	P	P
M. McCluney, CSUMB					P	P	P	P			
A. Romero, MBUAPCD											
S. Campi, MST (M. Overmeyer)		P(A)	P(A)	P(A)	P(A)	P(A)	P(A)	P(A)	P	P(A)	P(A)

STAFF	APR 20	MAY 20	JUN 20	AUG 20	SEP 20	OCT 20	NOV 20	JAN 21	FEB 21	MAR 21	APR 21
D. Hale, Exec. Director	C	P		P	P			P	P	P	
T. Muck, Dep. Exec. Director	A	P	P	P	P	P	P	P	P		P
M. Zeller, Principal Transp. Planner	N	P		P	P	P	P			P	P
C. Watson, Principal Transp. Planner	C		P								
M. Jacobsen, Transportation Planner	E		P	P	P	P	P	P	P	P	P
T. Wright, Public Outreach Coordinator	L		P						P		
D. Bile, Principal Engineer	L										P
R. Deal, Principal Engineer	E	P	P				P				
A. Green, Senior Transportation Planner	D										
S. Castillo, Transportation Planner					P				P		
L. Williamson, Senior Engineer		P					P		P	P	P
M. Montiel, administrative Assistant				P	P	P	P	P	p	P	
Tracy Burke Vasquez, Go831 Coordinator				P							

OTHERS PRESENT:

David Jacobs, City of Salinas
 Jessica Biro, Caltrans D5

Darron Hill, Caltrans
 Thomas Korman, City of Monterey

1. ROLL CALL

Chair Octavio Hurtado, King City, called the meeting to order at 9:30 am. Introductions were made and a quorum was established.

1.1 ADDITIONS OR CORRECTIONS TO AGENDA

None.

2. PUBLIC COMMENTS

None.

3. BEGINNING OF CONSENT AGENDA

M / S / C: McMinn / Dobbins / unanimous

Ayes: Harary, Dobbins, Pike, Hurtado, McMinn, Garcia, Gho, Easterling, Gomez, Ottmar, Alinio, Taylor, Ochoa-Monroy, Overmeyer

No: None

Abstain: None

3.1 **APPROVE** the Technical Advisory Committee meeting minutes of March 4, 2021 with recommended change from Robert Harary.

END OF CONSENT AGENDA

4. DISTRICT 5 STATE HIGHWAY OPERATION AND PROTECTION PROGRAM (SHOPP) UPDATE

The Committee received a presentation from Darron Hill, Caltrans, on the draft District 5 State Highway Operation and Protection Program (SHOPP) Update.

5. AMERICAN RESCUE PLAN FUNDS

The Committee held a roundtable discussion on each of their jurisdiction's plan on how they are preparing to utilize American Rescue Plan funds on local transportation projects.

6. REGIONAL VEHICLE MILES TRAVELED MITIGATION BANKING

The Committee received a presentation from Michael Zeller, Principal Transportation Planner, on potential options for a Regional Vehicle Miles Traveled Mitigation Bank. The Committee provided feedback to staff.

7. REGIONAL PAVEMENT MANAGEMENT PROGRAM

The Committee received a presentation from Laurie Williamson, Senior Transportation Engineer, on an optional coordinated joint procurement to conduct pavement condition assessments for the Measure X Pavement Management Program. The Committee provided feedback on each jurisdiction's interest in participating in a joint procurement to conduct pavement condition assessments.

8. CALTRANS SMALL BUSINESS

The Committee received a presentation from Jessica Biro, Caltrans District 5, providing an overview of the efforts of Caltrans District 5 to promote Labor Compliance for Small Business.

9. ANNOUNCEMENTS

Todd Muck, Deputy Executive Director, introduced Doug Bilse as the Agency's new Principal Engineer.

Brian McMinn, City of Marina, announced that National Public Works Week will be held May 16-22, 2021.

Michelle Overmeyer, Monterey Salinas Transit, announced that the environmental document for the SURF! Project is available for public review.

10. ADJOURN

The meeting was adjourned at 10:33 am.



Memorandum

To: Technical Advisory Committee
From: Todd Muck, Deputy Executive Director
Meeting Date: May 6, 2021
Subject: **Federal Funding Roundtable Discussion**

RECOMMENDED ACTION:

DISCUSS federal funding applications from TAC jurisdictions.

SUMMARY:

After ten years, Congress is bringing back congressionally-directed funding, previously known as earmarks, now known as "Community Project Funding" or "Member Designated Project Requests". This item is a roundtable discussion of each jurisdictions' priorities for federal funding.

FINANCIAL IMPACT:

Community Project Funding could be a good opportunity to close funding gaps on already federalized transportation projects. This funding requires the project to be in the Metropolitan Transportation Improvement Program (MTIP) and to be reviewed under the National Environmental Policy Act (NEPA).

DISCUSSION:

TAMC has requested consideration for Community Project Funding from Congressman Panetta for the following projects:

- US 101 South of Salinas Safety Improvements - \$2 million for environmental review
- State Route 68 Traffic and Safety Flow: Salinas to Monterey - \$20 million for construction

Please come to the meeting prepared to discuss the projects your jurisdiction may be pursuing for Community Project Funding.



