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Regional Transportation Planning Agency - Local Transportation Commission  
Monterey County Service Authority for Freeways & Expressways  
Monterey County Regional Development Impact Fee Joint Powers Agency  
Email: [info@tamcmonterey.org](mailto:info@tamcmonterey.org)

**BOARD OF DIRECTORS**

**Wednesday, January 27, 2021**

**\*\*9:00 AM\*\***

**REMOTE CONFERENCING ONLY**

*There will be NO physical location of the meeting.*

*Please see all the special meeting instructions at the end of the agenda.*

**Join meeting online at:**

**<https://us02web.zoom.us/j/446951513?pwd=QmNUODRtdXlCSEFhLzIXVmhoY21yUT09>**

**OR**

**By teleconference at: +1 669 900 6833**

**Meeting ID: 446 951 513**

**Password: 194463**

*The agenda and all enclosures are available on the Transportation Agency website:  
[www.tamcmonterey.org](http://www.tamcmonterey.org), by clicking on Transportation Agency Board, meetings and agendas, click on  
agenda item and open it, click on report attachments listed at end of report.*

**1. QUORUM CHECK – CALL TO ORDER**

*Transportation Agency by-laws require a quorum of a minimum of 9 voting members,  
including a minimum of 7 city representatives and 1 county representative.*

***If you are unable to attend, please contact your alternate. Your courtesy to the other  
Transportation Agency Board members to assure a quorum is appreciated.***

**PLEDGE OF ALLEGIANCE**

## 2. PUBLIC COMMENTS

Any member of the public may address the Board on any item not on the agenda but within the jurisdiction of the Board. Under this item, each member of the public is allowed three minutes to address concerns. Comments in items on this agenda may be given when that agenda item is discussed. Persons who wish to address the Board for public comment or on an item on the agenda are encouraged to submit comments in writing to Maria at maria@tamcmonterey.org by 5:00 pm the Monday before the meeting, and such comments will be distributed to the Board before the meeting.

## 3. CONSENT AGENDA

Approve the staff recommendations for items listed below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

4. **PRESENT** Transportation Agency Employees of the Quarter to Elouise Rodriguez and Maria Montiel.

- Hale

*Elouise Rodriguez, Senior Administrative Assistant & Clerk of the Board and Maria Montiel, Administrative Assistant have been selected by the employees of the Transportation Agency for Monterey County as the Employees of the Quarter for October-December 2020.*

5. **PRESENT** the 2020 Transportation Excellence Awards.

- Theresa Wright

*The Transportation Agency would like to show its appreciation to the local community for its outstanding efforts to improve transportation in Monterey County. Three nominations were submitted and each will be honored for their contributions to Monterey County at the January 27, 2021 Board meeting.*

## 6. Election of Officers

1. **RECEIVE** report from Nominating Committee and **ELECT** Chair, 1st Vice Chair and 2nd Vice Chair of the Board, for the term beginning upon their election through the next election of officers at the beginning of the January 26, 2022 Board meeting; and
2. **RECEIVE** report from Nominating Committee and **ELECT** members of the Executive Committee for the term beginning upon their election through the next election of officers at the beginning of the January 26, 2022 Board meeting.

- Alejo & Untalon

*Agency bylaws require the election of officers at the beginning of the Agency's January meeting. The Nominating Committee, Board members Alejo and Untalon,*

*conferred and is recommending advancing the officers to the next level, and filling the city representative vacancy with Mayor Kimbley Craig (Salinas), respectively.*

7. **RECEIVE** update on state and federal legislative issues and **ADOPT** the 2021 legislative program.

- Watson/Khouri

*Staff and legislative analyst Gus Khouri will present updates on state and federal legislative activities and present the 2021 legislative program for Board adoption. The Executive Committee discussed the program and recommended Board adoption on January 6, 2021.*

8. **2022 Regional Transportation Plan Project List and Financial Assumptions**
1. **RECEIVE** update on development of the 2022 Regional Transportation Plan; and
  2. **APPROVE** the Project List to be studied as part of the 2022 Regional Transportation Plan and Metropolitan Transportation Plan and Sustainable Communities Strategy; and
  3. **APPROVE** the financial assumptions for use in the financial forecast for the Regional Transportation Plan and Metropolitan Transportation Plan and Sustainable Communities Strategy.

- Jacobsen

*Every four years, the Transportation Agency is responsible for developing an updated Regional Transportation Plan, pursuant to state and federal transportation planning requirements. The Agency prepares the plan in coordination with the Association of Monterey Bay Area Governments to be consistent with a tri-county Metropolitan Transportation Plan/Sustainable Communities Strategy adopted by AMBAG for the Monterey Bay Area. The project list is a key element for these plans.*

9. **RECEIVE** reports from Transportation Providers:
- Caltrans Director's Report and Project Update - Eades
  - Monterey Peninsula Airport - Sabo
  - Monterey-Salinas Transit - Sedoryk
  - Monterey Bay Air Resources District - Stedman
10. **Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law.**
11. **Executive Director's Report.**
12. **Announcements and/or comments from Transportation Agency members on matters**

that they wish to put on future Transportation Agency agendas.

**13. ADJOURN**

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**BEGINNING OF CONSENT AGENDA:** Approve the staff recommendations for items listed below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

**ADMINISTRATION and BUDGET**

- 3. 1.1 APPROVE** the Transportation Agency for Monterey County Board draft minutes of December 2, 2020.

- Rodriguez

- 3. 1.2 ACCEPT** the list of checks written for November and December 2020 and credit card statements for the months of October and November 2020.

- Delfino

*The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.*

- 3. 1.3 RECEIVE** list of contracts awarded under \$50,000.

- Goel

*The list of contracts awarded by the Transportation Agency for Monterey County for services under \$50,000 approved by the Executive Director is submitted each month in accordance with the Agency's Procurement Policies to keep the Board informed.*

- 3. 1.4 RECEIVE** report on conferences or trainings attended by agency staff.

- Muck

*Agency staff attend conferences or trainings at Agency expense that are pertinent to their roles in pursuing the Agency's mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles.*

- 3. 1.5 ACCEPT** the Triennial Performance Audits for the 3-year period ending June 30, 2019.

- Castillo

*The Transportation Agency contracted with Michael Baker International to complete performance audits required by the Transportation Development Act*

*for Monterey-Salinas Transit and for TAMC. Both agencies have satisfactorily complied with applicable performance measures. The auditor recommended that the Transportation Agency work with MST to add the calculation of farebox recovery to the MST annual financial audit, update the roster of the Mobility Advisory Committee to better match the required social service categories as listed in the Transportation Development Act, and to develop baseline metrics for the Agency's GO831 smart commute program. The auditor also recommended that MST consider upgrading to an integrated accounting and asset management software.*

- 3. 1.6 AUTHORIZE** the Executive Director to enter into a lease agreement for Monterey Branch Line property located near 1711 Del Monte Boulevard, Seaside with Monterey Motors, Inc., subject to Agency Counsel approval.

- Muck

*Board approval is necessary to execute leases. The new lease allows the Agency to continue to collect market rate rent totaling \$52,324 annually for this section of the Monterey Branch Line Property.*

### **BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES**

**3. 2.1 Measure X Amendment - Capital Investment Grant Consultant Services**

1. **APPROVE** Amendment #1 of Measure X Regional Funding Agreement, subject to approval by Agency counsel, for the SURF! Busway and Bus Rapid Transit project to include up to \$750,000 in Measure X funds for a Capital Investment Grant Consultant Services; and
2. **AUTHORIZE** the Executive Director to make administrative changes to the contract if such changes do not increase the Agency's net cost, subject to approval by Agency counsel.

- Jacobsen

*Monterey-Salinas Transit is pursuing a Capital Investment Grant with the Federal Transit Administration to fund final design and construction of the SURF! Busway and Bus Rapid Transit Project. MST has requested to use up to \$750,000 in Measure X dollars to fund Consultant services for the technical assistance needed for MST to achieve a grant agreement with the Federal Transit Administration.*

- 3. 2.2 APPROVE** the appointment of Ms. Natalie Popovich to serve as the City of Pacific Grove's primary representative on the TAMC Bicycle and Pedestrian Facilities Advisory Committee.

- Jacobsen

***The Board appoints agency representatives on an as-needed basis to serve on the Bicycle and Pedestrian Facilities Advisory Committee to advise staff on bicycle and pedestrian transportation issues and make recommendations to the TAMC Board.***

## PLANNING

- 3. 3.1 RECEIVE** summary of environmental document review work conducted by TAMC in 2020.

- Jacobsen

*As part of the Transportation Agency's ongoing work program, staff reviews environmental documents to comment on land use, transportation, safety, and greenhouse gas emissions sections of general plan updates, bicycle plans, major development plans, transit plans and other environmental review documents prepared by local agencies and other entities. This report is a summary of completed actions from January - December 2020.*

## PROJECT DELIVERY and PROGRAMMING

- 3. 4.1 APPROVE** the appointments of Jonathan Geisler and Monica Lal, to serve as the representative and alternate representative for Monterey Peninsula Chamber of Commerce, on the Measure X Transportation Safety & Investment Plan Citizens Oversight Committee.

- Wright

*The Transportation Safety & Investment Plan Policies calls for the formation of a Citizens Oversight Committee representing a diverse range of community interests. Representatives of these interests must be nominated by their organizations and appointed to serve on the Citizens Oversight Committee by the Transportation Agency's Board of Directors.*

- 3. 4.2 Regional Surface Transportation Program Fair Share Allocation:**

1. **APPROVE** the request by the County of Monterey to program Regional Surface Transportation Program fair share funds to the Davis Road Bridge Replacement and Road Widening Project in the amount of \$560,000; and
2. **APPROVE** amending Exhibit A of the local funding agreement to include these projects and funding.

- Zeller

*The Agency has distributed Regional Surface Transportation Program fair share funding by population to the local jurisdictions for a wide range of eligible transportation projects. Funding is available at the discretion of the local jurisdiction for their chosen projects, upon approval by the Transportation Agency Board.*



**3. 4.3 Regional Surface Transportation Program Fair Share Allocation:**

1. **APPROVE** the request by the City of Pacific Grove to program Regional Surface Transportation Program fair share funds to the Point Pinos Trail Project in the amount of \$61,282; and
2. **APPROVE** amending Exhibit A of the local funding agreement to include these projects and funding.

- Zeller

*The Agency has distributed Regional Surface Transportation Program fair share funding by population to the local jurisdictions for a wide range of eligible transportation projects. Funding is available at the discretion of the local jurisdiction for their chosen projects, upon approval by the Transportation Agency Board.*

## RAIL PROGRAM

### 3. 5.1 Salinas Rail Project - MNS Engineers Contract Amendment #2:

1. **APPROVE** and **AUTHORIZE** the Executive Director to execute contract amendment #2 with MNS Engineers, subject to approval by Agency Counsel, to increase the budget for construction management of the Monterey County Rail Extension project by \$280,055 for a new total contract budget of \$4,697,537;
2. **AUTHORIZE** the use of state funds budgeted to this project;
3. **FIND** that this amendment is justified as a sole source due to the efficiencies that support award to the existing consultant as a logical follow-on to work already in progress under a competitively awarded contract; and
4. **AUTHORIZE** the Executive Director to take such other further actions as may be necessary to fulfill the intent of the contract, including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved contract term or amount.

- Watson

*The Monterey County Rail Extension Kick Start Project is in the final design phase and Package 1 (Lincoln Avenue Extension and circulation improvements at the Salinas train station) is under construction now. MNS Engineers was originally hired to conduct construction management for all three Packages of the Kick Start project in December 2017 after a formal Request for Proposals process. The contract amendment is being requested to increase the budget to cover additional working days due to unanticipated time spent on change orders and plant establishment after the completion of the construction contract.*

### 3. 5.2 **APPOINT** Dave Potter as the TAMC representative and Mike LeBarre as the alternate to the Coast Rail Coordinating Council Policy Committee.

- Watson

*On January 11, 2021, the Rail Policy Committee recommended the re-appointment of Carmel Mayor Dave Potter and King City Mayor Mike LeBarre to represent TAMC on the Coast Rail Coordinating Council Policy Committee.*

### 3. 5.3 Monterey County Rail Extension Property Acquisition Settlements

1. **RECEIVE INFORMATION** on the real estate acquisition settlement with Baillie Family Limited Partnership for one parcel located at 346 West Market Street for the Rail Extension to Monterey County project that increased the \$204,000 deposited in the State Condemnation Fund as just compensation

- for the property by \$7,050 to a not to exceed amount of \$211,050; and
2. **RECEIVE INFORMATION** on the real estate acquisition settlement with the Neubert/Tarp Family for two partial parcels and one full parcel located at 320 & 330 West Market Street for the Rail Extension to Monterey County project that increased the Agency's offer of \$1,012,000 as just compensation for the property by \$74,224 to a not to exceed amount of \$1,086,224.

- Zeller

*At the December 4, 2019 meeting, the Transportation Agency Board of Directors approved resolutions of necessity for five properties necessary for the train layover facility for the Salinas Rail Extension Project and directed staff to continue negotiations. Discussions have proved fruitful with respect to four parcels, and the Board has previously directed staff to finalize settlements containing the terms described above during closed sessions in August and December 2020. The settlements have been finalized consistent with the Board's direction, and the parties have notified the court so that the court may close the cases. We expect to receive orders back from the court in the coming weeks indicating the cases are closed.*

### REGIONAL DEVELOPMENT IMPACT FEE

3. 6.1 **ACCEPT** the Regional Development Impact Fee Joint Powers Agency's audit report for fiscal year ending June 30, 2020.

- Goel

*The auditors found no instances of noncompliance that are required to be reported under Government Auditing Standards, nor did they note any matters involving the internal control over financial reporting and its operation that they consider to be material weaknesses.*

### COMMITTEE MINUTES and CORRESPONDENCE

3. 7.1 **ACCEPT** draft minutes of the Transportation Agency Committees:
  - Executive Committee - draft minutes of January 6, 2021
  - Rail Policy Committee - draft minutes of January 11, 2021
  - [Bicycle and Pedestrian Facilities Advisory Committee](#) - draft minutes of January 6, 2021
  - [Technical Advisory Committee](#) - draft minutes of January 7, 2021
  - [Excellent Transportation Oversight Committee](#) - No meeting this month

- Rodriguez

3. 7.2 **RECEIVE** correspondence to and from TAMC for the month of December 2020.

**END OF CONSENT AGENDA**

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## **ANNOUNCEMENTS**

Next Transportation Agency for Monterey County meeting will be on  
Wednesday, February 24, 2021  
**9:00 A.M.**

### Important Meeting Information

Remote Meetings: On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which enhances State and Local Governments ability to respond to COVID-19 Pandemic based on Guidance for Gatherings issued by the California Department of Public Health. The Executive Order specifically allows local legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, in order to protect public health. The public is strongly encouraged to use the Zoom app for best reception. Prior to the meeting, participants should download the Zoom app at: <https://zoom.us/download>. A link to simplified instruction for the use of the Zoom app is: <https://blog.zoom.us/wordpress/2018/07/03/video-communications-best-practice-guide/>.

Remote Meeting Public Comment: Due to current circumstances, there may be limited opportunity to provide verbal comments during the meeting. Persons who wish to address the Board for public comment or on an item on the agenda are encouraged to submit comments in writing to [maria@tamcmonterey.org](mailto:maria@tamcmonterey.org) by 5:00pm the Monday before the meeting. Such comments will be distributed to the Board before the meeting. Members of the public participating by Zoom are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Chair.

Agenda Packet and Documents: Any person who has a question concerning an item on this agenda may call or email the Agency office to make inquiry concerning the nature of the item described on the agenda. Complete agenda packets are on display online at the Transportation Agency for Monterey County website. Documents relating to an item on the open session that are distributed to the Committee less than 72 hours prior to the meeting shall be available for public review at the Agency website. Agency contact information is as follows:

Transportation Agency for Monterey County  
[www.tamcmonterey.org](http://www.tamcmonterey.org)  
Office is closed an all employees are working remotely until further notice  
TEL: 831-775-0903  
EMAIL: [info@tamcmonterey.org](mailto:info@tamcmonterey.org)

Agenda Items: The agenda will be prepared by Agency staff and will close at noon nine (9) working days before the regular meeting. Any member of the Board may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and

any supporting papers must be furnished by that time or be readily available.

Alternative Agenda Format and Auxiliary Aids: If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency staff at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish language interpreters, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.



## **Memorandum**

**To:** Board of Directors  
**From:** Debra L. Hale, Executive Director  
**Meeting Date:** January 27, 2021  
**Subject:** **Employees of the Quarter**

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### **RECOMMENDED ACTION:**

**PRESENT** Transportation Agency Employees of the Quarter to Elouise Rodriguez and Maria Montiel.

### **SUMMARY:**

Elouise Rodriguez, Senior Administrative Assistant & Clerk of the Board and Maria Montiel, Administrative Assistant have been selected by the employees of the Transportation Agency for Monterey County as the Employees of the Quarter for October-December 2020.

### **DISCUSSION:**

Agency employees recognize Elouise Rodriguez for her efficiency, most notably in agenda preparation and meeting operations. They appreciate her patience in setting up numerous meetings, her meeting support via Zoom, and her responsiveness to requests from staff and the public. Maria Montiel was recognized for her professionalism and her efficiency, but most notably for her work on agenda preparation and support of TAMC committees meeting via Zoom. They appreciate her patience in working with staff and the public, her cheerfulness and her helpfulness.

### **ATTACHMENTS:**

- ▣ EOQ - Elouise
- ▣ EOQ - Maria

# EMPLOYEE OF THE QUARTER

*Elouise Rodriguez*

*It is hereby certified that Elouise Rodriguez, Senior Administrative Assistant & Clerk of the Board, has been selected by her colleagues at the Transportation Agency for Monterey County as an Employee of the Quarter for October 1, 2020 – December 31, 2020.*

*The Agency employees recognize Elouise Rodriguez for her efficiency, most notably in agenda preparation and meeting operations. They appreciate her patience in setting up numerous meetings, her meeting support via Zoom, and her responsiveness to requests from staff and the public.*

*On behalf of the Board of Directors and staff of the Transportation Agency for Monterey County, it is our great pleasure to recognize Elouise Rodriguez for her exemplary service.*

Recognized By

Acknowledged By

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TAMC Chair  
Luis Alejo

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Executive Director  
Debra L. Hale

Date: January 27, 2021



# EMPLOYEE OF THE QUARTER

*Maria Montiel*

*It is hereby certified that Maria Montiel, Administrative Assistant, has been selected by her colleagues at the Transportation Agency for Monterey County as an Employee of the Quarter for October 1, 2020 – December 31, 2020.*

*The Agency employees recognize Maria Montiel for her professionalism and her efficiency, but most notably for her work on agenda preparation and support of TAMC committees meeting via Zoom. They appreciate her patience in working with staff and the public, her cheerfulness and her helpfulness.*

*On behalf of the Board of Directors and staff of the Transportation Agency for Monterey County, it is our great pleasure to recognize Maria Montiel for her exemplary service.*

Recognized By

Acknowledged By

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TAMC Chair  
Luis Alejo

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Executive Director  
Debra L. Hale

Date: January 27, 2021



## **Memorandum**

**To:** Board of Directors  
**From:** Theresa Wright, Community Outreach Coordinator  
**Meeting Date:** January 27, 2021  
**Subject:** **Transportation Excellence Awards**

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### **RECOMMENDED ACTION:**

**PRESENT** the 2020 Transportation Excellence Awards.

### **SUMMARY:**

The Transportation Agency would like to show its appreciation to the local community for its outstanding efforts to improve transportation in Monterey County. Three nominations were submitted and each will be honored for their contributions to Monterey County at the January 27, 2021 Board meeting.

### **FINANCIAL IMPACT:**

None.

### **DISCUSSION:**

The Transportation Agency would like to show its appreciation to the local community for its outstanding efforts to improve transportation in Monterey County. Staff received a total of three nominations in the award categories of Group Special Recognition and Project. The nominations for the 2020 Transportation Excellence Awards are:

- Project - Citywide Traffic Signal Adaptation; City of Monterey
- Project - Gloria Road/Iverson/Johnson Canyon Road Pavement Reconstruction Project; Monterey County, City of Gonzales, Salinas Valley Solid Waste Authority
- Group - Special Recognition Award - Monterey-Salinas Transit

In addition, Elouise Rodriguez, Board Clerk, will be recognized for 20 years of service to the Transportation Agency. Supervisor Luis Alejo, will also be recognized for his chairmanship of the TAMC Board of Directors during 2020.

Attached to this report is the program for the 20th Annual Transportation Excellence Award Ceremony. Also attached is a brief description of each award recipient.

### **ATTACHMENTS:**

- ▢ 2020 Transportation Excellence Awards Program
- ▢ 2020 Transportation Excellence Awards Nominations

19th Annual

# Transportation Excellence Awards

January 27, 2021 - Agricultural Center Conference Room

**Welcome:** Theresa Wright, *Community Outreach Coordinator*

**Presentation of Awards:** Luis Alejo, *Chair*, Debbie Hale, *Executive Director*

## GROUP AWARD

**Gloria Road/Iverson/Johnson Canyon Road Pavement Reconstruction Project:**

County of Monterey RMA - Public Works; City of Gonzales, Salinas Valley Solid Waste Management Authority, Granite Construction

## PROJECT AWARD

**Citywide Traffic Signal Adaptation Project:** City of Monterey

## SPECIAL RECOGNITION AWARD

**Monterey Salinas Transit**

## TAMC EMPLOYEE CERTIFICATE OF APPRECIATION

**Elouise Rodriguez, 20-Year Anniversary, TAMC**

## OUTGOING TAMC BOARD CHAIR

**Luis Alejo, Supervisor, District 1**



## **2020 Transportation Excellence Awards Nominations**

### **Group/Nominee Award:**

**Nominee: Monterey Salinas Transit**

**Nominator: TAMC**

**Description:** While challenged with declining ridership and revenues during this pandemic, Monterey Salinas Transit has maintained their commitment to service and excellence. Under the leadership of General Manager/CEO Carl Sedoryk and the MST Board of Directors, the agency, by their actions, demonstrated leadership and what “community service” is during multiple local crises, as well as a global pandemic when they heeded the call to meet the unprecedented challenges of 2020.

With reduced ridership and fewer routes in operation, MST redirected and utilized their available workforce and resources to support community needs and at the same time, avoid driver cutbacks. They met shelter in place with fare-free options and lead the charge in PPE and COVID-SAFE Protocols and safety. They donated two minibuses to a medical clinic to expand their ability to provide resources and medical services to essential agriculture workers, including the ability to conduct COVID-19 field testing, transportation for veterans and mobile Wi-Fi hot spots for students.

While under threat of evacuation at their own headquarters, they rescued and relocated citizens in need of transportation to safe shelter during the Dolan Fire this summer. Their volunteer “COVID-19 Community Support Task Force” delivered food via Meals on Wheels to seniors and as an organization their employees had an internal fund-raising drive to help support Hospitality Workers, again showing they are in touch with the heart of Monterey County.

On Election Day, Tuesday, November 3<sup>rd</sup>, MST passengers could ride free so that the lack of transportation would not prevent them from being able to exercise their right to vote. On December 1, passengers could also ride for free, in honor of Rosa Parks’ birthday in recognition that she changed the course of history when she refused to give up her seat to a white passenger on a city bus in Montgomery, Alabama on December 1, 1955. Her brave decision led to the Montgomery bus boycott, and ultimately the U.S. Supreme Court ruling that public bus segregation was unconstitutional.

Never losing sight of their mission to provide essential transportation service, MST made significant transportation advancements that include:

- the only transit agency in California selected to demonstrate the contactless fare payment system as part of Caltrans' California Integrated Travel Project, which is a statewide initiative to facilitate easy and accessible travel planning and payments.
- celebrating the groundbreaking of their Measure X and SB 1 funded South County Operations & Maintenance Center which will support existing and future transit needs in South County and bring approximately 190 well-paying, local jobs to the area through direct and indirect activities, advancing transit equity in Monterey County.

Perhaps the best way to sum up this nomination, is to quote Carl Sedoryk, “We work together to strengthen the community we serve and make Monterey County a healthier place to live and work.”

It is that commitment to innovation and resiliency that earned MST the “2020 Transit Innovation & Resiliency Award, from the California Transit Association’s Small Operators Committee. Carl’s response upon accepting the award, “Continuing to provide essential transportation services while contributing to the recovery of the whole community is what MST has been focused on, and we are honored to have been selected to receive this award.”

Monterey Salinas Transit efforts are truly commendable and deserves recognition for they have gone the extra mile and clearly demonstrated that they are driving the heart of Monterey County and have earned a 2020 Transportation Excellence Award!

**Projects:**

**Nominee: Citywide Traffic Signal Adaptation**

**Nominator:** Andrea Renny, City Traffic Engineer, City of Monterey

**Description:** The City of Monterey, California, is unique in that it has a population of 28,000 residents, but as a tourist destination, it can attract over 4 million visitors per year. Additionally, about 20,000 people commute to Monterey for employment. The City was experiencing significant roadway congestion along its arterials, more specifically on the Lighthouse/Del Monte corridor, which created inefficient traffic flow resulting in considerable emissions of pollutants and particulate matter as well as driver frustration.

To address the congestion, City staff researched the different Adaptive Traffic Control Systems (ATCS), which are the latest technology advances for improving traffic conditions by better synchronizing and controlling traffic signals. ATCSs use vehicle detection and artificial intelligence software to respond accurately and immediately to real-time traffic conditions. This enables the system to progress traffic through a corridor with few or no stops.

The City chose the Split Cycle Offset Optimization Technique System (SCOOT) which models traffic detected on-street to adapt three key traffic control parameters continuously – the amount of green for each approach (Split), the time between adjacent signals (Offset), and the time allocated for all approaches to a signalized intersection (Cycle time). As a result, the signal timing evolves with the changing traffic volumes and demands which includes the unforeseen reduction and changes in traffic patterns during the Shelter in Place order issued due to Covid-19, making SCOOT a one-of-a-kind predictive adaptive traffic solution.

There are currently has 21 intersections running on Scoot adaptive system in the City of Monterey. The corridors include: Lighthouse Avenue, Del Monte Avenue and North Fremont Street. Implementation is underway at Munras Avenue (includes Fremont) and Foam Street. Pacific Street and Franklin Street will follow next. The result is that this project with its efficient and coordinated traffic signals benefits those who work, live, and visit Monterey through travel time reduction; quality of life, economic and safety improvements resulting from the adaptive system implementation.

Additionally, by combining multiple funding sources and leveraging Measure X dollars, staff was able to fund the system implementation, saving on cost and time. Managing the project in house, has allowed the City to efficiently implement necessary equipment upgrades, fiber optic communication installation and install the adaptive system; and eliminate mark up costs and profit margins, for an estimated cost savings of over \$700,000 for this large citywide project.

**Nominee: Gloria Road/Iverson/Johnson Canyon Road Pavement Reconstruction Project**

**Nominator:** Patrick Dobbins, Public Works Director, City of Gonzales

**Description:** The \$7 million Gloria/Iverson/Johnson Canyon Road Pavement Reconstruction Project is nominated to recognize the unique collaboration between the County of Monterey, the City of Gonzales, and the Salinas Valley Solid Waste Authority.

Gloria Road/Iverson/Johnson Canyon Road are the truck routes for Waste Authority trucks between their Johnson Canyon Landfill and US Highway 101. Prior to the project, the pavement on these roads were full of potholes and had failed because they were not designed to accommodate the large number of trucks traveling on them.

Working together, the County, City of Gonzales, and the Salinas Valley Solid Waste Authority, with their contractor, Granite Construction were able to reconstruct 5-miles of the collective roadways ahead of schedule despite Covid-19, summer heat waves, heavy smoke from the Dolan Fire, and the difficulty of getting some of the construction materials.

The benefits from this three-way public agency partnership included:

- Cost-savings for the City of Gonzales' section of Gloria Road because they were included in the larger County project.
- The City's Public Works Director was able to serve as the Senior Project Manager, overseeing the preparation of construction documents and environmental clearances.
- The County issued the project for bid, administered the construction, and inspect the work, and work from their field office, located in a City-owned building close to the construction site.
- Utilizing the full-depth reclamation approach for the reconstruction, the project minimalized traffic disturbances, environmental impacts, and construction costs.
- The Solid Waste Authority reviewed construction documents and contributed \$2.3 million to the reconstruction ensuring that their needs from their 2007 landfill expansion will be met.

Due to the close coordination by the agencies, consultants, and Granite Construction, this major roadway project was completed in less than two years and a newly reconstructed Gloria Road/Iverson/Johnson Canyon Road is benefiting the communities and business who travel along the roadways.



## Memorandum

**To:** Board of Directors  
**From:** Elouise Rodriguez, Senior Administrative Assistant and Clerk of the Board  
**Meeting Date:** January 27, 2021  
**Subject:** Election of 2021 Officers

### **RECOMMENDED ACTION:**

#### **Election of Officers**

1. **RECEIVE** report from Nominating Committee and **ELECT** Chair, 1st Vice Chair and 2nd Vice Chair of the Board, for the term beginning upon their election through the next election of officers at the beginning of the January 26, 2022 Board meeting; and
2. **RECEIVE** report from Nominating Committee and **ELECT** members of the Executive Committee for the term beginning upon their election through the next election of officers at the beginning of the January 26, 2022 Board meeting.

### **SUMMARY:**

Agency bylaws require the election of officers at the beginning of the Agency's January meeting. The Nominating Committee, Board members Alejo and Untalon, conferred and is recommending advancing the officers to the next level, and filling the city representative vacancy with Mayor Kimbley Craig (Salinas), respectively.

### **FINANCIAL IMPACT:**

None.

### **DISCUSSION:**

At its December 2, 2020 meeting, the Board appointed Supervisor Alejo and Board member Untalon to the Nominating Committee. After considering geographic balance, city vs. county representation, time since last serving on the committee, and interest in serving, the nominating committee is recommending the following officers and Executive Committee members:

- Ed Smith, Chair
- Mary Adams, 1st Vice Chair
- Michael LeBarre, 2nd Vice Chair
- Luis Alejo, Past Chair
- Chris Lopez, County Representative
- Kimbley Craig, City Representative

There will also be an opportunity for nominations from the floor. Staff recommends that the Board to elect the officers and members of the Executive Committee for the Transportation Agency for Monterey County for 2021.



