



Regional Transportation Planning Agency - Local Transportation Commission
Monterey County Service Authority for Freeways & Expressways
Monterey County Regional Development Impact Fee Joint Powers Agency
Email: info@tamcmonterey.org

MEASURE X CITIZENS OVERSIGHT COMMITTEE

Tuesday, May 5, 2020

****2:00 PM****

REMOTE CONFERENCE ONLY

There will be NO physical location of the meeting.

Please see all the special meeting instructions at the end of the agenda.

Join meeting online at <https://zoom.us/j/819167755>

OR

Via Zoom app: Meeting ID 819 167 755

OR

Via teleconference at +1 669 900 6833, Code: 819 167 755

1. ROLL CALL

Call to order and self-introductions. If you are unable to attend, please contact Elouise Rodriguez, Senior Administrative Assistant. Your courtesy to the other members to assure a quorum is appreciated.

2. PUBLIC COMMENTS

Any member of the public may address the Committee on any item not on the agenda but within the jurisdiction of the Committee. Under this item, each member of the public is allowed three minutes to address concerns. Comments in items on this agenda may be given when that agenda item is discussed. Persons who wish to address the Committee for public comment or on an item on the agenda are encouraged to submit comments in writing to Maria at maria@tamcmonterey.org by 5:00 pm the Friday before the meeting, and such comments will be distributed to the Committee before the meeting.

3. BEGINNING OF CONSENT AGENDA

Approve the staff recommendations for items listed below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA**

for discussion and action.

- 3.1 **APPROVE** draft minutes of the February 18, 2020 committee meeting.

- Wright

END OF CONSENT AGENDA

4. **RECEIVE** update on the Measure X Safe Routes to School Program

- Green

The Safe Routes to School Program is a Measure X-funded initiative. The Program sets a vision and identifies goals, objectives and types of projects and activities that can be funded. This report reviews the activities accomplished in fiscal year 2018/2019 and 2019/20 and upcoming plans for fiscal year 2019/20 and 2020/21.

5. **RECEIVE** presentation on the Measure X Second Year Audit results and the Measure X Annual Report.

- Wright/Getzelman

One of the responsibilities of the Citizens Oversight Committee is to conduct independent audits of the revenues and expenditure of Measure X funds and to prepare & present annual reports regarding the administration of the program. The Audit Subcommittee conducted the second year audit, prepared the annual report and will present their findings to the Oversight Committee.

6. **RECOMMEND** that the Transportation Agency Board of Directors award Measure X Cycle 2 funds to the top three applicants (ITN Monterey County, Alliance on Aging, Partnership for Children) with the option to fund the fourth ranked applicant (Kernes Memorial Pool) if there are sufficient funds leftover from Cycle 1.

- Castillo

The Transportation Agency received five applications, three from returning applicants (ITN Monterey County, Alliance on Aging, Kernes Memorial Pool) and two from new applicants (Partnership for Children, North County Recreation and Park District). The total request of \$1,879,670 came in \$379,670 above the \$1.5 million Measure X funds available for Cycle 2. To date, approximately \$300,000 remains unbilled from Cycle 1. Current grantees have until June 30, 2020, to expend the funds, and until July 31, 2020 to submit the final claim documentation.

7. **RECEIVE** presentation on Agency activities related to shelter-in-place orders to contain COVID-19 transmission and estimated impacts to Measure X revenue.

Since March 16, Agency staff has been largely working remotely on Agency projects and programs. Staff has remained focused on coordinating with local and state partners to limit delays to regional infrastructure projects.

8. ANNOUNCEMENTS

9. ADJOURN

ANNOUNCEMENTS

Next Transportation Oversight Committee meeting:

Tuesday, July 21, 2020 at 2:00 p.m.

Important Meeting Information

Remote Meetings: On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which enhances State and Local Governments ability to respond to COVID-19 Pandemic based on Guidance for Gatherings issued by the California Department of Public Health. The Executive Order specifically allows local legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, in order to protect public health. The public is strongly encouraged to use the Zoom app for best reception. Prior to the meeting, participants should download the Zoom app at: <https://zoom.us/download>. A link to simplified instruction for the use of the Zoom app is: <https://blog.zoom.us/wordpress/2018/07/03/video-communications-best-practice-guide/>.

Remote Meeting Public Comment: Due to current circumstances, there may be limited opportunity to provide verbal comments during the meeting. Persons who wish to address the Committee for public comment or on an item on the agenda are encouraged to submit comments in writing to maria@tamcmonterey.org by 5:00pm the Friday before the meeting. Such comments will be distributed to the Committee before the meeting. Members of the public participating by Zoom are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Chair.

Agenda Packet and Documents: Any person who has a question concerning an item on this agenda may call or email the Agency office to make inquiry concerning the nature of the item described on the agenda. Complete agenda packets are on display online at the Transportation Agency for Monterey County website. Documents relating to an item on the open session that are distributed to the Committee less than 72 hours prior to the meeting shall be available for public review at the Agency website. Agency contact information is as follows:

Transportation Agency for Monterey County

www.tamcmonterey.org

Office is closed an all employees are working remotely until further notice

TEL: 831-775-0903

EMAIL: info@tamcmonterey.org

Agenda Items: The agenda will be prepared by Agency staff and will close at noon nine (9) working days before the regular meeting. Any member of the Committee may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.

Alternative Agenda Format and Auxiliary Aids: If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency staff at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish language interpreters, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.

CORRESPONDENCE, MEDIA CLIPPINGS, AND REPORTS



Memorandum

To: Measure X Citizens Oversight Committee
From: Theresa Wright, Community Outreach Coordinator
Meeting Date: May 5, 2020
Subject: **Citizens Oversight Committee Minutes**

RECOMMENDED ACTION:

APPROVE draft minutes of the February 18, 2020 committee meeting.

