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Regional Transportation Planning Agency - Local Transportation Commission  
Monterey County Service Authority for Freeways and Expressways  
Monterey County Regional Development Impact Fee Joint Powers Agency  
Email: [info@tamcmonterey.org](mailto:info@tamcmonterey.org)

**BOARD OF DIRECTORS**

**Wednesday, February 23, 2022**

**\*\*9:00 AM\*\***

**REMOTE CONFERENCING ONLY**

*There will be NO physical location of the meeting.*

*Please see all the special meeting instructions at the end of the agenda.*

**Join meeting online at:**

**<https://us02web.zoom.us/j/446951513?pwd=QmNUODRtdXlCSEFhLzIXVmhoY21yUT09>**

**OR**

**By teleconference at: +1 669 900 6833**

**Meeting ID: 446 951 513**

**Password: 194463**

*The agenda and all enclosures are available on the Transportation Agency website: [www.tamcmonterey.org](http://www.tamcmonterey.org), by clicking on Transportation Agency Board, meetings and agendas, click on agenda item and open it, click on report attachments listed at end of report.*

**1. QUORUM CHECK – CALL TO ORDER**

*Transportation Agency by-laws require a quorum of a minimum of 9 voting members, including a minimum of 7 city representatives and 1 county representative.*

***If you are unable to attend, please contact your alternate. Your courtesy to the other Transportation Agency Board members to assure a quorum is appreciated.***

**PLEDGE OF ALLEGIANCE**

**2. PUBLIC COMMENTS**

Any member of the public may address the Board on any item not on the agenda but within the jurisdiction of the Board. Under this item, each member of the public is allowed three minutes to address concerns. Comments in items on this agenda may be given when that agenda item is discussed. Persons who wish to address the Board for public comment or on an item on the agenda are encouraged to submit comments in writing to Maria at maria@tamcmonterey.org by 5:00 pm the Monday before the meeting, and such comments will be distributed to the Board before the meeting.

### **3. CONSENT AGENDA**

Approve the staff recommendations for items listed below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

### **4. Unmet Transit Needs Public Hearing**

1. **RECEIVE** presentation on the unmet transit needs process;
2. **OPEN** public hearing on unmet transit needs;
3. **RECEIVE** public comment; and
4. **CLOSE** the public hearing.

- Hernandez

***In its role as the Transportation Development Act fund administrator, the Transportation Agency annually seeks public input to identify unmet transit needs in Monterey County prior to allocating Local Transportation Funds.***

### **5. Draft Overall Work Program & Budget**

1. **AUTHORIZE** the Executive Director to submit the draft fiscal year 22/23 Overall Work Program to Caltrans for initial review;
2. **PROVIDE** direction and guidance to staff on the three-year budget for fiscal years 22/23 through 24/25, the Overall Work Program for fiscal year 22/23, and the 2022 Integrated Funding Plan; and
3. **DIRECT** the Executive Director to bring the final three-year budget, one-year Overall Work Program, and the Integrated Funding Plan back to the Board on May 25, 2022 for approval.

- Goel/Zeller

***Authorization to submit the draft Overall Work Program for fiscal year 22/23 is necessary to meet Caltrans's review deadline. The Agency continues to control expenditures to stay within its current year budget, and maintains a prudent cash reserve. The annual Transportation Agency for Monterey County Overall Work Program describes the activities that the Agency will undertake during the next fiscal year, and provides the basis for the 2022/23 budget.***

**6. CLOSED SESSION:**

Public Employee Performance Evaluation pursuant to Government Code Section §54957 – Position: Executive Director

**RECONVENE** in open session and report any actions taken.

No Enclosures.

- Chair Adams

*Discussion with Executive Director Todd Muck regarding first few months in new role as Executive Director and mutual exchange of goals between Executive Director and Board of Directors for coming year, in order to further the mission of TAMC.*

**7. RECEIVE** reports from Transportation Providers:

- Caltrans Director's Report and Project Update - Eades
- Monterey Peninsula Airport - Sabo
- Monterey-Salinas Transit - Sedoryk
- Monterey Bay Air Resources District - Stedman

**8. Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law.**

**9. Executive Director's Report.**

**10. Announcements and/or comments from Transportation Agency members on matters that they wish to put on future Transportation Agency agendas.**

**11. ADJOURN**

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**BEGINNING OF CONSENT AGENDA:** Approve the staff recommendations for items listed below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

**ADMINISTRATION and BUDGET**

**3. 1.1 APPROVE** the Transportation Agency for Monterey County Board draft minutes of January 26, 2022.

- Rodriguez

**3. 1.2 APPROVE** the Transportation Agency for Monterey County Board Special Meeting draft minutes of February 9, 2022.

- Rodriguez

**3. 1.3 ACCEPT** the list of checks written for the month of January 2022 and credit card statement for the month of December 2021.

- Delfino

*The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.*

**3. 1.4 RECEIVE** list of contracts awarded under \$50,000.

- Goel

*The list of contracts awarded by the Transportation Agency for Monterey County for services under \$50,000 approved by the Executive Director is submitted each month in accordance with the Agency's Procurement Policies to keep the Board informed.*

**3. 1.5 APPROVE** revisions to the Administrative Policies.

- Goel

*The Agency Board first approved these policies in 2000, though periodic changes and additions have been made since then. The first comprehensive update was done in December 2005. Updates were also done in February 2008, September 2009, June 2011, June 2014 and April 2019. Some additional revisions are being proposed at this time to bring the policies up to date.*

- 3. 1.6 CONSIDER** finding, pursuant to AB 361, that the COVID-19 pandemic state of emergency declared by Governor Newsom is still in effect; the TAMC Board of Directors has reconsidered the circumstances of the state of emergency; and, the state of emergency continues to directly impact the ability of the members to meet in person.

- Hansen

*It is recommended that the TAMC Board of Directors find, pursuant to AB 361, that the COVID-19 pandemic state of emergency declared by Governor Newsom is still in effect; the TAMC Board of Directors has reconsidered the circumstances of the state of emergency; and, the state of emergency continues to directly impact the ability of the members to meet in person.*

### **BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES**

- 3. 2.1 APPROVE** call for projects for the Local Access Fund Administrator Program.

- Guther

*TAMC is developing a new program that incentivizes the expansion and availability of on-demand transportation service for people with disabilities and is requesting approval of the Call for Projects for this program. This new program is a result of Senate Bill 1376, which directed the California Public Utilities Commission to establish a program relating to the accessibility of Transportation Network Company services for persons with disabilities, including wheelchair users who need a wheelchair accessible vehicle (WAV).*

- 3. 2.2 ADOPT** Resolution 2022-01 apportioning \$20,600,000 in fiscal year 2022-23 Local Transportation Funds to Monterey-Salinas Transit.

- Hernandez

*The Transportation Agency is responsible for administering Local Transportation Funds in Monterey County pursuant to the California Transportation Development Act. The Local Transportation Fund is a designated source of funding for planning, bicycle and pedestrian projects, and public transit. Each February, the Transportation Agency apportions (i.e., estimates) the funds expected to be available in the next fiscal year, so that Monterey-Salinas Transit can budget for the coming year, and distributes the funds in June.*

## PLANNING

### 3. 3.1 Salinas Valley Safe Routes to School Plan Partner Contracts

1. **AUTHORIZE** the Executive Director to execute an Agreement with the Monterey County Health Department for community engagement activities related to the Salinas Valley Safe Routes to School Plan in an amount not to exceed \$90,080 for the period beginning February 23, 2022 and ending June 30, 2024;
2. **APPROVE** the use of Salinas Valley Safe Routes to School grant funding, and Measure X Safe Routes to School Program funds as approved in the FY21/22 budget; and
3. **AUTHORIZE** the Executive Director to take such other further actions as may be necessary to fulfill the intent of the agreements, including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved agreement term or amount.

- Green

***The Salinas Valley Safe Routes to School Plan will include recommendations for all public K-12 schools in the cities of Gonzales, Soledad, Greenfield and King City and is funded through a Caltrans Sustainable Transportation Planning Grant (\$664,127) and Measure X Safe Routes to School funds (\$126,501).***

**PROJECT DELIVERY and PROGRAMMING - No items this agenda.**

## RAIL PROGRAM

### 3. 5.1 Transit and Intercity Rail Capital Program Grant Applications

1. **AUTHORIZE** staff to apply for a Transit and Intercity Rail Capital Program (TIRCP) grant for the Pajaro/Watsonville Multimodal Transit Station;
2. **AUTHORIZE** staff to be a joint applicant with Monterey-Salinas Transit for a TIRCP grant for the SURF! Busway project; and
3. **AUTHORIZE** the Executive Director to accept grant funds, if awarded.

- Guther

***The anticipated funding request for the Pajaro/Watsonville Multimodal Transit Station will be approximately \$15 million. This funding is to support the environmental review, design, and right-of-way acquisition phases of the station project.***

***Monterey-Salinas Transit District's application will be strengthened if TAMC is a joint applicant for the SURF! Busway and Bus Rapid Transit (BRT) project, which will be constructed within TAMC-owned right of way between Marina and Sand City. The anticipated funding request of \$25 million is to support the construction phase of the project.***

**REGIONAL DEVELOPMENT IMPACT FEE - No items this agenda.**

**COMMITTEE MINUTES and CORRESPONDENCE**

**3. 7.1 ACCEPT** draft minutes of the Transportation Agency Committees:

- Executive Committee - draft minutes of February 2, 2022
- Rail Policy Committee - draft minutes of February 7, 2022
- [Bicycle and Pedestrian Facilities Advisory Committee](#) - draft minutes of February 2, 2022
- [Technical Advisory Committee](#) - draft minutes of February 3, 2022
- [Excellent Transportation Oversight Committee](#) - No meeting

- Rodriguez

**3. 7.2 RECEIVE** correspondence to and from TAMC for the month of February 2022.

- Rodriguez

**END OF CONSENT AGENDA**

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**ANNOUNCEMENTS**

Next Transportation Agency for Monterey County meeting will be on  
Wednesday, March 23, 2022  
**9:00 A.M.**

Important Meeting Information

Remote Meetings: On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which enhanced State and Local Governments ability to respond to COVID-19 Pandemic based on Guidance for Gatherings issued by the California Department of Public Health. The Executive Order specifically allowed local legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, in order to protect public health. That order expired on September 30, 2021. Governor Newsom has now signed AB 361, and the TAMC Board of Directors approved a resolution to enact AB 361 on September 22, 2021. This legislation permits teleconferencing for Brown Act meetings during a state of emergency. Thus, TAMC meetings will convene remotely, until further notice. For remote meetings, the public is strongly encouraged to use the Zoom app for best reception. Prior to the meeting, participants should download the Zoom app at: <https://zoom.us/download>. A link to simplified instruction for the use of the Zoom app is: <https://blog.zoom.us/wordpress/2018/07/03/video-communications-best-practice-guide/>.

Remote Meeting Public Comment: Due to current circumstances, there may be limited

opportunity to provide verbal comments during remote meetings. Persons who wish to address the Committee for public comment or on an item on the agenda are encouraged to submit comments in writing to [maria@tamcmonterey.org](mailto:maria@tamcmonterey.org) by 5:00pm the Monday before the meeting. Such comments will be distributed to the Committee before the meeting. Members of the public participating by Zoom are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Chair.