**Memorandum**

**To:** Board of Directors  
**From:** Christina Watson, Principal Transportation Planner  
**Meeting Date:** January 27, 2021  
**Subject:** Legislative Update & Final 2021 Program

**RECOMMENDED ACTION:**

**RECEIVE** update on state and federal legislative issues and **ADOPT** the 2021 legislative program.

**SUMMARY:**

Staff and legislative analyst Gus Khouri will present updates on state and federal legislative activities and present the 2021 legislative program for Board adoption. The Executive Committee discussed the program and recommended Board adoption on January 6, 2021.

**FINANCIAL IMPACT:**

The legislative program continues a focus on preserving and seeking transportation funding.

**DISCUSSION:**

Agency legislative analyst Gus Khouri will attend the meeting to present an update on state and federal legislative activities and the Agency legislative program for 2021.

**Web Attachment 1** is a state legislative update from Agency consultant Gus Khouri summarizing the 2020 election results, the state budget, and the executive orders on greenhouse gas emissions reductions in the transportation sector.

**Web attachment 2, 3 and 4** are news articles about the federal transportation legislative issues facing the incoming Biden administration, and Biden's decision to nominate former South Bend, Indiana Mayor Pete Buttigieg as the Secretary of Transportation. **Web attachment 5** is a summary of the COVID-19 legislation passed on December 20, 2020, which includes \$14 billion for transit, \$10 billion for highways, and \$1 billion for Amtrak.

**Web attachment 6** is the 2021 legislative program, showing changes from the 2020 adopted program. **Attached** is the 2021 program, changes accepted.

**ATTACHMENTS:**

- Draft 2021 Legislative Program

**WEB ATTACHMENTS:**

1. [State Legislative Update](#)
2. [November 23, 2020 article in Roll Call, "Biden's infrastructure challenge: finding common ground"](#)



3. [December 15, 2020 American Public Transportation Association Legislative Update](#)
4. [December 16, 2020 article on Mass Transit, "Pete Buttigieg put forth as nominee for Secretary of Transportation"](#)
5. [COVID-19 Emergency Relief Package – Topline Summary of New Agreement](#)
6. [Draft 2021 legislative program, showing changes from the adopted 2020 program](#)



## **2021 Legislative Program**

### **State Priorities**

- 1S.** Preserve funding for transportation projects, maximize formula funding to regions, and preserve regional discretion and priority-setting.
- 2S.** Pursue competitive grant or bond funding for highway safety, traffic congestion relief, trade corridors, passenger rail, public transportation, infrastructure resiliency, and bicycle and pedestrian routes for Monterey County projects.
- 3S.** Promote jobs-housing balance and alternative transportation modes as ways to reduce vehicles miles traveled, such as via funding reduced transit fares, while maintaining statewide equity between urban and rural areas.
- 4S.** Support funding for electric vehicle charging infrastructure, electric power storage capacity, and rebates for electric vehicle purchase.
- 5S.** Explore replacement funding mechanisms for transportation investments, such as a pay-by-the-mile user fee, public private partnerships, vehicle registration fee, or wholesale energy taxes, that are equitable to disadvantaged and rural areas.
- 6S.** Support funding to increase broadband infrastructure capacity to help bridge the digital divide, including promoting new server farms in rural areas, and to encourage telecommuting to reduce vehicle miles traveled.
- 7S.** Support the use of State rail funding to implement new state-supported passenger rail service on the Coast Route to help the State meet transportation and greenhouse gas emission reduction goals.
- 8S.** Support efforts to reauthorize Public Private Partnership authority, public tolling authority, and design-build authority, expand mode eligibility, and allow for regional control of such projects
- 9S.** Support legislation to increase safety and reduce fatalities by modifying laws establishing speed limits to be based on safety considerations, with attention to enforcement of speed limits.

- 10S.** Support legislation to devote more funding to the oversubscribed Active Transportation Program.
- 11S.** Support streamlining project delivery, including simplifying grant program applications, raising encroachment permit thresholds, and accelerating project permit approvals.
- 12S.** Coordinate with the Monterey-Salinas Transit District to update Transportation Development Act (TDA) law.
- 13S.** Support MST efforts to seek funding to implement the infrastructure needed to meet the deadlines of the Innovative Clean Transit (ICT) Regulation transition to a 100 percent zero-emission bus fleet by 2040.
- 14S.** Support legislation that promotes transit-oriented development (such as via redevelopment or opportunity zones), complete streets, alternative commutes, multi-modal transportation, bikes on board trains and buses, and active transportation projects.
- 15S.** Reform the Brown Act to enhance transparency and public access to allow the use of remote access to public meetings without requiring noticing of all remote Board or committee member locations, provided the public can participate via remote access software or in-person.
- 16S.** Support member agencies' requests for state funding of regionally significant transportation projects and support partner agency legislative efforts as they interface with regional transportation priorities, when they are consistent with Transportation Agency for Monterey County priorities.

## **2021 Legislative Program**

### **Federal Priorities**

- 1F.** Support stabilizing and increasing transportation infrastructure funding sources to avoid the bankruptcy of the federal highway and transit trust funds in the multimodal transportation authorization bill:
1. Support an adequate level of funding for Monterey-Salinas Transit to restore pre-COVID-19 service levels through advocacy on a new transportation bill with appropriations sufficient to ensure immediate access to funding.
  2. Increase and index the gas tax to inflation.
  3. Explore innovative funding mechanisms, such as a vehicle registration fee, pay-by-the-mile user fee, public private partnerships, or wholesale energy taxes, that are equitable to disadvantaged and rural areas.
  4. Expand access to Transportation Infrastructure Finance and Innovation Act (TIFIA) loans.
  5. Remove procedural obstacles that impede expenditure of authorized federal funding, including cash flow options for small and rural grantees.
  6. Support the return of directed federal funding for transportation priorities.
  7. Coordinate with military installations in Monterey County to seek funding for transportation projects with a nexus to those installations.
  8. Support Monterey-Salinas Transit application for federal funding for the SURF! Bus Line in the Monterey Branch Line corridor.
  9. Support applications for the Better Utilizing Investments to Leverage Development (BUILD) Transportation Discretionary Grant program on the California Central Coast.
  10. Support funding for resilient infrastructure projects.
- 2F.** Allow the California Environmental Quality Act (CEQA) to substitute for the National Environmental Policy Act (NEPA), and expand the definition of Categorical Exclusions, while retaining environmental protections.

- 3F.** Advocate for the Federal Communications Commission to regulate broadband/internet access as a utility to enable the increase of broadband infrastructure capacity to help bridge the digital divide and to encourage telecommuting.
- 4F.** Support streamlining of federal rail funding and removal of funding barriers between commuter and intercity rail programs, with the goal of increasing integrated passenger rail service for the traveling public.
- 5F.** Support an adequate level of funding for Amtrak to restore pre-COVID-19 service level and support a fair share allocation to California for capital improvements and vehicle acquisition.
- 6F.** Support member agencies' requests for federal funding of regionally significant transportation projects and support partner agency legislative efforts as they interface with regional transportation priorities, when they are consistent with Transportation Agency for Monterey County priorities.



## **Memorandum**

**To:** Board of Directors  
**From:** Madilyn Jacobsen, Transportation Planner  
**Meeting Date:** January 27, 2021  
**Subject:** **2022 Regional Transportation Plan**

### **RECOMMENDED ACTION:**

#### **2022 Regional Transportation Plan Project List and Financial Assumptions**

1. **RECEIVE** update on development of the 2022 Regional Transportation Plan; and
2. **APPROVE** the Project List to be studied as part of the 2022 Regional Transportation Plan and Metropolitan Transportation Plan and Sustainable Communities Strategy; and
3. **APPROVE** the financial assumptions for use in the financial forecast for the Regional Transportation Plan and Metropolitan Transportation Plan and Sustainable Communities Strategy.

### **SUMMARY:**

Every four years, the Transportation Agency is responsible for developing an updated Regional Transportation Plan, pursuant to state and federal transportation planning requirements. The Agency prepares the plan in coordination with the Association of Monterey Bay Area Governments to be consistent with a tri-county Metropolitan Transportation Plan/Sustainable Communities Strategy adopted by AMBAG for the Monterey Bay Area. The project list is a key element for these plans.

### **FINANCIAL IMPACT:**

The 2022 Regional Transportation Plan is being prepared in-house by staff in coordination with Agency committees and the Board of Directors. The Plan's environmental document is budgeted by the Association of Monterey Bay Area Governments not to exceed \$225,000, of which TAMC will pay \$60,000. The environmental document will cover the tri-county Metropolitan Transportation Plan as well as the individual Monterey, Santa Cruz and San Benito County Regional Transportation Plans. The 2018 Regional Transportation Plan's financial estimate identified a total of approximately \$4.9 billion in projected funding for transportation projects in Monterey County through the 2040 horizon year of the plan, in current year dollars.

### **DISCUSSION:**

The Regional Transportation Plan for Monterey County is a long range (+20 year) plan, updated every four years. The Regional Transportation Plan forms the basis for the Metropolitan Transportation Plan prepared by the Association of Monterey Bay Area Governments for the Monterey Bay Area pursuant to Federal Highway Administration and Caltrans transportation planning requirements. As the Metropolitan Planning Organization for the Monterey Bay Area, AMBAG incorporates the financial assumptions and project lists included in the Regional Transportation Plans for the Monterey, Santa Cruz and San Benito Counties into the Metropolitan Transportation Plan to in order to maintain the region's eligibility for federal transportation assistance.

Pursuant to state and federal guidelines, the Regional Transportation Plan includes a countywide multimodal needs

assessment, transportation policy element, long-range funding forecast, funding-constrained project list, and program-level environmental review document assessing the probably environmental impacts associated with implementation of the plan. Public participation is sought after in the development of the Regional Transportation Plan for each of the project steps.

Agency staff is coordinating with AMBAG on all planning activities, including the project list development, revenue assumptions and the environmental process. Current activities related to the Plan's development are included below, including details on the requested action, approving the Project List.

#### Policy Element

In February 2020, the TAMC Board adopted the 2022 Plan's Policy Element, identifying the Plan's goals, policy objectives and performance metrics. The Policy Element is included as a **web attachment**.

#### Project Lists

Projects being proposed for state and federal funding must be identified in a Regional Transportation Plan. The Plan includes a listing of regionally-significant projects on the road, highway, rail and transit networks planned over the time horizon of the plan. Regionally-significant projects include those identified within the Measure X program or regional fee program, projects with a significant impact on travel between cities, or projects of a certain size. The plan must also identify all other planned local street, bike/pedestrian, and transit projects that may use state or federal funding.

TAMC staff coordinated with public works officials for all jurisdictions in Monterey County, including airports and Caltrans, during Spring 2020, to update the regional project database for coordination with AMBAG's Regional Travel Demand Model. Changes from the 2018 project list largely reflect refined project scopes, updated cost estimates, and new or anticipated projects. The 2022 project list also reflects the removal of projects that have been completed or are not anticipated to be moving forward. The draft regionally-significant project list is included as **an attachment** to this report. Each jurisdiction's overall project list is included as a **web attachment**. The regionally-significant project list was reviewed and recommended for approval at the January Bicycle and Pedestrian Facilities Advisory Committee and Technical Advisory Committee meetings.

The final list of projects identified in the plan must be consistent with the needs, goals and priorities identified in the policy element and the total cost of those projects must fall within the funding capacity of the long range revenue forecast.

#### Financial Estimates

Agency staff prepared the funding forecast for the regional plan, which includes data on local, state and federal transportation funding sources. The funding forecast is used to identify a threshold for prioritizing the regionally-significant projects to be included in the plan. Projects below this threshold will be included on a list of projects to be funded if new revenues become available. Federal guidance does allow the Agency to identify revenues that it reasonably expects to be available over the time horizon of the plan, which could include a future replacement to the gas tax, such as a vehicle miles travelled fee or equivalent assessment. The Financial Element update incorporates changes in the revenue forecast for funding transportation improvements, including maintaining a consistent level of Measure X revenues and securing competitive Senate Bill 1 funds. A summary of the financial assumptions for the plan can be seen as an **attachment** to this staff report.

#### Environmental Analysis

Development of the regional Metropolitan Transportation Plan/Sustainable Communities Strategy includes the development of a joint programmatic-level Environmental Impact Report. The Notice of Preparation for the environmental document was released in January 2020 and closed on February 14, 2020. AMBAG is anticipated to release the Draft Environmental Impact Report in December 2021 for public review and comment. Approval of the

Final 2022 Regional Transportation Plan, adoption of California Environmental Quality Act (CEQA) findings and adoption of the joint Environmental Impact Report is planned for June 2022.

**ATTACHMENTS:**

- ▢ 2022 RTP - Regionally Significant Project List
- ▢ 2022 RTP - Financial Assumptions
- ▢ 2022 - RTP-MTP-SCS Timeline

**WEB ATTACHMENTS:**

**Project Lists by Implementing Agency**

- [Caltrans](#)
- [Carmel-by-the-Sea](#)
- [Del Rey Oaks](#)
- [Gonzales](#)
- [Greenfield](#)
- [King City](#)
- [Marina](#)
- [Marina Airport](#)
- [Mesa Del Rey Airport](#)
- [Monterey](#)
- [Monterey County](#)
- [Monterey Regional Airport](#)
- [Monterey-Salinas Transit](#)
- [Pacific Grove](#)
- [Salinas](#)
- [Salinas Airport](#)
- [Sand City](#)
- [Seaside](#)
- [Soledad](#)
- [TAMC](#)

[2022 Regional Transportation Plan Policy Element](#)



2022 Monterey County Regional Transportation Plan Project List					
Financially Constrained Regionally Significant Projects (Current Year; \$1,000s)					
ID No.	Sponsor	Project Title	Project Description	Project Type (TELUS)	Total Cost
MON-CT011-CT	Caltrans	Scenic Route 68 Corridor Improvements	Make intersection and other operational improvements to increase safety and improve traffic flow from Salinas to Monterey	H-NEW	\$ 94,143.00
MON-CT036-CT	Caltrans	SR 156 - Castroville Boulevard Interchange	Construct new interchange for SR 156 and Castroville Boulevard / Blackie Rd (related to CT022 and CT036)	H-NEW	\$ 55,200.00
MON-CT022-CT	Caltrans	SR 156 - Expressway Conversion	Construct new 4 lane highway south of existing alignment; convert existing highway to frontage road (related to CT023 and CT036)	H-NEW	\$ 106,225.00
MON-CT030-SL	Caltrans	US 101 - Salinas Corridor	Widen US 101 to 6 lanes and/or auxiliary lanes within city limits of City of Salinas where feasible	H-NEW	\$ 52,000.00
MON-CT031-CT	Caltrans	US 101 - South of Salinas Improvements	Improve safety and relieve future traffic congestion by eliminating multiple highway crossings, constructing a new interchange at Harris Rd and providing necessary frontage roads to allow farmers to access their lands. Includes frontage roads along US 101 South of Salinas (Abbott Street on/off ramp) and related intersection improvements (EA 05-OH330)	H-NEW	\$ 112,000.00
MON-CT039-CT	Caltrans	SR 218 - Operational Improvements	Add turn pockets, signal improvements, shoulder widening, etc.	H-OMR	\$ 10,000.00
MON-TAMC010-TAMC	TAMC	Fort Ord Regional Trail and Greenway (FORTAG)	Build approximately 28-miles of bike and pedestrian access path through the former Fort Ord. Construction anticipated to take place in phases with Phase 1 as 218 Canyon Del Rey segment (TAMC projects 16, 17 and 18 are parts of this project)	AT	\$ 80,000.00
MON-TAMC016-TAMC	TAMC	FORTAG Phase 1 - 218 Canyon Del Rey Segment	Construct 218 Canyon Del Rey Segment of FORTAG	AT	\$ 10,396.00
MON-TAMC017-TAMC	TAMC	FORTAG Phase 1B - Del Monte to Fremont	Construct Del Monte to Fremont Segment of FORTAG	AT	\$ 8,197.00
MON-TAMC018-TAMC	TAMC	FORTAG Phase 2 - CSUMB Segment	Construct CSUMB segment of FORTAG	AT	\$ 10,070.00
MON-TAMC009-TAMC	TAMC	Habitat Preservation/Advance Mitigation	Implement countywide Habitat Preservation/Advance Mitigation for projects	OTHER	\$ 5,000.00
MON-TAMC008-TAMC	TAMC	Holman Highway 68 Safety & Traffic Flow	Make safety and operational improvements to Holman Highway in Pacific Grove and Monterey; includes bicycle, pedestrian and traffic safety and ADA improvements	H-OMR	\$ 22,300.00
MON-TAMC003-TAMC	TAMC	Rail Extension to Monterey County-Phase 1, Kick Start Project	Extend existing rail service from Gilroy to Salinas and construct station improvements in Gilroy and Salinas. Kick Start project (phase 1) to be completed by 2022 constructs Gilroy and Salinas station and track improvements	TR-NEW	\$ 81,500.00
MON-TAMC011-TAMC	TAMC	Safe Routes to Schools	Develop countywide Safe Routes to Schools Program	AT	\$ 20,000.00
MON-TAMC012-TAMC	TAMC	Senior & Disabled Transportation	Provide countywide support for Senior and Disabled Transportation	TR-ADA	\$ 15,000.00
MON-TAMC014-TAMC	TAMC	Rail Extension to Monterey County - Phase 2, Pajaro/Watsonville Station	Construct the Pajaro/Watsonville passenger rail/multimodal station	TR-NEW	\$ 68,500.00
MON-TAMC015-TAMC	TAMC	Rail Extension to Monterey County - Phase 3, Castroville Station	Construct the Castroville passenger rail/multimodal station	TR-NEW	\$ 34,000.00
MON-MST011-MST	MST	Salinas Bus Rapid Transit	Construct Bus Rapid Transit Improvements along E. Alisal Street	TR-NEW	\$ 20,000.00
MON-MST016-MST	MST	Transit Capacity for SR 1 / SURF! Busway and BRT	Construct improvements to accommodate regional MST bus service along the TAMC Branch Line during peak travel periods and construct new transit station at 5th Street in former Fort Ord	TR-NEW	\$ 52,000.00
MON-MST008-MST	MST	Salinas-Marina Multimodal Corridor- Bus Rapid Transit	Construct multimodal Bus Rapid Transit improvements between Salinas and Marina, including a multimodal transit corridor through the former Fort Ord in Marina	TR-NEW	\$ 60,000.00

MON-MST009-MST	MST	Operations & Maintenance Facilities	Build Maintenance and Operations Facilities. Includes \$12M Measure X For Salinas Maintenance & Operations Facility and \$10.2M Measure X for South County Maintenance and Operations Facility (under construction, estimated to be completed late 2021 or early 2022)	TR-REHAB	\$ 100,000.00
MON-MST018-MST	MST	South Monterey County Transit Improvements	Increase the frequency of MST Line 23 service between King City and Salinas and construct improvements along Abbott Street between US 101 and Romie Way in Salinas. Stops in King City, Greenfield, Soledad, Gonzales, Chualar and Salinas	TR-REHAB	\$ 27,500.00
MON-MRY005-MY	Monterey	Del Monte Corridor	Add eastbound lane from El Estero to Sloat Ave	LSR-NEW	\$ 8,000.00
MON-SNS050-SL	Salinas	Russell Rd Widening	Widen Street from US 101 to San Juan Grade Rd	LSR-NEW	\$ 3,078.00
MON-SNS006-SL	Salinas	US 101 - Alvin Drive overpass/underpass and Bypass	Construct overpass/underpass at 4 lane street structure	LSR-NEW	\$ 12,325.00
MON-GON014-GO	Gonzales	US 101 / 5th Street Interchange	Install roundabouts at on off ramps	LSR-OMR	\$ 7,500.00
MON-MAR154-MA	Marina	Imjin Parkway Widening Project	Widen Imjin Parkway to 4 lanes from Reseravation Road to Imjin Road	LSR-NEW	\$ 41,750.00
MON-MYC288-UM	County	SR 1 - Carmel River FREE	Replace a portion of the elevated SR 1 roadway embankment with a causeway. Realign and re-profile the existing Highway between the southern end of the existing Carmel River bridge to the south of the proposed overflow bridge. Construct new bicycle and pedestrian access. Construct new southbound turn lane to serv the Palo Cornora Regional Park entrance.	H-OMR	\$ 14,900.00
MON-MYC147-UM	County	SR 156 - Blackie Road	Construct new road from Castroville Blvd to Blackie Road	LSR-NEW	\$ 18,000.00
MON-MYC181-UM	County	G12 San Miguel Canyon Corridor Project	Make operational and capacity improvements, including road widening, turning lanes, signalization and intersection improvements, and bicycle and pedestrian facilities.	LSR-NEW	\$ 55,000.00
MON-MYC307-UM	County	Marina-Salinas Corridor - Davis Road Bridge Replacement and Road Widening	Replace an existing two-lane, low-level bridge with a high-level four-lane bridge. Widen Davis Road to four lanes from Blanco to Reseravation Roads (RMA-PW&F)	LSR-NEW	\$ 71,742.00
MON-KCY043-KC	King City	Roundabout at US 101/Broadway St/San Antonio	Install Roundabout @ US 101/Broadway St/San Antonio Dr	LSR-OMR	\$ 5,000.00
MON-SOL014-SO	Soledad	SR 146 Bypass (Pinnacles Parkway)	Construct to 4 lanes from SR 146 (Metz Road) to Nestles Road. Install Class II bike facility	H-NEW	\$ 15,589.00
<b>Regionally Significant Projects Subtotal</b>					<b>\$ 1,296,915.00</b>

<b>Non-Regional Grouped Project Costs (Current Year; \$1000's)</b>					
<b>Transit</b>					
		Rail and Bus Rapid Transit New Facilities (TR-NEW)			\$ 3,600.00
		Transit Capital & Rehabilitation (TR-REHAB)			\$ 245,700.00
		Operations (TR-OPS)			\$ 931,821.00
		ADA & Mobility Management (TR-ADA)			\$ 245,819.00
	<b>Subtotal</b>				<b>\$ 1,426,940.00</b>
<b>Highways</b>					
		New Operational Improvements & Capacity (H-NEW)			\$ 85,668.00
		Highway Operations, Maintenance & Rehabilitation (H-OMR)			\$ 675,226.00
	<b>Subtotal</b>				<b>\$ 760,894.00</b>
<b>Local Streets &amp; Roads</b>					
		New Operational Improvements & Capacity (LSR-NEW)			\$ 112,981.00
		Operational Maintenance & Rehab (LSR-OMR)			\$ 827,021.56
	<b>Subtotal</b>				<b>\$ 940,002.56</b>
<b>Active Transportation, Transportation Demand &amp; System Management</b>					
		Active Transportation (AT)			\$ 122,149.00
		Transportation Demand Management (TDM)			\$ 5,250.00
		Transportation Systems Management (TSM)			\$ 382.00
	<b>Subtotal</b>				<b>\$ 127,781.00</b>
<b>Other</b>					
		Airports			\$ 95,202.00
	<b>Subtotal</b>				<b>\$ 95,202.00</b>
<b>Total</b>					<b>\$ 4,647,734.56</b>

## 2022 Monterey County Regional Transportation Plan Project List

Unconstrained Regionally Significant Projects (Current Year; \$1,000s)

ID No.	Sponsor	Project Title	Project Description	Project Type (TELUS)	Total Cost
MON-CT046-CT	Caltrans	SR 1 Improvements	Elevate and widen Highway 1 from SR 183 to Salinas Road with operational improvements and a frontage road	H-NEW	\$ 750,000.00
MON-CT023-CT	Caltrans	SR 156 and US 101 Interchange	Construct new interchange for SR 156 and US 101 (related to CT022 and CT036)	H-NEW	\$ 250,890.00
MON-TAMC019-TAMC	TAMC	Around the Bay Rail	Construct Around the Bay Rail project - Monterey to Santa Cruz. Identified in the Monterey Bay Area Rail Network Integration Study. Includes 4 rail stations. Related rail projects include TAMC001, TAMC002, TAMC014 and TAMC015.	TR-NEW	\$ 400,000.00
MON-TAMC002-TAMC	TAMC	Monterey Branch Line Light Rail - Salinas River Bridge Replacement - Phase 2	Build a new rail bridge on the Monterey Branch Line over the Salinas River, and reconstruct tracks to connect to planned commuter rail station in Castroville.	TR-NEW	\$ 125,000.00
MON-TAMC001-TAMC	TAMC	Monterey Branch Line Light Rail - Phase 1	Provide light rail transit service using the existing 16-mile Monterey Branch Line between Monterey and Castroville adjacent to Highway 1. Phase 1 includes reconstruction of tracks, construction of stations.	TR-NEW	\$ 145,000.00
MON-TAMC004-TAMC	TAMC	Coast Rail Service	Build new train stations at Soledad and King City and acquire equipment to run passenger rail service on main line. Includes bi-hourly service on main line.	TR-NEW	\$ 482,000.00
MON-SNS001-SL	Salinas	Westside Bypass	Construct 4-lane westside bypass around Salinas from Boronda to Davis Rd, including 4-lane Rossi St connector. Includes widening of Davis to 4 lanes from bypass connection to W Blanco Rd	LSR-NEW	\$ 50,472.00
MON-SEA042-SE	Seaside	Fremont Street / Monterey Rd / Highway 1 Intersection	Redesign and build new intersection at Fremont, Monterey Road and Highway 1 on/off ramps. Design concept includes a double-roundabout and an underground tunnel for the continuation fo the SURF! Busway corridor and bike/ped path in the TAMC rail right-of-way.	LSR-OMR	\$ 25,000.00
MON-SOL004-SO	Soledad	US 101 - Camphora Interchange	Install new interchange at Camphora-Gloria Street	H-NEW	\$ 35,500.00
<b>Regionally Significant Projects Subtotal</b>					<b>\$ 2,263,862.00</b>

<b>Non-Regional Grouped Project Costs (Current Year; \$1000's)</b>			
<b>Transit</b>			
	Rail and Bus Rapid Transit New Facilities (TR-NEW)		\$ 30,000.00
	Transit Capital & Rehabilitation (TR-REHAB)		\$ 199,500.00
	Operations (TR-OPS)		\$ -
	ADA & Mobility Management (TR-ADA)		\$ -
<b>Subtotal</b>			<b>\$ 229,500.00</b>
<b>Highways</b>			
	New Operational Improvements & Capacity (H-NEW)		\$ 218,827.00
	Highway Operations, Maintenance & Rehabilitation (H-OMR)		\$ 267,727.00
<b>Subtotal</b>			<b>\$ 486,554.00</b>
<b>Local Streets &amp; Roads</b>			
	New Operational Improvements & Capacity (LSR-NEW)		\$ 674,313.00
	Operational Maintenance & Rehabilitation (LSR-OMR)		\$ 1,050,740.00
<b>Subtotal</b>			<b>\$ 1,725,053.00</b>
<b>Active Transportation, Transportation Demand &amp; System Management</b>			
	Active Transportation		\$ 325,739.00
	Transportation Demand Management		\$ -
	Transportation Systems Management		\$ 7,118.00
<b>Subtotal</b>			<b>\$ 332,857.00</b>
<b>Other</b>			
	Airports		\$ 827,657.00
<b>Subtotal</b>			<b>\$ 827,657.00</b>
<b>Total</b>			<b>\$ 5,865,483.00</b>

**2022 Regional Transportation Plan**  
**25-Year Financial Assumptions**



<b>Fund Source</b>	<b>25-Year Totals, Not Escalated (\$1,000's)</b>	<b>Comments</b>
City Sales Taxes Used on Transportation	\$56,000	Includes the extension to the City of Monterey's Measure P.
City/County General Funds for Transportation Projects	\$380,642	Updated with the latest Maintenance of Effort amounts for Senate Bill 1 Road Maintenance and Rehab Account funds.
Fort Ord Reuse Authority Community Facilities District (CFD) Fees	\$0	Removed with the sunset of the Fort Ord Reuse Authority.
Gas Tax (HUTA) or Gas Tax Replacement	\$817,831	Assumes a consistent level of funding from the gas tax or replacement, such as a Vehicle Miles Travelled fee.
Regional Developer Fees	\$143,846	Assumes full funding of the regional fee program over the horizon of the Regional Transportation Plan.
Transportation Sales Tax 2016 (Measure X)	\$500,000	Maintains Measure X revenues at \$20 million per year, rather than actuals, which have been slightly higher.
Highway 156 Toll Revenues (starts in 2030)	\$146,280	Assumes new toll funding for the State Route 156 project, not starting until 2030.
State Highway Operations and Protection Program (SHOPP)	\$1,837,000	Estimate used the FY 2018/19 fund amount and escalated by 1.75% for two years to FY 2020/21 for a new baseline.
Senate Bill 1 Competitive Programs (TCEP, SCCP, LPP Competitive)	\$150,000	Assumes the Agency will be successful in receiving grant funds for the SR 68, SR 156, and US 101 projects.
State Transportation Improvement Program - Regional Share	\$125,000	Increased to \$5 million per year based on recent fund estimates from the California Transportation Commission.
Active Transportation Program (ATP)	\$136,888	Assumes the Agency and jurisdictions will be successful in receiving grant funds consistent with prior cycles.
Senate Bill 1 Local Partnership Program (LPP) Formula	\$21,675	Maintains a consistent level of formula funds at \$639k / year for TAMC and \$228k / year for Monterey-Salinas Transit.
Transit and Intercity Rail Capital Program (TIRCP)	\$83,250	Assumes success in receiving grant funds for the SURF! Busway and Monterey County Rail Extension projects.
Highway Bridge Program (HBP)	\$89,450	Estimate based on programmed funds in the Metropolitan Transportation Improvement Program for FY 2020/21.
Highway Safety Improvement Program (HSIP)	\$51,487	Maintained consistent funding from the prior Regional Transportation Plan.
Surface Transportation Block Grant Program (formerly RSTP)	\$147,382	Updated per new four-year fund estimate for FFY 2021/22 - 2023/24 from Caltrans Transportation Programming.
<b>Subtotal:</b>	<b>\$4,686,731</b>	
Other State, federal, transit, and airport funds	\$1,991,234	
<b>Total over 25 Years:</b>	<b>\$6,677,965</b>	

# 2045 MTP/SCS/RHNA Timeline





## ***Memorandum***

**To:** Board of Directors  
**From:** Elouise Rodriguez, Senior Administrative Assistant and Clerk of the Board  
**Meeting Date:** January 27, 2021  
**Subject:** **Reports from Transportation Providers**

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### **RECOMMENDED ACTION:**

**RECEIVE** reports from Transportation Providers:

- Caltrans Director's Report and Project Update - Eades
- Monterey Peninsula Airport - Sabo
- Monterey-Salinas Transit - Sedoryk
- Monterey Bay Air Resources District - Stedman

### **ATTACHMENTS:**

- ▢ Caltrans Project Report



# PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE JANUARY 27, 2021 TRANSPORTATION AGENCY FOR MONTEREY COUNTY AGENCY MEETING

## CONSTRUCTION PROJECTS

	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Contractor	Comments
1.	<b>Highway 1 Mon/SCr Roadside Safety (1C980)</b>	In Mon. and SCr Counties, from just south of Salinas Rd. OC in Mon. Co. to just north of Larking Valley Rd. in SCr Co.	Construct Maintenance Vehicle Pull Outs, Repairing Guardrail, and Relocating Irrigation Equipment	Spring 2020—Spring 2021	\$4.3 million	SHOPP	Carla Yu (IN)	A. Teichert & Sons Inc. of Sacramento, CA	Construction began March 2020
2.	<b>North District Crosswalk Enhancements (1G760)</b>	Various locations throughout Monterey and Santa Cruz (SRs 1, 9, 68, 129, 152, 183)	Electrical/ Signs/ Flashing Beacons/ Markings/ Pavements	Fall 2020 /Spring 2021	\$1,000,000	Minor	Mike Lew (RJ)	Alfaro Communications Construction Inc., Compton, CA	Construction is currently underway.
3.	<b>Highway 68 Pacific Grove Shoulder Widening (1C250)</b>	Pacific Grove to Scenic Drive (PM 1.6/L4.0)	Shoulder widening, rumble strips, guardrail	Summer 2019—Spring 2020	\$3.6 million	SHOPP	Carla Yu (RJ)	Granite Construction Company Watsonville, CA	Construction completed July 2020.
4.	<b>US 101 Paris Valley 2R Rehab (1F740)</b>	Near King City south of Paris Valley Road overcrossing to Rancho undercrossing (PM R28.0/R30.6)	Pavement rehabilitation	Summer 2019 - Winter 2020/21	\$26.9 million	SHOPP	Aaron Henkel (AN)	Papich Construction Company	Construction is ongoing – Concrete highway is complete. Project will be completed by March 2021.
5.	<b>US 101 King City Combined Projects (1F75U4)</b>	Near King City from South of Wild Horse Road to Teague Avenue (PM 36.9/47.7)	Pavement Rehabilitation, Seismic Retrofit with widening and median barrier	Spring 2019—Summer 2023	\$77.7 million	SHOPP	Aaron Henkel (TL)	OHL, USA, Irvine, CA	Construction underway. Lanes have been reduced to 1 lane each direction from 1 <sup>st</sup> Street to Jolon Road. The construction of the No.1 lane is part of stage 3 of construction.
6.	<b>US 101 Salinas CAPM (1F700)</b>	North of Gonzales to East Market Street (PM 73.8/87.3)	Pavement preservation	Summer 2019- Winter 20/21	\$24.1 million	SHOPP	Jackson Ho (TL)	Granite Rock Company San Jose, CA	The project is in construction. Target project completion is February 2021.