ATTACHMENTS:

- ▣ Draft Minutes - Oversight Committee February 18, 2020 Meeting

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)
Measure X Citizens Oversight Committee (X-TOC)
DRAFT minutes of February 18, 2020 Meeting**

Held at the Agricultural Center Conference Room
1428 Abbott Street. Salinas, CA

Voting Members	JAN 2019	APR 2019	JUL 2019	OCT 2019	FEB 2020	APR 2020	JUL 2020	OCT 2020
Kevin Dayton Salinas Valley Taxpayers Association <i>(Rick Giffin)</i>	P	P	P	P	P			
Cesar Lara Transit Users <i>(Monica Gurmilan)</i>	-	A	A	A	P			
Janet Brennan League of Women Voters <i>(Howard Fosler)</i>	P	P	A	P	P			
Tom Rowley Monterey Peninsula Taxpayers Association <i>(Rick Heuer)</i>	A	P	P	P	P			
Kalah Bumba Senior or disabled services agency <i>(Teresa Sullivan)</i>	P	P	P	P	P			
Victoria Beach Bicycling Advocate <i>(Claire Rygg)</i>	P	E	E	P	-			
Rod Smalley Labor Organization <i>(Glen Schaller)</i>	P	P	P	P	P			
Cliff Fasnacht Central Coast Builders Association <i>(Kristine O'Dell)</i>	-	A	A		-			
John Haupt Salinas Valley Chamber of Commerce <i>(John Bailey)</i>	P	P	E		-			
Dan Limesand Monterey Peninsula Chamber of Commerce <i>(vacant)</i>	A	A	A		-			
Dan Limesand Monterey Peninsula Chamber of Commerce <i>(vacant)</i>	P	P	E	P	P			
Scott Waltz Habitat Preservation <i>(Rachel Saunders, Big Sur Land Trust)</i>	-	-	-	-	-			
Scott Waltz Habitat Preservation <i>(Rachel Saunders, Big Sur Land Trust)</i>	E	P	A	-	P			
Scott Waltz Habitat Preservation <i>(Rachel Saunders, Big Sur Land Trust)</i>	E	P	E	P	-			

Barbara Meister Hospitality <i>(Sam Teel)</i>	P A	P A	P A	- -	P P			
Norm Groot Agriculture <i>(Bill Lipe)</i>	P A	E E	P A	P	P -			
Joshua Jorn Education <i>(Jarrett Garife, Patrick Deberdt)</i>	P - P	A P -	A A P	P	- -			
Paula Getzelman, Chair South County <i>(Carol Kenyon)</i>	P P	P P	P A	P P	P -			
Chris Barrera Latino Organization <i>(Manuel Valencia)</i>	P -	E E	E P	- P	P -			
Ron Rader North County <i>(Scott Freeman)</i>	P -	E A	P A	P	P -			
Daniel Hernandez Pedestrian (vacant)	- -	P -	A -	P	P			
Alexis Garcia-Arrazola Youth/College <i>(Vacant)</i>	A -	P -	P -	P	P			
Sean Hebard Construction <i>(Keith Severson)</i>	P P	P P	A P	P P	P P			
TRANSPORTATION AGENCY STAFF								
Debbie Hale Executive Director	-	-	P	P	P			
Todd Muck, Deputy Executive Director	P	-	P	P	E			
Theresa Wright, Community Outreach Coordinator	P	P	P	P	P			
Mike Zeller, Principal Transportation Planner	P	P	-	P	E			
Kay Reimann, Transportation Agency Legal Counsel	-	P	P	E	P			
Rich Deal, Principal Transportation Engineer	-	-	-	E	P			
Stefania Castillo, Transportation Planner	-	-	P	P	-			
Rita Goel, Deputy for Admin & Finance	-	P	-	-	-			

Madilyn Jacobson, Transportation Planner	-	P	P	P	P			
Laurie Williams, Transportation Engineer	P	-	P	-	-			
Maria Montiel, Administrative Assistant				P	P			
Christina Watson, Principal Trans. Planner				-	-			
Justine Ramirez, GO831 Program Coordinator				P	-			
Ariana Green, Assoc. Transportation Planner				-	-			
Dave Delfino, Finance Officer/Analyst				-	-			
<i>(alternate)</i> P-PRESENT E-EXCUSED A-ABSENT V- VACANT POSITION								

OTHERS PRESENT

Desiree Public

1. WELCOME

Paula Getzelman, Committee Chair, called the meeting to order at 2:00 p.m. Chair Getzelman asked each member to introduce themselves. Maria Montiel, TAMC’s Administrative Assistant, used their introductions as a roll call, by noting who was present. Chair Getzelman also asked TAMC staff to introduce themselves.

2. PUBLIC COMMENT

None.

3.3 APPROVE CONSENT AGENDA

M/S/C Rowley/ Smalley/ unanimously

3.1 Approved draft minutes of the October 15, 2020 committee meeting, with the following added information on Item 6: The ad hoc subcommittee members that volunteered to serve are members, Rowley, Dayton, Bumba and Chair Getzelman. Also, Chair Getzelman noted that the last paragraph on item 7 some verbiage was left out on the printed agenda. The last sentence on Item 7 should be as follows: Member Rowley noted that at the December Board meeting, Agency staff will bring the finalized proposal forward as the regional Transportation Improvements Program, which is the document the Agency is required to submit for State Transportation Improvement Program funds.

4. MEASURE X FY 2018/19 ANNUAL AUDIT UPDATE

The Committee received an update on the results of the Measure X annual audit and compliance reporting for 2018/19.