Agenda Packet and Documents: Any person who has a question concerning an item on this agenda may call or email the Agency office to make inquiry concerning the nature of the item described on the agenda. Complete agenda packets are on display online at the Transportation Agency for Monterey County website. Documents relating to an item on the open session that are distributed to the Committee less than 72 hours prior to the meeting shall be available for public review at the Agency website. Agency contact information is as follows:

Transportation Agency for Monterey County  
[www.tamcmonterey.org](http://www.tamcmonterey.org)  
Office is closed an all employees are working remotely until further notice  
TEL: 831-775-0903  
EMAIL: [info@tamcmonterey.org](mailto:info@tamcmonterey.org)

Agenda Items: The agenda will be prepared by Agency staff and will close at noon nine (9) working days before the regular meeting. Any member of the Board may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.

Alternative Agenda Format and Auxiliary Aids: If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency staff at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish language interpreters, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.





## **Memorandum**

**To:** Board of Directors  
**From:** Aaron Hernandez, Assistant Transportation Planner  
**Meeting Date:** February 23, 2022  
**Subject:** **Unmet Transit Needs Public Hearing**

### **RECOMMENDED ACTION:**

#### **Unmet Transit Needs Public Hearing**

1. **RECEIVE** presentation on the unmet transit needs process;
2. **OPEN** public hearing on unmet transit needs;
3. **RECEIVE** public comment; and
4. **CLOSE** the public hearing.

### **SUMMARY:**

In its role as the Transportation Development Act fund administrator, the Transportation Agency annually seeks public input to identify unmet transit needs in Monterey County prior to allocating Local Transportation Funds.

### **FINANCIAL IMPACT:**

For the current Fiscal Year 2021-22, the Transportation Agency allocated \$18,341,184 from the Local Transportation Fund to Monterey-Salinas Transit. The Transportation Agency can direct public transit operators to implement new services with Local Transportation Funds available after funding existing services and commitments.

### **DISCUSSION:**

The Transportation Agency annually conducts outreach to identify unmet transit needs. This unmet needs process is associated with the Local Transportation Fund (LTF), which is one of two designated funding sources for public transit created by the California Transportation Development Act (TDA). Local Transportation Funds are generated through a quarter percent of the retail sales tax, which are returned to the county by the California State Board of Equalization and apportioned by the Transportation Agency to county jurisdictions through a population-based formula for public transit.

The formation of the Monterey-Salinas Transit District and past unmet transit needs findings dictate how the Transportation Agency allocates Local Transportation Funds. As Monterey-Salinas Transit District members, every city in the county allocates its annual fund apportionment to Monterey-Salinas Transit for public transit services.

Prior to allocating these transit funds, the Agency is required to provide for a public hearing and outreach to identify unmet transit needs. The Transportation Development Act statues require transportation planning agencies using transit funds for local street and road projects, to implement a public process, including a public hearing, to identify unmet transit needs of transit dependent or disadvantaged persons, and determine if unmet transit needs can be reasonably met. Because the Transportation Agency no longer allocates transit funds to local streets and roads, the Agency is no longer required to adopt a finding on unmet transit needs. However, the Agency still continues to solicit

public input on unmet transit needs and places comments into the following categories:

- Transit service improvement requests that would improve an existing service.
- Transit service expansion requests that extend a transit route beyond its current limits and fill a gap in service.
- Capital improvement projects that would enhance existing public transit facilities.

All comments are reviewed with Monterey-Salinas Transit staff to consider options to implement requests and to evaluate comments based on the Unmet Transit Needs Criteria (see **web attachment**) and time frame in which unmet transit needs can be met. The unmet transit needs comments list serves as a public input tool for the Transportation Agency's short and long term transit planning and improvements.

Staff is requesting that the Board conduct a public hearing to accept public comments on unmet transit needs. In addition to public testimony provided at the hearing, the Transportation Agency accepts comments throughout the year in writing, by email, through a questionnaire posted on the Agency website and through the Monterey-Salinas Transit Mobility Advisory Committee. The Transportation Agency has designated that committee as the Social Services Transportation Advisory Council for Monterey County to advise TAMC on unmet transit needs pursuant to the Transportation Development act. The Transportation Agency's deadline for accepting public comments and questionnaires for the consideration as part of the annual unmet transit needs process is April 30, 2022.

Staff will present the final list of comments to the TAMC Board, prior to allocating Local Transportation Funds in June.

**WEB ATTACHMENTS:**

[Unmet Transit Needs Criteria](#)



**Memorandum**

**To:** Board of Directors  
**From:** Rita Goel, Director of Finance & Administration  
**Meeting Date:** February 23, 2022  
**Subject:** Draft Overall Work Program, Budget and Integrated Funding Plan

**RECOMMENDED ACTION:**

**Draft Overall Work Program & Budget**

1. **AUTHORIZE** the Executive Director to submit the draft fiscal year 22/23 Overall Work Program to Caltrans for initial review;
2. **PROVIDE** direction and guidance to staff on the three-year budget for fiscal years 22/23 through 24/25, the Overall Work Program for fiscal year 22/23, and the 2022 Integrated Funding Plan; and
3. **DIRECT** the Executive Director to bring the final three-year budget, one-year Overall Work Program, and the Integrated Funding Plan back to the Board on May 25, 2022 for approval.

**SUMMARY:**

Authorization to submit the draft Overall Work Program for fiscal year 22/23 is necessary to meet Caltrans’s review deadline. The Agency continues to control expenditures to stay within its current year budget, and maintains a prudent cash reserve. The annual Transportation Agency for Monterey County Overall Work Program describes the activities that the Agency will undertake during the next fiscal year, and provides the basis for the 2022/23 budget.

**FINANCIAL IMPACT:**

The Transportation Agency for Monterey County gets the majority of its funding from state sources. The funding is usually specific to the project or program for which it is granted and cannot be used to cover expenditures of a different project or program -- e.g. the funding received for the call box program can only be used for motorist aid programs. The use of funding is approved by Caltrans in the annual Overall Work Program.

The Agency budget separates expenditures into two types: operating and direct programs. Operating expenditures include salaries and benefits, materials and supplies, and equipment. Direct program expenditures for outside consultants, contracts, and ongoing project and program delivery with continuous funding such as Freeway Service Patrol and Call Box are in the Agency’s budget and the Overall Work Program. The budgeting process was changed last fiscal year so that regional projects such as Salinas Rail Extension and Measure X programs are now listed in the Integrated Funding Plan. The two documents are intended to complement each other, but not necessarily add up. Agency staff time spent working on regional projects continues to be included in the Agency’s budget. Direct expenses for these regional projects are only included in the Integrated Funding Plan.

Operating: The proposed fiscal year 2022-2023 operating expenditure budget is \$3,635,657 a net decrease over fiscal year 2021-2022 of \$174,777.

Direct Program: The proposed fiscal year current direct program expenditure budget is \$3,133,755, a net increase

over fiscal year 21/22 of \$1,103,016. This increase is primarily due to two Safe Routes to School programs.

## **DISCUSSION:**

### **Three Year Budget:**

Attachment 1 is the budget for the three-year period from July 1, 2022 to June 30, 2025. Staff proposed several assumptions for the operating budget, which were reviewed by the Executive Committee in November 2021 and February 2022. The committee recommends a 4% COLA.

Operating Revenues: The Agency receives regular state planning and related operating funds from three primary state sources: Rural Planning Assistance, Planning, Programming and Monitoring funds, and Local Transportation Funds. Since November 2016, 1% revenues for Measure X administration have also been budgeted. In addition, TAMC receives funding related to specific project and program administration from several sources, which are estimated conservatively: Service Authority for Freeways and Expressways program, state rail project grants, Measure X project/program funds and railroad leases. Staff will continue to budget staff time in new grants, such as the recently received Safe Routes to School and Wayfinding signs construction. In FY 16/17 the Congestion Management Program assessment on cities and counties was changed to a Regional Transportation Planning Assessment; the contribution amounts will stay at the same dollar level as in prior years but monies will need to be paid from a local funding source. Staff time will be billed to all of these revenues, and expenditures will be tightly controlled.

The Transportation Agency continues to subsidize the activities of the Regional Impact Fee Agency. The budget is projecting the annual use of \$10,000 in fee revenue to pay for operating expenses, although the ongoing annual cost to the Transportation Agency for this activity is much higher. Expenditures on regional fee activities are being tracked with the expectation that this cost will be repaid to the Transportation Agency as more fees are collected in the future.

Potential revenue risks to the agency continue to include a reduction in federal and state planning funds and minimal new development and therefore reduced administration funds for the Regional Development Impact Fee Agency. No state funding other than Planning, Programming and Monitoring has been cut recently, but staff will keep the Board advised. Should major revenue reductions occur, the agency would have to reevaluate its revenues, costs and mission to determine essential vs. discretionary activities. Billing staff time to specific projects, when possible, will continue to be a priority.

Operating Expenses: A 4% cost of living allowance is proposed for fiscal year 22/23. Merit increases and promotions will continue to be available subject to performance.

In order to seek ways to restrain rising health care costs, while still providing and protecting quality care, the Agency revised its cafeteria health benefit allowance for its active employees in FY 2011/12. The changes eliminated several variables that existed, permitted the Agency to better forecast its obligation under the cafeteria plan, and reduced the liability for future premium increases. Employees have the flexibility to choose from several plans that are offered by CalPERS. In order to offset recent premium cost increases, a change to TAMC's cafeteria plan health allowance is proposed, which would result in an increase of \$109.22/month for general employees and \$218.48/month for management as of FY 2022/23. The last change to this allowance was made in FY 21/22. However, the maximum cash-out allowance amount will remain at \$375 in order to be in compliance with statutory regulations.

The Agency contribution to CalPERS in FY 2022/23 is projected to be slightly higher than last year. The Agency paid off its side-fund liability in December of 2013 and made a sizeable payment towards its unfunded liability in June 2016. These two factors help in keeping contributions lower than they would have otherwise been.

The Public Employees' Pension Reform Act of 2013 continues to help curtail the agency's costs in the future due to the establishment of a 2nd tier, 3-year averaging and required sharing of employee contributions with future new

members. In addition, all Agency employees pay a total contribution of 3.5% towards their CalPERS. These contributions help cover increases in CalPERS retirement costs and have brought the member share by employees at the payment percentage recommended in the pension reform law.

Direct Program: Projects, programs and consultant work are funded out of the Direct Program budget. For example, the traffic counts program is funded from the Regional Surface Transportation Program. Caltrans audit repayment, Public Outreach, and State and Federal legislative costs are funded from the unassigned reserve. Regional Development Impact Fees have been designated by Board action to pay for project costs related to SR 156 improvements and the Highway 68 Monterey to Salinas Scenic Highway corridor.

The budgeting process was changed last fiscal year so that capital expenditures e.g. Rail to Salinas are incorporated into the Integrated Funding Plan and ongoing programs e.g. FSP/SAFE/Go 831 remain in the budget.

