

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY  
SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES  
AND  
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE  
JOINT POWERS AGENCY**

**EXECUTIVE COMMITTEE**

*Members are: Alejandro Chavez (Chair),  
John Phillips (1st Vice Chair), Robert Huitt (2nd Vice Chair),  
Kimbley Craig (Past Chair),  
Luis Alejo (County Representative), Ed Smith (City Representative)*

**Wednesday, May 3, 2017  
TAMC Conference Room  
55-B Plaza Circle, Salinas  
\*\*9:00 AM\*\***

**1. ROLL CALL**

Call to order and self-introductions. If you are unable to attend, please contact Elouise Rodriguez, Senior Administrative Assistant. Your courtesy to the other members to assure a quorum is appreciated.

**2. PUBLIC COMMENTS**

Any member of the public may address the Committee on any item not on the agenda but within the jurisdiction of Transportation Agency and Executive Committee. Comments on items on today's agenda may be given when that agenda item is discussed.

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**3. BEGINNING OF CONSENT AGENDA**

Approve the staff recommendations for items listed below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

**3.1 APPROVE** Executive Committee Minutes of April 5, 2017.

**-Rodriguez**

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**END OF CONSENT AGENDA**

**4. RECOMMEND** presentation of Golden Helmet Awards to the TAMC Board of Directors.

**- Murillo**

*The purpose of the Golden Helmet Award is to recognize residents, youth,*

*programs/events and organizations that advocate for and encourage bicycling in Monterey County. The awards provide an opportunity to celebrate 2017 May Bike Month at the Board meeting.*

5. **RECOMMEND** that the Board **APPROVE** Resolution 2017-15 adopting the fiscal year 17/18 budget and overall work program and estimated budgets for fiscal years 18/19 and 19/20.

-Goel/Muck

*The resolution approves the final budget and overall work program for fiscal year 17/18, including federal, state and local grant authorizations and certifications, and out year budgets for fiscal years 18/19 and 19/20. At its February adoption of the draft budget, the Board did not have any suggested changes for the final budget. This version makes changes to reflect the latest information on revenues and expenditures.*

6. **DISCUSS** and **CONSIDER** potential changes to the TAMC bylaws regarding placement of agenda items on the Board of Directors' meeting by Board members.

- Hale

*Current Transportation Agency bylaws allow for placement of items on the Board of Directors' agenda upon request by a Board member, provided that the request occurs in writing by the Agency deadline, which is noon, Thursday, nine working days before the regular meeting. Members of the Executive Committee have asked to review and consider changes to this provision.*

7. **DISCUSS** role of Board Member Alternates on the Executive Committee and **CONSIDER** whether or not to make changes to that role.

- Hale

*Transportation Agency Second Vice Chair Robert Huitt, City of Pacific Grove, has asked that the Committee consider the role of Alternate Members on the Executive Committee.*

8. **RECEIVE** report on draft agenda for May 24, 2017, TAMC Board meeting.

- Hale

9. **ANNOUNCEMENTS**

10. **ADJOURN**

**NEXT MEETING June 7, 2017.**

Documents relating to an item on the open session that are distributed to the Committee less than 72 hours prior to the meeting shall be available for public inspection at the office of the Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA. Documents distributed to the Committee at the meeting by staff will be available at the meeting; documents distributed to the Committee by members of the public shall be made available after the meeting.

**Transportation Agency for Monterey County  
55-B Plaza Circle, Salinas, CA 93901-2902  
Monday thru Friday 8:00 a.m. - 5:00 p.m.  
TEL: 831-775-0903  
FAX: 831-775-0897**

**CORRESPONDENCE, MEDIA CLIPPINGS, AND REPORTS - No items  
this month.**



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

***Memorandum***

**To:** Executive Committee  
**From:** Elouise Rodriguez, Senior Administrative Assistant  
**Meeting Date:** May 3, 2017  
**Subject:** **Executive Committee Draft Minutes**

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**RECOMMENDED ACTION:**

**APPROVE** Executive Committee Minutes of April 5, 2017.

ATTACHMENTS:

- Executive minutes

**DRAFT MINUTES**

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY  
SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES AND MONTEREY  
COUNTY REGIONAL DEVELOPMENT IMPACT FEE  
JOINT POWERS AGENCY**

**EXECUTIVE COMMITTEE MEETING**

*Members are: Alejandro Chavez (Chair),  
John Phillips (1<sup>st</sup> Vice Chair), Robert Huitt (2<sup>nd</sup> Vice Chair),  
Kimbley Craig (Past Chair),  
Luis Alejo (County representative), Ed Smith (City representative)*

**Wednesday, April 5, 2017**

**\*\*\* 9:00 a.m. \*\*\***

Transportation Agency Conference Room  
55-B Plaza Circle, Salinas

1. **CALL TO ORDER:** Vice Chair Chavez called the meeting to order at 9:00 a.m. Committee members present: Alejo, Chavez, Craig, Huitt, Smith, and alternate Stratton for Phillips. Staff present: Hale, Goel, Montiel, Muck, Watson, and Zeller. Others present: Agency Counsel Reimann; Linda Gonzalez, Supervisor Alejo's office; Reed Sanders, Senator Cannella's office; and MacGregor Eddy, The Californian "We Could Car Less" columnist.
2. **PUBLIC COMMENTS:** None.

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3. **CONSENT AGENDA:**  
On a motion by Committee member Smith and seconded by Craig, the committee voted 4-0 to approve the consent agenda as follows:
    - 3.1 Approved minutes from the Executive Committee meeting of March 1, 2017.  
Alternate Stratton abstained

**END OF CONSENT**

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**4. STATE LEGISLATIVE UPDATE:**

On a motion by Committee member Alejo and seconded by Smith, the committee voted 5 – 0 to receive the state legislative update, approve support of SB 477 (Cannella), SCA 2 (Newman) and ACA 5 (Frazier) on behalf of the Board (due to time constraints), and recommend that the Board adopt the following changes in Board positions:

- AB 1421 (Dababneh): Railroads: noise and vibration levels – from “oppose” to “watch”;
- AB 1103 (Oberholte): Bicycles: yielding – support; and
- AB 1523 (Oberholte): Local agencies: contracts: design-build projects – support.

Christina Watson, Principal Transportation Planner, reported that the main focus of transportation legislation this session is SB 1 (Beall), a \$5.2 billion transportation funding package.

**5. FEDERAL LEGISLATIVE UPDATE:**

The Committee received a federal legislative update.

Christina Watson, Principal Transportation Planner, reported that President Trump’s draft proposal for the Federal Fiscal Year (FY) 2018 budget targets three critical transportation programs for reduction or elimination:

- Federal Transit Administration Section 5309 Capital Investment Grant/New Starts program;
- The highly competitive TIGER discretionary grant program; and
- Funding for Amtrak’s long-distance routes.

**6. MEASURE X IMPLEMENTATION:**

On a motion by Committee member Craig and seconded by Huitt, the committee voted 5 – 0 to receive an update on the coordination activities necessary between the Transportation Agency and local jurisdictions in order to implement Measure X.

Mike Zeller, Principal Transportation Planner noted that the Measure X sales tax will start being collected on April 1, 2017 and revenues are expected to be available to the jurisdictions by August 2017. Prior to that, the Transportation Agency will work with the jurisdictions to set up fund distribution agreements, a pavement management program, financial accounts, and other items required by Measure X’s implementing ordinance.

With regards to the funding agreement with the cities and County, Committee member Smith asked if 10 working days to remit funds to the local jurisdictions might not be enough time. Staff agreed to discuss response time with the County Auditor and look into a more flexible timeline.

7. Executive Director Hale reviewed the highlights of the draft agenda for April 26, 2017, She reported that the Board will be asked to: receive a presentation on the SR 68 Scenic Highway Plan to better accommodate traffic between Salinas and the Monterey Peninsula; approve the 2017 FORA Fee Reallocation Study Update; approve the Measure X Local Funding Agreement; and receive a state legislative update. On the consent agenda, the Board will be asked to adopt a resolution on the Federal Transit Administration Section 5310 Senior and Disabled Transit Services Program and adopt a resolution to authorize Executive Director to apply for a federal lands access grant for the Ford Ord Regional Trail and Greenway.

8. **ANNOUNCEMENTS**  
None this month.

9. **ADJOURNMENT**  
Chair Chavez adjourned the meeting at 10:38 a.m.





TRANSPORTATION AGENCY FOR MONTEREY COUNTY

***Memorandum***

**To:** Executive Committee  
**From:** Virginia Murillo, Transportation Planner  
**Meeting Date:** May 3, 2017  
**Subject:** **Golden Helmet Award**

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**RECOMMENDED ACTION:**

**RECOMMEND** presentation of Golden Helmet Awards to the TAMC Board of Directors.

**SUMMARY:**

The purpose of the Golden Helmet Award is to recognize residents, youth, programs/events and organizations that advocate for and encourage bicycling in Monterey County. The awards provide an opportunity to celebrate 2017 May Bike Month at the Board meeting.

**FINANCIAL IMPACT:**

The winners will be presented with a \$100 gift certificate to a local bike shop of his/her choice. Funding for the prize comes from the annual Bike Month/Bike & Pedestrian Education budget that has a total of \$27,500 budgeted for fiscal year 2016/17.

**DISCUSSION:**

The Golden Helmet Awards provide an opportunity for the Transportation Agency to show its appreciation to the local community for its outstanding efforts to improve transportation in Monterey County. The Transportation Agency awarded Golden Helmet Awards in past years, the latest being in 2012. The Bicycle and Pedestrian Advisory Committee requested the awards be reinstated as part of this year's May Bike Month activities.