Debbie Hale, Executive Director reported that the purpose of the Measure X annual audit is to confirm that the funding recipients, TAMC, the County of Monterey and the twelve incorporated cities have complied with the voter-approved requirements specified in Ordinance 2016-01 for the Transportation Safety and Investment Plan. She noted that each jurisdiction entered into a tax sharing agreement with the Transportation Agency in order to receive their share of Measure X Local Streets & Roads revenues. In exchange, these agreements require the jurisdictions to submit audit reports annually to the Transportation Agency detailing the steps taken to comply with the implementation ordinance. One of the responsibilities of the Measure X Citizen Oversight Committee is to review the independent audits of the jurisdictions and prepare and present an annual report regarding the administration of the program. In conclusion Ms. Hale reported that second year of Measure X reporting, for fiscal year 2018/19, was due on December 31, 2019.

For this year's independent audits, there has been a marked improvement in compliance by the jurisdictions from the previous reporting period. She noted that all of the jurisdictions, with the exception of Greenfield, submitted their complete reports by the December 31, 2019 deadline. For Pacific Grove, due to unanticipated project delays, the City did not make enough project expenditures to count towards their Maintenance of Effort requirement. For the City of Salinas their annual report indicated Measure X funds were spent on a project that the City had been informed by the Transportation Agency was ineligible. In both instances, the cities have repaid the funds to their Measure X accounts from non-Measure X sources as remediation, which staff is proposing would bring them into compliance. For the City of Greenfield, staff was proposing to withhold future Measure X distribution funds, but TAMC received the required audit reports from Greenfield last week.

M/S/C

Lara/ Meister/ unanimously

After extensive discussion, Committee member Lara motioned to direct TAMC staff to explore options to better encourage compliance for the future and explore penalty options. He also motioned to direct TAMC staff to find out why the City of Pacific Grove wasn't able to aim for compliance, and to bring back the item in April 2020. The motion was seconded by Committee member Meister.

Chair Getzelman noted that this year was a better compliance reporting then last year. She noted that TAMC staff should work with the cities and ask what the agency could do to help the cities in the future. She also noted that after penalties for the City of Pacific Grove and City of Salinas were imposed, they will receive their funds.

5. **BROWN ACT PUBLIC MEETINGS TRAINING**

The Committee received a training on the Brown Act, which sets the rules for the noticing and conduct of public meetings.

Kay Reimann, Counsel for the Transportation Agency, presented on the Ralph M. Brown Act. She noted that it is intended to provide public access to meetings of California local government agencies. She said that in order to achieve this objective, governmental bodies subject to the requirements of the Brown Act must provide public notice of their meetings, post agendas of the subjects to be discussed at those meetings and provide public access to those meetings.

Public notice of every meeting subject to the Brown Act is required, and access is mandatory unless the meeting is held in closed session under a specific exception contained in the Act. The agenda must be posted at least 72 hours in advance of a regular meeting and written in a way that informs people of what business will be discussed. Many local agencies are required to post agendas on their website. She noted that Special meetings require a 24-hour notice. She also noted that members of the public are not required to sign in on the meeting attendance sheet. In conclusion Ms. Reimann went over the attachment to the report “The ABC’s of Open Government Laws” brochure.

6. **STATE ROUTE 156/CASTROVILLE BOULEVARD PROJECT UPDATE**

The Committee received an update on the State Route 156/Castroville Boulevard Interchange project and a presentation on the current project design.

Rich Deal, Principal Engineer, noted that the State Route 156 is one of the major thoroughfares used by residents, commuters, tourists, and commercial trucks travelling to and from Monterey Peninsula. He said more than 32,000 vehicles travel along this route each weekday. In fact, there were 378 collisions on SR 156 during the five-year period from January 2005 to December 2010 20% higher than the state average for highways of this type. He noted the full corridor project in the 2013 Environmental Impact Report, envisions not only the Castroville Boulevard interchange, but also a new 4-lane corridor to the south of the existing highway and a new interchange at US 101 with improved connections to San Miguel Canyon Road. Due to funding constraints, the project was split into three usable segments:

- Segment 1 is the new interchange at Castroville Boulevard
- Segment 2 is a new four-lane road between Castroville Boulevard and US 101
- Segment 3 is a new SR 156/US 101 interchange

In conclusion Mr. Deal said that the complete SR 156 /Castroville Boulevard Interchange will have full independent utility and will accommodate future segments of the State Route 156 Widening project, as a future connection to the nearby Castroville Industrial park via Blackie Road (a County of Monterey project). The project team is currently conducting right-of-way acquisitions, permit applications and engineering design work. Construction is scheduled to begin in October 2022 and be completed in July 2024.

He further explained that in an effort to qualify for Solutions for Congested Corridor SB 1 grant funds, TAMC staff is preparing a “hybrid” multi-modal corridor plan built from prior planning efforts on State Route 156. He also noted that TAMC is sponsoring a State legislation to allow the California Department of Fish and Wildlife to allow Caltrans to adopt appropriate avoidance and mitigation

measures to protect the Santa Cruz Long-Toed Salamander from potential impacts of the Highway 156 project.

Committee member Smalley noted the importance of this safety project and expressed his concern for the high school students who travel this corridor to and from school.

7. ANNOUNCEMENTS AND/OR COMMENTS

Chair Getzelman announced that the April meeting will be on April 14, 2020, 2:00 p.m. at the Agricultural Center Conference Room, 1128 Abbott Street Salinas.

Committee member Rowley asked why the postponed Measure X Safe Routes to School presentation from October's meeting was not included on the agenda. Theresa Wright explained that the Ariana Green, the Measure X Safe Routes to School project manager was unavailable for today's meeting and that the presentation would be at the next meeting in April.

8. ADJOURNMENT

Chair Getzelman adjourned the meeting at 3:35 p.m.



Memorandum

To: Measure X Citizens Oversight Committee
From: Ariana Green, Associate Transportation Planner
Meeting Date: May 5, 2020
Subject: Safe Routes to School Update

RECOMMENDED ACTION:

RECEIVE update on the Measure X Safe Routes to School Program

SUMMARY:

The Safe Routes to School Program is a Measure X-funded initiative. The Program sets a vision and identifies goals, objectives and types of projects and activities that can be funded. This report reviews the activities accomplished in fiscal year 2018/2019 and 2019/20 and upcoming plans for fiscal year 2019/20 and 2020/21.