As a result of good fiscal management, the agency has added to its reserve in past years. As designated in its GASB 54 fund balance policy, the agency will continue to maintain a minimum of a six-month operating budget balance in its undesignated reserve. Also, as requested by the Executive Committee, any excess over the six-month level is designated as a “contingency” fund to cover short-term revenue shortfalls or unanticipated expenses. A portion of the undesignated contingency fund is forecast to be used in some of the three budget years for Operating and Direct Program activities.

### **Annual Work Program:**

The annual Agency Overall Work Program describes the activities to be accomplished during the fiscal year beginning July 1 and ending June 30. After the draft Overall Work Plan is approved by the Transportation Agency Board of Directors at their February meeting, the draft plan will be submitted to Caltrans, who reviews the document and provides comments on the state funded activities in the plan. Agency staff then incorporates comments from Caltrans, as well as comments received from the Transportation Agency Board, into to a final proposed Overall Work Program to be presented to the Board of Directors in May for adoption in conjunction with the fiscal year 2022/23 budget.

### *Draft 2022/23 Overall Work Program Highlights, by Agency Goal:*

#### Deliver Projects (and Programs)

Measure X administration and implementation including:

- Work with Caltrans on state highway projects:
  - Monterey to Salinas Highway 68 Corridor: environmental review and preliminary engineering;
  - Highway 156/Castroville Boulevard Interchange: final engineering design and acquisition of right-of-way; and,
  - US 101 Safety Improvements – South of Salinas: initiate the environmental and preliminary engineering phases of the project.
- Imjin Road Improvements: work with City of Marina to initiate construction and support public information and outreach activities.
- Highway 1 SURF! busway on the Monterey Branch Rail Line: work with MST on final design and funding.
- SR 156-Blackie Road Extension: coordinate with County of Monterey to initiate environmental review and preliminary engineering.
- Fort Ord Regional Trail and Greenway: complete the Right-of-Way and final engineering phase for the Del Rey Oaks/SR 218 segment; initiate the Federal Lands Access Program grant scoping review process; and pursue grant funding for other Fort Ord Regional Trail and Greenway segments.
- Habitat Preservation/Advance Mitigation: pursue advance mitigation opportunities based on the on the Regional Conservation Investment Strategy.

- Safe Routes to School: continue implementing Salinas Safe Routes to Schools and Salinas Valley Safe Routes to Schools grants as part of a coordinated effort to advance the education, enforcement and engineering improvements to reduce collisions and encourage active transportation to improve the health of school children.
- Senior and Disabled Mobility program: oversee programs funded in the second grant cycle and develop and program the third grant cycle.

#### Non-Measure X Projects:

- Salinas Rail Extension Project: Continue the right-of-way acquisition and final design for the layover facility and Gilroy station modifications portions of the project.
- Coast Rail Service: Work with state and regional partners to increase rail service between San Francisco and San Diego, with multiple stops in Monterey County.
- Wayfinding Signs: finish installation of wayfinding signs for routes identified in the Regional Bicycle Wayfinding Plan.
- Administration of Ongoing Programs: Go831 traveler information program: renew outreach to major employers through the Go831 Ambassador program to encourage carpooling, vanpooling, telecommuting, using the bus, biking and walking to work.
- Active Transportation Support Program (formerly “Bicycle Secure Program”): fund racks, lockers and related secure storage for bicycles, skateboards, and scooters; bicycle safety trainings, and bicycle and pedestrian support kits.

#### Maximize Funding

- Matching grants: work to secure SB 1 grants, potential new federal funding, and other matching grants for priority projects.
- Planning grants: evaluate the need for future corridor studies and safe routes to school grants. Begin implementation of any planning grants received in the prior cycle.
- Other agencies: assist Caltrans, Monterey-Salinas Transit, and member agencies in securing funding and delivering transportation improvements. Emphasis will be on supporting member agencies' Active Transportation Program applications and grant programs for the SURF! busway along Highway 1.

#### Communicate Early and Often

- Continue high level of public interactions during project development and construction. Projects that will be a focus of agency outreach are:
  - Imjin Road Widening improvements,
  - Segment 1 of the Fort Ord Regional Trail and Greenway project,
  - US 101 South of Salinas, and
  - The Scenic State Route 68 project.
- Prepare Agency and Measure X annual report.
- Assist member agencies with public outreach.
- Continue ongoing agency media outreach, staff and Board member education.

#### Prepare for the Future

- Develop and implement the Agency’s Racial Equity Program.
- Invest in transportation solutions that promote the safe travel of all modes and decrease fatalities and injuries for all travel modes through a Vision Zero strategy.
- Implement the 2022 Regional Transportation Plan.
- Participate in state and federal policy discussions advocating for the policies adopted in the Agency's legislative platform.
- Participate in Central Coast Counties efforts to coordinate electric vehicle charging infrastructure for freight and

interregional passenger vehicle travel.

- Monitor emerging transportation technologies including autonomous cars and trucks and Urban Air Mobility.
- Complete streets: support local use of bicycle and pedestrian safety improvements as part of a “complete streets” policy.
- Intersection safety and roundabouts: continue to evaluate and support the installation of new engineering designs for intersections to improve safety.
- SAFE Callbox Program: coordinate with CHP to complete the removal of underutilized call boxes.
- Blue Zones: coordinate with the Blue Zone health and longevity program to promote active transportation and related safety improvements as the program expands countywide.

### **Integrated Funding Plan:**

The Agency's initial Integrated Funding Plan developed in 2017 was designed to identify projects and programs that will be strong candidates for specific matching fund programs, and to identify a funding pathway to bring projects to construction over the next five years. The primary sources of funding included in the Integrated Funding Plan are the regional share of Measure X, Monterey County's share of the State Transportation Improvement Program, and the various Senate Bill 1 formula and grant funding programs.

The draft 2022 Integrated Funding Plan updates the 2021 version of the plan with the latest funding and timing information for the projects and programs. The 2022 version of the plan includes a few additional projects to be consistent with staff work identified in the budget and work program.

Project development phases doesn't don't naturally follow the Agency's July 1 to June 30 fiscal year calendar. Past Agency budgets included direct project costs such as property acquisitions for the Salinas Rail Extension project. These costs would often carry over from year-to-year, artificially inflating the Agency's direct budget. The Integrated Funding Plan covers all expenses associated with a given project. More closely aligning the Integrated Funding Plan with the Budget and Overall Work Program provides a summary of project's and program's timing and funding while allowing the Budget and Overall Work Program to focus on the Agency's planning activities and ongoing programs e.g. Freeway Service Patrol, Call Boxes, and Go 831 traveler information program.

The next steps in the process are to bring the final versions of the Overall Work Program and Budget to the Executive Committee for review and the Board of Directors for adoption in May 2022.

### **ATTACHMENTS:**

- Draft 2022 Integrated Funding Plan
- Budget draft FY 2022-23
- FY22-23 Work Program Summary

### **WEB ATTACHMENTS:**

[DRAFT FY 2022/23 Overall Work Program](#)

**Transportation Agency for Monterey County**  
**2022 Integrated Funding Plan (all dollars in \$1,000s)**



	Prior	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	Funding
<b>State Route 68 Safety &amp; Traffic Flow</b>	<b>Env't</b>		<b>Env't</b>	<b>Design</b>				
<i>State Transportation Improvement Program</i>	\$ 3,400		-->	\$ 18,603				\$ 22,003
<i>Highway Infrastructure Program</i>	\$ 2,594							\$ 2,594
<i>Measure X</i>	\$ 640							\$ 640
<i>SB1 Local Partnership Formula - FY20/21-22/23</i>			\$ 1,949					\$ 1,949
<i>Highway Infrastructure Program - FY19/20-20/21</i>			\$ 799					\$ 799
<i>State Transportation Improvement Program - 2022</i>			\$ 2,087	\$ 4,913				\$ 7,000
	<b>\$ 6,634</b>	<b>\$ -</b>	<b>\$ 4,835</b>	<b>\$ 23,516</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 34,985</b>
<b>State Route 156 - A: Castroville Boulevard Interchange</b>	<b>Design &amp; ROW</b>	<b>Con</b>						
<i>State Transportation Improvement Program</i>	\$ 25,700	\$ 1,975						\$ 27,675
<i>State Transportation Improvement Program - CRRSAA</i>		\$ 2,136						
<i>Federal DEMO</i>	\$ 312							\$ 312
<i>Measure X</i>		\$ 389						\$ 389
<i>Developer Fees</i>		\$ 5,000						\$ 5,000
<i>SB 1 Trade Corridors</i>		\$ 20,000						\$ 20,000
	<b>\$ 26,012</b>	<b>\$ 29,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 55,512</b>
<b>State Route 156 - B: Blackie Road Extension</b>	<b>Env't</b>		<b>Design &amp; ROW</b>		<b>Con</b>			
<i>Measure X</i>			\$ 2,000		\$ 4,000			\$ 6,000
<i>Developer Fees</i>	\$ 250							\$ 250
<i>SB 1 Local Partnership Formula</i>	\$ 250							\$ 250
	<b>\$ 500</b>	<b>\$ -</b>	<b>\$ 2,000</b>	<b>\$ -</b>	<b>\$ 4,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,500</b>
<b>US 101 Safety Improvements - South County</b>	<b>Study</b>	<b>Env't</b>	<b>Env't</b>					
<i>Measure X</i>	\$ 440							\$ 440
<i>State Transportation Improvement Program</i>		\$ 8,611						\$ 8,611
<i>State Transportation Improvement Program - 2022</i>			\$ 1,378					\$ 1,378
	<b>\$ 440</b>	<b>\$ 8,611</b>	<b>\$ 1,378</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,429</b>
<b>US 101 Acceleration Lane</b>		<b>Design &amp; ROW</b>	<b>Con</b>					
<i>Measure X</i>			\$ 1,317					\$ 1,317
<i>State Highway Operations and Protection Program</i>		\$ 1,059	\$ 1,930					\$ 2,989
	<b>\$ -</b>	<b>\$ 1,059</b>	<b>\$ 3,247</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,306</b>
<b>Highway 1 Rapid Bus Corridor</b>	<b>Env't</b>		<b>Design</b>		<b>Con</b>			
<i>Measure X</i>	\$ 1,500		\$ 5,000		\$ 8,500			\$ 15,000
<i>SB 1 Local Partnership Formula (MST)</i>	\$ 100				\$ 1,300			\$ 1,400
<i>Federal Transit</i>	\$ 69				\$ 14,300			\$ 14,369
<i>SB 1 TIRCP</i>					\$ 25,000			\$ 25,000
	<b>\$ 1,669</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ 49,100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 55,769</b>