Staff received a total of twenty nominations in the award categories of Adult Individual, Youth, Program/Event, and Organization. The Bicycle and Pedestrian Facilities Advisory Committee at their April 6 meeting recommended awards to the following:

**Youth:**

The Salinas High School Mountain Bike Team is celebrating 10 years at Salinas High School. The team participates in Fort Ord trail building with the Monterey Off-Road Cycling Association. The team volunteers at the annual Take a Kid Mountain Biking Day and Mountain Bike Mondays, which is an organized weekly ride in Fort Ord for middle school students. The team emphasizes trail etiquette on all rides including: sharing the trails with equestrians and hikers, being stewards of local trails by not skidding, and not riding single track trails when impacted by rain to prevent trail erosion.

**Individual:**

Mike Baroni is the owner of Green Pedal Couriers, and an avid community volunteer that provides free bike valet service at local events, festivals and farmers markets. He volunteers at local walk, bike and run events and hosts holiday related group bike rides.

**Group or Organization:**

Families of Color Monterey County is a group founded by Lauryn Ricigliano and Adisa Vaughn that is dedicated to making bicycling accessible and affordable through advocacy, education, and community building. Ricigliano and Vaughn are certified League of American Bicyclists Cycling Instructors. They run a monthly balance bike camp for young children, and offer scholarships to families that are otherwise unable to afford the camps. They organize monthly family bike rides and reach out to parents that are interested in learning how to ride safely with their children.

**Program or Event:**

HER Helmet Thursday's is a program created and launched by Bicycling Monterey founder Mari Lynch. Bike-friendly businesses throughout Monterey County provide discounts ranging from 10%-50% to bicyclists on Thursdays. For a full listing of businesses and program information visit: [www.bicyclingmonterey.org](http://www.bicyclingmonterey.org)

Take a Kid Mountain Biking Day is an annual community event organized by the Monterey Off-Road Cycling Association. The purpose of the event is to introduce mountain biking to kids in a safe environment, and to engage youth leadership within the local cycling community. Community resource booths, free helmets and bike tune-ups are all part of the event.

Pending Executive Committee recommendation, these nominees will be honored for their contributions to improving bicycling in Monterey County during the Agency's Board Meeting on May 24, 2017. Honoring these nominees at the May Board meeting will bring awareness to the May Bike Month activities.

Attached to this report is the draft program for the Golden Helmet Award.

ATTACHMENTS:

▣ Golden Helmet Award Program



# Golden Helmet Awards

**May 24, 2017. Agricultural Center Conference Room**

**Welcome:** Virginia Murillo, Transportation Planner, TAMC

**Presentation of Awards:** Alejandro Chavez, Board Chair, Debbie Hale, Executive Director, TAMC

**Youth:**

- ◆ **Salinas High School Mountain Bike Team**

**Individual:**

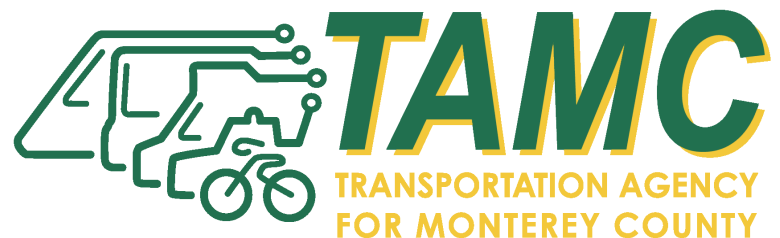
- ◆ **Michael Baroni**, Green Pedal Couriers

**Program or Event:**

- ◆ **Take a Kid Mountain Biking Day**, Monterey Off Road Cycling Association
- ◆ **HER Helmet Thursdays**, Bicycling Monterey

**Organization or Group:**

- ◆ **Families of Color Monterey County**





TRANSPORTATION AGENCY FOR MONTEREY COUNTY

***Memorandum***

**To:** Executive Committee  
**From:** Rita Goel, Director of Finance & Administration  
**Meeting Date:** May 3, 2017  
**Subject:** **Three-Year Budget and FY 17/18 Overall Work Program**

**RECOMMENDED ACTION:**

**RECOMMEND** that the Board **APPROVE** Resolution 2017-15 adopting the fiscal year 17/18 budget and overall work program and estimated budgets for fiscal years 18/19 and 19/20.

**SUMMARY:**

The resolution approves the final budget and overall work program for fiscal year 17/18, including federal, state and local grant authorizations and certifications, and out year budgets for fiscal years 18/19 and 19/20. At its February adoption of the draft budget, the Board did not have any suggested changes for the final budget. This version makes changes to reflect the latest information on revenues and expenditures.

**FINANCIAL IMPACT:**

The Agency budget separates expenditures into two types: operating and direct program. Operating expenditures include staff salaries and benefits, materials and supplies, and equipment purchases. Direct program expenditures include outside consultants, contracts, expenditures that apply to specific overall work program tasks such as rail program, highway projects, bicycle and pedestrian program etc.

The Transportation Agency for Monterey County gets majority of its funding from state or federal sources. The funding is usually specific to the project or program for which it is granted and cannot be used to cover expenditures of a different project or program, e.g. the funding received for the call box program can only be used for motorist aid programs.

The proposed fiscal year operating expenditure budget is \$2,913,914, a net increase over fiscal year 2016/17 of \$297,176.

The proposed fiscal year direct program expenditure budget is \$21,487,765, a net increase over fiscal year 2016/17 of \$6,661,970.

**DISCUSSION:**

**Three Year Budget:** Changes since the Board reviewed the draft budget on February 22, 2017 are:

<b>Operating Budget</b>	<b>February Draft</b>	<b>May Final</b>	<b>Difference</b>
Revenue & Expenditures	\$2,842,024	\$2,913,914	+ \$71,890

Revenues changed due to:

1. Measure X Projects/Program funds increased by \$145,000.
2. Pajaro to Prunedale Corridor Study funds increased by \$38,336.
3. SR 218 Corridor Improvement Plan funds increased by \$30,500.
4. Reserve usage decreased by \$141,946.

Expenditures changed due to:

1. Change from a Junior Planner to an Engineer staff position increase by \$105,389.
2. Materials & Services increased by \$1,500 for GASB 68 actuarial valuation.
3. Materials & Services decreased by \$35,000 due to cost being shifted to Direct Programs.

<b>Direct Programs</b>	<b>February Draft</b>	<b>May Final</b>	<b>Difference</b>
Revenue & Expenditures	\$21,145,861	\$21,487,765	+ \$341,904

Revenues changed due to:

1. Measure X –Other Direct Costs increased by \$123,500.
2. Regional Surface Transportation Program funds increased by \$2,040.
3. Freeway Service Patrol fund increased by \$18,000.
4. Regional Surface Transportation Program funds decreased by \$10,000.
5. SAFE funding increased by \$20,000.
6. Pajaro to Prunedale funds increased by \$121,464.
7. SR 218 Corridor Improvement Plan funds increased by \$66,900.

Expenditures changed due to:

1. Measure X –Other Direct Costs added by \$123,500.
2. Traffic Counts contract cost increased by \$2,040.
3. Freeway Service Patrol contract cost increased by \$18,000.
4. 511/Rideshare marketing & branding increased by \$10,000.
5. Pajaro to Prunedale expenditures increased by \$121,464.
6. SR 218 Corridor Improvement Plan expenditures increased by \$66,900.

Due to the passage of Measure X in November 2016, expenditures for administration and Program and Project Management activities have also been budgeted. It is possible that expenses for the administration of the sales tax measure will exceed the 1% allowed for salaries and benefits in the first year, so non-Measure X funds are also budgeted. Also, since overhead costs are not permitted to be recovered from Measure X, it is proposed that the Agency's undesignated reserve be used to cover overages and unallowable expenses. Additionally, there will be other direct (non-salary /benefits) expenditures, such as consultant and legal costs, which the Agency proposes to utilize the sales tax revenues to cover off the top, prior to distributing to the other Measure X subaccounts.

As a result of good fiscal management, the agency has added to its undesignated reserve in the past years. As designated in its GASB 54 fund balance policy, the agency will continue to maintain a minimum of a six-month operating budget balance in its undesignated reserve. Also, as requested by the Executive Committee, any excess over the six-month level is designated as a "contingency" fund to cover short-term revenue shortfalls or unanticipated expenses. A portion of the undesignated contingency fund is forecast to be used in FY 17/18, 18/19 & 19/20 for Operating and Direct Program activities.

Potential risks to the agency continue to include a reduction in federal, state or planning funds and minimal new development and therefore reduced funds for the Regional Development Impact Fee Agency. No state funding has been cut or proposed for cuts due to transportation funding safeguards, but staff will keep the Board advised. Should major revenue reductions occur, the agency will need to reevaluate its revenues, costs and mission to determine essential vs. discretionary activities. Billing specific projects for staff time, when possible will continue to be priority.

Benefit and salary changes are set forth in the resolution. Also, the authority for out-of state travel trips is outlined in the resolution.

### **Annual Work Program:**

The Transportation Agency received notice in April that it is being awarded two new grants to conduct corridor planning studies in Seaside and Sand City along Highway 218 and between Pajaro and Prunedale on the G12 corridor. Two new work elements are added to the final version of the overall work program reflecting these grant awards. The remainder of the final overall work program contains minor changes made in response to comments by Caltrans. These edits effectively have very little change to the 2017/18 work program the Executive Committee and Board reviewed in February.

Highlights of the 2017/18 overall work program include:

- Initiate two newly-funded corridor planning studies to develop a set of proposed improvements: a) Pajaro to Prunedale (G12) corridor, and b) the Highway 218 Canyon Del Rey Boulevard corridor.