FINANCIAL IMPACT:

The Measure X Safe routes to School program provides a consistent source of funding over the next 30 years: approximately \$667,000 annually, or \$20 Million over the 30-year life of Measure X. To broaden the reach of the program, Measure X money will leverage state SB 1 gas tax monies and federal dollars to plan and build safe routes to school projects and fund education and encouragement programs.

DISCUSSION:

The Measure X Safe Routes to School program funds projects and programs that improve children's health by making walking and bicycling safer and easier. The program will result in projects that provide the following benefits: improved safety for children walking and biking to school; better connections between schools, residential areas and vocational training programs; enhanced air quality; reduced traffic congestion around schools, and healthier transportation choices for school children and parents.

The Program is consistent with local, State and Federal goals to provide safe access to and from school and applies the 6 E's to ensure programs and projects funded are comprehensive and inclusive.

The 6 E's are:

- Evaluation (& Planning)
- Engineering
- Education
- Encouragement
- Enforcement
- Equity

FYs 18/19 & 19/20 Measure X Safe Routes to School Program Activities

Fiscal Years 2018 - 2019 and 2019 - 2020 were busy for safe routes to school work in Monterey County. Among the program highlights is the ongoing development of the Seaside & Marina Safe Routes to School Plan, expansion of the

Safe Routes to School Education Program, creation and launch of the MY Town Exhibit and securing and kicking-off over \$3 Million in grant funding to deliver safe routes to school planning and programming in Monterey County over the next three years.

Seaside & Marina Safe Routes to School Plan

Funded through a Caltrans Sustainable Transportation Planning Grant, the Seaside & Marina Safe Routes to School Plan will develop safe routes to school recommendations for 15 public K-12 schools in the cities of Seaside and Marina. The planning effort launched in late August with two community workshops (one in Seaside and one in Marina). In the Fall of 2018, the planning team comprised of staff from TAMC, Monterey County Health Department, City of Seaside Public Works, City of Marina Public Works, and Ecology Action invited school staff and community members to participate in walking audits at each of the 15 schools. The walking audits allowed the team and school community to observe morning drop-off issues as well as opportunities for infrastructure improvements. The list of recommended infrastructure and non-infrastructure improvements resulting from the walking audits and community input were included in the draft Plan and reviewed by the public. The Plan is scheduled to be adopted by the City of Marina, City of Seaside, Monterey Peninsula Unified School District and Transportation Agency Board in February 2020. Once adopted, the cities can apply for grant funding to design and build the recommended improvements.

Safe Routes to School Education Program

The Measure X Safe Routes to School Program has set a goal of providing pedestrian safety classes to all 2nd graders and bicycle safety classes to all 5th graders in Monterey County. these bicycle and pedestrian safety education programs will take place at elementary schools across the county. TAMC has contracted with Ecology Action to teach bicycle and pedestrian safety in all elementary schools in the Salinas Valley, Marina and Seaside over the next 2-5 years. In the 2018 - 2019 school year Ecology Action served a total of 41 5th grade classes and 50 2nd grade classes at eleven schools with comprehensive bicycle and pedestrian safety education. 2,155 students were trained and 156 students learned how to ride a bicycle for the first time using Measure X funding.

MY Town Exhibit

MY Town is a traveling children's exhibit design to teach traffic safety and other healthy life skills to young children and their guardians. The exhibit was created through a partnership between TAMC, MY Museum, CSUMB, First 5, Monterey County Libraries, and Hijos del Sol as a creative way to engage the community and create a fun space for learning. The initial site for the exhibit is at the Steinbeck Center in downtown Salinas. The grand opening was held on June 7 and was a great success with 750 people visiting the MY Town Exhibit. Since its opening, MY Town has between 100 - 300 visitors per day and is open Thursday through Sunday. Staff is actively looking for the next locations for the exhibit.

Grants

TAMC staff successfully secured two state grants in 2019 to deliver Measure X Safe Routes to School work:

Grant	Project Title	Description	Grant Amount	Measure X Match
Active Transportation Program (Cycle 4)	Every Child: Community Supported Safe Routes to School	Education/Encouragement/Enforcement at 10 schools in Salinas Valley, Peninsula and North Monterey County	\$2.12M	\$82K
Caltrans Sustainable Transportation Planning	Salinas Safe Routes to School Plan	Safe Routes to School Planning for 42 K-12 public schools in Salinas	\$955K	\$129K

TAMC was awarded the Active Transportation Program Cycle 4 grant in January 2019. Monterey County Health Department is a grant partner and will help to deliver the project. The project kicked-off in Fall 2019 and will pilot Safe

Routes to School Programs at 11 schools across Monterey County.

TAMC was awarded the Caltrans Sustainable Transportation Planning grant in May 2019 with work also beginning in Fall 2019. The Salinas Safe Routes to School Plan will be a partnership between TAMC, Monterey County Health Department, City of Salinas and Ecology Action and will cover all 44 K-12 public schools in the City of Salinas. The first community workshops are being scheduled for March and April 2020.

Goals for Fiscal Year 2019/20

- Launch a comprehensive Measure X Safe Routes to School Website;
- Implement "Every Child: Community-Supported Safe Routes to School" grant work;
- Develop Salinas Safe Routes to School Plan;
- Continue implementing the Education Program serving Salinas Valley, Seaside, Marina and North County;
- Continue to coordinate with stakeholders through Safe Routes to School task force meetings;
- Support Safe Routes to School infrastructure projects in all cities and Monterey County;
- Adopt the Seaside & Marina Safe Routes to School Plan in February 2020;
- Apply for Active Transportation Program Cycle 5 and/or provide support to City/County applications.