	Prior	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	Funding
<b>Holman Highway 68 - Pacific Grove Roundabout</b>								
			Env't					
Measure X			\$ 1,100					\$ 1,100
	\$ -	\$ -	\$ 1,100	\$ -	\$ -	\$ -	\$ -	\$ 1,100
<b>Multimodal Corridor: Imjin Parkway</b>								
	Env't & Design	Con						
State Transportation Improvement Program	\$ 1,650							\$ 1,650
Measure X		\$ 18,100						\$ 18,100
SB 1 Local Partnership Competitive		\$ 19,000						\$ 19,000
Developer Fees	\$ 1,000	\$ 2,000						\$ 3,000
	\$ 2,650	\$ 39,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,750
<b>Fort Ord Trails and Greenway - Segment 1 (Highway 218)</b>								
	Design & ROW		Con					
Measure X	\$ 1,367		\$ 1,016					\$ 2,383
SB 1 Local Partnership Formula	\$ 600							\$ 600
Active Transportation Program	\$ 1,198	-->	\$ 9,181					\$ 10,379
	\$ 3,165	\$ -	\$ 10,197	\$ -	\$ -	\$ -	\$ -	\$ 13,362
<b>Fort Ord Trails and Greenway - Segment 2 (Imjin Rd to Jerry Smith Trailhead)</b>								
		Scoping			Design		Con	
Measure X		\$ 38			\$ 449		\$ 3,551	\$ 4,038
Federal Lands Access Program					\$ 500		\$ 5,160	\$ 5,660
		\$ 38	\$ -	\$ -	\$ 949	\$ -	\$ 8,711	\$ 9,698
<b>Salinas Rail Extension - Kick Start Construction Management</b>								
	Con Mgt							
Traffic Congestion Relief Program	\$ 4,382							\$ 4,382
	\$ 4,382	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,382
<b>Monterey County Rail Extension - Packages 2 (Layover) &amp; 3 (Gilroy)</b>								
	Design		Con					
State Transportation Improvement Program			\$ 12,573					\$ 12,573
Traffic Congestion Relief Program	\$ 5,500		\$ 15,742					\$ 21,242
SB 1 TIRCP			\$ 8,033					\$ 8,033
TAMC Reserve	\$ 437							\$ 437
	\$ 5,937	\$ -	\$ 36,348	\$ -	\$ -	\$ -	\$ -	\$ 42,285
<b>Salinas Rail Extension - Positive Train Control</b>								
			Con					
SB 1 TIRCP			\$ 1,615					\$ 1,615
	\$ -	\$ -	\$ 1,615	\$ -	\$ -	\$ -	\$ -	\$ 1,615
<b>Salinas Rail Extension - Network Integration</b>								
	Study							
SB 1 TIRCP	\$ 500							\$ 500
	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500
<b>Habitat Preservation / Advance Mitigation</b>								
	Study	ROW	ROW					
Measure X	\$ 96		\$ 4,904					\$ 5,000
SB 1 Adaptation Planning Grant	\$ 376							\$ 376
SB 1 Statewide Habitat Grant			\$ 4,904					\$ 4,904
	\$ 472	\$ -	\$ 9,808	\$ -	\$ -	\$ -	\$ -	\$ 10,280

	Prior	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	Funding
<b>Regional Wayfinding (Bikeway Signs)</b>								
		Con						
SB 1 Local Partnership Formula		\$ 887						\$ 887
Regional Surface Transportation Program		\$ 1,044						\$ 1,044
	\$ -	\$ 1,931	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,931
<b>Safe Routes to Schools: Every Child</b>								
	Plan							
Measure X	\$ 82							\$ 82
Active Transportation Program	\$ 2,143							\$ 2,143
	\$ 2,225	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,225
<b>Safe Routes to Schools: Salinas SRTS Plan</b>								
	Plan							
Measure X	\$ 129							\$ 129
Caltrans Sustainable Transportation Planning Grant	\$ 995							\$ 995
	\$ 1,124	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,124
<b>Safe Routes to Schools: Measure X Regional Program</b>								
Measure X	\$ 466	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 4,468
	\$ 466	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 4,468
<b>Senior and Disabled Transportation: Measure X Regional Program</b>								
Measure X	\$ 915	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 3,915
	\$ 915	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 3,915
<b>Commuter Bus, Salinas Valley Transit Centers - A: King City Maintenance</b>								
	Con		Loan Repay	Loan Repay	Loan Repay			
Measure X	\$ 1,835		\$ 833	\$ 833	\$ 833			\$ 4,334
	\$ 1,835	\$ -	\$ 833	\$ 833	\$ 833	\$ -	\$ -	\$ 4,334
<b>Commuter Bus, Salinas Valley Transit Centers - B: Salinas Bus O&amp;M Facility</b>								
	Env't		Con					
Measure X	\$ 250		\$ 9,750					\$ 10,000
	\$ 250	\$ -	\$ 9,750	\$ -	\$ -	\$ -	\$ -	\$ 10,000
<b>Planning, Programming, and Monitoring</b>								
State Transportation Improvement Program	\$ 201	\$ 313	\$ 201	\$ 201	\$ 202			\$ 1,118
State Transportation Improvement Program - 2022						\$ 197	\$ 196	\$ 393
<b>Total</b>	\$ 201	\$ 313	\$ 201	\$ 201	\$ 202	\$ 197	\$ 196	\$ 1,511

# **TRANSPORTATION AGENCY FOR MONTEREY COUNTY**

## **3 YEAR BUDGET**

### **FISCAL YEARS**

**2022 - 2023**

to

**2024 - 2025**

**TAMC-3 YEAR BUDGET JULY 1, 2022 - JUNE 30, 2025**

**TOTAL REVENUE & EXPENDITURES - SUMMARY**

SOURCE OF REVENUE/EXPENDITURE	FY PLAN	FUTURE 3 YR BUDGET			% CHANGE FY 22/23 BUDGET vs FY 21-22 APPROVED
	FY 21/22 Approved	FY 22/23 Estimated	FY 23/24 Estimated	FY 24/25 Estimated	
Operating Revenue	\$3,810,434	\$3,635,657	\$3,687,970	\$3,741,282	-4.6%
Direct Program Revenue	\$2,030,739	\$3,133,755	\$1,887,599	\$1,326,193	54.3%
<b>TOTAL REVENUE</b>	<b>\$5,841,173</b>	<b>\$6,769,412</b>	<b>\$5,575,568</b>	<b>\$5,067,475</b>	<b>15.9%</b>
Operating Expenditures	\$3,810,434	\$3,635,657	\$3,687,970	\$3,741,282	-4.6%
Direct Program Expenditures	\$2,030,739	\$3,133,755	\$1,887,599	\$1,326,193	54.3%
<b>TOTAL EXPENDITURES</b>	<b>\$5,841,173</b>	<b>\$6,769,412</b>	<b>\$5,575,568</b>	<b>\$5,067,475</b>	<b>15.9%</b>
<b>REVENUE MINUS EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

**TAMC-3 YEAR BUDGET JULY 1, 2021 - JUNE 30, 2024**

**TOTAL REVENUE BY SOURCE**

SOURCE OF REVENUE	FY PLAN	FUTURE 3 YR BUDGET			4 Years Cumulative Impact	% CHANGE FY 22/23 BUDGET vs FY 21-22 APPROVED
	FY 21/22 Approved	FY 22/23 Estimated	FY 23/24 Estimated	FY 24/25 Estimated		
Federal Grants-Operating	\$0	\$0	\$0	\$0		#DIV/0!
Federal Grants-Direct	\$0	\$0	\$0	\$0		
State Grants-Operating	\$2,096,567	\$2,088,213	\$1,908,869	\$1,908,685		-0.4%
State Grants-Direct	\$1,084,169	\$2,048,699	\$851,982	\$782,240		89.0%
RSTP-Direct	\$176,500	\$285,191	\$66,500	\$66,500		61.6%
Local Funds-Operating	\$1,154,409	\$1,173,862	\$1,150,381	\$1,148,076		1.7%
Local Funds-Direct	\$460,744	\$552,151	\$315,835	\$292,500		19.8%
<b>Sub Total Revenue</b>	<b>\$4,972,389</b>	<b>\$6,148,116</b>	<b>\$4,293,567</b>	<b>\$4,198,001</b>		<b>23.6%</b>
SAFE Reserve Surplus/(Usage)	(\$276,140)	(\$269,528)	(\$268,639)	(\$267,767)	(\$1,082,074)	-2.4%
Rail-Leases ROW-Reserve Surplus/(Usage)	(\$75,000)	(\$8,000)	(\$8,000)	(\$8,000)	(\$99,000)	-89.3%
Undesig. Contingency Surplus/(Usage)-Oper.	(\$64,458)	\$4,418	(\$250,720)	(\$306,521)	(\$617,281)	-106.9%
Undesig. Contingency Surplus/(Usage)-Direct	(\$453,186)	(\$348,186)	(\$754,643)	(\$287,186)	(\$1,843,201)	-23.2%
<b>Total Contingency Fund Surplus/ (Usage)</b>	<b>(\$868,784)</b>	<b>(\$621,296)</b>	<b>(\$1,282,001)</b>	<b>(\$869,474)</b>	<b>(\$3,641,556)</b>	<b>-28.5%</b>
<b>TOTAL REVENUE</b>	<b>\$5,841,173</b>	<b>\$6,769,412</b>	<b>\$5,575,568</b>	<b>\$5,067,475</b>		<b>15.9%</b>