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## CONSTRUCTION PROJECTS

	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Contractor	Comments
7.	<b>US 101 Mon 101 Transportation Management System (0N200)</b>	Near Salinas north of the Airport Blvd south of the San Miguel Canyon (86.0/95.8)	Construct Transportation Management System	Winter 2019/20-Winter 2020/21	\$1 million	SHOPP	Jackson Ho (RJ)	Sturgeon Electric California, LLC Chino, CA	This project is in Construction. Estimated completion date is Feb. 2021. There was a delay in the CMS delivery due to COVID.
8.	<b>US 101 Salinas Rehabilitation (1C890)</b>	East Market Street overcrossing to just south of Russell/Espinosa Road (PM 87.31/R91.5)	Roadway rehabilitation	Spring 2019 – Summer 2021	\$37 million	SHOPP	Aaron Henkel (TL)	Granite Rock Company, Watsonville, CA	Construction is on-going, with primarily overnight work. Ramp reconstruction work will resume this spring. Anticipated completion Summer 2021.
9.	<b>Highway 1 Replace Culvert Near Limekiln Creek (0Q500)</b>	Near Lucia south of Limekiln Bridge (PM 20.4)	Replace culvert and repair erosion	Summer/Fall 2020	\$850,000	SHOPP	Carla Yu	Serafix Engineering Contractors Inc	Construction contract awarded Fall 2020.

## PROJECTS IN DEVELOPMENT

	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Phase	Comments
10.	<b>TMS Detection Repair (1H990)</b>	Various locations throughout District 5 (SRs 1, 17, 68, 156, 101) (PM Various)	Replace failed TMS Detection	Winter 2020/21	\$3 million	SB1 SHOPP	Brandy Rider	PS&E/RW	Project advertise complete, anticipate construction award following Dec 2020 CTC allocation to award construction dollars.



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## PROJECTS IN DEVELOPMENT

	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Phase	Comments
11.	<b>Highway 1 Orient Express Tieback Wall</b>  (1K010)	Near Lucia south of Big Creek Bridge  (27.5/27.7)	Construct tieback wall, restore roadway and facilities, place Water Pollution Control BMPs, and erosion control	Spring/Summer 2023	\$6.2 million	SHOPP	Mike Lew	PA&ED	The schedule was moved out to further identify biological and cultural concerns within the project limits.  PA&ED: Moved to 9/1/22
12.	<b>Highway 1 Castro Canyon Bridge Rail Upgrade</b>  (1H490)	At Castro Canyon Bridge  (PM 43.1)	Replace bridge rail	Spring/Summer 2023	\$3 million	SHOPP	Aaron Henkel	PA&ED	Project is now in the Design phase.
13.	<b>Highway 1 Coastlands Wall Permanent Restoration</b> (1M460)	Near Big Sur at 1.0 Miles south of Pfeiffer Canyon Bridge  (PM -44.5/44.45)	Permanent Restoration/Tieback retaining wall	Spring/Summer 2022	\$2.1 million	SHOPP	Mike Lew	PS&E	Project is currently is PS&E and is approximately 20% complete. Team is working on 60% plans submittal. RTL: 8/20/21 Begin Construction: 2/17/22
14.	<b>Highway 1 Little Sur Retaining Wall</b>  (1K050)	Between Little Sur River and North of Big Sur  (PM 55.9/55.9)	Construct earth retaining system	Fall 2022	\$5.4 million	SHOPP	Carla Yu	PA&ED	Project report completed March 2020, accelerated from Fall 2020. Design expected to be complete summer 2021.
15.	<b>Highway 1 Garrapata Creek Bridge Rail Replacement</b>  (1H800)	At Garrapata Creek Bridge  (PM 62.97)	Bridge rail rehabilitation	Fall 2023	\$3 million	SHOPP	Carla Yu	PA&ED	Environmental studies are underway. Project is a “long lead” with a longer than normal environmental study period needed to develop a context sensitive solution for the bridge rail with historic structures.
16.	<b>Highway 1 Garrapata Creek Bridge Rehab</b>  (1H460)	At Garrapata Creek Bridge  (PM 63.0)	Electrochemical Chloride Extraction (ECE) of bridge structure	Spring 2023	\$10 million	SHOPP	Carla Yu	DESIGN	Project is in Design Phase.



# PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE JANUARY 27, 2021 TRANSPORTATION AGENCY FOR MONTEREY COUNTY AGENCY MEETING

## PROJECTS IN DEVELOPMENT

	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Phase	Comments
17.	<b>Highway 68 Hwy 68 Curve Correction</b>  (1J460)	Near Pacific Grove West of Community Hospital Entrance  (PM 0/0)	Improve superelevation, widen shoulders, install rumble strip	Fall 2023	\$3.2 million	SHOPP	Aaron Henkel	PA&ED	Project is in the design phase.
18.	<b>Highway 68 Route 68 Drainage Improvements</b>  (1J880)	From west of Sunset Dr to Toro Park  (PM 0.2/15.7)	Drainage improvement, replace lighting, and install count stations	Winter 2024	\$5 million	SHOPP	Carla Yu	PA&ED	PA&ED has begun. Target completion is June 2022.
19.	<b>Highway 68 Pacific Grove ADA Pathway</b>  (1H220)	From 17 Mile Drive to Congress Avenue  (PM 0.5/0.8)	Provide accessible pathway	Winter 2022	\$0.75 million	SHOPP	Mike Lew	PS&E	Project is nearing 60% constructability review.
20.	<b>Highway 68 Pacific Grove CAPM</b>  (1H000)	From Forest Avenue to the SR 1/68 Junction  (PM 1.1/L4.3)	Pavement preservation	Winter 2022	\$8 million	SHOPP	Carla Yu	DESIGN	Project is in Design Phase.
21.	<b>US 101 Camp Roberts SRRA Infrastructure Upgrade</b>  (1H020)	Northbound and southbound at the Camp Roberts Rest Area  (PM R2.9/R5.3)	Safety roadside rest area infrastructure upgrade	Winter 2021	\$5.5 million	SHOPP	Barak Miles	PS&E/RW	Project Design is complete. RTL was completed on June 26, 2020. The project is scheduled on the CTC meeting in Oct of 2020 and will advertise in November for bid.
22.	<b>US 101 San Antonio River Bridge-Seismic Retrofit</b>  (1F820)	Near King City at the San Antonio River Bridge  (PM R6.7)	Seismic retrofit 2 bridges	Winter 2021	\$6.3 million	SHOPP	Luis Duazo	DESIGN	Project was awarded September 2020.



# PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE JANUARY 27, 2021 TRANSPORTATION AGENCY FOR MONTEREY COUNTY AGENCY MEETING

## PROJECTS IN DEVELOPMENT

	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Phase	Comments
23.	<b>US 101 North Soledad OH Deck Replacement (0F970)</b>	North Soledad Bridge (PM 62.1/63.2)	Bridge deck rehabilitation	Fall 2022	\$6.6 million	SHOPP	Jackson Ho	PS&E/RW	A new project scope has been determined. Project team currently working to organize and move forward with PS&E for the new scope. This package will be sent to the Union Pacific Railroad for approval. Target begin construction July 2022.
24.	<b>US 101 Monterey-San Benito Co Roadside Safety Improvements (1F900)</b>	In Monterey and San Benito Counties North Gonzales to SCL Line (PM 73.0/96.8)	Roadside safety improvements	Fall 2020 - Spring 2021	\$4.5 million	SHOPP	Brandy Rider (CM Patrick Dussell)	PS&E/RW	Project was awarded to Teichert Construction on October 9, 2020.
25.	<b>US 101 Spence Rd Acceleration Lane (1M760)</b>	South of Salinas at Spence Rd (PM 81.03)	Extend NB acceleration lane	Winter 2024		MINOR	Brandy Rider	PAED	For this new Minor Ain partnership with TAMC, the initial focus of the team will be determining the project scope.
26.	<b>US 101 Market Street Northbound On-ramp Improvements (1H050)</b>	Near Salinas from East Market Street to South of Sherwood Drive (PM 87.4/87.8)	Roadway and Retaining Wall	Winter 2022- Fall 2023	\$4.7 million	SHOPP	Jackson Ho	Design	The Design (PS&E) phase is now underway. Construction is scheduled to begin in Spring 2022.
27.	<b>US 101 Prunedale Rehab (1H690)</b>	Near Prunedale North of Boronda Road overcrossing to Monterey/San Benito County Line (PM R91.5/101.3)	Pavement rehabilitation	Winter 2022- Spring 2024	\$60 million	SB 1 SHOPP	Jackson Ho	PA&ED	Project is accelerated by 12 months. The environmental document is expected to be completed in March 2021. A portion needing more environmental study is splitting out to a new project 1H691.



# PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE JANUARY 27, 2021 TRANSPORTATION AGENCY FOR MONTEREY COUNTY AGENCY MEETING

## PROJECTS IN DEVELOPMENT

	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Phase	Comments
28.	<b>Highway 156 Castroville Overhead</b> (0A090)	On SR 156 between the SR 183/156 separation and Castroville Boulevard (PM R1.1/R2.1)	Replace Bridge Railing	Spring 2021- Fall 2022	\$4.5 million	SHOPP	Jackson Ho	PS&E/RW	Work continues on finalizing the Structures PS&E package. The Design Unit will then submit a final package to UPRR. Due to additional delays in the railroad process, the start date for construction has moved out to Fall of 2021.
29.	<b>Highway 156 Castroville Boulevard Interchange</b> (31601)	Castroville Boulevard and Highway 156 (R1.6/1.4)	Construct a new interchange	Fall 2022	\$44.3 million	STIP Measure X Federal Demo	Mike Lew	PS&E/RW	The Design Phase (PS&E) is well underway. The Project team is working on 95% plans submittal expected in the next month or two. Also, Environmental team continues to work on permits.
30.	<b>Highway 183 Salinas to Castroville CAPM</b> (1K430)	South of Old Cemetery Rd near Salinas south of Del Monte Ave at Castroville (PM 2.1/8.3)	Roadway rehabilitation, TMS elements, lighting, and sign panel replacement	Winter 2023	\$5.1 million	SHOPP	Brandy Rider	PID	The CTC will meet in June to approve The Design Phase (PA&ED) which is Scheduled to begin next FY, July 2020. Bio-Surveys has begun collected field data. PA&ED is scheduled to be completed 9/7/2021
31.	<b>Highway 183 Castroville Improvement Project</b> (1H650)	Community of Castroville from Del Monte Ave. to Washington St (PM R8.4/9.8)	Asset Management Pilot Project	Fall 2023- Summer 2025	\$16 million	SHOPP	Brandy Rider	PA&ED	Work is underway on the environmental document which is expected to be completed in the Winter of 2021. A community townhall is scheduled for August 26, via WebEx to gain input into the project scope.
32.	<b>Highway 218 Seaside ADA</b> (1H230)	From Del Monte Road to Fremont Boulevard (PM R0.2/L0.9)	ADA compliant pedestrian access	Spring 2022	\$1.2 million	SHOPP	Mike Lew	PS&E	60% Constructability Plans are complete and the team is working on 95% plans.



# PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE JANUARY 27, 2021 TRANSPORTATION AGENCY FOR MONTEREY COUNTY AGENCY MEETING

## ACRONYMS USED IN THIS REPORT:

ADA	Americans With Disabilities Act
EIR	Environmental Impact Report
PA&ED	Project Approval and Environmental Document
PID	Project Initiation Document
PS&E	Plans, Specifications, and Estimates
SB	Senate Bill, the Road Repair and Accountability Act of 2017
SCL	Santa Clara County Line
SHOPP	Statewide Highway Operation and Protection Program
SR	State Route
TMS	Traffic Management System



## ***Memorandum***

**To:** Board of Directors  
**From:** Elouise Rodriguez, Senior Administrative Assistant and Clerk of the Board  
**Meeting Date:** January 27, 2021  
**Subject:** TAMC draft minutes of December 2, 2020

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### **RECOMMENDED ACTION:**

**APPROVE** the Transportation Agency for Monterey County Board draft minutes of December 2, 2020.

### **ATTACHMENTS:**

- ▣ TAMC draft minutes of December 2, 2020

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)**  
**SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS**  
**MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE**  
**JOINT POWERS AGENCY**

**DRAFT MINUTES OF DECEMBER 2, 2020 TAMC BOARD MEETING**

Via Zoom Meeting Video/Audio Conference Call

<b>TAMC BOARD MEMBERS</b>	<b>JAN 20</b>	<b>FEB 20</b>	<b>MAR 20</b>	<b>APR 20</b>	<b>MAY 20</b>	<b>JUN 20</b>	<b>AUG 20</b>	<b>SEP 20</b>	<b>OCT 20</b>	<b>DEC 20</b>
L. Alejo, Supr. Dist. 1, <b>Chair</b> (L. Gonzales; J. Gomez)	P(A)	P(A)	P	P	P	P	P	P	P	P
J. Phillips, Supr. Dist. 2, (J. Stratton)	P	P	P(A)	P	P(A)	P	P(A)	P	P	P
C. Lopez, Supr. Dist. 3 <b>County Rep</b> (P. Barba)	P	P	P	P	P	P	P	P(A)	P	P
J. Parker, Supr. Dist. 4 (W. Askew)	P	P(A)	P	P	P(A)	P(A)	P(A)	P	P	P
M. Adams, Supr. Dist 5 <b>2<sup>nd</sup> Vice Chair</b> (Y. Anderson)	P	P(A)	P	P	P	P	P	P	P	P(A)
D. Potter, Carmel-by-the-Sea (J. Baron)	P	E	P	P	P	P	P	E	P	P
A. Kerr, Del Rey Oaks (P. Lintell)	P(A)	P	P	P	E	P	P	P	P	P
M. Orozco, Gonzales (L. Worthy)	P	P	P	P	P	P	-	P	P	P
A.Untalon, Greenfield (A. Tipton)	P	E	P	P	P	P	P	P	P	P
M. LeBarre, King City, <b>City Representative</b> (C. DeLeon)	P	P	P	P	P	P	P	P	P	P
B. Delgado, Marina (F. O'Connell)	P	P(A)	P	P	P	-	P	P	-	P(A)
E. Smith, Monterey, <b>1st Vice Chair</b> (A. Renny)	P	P	P	P	P	P	P	P	P	P
R. Huitt, Pacific Grove, <b>Past Chair</b> (N. Smith, D. Gho)	P	P	P	P	P	P	P	P	P	P
S. Davis, Salinas (C.Cromeenes)	P	-	P	P	P	P	P(A)	P	P	-
Gregory Hawthorne, Sand City (J. Blackwelder)	P	-	-	-	-	-	P	P	P	-
I. Oglesby, Seaside (D. Pacheco)	P	P	P	P	P	P	P	P	P	P



A. Chavez, Soledad (F. Ledesma)	P	E	P	P	P	P	E	P	P	P
M. Twomey, AMBAG (H. Adamson; <del>B. Patel</del> , S. Vienna)	P	P	P(A)	P	P	P(A)	-	P	P(A)	P(A)
T. Gubbins, Caltrans, Dist. 5 (S. Eades, <del>O. Monroy Ochoa</del> , J. Olejnik, <del>K. McClendon</del> )	P(A)	P	P(A)	P(A)	P(A)	P(A)	P(A)	P(A)	P(A)	P(A)
R. Stedman, Monterey Bay Air Resources District ( <del>A. Romero</del> , D. Frisbey, A. Clymo)	P	P(A)	P	P	-	P	P	P	P	-
B. Sabo, Monterey Regional Airport District	P	P	P	P	P	P	P	P	P	P
C. Sedoryk, Monterey-Salinas Transit (L. Rheinheimer, <del>M. Overmeyer</del> )	P(A)	P	P	P	P	P(A)	P	P	P	P
T. Coffman-Gomez, Watsonville (L. Hurst)	P	-	-	P	-	-	-	-	-	-
E. Ochoa, CSUMB ( <del>A. Lewis</del> , L. Samuels)	P	-	-	-	P(A)	-	P	P	-	-

*P = present; P(A) = alternate present; E = excused absence; - unnoticed absence*

TAMC STAFF	JAN 20	FEB 20	MAR 20	APR 20	MAY 20	JUN 20	AUG 20	SEP 20	OCT 20	DEC 20
S. Castillo, Transportation Planner	P	P	P	P	P	P	P	P	P	P
D. Delfino, Finance Officer/Analyst	P	P	P	P	P	P	P	P	P	P
R. Deal, Principal Engineer	P	P	P	P	P	P	P	P	P	P
R. Goel, Dir. Finance & Administration	P	P	P	P	P	P	P	P	P	P
A. Green, Sr. Transportation Planner	P	P	P	P	P	P	P	P	P	P
D. Hale, Executive Director	P	P	P	P	P	P	P	P	P	P
M. Jacobsen, Transportation Planner	P	P	P	P	P	P	P	P	P	P
M. Montiel, Administrative Assistant	P	P	P	P	P	P	P	P	P	P
T. Muck, Deputy Executive Director	P	P	P	P	P	P	P	P	P	P
K. Reimann, Legal Counsel	P	P	P	P	P	P	P	P	P	P
E. Rodriguez, Clerk of the Board/ Senior Administrative Assistant	P	E	P	P	P	P	P	P	P	P
L. Terry, Accountant Assistant	P	E	E	P	P	P	P	P	P	P
C. Watson, Principal Trans. Planner	P	P	P	P	P	P	P	P	P	P
L. Williamson, Senior Trans. Engineer	P	P	P	P	P	P	P	P	P	P
T. Wright, Community Outreach	P	P	P	P	P	P	P	P	P	P
M. Zeller, Principal Trans. Planner	P	P	P	P	P	P	P	P	P	P

**OTHERS PRESENT**

Katherine Hansen  
Lisa Rheinheimer

County Counsel  
Monterey-Salinas Transit

Grant Leonard      North County resident

**1. CALL TO ORDER**

Chair Alejo called the meeting to order at 9:00 a.m. Elouise Rodriguez, Clerk of the Board, called the roll and confirmed a quorum was established. Chair Alejo led the pledge of allegiance.

**2. PUBLIC COMMENTS**

Grant Leonard, North County resident, thanked Senator Monning for the Senate Bill 1231, which will allow agencies to adopt a program to protect the salamander as part of the construction of the Highway 156 West improvements. He also thanked the California Transportation Commission for the recommended \$20 million to fund the new interchange on Highway 156 at Castroville Boulevard. Mr. Leonard asked if the \$20 million will cover most of the \$29.5 million needed to build this project. Over \$2.5 million will come from Measure X and asked if the remainder funds will stay on the corridor.

Director Hale replied that the Highway 156 interchange at Castroville Boulevard is now fully funded; any remaining Measure X funds dedicated to that project can be reprogrammed according the process in the ordinance, which requires approval by a majority of the Measure X Committee and the TAMC Board.

**3. CONSENT AGENDA**

**M/S/C** Potter/Phillips/unanimous

The Board approved the consent agenda as follows:

Director Hale pulled item 3.1.4 for a change noting that the recommendation is to appoint Board members Luis Alejo and Angela Untalon as the ad hoc TAMC officers' Nominating Committee.

***ADMINISTRATION and BUDGET***

- 3.1.1** Approved minutes of the Transportation Agency for Monterey County, the Service Authority for Freeways and Expressways, and the Monterey County Regional Development Impact Fee Joint Powers Agency for Monterey County meeting of October 28, 2020.
- 3.1.2** Accepted the list of checks written for October 2020 and credit card statement for the month of September 2020.
- 3.1.3** Received a list of Contracts Awarded under \$50,000.
- 3.1.4** Appointed Board members Alejo and Untalon as the Nominating Committee to meet and return to Board of Directors on January 27, 2021 with recommendations for Board Chair, 1st Vice Chair, 2nd Vice Chair, and Executive Committee to serve one-year terms beginning upon their election through the next election of officers at the beginning of the January 27, 2022 Board meeting.
- 3.1.5** Approved calendar year 2021 schedule of meetings for Agency Board of Directors and Executive Committee.

- 3.1.6** Approved Resolution 2020-14 providing authority for the Executive Director to execute amendment No. 1 to the fiscal year 2020/21 Overall Work Program and Budget to incorporate state planning funds carried over from fiscal year 2019/20 and updates information for existing approved funding for the Monterey County Resource Conservation Investment Strategy.

***BICYCLE, PEDESTRIAN, TRANSIT and SOCIAL SERVICES***

- 3.2.1** Approved the appointment of Dr. Celine Pinet to serve as the City of Del Rey Oaks' primary representative on the TAMC Bicycle and Pedestrian Facilities Advisory Committee.

***PLANNING***

- 3.3.1** Regarding Central Coast Electric Vehicle Infrastructure Coordination:

1. Approved Resolution 2020-12 authorizing the Agency's participation in the joint submission of a grant application to the Caltrans Sustainable Transportation Program, with the Regional Transportation Planning Agencies for Santa Barbara, San Luis Obispo, Santa Cruz, San Benito, and Ventura counties for the Central Coast Electric Vehicle Infrastructure Coordination project;
2. Authorized the Executive Director to complete negotiations, and execute necessary agreements and amendments, pending legal counsel approval, if the Central Coast Coalition is awarded the grant; and
3. Authorized an amount not-to-exceed \$6,700 from TAMC's Rural Planning Assistance funds, as TAMC's share of the grant match requirements.

- 3.3.2** Regarding Salinas Valley Safe Routes to School Plan:

1. Approved Resolution 2020-13 authorizing the Agency's participation in a joint Caltrans Sustainable Transportation Planning Grant with the Monterey County Health Department and Ecology Agency for the development of the Salinas Valley Safe Routes to School Plan; and
2. Authorized the use of Measure X Safe Routes to School program funds in an amount not-to-exceed \$130,000 as the grant match.

***PROJECT DELIVERY and PROGRAMMING***

- 3.4.1** Regarding Senate Bill 743 Technical Assistance - Contract Amendment:

1. Approved Amendment #1 to the contract with Kimley-Horn Associates extending the term of the Agreement from December 31, 2020 to June 30, 2021 for Senate Bill 743 Technical Assistance for Vehicle Miles Traveled Threshold Development; and
2. Authorized the Executive Director to make administrative changes to the contract if such changes do not increase the Agency's net cost, subject to approval by Agency counsel.

**RAIL PROGRAM****3.5.1** Regarding Salinas Rail Project - HDR Engineering Contract Amendment #8:

1. Approved and Authorized the Executive Director to execute contract amendment #8 with HDR Engineering Inc., subject to approval by Agency Counsel, in an amount not to exceed \$60,000, for a total not-to-exceed contract amount of \$2,869,148, to complete the design work for Package 1 at the Salinas train station, and to extend the deadline by six months from December 31, 2020 to June 30, 2021;
2. Authorized the use of state funds budgeted to this project;
3. Authorized the Executive Director to take such other further actions as may be necessary to fulfill the intent of the contract, including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved contract term or amount; and
4. Approved sole source finding.

**3.5.2** Regarding Salinas Rail Project - Union Pacific Railroad Reimbursement Agreement:

1. Approved and Authorized the Executive Director to execute reimbursement agreement with Union Pacific Railroad to reviewing Monterey County Rail Extension Kick-Start designs, in an amount not to exceed \$125,000;
2. Authorized the use of Regional Surface Transportation Planning funds for this purpose; and
3. Authorized the Executive Director to take such other further actions as may be necessary to fulfill the intent of the agreement, including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved contract term or amount.

**3.5.3** Regarding Monterey Branch Line Easement to State Parks:

1. Approved the Memorandum of Agreement with the State of California regarding a non-exclusive utility easement for the Fort Ord Dunes State Park;
2. Authorized the Executive Director to execute the Memorandum of Agreement and to take such other future actions as may be necessary to fulfill the intent of the Memorandum of Agreement including approvals of future modifications or amendments that do not significantly alter the terms of the approved Memorandum of Agreement;
3. Authorized the Executive Director to execute the grant of a non-exclusive utility easement over that portion of the 1st Street Undercrossing within the TAMC rail right-of-way with the State of California for utility purposes for the Fort Ord Dunes State Park in the amount of Nine Hundred Twenty-Two Dollars (\$922.00); and
4. Authorized the Executive Director to take such other future actions as may be necessary to fulfill the intent of the non-exclusive utility easement including approvals of future modifications or amendments that do not significantly alter the scope of work, or significantly change the approved easement term or amount.

**REGIONAL DEVELOPMENT IMPACT FEE**

3.6.1 No items this month.

**COMMITTEE MINUTES AND CORRESPONDENCE**

3.7.1 Accepted draft minutes from Transportation Agency committees:

- Executive Committee - draft minutes of November 4, 2020
- Rail Policy Committee - draft minutes of November 2, 2020
- Bicycle and Pedestrian Facilities Advisory Committee - draft minutes of November 4, 2020
- Technical Advisory Committee - draft minutes of November 4, 2020
- Excellent Transportation Oversight Committee - draft minutes of November 10, 2020

3.7.2 Received Transportation Agency for Monterey County correspondence for December 2020.

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**4. DECLARATION OF APPRECIATION FOR SENATOR BILL MONNING**

The Board presented a declaration of Appreciation of Senator William W. Monning for his service on behalf of Monterey County transportation.

Bill Monning has served two terms as State Senator, after serving two terms as Assembly Member, representing Monterey County in Sacramento. His term ends on November 30, 2020. This Declaration of Appreciation celebrates the work that Senator Monning has done on behalf of transportation in Monterey County, including his recent authorship of Senate Bill 1231.

Chair Alejo thanked and commended his friend and advocate for Monterey County for his leadership, for moving forward local projects, and for carrying Senate Bill 1231 to improve safety on the Highway 156 corridor. Several other Board members joined the Chair in commending Senator Monning for his service.

Senator Monning thanked the Board, noting the ability to serve is an honor.

**5. STATE LEGISLATIVE UPDATE & DRAFT 2021 PROGRAM****M/S/C** Potter/Kerr/unanimously

The Board adopted Certificates of Appreciation for outgoing Board members in recognition of their years of service on the Transportation Agency. The Board thanked and applauded outgoing Board members: Pacific Grove City Councilmember Robert Huitt, Supervisor Jane Parker, Gonzales Mayor Maria Orozco, and Salinas Councilmember Scott Davis.