Memorandum

To: eXcellent Transportation Oversight Committee
From: Theresa Wright, Community Outreach Coordinator
Meeting Date: May 5, 2020
Subject: **Second Year Audit Results**

RECOMMENDED ACTION:

RECEIVE presentation on the Measure X Second Year Audit results and the Measure X Annual Report.

SUMMARY:

One of the responsibilities of the Citizens Oversight Committee is to conduct independent audits of the revenues and expenditure of Measure X funds and to prepare & present annual reports regarding the administration of the program. The Audit Subcommittee conducted the second year audit, prepared the annual report and will present their findings to the Oversight Committee.

FINANCIAL IMPACT:

Measure X is estimated to generate \$600 million over 30 years for transportation improvements in Monterey County. Of that amount, \$360 million (60%) will be distributed to the cities and the County for local projects, while the remaining \$240 million (40%) programmed to regional safety and mobility projects.

DISCUSSION:

In accordance with the Policies & Project Descriptions for the Transportation Safety & Investment Plan, a Citizens Oversight Committee representing a diverse range of community interests was formed within 6 months of voter approval of Measure X. Members and their alternates were nominated by the organization they are representing. Additional members were nominated by the Transportation Agency Board of Directors to assure that a broad range of geographic and stakeholder interests are represented on the committee.

The duties of the Committee as defined in the Policies & Project Descriptions for the Transportation Safety & Investment Plan are as follows:

- Conduct independent audits to assure that funds are being expended in accordance with requirements of the Transportation Safety & Investment Plan;
- Review and make recommendations on any proposed changes to the plan, prior to the Transportation Agency Board consideration;
- Review and comment on project delivery schedules as represented in the Strategic Expenditure Plan and make recommendations to the Transportation Agency on any proposals for changing project delivery priorities,
- and Prepare annual reports regarding the administration of the program, to be presented to the Transportation Agency Board of Directors and available for public review.

In accordance, the Measure X Citizen Oversight Committee established a subcommittee on January 15, 2019 to conduct the independent audit of the revenues and expenditure of Measure X funds. The duties of the subcommittee

are to conduct the audit, report their findings to the full committee and to prepare the Measure X Annual Report.

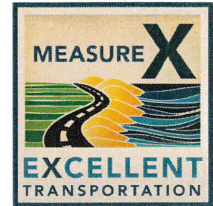
On October 15, 2019, the Measure X Citizens Oversight Committee elected Chair Getzelman to serve as Chair of the audit subcommittee. The subcommittee conducted the independent audit in January and February of 2020 and prepared the Measure X Annual Report. This presentation provides the results of the subcommittee's audit and the Measure X Annual Report.

ATTACHMENTS:

- Measure X Second Year Audit Report

Measure X Citizens Oversight Committee

The committee continues to be engaged in their duties to ensure Measure X funds are spent according to the terms of the Investment Plan. The public is encouraged to attend their quarterly meetings, to listen to presentations and discussions, and make comments on agenda items. The first Measure X Annual Audit and Compliance Report was released in 2017 and their third audit is included in this annual report.



To the Residents of Monterey County

On November 8, 2016, voters of Monterey County passed Measure X to help pay for regional and local transportation projects and programs intended to make our transportation system better and our roads safer.

The 20-member Citizen Oversight Committee, appointed by the TAMC Board of Directors to represent our diverse community, is responsible for ensuring that Measure X funds are distributed and spent according to the rules established by the ballot measure. The Oversight Committee meets four times annually, fulfilling their role to:

- Review and recommend plan changes, project delivery and program priorities
- Review the annual audit of Measure X conducted by TAMC's Certified Public Accountants
- Confirm funds were spent in compliance with the Transportation Safety and Investment Plan
- Provide an Annual report to the TAMC Board of Directors and the community

2018-2019 Compliance Performance

Pursuant to authorization by the TAMC Board of Directors, the Chairman of the Oversight Committee, in a letter dated December 6, 2019, reminded local municipalities about the importance of fulfilling the conditions of their funding agreement. The letter further stated that if a jurisdiction is found to be out of compliance, either because of the willful misuse of Measure X funds or failure to provide required reports and audits in a timely manner, the Oversight Committee will recommend that the TAMC Board of Directors suspend further distribution of Measure X funds until the jurisdiction repays the misused funding or provides evidence that it is in full compliance with its funding agreement.

The following table illustrates the amount of funds received by each jurisdiction and their compliance with reporting requirements. All of the jurisdictions, with the exception of Greenfield, submitted their complete reports by the December 31, 2019 deadline.

City/ County	Funds Received	Reports Submitted on Time?	Annual Compliance Report	Maintenance of Effort	5-Year Program of Projects	Independent Financial Audit	Pavement Condition Report
Monterey County	\$7,874,149	Yes	Yes	Yes	Yes	Yes	Yes
Carmel-by-the-Sea	\$213,999	Yes	Yes	Yes	Yes	Yes	Yes
Del Rey Oaks	\$77,950	Yes	Yes	Yes	Yes	Yes	Yes
Gonzales	\$217,496	Yes	Yes	Yes	Yes	Yes	Yes
Greenfield	\$466,264	No	Late	Late	Late	Late	Late
King City	\$424,371	Yes	Yes	Yes	Yes	Yes	Yes
Marina	\$732,675	Yes	Yes	Yes	Yes	Yes	Yes
Monterey	\$1,122,588	Yes	Yes	Yes	Yes	Yes	Yes
Pacific Grove	\$609,434	Yes	Yes	Yes*	Yes	Yes	Yes
Salinas	\$4,639,064	Yes	Yes*	Yes	Yes	Yes	Yes
Sand City	\$30,830	Yes	Yes	Yes	Yes	Yes	Yes
Seaside	\$1,101,253	Yes	Yes	Yes	Yes	Yes	Yes
Soledad	\$622,048	Yes	Yes	Yes	Yes	Yes	Yes
Total Local Agencies	\$18,132,120	1 Late	1 Late	1 Late	1 Late	1 Late	1 Late

*Due to unanticipated project delays, the City of Pacific Grove did not make enough project expenditures to count towards their Maintenance of Effort requirement.