**TAMC-3 YEAR BUDGET JULY 1, 2022 - JUNE 30, 2025**

**OPERATING REVENUE**

SOURCE OF REVENUE/EXPENDITURE	FY PLAN	FUTURE 3 YR BUDGET			% CHANGE FY 22/23 BUDGET vs FY 21-22 APPROVED	\$ CHANGE FY 22/23 BUDGET vs FY 21-22 APPROVED
	FY 21/22 Approved	FY 22/23 Estimated	FY 23/24 Estimated	FY 24/25 Estimated		
<b>OPERATING REVENUE</b>						
<b>FEDERAL PLANNING GRANTS</b>						
Federal Planning ( AMBAG-FHWA PL )	\$0	\$0	\$0	\$0		\$0
SR156 West Proj. Mgmt. -EARMARK	\$0	\$0	\$0	\$0		\$0
<b>SUB TOTAL FEDERAL GRANTS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>
<b>STATE PLANNING GRANTS</b>						
Local Transportation Fund	\$908,485	\$908,485	\$908,485	\$908,485	0.0%	\$0
Planning, Programming & Monitoring	\$313,000	\$201,000	\$201,000	\$202,000	-35.8%	-\$112,000
Rural Planning Assistance	\$392,000	\$422,000	\$422,000	\$422,000	7.7%	\$30,000
Complete Streets Project Implementation-RSTP TAMC	\$92,200	\$92,200	\$92,200	\$92,200	0.0%	\$0
SRTS-ATP Cycle 4 Every Child	\$52,320	\$47,837	\$0	\$0	-8.6%	-\$4,483
Salinas Safe Routes to School SB1	\$20,562	\$0	\$0	\$0		-\$20,562
Salinas Valley SRTS	\$0	\$42,691	\$1,184	\$0		\$42,691
Rail Extension to Salinas-Operating	\$300,000	\$275,000	\$275,000	\$275,000		-\$25,000
ADA access program	\$18,000	\$9,000	\$9,000	\$9,000		-\$9,000
Wayfinding Construction Signs-Grant	\$0	\$32,801	\$0	\$0		\$32,801
Wayfinding Construction Signs-RSTP TAMC match	\$0	\$57,199	\$0	\$0		\$57,199
<b>SUB TOTAL STATE GRANTS</b>	<b>\$2,096,567</b>	<b>\$2,088,213</b>	<b>\$1,908,869</b>	<b>\$1,908,685</b>	<b>-0.4%</b>	<b>-\$8,354</b>
<b>LOCAL PLANNING CONTRIBUTIONS</b>						
Regional Transportation Planning Assessment	\$243,076	\$243,076	\$243,076	\$243,076	0.0%	\$0
Impact Fee - Program Administration	\$10,000	\$10,000	\$10,000	\$10,000	0.0%	\$0
RDIF- Go831 Operating	\$0	\$0	\$0	\$0		\$0
Sales Tax Authority Administration Fees	\$200,000	\$200,000	\$200,000	\$200,000	0.0%	\$0
Measure X Projects/Programs	\$695,000	\$695,000	\$695,000	\$695,000	0.0%	\$0
SRTS-ATP Cycle 4 Every Child-Measure X match	\$2,005	\$2,305	\$0	\$0	15.0%	\$300
Salinas Safe Routes to School -Measure X match	\$4,328	\$15,349	\$0	\$0		\$11,021
Salinas Valley SRTS-Measure X match	\$0	\$8,132	\$2,305	\$0		\$8,132
<b>SUB TOTAL LOCAL FUNDS</b>	<b>\$1,154,409</b>	<b>\$1,173,862</b>	<b>\$1,150,381</b>	<b>\$1,148,076</b>	<b>1.7%</b>	<b>\$19,453</b>
<b>OTHER CONTRIBUTIONS</b>						
FSP- Staff Support	\$30,000	\$30,000	\$30,000	\$30,000	0.0%	\$0
SAFE- Staff Support	\$40,000	\$40,000	\$40,000	\$40,000	0.0%	\$0
SAFE- Go831 Staff Support	\$250,000	\$250,000	\$250,000	\$250,000	0.0%	\$0
Rail-Rail Extension -UP/Caltrain Negotiations-Staff Support	\$50,000	\$0	\$0	\$0		-\$50,000
Rail-Monterey Branch Line /Leases Staff Support	\$125,000	\$58,000	\$58,000	\$58,000	-53.6%	-\$67,000
<b>SUB TOTAL STAFF SUPPORT</b>	<b>\$495,000</b>	<b>\$378,000</b>	<b>\$378,000</b>	<b>\$378,000</b>	<b>-23.6%</b>	<b>-\$117,000</b>
<b>Sub Total Operating Revenue</b>	<b>\$3,745,976</b>	<b>\$3,640,075</b>	<b>\$3,437,250</b>	<b>\$3,434,761</b>	<b>-2.8%</b>	<b>-\$105,901</b>
Undesig. Contingency Res. Surplus/ (Usage)-Oper.	(\$64,458)	\$4,418	(\$250,720)	(\$306,521)	-106.9%	\$68,876
<b>TOTAL OPERATING REVENUE</b>	<b>\$3,810,434</b>	<b>\$3,635,657</b>	<b>\$3,687,970</b>	<b>\$3,741,282</b>	<b>-4.6%</b>	<b>-\$174,777</b>

**TAMC- OPERATING REVENUE CHANGES FY 2022-2023  
FROM FY 2021-2022 APPROVED BUDGET**

<u>Operating Revenue</u>	FY 21-22 APPROVED BUDGET	FY 22-23 PROPOSED BUDGET	FY 22/23 BUDGET vs FY 21-22	
			\$ CHANGE	% CHNG
1 <u>FEDERAL PLANNING GRANTS</u>	\$0	\$0	\$0	
2 <u>STATE PLANNING GRANTS</u>	\$2,096,567	\$2,088,213	-\$8,354	-0.4%
Local Transportation Fund ( Current )- LTF	\$908,485	\$908,485	\$0	0.0%
Planning & Programming -PPM	\$313,000	\$201,000	-\$112,000	-35.8%
Rural Planning Assistance-RPA	\$392,000	\$422,000	\$30,000	7.7%
Complete Streets Project Implementation-RSTP	\$92,200	\$92,200	\$0	0.0%
SRTS-ATP Cycle 4 Every Child	\$52,320	\$47,837	-\$4,483	-8.6%
Salinas Safe Routes to School SB1	\$20,562	\$0	-\$20,562	-100.0%
Salinas Valley SRTS	\$0	\$42,691	\$42,691	
Rail Extension to Salinas-Operating	\$300,000	\$275,000	-\$25,000	-8.3%
ADA access program ( UBER/LYFT )	\$18,000	\$9,000	-\$9,000	-50.0%
Wayfinding Construction Signs-Grant	\$0	\$32,801	\$32,801	
Wayfinding Construction Signs-RSTP match	\$0	\$57,199	\$57,199	
3 <u>LOCAL PLANNING FUNDS</u>	\$1,154,409	\$1,173,862	\$19,453	1.7%
Regional Transportation Planning Assessment	\$243,076	\$243,076	\$0	0.0%
Impact Fee - Program Administration	\$10,000	\$10,000	\$0	0.0%
Sales Tax Authority Administration Fees	\$200,000	\$200,000	\$0	0.0%
Measure X Projects/Programs	\$695,000	\$695,000	\$0	0.0%
SRTS-ATP Cycle 4 Every Child-Measure X match	\$2,005	\$2,305	\$300	15.0%
Salinas Safe Routes to School -Measure X match	\$4,328	\$15,349	\$11,021	254.6%
Salinas Valley SRTS-Measure X match	\$0	\$8,132	\$8,132	
4 <u>OTHER CONTRIBUTIONS</u>	\$495,000	\$378,000	-\$117,000	-23.6%
FSP- Staff Support	\$30,000	\$30,000	\$0	0.0%
SAFE- Staff Support	\$40,000	\$40,000	\$0	0.0%
SAFE- Go831 Staff Support	\$250,000	\$250,000	\$0	0.0%
Rail-Rail Extension -UP/Caltrain Negotiations-Staff Support	\$50,000	\$0	-\$50,000	-100.0%
Rail-Monterey Branch Line /Leases Staff Support	\$125,000	\$58,000	-\$67,000	-53.6%
5 <u>UNDESIGNATED CONTINGENCY SURPLUS/ ( USAGE )</u>	(\$64,458)	\$4,418	\$68,876	-106.9%
<b>OPERATING REVENUE TOTAL</b>	<b>\$3,810,434</b>	<b>\$3,635,657</b>	<b>-\$174,777</b>	<b>-4.6%</b>

**TAMC-3 YEAR BUDGET JULY 1, 2022 - JUNE 30, 2025**

**OPERATING EXPENSES**

SOURCE OF REVENUE/EXPENDITURE	FY PLAN	FUTURE 3 YR BUDGET			% CHANGE FY 22/23 BUDGET vs FY 21-22 APPROVED	\$ CHANGE FY 22/23 BUDGET vs FY 21-22 APPROVED
	FY 21/22 Approved	FY 22/23 Estimated	FY 23/24 Estimated	FY 24/25 Estimated		
<b><u>OPERATING EXPENSES</u></b>						
Salaries	\$2,201,774	\$2,107,042	\$2,138,351	\$2,181,746	-4.3%	-\$94,732
Fringe Benefits	\$923,605	\$946,407	\$981,811	\$992,023	2.5%	\$22,802
Material and Services	\$675,055	\$572,209	\$557,807	\$557,513	-15.2%	-\$102,846
Depreciation/ Amortization	\$10,000	\$10,000	\$10,000	\$10,000	0.0%	\$0
<b>TOTAL OPERATING EXPENSES</b>	<b>\$3,810,434</b>	<b>\$3,635,657</b>	<b>\$3,687,970</b>	<b>\$3,741,282</b>	<b>-4.6%</b>	<b>-\$174,777</b>

<b><u>CAPITAL OUTLAY</u></b>					
Vehicle Replacement	\$0	\$0	\$0	\$0	\$0
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



**TAMC- OPERATING EXPENSE CHANGES  
FY 22-23 BUDGET vs FY 21-22 APPROVED**

<b><u>Operating Expenses</u></b>	<b>FY 21-22 APPROVED BUDGET</b>	<b>FY 22-23 PROPOSED BUDGET</b>	<b>FY 22/23 BUDGET vs FY 21-22</b>	
			<b>\$ CHANGE</b>	<b>% CHNG</b>
<b>1 Salaries Changes</b>	<b>\$2,201,774</b>	<b>\$2,107,042</b>	<b>-\$94,732</b>	<b>-4.3%</b>
Cost of Living Adjustments			\$76,237	
Step increases/Promotions			\$29,819	
Re-organization cost			-\$79,070	
Remove Annuitants			-\$121,718	
<b>2 Fringe Benefit Changes</b>	<b>\$923,605</b>	<b>\$946,407</b>	<b>\$22,802</b>	<b>2.5%</b>
Fringe benefits ( including re-organization )			\$4,190	
PERS unfunded liability			\$18,612	
<b>3 Materials and Services Changes</b>	<b>\$675,055</b>	<b>\$572,209</b>	<b>-\$102,846</b>	<b>-15.2%</b>
Accounting Services- OPEB/GASB 75			-\$5,000	
Insurance ( Liability, Crime & Property )			\$5,000	
Meeting Services			-\$5,000	
Human Resource recruitment			-\$30,000	
Printing/Postage			-\$15,000	
Rent (Utilities & Janitorial Incl.)			\$3,494	
TAMC owned computer equipment ( tele commuting )			-\$65,000	
Leased Computer Equipment			\$8,160	
Payroll Services T sheets			\$500	
<b>4 Depreciation/Amortization Changes</b>	<b>\$ 10,000</b>	<b>\$10,000</b>	<b>\$0</b>	<b>0.0%</b>
<b>OPERATING EXPENSE TOTAL</b>	<b>\$ 3,810,434</b>	<b>\$ 3,635,657</b>	<b>\$ (174,777)</b>	<b>-4.6%</b>