Memorandum

To: Technical Advisory Committee
From: Madilyn Jacobsen, Transportation Planner
Meeting Date: May 6, 2021
Subject: Title VI & Language Assistance Plan

RECOMMENDED ACTION:

RECEIVE update on TAMC Title VI and Language Assistance Plan for 2021-2024, and **COMPLETE** the Title VI committee representation survey.

SUMMARY:

Title VI of the Civil Rights Act of 1964 prohibits recipients of federal financial assistance from discriminating on the basis of race, color, or national origin in their programs or activities. As a recipient of federal funds, TAMC is required to prepare a Title VI Program and Language Assistance Plan to establish a policy of nondiscrimination.

FINANCIAL IMPACT:

Receipt of federal funding is contingent on adoption of a Title VI Program and Language Assistance Plan. Staff time required to implement the Title VI Program and Language Assistance Plan was budgeted under Transportation Development Act administration.

DISCUSSION:

Title VI of the Civil Rights Act of 1964 is a federal statute that prohibits recipients of Federal financial assistance from discriminating on the basis of race, color, or national origin in their programs or activities, and it obligates federal funding agencies to enforce statutory compliance. Pursuant to Executive Order 13166: Improving Access to Service for Persons with Limited English Proficiency (LEP), LEP persons are entitled to language assistance under Title VI of the Civil Rights Act of 1964. Federal assistance recipients shall take reasonable steps to ensure meaningful access to benefits, services, information, and other important portions of their programs and activities.

The Federal Transit Administration's (FTA) new guidelines for Caltrans, as a recipient of FTA funding assistance, require sub-recipients of Caltrans Planning Grants to submit a Title VI Plan to FTA every three years. As a Caltrans grant sub-recipient and as the Regional Transportation Planning Agency for Monterey County, the Transportation Agency is required to comply with FTA requirements associated with the use of these funds.

The Transportation Agency's Title VI Program and Language Assistance Plan provides guidance on administration and management of Title VI related activities. The Transportation Agency's Title VI Program and Language Assistance Plan includes the following:

- The definition and significance of Title VI and Limited English Proficiency
- The Transportation Agency's commitment to meeting the statutory and reporting requirements of Title VI
- A public participation plan, demographic profile and a summary of outreach efforts for Monterey County

- The Language Assistance Plan, including an analysis of the potential number of Limited English Proficiency persons served by the Transportation Agency's programs and projects, the frequency with which staff contact Limited English Proficiency persons, the significance of programs to Limited English Proficiency persons, and the services available to Limited English Proficiency persons
- Language Assistance Plan Implementation strategies
- Title VI complaint process and forms

Staff is currently updating the Agency's Title VI Plan to reflect updated demographic data and new information on the strategies for reaching Monterey County's LEP community. The updated plan details resources the Agency has access to and the outreach strategies employed to reach the LEP community.

Updated demographic data on language identifies the following safe harbor languages: Spanish, Tagalog and Korean. Safe Harbor languages are those that meet the threshold of 5% or 1,000 persons, whichever is less, of the total population eligible to be served or likely to be affected or encountered by the Agency that speak English "less than very well" according to the U.S. Census.

The Agency is required to have vital documents available in each of these languages. Vital documents are generally those that affect access to, retention in, or termination or exclusion from a program, service or benefit. Examples of vital documents include the Title VI complaint forms and written notices of rights. In addition to providing translation of vital documents in the safe harbor languages, the agency is required to provide materials in alternative languages if requested. The agency has access to an on-call interpretation service and document translation services.

As a reporting requirement, the Agency is required to include a table reflecting non-elected committee member race/ethnicity demographics. Committee members are strongly encouraged to complete a survey on race/ethnicity, which will be electronically provided during the Committee meeting and is alternatively linked to this report as a **web attachment**.

The updated Title VI Plan is scheduled for TAMC Board approval at their June 23, 2021 meeting.

WEB ATTACHMENTS:

Survey Link: <https://www.surveymonkey.com/r/TitleVI2021>

[2018 Title VI Program and Language Assistance Plan](#)



Memorandum

To: Technical Advisory Committee
From: Doug Bipse, Principal Engineer
Meeting Date: May 6, 2021
Subject: Request for future TAC agenda items

RECOMMENDED ACTION:

REQUEST input on potential items for future TAC agendas.

SUMMARY:

The review of local projects and issues are good candidates for future TAC agenda items. These provide learning opportunities to better understand challenging topics and help identify potential issues and lessons learned that could benefit other projects around the County.

FINANCIAL IMPACT:

None.

DISCUSSION:

Technical Advisory Committee meetings provide a great environment for members to share ideas and experiences. The exchange of information is a way for other members to learn in a collaborative setting. Discussions are expected to cover topics that TAC members might eventually be involved with such as design criteria for roundabouts, traffic monitoring needs, implementing traffic signal clearance intervals, complete streets implementation, buffered bike lanes, and reverse angled parking. TAC members are being asked to identify projects they have worked on that might be of interest to share with other members, and recommend topics they would like TAMC staff to research and present findings at future TAC meetings.