Due to retirements and election results, certain representatives will be leaving the Transportation Agency Board in 2021. This last meeting of the year provides an opportunity for the Board and staff to thank these members for their services in support of regional transportation improvements over the years. Several members of the Board thanked these outgoing members for their service.

**6. PRESENTATION ON THE CALTRANS US 101 BUSINESS PLAN**

The Board received a presentation from Caltrans on US 101 Business Plan development process and provided input.

Rich Deal, TAMC Transportation Engineer, introduced the item. He noted that Caltrans District 5 is creating the US 101 Business Plan in collaboration with the US 101 Central Coast Coalition. The US 101 Central Coast Coalition was formed to raise awareness of the US 101 Corridor through three counties within the boundaries of Caltrans District 5. The goal of the Business Plan is to encourage infrastructure investment in the US 101 corridor. The Plan follows the model of the Central Valley's State Route 99 Business Plan, which received \$1 billion in bonds in 2006. The Business Plan will provide the data, strategy, and community support needed to secure financial investment in the US 101 corridor, and it will provide a medium to communicate with policymakers, partners, and the public.

Caltrans District 5 project lead, Kelly McClendon, presented the timeline and process for development of the US 101 Business Plan and asked for Board member input. He noted that US 101 Business Plan provides a roadmap to achieving the corridor's goals, by identifying priority corridor needs and determining how well various improvements will serve the corridor. A financial element will identify the total funding need for the US 101 corridor and explores potential funding sources.

**7. FORT ORD BUILDING DEMOLITION - JOINT PROCUREMENT WITH MST****M/S/C**

Parker/Smith/unanimous

Fort Ord Building Demolition Joint Procurement Agreement with Monterey-Salinas Transit:

1. Authorized the Executive Director to execute an agreement not to exceed \$1,303,498 with Monterey-Salinas Transit for the joint procurement and sharing of costs for the demolition of properties owned by the agencies located in the former Fort Ord, pending legal counsel approval;
2. Approved the use of \$1,303,498 in funds budgeted to this project; and
3. Authorized the Executive Director to make administrative changes to the contract if such changes do not increase the Agency's net cost, subject to approval by Agency counsel.

Mike Zeller, Principal Transportation Planner, reported that the Transportation Agency owns 12.1 acres of property in the former Fort Ord in the vicinity of Highway 1 and 8th Street. Seven buildings built by the Army between 1941 and 1953 are located on the property. Prior to its sunset, the Fort Ord Reuse Authority secured a bond for base-wide building removal. The Agency is seeking to coordinate the building demolition procurement with Monterey-Salinas Transit to secure cost savings.

Upon the closure of Fort Ord, the Army left behind approximately 1,600 buildings, ranging in age from the early 1900s to the late 1980s. These buildings have become dilapidated over time, contain various forms of hazardous materials and are frequently targeted sites for vandalism and illegal dumping in close proximity to various occupied buildings. The Fort Ord Reuse Authority issued bonds to fund the building removal program prior to its dissolution. At closing, the bonds resulted in proceeds of \$30.7 million. Under the building removal funding agreement approved by the Board in April 22, 2020, the Transportation Agency received 7.0% (or \$1.3 million) of the proceeds after expenses and set-asides. The Transportation Agency may use these bond proceeds only for building removal costs and may not use the funds for administrative costs.

Carl Sedoryk, MST, thanked the TAMC staff who worked on this agreement. Chair Alejo commented this is a good example of the Transportation Agency's partnership with MST.

**8. REPORTS FROM TRANSPORTATION PROVIDERS**

**Caltrans, District 5** – Scott Eades, the District 5 Director for Planning, Local Assistance and Sustainability, expressed his appreciation for the work that Senator Monning has done on behalf of transportation in Monterey County, including his recent authorship of the successful Senate Bill 1231. He also thanked the California Transportation Commission for the recommended \$20 million to fund the new interchange on Highway 156 and Castroville Boulevard.

**Monterey Regional Airport District** – Bill Sabo, District Board Member, reported that the Airport is working hard to expand the number of flights out of Monterey. Passenger flights have increased, and the Airport had tremendous traffic during the Thanksgiving holiday. He reported that Alaska Airlines is providing two same-day flights to San Diego and the Los Angeles and Denver flights are doing well. He also noted that fares are starting to increase and encouraged Board members to book flights early. Mr. Sabo announced that the Airbus has suspended service to San Jose. In conclusion, he noted that the new flights will only continue if passengers “Fly Monterey”.

**Monterey Salinas Transit District** – Carl Sedoryk, General Manager & CEO, MST announced that the District was recently recognized by the California Transit Association’s Small Operators Committee as the 2020 recipient of the Transit Innovation & Resiliency Award. The award honors an organization’s outstanding innovation, program, or service demonstrating innovative concepts, effective problem-solving techniques, or promotion of a positive image of transit in the community that benefits Small Operators, in particular, or public transit in general. He also announced Robert Weber, Chief Operating Officer, has retired to become the General Manager for a new transit agency in Sedona, Arizona. Monterey-Salinas Transit will operate limited schedules for the upcoming holidays. For more information, visit [mst.org](http://mst.org) or call 1-888-MST-BUS1 (1-888-678-2871) toll free.

**Monterey Bay Air Resources District** – No report this month.

**9. REPORTS ON MEETINGS ATTENDED BY BOARD MEMBERS AT AGENCY EXPENSE**

No reports this month due to shelter-in-place.



**10. EXECUTIVE DIRECTOR'S REPORT**

Executive Director Debbie Hale announced the farewell's to retiree's Rich Deal, Transportation Engineer, since 2017 was the project manager and advocate for the award-winning Holman Highway roundabout, which transformed the acceptance of roundabouts in the County and inspired the Highway 68 Scenic Corridor of roundabouts, and to Agency Counsel Katherine Reimann who has been with us since July 2012, noting she has helped us through the Caltrans Audit, Procurement Policies and legal agreements on Measure X.

She also reported that the Transportation Excellence Awards will be held on January 27, 2021, please submit your nominations before December 4, 2020 for:

- Individual or Group Awards
- Programs, and
- Projects

The ribbon-cutting for the Salinas Rail Station improvements has been moved to January 2021; this will be a COVID-sensitive event with limited attendance. TAMC office closure: December 24<sup>th</sup> through January 3<sup>rd</sup> 2021.

**11. CLOSED SESSION:**

The Board went into closed session Pursuant to Government Code section 54956.9(d)(1), the Board will confer with legal counsel regarding existing litigation:

1. TAMC v. Rodney Karl Neubert and Susan Greco-Neubert, et al., Court Number 20CV000457
2. TAMC v. The Baillie Family Limited Partnership, et al., Court Number 20CV000455
3. TAMC v. Joyce M. Selby and Cheryl Latimer, et al., Court Number 20CV000456

**RECONVENED** in open session:

Agency Counsel Reimann announced that no reportable action was taken.

**12. ANNOUNCEMENTS AND/OR COMMENTS**

None.

**13. ADJOURNMENT**

Chair Alejo adjourned the meeting at 10:56 a.m.



## ***Memorandum***

**To:** Board of Directors  
**From:** Dave Delfino, Finance Officer / Analyst  
**Meeting Date:** January 27, 2021  
**Subject:** TAMC payments for the months of November and December 2020

### **RECOMMENDED ACTION:**

**ACCEPT** the list of checks written for November and December 2020 and credit card statements for the months of October and November 2020.

### **SUMMARY:**

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.

### **FINANCIAL IMPACT:**

The checks processed this period total \$ 1,403,088.61 which, included checks written for November and December 2020 and payments of the October and November 2020 Platinum Plus Credit Card statements.

### **DISCUSSION:**

During the months of November and December 2020 normal operating checks were written. In addition, major checks related to the Salinas Rail Extension project were written as follows: two checks totaling \$87,079.36 to HDR Engineering Inc. for engineering services, a check for \$9,089.76 to Meyers, Nave, Riback, Silver & Wilson for legal right of way work, three checks totaling \$107,141.56 to MNS Engineers, Inc. for construction management services, a check for \$482,733.82 to Monterey Peninsula Engineering, Inc. for construction work at the Salinas station, and a check for \$6,000.00 to the Baille Family Limited Partnership for property for the rail layover facility.

The following major checks were also written: a check for \$15,573.00 to IDAX for traffic counts FY 19/20, two checks totaling \$8,000.00 to Moss, Levy and Hartzheim for the 2019/20 Financial Audit, three checks totaling \$24,767.47 to AECOM Technical Services, Inc. for services for the Rail Network Integration study, a check for \$16,944.07 AECOM Technical Services, Inc. for services for the Monterey County Regional Conservation Investment Strategy, a check for \$526.50 to Whitson Engineers for services for the Wayfinding Bicycle network program, a check for \$30,000.00 to AMBAG for TAMC's share of the environmental impact report for the Regional Transportation Plan, a check for \$48,465.00 to Kimley-Horn & Associates, Inc. for SB 743 Vehicle Miles Traveled technical assistance and a check for \$82,185.89 to the California Department of Transportation for the Audit reimbursement agreement.

### **ATTACHMENTS:**

- ▣ Checks November 2020
- ▣ Checks December 2020

▫ Credit Cards October and November 2020

**Transportation Agency for Monterey County (TAMC)  
 Union Bank Operating Account  
 November 2020**

DATE	ITEM NAME	CHECK	DEPOSIT	DESCRIPTION
11/2/2020 EFT	Pers Retirement	9,770.52		Employee Benefits
11/2/2020 EFT	Pers Retirement PEPR	1,716.32		Employee Benefits
11/2/2020 EFT	CalPers	7,273.31		Employee Benefits
11/02/2020 EFT	CalPers Health Benefits	12,948.68		Employee Benefit
11/04/2020 EFT	Guistiniani Masonry		3,000.00	Railroad Right of Way Rent
11/06/2020 19703	AAMCOM LLC	151.32		SAFE Call Box - Answering Service
11/06/2020 19704	AECOM Technical Services, Inc.	7,742.40		Services for the Rail Network Integration Study
11/06/2020 19705	Alvarez Technology Group, Inc. (CA)	1,924.44		Computer Support
11/06/2020 19706	American Planning Association	449.00		Annual Membership Dues
11/06/2020 19707	AT & T (Carol Stream, Il.)	369.33		Telephone Expense
11/06/2020 19708	Baillie Family Limited Partnership	6,000.00		Rail Real Property Purchase
11/06/2020 19709	Case Systems Inc.	7,286.97		SAFE Call Box - Maintenance
11/06/2020 19710	Fedex (Postage)	12.59		Delivery Service
11/06/2020 19711	IDAX	15,573.00		Traffic Counts
11/06/2020 19712	Kimley-Horn & Associates, Inc.	48,465.00		SB 743 VMT Technical Assistance
11/06/2020 19713	Monterey County Tax Collector	59.98		Property Taxes
11/06/2020 19714	MY Nissan	878.71		Auto Repair
11/06/2020 19715	Office of the County Counsel	7,788.00		Legal Services
11/06/2020 19716	SFT Real Estate LLC (V)	3,150.87		Rent Reimbursement
11/06/2020 19717	The Maynard Group	356.46		Telecommunication Contract
11/06/2020 19718	Khoury Consulting LLC	4,000.00		Legislative Consultant
11/13/2020 EFT	Payroll	46,627.38		Payroll
11/13/2020 EFT	United States Treasury	11,270.05		Payroll Taxes & Withholding
11/13/2020 EFT	EDD	4,198.88		Payroll Taxes & Withholding
11/13/2020 EFT	Pers Retirement	9,770.52		Employee Benefits
11/13/2020 EFT	Pers Retirement PEPR	1,716.32		Employee Benefits
11/13/2020 EFT	CalPers	9,273.31		Employee Benefits
11/13/2020 EFT	Todd Muck	1,500.00		125 Plan Reimbursement
11/13/2020 EFT	Rich Deal	2,678.00		125 Plan Reimbursement
11/13/2020 EFT	Mike Zeller	169.76		125 Plan Reimbursement
11/13/2020 EFT	Christina Watson	110.00		125 Plan Reimbursement
11/13/2020 DEP	State of California		33,779.25	SAFE - Revenue September 2020
11/13/2020 DEP	Marina Concrete, Lexus and Jaguar		6,701.89	Railroad Right of Way Rent
11/20/2020 19719	AAMCOM LLC	143.56		SAFE Call Box - Answering Service
11/20/2020 19720	AECOM Technical Services, Inc.	7,471.51		Services for the Rail Network Integration Study
11/20/2020 19721	Alvarez Technology Group (TX)	680.09		Computer Leases
11/20/2020 19722	Business Card	1,484.20		Office Supplies, Staff Travel & Professional Training

**Transportation Agency for Monterey County (TAMC)  
 Union Bank Operating Account  
 November 2020**

DATE	ITEM NAME	CHECK	DEPOSIT	DESCRIPTION
11/20/2020 19723	Cal Act	535.00		Dues & Subscriptions
11/20/2020 19724	Case Systems Inc.	7,241.14		SAFE Call Box - Maintenance
11/20/2020 19725	Clinica de Salud del Valle de Salinas	9,302.47		Rent
11/20/2020 19726	Comcast	145.06		Utilities
11/20/2020 19727	De Lage Landen Financial Services	285.75		Office Copier Lease
11/20/2020 19728	Delta Dental	1,221.14		Employee Benefits
11/20/2020 19729	FedEx (Printing)	88.26		Printing
11/20/2020 19730	HDR Engineering Inc.	51,268.79		Engineering Services Salinas Rail Extension Kick-Start Project
11/20/2020 19731	Lincoln National Life Insurance Co.	728.18		Employee Benefits
11/20/2020 19732	Monterey County Tax Collector	26.42		Property Taxes
11/20/2020 19733	Monterey Herald	213.06		Online Subscription
11/20/2020 19734	Moss, Levy & Hartzheim	7,000.00		Financial Audit
11/20/2020 19735	Office Depot	416.15		Office Supplies
11/20/2020 19736	Oppidea, LLC	2,335.00		Accounting Services
11/20/2020 19737	Shell	36.24		Auto Expense - Gasoline
11/20/2020 19738	The Maynard Group	356.46		Telecommunication Contract
11/20/2020 19739	Verizon Wireless	113.28		Call Box - Phone Service
11/20/2020 19740	Smile Business Products	125.95		Office Copier Expenses
11/20/2020 EFT	Christina Watson	705.87		125 Plan Reimbursement
11/23/2020 19741	Petty Cash	181.58		Miscellaneous Office Expenses
11/23/2020 19742	VSP	151.40		Employee Benefits
11/25/2020 EFT	Union Bank	51.40		Bank Service Charges
11/25/2020 EFT	Graniterock		8,038.50	Railroad Right of Way Rent
11/27/2020 EFT	Payroll	46,210.48		Payroll
11/27/2020 EFT	United States Treasury	11,112.92		Payroll Taxes & Withholding
11/27/2020 EFT	EDD	4,131.93		Payroll Taxes & Withholding
11/27/2020 EFT	EDD	1.30		Payroll Taxes & Withholding
11/27/2020 EFT	Dave Delfino	535.73		125 Plan Reimbursement
11/27/2020 EFT	Christina Watson	222.54		125 Plan Reimbursement
<b>TOTAL</b>		<b>377,753.98</b>	<b>51,519.64</b>	

**Transportation Agency for Monterey County (TAMC)**  
**Union Bank Operating Account**  
**December 2020**

DATE	ITEM NAME	CHECK	DEPOSIT	DESCRIPTION
12/01/2020 EFT	Pers Retirement	9,770.52		Employee Benefit
12/01/2020 EFT	Pers Retirement PEPR	1,716.32		Employee Benefit
12/01/2020 EFT	CalPERS	9,273.31		Employee Benefit
12/01/2020 EFT	CalPers Health Benefits	12,948.68		Employee Benefit
12/01/2020 DEP	Lithia and Cardinale		3,954.91	Railroad Right of Way Rent
12/01/2020 DEP	State of California		695.07	Rail - Property Tax Postponement
12/01/2020 DEP	City of Monterey		9,234.00	Local Agency Contribution 20/21
12/03/2020 19756	AT & T (Carol Stream, Il.)	437.02		Telecommunications, Call Box and Rideshare - Phone Service
12/04/2020 19743	Ace High Designs, Inc.	423.35		Safety Equipment for Rail Event
12/04/2020 19744	Alvarez Technology Group, Inc. (CA)	1,919.74		Computer Support
12/04/2020 19745	Associated Building Maintenance	125.00		Office Repairs & Maintenance
12/04/2020 19746	California Department of Transportation	82,185.89		Audit Reimbursement
12/04/2020 19747	EduBridge Foundation	1,278.00		Stanford Students Data Collection Services
12/04/2020 19748	Government Tax Seminars	395.00		Professional Education
12/04/2020 19749	Meyers, Nave, Riback, Silver & Wilson	9,089.76		Right of Way Legal Services for Salinas Rail Extension Kick-Start Project
12/04/2020 19750	MNS Engineers, INC.	38,250.88		Construction Management Services for Salinas Rail Extension Kick-Start Project
12/04/2020 19751	Office of the County Counsel	4,532.00		Legal Services
12/04/2020 19752	The Maynard Group	357.19		Telecommunication Equipment
12/04/2020 19753	Ace High Designs, Inc.	423.34		Safety Equipment for Rail Event
12/04/2020 19754	MNS Engineers, INC.	83.88		Construction Management Services for Salinas Rail Extension Kick-Start Project
12/04/2020 19755	Void	0.00		Voided Check
12/04/2020 19757	Verizon Wireless	115.90		Call Box-Phone Service
12/04/2020 DEP	Elouise Rodriguez		70.00	Reimbursed of Employee Benefit
12/04/2020 DEP	Marina Concrete and Haedrich		1,200.00	Railroad Right of Way Rent
12/05/2020 19758	Alejandro V Chavez	228.37		Board Member Stipend
12/05/2020 19759	Alison D Kerr	182.70		Board Member Stipend
12/05/2020 19760	Bruce C Delgado	137.03		Board Member Stipend
12/05/2020 19761	Edwin D Smith	411.07		Board Member Stipend
12/05/2020 19762	Gregory T Hawthorne	137.03		Board Member Stipend
12/05/2020 19763	Maria x Orozco	182.70		Board Member Stipend
12/05/2020 19764	Michael R LeBarre	411.07		Board Member Stipend
12/05/2020 19765	Robert E Huitt	365.40		Board Member Stipend
12/05/2020 19766	Scott Y Davis	228.37		Board Member Stipend
12/06/2020 EFT	United States Treasury	382.52		Payroll Taxes & Withholding
12/06/2020 EFT	EDD	40.00		Payroll Taxes & Withholding
12/06/2020 EFT	EDD	25.00		Payroll Taxes & Withholding
12/07/2020 19767	Boots Road Group LLC	360.00		Graphic Design Services - Replacement
12/07/2020 19768	Franchise Tax Board	106.65		Payment of Payroll Taxes Withheld
12/07/2020 19769	Boots Road Group LLC	1,110.00		Graphic Design Services - Replacement
12/07/2020 EFT	State of California		108,504.85	Rural Planning Funds - 1st Quarter 20/21

**Transportation Agency for Monterey County (TAMC)**  
**Union Bank Operating Account**  
**December 2020**

DATE	ITEM NAME	CHECK	DEPOSIT	DESCRIPTION
12/08/2020	19770 Khouri Consulting LLC	4,000.00		Legislative Consultant
12/08/2020	19771 Moss, Levy & Hartzheim	1,000.00		Financial Audit
12/08/2020	19772 Alvarez Technology Group (TX)	680.09		Computer Support
12/08/2020	19773 De Lage Landen Financial Services	285.75		Office Copier Lease
12/11/2020	EFT Payroll	46,337.88		Payroll
12/11/2020	EFT United States Treasury	11,329.40		Payroll Taxes & Withholding
12/11/2020	EFT EDD	4,211.59		Payroll Taxes & Withholding
12/11/2020	EFT Pers Retirement	9,770.52		Employee Benefits
12/11/2020	EFT Pers Retirement PEPR	1,716.32		Employee Benefits
12/11/2020	EFT CalPERS	9,273.31		Employee Benefits
12/11/2020	EFT EDD	1.95		Payroll Taxes & Withholding
12/11/2020	DEP Lexus and Newton Bros.		3,590.62	Railroad Right of Way Rent
12/18/2020	19774 AECOM Technical Services, Inc.	9,553.56		Services for Rail Network Integration Study
12/18/2020	19775 AMBAG	30,000.00		Share of Environmental Impact Report for the Regional Transportation Plan
12/18/2020	19776 Business Card	4,612.85		Office Supplies, Staff Travel & Professional Training
12/18/2020	19777 Clinica de Salud del Valle de Salinas	8,597.55		Office Rent
12/18/2020	19778 Comcast	145.06		Telecommunication
12/18/2020	19779 Delta Dental	1,115.86		Employee Benefits
12/18/2020	19780 HDR Engineering Inc.	35,810.57		Engineering Services Salinas Rail Extension Kick-Start Project
12/18/2020	19781 Monterey County Hospitality Assoc	445.00		Annual Membership Dues
12/18/2020	19782 Oppidea, LLC	2,335.00		Accounting Services
12/18/2020	19783 Shell	37.09		Auto Expense - Gasoline
12/18/2020	19784 SWRCB	773.00		Permits for Salinas Rail Extension Kick-Start Project
12/18/2020	DEP State of California		32,787.23	SAFE - Revenue October 2020
12/18/2020	DEP Hyland		1,453.43	Railroad Right of Way Rent
12/18/2020	EFT TAMC County Acct. 691		850,000.00	Funds Transfer From TAMC County Acct. 691
12/21/2020	EFT State of California		10,014.63	Safe Routes to School - ATP Grant
12/23/2020	19785 AAMCOM LLC	120.28		SAFE Call Box - Answering Service
12/23/2020	19786 AECOM Technical Services, Inc.	16,944.07		Services for the Monterey County Regional Conservation Investment Strategy
12/23/2020	19787 California Society of Municipal Finance O	220.00		Annual Membership
12/23/2020	19788 Case Systems Inc.	7,241.14		SAFE Call Box - Maintenance
12/23/2020	19789 Lincoln National Life Insurance Co.	728.18		Employee Benefits
12/23/2020	19790 MNS Engineers, INC.	68,806.80		Construction Management Services for Salinas Rail Extension Kick-Start Project
12/23/2020	19791 Monterey Peninsula Engineering, Inc.	482,733.82		Construction Costs for Salinas Rail Extension Kick-Start Project
12/23/2020	19792 Office of the County Counsel	3,190.00		Legal Services
12/23/2020	19793 Smile Business Products	125.95		Office Copier Expenses
12/23/2020	19794 Whitson Engineers.	526.50		Services for Regional Wayfinding
12/23/2020	EFT Rita Goel	1,246.35		125 Plan Reimbursement
12/24/2020	EFT Payroll	46,362.07		Payroll
12/24/2020	EFT United States Treasury	11,230.02		Payroll Taxes & Withholding

**Transportation Agency for Monterey County (TAMC)**  
**Union Bank Operating Account**  
**December 2020**

DATE	ITEM NAME	CHECK	DEPOSIT	DESCRIPTION
12/24/2020 EFT	EDD	4,117.00		Payroll Taxes & Withholding
12/24/2020 EFT	Pers Retirement	9,770.52		Employee Benefits
12/24/2020 EFT	Pers Retirement PEPPRA	1,716.32		Employee Benefits
12/24/2020 EFT	CalPERS	9,273.32		Employee Benefits
12/24/2020 EFT	Theresa Wright	638.97		125 Plan Reimbursement
12/24/2020 EFT	Mike Zeller	630.24		125 Plan Reimbursement
12/28/2020 EFT	Union Bank	47.04		Bank Service Charges
12/29/2020 DEP	State of California		27,641.48	TIRCP Grant for Rail Network Integration Study
12/29/2020 DEP	Lithia and Cardinale		3,954.91	Railroad Right of Way Rent
12/30/2020 EFT	State of California		86,733.30	Traffic Congestion Relief Funds for Salinas Rail
<b>TOTAL</b>		<b>1,025,334.63</b>	<b>1,139,834.43</b>	



Credit Cards October 2020



ELOUISE RODRIGUEZ

Platinum Plus® for Business

October 05, 2020 - November 04, 2020

Cardholder Statement

Account Information:  
www.bankofamerica.com

Mail Billing Inquiries to:  
BANK OF AMERICA  
PO BOX 982238  
EL PASO, TX 79998-2238

Mail Payments to:  
BUSINESS CARD  
PO BOX 15796  
WILMINGTON, DE 19886-5796

Customer Service:  
1.800.673.1044, 24 Hours

Outside the U.S.:  
1.509.353.6656, 24 Hours

For Lost or Stolen Card:  
1.800.673.1044, 24 Hours

Business Offers:  
www.bankofamerica.com/mybusinesscenter

Payment Information

New Balance Total ..... \$1,259.24  
Minimum Payment Due ..... **\$12.59**  
Payment Due Date ..... **12/01/20**  
**Late Payment Warning:** If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:  
\$19.00 for balance less than \$100.01  
\$29.00 for balance less than \$1,000.01  
\$39.00 for balance less than \$5,000.01  
\$49.00 for balance equal to or greater than \$5,000.01

**Minimum Payment Warning:** If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

Account Summary

Previous Balance ..... \$1,929.55  
Payments and Other Credits ..... **-\$1,929.55**  
Balance Transfer Activity ..... \$0.00  
Cash Advance Activity ..... \$0.00  
Purchases and Other Charges ..... \$1,259.24  
**Fees Charged ..... \$0.00**  
**Finance Charge ..... \$0.00**  
New Balance Total ..... \$1,259.24  
Credit Limit ..... \$7,600  
Credit Available ..... \$6,340.76  
Statement Closing Date ..... 11/04/20  
Days in Billing Cycle ..... 31

Important Changes to Your Account Terms

Important Changes to MyReport Center

After November 6, 2020, MyReport Center will no longer be available. Please download and save any reports stored in MyReport Archive that you would like to keep. Transaction reporting is now available by logging into Online Banking at bankofamerica.com. Simply select the CORP account for your business credit card and use the Download tool on the Activity tab. To learn more, visit the Help & Support tab and select Business card transaction reports.

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
<b>Payments and Other Credits</b>				

BUSINESS CARD  
PO BOX 15796  
WILMINGTON, DE 19886-5796

ELOUISE RODRIGUEZ  
TAMC  
ATTN DAVE DELFINO  
55 PLAZA CIR STE B  
SALINAS, CA 93901-2952

Account Number  
October 05, 2020 - November 04, 2020

New Balance Total ..... \$1,259.24  
Minimum Payment Due ..... **\$12.59**  
Payment Due Date ..... **12/01/20**

Enter payment amount

\$

For change of address/phone number, see reverse side.

Mail this coupon along with your check payable to:  
**BUSINESS CARD,**  
or make your payment online at  
www.bankofamerica.com

ELOUISE RODRIGUEZ

October 05, 2020 - November 04, 2020

Page 3 of 4

**Transactions**

Posting Date	Transaction Date	Description	Reference Number	Amount
10/23	10/23	PAYMENT - THANK YOU		- 1,929.55
<b>TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD</b>				<b>-\$1,929.55</b>
<b>Purchases and Other Charges</b>				
10/07	10/06	DEVICE MAGIC INC RALEIGH NC		150.00
10/09	10/08	TSHEETS 8888362720 ID		84.00
10/21	10/20	DREAMHOST DH-FEE.COM 877-8294070 CA		125.24
10/28	10/27	FOCUS ON THE FUTURE SACRAMENTO CA		300.00
10/28	10/27	FOCUS ON THE FUTURE SACRAMENTO CA		300.00
10/28	10/27	FOCUS ON THE FUTURE SACRAMENTO CA	6	300.00
<b>TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD</b>				<b>\$1,259.24</b>

**Finance Charge Calculation**

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	17.99%	\$0.00	\$0.00
CASH	24.24% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

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9

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October 05, 2020 - November 04, 2020

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**For Lost or Stolen Card:**  
1.800.673.1044, 24 Hours

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**Payment Information**

New Balance Total ..... \$224.96  
**Minimum Payment Due** ..... **\$10.00**  
**Payment Due Date** ..... **12/01/20**  
**Late Payment Warning:** If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:  
 \$19.00 for balance less than \$100.01  
 \$29.00 for balance less than \$1,000.01  
 \$39.00 for balance less than \$5,000.01  
 \$49.00 for balance equal to or greater than \$5,000.01

**Minimum Payment Warning:** If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

**Account Summary**

Previous Balance ..... \$59.99  
 Payments and Other Credits ..... -\$59.99  
 Balance Transfer Activity ..... \$0.00  
 Cash Advance Activity ..... \$0.00  
 Purchases and Other Charges ..... \$224.96  
**Fees Charged** ..... **\$0.00**  
**Finance Charge** ..... **\$0.00**  
 New Balance Total ..... \$224.96  
 Credit Limit ..... \$5,000  
 Credit Available ..... \$4,775.04  
 Statement Closing Date ..... 11/04/20  
 Days in Billing Cycle ..... 31

**Important Changes to Your Account Terms**

**Important Changes to MyReport Center**

After November 6, 2020, MyReport Center will no longer be available. Please download and save any reports stored in MyReport Archive that you would like to keep. Transaction reporting is now available by logging into Online Banking at bankofamerica.com. Simply select the CORP account for your business credit card and use the Download tool on the Activity tab. To learn more, visit the Help & Support tab and select Business card transaction reports.