**TAMC-3 YEAR BUDGET JULY 1, 2022 - JUNE 30, 2025**

**Direct Program Revenue- Summary**

WE	Direct Program Description		Revenue Source	FY PLAN	FUTURE 3 YR BUDGET				FY 22/23 BUDGET vs FY 21-22	
				FY 21/22	FY 22/23	FY 23/24	FY 24/25	\$ CHANGE	% CHNG	
				Approved	Estimated	Estimated	Estimated			
0000	Caltrans audit repayment ( fy 15-16 thru fy 24-25)	Oper Resv	Oper Resv	\$82,186	\$82,186	\$82,186	\$82,186	\$0	0%	
1000	Leadership Training	State	RPA	\$25,000	\$0	\$0	\$0	-\$25,000	-100%	
1020	Triennial Audit	Oper Resv	Oper Resv	\$0	\$45,000	\$0	\$0	\$45,000		
1122	Legislative Advocates	Oper Resv	Oper Resv	\$135,000	\$135,000	\$135,000	\$135,000	\$0	0%	
1130	Public Outreach Program	Oper Resv	Oper Resv	\$70,000	\$70,000	\$70,000	\$70,000	\$0	0%	
1770	Freeway Service Patrol	State	FSP	\$242,127	\$225,032	\$225,145	\$225,258	-\$17,095	-7%	
1770	FSP-SAFE Match ( 25% FSP Grant )	State	FSP	\$60,532	\$56,258	\$56,286	\$56,315	-\$4,274	-7%	
1770	FSP- Staff Support	Operating	FSP	(\$30,000)	(\$30,000)	(\$30,000)	(\$30,000)	\$0	0%	
1770	Freeway Service Patrol-SB1	State	FSP	\$197,603	\$188,252	\$184,581	\$180,982	-\$9,351	-5%	
1770	FSP-SAFE Match ( 25% FSP Grant )-SB1	State	FSP	\$49,401	\$47,063	\$46,145	\$45,246	-\$2,338	-5%	
1780	SAFE	State	SAFE	\$340,000	\$340,000	\$340,000	\$340,000	\$0	0%	
4150	EV Chargers	State	SAFE	\$6,000	\$6,000	\$6,000	\$6,000	\$0	0%	
1780	SAFE - FSP Match	State	SAFE	(\$60,532)	(\$56,258)	(\$56,286)	(\$56,315)	\$4,274	-7%	
1780	SAFE - FSP Match-SB1	State	SAFE	(\$49,401)	(\$47,063)	(\$46,145)	(\$45,246)	\$2,338	-5%	
1780	SAFE- Staff Support	Operating	SAFE	(\$40,000)	(\$40,000)	(\$40,000)	(\$40,000)	\$0	0%	
1790	SAFE- Go831 Staff Support	Operating	SAFE	(\$250,000)	(\$250,000)	(\$250,000)	(\$250,000)	\$0	0%	
1780	SAFE- Reserve (Surplus)/Usage	reserve	SAFE	\$276,140	\$269,528	\$268,639	\$267,767	-\$6,612	-2%	
2310	Traffic Counts/Bike & Ped	RSTP TAMC	RSTP TAMC	\$36,500	\$36,500	\$36,500	\$36,500	\$0	0%	
6145	Bike Map update	Oper Resv	Oper Resv	\$16,000	\$16,000	\$0	\$0	\$0		
6148	Bike Week /Bike and Ped Events	Local	TDA	\$27,500	\$27,500	\$27,500	\$27,500	\$0	0%	
6220	RTP/EIR update shared	State	RPA	\$30,000	\$0	\$0	\$30,000	-\$30,000		
6262	RDIF Validation & Nexus Study	Local	RDIF	\$110,000	\$75,000	\$5,000	\$0	-\$35,000		
6502	SR156 West Proj. Mgmt. -EARMARK	Federal	Federal	\$0	\$0	\$0	\$0	\$0		
6550	Complete Streets Project Implementation-Bike Secure	RSTP TAMC	RSTP TAMC	\$30,000	\$30,000	\$30,000	\$30,000	\$0	0%	
6552	Wayfinding Construction Signs-Grant	State	State	\$0	\$125,429	\$0	\$0	\$125,429		
6552	Wayfinding Construction Signs-RSTP match	RSTP TAMC	RSTP TAMC	\$0	\$218,691	\$0	\$0	\$218,691		
6729	Salinas Safe Routes to School SB1	State	SB1-Adapt.	\$243,439	\$0	\$0	\$0	-\$243,439		
6729	Salinas Safe Routes to School -Measure X match	Local	Measure X	\$51,244	\$80,254	\$0	\$0	\$29,010		
6730	Salinas Valley Safe Routes to School SB1	State	SB1-Adapt.	\$0	\$339,509	\$96,256	\$0	\$339,509		
6730	Salinas Valley Safe Routes to School -Measure X match	Local	Measure X	\$0	\$64,668	\$18,335	\$0	\$64,668		
6803	Rail-Rail Extension -UPRR Reimbursement Agreement	RSTP	RSTP	\$65,000	\$0	\$0	\$0	-\$65,000		
6803	Rail-Rail Extension -UPRR Capacity Model Agreement	RSTP	RSTP	\$45,000	\$0	\$0	\$0	-\$45,000		
6803	Rail-Rail Extension -HDR Amendment # 1	Oper Resv	Oper Resv	\$0	\$0	\$467,457	\$0	\$0		
6803	Rail-Rail Extension -UP/Caltrain Negotiations	Oper Resv	Oper Resv	\$150,000	\$0	\$0	\$0	-\$150,000		
6803	Rail-Rail Extension -UP/Caltrain Negotiations-Staff Support	Operating	Oper Resv	-\$50,000	\$0	\$0	\$0	\$50,000		
6804	Rail-Leases ROW	Local	Leases	\$210,000	\$210,000	\$210,000	\$210,000	\$0	0%	
6804	Rail-Leases ROW-Staff Support	Operating	Leases	(\$125,000)	(\$58,000)	(\$58,000)	(\$58,000)	\$67,000	-54%	
6804	Rail-Leases ROW-Reserve (Surplus)/Usage	reserve	Leases	\$75,000	\$8,000	\$8,000	\$8,000	-\$67,000	-89%	
6807	Rail Leases-Salinas	Local	Leases	\$17,000	\$10,000	\$10,000	\$10,000	-\$7,000		
7101	SRTS-ATP Cycle 4 Every Child	State	State	\$0	\$824,477	\$0	\$0	\$824,477		
7101	SRTS-ATP Cycle 4 Every Child-Measure X match	Local	Measure X	\$0	\$39,729	\$0	\$0	\$39,729		
8010	Public Outreach Program -Measure X	Local	Measure X	\$40,000	\$40,000	\$40,000	\$40,000	\$0		
8010	Measure X - Materials & Services-Audits etc.	Local	Local	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0%	
	<b>Total Direct Program Revenue</b>			<b>\$2,030,739</b>	<b>\$3,131,755</b>	<b>\$2,618,759</b>	<b>\$1,326,193</b>	<b>\$1,103,016</b>	<b>54.3%</b>	

TAMC-3 YEAR BUDGET JULY 1, 2022 - JUNE 30, 2025

Direct Program Expenses-Summary

WE	Direct Program Description	FY PLAN	FUTURE 3 YR BUDGET				FY 22/23 BUDGET	
		FY 21/22	FY 22/23	FY 23/24	FY 24/25	vs FY 21-22		
		Approved	Estimated	Estimated	Estimated	\$ CHANGE	% CHNG	
0000	Caltrans audit repayment ( fy 15-16 thru fy 24-25)	\$82,186	\$82,186	\$82,186	\$82,186	\$0	0%	
1000	Leadership Training	\$25,000	\$0	\$0	\$0	-\$25,000	-100%	
1020	Triennial Audit	\$0	\$45,000	\$0	\$0	\$45,000		
1122	Legislative Advocates	\$135,000	\$135,000	\$135,000	\$135,000	\$0	0%	
1130	Public Outreach Program	\$70,000	\$70,000	\$70,000	\$70,000	\$0	0%	
1770	Freeway Service Patrol- Towing Contracts	\$266,239	\$249,800	\$247,300	\$244,800	-\$16,439	-6%	
1770	Freeway Service Patrol- Towing Contracts -SB1	\$247,004	\$229,000	\$226,900	\$224,900	-\$18,004	-7%	
1770	Freeway Service Patrol- Other Expenses	\$6,420	\$7,805	\$7,957	\$8,100	\$1,385	22%	
1780	SAFE - Call Box contract costs	\$125,000	\$125,000	\$125,000	\$125,000	\$0	0%	
1780	SAFE - ADA Compliance	\$42,207	\$42,207	\$42,207	\$42,207	\$0	0%	
1790	SAFE - Go831 TIPS Marketing & Branding	\$0	\$0	\$0	\$0	\$0		
1790	SAFE- Go831-Mrktg & Printing Material	\$12,000	\$12,000	\$12,000	\$12,000	\$0	0%	
1790	SAFE- Go831-Emergency Ride Home	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0%	
1790	SAFE- Go831-Monterey Bay Economic Partnership Dues	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0%	
1790	SAFE- Software/App. (TDM Platform )	\$30,000	\$30,000	\$30,000	\$30,000	\$0	0%	
4150	EV Chargers	\$6,000	\$6,000	\$6,000	\$6,000	\$0	0%	
2310	Traffic Counts/Bike & Ped	\$36,500	\$36,500	\$36,500	\$36,500	\$0	0%	
6145	Bike Map update	\$16,000	\$16,000	\$0	\$0	\$0	0%	
6148	Bike Week /Bike and Ped Events	\$27,500	\$27,500	\$27,500	\$27,500	\$0	0%	
6220	RTP/EIR update shared	\$30,000	\$0	\$0	\$30,000	-\$30,000	-100%	
6262	RDIF Validation & Nexus Study	\$110,000	\$75,000	\$5,000	\$0	-\$35,000	-32%	
6550	Complete Streets Project Implementation-Bike Secure	\$30,000	\$30,000	\$30,000	\$30,000	\$0	0%	
6552	Wayfinding Construction Signs-Grant	\$0	\$125,429	\$0	\$0	\$125,429		
6552	Wayfinding Construction Signs-RSTP match	\$0	\$218,691	\$0	\$0	\$218,691		
6729	Salinas Safe Routes to School	\$294,683	\$80,254	\$0	\$0	-\$214,429	-73%	
6730	Salinas Valley Safe Routes to School SB1	\$0	\$404,177	\$114,591	\$0	\$404,177		
6803	Rail-Rail Extension -UPRR Reimbursement Agreement	\$65,000	\$0	\$0	\$0	-\$65,000	-100%	
6803	Rail-Rail Extension -UP/Caltrain Negotiations	\$100,000	\$0	\$0	\$0	-\$100,000	-100%	
6803	Rail-Rail Extension -UPRR Capacity Model Agreement	\$45,000	\$0	\$0	\$0	-\$45,000	-100%	
6803	Rail-Rail Extension -HDR Amendment # 1	\$0	\$0	\$467,457	\$0	\$0		
6804	Rail-Leases ROW-MBL Property Maint.	\$150,000	\$150,000	\$150,000	\$150,000	\$0	0%	
6805	Rail-Leases ROW- FORA Property Maint.	\$10,000	\$10,000	\$10,000	\$10,000	\$0	0%	
6807	Rail Leases-Salinas	\$17,000	\$10,000	\$10,000	\$10,000	-\$7,000	-41%	
7101	SRTS-ATP Cycle 4 Every Child	\$0	\$864,206	\$0	\$0	\$864,206		
8010	Public Outreach Program -Measure X	\$40,000	\$40,000	\$40,000	\$40,000	\$0	0%	
8010	Measure X - Material & Services-Audits etc.	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0%	
	<b>TOTAL Direct Program Expenses</b>	<b>\$2,030,739</b>	<b>\$3,133,755</b>	<b>\$1,887,598</b>	<b>\$1,326,193</b>	<b>\$1,103,016</b>	<b>54.3%</b>	