- Conduct Measure X administration and project/program delivery activities.
- Continue to pursue federal, state, and local capital and operating funding.
- Assist Caltrans and member agencies in securing funding and delivering transportation improvements.
- Continue public outreach and education activities.
- Implement 511 traveler information program.
- Adopt the 2018 Regional Transportation Plan update.
- Take the next steps to improve the Highway 156 corridor based on the results of the Level 2 Traffic & Revenue study evaluating funding and diversion impacts of tolling.
- Support local utilization of the Complete Street guidelines and implementing other components of the region's Sustainable Communities Strategies.
- Fund bicycle racks and related hardware as part of the Bicycle Secure Program.
- Install signs for initial routes identified in the Regional Bicycle Wayfinding Plan.
- Complete the Monterey to Salinas State Route 68 Corridor Plan to identify financially feasible operational improvements and wildlife connectivity enhancements.
- Complete the right-of-way acquisition and final design phase for the Salinas Rail Extension Project.
- Continue to work with MST and Caltrans to evaluate the feasibility of operating buses on the shoulder of Highway 1 or construct a busway within the Monterey Peninsula Branch Line right-of-way.

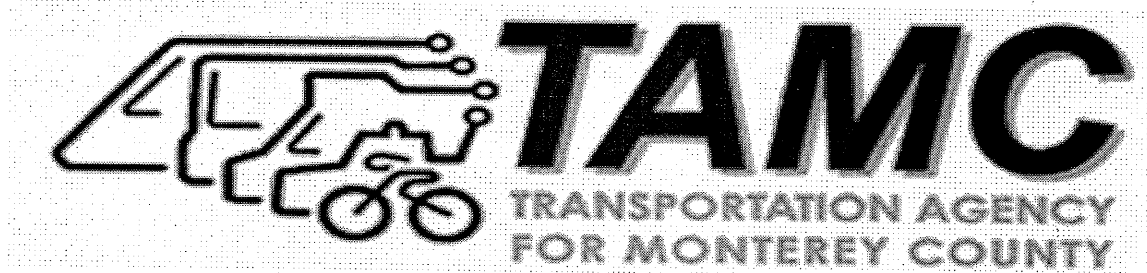
**NEXT STEPS:**

On May 24, 2017, the Board will be asked to approve the budget and overall work program, in accord with Agency Bylaws requiring the annual budget be approved no later than the Board May meeting.

**ATTACHMENTS:**

- ▣ TAMC 3-Year Budget
- ▣ Overall Work Program Summary
- ▣ Budget & Overall Work Program Resolution





# **3 YEAR BUDGET**

## **FISCAL YEARS**

**2017 - 2018**

to

**2019 - 2020**

**TAMC-3 YEAR BUDGET JULY 1, 2017 - JUNE 30, 2020**

**TOTAL REVENUE & EXPENDITURES - SUMMARY**

SOURCE OF REVENUE/EXPENDITURE	FY PLAN	FUTURE 3 YR BUDGET			% CHANGE
	FY 16/17 Approved	FY 17/18 Estimated	FY 18/19 Estimated	FY 19/20 Estimated	FY 17/18 BUDGET vs FY 16-17 APPROVED
Operating Revenue	\$2,616,738	\$2,913,914	\$2,932,385	\$2,950,179	11.4%
Direct Program Revenue	\$14,825,795	\$21,487,765	\$16,802,446	\$10,907,933	44.9%
<b>TOTAL REVENUE</b>	<b>\$17,442,533</b>	<b>\$24,401,679</b>	<b>\$19,734,831</b>	<b>\$13,858,112</b>	<b>39.9%</b>
Operating Expenditures	\$2,616,738	\$2,913,914	\$2,932,385	\$2,950,179	11.4%
Direct Program Expenditures	\$14,825,795	\$21,487,765	\$16,802,446	\$10,907,933	44.9%
<b>TOTAL EXPENDITURES</b>	<b>\$17,442,533</b>	<b>\$24,401,679</b>	<b>\$19,734,831</b>	<b>\$13,858,112</b>	<b>39.9%</b>
<b>REVENUE MINUS EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

**TAMC-3 YEAR BUDGET JULY 1, 2017 - JUNE 30, 2020**

**TOTAL REVENUE BY SOURCE**

SOURCE OF REVENUE	FY PLAN	FUTURE 3 YR BUDGET			4 Years Cumulative Impact	% CHANGE FY 17/18 BUDGET vs FY 16-17 APPROVED
	FY 16/17 Approved	FY 17/18 Estimated	FY 18/19 Estimated	FY 19/20 Estimated		
Federal Grants-Operating	\$250,000	\$117,836	\$68,835	\$0		-52.9%
Federal Grants-Direct	\$275,000	\$202,364	\$202,365	\$0		-26.4%
State Grants-Operating	\$1,628,685	\$1,623,685	\$1,653,685	\$1,656,685		-0.3%
State Grants-Direct	\$13,293,127	\$19,368,469	\$16,471,505	\$10,424,607		45.7%
Local Funds-Operating	\$310,210	\$836,076	\$878,076	\$653,076		169.5%
Local Funds-Direct	\$368,172	\$1,316,500	\$366,500	\$666,500		257.6%
RSTP- Direct-Cfwd &New Approval	\$640,000	\$57,040	\$57,040	\$57,040		-91.1%
<b>Total Revenue from Outside Sources</b>	<b>\$16,765,194</b>	<b>\$23,521,970</b>	<b>\$19,698,006</b>	<b>\$13,457,908</b>		<b>40.3%</b>
FSP Reserve Surplus/(Usage)	\$68,759	\$50,759	\$50,759	\$50,759	\$221,036	-26.2%
SAFE Reserve Surplus/(Usage)	(\$74,069)	(\$116,609)	(\$31,609)	(\$51,359)	(\$273,646)	57.4%
Rail-Leases ROW-Reserve Surplus/(Usage)	\$53,000	(\$42,000)	\$118,000	\$118,000	\$247,000	-179.2%
Undesig. Contingency Surplus/(Usage)-Oper.	(\$102,843)	\$8,683	\$13,211	(\$295,418)	(\$376,367)	-108.4%
Undesig. Contingency Surplus/(Usage)-Direct	(\$622,186)	(\$780,542)	(\$187,186)	(\$222,186)	(\$1,812,100)	25.5%
<b>Total Contingency Fund Surplus/ (Usage)</b>	<b>(\$677,339)</b>	<b>(\$879,709)</b>	<b>(\$36,825)</b>	<b>(\$400,204)</b>	<b>(\$1,994,077)</b>	<b>29.9%</b>
<b>TOTAL REVENUE</b>	<b>\$17,442,533</b>	<b>\$24,401,679</b>	<b>\$19,734,831</b>	<b>\$13,858,112</b>		<b>39.9%</b>

**TAMC-3 YEAR BUDGET JULY 1, 2017 - JUNE 30, 2020**

**OPERATING REVENUE**

SOURCE OF REVENUE/EXPENDITURE	FY PLAN	FUTURE 3 YR BUDGET			% CHANGE FY 17/18 BUDGET vs FY 16-17 APPROVED	\$ CHANGE FY 17/18 BUDGET vs FY 16-17 APPROVED
	FY 16/17 Approved	FY 17/18 Estimated	FY 18/19 Estimated	FY 19/20 Estimated		
<b>OPERATING REVENUE</b>						
<b>FEDERAL PLANNING GRANTS</b>						
Federal Planning ( AMBAG-FHWA PL )	\$0	\$0	\$0	\$0		\$0
SR156 West Proj. Mgmt. -EARMARK	\$225,000	\$42,000	\$0	\$0	-81.3%	-\$183,000
HWY 68 Corridor Study-Monterey to Salinas	\$25,000	\$7,000	\$0	\$0	-72.0%	-\$18,000
Pajaro to Prunedale Corridor Study	\$0	\$38,336	\$38,335	\$0		\$38,336
SR 218 Corridor Improvement Plan	\$0	\$30,500	\$30,500	\$0		\$30,500
<b>SUB TOTAL FEDERAL GRANTS</b>	<b>\$250,000</b>	<b>\$117,836</b>	<b>\$68,835</b>	<b>\$0</b>	<b>-52.9%</b>	<b>-\$132,164</b>
<b>STATE PLANNING GRANTS</b>						
Local Transportation Fund ( Current )- LTF	\$908,485	\$908,485	\$908,485	\$908,485	0.0%	\$0
Planning & Programming -PPM	\$231,000	\$231,000	\$231,000	\$234,000	0.0%	\$0
Rural Planning Assistance-RPA	\$397,000	\$392,000	\$422,000	\$422,000	-1.3%	-\$5,000
Complete Streets Project Implementation-RSTP	\$92,200	\$92,200	\$92,200	\$92,200	0.0%	\$0
<b>SUB TOTAL STATE GRANTS</b>	<b>\$1,628,685</b>	<b>\$1,623,685</b>	<b>\$1,653,685</b>	<b>\$1,656,685</b>	<b>-0.3%</b>	<b>-\$5,000</b>
<b>LOCAL PLANNING CONTRIBUTIONS</b>						
Regional Transportation Planning Assessment	\$243,076	\$243,076	\$243,076	\$243,076	0.0%	\$0
Impact Fee - Program Administration	\$10,000	\$10,000	\$10,000	\$10,000	0.0%	\$0
SR156 West Proj. Mgmt. -RDIF	\$0	\$183,000	\$225,000	\$0		\$183,000
Roundabout Outreach Construction (City MRY-RSTP)	\$42,134	\$0	\$0	\$0	-100.0%	-\$42,134
FORA Fee Update	\$15,000	\$0	\$0	\$0	-100.0%	-\$15,000
Sales Tax Authority Administration Fees	\$0	\$200,000	\$200,000	\$200,000		\$200,000
Measure X Projects/Programs	\$0	\$200,000	\$200,000	\$200,000		\$200,000
<b>SUB TOTAL LOCAL FUNDS</b>	<b>\$310,210</b>	<b>\$836,076</b>	<b>\$878,076</b>	<b>\$653,076</b>	<b>169.5%</b>	<b>\$525,866</b>
<b>OTHER CONTRIBUTIONS</b>						
FSP- Staff Support	\$25,000	\$25,000	\$25,000	\$25,000	0.0%	\$0
SAFE- Staff Support	\$25,000	\$25,000	\$25,000	\$25,000	0.0%	\$0
SAFE- 511/ Ride Share Staff Support	\$100,000	\$100,000	\$100,000	\$100,000	0.0%	\$0
Rail-Rail Extension to Sailnas-Staff Support	\$125,000	\$125,000	\$125,000	\$125,000	0.0%	\$0
Rail-Monterey Branch Line /Leases Staff Support	\$50,000	\$70,000	\$70,000	\$70,000	40.0%	\$20,000
<b>SUB TOTAL STAFF SUPPORT</b>	<b>\$325,000</b>	<b>\$345,000</b>	<b>\$345,000</b>	<b>\$345,000</b>	<b>6.2%</b>	<b>\$20,000</b>
<b>Sub Total Operating Revenue</b>	<b>\$2,513,895</b>	<b>\$2,922,597</b>	<b>\$2,945,596</b>	<b>\$2,654,761</b>	<b>16.3%</b>	<b>\$408,702</b>
Undesig. Contingency Res. Surplus/ (Usage)-Oper.	(\$102,843)	\$8,683	\$13,211	(\$295,418)	-108.4%	\$111,526
<b>TOTAL OPERATING REVENUE</b>	<b>\$2,616,738</b>	<b>\$2,913,914</b>	<b>\$2,932,385</b>	<b>\$2,950,179</b>	<b>11.4%</b>	<b>\$297,176</b>