**Transactions**

Posting Date	Transaction Date	Description	Reference Number	Amount
<b>Payments and Other Credits</b>				

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Account Number:  
October 05, 2020 - November 04, 2020

New Balance Total ..... \$224.96  
**Minimum Payment Due** ..... **\$10.00**  
**Payment Due Date** ..... **12/01/20**

Enter payment amount

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October 05, 2020 - November 04, 2020

Page 3 of 4

**Transactions**

Posting Date	Transaction Date	Description	Reference Number	Amount
10/23	10/23	PAYMENT - THANK YOU		- 59.99
<b>TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD</b>				<b>- \$59.99</b>
<b>Purchases and Other Charges</b>				
10/28	10/27	MAILCHIMP *MONTHLY MAILCHIMP.COMGA		59.99
10/30	10/29	WEB*NETWORKSOLUTIONS 888-6429675 FL		69.97
11/04	11/02	WTS INTERNATIONAL 202-9555085 DC		95.00
<b>TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD</b>				<b>\$224.96</b>

**Finance Charge Calculation**

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	17.99%	\$0.00	\$0.00
CASH	24.24% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

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Credit Cards November 2020



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Customer Service:  
1.800.673.1044, 24 Hours

Outside the U.S.:  
1.509.353.6656, 24 Hours

For Lost or Stolen Card:  
1.800.673.1044, 24 Hours

Business Offers:  
www.bankofamerica.com/mybusinesscenter

Payment Information

New Balance Total ..... \$4,549.86  
Minimum Payment Due ..... **\$45.50**  
Payment Due Date ..... **12/31/20**  
**Late Payment Warning:** If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:  
\$19.00 for balance less than \$100.01  
\$29.00 for balance less than \$1,000.01  
\$39.00 for balance less than \$5,000.01  
\$49.00 for balance equal to or greater than \$5,000.01

**Minimum Payment Warning:** If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

Account Summary

Previous Balance ..... \$1,259.24  
Payments and Other Credits ..... **-\$1,259.24**  
Balance Transfer Activity ..... \$0.00  
Cash Advance Activity ..... \$0.00  
Purchases and Other Charges ..... \$4,549.86  
**Fees Charged ..... \$0.00**  
**Finance Charge ..... \$0.00**  
New Balance Total ..... \$4,549.86  
Credit Limit ..... \$7,600  
Credit Available ..... \$3,050.14  
Statement Closing Date ..... 12/04/20  
Days in Billing Cycle ..... 30

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
11/23	11/22	<b>Payments and Other Credits</b> PAYMENT - THANK YOU <b>TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD</b>		   <b>-\$1,259.24</b>
		<b>Purchases and Other Charges</b>		
11/09	11/06	DEVICE MAGIC INC RALEIGH NC		150.00
11/09	11/08	TSHEETS 8888362720 ID		105.00
11/17	11/16	HOO*HOOTSUITE INC 778-5889767 CA		348.00
11/20	11/19	PUBLIC WORKS CAREERS LAKELAND FL		185.00
11/20	11/19	ITE CAREER CENTER 8884918833 MD		295.00
11/20	11/19	NSPE JOB BOARD 8884918833 MD		495.00

Account Number:  
November 05, 2020 - December 04, 2020

New Balance Total ..... \$4,549.86  
Minimum Payment Due ..... **\$45.50**  
Payment Due Date ..... **12/31/20**

Enter payment amount

\$

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FLOUISE RODRIGUEZ

November 05, 2020 - December 04, 2020

Page 3 of 4

**Transactions**

Posting Date	Transaction Date	Description	Reference Number	Amount
11/20	11/19	WTS CAREER CENTER	8884918833 MD	295.00
11/23	11/20	PARK A BIKE	9166489200 CA	1,635.59
11/24	11/23	PARK A BIKE	9166489200 CA	142.27
11/27	11/25	BNP MEDIA	248-362-3700 MI	600.00
12/02	12/01	LIEBERTCASS	3109812000 CA	299.00
<b>TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD</b>				<b>\$4,549.86</b>

**Finance Charge Calculation**

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	17.99%	\$0.00	\$0.00
CASH	24.24% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

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**For Lost or Stolen Card:**  
1.800.673.1044, 24 Hours

**Business Offers:**  
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**Payment Information**

New Balance Total ..... \$62.99  
**Minimum Payment Due ..... \$10.00**  
**Payment Due Date ..... 12/31/20**  
**Late Payment Warning:** If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:  
 \$19.00 for balance less than \$100.01  
 \$29.00 for balance less than \$1,000.01  
 \$39.00 for balance less than \$5,000.01  
 \$49.00 for balance equal to or greater than \$5,000.01

**Minimum Payment Warning:** If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

**Account Summary**

Previous Balance ..... \$224.96  
 Payments and Other Credits ..... -\$224.96  
 Balance Transfer Activity ..... \$0.00  
 Cash Advance Activity ..... \$0.00  
 Purchases and Other Charges ..... \$62.99  
**Fees Charged ..... \$0.00**  
**Finance Charge ..... \$0.00**  
 New Balance Total ..... \$62.99  
 Credit Limit ..... \$5,000  
 Credit Available ..... \$4,937.01  
 Statement Closing Date ..... 12/04/20  
 Days in Billing Cycle ..... 30

**Transactions**

Posting Date	Transaction Date	Description	Reference Number	Amount
<b>Payments and Other Credits</b>				
11/23	11/22	PAYMENT - THANK YOU		- 224.96
		<b>TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD</b>		<b>-\$224.96</b>
<b>Purchases and Other Charges</b>				
11/30	11/27	MAILCHIMP *MONTHLY MAILCHIMP.COMGA		62.99
		<b>TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD</b>		<b>\$62.99</b>

Account Number:  
November 05, 2020 - December 04, 2020

New Balance Total ..... \$62.99  
**Minimum Payment Due ..... \$10.00**  
**Payment Due Date ..... 12/31/20**

**Enter payment amount**

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## **Memorandum**

**To:** Board of Directors  
**From:** Rita Goel, Director of Finance & Administration  
**Meeting Date:** January 27, 2021  
**Subject:** **Contracts Awarded under \$50,000**

---

### **RECOMMENDED ACTION:**

**RECEIVE** list of contracts awarded under \$50,000.

### **SUMMARY:**

The list of contracts awarded by the Transportation Agency for Monterey County for services under \$50,000 approved by the Executive Director is submitted each month in accordance with the Agency's Procurement Policies to keep the Board informed.

### **FINANCIAL IMPACT:**

The revenue source for each specific contract is in the approved Agency budget or has been approved by a specific Agency Board action.

### **DISCUSSION:**

The Procurement Policies of the Transportation Agency for Monterey County state that contracts for services and annual extensions of such contracts for \$50,000 or less may be approved by the Executive Director, if the revenue source for the specific contract is in the approved Agency budget or is approved by a specific Agency Board action. The policies also require the Executive Director to submit a report to the Board identifying any contracts valued at \$50,000 and under, entered into in the preceding quarter.

The attached list of contracts awarded by the Transportation Agency for Monterey County for services under \$50,000 approved by the Executive Director is submitted each month to keep the Board informed.

### **ATTACHMENTS:**

- ▣ Contracts under \$50000.00



**Contracts for services and annual extensions of such contracts for \$50,000 or less may be approved by the Executive Director, if the revenue source for the specific contract is in the approved Agency budget or is approved by a specific Agency Board action. The Executive Director shall include a quarterly report to the Board identifying any contracts valued at \$50,000 and under, entered into in the preceding quarter.**

**Contracts Under \$50,000  
(but greater than \$5,000)  
Board Report date: January 2021**

Staff	Consulting Firm	Contract Activity	Start Date	End Date	Contract amount	Work Element	Fund Source
Mike	Elkhorn Slough Foundation	SR156 Habitat Identification	12/16/2020	12/31/2021	\$40,000	7420	Measure X



## Memorandum

**To:** Board of Directors  
**From:** Todd Muck, Deputy Executive Director  
**Meeting Date:** January 27, 2021  
**Subject:** **Conferences and Training Attended by Agency Staff**

### **RECOMMENDED ACTION:**

**RECEIVE** report on conferences or trainings attended by agency staff.

### **SUMMARY:**

Agency staff attend conferences or trainings at Agency expense that are pertinent to their roles in pursuing the Agency's mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles.

### **FINANCIAL IMPACT:**

Expenses related to staff training are included in the Travel and Training item in the adopted Agency budget.

### **DISCUSSION:**

On October 21, October 28-29, and November 12, 2020, Christina Watson attended the virtual Rail~Volution Conference. Christina attended sessions covering a range of timely issues including confronting systemic racism in transportation planning, new approaches to Transit Oriented Development, equity in housing and transportation, transit ridership in the era of COVID, and a session on community outreach and engagement. Christina's report on the conference is included as a **Web Attachment**. Her report includes informative cartoon renderings produced by an artist hired for the conference.

On November 16-17, 2020, Debbie Hale, Todd Muck and Mike Zeller attended the virtual Focus on the Future conference organized by the Self-Help Counties Coalition. This annual conference is an opportunity for for counties with voter-approved local transportation sales taxes to learn best practices, share information on our projects and programs with state transportation officials, and build relationships with state leaders, other sales tax agencies and members of the consultant community. Executive Director Hale and Deputy Executive Director Muck each served on panels providing the opportunity to share and receive information directly related to the Transportation Agency's projects. A report summarizing key information and ideas from the conference is **attached**.

During the week of November 16, 2020, Caltrans held its first ever Innovations EXPO. The virtual Expo, attended by Caltrans staff and partner agency representatives, showcased presentations on innovations in five targeted areas: *Safety, Modality, Innovation, Efficiency, and Partnerships*. Several TAMC staff members tuned in to various Expo presentations during the week. TAMC Principal Engineer Rich Deal presented on a panel with Ron Boyle of GHD, Inc., entitled *Using Roundabouts at Interchange Approaches to Reduce Cost and Improve Safety*. Santa Cruz County Regional Transportation Commission's engineer, Sarah Christensen, presented information on their bus-on-shoulder/auxiliary lanes project on Highway 1. The **attached** report summarizes key takeaways from the Expo and provides links to recorded content.

**ATTACHMENTS:**

- ▣ Focus on the Future Conference Summary
- ▣ Caltrans Innovation Expo Summary

**WEB ATTACHMENTS:**

[Rail~Volution Conference Report](#)



To: Board of Directors  
From: Debra L. Hale, Executive Director  
Date: January 27, 2021  
Subject: Focus on the Future – 2020 Virtual Conference

The Self- Help Counties Coalition is the organization that represents all of the 25 counties with voter-approved local transportation sales taxes. As noted on their website:

*SHCC member agencies are dedicated to keeping the faith of the voting public who provide the authority and the funding so that we may deliver the priority transportation projects Californians depend upon everyday. SHCC as an organization is dedicated to ensuring sound public policy so that the State of California can meet our transportation infrastructure needs. SHCC works closely with the California Transportation Commission, the California Department of Transportation, elected officials as well as other public and private sector interests.*

Each year, the Coalition holds a *Focus on the Future* conference, which is an opportunity to learn best practices, share information on our projects and programs with state transportation officials, and build relationships with state leaders, other sales tax agencies and members of the consultant community. This year's conference, on November 16 – 17, went virtual and was surprisingly successful.

Monterey County was well-represented in the conference. Executive Director Hale served on the panel of CEOs and was able to share information on our 2020 Measure X-funded projects, including: the King City Operations facility, the SURF! Highway 1 Busway, the Fort Ord Regional Trail and Greenway, the Highway 68 Scenic Corridor. Deputy Executive Director Muck served on the Deputy Director's panel and shared information on the Highway 156/Castroville Boulevard improvements, the challenges with remote Safe Routes to Schools education, and the opportunity provided by increasing popularity of e-bikes. Monterey Traffic Engineer Andrea Renny presented information on the Fremont Avenue Rehabilitation and Median Bike lanes as part of the panel on Innovations in Active Transportation. Principal Planner Mike Zeller also attended the conference.

Some of the key information and ideas from the conference are:

- State revenues for 2020/21 are forecast to be \$1.9 billion (+20%) less than the prior year.
- Maintenance of Effort requirements for cities and counties (which all sales tax measure have) will be challenging next year, and most agencies will take the lead from the state and its SB 1 maintenance of effort requirements.
- Federal infrastructure legislation is viewed as a likelihood in 2021; transportation agencies should be prepared to make specific “asks” for that legislation. The Biden transportation plan at present emphasizes rail service and zero emission vehicles.
- The California Transportation Commission is asking the Legislature to increase the Active Transportation Program funding given the high demand (almost 6 times as many applications as funding).
- Contra Costa Transportation Agency has implemented a paperless policy for project delivery that extends from requests for bids through the construction process. These paperless procedures have provided efficiencies that have been particularly beneficial during the telework environment.
- Zero Emission rail cars (so called “multiple units”) are currently in design for San Bernardino County and will provide a new, flexible way to meet the state’s requirements for lower passenger volume corridors.
- Agencies have successfully pivoted their outreach away from in-person meetings and in some cases have in fact expanded public involvement with: short Facebook or Instagram videos, virtual public meetings, targeted virtual Spanish-language presentations, email newsletters, postcards or door hangers, and mobile-device friendly webpages.
- The Federal Highway Administration has issued a “Notice of Enforcement Discretion” under the COVID-19 emergency order which relaxes the federal restriction on vending and food sales at highway rest stops. California has issued an executive order allowing food trucks to operate at rest stops.
- Monterey-Salinas Transits contactless fare demonstration program was featured in Caltrans Director Toks Omishakin’s presentation as an innovative way to simplify transit by removing the need for separate passes or tickets.



To: Board of Directors  
From: Debra L. Hale, Executive Director  
Date: January 27, 2021  
Subject: Caltrans Innovations EXPO

During the week of November 16, 2020, Caltrans held its first ever Innovations EXPO. The virtual Expo, attended by Caltrans staff and partner agency representatives, showcased presentations on innovations in five targeted areas: *Safety, Modality, Innovation, Efficiency, and Partnerships*. The sessions were held every afternoon, kicked off by a short video featuring Caltrans Director Toks Omishakin on the theme of the day. Here's a link to Director Omishakin's video related to "modality" (transit and bicycling, in this example): <https://youtu.be/quDoo7NKBgY>. Several TAMC staff members tuned in to various Expo presentations during the week.

TAMC Principal Engineer Rich Deal presented on a panel with Ron Boyle of GHD, Inc., entitled *Using Roundabouts at Interchange Approaches to Reduce Cost and Improve Safety*. The presentation reviewed the design of the Highway 156 improvements at Castroville Boulevard. The use of roundabouts, rather than traffic signals, will reduce costs and improve safety at this location for everyone – visitors driving to the peninsula, students walking to North County High School, or residents bicycling to and from Monte del Lago. The goal was to educate Caltrans engineers on the benefits of using roundabouts as a cost-effective safety measure throughout the state. Here's a link to the presentation: <https://youtu.be/lz0DIGSEmMA>.

Santa Cruz County Regional Transportation Commission's engineer, Sarah Christensen, presented information on their bus-on-shoulder/auxiliary lanes project on Highway 1 (starts at 10:40): [https://youtu.be/2\\_jgb15xZms](https://youtu.be/2_jgb15xZms). It is apparent that this bus-on-shoulder project will provide important time savings for those traveling between Santa Cruz and Monterey, particularly when linked to the SURF! Busway corridor.

Three additional takeaways from the Expo were:

- Each Caltrans District will be forming an Innovation Team. TAMC has talked to District 5 Director Tim Gubbins and requested that our staff be invited to participate in the team.
- Caltrans leadership, most notably the new director of Planning and Modal Programs Jeannie Ward-Waller, is interested in including pedestrian and bicycle safety features as part of Caltrans' highway projects – something that TAMC has requested for many years.
- Caltrans staff is developing and implementing a variety of new data collection tools that could serve as resources for future TAMC grant applications, notably a statewide active transportation count database.



## **Memorandum**

**To:** Board of Directors  
**From:** Stefania Castillo, Transportation Planner  
**Meeting Date:** January 27, 2021  
**Subject:** **Transportation Development Act Triennial Audits**

### **RECOMMENDED ACTION:**

**ACCEPT** the Triennial Performance Audits for the 3-year period ending June 30, 2019.

### **SUMMARY:**

The Transportation Agency contracted with Michael Baker International to complete performance audits required by the Transportation Development Act for Monterey-Salinas Transit and for TAMC. Both agencies have satisfactorily complied with applicable performance measures. The auditor recommended that the Transportation Agency work with MST to add the calculation of farebox recovery to the MST annual financial audit, update the roster of the Mobility Advisory Committee to better match the required social service categories as listed in the Transportation Development Act, and to develop baseline metrics for the Agency's GO831 smart commute program. The auditor also recommended that MST consider upgrading to an integrated accounting and asset management software.

### **FINANCIAL IMPACT:**

The transit performance audits have been completed at a cost of \$34,214 using Local Transportation Funds budgeted for this purpose.

### **DISCUSSION:**

The California Legislature enacted the Transportation Development Act (TDA) of 1971 to improve existing public transportation services and encourage regional transportation coordination. Caltrans administers the TDA through each county's regional transportation planning agency. As the regional transportation planning agency for Monterey County, the Transportation Agency is responsible for administering the county's TDA funds, which includes authorizing funding to local transportation agencies for the purposes outlined in the Act, and conducting an annual unmet transit needs assessment.

The Transportation Development Act provides two major sources of funding for public transportation in California. The first, the Local Transportation Fund is derived from a 1/4 cent of the general sales tax collected statewide. The second, the State Transit Assistance fund is derived from the statewide sales tax on diesel fuel.

The Transportation Agency submits transit performance audits to the state every three years pursuant to the Transportation Development Act. The performance audits evaluate the efficiency and effectiveness, as defined in the Caltrans Performance Audit Guidebook, of Monterey-Salinas Transit, which is the county's sole public transit provider, and TAMC, which serves as the Local Transportation Fund administrator.

Generally, the audits review each operator's financial and operating reports to determine compliance with state operating requirements. The audit also determines compliance with administrative requirements, including timely submittal of required financial documentation, farebox recovery requirements, and a review of operating costs among other indicators. Any recommendations to correct findings identified in the audits, or improvements needed by each operator to enhance the performance and cost-effectiveness of their respective transit services must be implemented in the next three-year audit period.

The Transportation Agency and Monterey-Salinas Transit have satisfactorily complied with applicable performance measures. Copies of the complete TAMC and MST audits are available for review as **web attachments** to this report.

**The audit recommendations for the Transportation Agency are listed below:**

1. Work with Monterey-Salinas Transit (MST) to add the calculation of farebox recovery in the MST annual financial audit.
2. Coordinate with MST to conform composition of the Mobility Advisory Committee with statutory provisions of the Social Service Transportation Advisory Council.
3. Develop baseline metrics for the transportation demand management (GO831) program.

**The audit recommendations for Monterey-Salinas Transit are listed below:**

1. Include calculation of farebox recovery in the Comprehensive Annual Financial Report.
2. Consider procurement and implementation of enterprise asset management software.

The Transportation Agency expects to implement the recommendations to enhance the existing administration and management of the Transportation Development Act funds in the next fiscal year.

**WEB ATTACHMENTS:**

[TAMC Final Audit](#)

[MST Final Audit](#)





## **Memorandum**

**To:** Board of Directors  
**From:** Todd Muck, Deputy Executive Director  
**Meeting Date:** January 27, 2021  
**Subject:** **Monterey Branch Line Lease Agreement**

### **RECOMMENDED ACTION:**

**AUTHORIZE** the Executive Director to enter into a lease agreement for Monterey Branch Line property located near 1711 Del Monte Boulevard, Seaside with Monterey Motors, Inc., subject to Agency Counsel approval.

### **SUMMARY:**

Board approval is necessary to execute leases. The new lease allows the Agency to continue to collect market rate rent totaling \$52,324 annually for this section of the Monterey Branch Line Property.

### **FINANCIAL IMPACT:**

This action will generate \$52,324 a year in lease payments to the Agency from the new lease. Rent will increase at a rate of three percent (3%) annually for each year of the lease.

### **DISCUSSION:**

The Transportation Agency's property referenced in the **attached** lease is an approximately 35,000 square foot area represented by a fifty (50) foot encroachment into the Monterey Branch Line right-of-way for an approximate length of seven hundred (700) feet adjacent to 1711 Del Monte Boulevard, Seaside, California. As a point of reference, the Land Rover and Volvo car dealerships are located adjacent to the leased property.

The new lease with Monterey Motors, Incorporated, has an initial term for four years beginning January 1, 2021 and ending December 31, 2024. Upon completion of the initial lease term the lessee has the option for two (2) additional four-year periods. The lease terms include monthly payments of \$4,360.34. Rent will increase at a rate of three percent (3%) annually for each year of such term, cumulative and compounded.

Recognizing the Transportation Agency's future use of the Monterey Branch Line as a transportation corridor, the Agency has retained the right to terminate the lease upon twelve (12) months notice given to Monterey Motors, Incorporated. The Agency has also retained the right, if necessary, for underground easements and temporary construction easements along this portion of the Monterey Branch Line.

### **ATTACHMENTS:**

- Monterey Motors Lease Agreement

**REAL PROPERTY LEASE**

**Monterey Motors Inc.  
MONTEREY BRANCH LINE, SAND CITY**

**LESSOR**

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY**

**55-B PLAZA CIRCLE**

**SALINAS, CALIFORNIA 93901**

**LESSEE**

**Monterey Motors Inc.  
A California Corporation**

**3400 McCall Ave.**

**Selma, CA 93662**

**January 1, 2021 through December 31, 2024**

**DAVID DELFINO dave@tamcmonterey.org 775-0903**

THIS LEASE is entered into between the Transportation Agency for Monterey County, LESSOR, and Monterey Motors Inc., A California Corporation, LESSEE.

LESSOR, in consideration of the rent and agreements hereinafter set forth, does hereby lease to LESSEE, and LESSEE leases from LESSOR, those certain premises described as the raw land located in the City of Sand City, CA (hereafter referred to as the "Property").

1. THE PROPERTY:

- a. The Property is further identified as outlined on Attachment A.
- b. The Property is located within the Monterey Branch Line rail Right-of-Way owned by the LESSOR, adjacent to 1711 Del Monte Boulevard, Seaside, CA 93955.
- c. The Property encompasses an approximate area of 35,000 square feet represented by a fifty (50) foot encroachment into the railroad right-of-way for an approximate length of seven hundred (700) feet. Besides the railroad track, there are no buildings or permanent structures on the Property.
- d. The LESSEE is using the Property for parking and storage of cars and uses incidental to the company's City of Seaside retail auto sales and service business. The LESSEE is to continue to comply with the conditions contained in the City of Sand City's issued Coastal Development Permit (CDP 04-04).
- e. No trash, litter, boxes, crates, debris, or other used and/or discarded materials shall be stored on this Property.
- f. There shall be no business sign or any other commercial advertisement applied and/or attached to the Property, or otherwise established within the railroad right-of-way.
- g. Prior to any improvements to be made by LESSEE on the Property, LESSEE shall seek and obtain approval of the Lessor and also comply with Sand City Coastal Development Permit (CDP 04-04) or seek a new permit. Failure by Lessee to comply with this subparagraph shall be deemed a default of this LEASE.

2. TERM: The initial term shall be for (four) years beginning January 1, 2021 and ending December 31, 2024, unless sooner terminated as provided in this LEASE. Upon completion of the initial LEASE term, if LESSOR intends to continue to offer the Property for lease, LESSEE is granted an option to lease the Property for another two (4) year terms. So long as LESSOR continues to offer the Property for lease, and provided that LESSEE is not in default of the Lease, LESSEE shall have the option to renew this Lease. If LESSEE intends to exercise its option to renew the lease for any of the option periods, LESSEE shall give written notice to LESSOR of its intent to exercise such option at least sixty (60) days prior to the expiration of the Term, as such is described in the Lease, or any applicable option.

3. TERMINATION:

- a. LESSEE understands and agrees that the LESSOR has future plans for the Property, such as the restoration of rail/transit service to the Monterey Peninsula, possibly a bicycle trail and possibly other transportation or TAMC, uses. Thus LESSEE agrees to vacate the Property during the term of the Agreement or any renewal or extension of the Lease, without liability to the LESSOR, upon receipt of twelve (12) months' written notice to terminate, regardless of LESSOR's reason.
- b. LESSOR may terminate this LEASE if there is a default by the LESSEE with respect to any of

the provisions of this LEASE or LESSEE's obligations under it, including the payment of the Rent, after giving LESSEE written notice of default and failure by LESSEE to cure the default within thirty (30) days.

- c. LESSEE may terminate this LEASE for any reason by giving written notice of termination to the LESSOR at least sixty (60) days prior to the effective date of termination. In the event of such termination, the amount payable under this Agreement in rent shall be reduced in proportion to the length of time remaining prior to the date of termination.

4. RENT: LESSEE agrees to pay LESSOR a monthly payment of Four Thousand Three Hundred and Sixty Dollars and Thirty-Four Cents (\$4,360.34) (\$0.1246 per square foot based on 35,000 square feet rented). Rent shall increase at a rate of three percent (3%) annually for each year of such term, cumulative and compounded. Such three percent (3%) annual increase shall apply to the two option periods. Rental rates for the first twelve (12) years (constituting the Initial Term and two assumed renewals), based upon the formula described herein, have been calculated and is attached hereto as Attachment B.

5. DELIVERY OF PROPERTY: LESSEE agrees to deliver to LESSOR physical possession of the Property, in good condition, wear and tear, damage by fire, or damage from any other cause not directly attributable to the negligence of the LESSEE excepted.

6. AS IS CONDITION OF PROPERTY: LESSOR makes no representations as to the condition of the Property. LESSEE takes occupancy of the Property in an "as is" condition. Any improvements to the Property provided by LESSEE shall be removed upon termination of this LEASE or any subsequent Agreement between LESSOR and LESSEE. LESSOR will not repair or maintain nor contribute funding toward the repair or maintenance of the Property now or in the future. LESSEE shall not disturb the tracks or railroad ties in the easement on the south boundary of the PROPERTY.

7. RESERVATIONS TO LESSOR: The Property is accepted as is and where is by LESSEE subject to any and all presently existing easements and encumbrances. LESSOR also, reserves the right to install, lay, construct, maintain, repair and operate such sanitary sewers, drains, storm water sewers, pipelines, conduits, manholes, and connections; water, oil and gas pipelines; telephone and telegraph power lines; and the appliances and appurtenances necessary or convenient in connection therewith, in, over, upon, through, across, and along the Property or any part thereof, and to enter the Property for any and all such purposes. LESSOR also reserves the right to grant franchises, easements, rights of way, and permits in, over, upon, through, across, and along any and all portions of the Property. No right reserved by LESSOR in this paragraph shall be so exercised as to interfere unreasonably with LESSEE's operations hereunder. LESSOR agrees that rights granted to third parties by reason of this paragraph shall contain provisions that the surface of the land shall be restored as nearly as practicable to its original condition upon the completion of any construction. LESSOR further agrees that should the exercise of these rights temporarily interfere with the use of any or all of the Property by LESSEE, the rent shall be reduced in proportion to the interference with LESSEE's use of the Property.

8. USE: The Property shall be used by the LESSEE solely and exclusively for the purposes mentioned: parking and storage of cars and uses incidental to the company's City of Seaside retail sales and service business.

LESSEE must obtain the LESSOR'S written permission prior to installation of permanent structures, facilities or landscaping on the Property. LESSEE has not proposed site landscaping.

LESSEE'S use of the Property, as provided in this LEASE, shall be in accordance with the following:

- a. LESSEE shall comply with all laws concerning the Property or LESSEE'S use of the Property.

- b. LESSEE shall not use the Property in any manner that will constitute waste, nuisance or unreasonable annoyance to owners or occupants of adjacent properties.
- c. If the City of Sand City Council finds at any time that any activity or use of the Property constitutes a nuisance, or is otherwise detrimental to the neighborhood or to the community, such use shall be discontinued or modified as may be required by the City and LESSEE shall defend and indemnify LESSOR in any enforcement proceedings brought by the City or a third party. LESSEE's failure to comply with the requirements of the City in this regard shall be deemed a default of this Lease.

9. LESSOR'S ENTRY OF PROPERTY: LESSOR and its authorized representatives shall have the right to enter the Property at all reasonable times for any of the following purposes:

- a. To determine whether the Property is in good condition and whether LESSEE is complying with its obligations under this LEASE.
- b. To do any maintenance and to make any restoration to the Property that LESSOR has the right and chooses to perform.
- c. Conduct studies or testing related to transportation projects and uses.

10. SUPERVISION: LESSEE agrees to provide responsible adult supervision for all activities on the Property.

11. UTILITIES: No utilities such as water, electricity, gas or telephone services are available, or are to be provided by LESSOR. LESSEE may arrange for such utilities to be provided to the Property on a temporary basis at LESSEE'S expense without obtaining prior written approval from the LESSOR.

12. INSURANCE COVERAGE REQUIREMENTS: Without limiting LESSEE'S duty to indemnify, LESSEE shall maintain in effect throughout the term of this LEASE a policy or policies of insurance with the following minimum limits of liability.

- a. Comprehensive general liability insurance, including but not limited to premises and operations, including coverage for Bodily Injury and Property Damage, Personal Injury, Contractual Liability, Broadform Property Damage, Independent Contractors, Products and Completed Operations, with a combined single limit for Bodily Injury and Property Damage of not less than \$1,000,000.00 per occurrence; and
- b. Business automobile liability insurance, covering all motor vehicles, including owned, leased, hired and non-owned, used for purposes under this LEASE, with a combined single limit for Bodily Injury and Property Damage of not less than \$1,000,000.00 per occurrence; and
- c. Worker's compensation insurance in the manner required by California Labor Code section 3700 and any other applicable state statute, and with Employers' Liability Limits not less than \$1,000,000.00 each person, \$1,000,000 each accident and \$1,000,000 each disease.

GENERAL INSURANCE REQUIREMENTS: All insurance required by this LEASE shall be with a company acceptable to LESSOR and authorized by law to transact insurance business in the State of California. All such insurance shall be written on an occurrence basis, or, if the policy is not written on an occurrence basis, such policy with the coverage required herein shall continue in effect for a period of two years following termination of this LEASE.

Each liability policy shall provide that LESSOR shall be given notice in writing at least thirty (30) days in advance of any endorsed reduction in coverage or limit, cancellation or intended non-renewal thereof.

Liability policies shall provide an endorsement naming LESSOR and City of Sand City, their directors, officers, agents and employees as Additional Insureds and shall further provide that such insurance is primary insurance to any insurance or self-insurance maintained by the LESSOR and the City and that the insurance of the Additional Insureds shall not be called upon to contribute to a loss covered by LESSEE'S insurance.