**TAMC- DIRECT PROGRAM EXPENSE CHANGES  
FY 22-23 BUDGET vs FY 21-22 APPROVED**

<u>Direct Program Expense Changes</u>				FY 22/23 BUDGET vs FY 21-22	
WE		Project	Reason for Change	\$ CHANGE	% CHNG
1000	Other	Leadership Training	Was pass thru' money-activity no longer needed	(\$25,000)	0%
1020	Other	Triennial Audit	Activity done every 3 years	\$45,000	0%
1770	FSP	Freeway Service Patrol	Updated contract costs	-\$33,058	-8%
6220	Other	RTP/EIR update shared	Contribution to AMBAG not needed this FY	-\$30,000	-100%
6262	Other	RDIF Validation & Nexus Study	Study done periodically	-\$35,000	-32%
6552	Other	Wayfinding Construction Signs-Grant	New activity	\$125,429	
6552	Other	Wayfinding Construction Signs-RSTP match	New activity	\$218,691	
6729	Other	Salinas Safe Routes to School	Activity winding down this year	(\$214,429)	-73%
6730	Other	Salinas Valley Safe Routes to School SB1	New activity	\$404,177	
6803	Rail	Rail-Rail Extension -UPRR Reimbursement Agreement	New agreement last FY-Not needed this FY	-\$65,000	-100%
6803	Rail	Rail-Rail Extension -UP/Caltrain Negotiations	New agreement last FY-Not needed this FY	-\$100,000	-100%
6803	Rail	Rail-Rail Extension -UPRR Capacity Model Agreement	New agreement last FY-Not needed this FY	-\$45,000	-100%
6807	Rail	Rail Leases-Salinas	Miscellaneous cost decrease	-\$7,000	-41%
7101	Other	SRTS-ATP Cycle 4 Every Child	New activity	\$864,206	
<b>TOTAL DIRECT PROGRAM EXPENSE CHANGES</b>				<b>\$1,103,016</b>	<b>54.3%</b>

**TAMC- STAFF POSITION LIST  
FISCAL YEAR 2022-2025**

	FY 2021-2022 AUTHORIZED	FY 2022-2023 PROPOSED	CHANGE
<b><u>Management</u></b>			
Executive Director	1	1	0.0
Deputy Executive Director	1	0	-1.0
Director of Planning	0	1	1.0
Director of Programming/Proj. delivery	0	1	1.0
Director of Finance & Administration	1	1	0.0
<b><u>Planning</u></b>			
Transportation Planners	7	7	0.0
Retired Annuitant	0.25	0	-0.25
<b><u>Engineering</u></b>			
Transportation Engineers	2	2	0.0
Retired Annuitant	0.5	0	-0.50
<b><u>Support</u></b>			
Finance Officer/Analyst	1	1	0.0
Sr. Administrative Assistant	1	1	0.0
Administrative Assistant	1.5	1.5	0.0
Part Time Finance/ HR	0.5	0.5	0.0
<b>Sub-total Regular Full-Time</b>	<b>16.75</b>	<b>17</b>	<b>0.25</b>
<b><u>Support</u></b>			
Student Intern (Full Time Equivalent)	0	0	0.0
<b>Sub-total Part-Time</b>	<b>0</b>	<b>0</b>	<b>0.0</b>
<b>TAMC TOTAL</b>	<b>16.75</b>	<b>17</b>	<b>0.25</b>

**Transportation Agency for Monterey County  
FY 2022-2023 Overall Work Program Summary - Funding & Activities**



CODE	Work Element	Operating Expenditures	Direct Expenditures	Total Expenditures	Activities
1010	Overall Work Program, Budget and Administration	\$ 85,050	\$ -	\$ 85,050	Prepare billing and quarterly reports, develop and monitor Work Program and budget, oversee agency funding and activities.
1020	Transportation Development Act Administration	\$ 64,387	\$ 45,000	\$ 109,387	Conduct unmet needs process, allocate and manage Local Transportation Funds.
1120	Plans Coordination & Interagency Liaison	\$ 237,175	\$ -	\$ 237,175	Coordinate with partner and member agencies on short- and long-range transportation plans; conduct legislative monitoring.
1122	Legislative Advocacy	\$ 59,299	\$ 135,000	\$ 194,299	Prepare legislative program; propose law changes as appropriate; support or oppose legislation or policies.
1130	Public Involvement/ Education	\$ 214,674	\$ 70,000	\$ 284,674	Issue news releases, conduct public meetings, update website, annual report and awards program.
1770	Freeway Service Patrol (FSP)	\$ 43,539	\$ 486,605	\$ 530,144	Emergency tow truck services.
1780	Service Authority for Freeway Emergencies (SAFE) Monterey County	\$ 40,431	\$ 167,207	\$ 207,638	Call-box and motorist aid program.
1790	Go831 Traveler Information Program	\$ 251,015	\$ 49,000	\$ 300,015	Traveler information programs such as ridesharing services, notices for construction related closures, and other activities that educate and improve mobility for Monterey County travelers.
1795	Access Fund Administration	\$ 27,600	\$ -	\$ 27,600	Administer California Public Utilities Commission mandated program to increase accessibility for persons with disabilities as part of its regulation of Transportation Network Companies.
2310	Data Collect, Uniformity, and Access	\$ 34,369	\$ 36,500	\$ 70,869	Collect traffic data for regional model and planning uses, including data to support the implementation of the Agency's Racial Equity Program.
2510	Regional Travel Demand Model - Planning	\$ 4,326	\$ -	\$ 4,326	Participate in regional model task force, coordinate information retrieval with member agencies, review and provide input on model usage and updates.
4110	Environmental Document Review	\$ 31,028	\$ -	\$ 31,028	Review development proposals for transportation impacts, ensure consistency with regional transportation system, propose mitigation measures such as Complete Street features.
4150	EV Fast Chargers	\$ 21,031	\$ 6,000	\$ 27,031	Research and install electric vehicle fast charging station at the Agency office.
6140	Bicycle/Pedestrian Planning	\$ 79,695	\$ -	\$ 79,695	Hold bike committee meetings, review projects for consistency with the Regional Transportation Plan.
6145	Mont County Bike & Ped Plan / Map Update	\$ 47,088	\$ 16,000	\$ 63,088	Coordinate with local jurisdictions to update the Monterey County Bike Map with recently constructed bicycle routes, print copies of the map, and distribute to the public.
6148	Active Transportation Education Campaign	\$ 34,130	\$ 27,500	\$ 61,630	Conduct public outreach and education for active transportation during Bike Week and throughout the year.

**Transportation Agency for Monterey County  
FY 2022-2023 Overall Work Program Summary - Funding & Activities**



CODE	Work Element	Operating Expenditures	Direct Expenditures	Total Expenditures	Activities
6220	Regional Transportation Plan	\$ 36,258	\$ -	\$ 36,258	Engage with cities and the County when they are developing circulation elements and other transportation related planning efforts. Coordinate with AMBAG, Caltrans and other regional agencies to implement the 2022 Regional Transportation Plan.
6262	Regional Development Impact Fee	\$ 60,683	\$ 75,000	\$ 135,683	Collect fees and allocate funds to fee program projects, develop transition plan for converting the fee program to vehicle miles travelled as per SB 743.
6410	Transportation Improvement Programs	\$ 70,313	\$ -	\$ 70,313	Coordinate with Caltrans and other regional agencies on project programming.
6500	Project Development and Grant Implementation	\$ 197,317	\$ -	\$ 197,317	Participate in environmental review, right-of-way acquisition, and engineering for regional projects; apply for fund allocations, amendments or extensions, apply for grant funds, monitor fund sources and assist implementing agencies in utilizing funds.
6550	Complete Streets Implementation	\$ 94,646	\$ 30,000	\$ 124,646	Conduct activities related to implementing "Complete Streets" projects. Activities include: purchasing bicycle racks and other security devices as part of the Active Transportation Support Program; and assist agencies in incorporating Complete Street features in local and state road projects. Promote the safe travel of all modes and decrease fatalities and injuries for all travel modes through a Vision Zero strategy.
6552	Wayfinding Signs Construction	\$ 90,385	\$ 344,120	\$ 434,505	Fabrication and installation of pedestrian and bicycle wayfinding signs throughout Monterey County.
6710	Corridor Studies & Regional Multi-Modal Planning	\$ 43,700	\$ -	\$ 43,700	Participate in pre-environmental review corridor planning.
6729	Salinas Safe Route to School Plan	\$ 15,477	\$ 80,254	\$ 95,731	This Plan will examine conditions at 44 schools in four districts. It will provide a comprehensive approach and tools to improve unsafe conditions around schools and reduce barriers to walking, biking, taking the bus and carpooling to school.
6730	Salinas Valley-SRTS SB 1 Planning Grant	\$ 51,695	\$ 404,177	\$ 455,872	Develop Safe Routes to Schools Plan that serves all K-12 schools in the cities of Gonzales, Soledad, Greenfield and King City.
6800	Rail Planning	\$ 61,159	\$ -	\$ 61,159	Staff TAMC Rail Policy Committee, Participate in Coast Rail Coordinating Council meetings, and freight facility planning
6803	Passenger Rail Extension to Monterey County	\$ 276,007	\$ -	\$ 276,007	Prepare engineering for stations, layover facility and track improvements; acquire rights-of-way for stations, platforms and layover facility
6804	Monterey Branch Line Railroad Leases	\$ 47,192	\$ 150,000	\$ 197,192	Conduct maintenance and operational activities related to real property owned by TAMC; including negotiating new leases or easements for compatible uses.
6805	Railroad Fort Ord property planning	\$ 11,333	\$ 10,000	\$ 21,333	Plan for mixed use facility on TAMC land on former Fort Ord base.

Transportation Agency for Monterey County  
 FY 2022-2023 Overall Work Program Summary - Funding & Activities



CODE	Work Element	Operating Expenditures	Direct Expenditures	Total Expenditures	Activities
6807	Salinas Rail Leases	\$ 4,326	\$ 10,000	\$ 14,326	Conduct activities related to real property owned by TAMC at the Salinas station and future train layover facility.
6820	Handcars	\$ 11,301	\$ -	\$ 11,301	Research and potentially develop a lease agreement with a vendor to run recreational service on the Monterey Branch Line.
7000	Measure X Projects and Programs	\$ 1,074,767	\$ 864,206	\$ 1,938,973	Implementation of projects and programs in Measure X.
8000	Measure X Administration	\$ 214,261	\$ 45,000	\$ 259,261	Administer Measure X implementation and operation.
0000	Caltrans Repayment	\$ -	\$ 82,186	\$ 82,186	Caltrans audit repayment ( FY 15-16 thru FY 24-25).
		<b>Operating Expenditures</b>	<b>Direct Expenditures</b>	<b>Total Expenditures</b>	
	<b>Totals:</b>	<b>\$ 3,635,657</b>	<b>\$ 3,133,755</b>	<b>\$ 6,769,412</b>	





# PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE FEBRUARY 23, 2022 TRANSPORTATION AGENCY FOR MONTEREY COUNTY AGENCY MEETING