In both instances, the cities have repaid the funds to their Measure X accounts from non-Measure X sources as remediation and are currently in compliance.

*In the case of the City of Salinas, their annual report indicated that Measure X funds were spent on a project that the Transportation Agency had previously determined was ineligible.

The Committee's goal is to have 100% on-time annual compliance from each jurisdiction. When this objective is achieved, every row and every column of this Compliance Report will read "yes."

Moving Forward

Our goal remains to have full on-time compliance with the Measure X directives and to this end, the Oversight Committee will continue to insist that all jurisdictions work diligently to meet Measure X reporting directives on time, every time. In addition, the Committee encourages voters to stay engaged with their Mayors and City Council members as they make decisions for spending Measure X funds on street and local road safety, repair and maintenance. When you have an opinion or concern, make certain your voice is heard.

Respectfully,

Paula Getzelman, 2019-20 Chair
 Measure X Citizens Oversight Committee
 Transportation Agency for Monterey County (TAMC)



Memorandum

To: Measure X Citizens Oversight Committee
From: Stefania Castillo, Transportation Planner
Meeting Date: May 5, 2020
Subject: Senior & Disabled Transportation Cycle 2 Award Recommendations

RECOMMENDED ACTION:

RECOMMEND that the Transportation Agency Board of Directors award Measure X Cycle 2 funds to the top three applicants (ITN Monterey County, Alliance on Aging, Partnership for Children) with the option to fund the fourth ranked applicant (Kernes Memorial Pool) if there are sufficient funds leftover from Cycle 1.

SUMMARY:

The Transportation Agency received five applications, three from returning applicants (ITN Monterey County, Alliance on Aging, Kernes Memorial Pool) and two from new applicants (Partnership for Children, North County Recreation and Park District). The total request of \$1,879,670 came in \$379,670 above the \$1.5 million Measure X funds available for Cycle 2. To date, approximately \$300,000 remains unbilled from Cycle 1. Current grantees have until June 30, 2020, to expend the funds, and until July 31, 2020 to submit the final claim documentation.

FINANCIAL IMPACT:

At their December 4, 2019 meeting the Transportation Agency Board of Directors adopted the Program Guidelines for the use of \$1.5 million in Measure X funds for Cycle 2, covering fiscal years 2020/21, 2021/22, and 2022/23.

DISCUSSION:

As spelled out in the Policies & Project Descriptions for the Transportation Safety & Investment Plan:

1. The purpose of this program is to increase transportation services for seniors and persons with disabilities to support their ability to live independently in their homes and communities.
2. This program will fund non-profit transportation to support seniors and persons with disabilities.
3. This program provides the following benefits:
 - Give seniors more transportation options
 - Support independent travel by people with disabilities
 - Provide safer and more reliable senior transportation services

The intent of this program is to fund projects, programs and operations that meet these goals.

The Transportation Agency received five grant applications as noted in the summary. Staff determined that all five applications were complete and in compliance with the Program Guidelines requirements.

A grant review committee composed of members of the Oversight Committee and Transportation Agency staff conducted an initial review of the application materials and met to draft a list of follow-up questions for the newly required on-site field

visits. While a one-hour on-site visit had been scheduled with applicants, only two visits (ITN Monterey County, Partnership for Children) were conducted before the shelter-in place order was issued for Monterey County on March 18, 2020 due to COVID-19. The remaining on-site visits (Alliance on Aging, Kernes Memorial Pool, North County Recreation and Park District) were conducted as interviews via conference call.

After the interviews were conducted, the grant review committee ranked the applications using the scoring criteria noted below. The Cycle 2 Program Guidelines (**web attachment**) provide a detailed breakdown of the application questions and corresponding scoring criteria.

Final Rankings

1. ITN Monterey County
2. Alliance on Aging
3. Partnership for Children
4. Kernes Memorial Pool
5. North County Recreation and Park District

Scoring Criteria

- Program Purpose & Goals
- Program Benefits
- Feasibility
- Geography Equity
- Cost Effectiveness

The total request of \$1,879,670 came in \$379,670 above the \$1.5 million Measure X funds available for Cycle 2. A summary of the proposals, final ranking, and average ranking is **attached** to this report.

The grant review committee found that the North County Recreation and Park District's proposed program was not well defined and all reviewers ranked the Park District's application the lowest. As such, Agency staff recommends that the lowest ranking applicant not be funded, bringing the total requests to \$1,705,500 which is \$205,500 above the \$1.5 million Measure X funds available for Cycle 2.

To date, approximately \$300,000 has not been claimed from Cycle 1 funds. A summary of the remaining Cycle 1 funds is included as a **web attachment**. Current grantees have until June 30, 2020, to expend the funds, with the final claim documentation due by July 31, 2020. Staff expects some funds to carry over but not the full amount. As such, staff recommends awarding Measure X Cycle 2 funds to the top three applicants with the option to fund Kernes Memorial Pool with funds leftover from Cycle 1.