Prior to execution of this LEASE by LESSOR, LESSEE shall file certificates of insurance with LESSOR, showing that the LESSEE has in effect the insurance required by this LEASE. LESSEE shall file a new or amended certificate of insurance within five (5) calendar days after any change is made in any insurance policy that would alter the information on the certificate then on file. Acceptance or approval of insurance shall in no way modify or change the indemnification clause in this Agreement, which shall continue in full force and effect.

13. INDEMNIFICATION: In consideration for use of the Property, LESSEE agrees to indemnify, defend, and save harmless LESSOR and its officers, agents, and employees, from and against any and all claims, liabilities or losses whatsoever arising out of or in any way related to LESSEE'S use of the Property under this LEASE, including but not limited to, claims for Property damage, personal injury, death, injuries to reputation, economic losses, and emotional distress, and any legal expenses (such as attorney's fees, court costs, investigation costs, and expert fees) incurred by the LESSOR in connection with such claims. "LESSEE'S use" includes LESSEE'S action or inaction and the action or inaction of its officers, employees, and agents, including but not limited to LESSEE'S customers. The obligation of LESSEE to indemnify does not extend to claims or losses arising out of the sole negligence or willful misconduct of the LESSOR or LESSOR'S directors, officers, agents, or employees.

LESSEE agrees to indemnify, defend and save harmless LESSOR and its directors, officers, agents and employees from and against any equipment or bodily injury damages sustained by any party using the Property.

14. ABANDONMENT: If LESSEE is deemed to have abandoned the Property pursuant to California Civil Code Sections 1951.2 through 1952.2, the Property may be re-let by the LESSOR for such rent and upon such terms as LESSOR may see fit.

15. WAIVER: The waiver, by LESSOR or LESSEE, of any covenant or condition herein contained shall not vitiate the same or any other covenant or condition contained herein, and the terms and conditions contained herein shall apply to and bind the heirs, successors and assigns of the respective parties hereto.

16. HOLDING OVER: If LESSEE, with LESSOR'S consent, remains in possession of the Property after expiration or termination of the term, or after the date in any notice given in terminating this LEASE without a new agreement being reached, such possession by LESSEE shall be deemed to be a month-to-month tenancy terminable on thirty (30) days prior written notice given at any time by either party, on the same terms and conditions herein stated.

17. NOTICE: Any notices that either party desires to or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid first class mail. Such notices shall be addressed to the other party at the address set forth below. Either party may change its address by notifying the other party of the change of address. Notice shall be deemed communicated within seventy-two (72) hours from the date of mailing, if mailed as provided in this paragraph.

Transportation Agency for Monterey County  
55-B Plaza Circle  
Salinas, CA 93901

Monterey Motors Inc.  
a California Corporation  
3400 McCall Ave.  
Selma, CA 93662

18. SUCCESSORS AND ASSIGNS: Subject to the restriction on assignment herein below written,

this lease, and all terms, covenants, and conditions hereof, shall be binding upon and shall inure to the benefit of the heirs, legal representatives, successors and assigns of the respective parties hereto.

19. OWNERSHIP: The LESSOR is the owner of the Property and all site improvements on the Property on the effective date of this LEASE. All right, title and interest in and to the Property and those site improvements shall belong to the LESSOR. All right, title and interest to site improvements made by LESSEE and personal Property shall be deemed to belong to LESSEE. Any improvements to the Property by LESSEE must be removed by LESSEE on termination of this LEASE.

20. POSSESSORY INTEREST AND PROPERTY TAXES: Pursuant to California Revenue and Taxation Code Section 107.6, notice is hereby given that LESSEE is responsible for any possessory interest, utility or personal Property taxes that may be imposed as a result of, or related to, this LEASE.

21. ASSIGNMENT: LESSEE shall not, without LESSOR's written consent, assign its rights or delegate its duties pursuant to this LEASE.

22. CAPTIONS: The captions in this LEASE are inserted only as a matter of convenience and for reference and in no way define the scope or the extent of this LEASE or the construction of any provision.

23. COUNTERPARTS: This LEASE may be executed in any number of counterparts, all of which taken together shall constitute one and the same instrument.

24. INTERPRETATION OF LEASE: The parties understand and agree that this LEASE has been arrived at through negotiation, and that neither LESSOR nor LESSEE is to be deemed the party which prepared this LEASE within the meaning of Civil Code Section 1654.

25. ENTIRE AGREEMENT, AMENDMENTS: This LEASE embodies the entire agreement and understanding between the parties relating to the subject matter and may not be amended, waived or discharged, except by an instrument in writing executed by both parties. This LEASE supersedes all prior agreements and memoranda relating to its subject matter.

IN WITNESS WHEREOF the parties hereto have executed this LEASE the day and year written below.

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY, LESSOR**

BY: \_\_\_\_\_  
Debra L. Hale, Executive Director

DATE: \_\_\_\_\_

**Monterey Motors Inc.  
a California Corporation, LESSEE**

BY: \_\_\_\_\_  
President

DATE: \_\_\_\_\_

Approved as to form:

\_\_\_\_\_  
TAMC Counsel

DATE: \_\_\_\_\_





**Monterey Motors Inc. Lease**

Monterey Motors Inc. - 3% increase per year

2021	\$ 4,360.34	\$ 0.1246
2022	\$ 4,491.15	\$ 0.1283
2023	\$ 4,625.88	\$ 0.1322
2024	\$ 4,764.66	\$ 0.1361
2025	\$ 4,907.60	\$ 0.1402
2026	\$ 5,054.83	\$ 0.1444
2027	\$ 5,206.47	\$ 0.1488
2028	\$ 5,362.67	\$ 0.1532
2029	\$ 5,523.55	\$ 0.1578
2030	\$ 5,689.25	\$ 0.1626
2031	\$ 5,859.93	\$ 0.1674
2032	\$ 6,035.73	\$ 0.1724



## Memorandum

**To:** Board of Directors  
**From:** Madilyn Jacobsen, Transportation Planner  
**Meeting Date:** January 27, 2021  
**Subject:** SURF Busway - Capital Investment Grant Consultant Funding

### **RECOMMENDED ACTION:**

#### **Measure X Amendment - Capital Investment Grant Consultant Services**

1. **APPROVE** Amendment #1 of Measure X Regional Funding Agreement, subject to approval by Agency counsel, for the SURF! Busway and Bus Rapid Transit project to include up to \$750,000 in Measure X funds for a Capital Investment Grant Consultant Services; and
2. **AUTHORIZE** the Executive Director to make administrative changes to the contract if such changes do not increase the Agency's net cost, subject to approval by Agency counsel.

### **SUMMARY:**

Monterey-Salinas Transit is pursuing a Capital Investment Grant with the Federal Transit Administration to fund final design and construction of the SURF! Busway and Bus Rapid Transit Project. MST has requested to use up to \$750,000 in Measure X dollars to fund Consultant services for the technical assistance needed for MST to achieve a grant agreement with the Federal Transit Administration.

### **FINANCIAL IMPACT:**

With up to \$15 million identified in Measure X for the project, the TAMC Board programmed \$1,450,000 for the preliminary engineering and environmental analysis phase of work in December 2019. This amendment adds an additional \$750,000 of Measure X funds towards the project during its pre-construction phase.

### **DISCUSSION:**

#### Project Overview

The Highway 1 Busway Project, rebranded as the SURF! Busway and Bus Rapid Transit project, was identified as a regional project in Measure X. The bus rapid transit corridor parallels Highway 1 between Marina and Seaside/Sand City. The project is proposed to be built within the Monterey Branch Line right-of-way, owned by the Transportation Agency, to provide commuters a traffic-free alternative to Highway 1.

Benefits of the SURF! Busway and Bus Rapid Transit project include:

- Improving air quality, reducing greenhouse gas emissions
- Increasing transit use, reduce traffic on Highway 1
- Enhancing mobility, improving bicycle trail connections
- Improving travel time reliability for transit users
- Improving transit connections

#### Project Timeline

November 2019, Monterey-Salinas Transit hired a consultant to prepare preliminary engineering and environmental analysis for the SURF! project. On December 4, 2019, the Transportation Agency Board of Directors approved the Regional Funding Agreement for up to \$1,450,000 with Monterey-Salinas Transit to fund the preliminary engineering and environmental phase of the SURF! Busway and Bus Rapid Transit Project. In April 2020, The SURF! Busway and Bus Rapid Transit project was accepted into the Federal Transit Administration's Capital Investment Grant program. In November 2020, MST released a request for proposals for a Capital Investment Grant Consultant. Following the close of the request for proposals, MST received two proposals. In December 2020, MST requested to amend the funding agreement to support consultant services to lead MST through the Capital Investment Grant process with up to \$750,000 in Measure X dollars.

#### Capital Investment Grant Program

The Capital Investment Grant program is a discretionary grant program that funds transit capital investments, including heavy rail, commuter rail, light rail, streetcars and bus rapid transit. Federal transit law requires that transit agencies seeking Capital Investment Grant funds complete a series of steps and analysis over several years prior to receiving a grant agreement with the Federal Transit Administration. There is a high degree of confidence that MST will ultimately receive a Capital Investment Grant as MST has been accepted into the Project Development Phase of the Capital Investment Grant program.

The letter received from MST requesting the use of Measure X funds to support a Capital Investment Grant Consultant is included as an **attachment** to the staff report. The initial cost estimate described in the letter was \$315,000. Received proposals show a competitive range of cost between \$730,031 to \$1,419,264. MST reasons the difference in cost is due to the overall number of hours and length of the project. The scope of services to be completed by the Capital Investment Grant Consultant is attached to the letter received from MST.

#### **ATTACHMENTS:**

- ▣ Measure X - SURF! Busway Amendment 1
- ▣ Sedoryk - Letter re: Request to Amend SURF Agreement

**AMENDMENT # 1 TO REGIONAL MEASURE X FUNDING AGREEMENT**  
**BETWEEN**  
**THE TRANSPORTATION AGENCY FOR MONTEREY COUNTY**  
**AND**  
**MONTEREY-SALINAS TRANSIT DISTRICT**

THIS AMENDMENT NO. 1 to the agreement dated December 19, 2019, between the Transportation Agency for Monterey County, hereinafter referred to as “TAMC,” and Monterey-Salinas Transit District, hereinafter referred to as “Sponsor,” is hereby entered into between TAMC and the Sponsor.

**RECITALS:**

- A. **WHEREAS**, TAMC and Sponsor entered into a regional Measure X funding agreement for the Environmental and Preliminary Engineering Phase of the Highway 1 Busway SURF! Project on December 19, 2019, hereinafter referred to as “Agreement;” and
- B. **WHEREAS**, the Highway 1 Busway SURF! Project (“the Project”) is also known as the SURF! Busway and Bus Rapid Transit Project; and
- C. **WHEREAS**, the Project has been accepted into the Federal Transit Administration’s Capital Investment Grant Program; and
- D. **WHEREAS**, Federal Transit Administration grant requirements include the completion of a series of steps and technical analysis several years in advance of receipt of a grant agreement; and
- E. **WHEREAS**, Sponsor desires to receive Measure X regional funding from TAMC for Consultant Services to lead technical assistance necessary to reach a grant agreement with the Federal Transit Administration; and
- F. **WHEREAS**, Sponsor released a request for proposals on November 6, 2020 for a Capital Investment Grant Consultant for this purpose; and
- G. **WHEREAS**, TAMC staff is included on the consultant review team; and
- H. **WHEREAS**, Sponsor received two proposals reflecting a competitive range of cost for the proposals between \$730,031 and \$1,419,264; and
- I. **WHEREAS**, Sponsor has selected Kimley-Horn and Associates, Inc. for Consultant Services and has requested up to seven hundred and fifty thousand dollars (\$750,000) in Measure X funds to cover costs; and
- J. **WHEREAS**, the amendment will not change the total Measure X commitment to the overall project but will more specifically designate the use of the Measure X funds for a purpose TAMC agrees is appropriate.

**NOW, THEREFORE**, the parties agree to amend the Agreement as follows:

**1. TERM OF AGREEMENT**

The term of this agreement is amended to cover costs for the Capital Investment Grant Consultant in the fiscal years 2020/2021 through 2023/2024.

**2. TOTAL COMPENSATION**

The total compensation to be paid pursuant to this Agreement as amended shall not exceed two million and two hundred thousand dollars (\$2,200,000). This includes the existing Measure X agreement of \$1,450,000 and the addition of \$750,00 under this amendment.

**3. SCOPE OF SERVICES**

The Scope of Services for the Capital Investment Grant Consultant is attached to the Agreement as Exhibit A.

This Scope of Services does not replace the original Scope of Services dated October 23, 2019 for preliminary engineering and environmental analysis.

**4. REMAINDER OF TERMS UNCHANGED**

All other terms of the Agreement remain in full effect.

An executed copy of this Amendment No. 1 shall be attached to the Agreement and shall be incorporated as if fully set forth therein.

**IN WITNESS WHEREOF**, the parties hereto have executed this Amendment to the Agreement with Monterey-Salinas Transit.

TAMC :

MONTEREY-SALINAS TRANSIT:

\_\_\_\_\_  
Debra L. Hale  
Executive Director

\_\_\_\_\_

\_\_\_\_\_  
(date)

\_\_\_\_\_  
(date)

Approved as to form:

\_\_\_\_\_  
TAMC Counsel

\_\_\_\_\_  
(date)

*EXHIBIT A*

**SCOPE OF SERVICES – CAPITAL INVESTMENT GRANT CONSULTANT**

## SCOPE OF WORK CIG Project Development

### 1. Objective

Complete all planning activities required in the Project Development (PD) phase of the Federal Transit Administration's Capital Investment Grant (CIG) Program and ensure all activities and requirements are met so MST can execute a CIG single year grant agreement.

### 2. Background and Scope of Project

MST is the only public transit agency that provides fixed-route, demand-response and special seasonal transit service to a 295-square-mile area of Monterey County, California. The agency operates over sixty routes, serving the County's estimated 435,000 residents. It operates through two major transit hubs in Monterey and Salinas as well as secondary hubs in Marina and Sand City. Additionally, MST provides connections to the City of Paso Robles in San Luis Obispo County, the cities of Santa Cruz and Watsonville in Santa Cruz County, and San Jose and Gilroy in Santa Clara County. MST operates a fleet of over 100 buses for its fixed-route service. MST has a fleet of roughly 40 buses for paratransit service and general public dial-a-ride service in the rural area.

In Fiscal Year 2019, MST carried over 4,475,000 passengers and operated over 5,971,000 revenue service miles. To the north, in San Jose, California, MST routes terminate at the Diridon Station, which serves Caltrain, ACE, VTA light rail, and Amtrak trains. The bus plaza at the station is served by Amtrak Thruway Motorcoach, Greyhound, Megabus, Santa Cruz Metro (Highway 17 Express), and VTA buses. With the start of MST's Lines 82 and 83 in 2011, MST closed a public transit gap that existed between northern California and southern California along the U.S. Highway 101 corridor. Now, to the south, in Paso Robles, California, MST's routes serve the Paso Robles Transit Center, a multi-modal station serving Greyhound, Amtrak, Paso Express, and San Luis Obispo Regional Transit Authority. MST's wide range of service allows residents of Monterey County to connect with other public transit services outside the County, ultimately enabling Monterey County residents to travel across the state.

A major MST effort currently in the environmental and preliminary design phase is the proposed *SURF!* Busway and Bus Rapid Transit project<sup>1</sup>. It would create a parallel bus-only route to State Route 1 between Marina and Sand City to allow bus riders to bypass a very congested stretch of Highway 1 on their way to and from local jobs on the Monterey Peninsula. This section of Highway 1 operates at level of service F during peak hours and the summer tourist season. Passengers would have express service to and from work during peak commute times when the highway corridor is most heavily congested. This bus-rapid transit corridor would be constructed along the Monterey Branch Line, a rail corridor which the Transportation Agency for Monterey County (TAMC) purchased using California Proposition 116 funds in 2003. No private right-of-way is expected to be needed for the project. Operating along this dedicated right-of-way parallel to the inactive railroad, the *SURF!* would improve transit on-time performance, allow for more frequent bus service, reduce greenhouse gas emissions, and reduce traffic congestion. The busway would primarily serve low income

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<sup>1</sup> More project information can be found on MST's website <https://mst.org/about-mst/planning-development/surf/>

Monterey-Salinas Transit District (MST)  
RFP # 21-08 Capital Investment Grant Consultant

and disadvantaged communities in Marina and Seaside, connecting residential neighborhoods to job centers, veterans to the new VA-DoD Outpatient Clinic, and students to California State University, Monterey Bay. The completed project is expected to open by 2027 and draw new transit passengers and build long-term ridership demand that would support long-term future rail operations. The \$52 Million project (current estimate) is funded through final design. Construction funds are still being sought.

MST requested entry to FTA's CIG in early 2020 and has been accepted into the PD phase. Assistance is needed to complete the activities required to develop sufficient information for evaluation and rating under the CIG criteria. A consultant is needed to help usher MST through the process and requirements and through the executed grant agreement stage.

The successful consultant or consulting team will become familiar with the information found on the CIG program webpage at <https://www.transit.dot.gov/funding/grant-programs/capital-investments/about-program>. The website provides details and information on the activities required during the PD phase, including answers to frequently asked questions and the information that must be provided to FTA for eventual project evaluation and rating.

A feasibility study for MST's BRT was prepared for MST in 2018 that identified the rail corridor as the most favorable option for express transit service connecting the Monterey Peninsula communities.<sup>2</sup> With COVID-19, some of MST's transit services will be changing, so assumptions used in the feasibility study will need to be examined and updated as needed for the CIG application. A systemwide Comprehensive Operational Analysis is expected to be completed in summer 2021 and may impact the assumptions from the 2018 feasibility study.

A consultant team is currently preparing preliminary design, engineering, and environmental clearance for the proposed *Surf!* Busway and Bus Rapid Transit project. Design to a 35% level is expected in spring 2021. The environmental clearance at both state and federal levels is expected by summer 2021. Coordination with the project team will be important when developing assumptions for the CIG rating and other modeling required in the CIG process. The consultant shall participate in meetings with the design team as needed.

A funding package including local, state and federal funding will be needed to deliver the *SURF!* project. Existing grants and funding agreements will be available for review to the winning consultant.

**All activities needed to assist MST through an executed single year grant agreement in the CIG program are part of this RFP.** These items include, but are not limited to:

- Financial modeling
- STOPS modeling
- Economic and land use modeling
- Developing detailed travel forecasts
- Quantification of anticipated ridership and vehicle miles travelled

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<sup>2</sup> Final Project Report Monterey Bay Area Feasibility Study of Bus on Shoulder Operations on State Route 1 and the Monterey Branch Line, CDM Smith June 26, 2018 <https://mst.org/wp-content/media/Final-Bus-on-Shoulder-Branch-Line-Feasibility-Report-062718.pdf>



Monterey-Salinas Transit District (MST)  
RFP # 21-08 Capital Investment Grant Consultant

- Quantification of mobility cost-effectiveness and congestion relief
- Constructability review
- Risk assessment
- Project management plans
- Third party agreements
- Ongoing coordination with FTA headquarters and Region IX staff

An optional task should include assisting MST with reporting requirements during construction, after the grant agreement is executed.

Some key milestones for the proposed *Surf!* Busway and BRT project are listed below:

Estimated Completion	Milestone
Winter 2021	Complete 35% design
Spring 2021	California Environmental Quality Act (CEQA) clearance complete
Summer 2021	National Environmental Policy Act (NEPA) clearance complete Project approval by MST board of directors
Spring 2022	Complete 60% design
Summer 2022	All local funds secured Project listed in the Metropolitan Transportation Plan, programmed in the MTIP CIG application submittal
Winter 2023	SURF! included in Presidential Budget
Winter 2024	Executed Single Year Grant Agreement
Summer 2024	Begin construction

### 3. Project Manager and Project Steering Committee

MST’s Director of Planning & Innovation will serve as MST’s project manager for the *SURF!* CIG PD Phase. The project steering committee will include: General Manager, Assistant General Manager, and Grants Analyst. Representatives from TAMC, the engineering consulting team, and the future final design team will also participate as members of the project steering committee.

### 4. Project Schedule

The schedule for this project is as follows:

December 2020	Request for Proposals
February 2021	Selection of Consultant and Notice to Proceed
2021-2024	CIG Project Development Work
2024-2026	Optional Task for Post-award Reporting to CIG



December 2, 2020

Debbie Hale  
Executive Director  
Transportation Agency for Monterey County  
55-B Plaza Circle  
Salinas, CA 93901

**RE: Request to Amend Funding Agreement for MST Surf! Busway and Bus Rapid Transit Project**

Dear Ms. Hale:

The Monterey-Salinas Transit District (“MST”) is currently in preliminary design and engineering for a new busway and bus rapid transit project– the *Surf! Busway and Bus Rapid Transit* (“Project”). On December 19, 2019, the Transportation Agency for Monterey County (“TAMC”) Board approved a Regional Funding Agreement for the environmental and preliminary engineering phase of the Project.

The Project has been accepted into the Federal Transit Administration’s Capital Investment Grants (CIG) program. This FTA discretionary grant program funds transit capital investments, including heavy rail, commuter rail, light rail, streetcars, and bus rapid transit. Federal transit law requires transit agencies seeking CIG funding to complete a series of steps over several years. For Small Starts projects like the *Surf!*, the law requires completion of one phase in advance of receipt of a construction grant agreement – Project Development. The law also requires projects to be rated by FTA at various points in the process according to statutory criteria evaluating project justification and local financial commitment.

As the Project moves farther along in the development process, it has become clear that MST will require the assistance of an outside consultant to prepare the background modeling work required by FTA in the Project Development phase in order to receive the construction grant agreement. Please note that this amendment will not change the total Measure X commitment to the overall project. It will increase the amount of Measure X funds needed in the pre-construction phase.

The cost of the CIG consultant is not expected to exceed \$315,000. The scope of work for the services is attached.

Thank you for your attention to this request as we move the project forward.

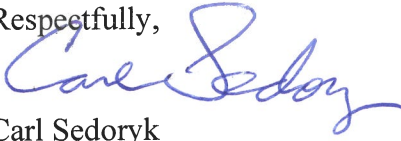
*Advocating and delivering quality public transportation as a leader within our community and industry.*

**Transit District Members** Monterey County • Carmel-by-the-Sea • Del Rey Oaks • Gonzales • Greenfield • King City • Marina • Monterey  
Pacific Grove • Salinas • Sand City • Seaside • Soledad **Administrative Offices** 19 Upper Ragsdale Drive, Suite 200 Monterey, CA 93940

PH 1-888-MST-BUS1 (1-888-678-2871) • FAX (831) 899-3954 • WEB [mst.org](http://mst.org)

Please do not hesitate to contact me at (831) 264-5001 or Michelle Overmeyer, Director of Planning and Innovation at (831) 264-5877 should you have any questions.

Respectfully,



Carl Sedoryk  
General Manager/CEO

Attachment

## SCOPE OF WORK CIG Project Development

### 1. Objective

Complete all planning activities required in the Project Development (PD) phase of the Federal Transit Administration's Capital Investment Grant (CIG) Program and ensure all activities and requirements are met so MST can execute a CIG single year grant agreement.

### 2. Background and Scope of Project

MST is the only public transit agency that provides fixed-route, demand-response and special seasonal transit service to a 295-square-mile area of Monterey County, California. The agency operates over sixty routes, serving the County's estimated 435,000 residents. It operates through two major transit hubs in Monterey and Salinas as well as secondary hubs in Marina and Sand City. Additionally, MST provides connections to the City of Paso Robles in San Luis Obispo County, the cities of Santa Cruz and Watsonville in Santa Cruz County, and San Jose and Gilroy in Santa Clara County. MST operates a fleet of over 100 buses for its fixed-route service. MST has a fleet of roughly 40 buses for paratransit service and general public dial-a-ride service in the rural area.

In Fiscal Year 2019, MST carried over 4,475,000 passengers and operated over 5,971,000 revenue service miles. To the north, in San Jose, California, MST routes terminate at the Diridon Station, which serves Caltrain, ACE, VTA light rail, and Amtrak trains. The bus plaza at the station is served by Amtrak Thruway Motorcoach, Greyhound, Megabus, Santa Cruz Metro (Highway 17 Express), and VTA buses. With the start of MST's Lines 82 and 83 in 2011, MST closed a public transit gap that existed between northern California and southern California along the U.S. Highway 101 corridor. Now, to the south, in Paso Robles, California, MST's routes serve the Paso Robles Transit Center, a multi-modal station serving Greyhound, Amtrak, Paso Express, and San Luis Obispo Regional Transit Authority. MST's wide range of service allows residents of Monterey County to connect with other public transit services outside the County, ultimately enabling Monterey County residents to travel across the state.

A major MST effort currently in the environmental and preliminary design phase is the proposed *SURF!* Busway and Bus Rapid Transit project<sup>1</sup>. It would create a parallel bus-only route to State Route 1 between Marina and Sand City to allow bus riders to bypass a very congested stretch of Highway 1 on their way to and from local jobs on the Monterey Peninsula. This section of Highway 1 operates at level of service F during peak hours and the summer tourist season. Passengers would have express service to and from work during peak commute times when the highway corridor is most heavily congested. This bus-rapid transit corridor would be constructed along the Monterey Branch Line, a rail corridor which the Transportation Agency for Monterey County (TAMC) purchased using California Proposition 116 funds in 2003. No private right-of-way is expected to be needed for the project. Operating along this dedicated right-of-way parallel to the inactive railroad, the *SURF!* would improve transit on-time performance, allow for more frequent bus service, reduce greenhouse gas emissions, and reduce traffic congestion. The busway would primarily serve low income

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<sup>1</sup> More project information can be found on MST's website <https://mst.org/about-mst/planning-development/surf/>

Monterey-Salinas Transit District (MST)  
RFP # 21-08 Capital Investment Grant Consultant

and disadvantaged communities in Marina and Seaside, connecting residential neighborhoods to job centers, veterans to the new VA-DoD Outpatient Clinic, and students to California State University, Monterey Bay. The completed project is expected to open by 2027 and draw new transit passengers and build long-term ridership demand that would support long-term future rail operations. The \$52 Million project (current estimate) is funded through final design. Construction funds are still being sought.

MST requested entry to FTA's CIG in early 2020 and has been accepted into the PD phase. Assistance is needed to complete the activities required to develop sufficient information for evaluation and rating under the CIG criteria. A consultant is needed to help usher MST through the process and requirements and through the executed grant agreement stage.

The successful consultant or consulting team will become familiar with the information found on the CIG program webpage at <https://www.transit.dot.gov/funding/grant-programs/capital-investments/about-program>. The website provides details and information on the activities required during the PD phase, including answers to frequently asked questions and the information that must be provided to FTA for eventual project evaluation and rating.

A feasibility study for MST's BRT was prepared for MST in 2018 that identified the rail corridor as the most favorable option for express transit service connecting the Monterey Peninsula communities.<sup>2</sup> With COVID-19, some of MST's transit services will be changing, so assumptions used in the feasibility study will need to be examined and updated as needed for the CIG application. A systemwide Comprehensive Operational Analysis is expected to be completed in summer 2021 and may impact the assumptions from the 2018 feasibility study.

A consultant team is currently preparing preliminary design, engineering, and environmental clearance for the proposed *Surf!* Busway and Bus Rapid Transit project. Design to a 35% level is expected in spring 2021. The environmental clearance at both state and federal levels is expected by summer 2021. Coordination with the project team will be important when developing assumptions for the CIG rating and other modeling required in the CIG process. The consultant shall participate in meetings with the design team as needed.

A funding package including local, state and federal funding will be needed to deliver the *SURF!* project. Existing grants and funding agreements will be available for review to the winning consultant.

**All activities needed to assist MST through an executed single year grant agreement in the CIG program are part of this RFP.** These items include, but are not limited to:

- Financial modeling
- STOPS modeling
- Economic and land use modeling
- Developing detailed travel forecasts
- Quantification of anticipated ridership and vehicle miles travelled

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<sup>2</sup> Final Project Report Monterey Bay Area Feasibility Study of Bus on Shoulder Operations on State Route 1 and the Monterey Branch Line, CDM Smith June 26, 2018 <https://mst.org/wp-content/media/Final-Bus-on-Shoulder-Branch-Line-Feasibility-Report-062718.pdf>

Monterey-Salinas Transit District (MST)  
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## **Memorandum**

**To:** Board of Directors  
**From:** Madilyn Jacobsen, Transportation Planner  
**Meeting Date:** January 27, 2021  
**Subject:** **Bicycle and Pedestrian Committee - Pacific Grove**

### **RECOMMENDED ACTION:**

**APPROVE** the appointment of Ms. Natalie Popovich to serve as the City of Pacific Grove's primary representative on the TAMC Bicycle and Pedestrian Facilities Advisory Committee.

### **SUMMARY:**

The Board appoints agency representatives on an as-needed basis to serve on the Bicycle and Pedestrian Facilities Advisory Committee to advise staff on bicycle and pedestrian transportation issues and make recommendations to the TAMC Board.

### **FINANCIAL IMPACT:**

No financial impact.

### **DISCUSSION:**

The TAMC Bicycle & Pedestrian Advisory Committee is composed of volunteer residents and public agency representatives who meet monthly with TAMC staff to provide input to the TAMC Board on active transportation projects and programs. The Committee also provides input to local jurisdictions and Caltrans on bike and pedestrian infrastructure projects. The Committee has most recently led the effort to help shape the content and prioritization of projects in the Marina and Seaside Safe Routes to Schools Plan and provided input for the bicycle and pedestrian elements of the SURF! Busway and Bus Rapid Transit project.

Ms. Natalie Popovich is being nominated by Pacific Grove Council Member Chaps Poduri to represent the City of Pacific Grove on TAMC's Bicycle and Pedestrian Facilities Advisory Committee. Ms. Popovich has a background in transportation policy, local government planning and non-profit leadership. She is an avid cyclist and an advocate for bicycling and walking in her community.