TAMC- OPERATING REVENUE CHANGES FY 2017-2018  
FROM FY 2016-2017 APPROVED BUDGET

<u>Operating Revenue</u>	FY 16-17 APPROVED BUDGET	FY 17-18 PROPOSED BUDGET	FY 17/18 BUDGET vs FY 16-17	
			\$ CHANGE	% CHNG
<b>1</b> <u>FEDERAL PLANNING GRANTS</u>	\$250,000	\$117,836	-\$132,164	-52.9%
SR156 West Proj. Mgmt. -EARMARK	\$225,000	\$42,000	-\$183,000	-81.3%
HWY 68 Corridor Study-Monterey to Salinas	\$25,000	\$7,000	-\$18,000	-72.0%
Pajaro to Prunedale Corridor Study	\$0	\$38,336	\$38,336	
SR 218 Corridor Improvement Plan	\$0	\$30,500	\$30,500	
<b>2</b> <u>STATE PLANNING GRANTS</u>	\$1,628,685	\$1,623,685	-\$5,000	-0.3%
Rural Planning Assistance-RPA	\$397,000	\$392,000	-\$5,000	-1.3%
<b>3</b> <u>LOCAL PLANNING FUNDS</u>	\$310,210	\$836,076	\$525,866	169.5%
SR156 West Proj. Mgmt. -RDIF	\$0	\$183,000	\$183,000	
Sales Tax Authority Administration Fees	\$0	\$200,000	\$200,000	
Roundabout Outreach Construction (City MRY-RSTP)	\$42,134	\$0	-\$42,134	-100.0%
FORA Fee Update	\$15,000	\$0	-\$15,000	-100.0%
Measure X Projects/Programs	\$0	\$200,000	\$200,000	
<b>4</b> <u>OTHER CONTRIBUTIONS</u>	\$325,000	\$345,000	\$20,000	6.2%
Rail-Monterey Branch Line /Leases Staff Support	\$50,000	\$70,000	\$20,000	40.0%
<b>5</b> <u>UNDESIGNATED CONTINGENCY SURPLUS/ ( USAGE )</u>	-\$102,843	\$8,683	\$111,526	-108.4%
<b>OPERATING REVENUE TOTAL</b>	<b>\$2,616,738</b>	<b>\$2,913,914</b>	<b>\$297,176</b>	<b>11.4%</b>

**TAMC-3 YEAR BUDGET JULY 1, 2017 - JUNE 30, 2020**

**OPERATING EXPENSES**

SOURCE OF REVENUE/EXPENDITURE	FY PLAN	FUTURE 3 YR BUDGET			% CHANGE	\$ CHANGE
	FY 16/17 Approved	FY 17/18 Estimated	FY 18/19 Estimated	FY 19/20 Estimated	FY 17/18 BUDGET vs FY 16-17 APPROVED	FY 17/18 BUDGET vs FY 16-17 APPROVED
<b><u>OPERATING EXPENSES</u></b>						
Salaries	\$1,478,644	\$1,627,144	\$1,642,553	\$1,646,444	10.0%	\$148,500
Fringe Benefits	\$633,052	\$757,301	\$767,260	\$767,965	19.6%	\$124,249
Material and Services	\$495,042	\$519,469	\$512,573	\$525,770	4.9%	\$24,427
Depreciation/ Amortization	\$10,000	\$10,000	\$10,000	\$10,000	0.0%	\$0
<b>TOTAL OPERATING EXPENSES</b>	<b>\$2,616,738</b>	<b>\$2,913,914</b>	<b>\$2,932,385</b>	<b>\$2,950,179</b>	<b>11.4%</b>	<b>\$297,176</b>

**TAMC- OPERATING EXPENSE CHANGES  
FY 17-18 BUDGET vs FY 16-17 APPROVED**

<u>Operating Expenses</u>	FY 16-17 APPROVED BUDGET	FY 17-18 PROPOSED BUDGET	FY 17/18 BUDGET vs FY 16-17	
			\$ CHANGE	% CHNG
<b>1 Salaries Changes</b>	\$1,478,644	\$1,627,144	\$148,500	10.0%
Cost of Living Adjustments @ 3.00%			\$41,431	
Merit step increases for employees			\$22,069	
Replaced Jr. Planner with an Engineer			\$85,000	
<b>2 Fringe Benefit Changes</b>	\$633,052	\$757,301	\$124,249	19.6%
PERS retirement contribution			-\$12,078	
PERS retirement contribution (Unfunded Liability)			\$110,168	
GASB 45 ( OPEB ) contributions			\$1,677	
Replaced Jr. Planner with an Engineer			\$20,390	
Other misc.			\$4,092	
<b>3 Materials and Services Changes</b>	\$495,042	\$519,469	\$24,427	4.9%
Accounting Service OPEB & Others			\$10,000	
Accounting Service GASB 68			\$1,500	
Legal Services-HR-125 Plan Revision			\$10,000	
Rent			\$2,927	
<b>4 Depreciation/Amortization Changes</b>	\$ 10,000	\$10,000	\$0	0.0%
<b>OPERATING EXPENSE TOTAL</b>	<b>\$ 2,616,738</b>	<b>\$ 2,913,914</b>	<b>\$ 297,176</b>	<b>11.4%</b>

**TAMC-3 YEAR BUDGET JULY 1, 2017 - JUNE 30, 2020**

**CAPITAL OUTLAY**

<b>CAPITAL OUTLAY</b>		<b>FY PLAN</b>	<b>FUTURE 3 YR BUDGET</b>			<b>% CHANGE</b>	<b>\$ CHANGE</b>
		<b>FY 16/17 Approved</b>	<b>FY 17/18 Estimated</b>	<b>FY 18/19 Estimated</b>	<b>FY 19/20 Estimated</b>	<b>FY 17/18 BUDGET vs FY 16-17 APPROVED</b>	<b>FY 17/18 BUDGET vs FY 16-17 APPROVED</b>
Equipment Replacements		\$10,000	\$10,000	\$10,000	\$10,000	0.0%	\$0
Vehicle Replacement		\$12,500	\$30,000	\$0	\$0	140.0%	\$17,500
<b>TOTAL CAPITAL OUTLAY</b>		\$22,500	\$40,000	\$10,000	\$10,000	77.8%	\$17,500