ATTACHMENTS:

- Cycle 2 Grant Request and Rankings

WEB ATTACHMENTS:

[Cycle 2 Program Guidelines](#)

[Cycle 1 Funds Remaining](#)



Measure X Senior & Disabled Transportation Program

Grant Request and Rankings for Cycle 2 (Fiscal Years 2020/21, 2021/22, and 2022/23)

Applicant	Project Title	Project Summary	Rank	Average Rank	Total Project Cost	Total Grant Funding
ITN Monterey County	Dignified Transportation for Seniors and Visually Impaired Adults	Personnel and operational expenses to provide 24 hours/7 days-a-week, arm-through-arm, door-through-door transportation to help seniors and visually impaired adults remain independent and active in Monterey County, including a Rural Pilot Expansion.	1	1.2	\$1,702,835	\$930,000
Alliance on Aging	Senior Transportation Coordination and Advocacy Project	One full-time and one part-time staff to provide information/referral to existing transportation providers, one-on-one travel trainings, distribute bus passes, and advocacy efforts in South and North Monterey County.	2	1.8	\$346,000	\$287,000
Partnership for Children	Transportation Services for Children Living with Serious Illness	Purchase of a vehicle and gas card subsidies to increase transportation service levels to medical appointments for children living with serious illness in Monterey County.	3	2.6	\$682,150	\$297,250
Amount after fully funding top 3 applicants						\$1,514,250
Kernes Memorial Pool	Transportation for Seniors and People with Disabilities to Receive Therapeutic Aquatic Services at Josephine Kernes Pool	Wheelchair accessible taxi subsidy program to provide low and very low income senior and disabled residents in Monterey County with transportation to attend therapeutic aquatic appointments.	4	3.2	\$267,000	\$177,000
North County Recreation and Park District (Prunedale Senior Center Inc.)	Senior Transportation Services	Purchase of a passenger van and hiring of a part-time driver to provide trips between senior residences and Prunedale Senior Center/Park District service area, with secondary goals to implement two new senior field trip programs.	5	4.4	\$188,420	\$188,420
Total Grant Request						\$1,879,670
Cycle 2 Amount Available						\$1,500,000
Amount after fully funding top 3 applicants						\$1,514,250
*Shortfall						-\$14,250

*Per the program guidelines, funds not expended in the current funding cycle will be carried forward and made available in future cycles.



Memorandum

To: eXcellent Transportation Oversight Committee
From: Todd Muck, Deputy Executive Director
Meeting Date: May 5, 2020
Subject: Update on the Impact of COVID-19 on Agency Activities and Finances

RECOMMENDED ACTION:

RECEIVE presentation on Agency activities related to shelter-in-place orders to contain COVID-19 transmission and estimated impacts to Measure X revenue.

SUMMARY:

Since March 16, Agency staff has been largely working remotely on Agency projects and programs. Staff has remained focused on coordinating with local and state partners to limit delays to regional infrastructure projects.

FINANCIAL IMPACT:

Due to the shelter-in-place order, sales of many taxable goods have declined. As a result, according to initial estimates from TAMC's consultant, HdL Companies, Measure X sales tax revenues will decline below prior projections across at least the next three fiscal years (current year plus two). The projected result is a 22.7% decline from 2018/19 to 2019/20.. In 2020/21 revenues are expected to show a modest increase of 3.1%, and in 2021/22 a growth of 7.1% over the prior year. However, annual revenues will still be below original projections for all three years.

Prior to Monterey County voters adopting Measure X in November 2016, revenues were conservatively estimated to be \$20 million per year. Actual revenues have been higher, with 2018/19 receipts (the second full year of Measure X receipts) totaling \$30.9 million. Following the estimated percentage changes noted above, net Measure X revenues will drop to \$23.9 million in 2019/20, rise to \$24.7 million in 20/21, then increase to \$26.4 million in 21/22. These figures are approximately \$10 million to \$11 million below last year's projections, and are subject to change as the full implications of the COVID-19-related economic downturn are better understood. The attached charts, which were prepared and authorized for public distribution by HdL Companies, show further details.

Statewide, fuel tax revenues, the primary source of funding for state transportation programs, have also fallen. This drop in revenues could delay the Agency's ability to fund and deliver projects. The extent of this financial impact to SB 1 funding programs and the State Transportation Improvement Program is not yet known. The next Measure X project slated to receive state funding is the Imjin widening project, which will seek an allocation of over \$20 million in August.

DISCUSSION:

In order to comply with Monterey County and State of California shelter-in-place orders, all Transportation Agency staff have been working remotely since March 16, except to complete essential financial activities. Staff have been able to work remotely utilizing virtual private network (VPN) connections to their office computers and/or using internet based productivity applications. Working remotely has been facilitated by the Agency's recent transition from

an in-office computer server to cloud-based file storage and data back up. Agency staff has been working with vendors to shift from paper invoices and payment checks to digital invoices and electronic fund transfer payments. TAMC was also one of the first government agencies to hold a video public meeting and has provided advice and assistance to others, including Monterey-Salinas Transit and the Fort Ord Reuse Authority. Staff continues to refine these remote meeting techniques as experience with various software platforms, safeguards and public input strategies grows.

The Safe Routes to School program is working on creative ways to continue to deliver its program during the shelter-in-place orders. Agency staff is working with Ecology Action to develop techniques to teach on-line bicycle and pedestrian safety lessons - particularly timely since walking and bicycling for exercise has increased. The Salinas Safe Routes to School project and the Every Child safety education projects are impacted by County of Monterey Health Department staff being transferred to address the County's COVID-19 response. Staff is working out which components of these programs can proceed within the shelter-in-place guidelines.

Agency staff have been working closely with project sponsors and state regulatory agencies to address potential project delays due to the COVID-19 crisis. There are external risks to project schedules, such as the possibility that the shortened state legislative session could delay consideration of SB 1231 (Monning). This TAMC-sponsored legislation will allow the mitigation of potential impacts to the Santa Cruz Long-Toed Salamander habitat resulting from the State Route 156-Castroville Boulevard Interchange project. Staff has recently received word that this legislation is one of three bills that Senator Monning will continue to carry forward as time-sensitive. Otherwise, the SR 156 project is still on schedule to be ready for construction in 2022.

The US 101 - South of Salinas project study was in the middle of a broad public outreach effort, which is now being reframed. The team has already held a video meeting with the US 101 South of Salinas Traffic Safety Alliance, and are working to schedule video meetings with other stakeholder groups. In person outreach to harder-to-reach populations will be deferred until after the pandemic passes. Traffic counts for the study's technical analysis are postponed until traffic returns to normal conditions, hopefully in the fall.