Committee vacancies remain for: City of Gonzales, City of Soledad and Monterey County's Supervisorial District 2. Staff requests that Board members in these areas recruit interested individuals and refer them to staff for more information.

### **WEB ATTACHMENTS:**

[Popovich - Nomination Letter and Application](#)



## **Memorandum**

**To:** Board of Directors  
**From:** Madilyn Jacobsen, Transportation Planner  
**Meeting Date:** January 27, 2021  
**Subject:** **Summary of 2020 Environmental Document Review Program**

### **RECOMMENDED ACTION:**

**RECEIVE** summary of environmental document review work conducted by TAMC in 2020.

### **SUMMARY:**

As part of the Transportation Agency's ongoing work program, staff reviews environmental documents to comment on land use, transportation, safety, and greenhouse gas emissions sections of general plan updates, bicycle plans, major development plans, transit plans and other environmental review documents prepared by local agencies and other entities. This report is a summary of completed actions from January - December 2020.

### **FINANCIAL IMPACT:**

The environmental document review program is included in the approved Agency budget and funded by state Rural Planning Assistance funds.

### **DISCUSSION:**

To effectively plan for the county's future transportation needs, the Transportation Agency is engaged in efforts to coordinate land use and transportation planning activities across the county. The goal of this coordination is to connect regional transportation infrastructure long-range planning with ongoing land use decision-making, thereby reducing the long-term need for costly regional infrastructure improvements. As more coordination occurs, such as building retail stores within walking distance of residential neighborhoods, less money will be needed to construct new roads and parking, allowing funds to be used on highway safety improvements and other regional projects. One of the Transportation Agency's mechanisms for coordinating transportation and land use planning is through the environmental document review process as defined by the California Environmental Quality Act (CEQA). Staff reviews plans and development proposals that are under consideration by the county's jurisdictions pursuant to CEQA to identify new regional transportation impacts and recommend mitigation strategies. All comments are limited to those project activities that are within the agency's area of expertise, or which are required to be carried out or approved by the agency.

During the 2020 year, staff's efforts under the environmental review program also included training, reviewing resources, and supporting Monterey County jurisdictions regarding Senate Bill 743. Senate Bill 743 changed the way transportation impacts are measured under the California Environmental Quality Act from "Level of Service" to "Vehicle Miles Traveled." Impacts of Senate Bill 743 shift how transportation impacts to the regional transportation system are measured and the types of mitigation measures that will result from the environmental process.

Throughout 2020, staff reviewed 17 environmental documents and provided comments on 12 of the environmental



documents. Comments submitted typical aligned with one or more of the following sentiments:

- TAMC recommended that the project add certain recommended transportation safety enhancements;
- TAMC found that the project's impacts on regional roads and highways were underestimated; and/or
- TAMC supported the fact that the project includes transit, bicycle and pedestrian infrastructure, or recommended adding such improvements.

The following table summarizes the lead agency, project name, and type of environmental documents that staff provided comments on during 2020:

<b>Lead Agency</b>	<b>Project Name</b>	<b>Document Type</b>
Monterey One Water	Proposed Modifications to PWM/GWR Project	Draft Supplemental Environmental Impact Report
County of Monterey	Miller Trust Commercial Project	Notice of Preparation
City of Seaside	Campus Town Specific Plan Project	Final Environmental Impact Report
Monterey Regional Airport	Airfield Safety Enhancement Project for Taxiway "A" Relocation & Associated Building Relocations at Monterey Regional Airport	Notice of Availability / Environmental Assessment
City of Gonzales	Puente del Monte Annexation	Notice of Preparation / Supplemental Environmental Impact Report
City of Gonzales	Vista Lucia Annexation	Notice of Preparation / Supplemental Environmental Impact Report
City of Monterey	Community Hospital of Monterey Peninsula Carmel Hills Professional Center Parking Lot Expansion	Mitigated Negative Declaration
City of Salinas	Salinas Central Area Specific Plan	Environmental Impact Report
California High Speed Rail Authority	High-Speed Rail project's San Jose to Merced Section	Supplemental Environmental Impact Report
City of Pacific Grove	American Tin Cannery Hotel and Commercial Project	Draft Environmental Impact Report
Monterey-Salinas Transit	SURF! Busway and Bus Rapid Transit Project	Notice of Preparation
Monterey County	Draft Moss Landing Community Plan	Public Hearing

## **ATTACHMENTS:**

- 2020 Environmental Document Review Log

**Transportation Agency for Monterey County**  
**Environmental Document Review Log**  
 January 1, 2020 - December 31, 2020

<u>Acronyms</u>		
EIR = Environmental Impact Report	ND = Negative Declaration	RAW = Removal Action Workplan
GP(U/Amd) = General Plan (Update / Amendment)	NOP = Notice of Preparation	SOI (Amd) = Sphere of Influence (Amendment)
IS = Initial Study	NOPH = Notice of Public Hearing	SP = Specific Plan
MND = Mitigated Negative Declaration	PD = Planned Development	TS = Traffic Study

File #	Lead Agency	Project Name	Doc. Type	Received	Hearing	Due	Comments Sent
2020-E-01	Monterey One Water	Proposed Modifications to the PWM/GWR Project	DSEIR			01/31/20	SC Emailed Comments RE: FORTAG
2020-E-02	California Coastal Commission	City of Pacific Grove Local Coastal Permit and Mapping Certification	NOPH	02/24/20	03/11/20		No comments.
2020-E-03	County of Monterey	Miller Trust Commercial Project	NOP	02/12/20	02/20/20		Comments mailed - 3/4/20
2020-E-04	City of Seaside	Campus Town Specific Plan Project	FEIR	02/24/20	03/05/20	03/05/20	Comments emailed >3 hours before hearing - 03/05/20
2020-E-05	Monterey Regional Airport	Airfield Safety Enhancement Project for Taxiway "A" Relocation & Associated Building Relocations at MRA	NOA / EA	03/09/20		05/01/20	Comments emailed - 04/15/20
2020-E-06	City of Gonzales	Puente del Monte Annexation	NOP / SEIR			04/15/20	Comments emailed - 04/10/20
2020-E-07	City of Gonzales	Vista Lucia Annexation	NOP / SEIR			04/15/20	Comments emailed - 04/10/20
2020-E-08	City of Monterey	Community Hospital of Monterey Peninsula Carmel Hills Professional Center Parking Lot Expansion	MND	04/09/20		05/08/20	Comments emailed 05/05/20
2020-E-09	Salinas Valley Memorial Healthcare System	Downing Resource Center Parking Garage Annex and Ancillary Improvements	MND	04/08/20		05/08/20	No comments.
2020-E-10	City of Salinas	971 Work Street, Warehousing and Storage Project	IS / MND	05/28/20		06/16/20	No comments.
2020-E-11	City of Salinas	Salinas Central Area Specific Plan	EIR	06/29/20	10/21/20	08/11/20	Comments emailed 08/03/2020
2020-E-12	Monterey Peninsula Water Management District	Potential Acquisition of Monterey Water System and District Boundary Adjustment EIR	NOA / EIR	07/06/20		08/03/30	No comments.
2020-E-13	California High Speed Rail Authority	High-Speed Rail project's San Jose to Merced section DEIR	EIR/S				Letter emailed. (CW)
2020-E-14	City of Pacific Grove	American Tin Cannery Hotel and Commercial Project	DEIR	08/03/20	12/15/20	09/14/20	Comments emailed 09/10/2020
2020-E-15	Monterey-Salinas Transit	SURF! Busway and Rapid Transit Project	NOP	08/13/20		09/14/20	Comments emailed 09/09/2020
2020-E-16	Monterey County	Draft Moss Landing Community Plan	SP	11/04/20			Comment submitted for 12/2/2020 public hearing.
2020-E-17	City of Salinas	Heald College Salinas Major Telecommunication Facility	NOI / MND	12/15/21	01/06/21	01/04/21	No comments.
2020-E-18							
2020-E-19							
2020-E-20							



## Memorandum

**To:** Board of Directors  
**From:** Theresa Wright, Community Outreach Coordinator  
**Meeting Date:** January 27, 2021  
**Subject:** **Measure X Citizens Oversight Committee Appointments**

### **RECOMMENDED ACTION:**

**APPROVE** the appointments of Jonathan Geisler and Monica Lal, to serve as the representative and alternate representative Monterey Peninsula Chamber of Commerce, on the Measure X Transportation Safety & Investment Plan Citizens Oversight Committee.

### **SUMMARY:**

The Transportation Safety & Investment Plan Policies calls for the formation of a Citizens Oversight Committee representing a diverse range of community interests. Representatives of these interests must be nominated by their organizations and appointed to serve on the Citizens Oversight Committee by the Transportation Agency's Board of Directors.

### **FINANCIAL IMPACT:**

The Transportation Safety & Investment Plan, approved by voters on November 8, 2016, is anticipated to generate an estimated \$600 million over thirty years through a retail transactions and use tax of a three-eighths' of one-percent (3/8%). This funding will make a significant dent in the billions of dollars in unmet road repair needs and regional road safety and mobility project needs and, in some cases, will help get transportation projects off the ground sooner than planned.

### **DISCUSSION:**

In accordance with the Policies & Project Descriptions for the Transportation Safety & Investment Plan, a Citizens Oversight Committee representing a diverse range of community interests was formed within 6 months of voter approval of Measure X.

Members and their alternates were nominated by the bona fide organization they are representing. Additional members were appointed by the Transportation Agency Board of Directors to assure that a broad range of geographic and stakeholder interests are represented on the committee.

Members of the Citizens Oversight Committee were appointed by the Transportation Agency Board of Directors on March 22, 2017. Initial terms were staggered, with half of the committee members serving a 2-year term, and the other half serving a 3-year term, as specified by the Transportation Agency.

This report seeks the appointments of Jonathan Geisler and Monica Lal to serve as representatives of the Monterey Peninsula Chamber of Commerce in accordance with their nominations on the Measure X Transportation Safety & Investment Plan Citizens Oversight Committee. Dan Limesand, who served as the representative for the Monterey Peninsula Chamber resigned from the Oversight Committee. Jonathan Geisler is nominated to serve as his replacement on the committee. Monica Lal, is nominated to serve as the alternate representative. Her appointment will fulfill a long-

standing vacancy in that position.



## **Memorandum**

**To:** Board of Directors  
**From:** Michael Zeller, Principal Transportation Planner  
**Meeting Date:** January 27, 2021  
**Subject:** County of Monterey Regional Surface Transportation Program Fair Share Allocation

### **RECOMMENDED ACTION:**

#### **Regional Surface Transportation Program Fair Share Allocation:**

1. **APPROVE** the request by the County of Monterey to program Regional Surface Transportation Program fair share funds to the Davis Road Bridge Replacement and Road Widening Project in the amount of \$560,000; and
2. **APPROVE** amending Exhibit A of the local funding agreement to include these projects and funding.

### **SUMMARY:**

The Agency has distributed Regional Surface Transportation Program fair share funding by population to the local jurisdictions for a wide range of eligible transportation projects. Funding is available at the discretion of the local jurisdiction for their chosen projects, upon approval by the Transportation Agency Board.

### **FINANCIAL IMPACT:**

The Regional Surface Transportation Program was established by the State of California to utilize gas tax revenues on a wide variety of local transportation projects. The Transportation Agency receives these funds, which total approximately \$3.5 million to \$4.0 million per year, and distributes them to the Cities and County in two methods: fair share and competitive share. The Transportation Agency distributes \$1.2 million per year as the fair share component to the cities and County based on population. The County of Monterey has a sufficient balance in its fair share reserve to program a total of \$560,000 to this project.

### **DISCUSSION:**

The Transportation Agency is tasked with reviewing projects proposed for Regional Surface Transportation Program fair share monies and approving the funding if the project is deemed eligible under state law. Examples of the types of transportation projects that are eligible for funding include: local street and roadway rehabilitation, bicycle facilities, pedestrian facilities, public transit capital and signal coordination and other safety and operational improvements.

The County of Monterey is requesting that the Transportation Agency program a portion of their balance of fair share Regional Surface Transportation Program funds to the following project: \$560,000 to the Davis Road Bridge Replacement and Road Widening Project. The project will replace the existing low- water crossing over the Salinas River and widen Davis Road to four travel lanes. The project also includes traffic signal upgrades at the intersection of Davis Road and Blanco Road, new traffic signal at Davis Road and Hitchcock Road, and new roundabout at Davis Road and Reservation Road.

After programming the amount, the County has a remaining balance of \$980,733.32 of fair share funding available to program to additional projects. Staff confirms that the requested project is eligible for this funding and recommends that the Board approve this request.

**ATTACHMENTS:**

- ▣ County - Programming Request Letter
- ▣ County - Exhibit A

# MONTEREY COUNTY

## PUBLIC WORKS, FACILITIES & PARKS

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Randell Ishii, M.S., P.E., PTOE, Director

1441 Schilling Place, South 2nd Floor  
Salinas, California 93901-4527

(831) 755-4800  
[www.co.monterey.ca.us](http://www.co.monterey.ca.us)

December 10, 2020

Michael Zeller  
Transportation Agency for Monterey County  
55 Plaza Circle, Suite B  
Salinas, CA 93901

**Subject: Request for Regional Surface Transportation Program (RSTP)  
Fair Share Allocation**

Dear Michael,

The County of Monterey Public works, Facilities, and Parks Department requests to allocate \$560,000 of its 2020 RSTP Fair Share to the Davis Road Bridge Replacement and Road Widening Project. The project proposes to replace the existing low- water crossing over the Salinas River and widen Davis Road to four travel lanes. The project also includes traffic signal upgrades at the intersection of Davis Road and Blanco Road, new traffic signal at Davis Road and Hitchcock Road, and new roundabout at Davis Road and Reservation Road.

Should you have any questions please contact Enrique Saavedra at (831) 755-8970,  
([saavedraem@co.monterey.ca.us](mailto:saavedraem@co.monterey.ca.us)).

Sincerely,

Randell Ishii, M.S., P.E., PTOE  
Director of Public Works, Facilities & Parks

**Transportation Agency for Monterey County**  
**Master State and Federal Funding Agreement**  
**Exhibit A**

**County of Monterey**

Agency	Board Approval Date	Fund Expiration Date	Type	Active Projects	Budget	Paid	Balance Outstanding
County	3/25/2020	3/25/2023	RSTP Fair Share	Unprogrammed balance	\$ 980,733.32	\$ -	\$ 980,733.32
County	1/27/2021	1/27/2024	RSTP Fair Share	Davis Road Bridge Replacement and Road Widening Project	\$ 560,000.00	\$ -	\$ 560,000.00
					<b>\$ 1,540,733.32</b>	<b>\$ -</b>	<b>\$ 1,540,733.32</b>

Agency	Board Approval Date	Fund Expiration Date	Type	Completed Projects	Budget	Paid	Balance Outstanding
County	8/27/2014	Completed	RSTP Competitive	SR68/Corral de Tierra Intersection Improvement Project	\$ 49,417.00	\$ 49,417.00	\$ -
County	8/27/2014	Completed	RDIF	SR68/Corral de Tierra Intersection Improvement Project	\$ 312,205.00	\$ 312,205.00	\$ -
County	8/27/2014	Completed	TDA 2%	Moss Landing segment of the Monterey Bay Sanctuary Scenic Trail	\$ 57,051.00	\$ 57,051.00	\$ -
County	9/24/2014	Completed	TDA 2%	Monterey Bay Sanctuary Scenic Trail	\$ 219,930.00	\$ 219,930.00	\$ -
County	9/24/2014	Completed	TDA 2%	Castroville Railroad Crossing Bicycle Project	\$ 887,732.43	\$ 887,732.43	\$ -
County	6/24/2015	Completed	TAMC Undesignated Reserve	Highway 156 Vehicle Speed Signs	\$ 31,639.86	\$ 31,639.86	\$ -
County	6/24/2015	Completed	RSTP Reserve	Rio Road Repaving and Class II Bike Lanes	\$ 55,000.00	\$ 55,000.00	\$ -
County	3/23/2016	Completed	RSTP Fair Share	Holman Highway 68 Roundabout	\$ 68,000.00	\$ 68,000.00	\$ -
County	3/22/2017	Completed	RSTP Fair Share	State Route 1 Climbing Lane	\$ 2,086,552.85	\$ 2,086,552.85	\$ -
County	8/23/2017	Completed	RSTP Competitive	State Route 1 Climbing Lane	\$ 928,261.00	\$ 928,261.00	\$ -
County	1/22/2014	Completed	TLC	Rico Street Sidewalk Improvements Project	\$ 100,000.00	\$ 100,000.00	\$ -
County	8/27/2014	Completed	RSTP Fair Share	Unincorporated Monterey County Roadway Striping Project	\$ 738,841.62	\$ 738,841.62	\$ -
					<b>\$ 5,534,630.76</b>	<b>\$ 5,534,630.76</b>	<b>\$ -</b>

Last Revised: 1/27/2021

Approved by: \_\_\_\_\_  
 Debra L. Hale, Executive Director





## **Memorandum**

**To:** Board of Directors  
**From:** Michael Zeller, Principal Transportation Planner  
**Meeting Date:** January 27, 2021  
**Subject:** City of Pacific Grove Regional Surface Transportation Program Fair Share Allocation

### **RECOMMENDED ACTION:**

#### **Regional Surface Transportation Program Fair Share Allocation:**

1. **APPROVE** the request by the City of Pacific Grove to program Regional Surface Transportation Program fair share funds to the Point Pinos Trail Project in the amount of \$61,282; and
2. **APPROVE** amending Exhibit A of the local funding agreement to include these projects and funding.

### **SUMMARY:**

The Agency has distributed Regional Surface Transportation Program fair share funding by population to the local jurisdictions for a wide range of eligible transportation projects. Funding is available at the discretion of the local jurisdiction for their chosen projects, upon approval by the Transportation Agency Board.

### **FINANCIAL IMPACT:**

The Regional Surface Transportation Program was established by the State of California to utilize gas tax revenues on a wide variety of local transportation projects. The Transportation Agency receives these funds, which total approximately \$3.5 million to \$4.0 million per year, and distributes them to the Cities and County in two methods: fair share and competitive share. The Transportation Agency distributes \$1.2 million per year as the fair share component to the cities and County based on population. The City of Pacific Grove has a sufficient balance in its fair share reserve to program a total of \$61,282 to this project.

### **DISCUSSION:**

The Transportation Agency is tasked with reviewing projects proposed for Regional Surface Transportation Program fair share monies and approving the funding if the project is deemed eligible under state law. Examples of the types of transportation projects that are eligible for funding include: local street and roadway rehabilitation, bicycle facilities, pedestrian facilities, public transit capital and signal coordination and other safety and operational improvements.

The City of Pacific Grove is requesting that the Transportation Agency program a portion of their balance of fair share Regional Surface Transportation Program funds to the following project: \$61,282 to the Point Pinos Trail Project. The project was awarded \$382,000 of competitive funds by the Agency in August 2020 and this programming request will match that amount. The project will construct a formal, 5-foot-wide decomposed granite pedestrian coastal trail on the seaward side of Ocean View Boulevard along Point Pinos. This project brings to fruition the vision of a safe, enjoyable pedestrian path along Pacific Grove's entire coastline by addressing a 0.8-mile gap in the existing California Coastal Trail.

After programming the amount, the City has a remaining balance of \$191,230 of fair share funding available to program to additional projects. Staff confirms that the requested project is eligible for this funding and recommends that the Board approve this request.

**ATTACHMENTS:**

- ▣ Pacific Grove - Programming Request Letter
- ▣ Pacific Grove - Exhibit A



**PUBLIC WORKS DEPARTMENT  
CITY OF PACIFIC GROVE**

2100 Sunset Drive, Pacific Grove, CA 93950 | (831)648-5722

January 5, 2021

Debbie Hale  
Executive Director  
Transportation Agency for Monterey County  
55 Plaza Circle, Suite B  
Salinas, CA 93901

**SUBJECT: Request for Regional Surface Transportation Fair Share Allocation**

Dear Ms. Hale,

The City of Pacific Grove requests to allocate \$61,282 of Regional Surface Transportation Program (RSTP) Fair Share funding for the Point Pinos Trail Project. This project entails construction of a formal, 5-foot-wide decomposed granite pedestrian coastal trail on the seaward side of Ocean View Blvd. along Point Pinos. This project brings to fruition the vision of a safe, enjoyable pedestrian path along Pacific Grove's entire coastline by addressing a 0.8-mile gap in the existing California Coastal Trail.

We appreciate the consideration of this request by the TAMC Board of Directors. Please feel free to contact me at (831) 648-5722 x 4203 or [jhalabi@cityofpacificgrove.org](mailto:jhalabi@cityofpacificgrove.org) with any questions.

Regards,

DocuSigned by:  
  
A2DFBCC8DDA44AB...  
Joyce Halabi  
Deputy Public Works Director

**Transportation Agency for Monterey County**  
**Master State and Federal Funding Agreement**  
**Exhibit A**

**City of Pacific Grove**

Agency	Board Approval Date	Fund Expiration Date	Type	Active Projects	Budget	Paid	Balance Outstanding
Pacific Grove	3/25/2020	3/25/2023	RSTP Fair Share	Unprogrammed balance	\$ 191,229.76	\$ -	\$ 191,229.76
Pacific Grove	8/26/2020	8/26/2023	TDA 2%	Point Pinos Trail Project	\$ 160,000.00	\$ -	\$ 160,000.00
Pacific Grove	8/26/2020	8/26/2023	RSTP Competitive	Point Pinos Trail Project	\$ 222,000.00	\$ -	\$ 222,000.00
Pacific Grove	1/27/21	1/27/2024	RSTP Fair Share	Point Pinos Trail Project	\$ 61,282.00	\$ -	\$ 61,282.00
					<b>\$ 573,229.76</b>	<b>\$ -</b>	<b>\$ 573,229.76</b>

Agency	Board Approval Date	Fund Expiration Date	Type	Completed Projects	Budget	Paid	Balance Outstanding
Pacific Grove	3/26/2014	Completed	RSTP Fair Share	Lighthouse Av, Eardley-Fountain, rehab	\$ 437,134.50	\$ 437,134.50	\$ -
Pacific Grove	3/26/2014	Completed	RSTP Fair Share	Citywide Maintenance	\$ 92,149.59	\$ 92,149.59	\$ -
Pacific Grove	3/26/2014	Completed	RSTP Fair Share	Holman Highway 68 Roundabout - Construction	\$ 100,000.00	\$ 100,000.00	\$ -
Pacific Grove	3/26/2014	Completed	RSTP Fair Share	David Avenue and Sinex Avenue Sidewalk Improvement Project	\$ 104,999.75	\$ 104,999.75	\$ -
Pacific Grove	12/4/2019	Completed	RSTP Safe Streets	Forest Lodge Road / PG High School Sidewalk Improvement	\$ 75,000.00	\$ 75,000.00	\$ -
Pacific Grove	2/26/2020	Completed	RSTP Fair Share	Congress Avenue Road Rehabilitation Project	\$ 53,862.71	\$ 53,862.71	\$ -
					<b>\$ 863,146.55</b>	<b>\$ 863,146.55</b>	<b>\$ -</b>

Last Revised: 1/27/2021

Approved by: \_\_\_\_\_  
 Debra L. Hale, Executive Director



## Memorandum

**To:** Board of Directors  
**From:** Christina Watson, Principal Transportation Planner  
**Meeting Date:** January 27, 2021  
**Subject:** Salinas Rail Construction Management Contract Amendment

### RECOMMENDED ACTION:

#### **Salinas Rail Project - MNS Engineers Contract Amendment #2:**

1. **APPROVE** and **AUTHORIZE** the Executive Director to execute contract amendment #2 with MNS Engineers, subject to approval by Agency Counsel, to increase the budget for construction management of the Monterey County Rail Extension project by \$280,055 for a new total contract budget of \$4,697,537;
2. **AUTHORIZE** the use of state funds budgeted to this project;
3. **FIND** that this amendment is justified as a sole source due to the efficiencies that support award to the existing consultant as a logical follow-on to work already in progress under a competitively awarded contract; and
4. **AUTHORIZE** the Executive Director to take such other further actions as may be necessary to fulfill the intent of the contract, including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved contract term or amount.

### SUMMARY:

The Monterey County Rail Extension Kick Start Project is in the final design phase and Package 1 (Lincoln Avenue Extension and circulation improvements at the Salinas train station) is under construction now. MNS Engineers was originally hired to conduct construction management for all three Packages of the Kick Start project in December 2017 after a formal Request for Proposals process. The contract amendment is being requested to increase the budget to cover additional working days due to unanticipated time spent on change orders and plant establishment after the completion of the construction contract.

### FINANCIAL IMPACT:

The budget for this construction management contract has a not-to-exceed amount, as amended, of \$4,417,482, funded through state Public Transportation Account (PTA) and Proposition 116 Rail Bond funds allocated to the construction phase. This amendment adds \$280,055 for a new total contract budget of \$4,697,537. There is sufficient funding in the awarded state grant funds for construction to cover this approximately 10% increase in the overall contract budget compared to the original contract.

### DISCUSSION:

The Monterey County Rail Extension Project extends passenger rail service from Santa Clara County south to Salinas. TAMC is pursuing a phased implementation of the Project. Phase 1, known as the Kick Start Project, includes Salinas train station circulation improvements, a train layover facility in Salinas, and track improvements at the Gilroy station and between Salinas and Gilroy. The Kick Start Project is proceeding with construction of Package 1, improvements at the Salinas train station. The layover facility (Package 2) and track improvements (Package 3) are ready for final design, pending comments from Union Pacific Railroad.

TAMC hired MNS Engineers as construction managers for the entire Kick-Start project (three construction packages), Monterey Peninsula Engineering (MPE) for construction of Package 1, and HDR Engineering for final design and design support during construction.

Package 1, currently under construction, includes circulation improvements along West Market Street/ State Route 183 and via an extension of Lincoln Avenue, which previously terminated at West Market Street from the south. The improvements include changing the intersection at Lincoln Avenue to a four-way intersection with the associated changes to the signals, bike lanes and crosswalks, as well as some lane configuration changes. Package 1 also includes two parking lots with landscaping and stormwater improvements and adding bicycle parking near the train station.

As of October 31, 2020, MPE has completed construction of the Lincoln Avenue Extension and associated parking improvements (stage 1) and initiated work on Railroad Avenue and the transit plaza (stage 2). The team currently anticipates completion of Package 1 in January 2021, an adjustment from the anticipated completion date of November as of the MNS amendment #1. TAMC has approved twenty-two (22) construction change orders to date, eleven more than were approved as of MNS amendment #1. The majority of the change orders was due to design issues, unforeseen buried objects, sidewalk upheaval, and utility conflicts. As a result of these change orders, the number of working days increased from the 344 days assumed in amendment 1, to 403 working days, or a 17% increase. As a result, MNS has had to increase the time spent to oversee the additional construction work, for a total cost of \$206,795.

Also included in this amendment is \$73,260 for plant establishment oversight, a task generally assumed to be performed by the "owner" agency's maintenance division. As TAMC has no maintenance division, MNS will provide this service through the end of plant establishment, December 2021. Plant establishment work consists of caring for the landscaping via controlling plant growth; fertilizing controlling rodents, insects, and weeds; replacing damaged plants; watering; operating irrigation system; and repairing new irrigation system. MPE's subcontractor WABO Landscape & Construction Inc. will be continuing any work required during the plant establishment period through December 2021, and with this amendment, MNS will continue to provide oversight of their work after construction oversight work is complete, through to the end of plant establishment.

This contract amendment #2 with MNS Engineers adds \$280,055 to complete Package 1, keeping the budgets for Packages 2 and 3 whole. **Attached online** are the contract amendment #2 and the revised budget (Exhibit B-2).

**WEB ATTACHMENTS:**

- [MNS Contract Amendment #2](#)
- [Exhibit B Budget, Amendment #2](#)



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

**Memorandum**

**To:** Rail Policy Committee  
**From:** Christina Watson, Principal Transportation Planner  
**Meeting Date:** January 27, 2021  
**Subject:** **Coast Rail Coordinating Council Appointment**

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**RECOMMENDED ACTION:**

**APPOINT** Dave Potter as the TAMC representative and Mike LeBarre as the alternate to the Coast Rail Coordinating Council Policy Committee.

**SUMMARY:**

On January 11, 2021, the Rail Policy Committee recommended the re-appointment of Carmel Mayor Dave Potter and King City Mayor Mike LeBarre to represent TAMC on the Coast Rail Coordinating Council Policy Committee.

**FINANCIAL IMPACT:**

Appointing representatives to the CRCC Policy Committee entails covering the cost of travel (up to the limits approved by Caltrans) to CRCC Policy Committee meetings, which generally occur three or four times per year, and to Sacramento and/or the California Passenger Rail Summit, on behalf of the CRCC, as needed. The early 2021 meetings are expected to be virtual.

**DISCUSSION:**

The Coast Rail Coordinating Council is a multi-agency advisory and planning organization focused on improving the rail corridor between Los Angeles and the San Francisco bay area along the California Central Coast. Members of Council include all regional transportation planning agencies along the Central Coast – all of which have a strong interest in improving rail service and the rail infrastructure along the Central Coast’s portion of the California Coast Passenger Rail Corridor.

The 2021 Policy Committee meeting schedule is tentatively as follows: March 19, June 18, September 17, and December 10.

In January 2020, the TAMC Board approved the Rail Policy Committee recommended appointment of Dave Potter as the TAMC representative and Mike LeBarre as the TAMC alternate for a one-year term, and the CRCC Policy Committee selected Mr. Potter as the Chair. On January 11, 2021, the Rail Policy Committee recommended their re-appointments for the period ending January 2022. The appointment involves attending up to four meetings of the Committee and potentially representing the group at a legislative day in Sacramento with the Intercity Passenger Rail group and the California Passenger Rail Summit.