CURRENT CAPITAL EQUIPMENT      \$    114,586  
RESERVE BALANCE                      6/30/2016



TAMC-3 YEAR BUDGET JULY 1, 2017 - JUNE 30, 2020

Direct Program Revenue- Summary

WE	Direct Program Description	Revenue Source	FY PLAN				FUTURE 3 YR BUDGET		FY 17/18 BUDGET vs FY 16-17	
			FY 16/17	FY 17/18	FY 18/19	FY 19/20	\$ CHANGE	% CHNG		
			Approved	Estimated	Estimated	Estimated				
0000	Caltrans audit repayment ( fy 15-16 thru fy 24-25)	Local	Oper Resv	\$82,186	\$82,186	\$82,186	\$82,186	\$0	0%	
1020	Triennial Audit	Local	Oper Resv	\$35,000	\$0	\$0	\$35,000	-\$35,000	-100%	
1122	Legislative Advocates	Local	Oper Resv	\$35,000	\$35,000	\$35,000	\$35,000	\$0	0%	
1130	Public Outreach Program	Local	Oper Resv	\$450,000	\$70,000	\$70,000	\$70,000	-\$380,000	-84%	
1770	Freeway Service Patrol	State	FSP	\$228,607	\$228,607	\$228,607	\$228,607	\$0	0%	
1770	FSP-SAFE Match ( 25% FSP Grant )	State	FSP	\$57,152	\$57,152	\$57,152	\$57,152	\$0	0%	
1770	FSP- Staff Support	State	FSP	(\$25,000)	(\$25,000)	(\$25,000)	(\$25,000)	\$0	0%	
1770	FSP-Reserve Surplus/(Usage)	State	FSP	\$68,759	\$50,759	\$50,759	\$50,759	-\$18,000	-26%	
1780	SAFE - FSP Match	State	SAFE	(\$57,152)	(\$57,152)	(\$57,152)	(\$57,152)	\$0	0%	
1780	SAFE	State	SAFE	\$340,000	\$340,000	\$340,000	\$340,000	\$0	0%	
1780	SAFE- Staff Support	State	SAFE	(\$25,000)	(\$25,000)	(\$25,000)	(\$25,000)	\$0	0%	
1790	SAFE- 511/Ride Share Staff Support	State	SAFE	(\$100,000)	(\$100,000)	(\$100,000)	(\$100,000)	\$0	0%	
1780	SAFE- Reserve Surplus/(Usage)	reserve	SAFE	(\$74,069)	(\$116,609)	(\$31,609)	(\$51,359)	-\$42,540	57%	
2310	Traffic Counts	RSTP	RSTP	\$25,000	\$27,040	\$27,040	\$27,040	\$2,040	8%	
6148	Tri County Bike Week Campaign	Local	TDA	\$27,500	\$27,500	\$27,500	\$27,500	\$0	0%	
6149	Bike Facility Map/App	RSTP	RSTP	\$0	\$0	\$0	\$0	\$0		
6220	RTP/EIR update shared	State	RPA	\$25,000	\$30,000	\$0	\$0	\$5,000	20%	
6262	RDIF Study ( Reg.Imp.Fees )	Local	Oper Resv	\$10,000	\$110,000	\$0	\$0	\$100,000	1000%	
6500	Project Development Ortho Imagery-AMBAG	Local	Oper Resv	\$10,000	\$0	\$0	\$0	-\$10,000	-100%	
6501	Roundabout Outreach Construction ( City of MRY )	Local	City-MRY	\$1,500	\$0	\$0	\$0	-\$1,500	-100%	
6501	Roundabout Outreach Construction ( AB2766 )	Local	AB2766	\$4,672	\$0	\$0	\$0	-\$4,672	-100%	
6502	SR156 West Proj. Mgmt. -EARMARK	Federal	Federal	\$175,000	\$0	\$0	\$0	-\$175,000	-100%	
6502	SR156 West Proj. Mgmt. -RDIF	Local	RDIF	\$119,000	\$400,000	\$0	\$0	\$281,000	236%	
6550	Complete Streets Project Implementation	RSTP	RSTP	\$505,000	\$30,000	\$30,000	\$30,000	-\$475,000	-94%	
6550	Complete Streets Project Implementation-Way Finding	Local	Oper Resv	\$0	\$483,356	\$0	\$0	\$483,356		
6725	HWY 68 Corridor Study-Monterey to Salinas	Federal	Federal	\$100,000	\$14,000	\$14,000	\$0	-\$86,000	-86%	
6726	Pajaro to Prunedale Corridor Study	Federal	Federal	\$0	\$121,464	\$121,465	\$0	\$121,464		
6727	SR 218 Corridor Improvement Plan	Federal	Federal	\$0	\$66,900	\$66,900	\$0	\$66,900		
6803	Rail-Rail Extension to Salinas- ( STIP )	State	State	\$0	\$0	\$9,000,000	\$9,856,000	\$0		
6803	Rail-Rail Extension to Salinas- ( TCRP 14 )	State	State	\$5,000,000	\$4,171,736	\$4,033,405	\$0	-\$828,264	-17%	
6803	Rail-Rail Ext. to Salinas- ( Prop. 116 Rail Bonds )	State	State	\$1,660,000	\$2,048,836	\$2,869,493	\$0	\$388,836	23%	
6803	Rail-Rail Extension to Salinas-( RSTP )	State	RSTP	\$0	\$0	\$0	\$0	\$0		
6803	Rail-Rail Extension to Salinas-TCRP 7.3	State	State	\$6,000,000	\$12,549,290	\$0	\$0	\$6,549,290	109%	
6803	Rail-Rail Extension to Salinas-Staff Support	State	State	(\$125,000)	(\$125,000)	(\$125,000)	(\$125,000)	\$0	0%	
6804	Rail-Leases ROW	Local	Leases	\$210,000	\$210,000	\$210,000	\$210,000	\$0	0%	
6804	Rail-Leases ROW-Staff Support	Local	Leases	(\$50,000)	(\$70,000)	(\$70,000)	(\$70,000)	-\$20,000	40%	
6804	Rail-Leases ROW-Reserve Surplus/(Usage)	Local	Leases	\$118,000	(\$42,000)	\$118,000	\$118,000	-\$160,000	-136%	
6806	Rail-Monterey Branch Line ( MBL Reserves)(Usage)	Reserves	Reserves	-\$65,000	\$0	\$0	\$0	\$65,000	-100%	
6807	Rail Leases-Salinas	Local	Leases	\$5,500	\$5,500	\$5,500	\$5,500	\$0	0%	
6808	Coast Daylight ( STIP )	State	State	\$39,520	\$0	\$0	\$0	-\$39,520	-100%	
6808	Coast Daylight ( RSTP )	RSTP	RSTP	\$110,000	\$0	\$0	\$0	-\$110,000	-100%	
7000	Measure X Projects/Programs	Local	Local	\$0	\$550,000	\$0	\$300,000	\$550,000		
8010	Measure X - Other Direct Costs		Local	\$0	\$123,500	\$123,500	\$123,500	\$123,500		
	<b>Total Direct Program Revenue</b>			<b>\$14,825,795</b>	<b>\$21,487,765</b>	<b>\$16,802,446</b>	<b>\$10,907,933</b>	<b>\$6,661,970</b>	<b>45%</b>	

TAMC-3 YEAR BUDGET JULY 1, 2017 - JUNE 30, 2020

Direct Program Expenses-Summary

WE	Direct Program Description	FY PLAN	FUTURE 3 YR BUDGET			FY 17/18 BUDGET	
		FY 16/17 Approved	FY 17/18 Estimated	FY 18/19 Estimated	FY 19/20 Estimated	vs FY 16-17	
						\$ CHANGE	% CHNG
0000	Caltrans audit repayment ( fy 15-16 thru fy 24-25)	\$82,186	\$82,186	\$82,186	\$82,186	\$0	0%
1020	Triennial Audit	\$35,000	\$0	\$0	\$35,000	-\$35,000	-100%
1122	Legislative Advocates	\$35,000	\$35,000	\$35,000	\$35,000	\$0	0%
1130	Public Outreach Program	\$450,000	\$70,000	\$70,000	\$70,000	-\$380,000	-84%
1770	Freeway Service Patrol- Towing Contracts	\$192,000	\$210,000	\$210,000	\$210,000	\$18,000	9%
1780	SAFE - Call Box contract costs	\$102,710	\$140,250	\$105,250	\$125,000	\$37,540	37%
1780	SAFE - ADA Compliance	\$42,207	\$42,207	\$42,207	\$42,207	\$0	0%
1790	SAFE - 511 TIPS Marketing & Branding	\$60,000	\$50,000	\$0	\$0	-\$10,000	-17%
1790	SAFE-Ride Share-Mrktg & Printing Material	\$20,000	\$10,000	\$10,000	\$10,000	-\$10,000	-50%
1790	SAFE- Ride Share -Emergency Ride Home	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0%
1790	SAFE- Software/App.	\$5,000	\$30,000	\$30,000	\$30,000	\$25,000	500%
2310	Traffic Counts	\$25,000	\$27,040	\$27,040	\$27,040	\$2,040	8%
6148	Tri County Bike Week Campaign	\$27,500	\$27,500	\$27,500	\$27,500	\$0	0%
6149	Bike Facility Map/App	\$0	\$0	\$0	\$0	\$0	
6220	RTP/EIR update shared	\$25,000	\$30,000	\$0	\$0	\$5,000	20%
6262	RDIF Validation & Nexus Study	\$10,000	\$110,000	\$0	\$0	\$100,000	1000%
6500	Project Development Ortho Imagery-AMBAG	\$10,000	\$0	\$0	\$0	-\$10,000	-100%
6501	Roundabout Outreach Construction	\$6,172	\$0	\$0	\$0	-\$6,172	-100%
6502	SR156 West Proj. Mgmt.	\$294,000	\$400,000	\$0	\$0	\$106,000	36%
6550	Complete Streets Project Implementation	\$505,000	\$513,356	\$30,000	\$30,000	\$8,356	2%
6725	HWY 68 Corridor Study-Monterey to Salinas	\$100,000	\$14,000	\$14,000	\$0	-\$86,000	-86%
6726	Pajaro to Prunedale Corridor Study	\$0	\$121,464	\$121,465	\$0	\$121,464	
6727	SR 218 Corridor Improvement Plan	\$0	\$66,900	\$66,900	\$0	\$66,900	
6803	Rail-Rail Extension to Salinas	\$12,535,000	\$18,644,862	\$15,777,898	\$9,731,000	\$6,109,862	49%
6804	Rail-Leases ROW-MBL Property Maint.	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0%
6804	Rail-Leases ROW-MBL Rail Consultant	\$20,000	\$0	\$0	\$0	-\$20,000	-100%
6805	Rail-Leases ROW- FORA Annual Dues	\$7,000	\$7,000	\$7,000	\$7,000	\$0	0%
6805	Rail-Leases ROW- FORA Property Maint.	\$10,000	\$10,000	\$10,000	\$10,000	\$0	0%
6805	Rail-Leases ROW- Haz Mat & Structural Engg	\$0	\$160,000	\$0	\$0	\$160,000	
6806	Rail-Mtry Branch line ( Bus Way )	\$65,000	\$0	\$0	\$0	-\$65,000	-100%
6807	Rail Leases-Salinas	\$5,500	\$5,500	\$5,500	\$5,500	\$0	0%
6808	Coast Daylight	\$149,520	\$0	\$0	\$0	-\$149,520	-100%
7000	Measure X Projects/Programs	\$0	\$550,000	\$0	\$300,000	\$550,000	
8010	Measure X - Other Direct Costs	\$0	\$123,500	\$123,500	\$123,500	\$123,500	
	<b>TOTAL Direct Program Expenses</b>	<b>\$14,825,795</b>	<b>\$21,487,765</b>	<b>\$16,802,446</b>	<b>\$10,907,933</b>	<b>\$6,661,970</b>	<b>44.9%</b>