The California Transportation Commission is considering relaxing some of its timely use of funds requirements to take into account any project delays caused by the shelter-in-place order. They are also considering delaying the due date for the Active Transportation Program grant applications, currently scheduled for mid-June.

The City of Marina is wrapping up the right-of-way phase for the Imjin Safety & Traffic Flow Improvements project, the first regional Measure X project to go to construction. Delays acquiring small parcels of right-of-way from public agencies and institutions may require the City to utilizing the relaxed California Transportation Commission rules. Overall the project is still expected to go out for construction bids later this summer.

While Measure X monies are forecast to be significantly less over the next three years, the program's existing fund balance along with new revenues will allow the Measure X program of projects to stay on track to meet programmed local match requirements for the next four years. That said, the anticipated loss of gas tax revenues will have a definite impact on the ability to deliver Measure X projects, unless the State Transportation Improvement Program (STIP) and the various SB 1 programs are back-filled with a state or federal stimulus package.

ATTACHMENTS:

- ▢ Measure X Updated Revenue Estimates
- ▢ Measure X Updated Cash Flow Estimates



COUNTY OF MONTEREY MEASURE X

3 YEAR TRANSACTIONS AND USE TAX BUDGET ESTIMATE

Industry Group	FY 2018-19	FY 2019-20		FY 2020-21		FY 2021-22	
	Actuals	Projection	%	Projection	%	Projection	%
Autos & Transportation	5,026,114	4,038,152	-19.7%	3,766,495	-6.7%	4,105,479	9.0%
Building & Construction	2,717,470	2,366,356	-12.9%	2,351,451	-0.6%	2,469,023	5.0%
Business & Industry	6,627,750	5,040,470	-23.9%	4,639,638	-8.0%	4,871,620	5.0%
Food & Drugs	1,695,161	1,646,658	-2.9%	1,672,388	1.6%	1,705,835	2.0%
Fuel & Service Stations	3,484,070	2,673,812	-23.3%	2,458,199	-8.1%	2,826,929	15.0%
General Consumer Goods	6,714,664	5,875,805	-12.5%	5,448,306	-7.3%	6,537,967	20.0%
Restaurants & Hotels	5,028,404	3,742,609	-25.6%	3,253,807	-13.1%	4,229,948	30.0%
Transfers & Unidentified	111,727	(1,099,022)	*. *%	1,468,395	- N/A -	83,395	-94.3%
Total	31,405,360	24,284,839	-22.7%	25,058,677	3.2%	26,830,197	7.1%
Administration Cost	(492,070)	(339,543)		(363,351)		(389,038)	
Total	30,913,290	23,945,296	-22.5%	24,695,326	3.1%	26,441,159	7.1%
Pre Advance for 3Q18	(452,300)						
With Accrual	30,460,990	23,945,296	-21.4%	24,695,326	3.1%	26,441,159	7.1%

*Estimate is on an accrual basis (allocations for sales through June)

Note: The projections assume a recessionary state resulting from the Covid-19 pandemic. HdL's consensus forecast released in April, 2020 modeled sales tax impacts based on our analysis of previous recessions plus reviews of industry, economic and news reports. This forecast will be re-evaluated as more information becomes available. Business-level tax data from the state reflecting the onset of the crisis in the first quarter of 2020 will become available at the end of May while data from the quarter ending June 2020 will be available in August. The forecast assumes that \$1,385,000 from the quarter ending March 2020 will be deferred into the following fiscal year. That amount has been deducted from the FY 2019-20 estimate and added to FY 2020-21's estimate.

CONFIDENTIAL INFORMATION - DO NOT COPY OR DISTRIBUTE WITHOUT AUTHORIZATION

HdL COUNTY OF MONTEREY MEASURE X

SALES TAX ALLOCATION CASH PROJECTIONS

	Payment Month	ACTUAL		FORECAST *	
		Fiscal Year 2018-19	Fiscal Year 2019-20	Fiscal Year 2019-20	Fiscal Year 2020-21
1st Advance	June	\$ 2,074,240	\$ 2,523,114	\$ 2,523,114	\$ 722,700
2nd Advance	July	2,301,304	2,801,662	2,801,662	722,700
Clean Up	August	1,571,392	2,351,913	2,351,913	1,192,281
2nd Quarter Allocation		5,946,936	7,676,689	7,676,689	2,637,681
Pre Advance	August	452,300	-	-	-
1st Advance	September	2,567,631	2,628,360	2,628,360	1,656,300
2nd Advance	October	3,290,159	3,058,268	3,058,268	1,656,300
Clean Up	November	2,590,387	2,449,254	2,449,254	2,732,927
3rd Quarter Allocation		8,900,477	8,135,881	8,135,881	6,045,527
1st Advance	December	2,554,003	2,387,516	2,387,516	1,852,900
2nd Advance	January	2,425,302	2,306,069	2,306,069	1,852,900
Clean Up	February	2,520,084	3,158,220	3,158,220	3,057,412
4th Quarter Allocation		7,499,389	7,851,805	7,851,805	6,763,212
1st Advance	March	2,703,203	1,950,933	1,950,933	1,429,700
2nd Advance	April	2,294,077	-	1,950,933	1,429,700
Clean Up	May	1,839,455	-	1,418,063	2,359,095
1st Quarter Allocation		6,836,735	1,950,933	5,319,929	5,218,495
1st Advance	June	2,523,114	-	722,700	1,826,900
2nd Advance	July	2,801,662	-	722,700	1,826,900
Clean Up	August	2,351,913	-	1,192,281	3,014,292
2nd Quarter Allocation		7,676,689	-	2,637,681	6,668,092
Fiscal Year Reconciliation					
Accrual		\$ 30,460,990	\$ 17,938,619	\$ 23,945,296	\$ 24,695,326

* Based on budget prepared 04/17/20 by Wyn