## **Memorandum**

**To:** Board of Directors  
**From:** Michael Zeller, Principal Transportation Planner  
**Meeting Date:** January 27, 2021  
**Subject:** **Monterey County Rail Extension Property Acquisition Settlements**

### **RECOMMENDED ACTION:**

#### **Monterey County Rail Extension Property Acquisition Settlements**

1. **RECEIVE INFORMATION** on the real estate acquisition settlement with Baillie Family Limited Partnership for one parcel located at 346 West Market Street for the Rail Extension to Monterey County project that increased the \$204,000 deposited in the State Condemnation Fund as just compensation for the property by \$7,050 to a not to exceed amount of \$211,050; and
2. **RECEIVE INFORMATION** on the real estate acquisition settlement with the Neubert/Tarp Family for two partial parcels and one full parcel located at 320 & 330 West Market Street for the Rail Extension to Monterey County project that increased the Agency's offer of \$1,012,000 as just compensation for the property by \$74,224 to a not to exceed amount of \$1,086,224.

### **SUMMARY:**

At the December 4, 2019 meeting, the Transportation Agency Board of Directors approved resolutions of necessity for five properties necessary for the train layover facility for the Salinas Rail Extension Project and directed staff to continue negotiations. Discussions have proved fruitful with respect to four parcels, and the Board has previously directed staff to finalize settlements containing the terms described above during closed sessions in August and December 2020. The settlements have been finalized consistent with the Board's direction, and the parties have notified the court so that the court may close the cases. We expect to receive orders back from the court in the coming weeks indicating the cases are closed.

### **FINANCIAL IMPACT:**

The Monterey County Rail Extension project budget includes funding for property acquisition. Staff proposes to use allocated Traffic Congestion Relief Program funds for this work. Including funding already expended for Salinas Station Improvements, the right-of-way acquisition phase is estimated to cost \$15.5 million.

### **DISCUSSION:**

On August 13, 2019, the Transportation Agency made offers of just compensation based on approved appraisals to the property owners of the five parcels required to construct the layover facility for the Monterey County Rail Extension Project. After initial attempts at negotiations did not result in agreements between the Agency and the property owners to acquire the properties, the Transportation Agency Board approved Resolutions of Necessity for the parcels on December 4, 2019 to begin the condemnation process. Subsequent to this action, Agency staff and the property acquisition team of Associated Right of Way Services and Meyers Nave continued negotiations with all the property owners at the Board's direction to attempt to avoid litigation. During this time, the Agency was successful in



coming to agreement on four of the five subject parcels.

A summary of the settlements is provided below:

346 West Market Street (Baillie Family Limited Partnership):

The Agency offered \$204,000 as just compensation for this property, which is a partial acquisition of 14,178 square feet of a total parcel area of 43,580 square feet. The property owner countered with \$255,204 based on an appraisal assessment but did not complete a full appraisal report as they were waiting for a nearby property to close escrow in order to use it as one of the comparable sales in their report. The Agency responded with a revised offer of \$210,000, which the property owner accepted and requested that their nominal appraisal expenses of \$1,050 be included for a total amount of \$211,050.

The Board directed staff and Agency Special Counsel to proceed with this settlement during closed session at the August 26, 2020 meeting. Agency Special Counsel filed a Stipulation for Entry of Judgement with the Court acknowledging all parties are in agreement. The Court certified the judgement, and the Agency is awaiting the Final Order of Condemnation to complete the acquisition of the property.

320 & 330 West Market Street (Neubert/Tarp Family Properties):

The Agency offered \$1,012,000 (\$13.65 per square feet) as just compensation for these properties, which constitutes two partial acquisitions and one full acquisition of 74,145 square feet of a total area of 155,383 square feet. The property owner provided a counteroffer of \$1,212,235 (\$15.00 per square feet) based on a completed appraisal, which included \$96,114 for severance damages. Through extensive negotiations, the property owner has agreed to drop their request for severance damages and lower their valuation of the property to \$14.65 per square feet, for a proposed total settlement amount of \$1,086,224. This proposed settlement represents an increase of the Agency's initial offer of \$74,224 and a reduction from the property owner's initial counteroffer of \$126,011.

An additional issue for these properties that was addressed during the negotiations is the arsenic contamination. The contamination was found through the Agency's Phase 2 Environmental Site Assessment and confirmed by the property owner's environmental consultant. Agency staff has also reached consensus with the property owner and Caltrans on a remediation process for the site to be cleaned by the property owner at their expense, and for the property owner to receive a "No Further Action" letter from the Regional Water Quality Control Board prior to the Agency taking title.

During closed session on December 2, 2020, the Transportation Agency Board directed staff and Agency Special Counsel to proceed with the settlement. The Special Counsel has filed a Stipulation for Entry of Judgement with the Court to finalize the acquisition.

49 CFR 24 102 (i) - Administrative Settlement:

The Transportation Agency Board can determine that an administrative settlement is reasonable, prudent, and in the public interest for factors including, but not limited to, the activity of the real estate market, the owner's evidence on comparable sales, the range of probable testimony in trial and the costs of litigation, and diligent attempts to expedite acquisitions by agreement so as to avoid litigation and relieve congestion in courts.

All the acquisition discussions have been directed to accomplish the end result that the property owners receive compensation that is just and fair, and that every courtesy, consideration, and patience was extended to the property owners. All offers represented the best and most current estimate of market values determined through sound, approved appraisal and acquisition practices.

The Transportation Agency's agreement with both of the settlements described above are based on the following considerations:

1. The original appraised values were over six months old and values have likely increased during the intervening period, as evidenced in the Neubert/Tarp appraisal.
2. The settlement figures are relatively low amounts compared to overall project costs and projected potential litigation fees, especially considering the Board had approved for condemnation proceedings to begin and the litigations had been filed.
3. During the initial case management conferences for the litigations, the Court instructed the parties to attempt to resolve the cases through settlements.
4. For the Baillie property, while the property owner did not complete a full appraisal report, the Agency would have been required to pay up to \$5,000 if one was completed. As such, paying the \$1,050 of the property owner's appraisal expenses saved the Agency on costs and allowed for an expedited settlement to be completed rather than waiting for a full report.
5. For the Neubert/Tarp properties, the property owner originally demanded severance damages, which if successful, would have likely resulted in a higher settlement amount.
6. The subject properties are critical components to the success of the entire project.

After this careful consideration, all of the parties and public are better served by settling these acquisitions and saving the time, risk, and expense of further litigation. The settlement offers are a fair and equitable arrangement for all parties involved.



## **Memorandum**

**To:** Board of Directors  
**From:** Rita Goel, Director of Finance & Administration  
**Meeting Date:** January 27, 2021  
**Subject:** **Regional Impact Fee Annual Audit FY 19/20**

### **RECOMMENDED ACTION:**

**ACCEPT** the Regional Development Impact Fee Joint Powers Agency's audit report for fiscal year ending June 30, 2020.

### **SUMMARY:**

The auditors found no instances of noncompliance that are required to be reported under Government Auditing Standards, nor did they note any matters involving the internal control over financial reporting and its operation that they consider to be material weaknesses.

### **FINANCIAL IMPACT:**

The cost for the annual audit is \$2,500. The total fees and interest collected during the audit reporting period was \$739,642. The Regional Development Impact Fee Joint Powers has a fund balance of \$4,941,610 as of June 30, 2020. The Transportation Agency Board of Directors programs these fee revenues towards projects in the annually-adopted Regional Development Impact Fee strategic plan. The total fee program administration cost, including staff time, was \$27,987. Under the terms of the adopted budget, \$10,000 was transferred from the fee program to the Transportation Agency for Monterey County to partially cover these administrative costs.

### **DISCUSSION:**

The purpose of the audit is to confirm that the Regional Development Impact Fee Joint Powers Agency's financial statements are free of material misstatement and assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

Moss, Levy & Hartzheim, Certified Public Accountants, conducted the audit for the fiscal year ending June 30, 2020. The auditors found no instances of noncompliance that are required to be reported under Government Auditing Standards, nor did they note any matters involving the internal control over financial reporting and its operation that they consider to be material weaknesses. Attached with this report are the summary tables from the audit. The full audit will also be available on the Agency website.

The Regional Development Impact Fee Joint Powers Agency contracts with the Transportation Agency for Monterey County for administrative services. The Agency expects impact fee revenues to continue to grow as the pace of new development picks up. Regional fees collected will be expended on projects as prioritized in the Strategic Expenditure Plan. Near-term project expenditures identified in the plan are focused on the State Route 156 at Castroville Boulevard interchange improvements.

**ATTACHMENTS:**

- Regional Development Impact Fee Audit Summary - FY 19/20

**REGIONAL DEVELOPMENT IMPACT FEE JOINT POWERS AGENCY**  
**GOVERNMENTAL FUND**  
**BALANCE SHEET**  
June 30, 2020

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	<u>General Fund</u>
<b>ASSETS</b>	
Cash and investments	\$ 4,939,218
Accounts receivable	<u>2,392</u>
Total assets	<u>\$ 4,941,610</u>
<b>LIABILITIES AND FUND BALANCE</b>	
Fund Balance:	
Restricted for transportation	<u>4,941,610</u>
Total fund balance	<u>4,941,610</u>
Total liabilities and fund balance	<u>\$ 4,941,610</u>

The notes to basic financial statements are an integral part of this statement.

**REGIONAL DEVELOPMENT IMPACT FEE JOINT POWERS AGENCY**  
**GOVERNMENTAL FUND**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE**  
**For the Fiscal Year Ended June 30, 2020**

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	General Fund
<b>Revenues:</b>	
Mitigation fees	\$ 640,157
Interest	99,485
	<hr/>
Total revenues	739,642
	<hr/>
<b>Expenditures:</b>	
Administration	10,000
	<hr/>
Total expenditures	10,000
	<hr/>
Excess of revenues over (under) expenditures	729,642
	<hr/>
Fund balance - July 1, 2019	4,211,968
	<hr/>
Fund balance - June 30, 2020	\$ 4,941,610
	<hr/> <hr/>

The notes to basic financial statements are an integral part of this statement.



Moss, Levy & Hartzheim LLP

Certified Public Accountants

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER  
MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Directors  
Regional Development Impact Fee Joint Powers Agency  
Salinas, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the major fund of the Regional Development Impact Fee Joint Powers Agency (the Agency), as of and for the fiscal year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Agency's basic financial statements, and have issued our report thereon dated November 23, 2020.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Agency's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control. Accordingly, we do not express an opinion on the effectiveness of the Agency's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Agency's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Moss, Renz & Haugheim LLP*

Santa Maria, California  
November 23, 2020





## **Memorandum**

**To:** Board of Directors  
**From:** Elouise Rodriguez, Senior Administrative Assistant and Clerk of the Board  
**Meeting Date:** January 27, 2021  
**Subject:** **Committee Minutes**

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### **RECOMMENDED ACTION:**

**ACCEPT** draft minutes of the Transportation Agency Committees:

- Executive Committee - draft minutes of January 6, 2021
- Rail Policy Committee - draft minutes of January 11, 2021
- [Bicycle and Pedestrian Facilities Advisory Committee](#) - draft minutes of January 6, 2021
- [Technical Advisory Committee](#) - draft minutes of January 7, 2021
- [Excellent Transportation Oversight Committee](#) - No meeting this month

### **ATTACHMENTS:**

- ▢ Executive Committee draft minutes of January 6, 2021
- ▢ Rail Policy Committee draft minutes of January 11, 2021

**DRAFT MINUTES**

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY**  
 SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES AND MONTEREY COUNTY  
 REGIONAL DEVELOPMENT IMPACT FEE JOINT POWERS AGENCY

**EXECUTIVE COMMITTEE MEETING**

*Members: Luis Alejo (Chair),  
 Ed Smith (1<sup>st</sup> Vice Chair), Mary Adams (2<sup>nd</sup> Vice Chair),  
 Robert Huitt (Past Chair),  
 Chris Lopez (County representative), Michael LeBarre (City representative)*

**Wednesday, January 6, 2021**

\*\*\* 9:00 a.m. \*\*\*

ZOOM REMOTE VIDEO/PHONE CONFERENCE ONLY

<b>EXECUTIVE COMMITTEE</b>	<b>FEB 20</b>	<b>MAR 20</b>	<b>APR 20</b>	<b>MAY 20</b>	<b>JUN 20</b>	<b>AUG 20</b>	<b>SEP 20</b>	<b>OCT 20</b>	<b>NOV 20</b>	<b>JAN 21</b>
Luis Alejo, <b>Chair</b> Supr. Dist. 1 (L. Gonzales; J. Gomez)	P (TC)	P (TC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)
Michael LeBarre, <b>City Representative</b> King City (C. DeLeon)	P	P	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)
Robert Huitt, <b>Past Chair</b> Pacific Grove (D. Gho)	P	P	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	A
Chris Lopez, <b>County Representative</b> Supr. Dist. 2	P	P	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	A
Mary Adams, <b>2<sup>nd</sup> Vice Chair</b> Supr. Dist. 5 (Y. Anderson)	P	P(A)	P (VC)	P (VC)	P (A) (VC)	P (VC)	P (VC)	P(A) (VC)	P(A) (VC)	P (VC)
Ed Smith, <b>1<sup>st</sup> Vice</b> Monterey ( <del>D. Albert</del> , A. Renny)	P	P	P (VC)	P (VC)	P (VC)	P(A)	P (VC)	P (VC)	P (VC)	P (VC)

*TC: via teleconference; VC: via Zoom video conference*

P = Present

A = Absent

P(A) = alternate present

P (VC) = present via video conference

**1. CALL TO ORDER:**

Chair Alejo called the meeting to order at 9:00 a.m. Roll call was taken, and a quorum was confirmed, with four members in attendance (as noted above).

Staff present: Goel, Hale, Muck, Rodriguez, Watson, Williamson, Wright, and Zeller.  
Others present: Agency Counsel Katherine Hansen; Angela Untalon, TAMC Board member from the City of Greenfield ; Gus Khouri, Agency Legislative Consultant; and Todd & Mason Clark, Museum of Handcars Technology.

**2. PUBLIC COMMENTS:**

None this month.

**3. CONSENT AGENDA:**

**M/S/C** Smith/Adams/unanimous

On a motion by Committee Member Smith and a second by Committee Member Adams, the committee voted 4-0 to approve the minutes from the Executive Committee meeting of November 4, 2020 and approve a cash incentive award of \$150 to Mike Zeller for excellent performance above and beyond his regular duties.

**4. STATE LEGISLATIVE UPDATE & DRAFT 2021 PROGRAM**

On a motion by Committee Member LeBarre and a second by Committee Member Adams, the committee voted 4-0 to receive an update on state and federal legislative issues and recommend the Board of Directors adopt the 2021 legislative program.

Gus Khouri, Agency legislative analyst, presented updates on state legislative activities. Mr. Khouri extended his appreciation to the Board for their leadership on the successful grant allocation for State Route 156. He reported that the state budget will be released on January 8, at 11 am. He noted that the State's shelter-in-place orders and lower gas consumption will impact the budget. Chair Alejo asked if the Governor's \$4.5 billion proposed COVID recovery package includes funding for transportation. Mr. Khouri replied that he would check on it (it includes funding for electric vehicle charging networks).

Christina Watson, Principal Transportation Planner, provided a federal legislative update and presented the final 2021 legislative program. She reported that the federal transportation legislative issues facing the incoming Biden administration include reauthorization of the transportation bill, which expires on September 30, 2021. She noted that President-elect Biden nominated former South Bend, Indiana Mayor Pete Buttigieg as the Secretary of Transportation. She also reported that the COVID-19 relief legislation that passed on December 20, 2020, includes \$14 billion for transit, \$10 billion for highways, and \$1 billion for Amtrak.

Committee members expressed their support for the addition of the modifications to the Brown Act, to allow for greater flexibility in holding virtual meetings.

**5. COST OF LIVING ALLOWANCE SURVEY & IMPACT ON FY 21/22 BUDGET**

On a motion by Committee Member Smith and a second by Committee Chair Alejo, the committee voted 4-0 to approve a 2% Cost of Living (COLA) increase for Agency employees in the proposed budget for FY 21/22.

Rita Goel, Director of Finance & Administration, noted that at the November 2020 Executive Committee meeting Agency staff reviewed the assumptions for the FY 21/22 budget. A 2% cost of living allowance was proposed in order to maintain staff morale and support staff retention. The committee directed staff to conduct a cost of living survey of other jurisdictions and requested the fiscal impact of a 2% and 3% COLA. A majority of the jurisdictions responding implemented a cost of living adjustment between 2% and 3.5% in two of the three survey years (FY 19/20, 20/21, 21/22), and Pacific Grove adopted a single year 4.5% COLA. Most have not finalized a cost of living allowance for FY 21/22.

Ms. Goel reported that the cost of a 2% cost of living allowance (COLA) for Agency employees is estimated to be \$40,645. A COLA 3% is estimated to cost \$60,968. The elimination of 2 part-time intern positions would cover the cost of a 2% COLA. Vice Chair Smith expressed his interest in saving the Agency reserve for one time expenditures rather than ongoing salaries.

**6. MONTEREY BRANCH LINE RECREATIONAL USE HANDCAR PROPOSAL**

On a motion by Committee Member LeBarre and seconded by Committee Member Smith, the committee voted 4-0 to receive the revised detailed proposal from the Museum of Handcar Technology for an interim use of the Monterey Branch Line right-of-way for a recreational enterprise in 2021; and provided direction to staff to begin activities required to negotiate a lease agreement.

Christina Watson, Principal Transportation Planner, reported that the lease agreement with the Museum of Handcar Technology for a trial use of the Monterey Branch Line for a recreational use approved by the Board in 2020 was executed but never implemented due to the COVID-19 pandemic and has now expired. The Museum of Handcar Technology has submitted a new proposal for a 30-day trial run, in a slightly different location, in the summer or fall of 2021. The new proposed staging location at Palm Ave & Marina Drive/ Del Monte in Marina will move the storage containers out of the Coastal Zone and onto a stretch of tracks that is flatter for the start of operations onto the branch line.

Vice Chair Smith inquired as to conflicts with the Monterey-Salinas Transit SURF! Busway. Staff noted that Palm Avenue at Marina Drive is the location for one of the busway stops but that project will not be built until well after the 30-day trial run. Todd Clark noted that they were contemplating a future service north of the proposed trial

run, but that would require a separate TAMC agreement. He also noted in response to a question from Chair Alejo that the storage facilities for the trial run would be temporary. In response to a question from Committee member Adams, Mr Clark noted that the trial run in Nevada, which operated on a branch line similar to the Monterey line, was extremely successful, selling out in 2 hours.

**7. TAMC DRAFT AGENDA**

Deputy Executive Director Muck reviewed the draft regular and consent agenda for the TAMC Board meeting of January 27, 2021. After Executive Committee discussion, the following are some of the items will be considered on the regular agenda:

- Transportation Excellence Awards
- Election of 2021 officers
- Legislative update and Final 2021 Program
- 2022 Regional Transportation Plan

On the consent agenda, the Board will consider actions on several items including:

- TDA Triennial Audits
- Monterey Branch Line Lease Agreement
- Surf Busway-Capital Investment Grant Consultant Funding
- Summary of 2020 Environmental Document Review Program
- RFP Scenic Route 68 Design
- Salinas Rail Construction Management Contract Amendment
- Monterey County Rail Extension Property Acquisition

**8. ANNOUNCEMENTS**

None this month.

**9. ADJOURNMENT**

Chair Alejo adjourned the meeting at 10:17 a.m.

TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)

**RAIL POLICY COMMITTEE MEETING**

***DRAFT Minutes of January 11, 2020***

Transportation Agency for Monterey County

ZOOM REMOTE VIDEO/PHONE CONFERENCE ONLY

	JAN 20	FEB 20	MAR 20	APR 20	MAY 20	JUN 20	JUL 20	AUG 20	SEP 20	OCT 20	NOV 20	JAN 21
L. Alejo, Dist. 1 (L. Gonzalez, <del>J. Gomez</del> )	-	P(A)	P(A)	<b>C</b>	-	-	<b>N</b>	P(A)	<b>C</b>	P(A)	P(A)	P(A)
J. Phillips, Dist. 2 (J. Stratton, <del>C. Link</del> )	P(A)	P(A)	-	<b>A</b>	P(A)	P(A)	<b>O</b>	P(A)	<b>A</b>	P(A)	P(A)	P(A)
W. Askew, Dist. 4 (Y. Anderson)	P(A)	P(A)	-	<b>N</b>	P(A)	P(A)		P(A)	<b>N</b>	P(A)	-	P(A)
M. Adams, Dist. 5, (S. Hardgrave)	P(A)	P(A)	E	<b>C</b>	P(A)	P(A)	<b>M</b>	P(A)	<b>C</b>	P(A)	E	E
M. LeBarre, King City, Chair (C. DeLeon)	P	P	P	<b>E</b>	P	P	<b>E</b>	P	<b>E</b>	P	P	P
Christina Medina Dirksen, Marina, Vice Chair (B. Delgado)	P	P	P	<b>L</b>	P	P	<b>E</b>	-	<b>L</b>	-	-	-
E. Smith, Monterey (A. Renny)	P	P	P	<b>L</b>	P	P	<b>T</b>	E	<b>L</b>	P	P	P
K. Craig, Salinas, (C. Cromeenes)	P	P	P	<b>E</b>	P	P	<b>I</b>	P	<b>E</b>	P	P	P
G. Hawthorne, Sand City ( <del>J. Blackwelder</del> , K. Cruz)	P(A)	P(A)	P(A)	<b>D</b>	P(A)	P(A)	<b>N</b>	P(A)	<b>D</b>	-	P(A)	P(A)
I. Oglesby, Seaside (D. Pacheco)	P	-	P		P	P	<b>G</b>	P		-	-	P
A. Chavez, Soledad (F. Ledesma)	-	P	-		P	P		P		-	P	-
D. Potter, At Large Member	P	P	P		P	P		P		P	P	-
M. Twomey, AMBAG (H. Adamson, <del>P. Hierling</del> )	P(A)	-	P(A)		P(A)	P(A)		P(A)		P(A)	P(A)	-
O. Monroy-Ochoa, Caltrans District 5	-	-	-		P	-		-		-	-	
C. Sedoryk, MST (L. Rheinheimer)	P(A)	P(A)	P(A)		-	P(A)		P(A)		P(A)	P(A)	P(A)
<b>STAFF</b>												
D. Hale, Exec. Director	E	P	E		P	P		P		P	P	P
T. Muck, Deputy Exec. Director	P	P	P		P	P		P		P	P	P
C. Watson, Principal Transp. Planner	P	P	P		P	P		P		P	P	P
M. Zeller, Principal Transp. Planner	P	P	P		P	P		P		P	P	P
T. Wright, Outreach Coordinator	-	-	P		P	P		P		-	P	P
M. Montiel Admin Assistant	P	P	P		P	P		P		P	P	P
L. Williamson, Senior Engineer	P	E	P		E	P		P		P	-	P
M. Jacobsen, Transportation Planner		P	P		P	P		P		P	P	P

**1. QUORUM CHECK AND CALL TO ORDER**

Chair LeBarre called the meeting to order at 3:11 p.m. A quorum was established, and self-introductions were made.

**OTHERS PRESENT**

Fernanda Roveri	City of Monterey	Ryan Park	AECOM
Shannon Simonds	Caltrans HQ	Michael Cornfield	Deutsche Bahn
Tarah Brady	Caltrans HQ	Paul Goryl	MNS

**2. PUBLIC COMMENTS**

None

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**3. CONSENT AGENDA**

**M/S/C** Smith/Craig/unanimous

**3.1** Approved minutes of the November 2, 2020 Rail Policy Committee meeting.

**3.2** Received update on the planned increase in passenger rail service along the coast corridor between San Francisco and Los Angeles.

**3.3** Recommended the Board of Directors reappoint Mayor Potter and Mayor LeBarre to the Coast Rail Coordinating Council Policy Committee.

**END OF CONSENT AGENDA**

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**4. CITY OF MONTEREY SEA LEVEL RISE STUDY**

The Committee received a presentation from City of Monterey Senior Associate Planner Fernanda Roveri on the City's sea level rise study.

Christina Watson, Principal Transportation Planner, introduced Fernanda Roveri, City of Monterey, noting the reason this study is being presented to this Committee is due to the potential impacts to the Monterey Branch Line and future plans for rail or bus transit on that corridor. Ms. Roveri presented on the City of Monterey Sea Level Rise Study. She noted the options for preparing for the anticipated sea level rise impacts to downtown Monterey. Ms. Roveri noted that the final plan is scheduled for consideration by the Monterey City Council in February 2021.

Committee alternate Anderson asked what other cities are doing similar studies and what kind of coordination is happening between the cities. Ms. Roveri replied that last year AMBAG completed a study on sea level rise impacts to the Elkhorn Slough. Deputy Executive Director Todd Muck added that we have not heard of other cities doing these analyses. Ms. Roveri noted that Santa Cruz did a study that is limited to just one street, West Cliff Drive. She noted that grant funding is very competitive, and the State needs to support regional efforts.

Committee alternate Anderson asked how the City would resolve impacts to Monterey Branch Line rail operations. Ms. Watson noted staff would be compiling the Committee's concerns and comments into a letter to the City.



Committee member Smith asked about the accuracy of the sea level rise predictions. Ms. Roveri replied that predictions 80 years out are inherently difficult and lots of factors could change to impact actual sea level rise and impacts. She noted the next study would evaluate the current land elevations in more granular detail and explore the potential costs and benefits of dune restoration and other efforts.

**5. RAIL NETWORK INTEGRATION STUDY UPDATE**

The Committee received an update and provided input on the Monterey Bay Rail Network Integration Study.

Christina Watson, Principal Transportation Planner, introduced Ryan Park with AECOM and Michael Cornfield with Deutsche Bahn. Mr. Park presented on the Monterey Bay Area Rail Network Integration Study governance and operations memo, the fleet strategy memo, and the draft capital cost estimates.

Committee member Smith asked for more explanation on the assumptions for station parking needs and platform types. Mr. Park replied that the parking needs assessment is high-level, based on walking, biking and bus access at station sites. He noted that they may be revised based on ridership analysis or feedback from policy makers. He noted that side platforms are appropriate for stations on a single track railroad, and island platforms are assumed where trains will meet to pass and to facilitate transfers.

**6. SALINAS RAIL KICK START PROJECT UPDATE**

The Committee received an update on the Salinas Rail Kick Start project.

Christina Watson, Principal Transportation Planner, reported that the Monterey County Rail Extension project will extend passenger rail service from Santa Clara County south to Salinas. TAMC is pursuing a phased implementation of the Project. The Kick Start Project is proceeding with construction of Package 1, improvements at the Salinas train station.

Laurie Williamson, Senior Engineer reported that the construction team continues to make progress on Package 1. She noted that the team currently anticipates completion of the project by the end of January 2021. Ms. Watson noted that TAMC will be having a ribbon-cutting ceremony, on January 15, 2021 at noon, with virtual participation on Facebook Live, and at the train station.

Mike Zeller, Principal Transportation Planner, reported that that staff and consultants continue to further negotiations on properties. He noted that negotiations are reaching settlement on four out of five parcels.

Ms. Watson reported that design kick-off meetings with Union Pacific Railroad, Caltrain and Valley Transportation Authority went well. She noted that TAMC would be delivering plans to Union Pacific Railroad this month. She reported that Caltrans will present an update on the strategic service deployment playbook at the February 2021 meeting.

7. **ANNOUNCEMENTS AND/OR COMMENTS FROM COMMITTEE MEMBERS**

None.

8. **ADJOURN**

Chair LeBarre adjourned the meeting at 4:37 p.m.



## Memorandum

**To:** Board of Directors  
**From:** Elouise Rodriguez, Senior Administrative Assistant and Clerk of the Board  
**Meeting Date:** January 27, 2021  
**Subject:** Correspondence

### **RECOMMENDED ACTION:**

RECEIVE correspondence to and from TAMC for the month of December 2020.

### **WEB ATTACHMENTS:**

- [November 18, 2020 letter from the City of Santa Cruz to Santa Cruz County Regional Transportation Commission Chair Bruce McPherson and Commissioners, re: Transit Corridor Alternatives Analysis and support for trail and transit on the rail line](#)
- [November 30, 2020 letter from TAMC to Monterey County Planning Commission, re: Public Comment for December 2, 2020 meeting, Planning Commission Hearing on Moss Landing Community Plan Update \(Agenda Item No. 1\)](#)
- [December 17, 2020 letter from MST General Manager/CEO Carl Sedoryk to TAMC, re: Salinas Valley Safe Routes to School Plan Grant Support](#)
- [December 18, 2020 letter from TAMC to Santa Cruz County Regional Transportation Commission Chair Bruce McPherson and Commissioners, re: Transit Corridor Alternatives Analysis and Rail Network Integration Study: Support for Electric Passenger Rail Alternatives](#)
- [December 18, 2020 letter from Assembly Member Robert Rivas to TAMC, re: Salinas Valley Safe Routes to School Plan Grant Support](#)
- [December 18, 2020 letter from Monterey County Board of Supervisors Chair Chris Lopez to TAMC, re: Salinas Valley Safe Routes to School Plan Grant Support](#)
- [December 21, 2020 letter from King City Mayor Mike LeBarre to TAMC, re: Salinas Valley Safe Routes to School Plan Grant Support](#)
- [January 5, 2021 letter from City of Gonzales City Manager Rene L. Mendez to TAMC, re: Salinas Valley Safe Routes to School Plan Grant Support](#)
- [January 8, 2021 letter from Greenfield Union School District Superintendent Zandra J. Galvan to TAMC, re: Salinas Valley Safe Routes to School Plan Grant Support](#)
- [January 11, 2021 letter from AMBAG Executive Director Maura Twomey to TAMC, re: Salinas Valley Safe Routes to School Plan Grant Support](#)
- [January 12, 2021 letter from Blue Zones Project Monterey County to TAMC, re: Salinas Valley Safe Routes to School Plan Grant Support](#)
- [January 12, 2021 letter from Gonzales Unified School District Superintendent Yvette M. Irving to TAMC, re: Salinas Valley Safe Routes to School Plan Grant Support](#)
- [January 14, 2021 letter from TAMC to Steve Carrigan, City Manager, City of Salinas, re: Review of Measure X Annual Compliance Report](#)