**TAMC- DIRECT PROGRAM EXPENSE CHANGES  
FY 17-18 BUDGET vs FY 16-17 APPROVED**

<u>Direct Program Expense Changes</u>				FY 17/18 BUDGET vs FY 16-17	
WE		Project	Reason for Change	\$ CHANGE	% CHNG
1020	Other	Triennial Audit	Audit done every 3 years	-\$35,000	-100%
1130	Other	Public Outreach Program	Measure X Activity completed	-\$380,000	-84%
1770	FSP	Freeway Service Patrol- Towing Contracts	Revised contract amount	\$18,000	9%
1780	SAFE	SAFE - Call Box contract costs	New contract & removal /addition	\$37,540	37%
1790	SAFE	SAFE - 511 TIPS Marketing & Branding	On going programs with small variations	-\$10,000	-17%
1790	SAFE	SAFE-Ride Share-Mrktg & Printing Material	On going programs with small variations	-\$10,000	-50%
1790	SAFE	SAFE- Software/App.	New Activity	\$25,000	500%
2310	Other	Traffic Counts	Revised contract amount	\$2,040	8%
6220	Other	RTP/EIR update shared	Cost sharing with AMBAG	\$5,000	20%
6262	Other	RDIF Validation & Nexus Study	Activity done every 5 years	\$100,000	1000%
6500	Other	Project Development Ortho Imagery-AMBAG	Project completed	-\$10,000	-100%
6501	Other	Roundabout Outreach Construction	Project completed	-\$6,172	-100%
6502	Other	SR156 West Proj. Mgmt.	Activity spread into future years	\$106,000	36%
6550	Other	Complete Streets Project Implementation	On Call Engineering activity	\$8,356	2%
6725	Other	HWY 68 Corridor Study-Monterey to Salinas	Project nearing completion	-\$86,000	-86%
6726	Other	Pajaro to Prunedale Corridor Study	New Activity	\$121,464	
6727	Other	SR 218 Corridor Improvement Plan	New Activity	\$66,900	
6803	Rail	Rail-Rail Extension to Salinas	Revised project schedule	\$6,109,862	49%
6804	Rail	Rail-Leases ROW-MBL Rail Consultant	Activity not needed	-\$20,000	-100%
6805	Rail	Rail-Leases ROW- Haz Mat & Structural Eng.	New activity	\$160,000	
6806	Rail	Rail-Mtry Branch line ( Bus Way )	Activity funded by AMBAG	-\$65,000	-100%
6808	Rail	Coast Daylight	Project oversight by another agency	-\$149,520	-100%
7000	Other	Measure X Projects/Programs	New Activity	\$550,000	
8010	Other	Measure X - Other Direct Costs	New Activity	\$123,500	
<b>TOTAL DIRECT PROGRAM EXPENSE CHANGES</b>				<b>\$6,661,970</b>	<b>44.9%</b>

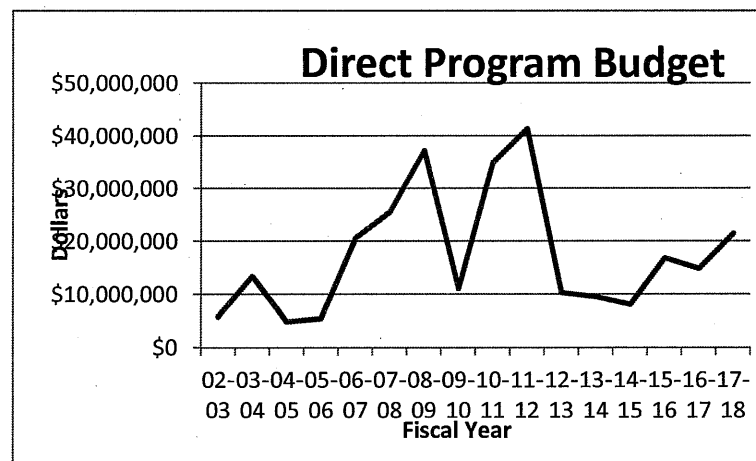
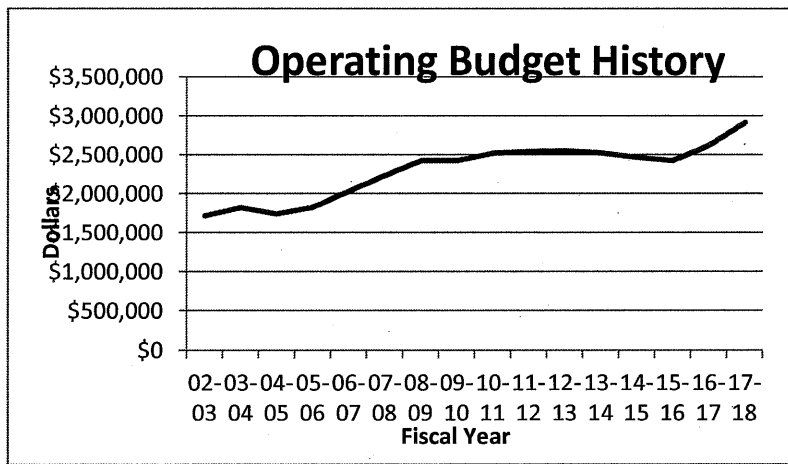
**TAMC- STAFF POSITION LIST  
FISCAL YEAR 2017-2018**

	FY 2016-2017 AUTHORIZED	FY 2017-2018 PROPOSED	CHANGE
<b><u>Management</u></b>			
Executive Director	1	1	0.0
Deputy Executive Director	1	1	0.0
Director of Finance & Administration	1	1	0.0
<b><u>Planning</u></b>			
Transportation Planners	7	6	-1.0
<b><u>Engineering</u></b>			
Transportation Engineers	1	2	1.0
<b><u>Support</u></b>			
Finance Officer/Analyst	1	1	0.0
Sr.Administrative Assistant	1	1	0.0
Administrative Assistant	1.5	1.5	0.0
<b>Sub-total Regular Full-Time</b>	<b>14.5</b>	<b>14.5</b>	<b>0.0</b>
<b><u>Support</u></b>			
Student Intern (Full Time Equivalent)	0.5	0.5	0.0
<b>Sub-total Part-Time</b>	<b>0.5</b>	<b>0.5</b>	<b>0.0</b>
<b>TAMC TOTAL</b>	<b>15</b>	<b>15</b>	<b>0</b>

Note:

### TAMC Budget History

FY	Operating	% change	Direct Program	% change	
00-01	\$1,128,661		\$1,552,615		
01-02	\$1,604,976	42.2%	\$2,167,242	39.6%	
02-03	\$1,711,912	6.7%	\$5,730,731	164.4%	
03-04	\$1,818,560	6.2%	\$13,340,753	132.8%	
04-05	\$1,735,588	-4.6%	\$4,807,402	-64.0%	
05-06	\$1,821,875	5.0%	\$5,411,430	12.6%	
06-07	\$2,029,593	11.4%	\$20,651,110	281.6%	
07-08	\$2,230,559	9.9%	\$25,556,663	23.8%	
08-09	\$2,424,193	8.7%	\$37,201,017	45.6%	
09-10	\$2,423,291	0.0%	\$11,035,241	-70.3%	
10-11	\$2,516,892	3.9%	\$34,908,425	216.3%	
11-12	\$2,537,818	0.8%	\$41,367,625	18.5%	
12-13	\$2,548,682	0.4%	\$10,249,213	-75.2%	
13-14	\$2,520,707	-1.1%	\$9,463,524	-7.7%	
14-15	\$2,463,284	-2.3%	\$7,997,300	-15.5%	
15-16	\$2,422,299	-1.7%	\$16,809,235	110.2%	
16-17	\$2,616,738	8.0%	\$14,825,795	-11.8%	
Estimate FY 17-18	17-18	\$2,913,914	11.4%	\$21,487,765	44.9%



**Transportation Agency for Monterey County  
FY 2017-2018 Overall Work Program Summary - Funding & Activities**

CODE	Work Element	Operating Expenditures	Direct Expenditures	Total Expenditures	Activities
1010	Budget, Work Program	\$ 54,893	\$ -	\$ 54,893	Prepare billing and quarterly reports, develop and monitor Work Program and budget, oversee agency funding and activities
1020	Local Transportation Fund (LTF) Administration	\$ 54,838	\$ -	\$ 54,838	Conduct unmet needs process, allocate and manage Local Transportation Funds, conduct tri-annual audit
1120	Plans Coordination & Interagency Liaison	\$ 176,503	\$ -	\$ 176,503	Coordinate with partner and member agencies on short- and long-range transportation plans; conduct legislative monitoring
1122	Legislative Advocacy	\$ 73,396	\$ 35,000	\$ 108,396	Prepare legislative program; propose law changes as appropriate; support or oppose legislation or policies
1130	Public Involvement/ Education	\$ 182,360	\$ 70,000	\$ 252,360	Issue news releases, conduct public meetings, update website, annual report and awards program.
1770	Freeway Service Patrol (FSP)	\$ 32,894	\$ 210,000	\$ 242,894	Emergency tow truck services
1780	Service Authority for Freeway Emergencies (SAFE) Monterey County	\$ 31,745	\$ 182,457	\$ 214,202	Call-box and motorist aid program
1790	Traveler Information Programs	\$ 275,590	\$ 92,000	\$ 367,590	Traveler information programs such as ridesharing services, notices for construction related closures, and other activities that educate and improve mobility for Monterey County travelers
2310	Data Collect, Uniformity	\$ 17,701	\$ 27,040	\$ 44,741	Collect traffic data for regional model and planning uses
2510	Regional Transportation Model	\$ 8,458	\$ -	\$ 8,458	Participate in regional model task force, coordinate information retrieval with member agencies, review and provide input on model usage and updates
4110	Environmental Document Review	\$ 20,064	\$ -	\$ 20,064	Review development proposals for transportation impacts, propose mitigation measures such as Complete Street features
6140	Bicycle/Pedestrian Planning	\$ 57,849	\$ -	\$ 57,849	Hold bike committee meetings, review projects for consistency with the Regional Transportation Plan
6145	Active Transportation Plan	\$ 16,549	\$ -	\$ 16,549	Update the 2011 Bicycle & Pedestrian Plan to incorporate new bike lane design options, identify high-priority projects, and meet state Active Transportation grant funding requirements
6148	Bike Week Campaign	\$ 20,706	\$ 27,500	\$ 48,206	Conduct public outreach and education for Bike Week

**Transportation Agency for Monterey County  
FY 2017-2018 Overall Work Program Summary - Funding & Activities**

CODE	Work Element	Operating Expenditures	Direct Expenditures	Total Expenditures	Activities
6220	Regional Transportation Plan	\$ 98,539	\$ 30,000	\$ 128,539	Develop goals and objectives, funding, project lists, and project estimates for the 2018 Regional Transportation Plan (long-range transportation plan). Engage with cities and the County when they are developing circulation elements and other transportation related planning efforts.
6262	Regional Impact Fee - project programming, admin	\$ 62,350	\$ 110,000	\$ 172,350	Collect fees and allocate funds to fee program projects. Produce the 2018 Regional Development Impact Fee Nexus Study Update integrating FORA zone as appropriate.
6410	Regional Transportation Improvement Program (RTIP) - Programming	\$ 72,419	\$ -	\$ 72,419	Prepare the 2018 Regional Transportation Improvement Program (short-range transportation program). Coordinate with Caltrans and other regional agencies on project programming.
6500	Project Development and Grant Implementation	\$ 164,178	\$ -	\$ 164,178	Participate in environmental review, right-of-way acquisition, engineering; apply for fund allocations, amendments or extensions, apply for grant funds, monitor fund sources and assist implementing agencies in utilizing funds
6502	SR 156 Corridor Project Development	\$ 226,031	\$ 400,000	\$ 626,031	Work with state and local agencies to continue project development and secure full funding for the SR 156 Corridor. Direct expenditures include reserve for legal and financial advisors, if needed.
6550	Complete Streets Implementation	\$ 92,499	\$ 513,356	\$ 605,855	Conduct activities related to implementing "Complete Streets" projects. Activities include: purchasing bicycle racks and other security devices as part of the Bicycle Secure Program; design, manufacture and installation of bicycling wayfinding signs, assist local agencies in incorporating Complete Street features in local road projects, and preliminary engineering for high priority bicycle and pedestrian projects identified in Active Transportation Plan. (WE 6145)
6710	Corridor Studies & Regional Roadway Planning	\$ 35,509	\$ -	\$ 35,509	Participate in pre-environmental review corridor planning, such as: Caltrans Route Concept Reports, MST transit studies, and FORA design guidelines
6725	Monterey to Salinas SR 68 Corridor Study	\$ 28,020	\$ 14,000	\$ 42,020	Identify financially feasible operational improvements in the SR 68 corridor between Monterey and Salinas; evaluate opportunities to improve wildlife connectivity along the corridor.

**Transportation Agency for Monterey County  
FY 2017-2018 Overall Work Program Summary - Funding & Activities**

CODE	Work Element	Operating Expenditures	Direct Expenditures	Total Expenditures	Activities
6726	Pajaro to Prunedale (G12) Corridor Study	\$ 57,549	\$ 121,464	\$ 179,013	Evaluate how to improve operations, safety and maintenance along San Miguel Canyon Road-Hall Road-Elkhorn Road-Salinas Road-Porter Drive between US 101 and State Route 1 in N. Monterey Co.
6727	Canyon Del Rey Blvd (SR 218) Corridor Improvement Plan	\$ 53,521	\$ 66,900	\$ 120,421	Identify a set of improvements for the corridor that connects SR 1 to SR 68 through the cities of Seaside, Del Rey Oaks, and Monterey.
6800	Rail Planning/Corridor Studies	\$ 73,754	\$ -	\$ 73,754	Staff TAMC Rail Policy Committee, Participate in Coast Rail Coordinating Council meetings, and freight facility planning
6803	Passenger Rail Extension to Monterey County	\$ 201,367	\$ 18,644,862	\$ 18,846,229	Prepare engineering for stations, layover facility, track improve.; acquire rights-of-way for stations, platforms and layover facility
6804	Monterey Branch Line Railroad Leases	\$ 51,548	\$ 5,000	\$ 56,548	Conduct maintenance and operational activities related to real property owned by TAMC; including negotiating new leases or easements for compatible uses
6805	Railroad Fort Ord property planning	\$ 37,503	\$ 177,000	\$ 214,503	Plan for mixed use facility on TAMC land on former Fort Ord base
6807	Salinas Rail Leases	\$ 5,703	\$ 5,500	\$ 11,203	Conduct activities related to real property owned by TAMC at the Salinas station and future train layover facility.
6808	Coast Rail Service	\$ 25,942	\$ -	\$ 25,942	Participate in the development of the Coast Daylight rail service in association with WE 6800; separate Work Element to isolate charges to restricted funds.
7000	Measure X Projects and Programs	\$ 367,253	\$ 550,000	\$ 917,253	Implementation of projects and programs in Measure X
8000	Measure X Administration	\$ 236,683	\$ 123,500	\$ 360,183	Administer Measure X implementation and operation
0000	Caltrans Repayment		\$ 82,186	\$ 82,186	Caltrans audit repayment ( fy 15-16 thru fy 24-25)
Totals:		\$ 2,913,915	\$ 21,487,765	\$ 24,401,680	



**RESOLUTION NO. 2017-15 OF THE  
TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)  
FISCAL YEAR BUDGET AND OVERALL WORK PROGRAM**

***TO APPROVE THE 2017-2018 FISCAL YEAR BUDGET AND OVERALL WORK PROGRAM; TO APPROVE THE ESTIMATED 2018-2019 AND 2019-2020 FISCAL YEAR FUTURE BUDGETS SUBJECT TO FINAL APPROVAL IN SUBSEQUENT YEARS; TO APPROVE ADJUSTMENTS TO JOB CLASSIFICATIONS, SALARIES AND BENEFITS; TO APPROVE OUT-OF-STATE TRAVEL; AND TO DIRECT AND AUTHORIZE THE EXECUTIVE DIRECTOR OR HIS/HER DESIGNEE TO TAKE ACTION WITH RESPECT TO FEDERAL, STATE AND LOCAL FUNDING, GRANTS AND CERTIFICATIONS***

**WHEREAS**, Chapter 3, Title 21, Section 6646 of the California Code of Regulations permits the Regional Transportation Planning Agency to allocate funds for implementation of the annual work program of the transportation planning process; and

**WHEREAS**, Transportation Agency for Monterey County Bylaws state that the Agency has direct control over the budget for congestion management and traffic monitoring planning, the work program, the Service Authority for Freeways and Expressways program, the Freeway Service Patrol program, and administration; and

**WHEREAS**, the annual California State Budget Act, which appropriates State Highway funds under local assistance for the State Transportation Improvement Program Planning, Programming and Monitoring Program, estimates \$231,000 available for the Transportation Agency for Monterey County in fiscal year 2017-2018; and

**WHEREAS**, the Agency adopted the 2014 Regional Transportation Plan in June, 2014; and

**WHEREAS**, the Agency's 2017-2018 fiscal year work program and budget describes the work tasks to be completed; and

**WHEREAS**, the Agency has initiated the Freeway Service Patrol in Monterey County to alleviate congestion on major state routes during peak travel time, and the Agency has signed an administration agreement with the California Department of Transportation (Caltrans) and the California Highway Patrol to administer the program and the Agency must identify an official authorized to execute the Annual Freeway Service Patrol Fund transfer agreement; and

**WHEREAS**, the Agency Bylaws require the adoption of an annual budget by May and the Board of Directors reviewed and commented on fiscal year 2017-18 budget on February 22, 2017; and,

**WHEREAS**, the Agency is in compliance with:

- The Clean Air Act as amended, with Title VI of the Civil Rights Act of 1964 and the Title VI Assurance executed by California under 23 U.S.C. 324 and 29 U.S.C. 794;
- Section 1101(b) of Moving Ahead for Progress in the 21<sup>st</sup> Century regarding the involvement of disadvantaged business enterprises for federally funded projects; and
- The Americans with Disabilities Act of 1990;

**WHEREAS**, the Agency is eligible to exchange federal Regional Surface Transportation Program funds for State Highway Account funds; and

**WHEREAS**, the County of Monterey voters passed Measure X in November 2016 which is a retail transactions and use tax to be administered by the Agency;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Transportation Agency for Monterey County hereby:

- (a) Approves the overall work program and budget for fiscal year 2017-18 of **\$2,913,914** for operating and **\$21,487,765** for direct program costs; and,
- (b) Approves the estimated budget for fiscal year 2018-19 of **\$2,932,385** for operating and **\$16,802,446** for direct program costs, pending final approval no later than May 2018; and,
- (c) Approves the estimated budget for fiscal year 2019-20 of **\$2,950,179** for operating and **\$10,907,933** for direct program costs, pending final approval no later than May 2019; and,
- (d) Authorizes the Agency's Regional Transportation Planning Agency Fund 683 to contain undesignated funds to provide cash flow of six months of operating expenditures while awaiting the receipt of late arriving federal, state, and local revenue grants; and,
- (e) Adjusts the Agency's job classification system to authorize staffing level of 15.0 full time equivalent staff positions; and,
- (f) Approves the following salary and benefit adjustments:
  1. A cost of living adjustment of 3.0 % for all regular employees effective July 1, 2017; and,
  2. An increase in the monthly mandatory CalPERS employer health contribution per employee and retiree/annuitant from \$128.00 to \$133.00 (amount set annually by the PERS board to reflect any change to the medical care component of the Consumer

Price Index, in compliance with Section 22892 of the Public Employees' Medical and Hospital Care Act) effective January 1, 2018;

(g) Approves the following out-of-state trips in fiscal year 2017-18:

1. Up to three separate trips to Washington, D.C., by selected Board members and staff for the purpose of increasing legislator awareness of Agency priority rail and highway projects, programs and funding needs and to attend the Annual Transportation Research Board conference;
2. Up to three out-of-state trips associated with staff's participation in American Public Works Association, American Planning Association, American Public Transit Association Rail or Transportation Research Board committees and conferences; and,

(h) Instructs the Executive Director or his/her designee to claim:

1. Local Transportation Funds, for transportation planning agency purposes according to state law, Public Utilities Code § 99233.1, as needed, not to exceed \$908,485 to support the Local Transportation Fund Administration and Regional Transportation Planning Process, and to provide funds to cash flow agency expenditures until approved federal, state, and local grant funds are received; and,
2. Congestion Management Agency funds/ Regional Transportation Planning Assessment as needed, not to exceed \$243,076 to support the Congestion Management Program and related activities, including data collection and level of service monitoring, regional transportation modeling, review of environmental documents, and regional impact fees development; and,
3. Regional Surface Transportation Program/ State Highway Account exchange project funds and interest to fund projects approved by the Board of Directors and as needed to maintain a fund balance equal to three-months of expenditures; and,
4. Regional Development Impact Fee Agency funds, not to exceed \$10,000, to support the administration of the Regional Development Impact Fee Agency; and,
5. An amount not to exceed 1% for Salaries and Benefits related to the administration of Measure X from the Transportation Safety and Investment account; and,
6. Other Measure X costs as identified in the budget; and,
7. Funds from the Agency's Undesignated Reserve for expenditures in excess of the 1% administrative costs permitted under Measure X.

(i) Designates and authorizes the Executive Director or his/her designee to:

1. Sign agreements with the State of California to receive state funds for Rural Planning Assistance, the State Transportation Improvement Program, Planning, Programming & Monitoring Program and State Planning Grants;
2. Submit to the State all required planning and reporting documents and claims and

- invoices to requisition funds;
3. Execute the Fund Transfer Agreement with Caltrans for the Freeway Service Patrol;
  4. Execute documents as needed to implement the receipt of state grants for the Service Authority for Freeways and Expressways program and related state documents for implementing the program;
  5. Sign the Regional Transportation Planning Process Certification;
  6. Execute agreements and documents as needed to implement the receipt of federal, state and local funding and grants related to the implementation of any and all approved Agency programs and projects including the Master Fund Transfer Agreement;
  7. Sign Regional Surface Transportation Program/State Highway Account exchange fund agreements with the State of California; and
  8. Sign the Continuing Cooperative Agreement with AMBAG, if consistent with the adopted Overall Work Program & Budget.

**PASSED AND ADOPTED** by the Transportation Agency for Monterey County, State of California this 24th day of May 2017, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

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**ALEJANDRO CHAVEZ, CHAIR**  
**TRANSPORTATION AGENCY FOR MONTEREY COUNTY**

**ATTEST:**

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**DEBRA L. HALE, EXECUTIVE DIRECTOR**  
**TRANSPORTATION AGENCY FOR MONTEREY COUNTY**



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

**Memorandum**

**To:** Executive Committee  
**From:** Debra L. Hale, Executive Director  
**Meeting Date:** May 3, 2017  
**Subject:** Board Member Placement of Items on TAMC Agenda

**RECOMMENDED ACTION:**

**DISCUSS** and **CONSIDER** potential changes to the TAMC bylaws regarding placement of agenda items on the Board of Directors' meeting by Board members.

**SUMMARY:**

Current Transportation Agency bylaws allow for placement of items on the Board of Directors' agenda upon request by a Board member, provided that the request occurs in writing by the Agency deadline, which is noon, Thursday, nine working days before the regular meeting. Members of the Executive Committee have asked to review and consider changes to this provision.

**FINANCIAL IMPACT:**

There is no direct impact to the Agency budget related to this item; however, the ability to take quick action on an item of interest to the Agency could have a financial impact if the process for placing an item on the agenda is overly restrictive.

**DISCUSSION:**

By tradition, the TAMC Executive Committee reviews and comments on the draft regular agenda at the meeting immediately prior to the Board meeting. As late-breaking issues arise, staff frequently adds non-controversial items to the agenda between the Executive Committee review and the finalization the agenda packet. However, only rarely is a request made by a member of the Board of Directors after Executive Committee consideration.

The TAMC bylaws, in Section 10: Meetings, specify the following process for Board members to place items on the Agency's regular meeting agenda: 10.5 The AGENCY

Agenda will be prepared by the AGENCY staff and will close at noon Thursday nine (9) working days before the regular meeting. Any member may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available. A copy of the full agency bylaws is available as a web attachment.

After the inclusion a controversial item on the April TAMC Board agenda per Board member request, several Board members requested a discussion regarding the ability of another Board member to place an item on the Agency's agenda after review by the Executive Committee. Staff requests Executive Committee direction on this issue.

**WEB ATTACHMENTS:**

<http://www.tamcmonterey.org/wp-content/uploads/2015/09/TAMC-Bylaws.pdf>



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

***Memorandum***

**To:** Executive Committee  
**From:** Debra L. Hale, Executive Director  
**Meeting Date:** May 3, 2017  
**Subject:** **Role of Board Member Alternates**

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**RECOMMENDED ACTION:**

**DISCUSS** role of Board Member Alternates on the Executive Committee and **CONSIDER** whether or not to make changes to that role.

**SUMMARY:**

Transportation Agency Second Vice Chair Robert Huitt, City of Pacific Grove, has asked that the Committee consider the role of Alternate Members on the Executive Committee.

**FINANCIAL IMPACT:**

There is no direct financial impact of this issue.

**DISCUSSION:**

Several sections of the TAMC Bylaws address the role of alternates to regular Board members, noting that they "have the same rights, responsibilities and privileges as regular members except they may not serve as officers of the Agency." Attached is a copy of the relevant sections of the TAMC Bylaws relating to alternates.

However, the role of these alternates at the Executive Committee is not explicitly addressed, and given the leadership function of that committee and the fact that its members are elected by the Board, there is some question as to whether or not it is appropriate for alternates to take on that role. In addition, while County representatives alternates, generally staff, more regularly attend Executive Committee meetings, City alternates are usually other elected officials and do not attend the meetings, even in the absence of the regular committee member.

Staff seeks direction from the Executive Committee on this issue.

ATTACHMENTS:

- ▣ Excerpt of TAMC Bylaws



**05. ORGANIZATION**

- 5.1 **MEMBERSHIP:** The AGENCY shall be composed of five members of the Monterey County Board of Supervisors or his or her individually designated alternate and one member appointed from each incorporated city within Monterey County or his or her designated alternate.
  
- 5.2 **EX-OFFICIO MEMBERSHIP:** The purpose of ex-officio membership is to permit the ex-officio member(s) to participate in AGENCY discussion before and after a matter is allowed for discussion by the public. Ex-officio members shall have no vote on matters brought before the AGENCY. Ex-officio membership is not intended to evolve into full voting membership.
  - 5.2.1 The Association of Monterey Bay Area Governments, Caltrans, the Monterey Bay Unified Air Pollution Control District, Monterey Peninsula Airport District, Monterey-Salinas Transit and City of Watsonville may appoint one member each to the AGENCY to serve as ex-officio members. Ex-officio members may be added or deleted by amending the Bylaws. Additional ex-officio members shall be limited to public agencies only. This restriction to public agencies does not affect the permanent ex-officio members described in the first sentence of paragraph 5.2.1. As used here, “public agency” means the State of California or any department or agency thereof, a county, city, public corporation, municipal corporation or public district.
  
- 5.3 **ALTERNATE MEMBERS:** Each appointing authority, for the regular member it appoints, may appoint up to two alternate members to serve in place of the regular member when the regular member is absent or disqualified from participating in the meeting of the AGENCY. Alternate members will have the same rights, responsibilities and privileges as regular members except that they may not serve as officers of the AGENCY.
  
- 5.4 **APPOINTMENT:** City members, city alternate members, and ex-officio members, must all be appointed by the appropriate appointing authority from the affected jurisdiction. A letter signed by the City Manager or Mayor, minute action and/or a resolution making that appointment must be presented to the Executive Director before that member may participate in the AGENCY meetings. The Chair of the Board of Supervisors shall notify the AGENCY by letter to the Executive Director of the Board’s alternates.

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12. **COMMITTEES:** Committees and subcommittees, whether standing or ad hoc, may be established, as the AGENCY may deem appropriate.

Standing committees shall be the following:

- 12.1 A Technical Advisory Committee (TAC) composed of one person representing each AGENCY member including ex-officio members, and transportation providers in Monterey County. Additional members from organizations and jurisdictions not presently represented may be appointed by the AGENCY. The Technical Advisory Committee shall advise the Agency Board on regional transportation improvement projects, transportation planning programs, and transportation funding programs.
- 12.2 An Executive Committee composed of the Chair, First Vice-Chair, Second Vice-Chair, immediate past Chair, and two members selected by the AGENCY; one from the County members and one from the City members. If one of the above-designated persons is not available to serve on the Executive Committee, the AGENCY shall appoint another AGENCY member so that the Executive Committee shall have six members. The Executive Committee shall meet when directed to do so by the AGENCY, or when directed to do so by the Chair of the AGENCY, or by a majority of the Executive Committee members. The Executive Committee may meet for the following purposes:
- a. Review of budget and work program and personnel.
  - b. Review adequacy of transportation funding and regional transportation planning and project delivery efforts.
  - c. Review state and federal legislative matters.
  - d. Review major AGENCY policy matters for recommendation to the Board.

Minutes of the Executive Committee meetings shall be distributed to all AGENCY members.

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- 12.5 Bylaws for any standing committee may be developed and adopted, or amended, by a majority vote of the AGENCY.
- 12.6 Except as otherwise provided herein, a majority of the voting members of each committee shall constitute a quorum for transaction of the business of the committee. For the Technical Advisory Committee (TAC); 5 members of the TAC, representing voting members of the Transportation Agency Board of Directors, constitute a quorum for transaction of the business of the committee.