CONSTRUCTION PROJECTS									
	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Contractor	Comments
1.	<b>North District Crosswalk Enhancements</b> <b>(1G760)</b>	Various locations throughout Monterey and Santa Cruz (SRs 1, 9, 68, 129, 152, 183)	Electrical/ Signs/ Flashing Beacons/ Markings/ Pavements	Fall 2021 /Spring 2022	\$1 million	Minor	Mike Lew (RJ)	Alfaro Communications Construction Inc., Compton, CA	Contract was accepted on 8/10/2021.
2.	<b>Highway 1 Little Sur Retaining Wall</b> <b>(1K050)</b>	Between Little Sur River and North of Big Sur  (PM 55.9/55.9)	Construct earth retaining system	Fall 2022	\$2 million	SHOPP	Carla Yu	Gordon Ball Inc.	Project delivery was accelerated from May 2022 to RTL in June 2021, 11 months ahead of schedule. Project began construction 11/16/21.
3.	<b>Highway 68 Pacific Grove CAPM</b> <b>(1H000)</b>	From Forest Avenue to the SR 1/68 Junction  (PM 1.1/L4.3)	Pavement preservation	Winter 2022	\$6 million	SHOPP	Carla Yu	Granite Rock Company.	Construction contract was approved 11/24/21, submittals ongoing.
4.	<b>US 101 King City Combined Projects</b> <b>(1F75U4)</b>	Near King City from South of Wild Horse Road to Teague Avenue  (PM 36.9/47.7)	Pavement Rehabilitation, Seismic Retrofit with widening and median barrier	Spring 2019 - Summer 2023	\$77.7 million	SHOPP	Aaron Henkel (TL)	OHL, USA, Irvine, CA	Construction underway. Lanes have been reduced to 1 lane each direction from First Street to north of Jolon Road. The work is in its fourth stage. This work consists of the No. 2 lane and ramps.
5.	<b>US 101 Salinas Rehabilitation</b> <b>(1C890)</b>	East Market Street overcrossing to just south of Russell/Espinosa Road  (PM 87.31/R91.5)	Roadway rehabilitation	Spring 2019 – Summer 2021	\$37 million	SHOPP	Aaron Henkel (TL)	Granite Rock Company, Watsonville, CA	Major construction is complete.



# PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE FEBRUARY 23, 2022 TRANSPORTATION AGENCY FOR MONTEREY COUNTY AGENCY MEETING

CONSTRUCTION PROJECTS									
	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Contractor	Comments
6.	<b>TMS Detection Repair (1H990)</b>	Various locations throughout District 5 (SRs 1, 17, 68, 156, 101)  (PM Various)	Replace failed TMS Detection	Winter 2021/22	\$3 million	SB1 SHOPP	Nick Heisdorf	Traffic Loops Crackfilling Anaheim, CA	Construction suspended due to material shortage. Remaining work is approximately 20 work days and is expected to resume at end of February.
7.	<b>US 101 Monterey-San Benito Co Roadside Safety Improvements (1F900)</b>	In Monterey and San Benito Counties North Gonzales to SCL Line  (PM 73.0/96.8)	Roadside safety improvements	Fall 2021 - Spring 2022	\$4.5 million	SHOPP	Terry Thompson (CM Patrick Dussell)	Teichert, Salinas, CA	Construction Contract Acceptance on 12/14/21.
8.	<b>US 101 Camp Roberts SRRA Infrastructure Upgrade (1H020)</b>	Northbound and southbound at the Camp Roberts Rest Area  (PM R2.9/R5.3)	Safety roadside rest area infrastructure upgrade	Winter 2021	\$5.5 million	SHOPP	Barak Miles	Newton Construction	Project contractor awarded and approved.
9.	<b>US 101 San Antonio River Bridge-Seismic Retrofit (1F820)</b>	Near King City at the San Antonio River Bridge  (PM R6.7)	Seismic retrofit 2 bridges	Fall 2022	\$6.3 million	SHOPP	Luis Duazo	Whitaker Construction Group, Inc. Paso Robles, CA	Major construction is complete. Landscape establishment to continue to 9/30/22.



# PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE FEBRUARY 23, 2022 TRANSPORTATION AGENCY FOR MONTEREY COUNTY AGENCY MEETING

CONSTRUCTION PROJECTS									
	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Contractor	Comments
10.	Highway 1 Replace Culvert Near Limekiln Creek  (0Q500)	Near Lucia south of Limekiln Bridge  (PM 20.4)	Replace culvert and repair erosion	Winter 2021	\$850,000	SHOPP	Carla Yu	Serafix Engineering Contractor	Construction complete in November 2021. Project is in closeout process.
11.	Highway 1 Garrapata Creek Bridge Rehab  (1H460)	At Garrapata Creek Bridge  (PM 63.0)	Electrochemical Chloride Extraction (ECE) of bridge structure	Summer 2021- Summer 2023	\$8.6 million	SHOPP	Carla Yu	Future Contractors and Engineers, Irvine, CA	Contract approval was achieved July 20, 2021. Construction was halted by Monterey County Coastal Commission, MCCC. Stop work order lifted in November 2021, north west side temporary electrical poles removed, and connections are undergrounded.



# PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE FEBRUARY 23, 2022 TRANSPORTATION AGENCY FOR MONTEREY COUNTY AGENCY MEETING

PROJECTS IN DEVELOPMENT									
	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Phase	Comments
12.	<b>Highway 1 Orient Express Tieback Wall</b>  (1K010)	Near Lucia south of Big Creek Bridge  (27.5/27.7)	Construct tieback wall, restore roadway and facilities, place Water Pollution Control BMPs, and erosion control	Spring/Summer 2023	\$6.2 million	SHOPP	Aaron Henkel	PA&ED	The schedule was moved out to further identify biological and cultural concerns within the project limits. PA&ED: Moved to 9/1/22
13.	<b>Highway 1 Castro Canyon Bridge Rail Upgrade</b>  (1H490)	At Castro Canyon Bridge  (PM 43.1)	Replace bridge rail	Spring/Summer 2023	\$3 million	SHOPP	Aaron Henkel	PS&E	Project is now in the Design phase. Presentation to LUAC has been completed and revisions being processed.
14.	<b>Highway 1 Coastlands Wall Permanent Restoration</b>  (1M460)	Near Big Sur at 1.0 Miles south of Pfeiffer Canyon Bridge  (PM -44.5/44.45)	Permanent Restoration/Tieback retaining wall	Spring/Summer 2022	\$1.7 million	SHOPP	Carla Yu	PS&E	Construction funding was approved via vote at December 2021 CTC meeting. Project was advertised 1/28/22, bid opening is expected 3/7/22.
15.	<b>Highway 1 Garrapata Creek Bridge Rail Replacement</b>  (1H800)	At Garrapata Creek Bridge  (PM 62.97)	Bridge rail rehabilitation	Fall 2023	\$3 million	SHOPP	Carla Yu	PS&E	Project is “long lead” with a longer than normal environmental study period needed to develop a context sensitive solution for the bridge rail with historic structures were completed in May 2021. Project is in Design phase and CA Type 86H rail third and final crash test completed 12/8/21. ADAC community meetings ongoing.



# PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE FEBRUARY 23, 2022 TRANSPORTATION AGENCY FOR MONTEREY COUNTY AGENCY MEETING

PROJECTS IN DEVELOPMENT									
	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Phase	Comments
16.	<b>Highway 68 Hwy 68 Curve Correction</b> (1J460)	Near Pacific Grove West of Community Hospital Entrance (PM 0/0)	Improve superelevation, widen shoulders, install rumble strip	Fall 2023	\$3.2 million	SHOPP	Aaron Henkel	PS&E	Project is in the design phase.
17.	<b>Highway 68 Route 68 Drainage Improvements</b> (1J880)	From west of Sunset Dr to Toro Park (PM 0.2/15.7)	Drainage improvement, replace lighting, and install count stations	Winter 2024	\$5 million	SHOPP	Carla Yu	PA&ED	PA&ED has begun. Target completion of Environmental phase is June 2022.
18.	<b>Highway 68 Pacific Grove ADA Pathway</b> (1H220)	From 17 Mile Drive to Congress Avenue (PM 0.5/0.8)	Provide accessible pathway	Winter 2022	\$0.95 million	SHOPP	Mike Lew	PS&E	Project met RTL on 12/30/2021.
19.	<b>US 101 North Soledad OH Deck Replacement</b> (0F970)	North Soledad Bridge (PM 62.2/62.9)	Bridge deck rehabilitation	Spring 2022 – Spring 2023	\$5.0 million	SHOPP	Jackson Ho	PS&E/RW	Project team is working on accelerated schedule to start construction by 3/30/2022. RTL reached on 12/3/2021.
20.	<b>US 101 Spence Rd Acceleration Lane</b> (1M760)	South of Salinas at Spence Rd (PM 81.03)	Extend NB acceleration lane	Winter 2024	\$1 million	MINOR	Aaron Henkel	PAED	Project Report is out for signatures.



# PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE FEBRUARY 23, 2022 TRANSPORTATION AGENCY FOR MONTEREY COUNTY AGENCY MEETING

PROJECTS IN DEVELOPMENT									
	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Phase	Comments
21.	<b>US 101 Market Street Northbound On-ramp Improvements (1H050)</b>	Near Salinas from East Market Street to South of Sherwood Drive  (PM 87.4/87.8)	Roadway and Retaining Wall	Fall 2022-Summer 2023	\$6.0 million	SHOPP	Jackson Ho	Design	Target RTL by 2/22/22. Construction is targeted for 10/4/22.
22.	<b>US 101 Prunedale Rehab (1H690)</b>	Near Prunedale North of Boronda Road overcrossing to Monterey/San Benito County Line  (PM R91.5/101.3)	Pavement rehabilitation	Winter 2022-Spring 2024	\$41.5 million	SB 1 SHOPP	Jackson Ho	PA&ED	Design Consultant and team are working towards 95% Constructability Review.
23.	<b>Highway 156 Castroville Overhead (0A090)</b>	On SR 156 between the SR 183/156 separation and Castroville Boulevard  (PM R1.1/R2.1)	Replace Bridge Railing	Spring 2022 – Summer 2023	\$7.0 million	SHOPP	Jackson Ho	PS&E/RW	Construction Contract Acceptance reached on 1/6/22.
24.	<b>Highway 156 Castroville Boulevard Interchange (31601)</b>	Castroville Boulevard and Highway 156  (R1.6/1.4)	Construct a new interchange	Fall 2022	\$24.0 million	STIP Measure X Federal Demo	Mike Lew	PS&E/RW	The Design Phase (PS&E) is well underway. The Project team is working on 95% plans submittal expected in the next month or two. Also, Environmental team continues to work on permits.



# PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE FEBRUARY 23, 2022 TRANSPORTATION AGENCY FOR MONTEREY COUNTY AGENCY MEETING

PROJECTS IN DEVELOPMENT									
	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Phase	Comments
25.	<b>Highway 183 Salinas to Castroville CAPM (1K430)</b>	South of Old Cemetery Rd near Salinas south of Del Monte Ave at Castroville  (PM 2.1/8.3)	Roadway rehabilitation, TMS elements, lighting, and sign panel replacement	Winter 2023	\$5.1 million	SHOPP	Aaron Henkel	PAED	Project is in the Design Phase.
26.	<b>Highway 183 Castroville Improvement Project (1H650)</b>	Community of Castroville from Del Monte Ave. to Washington St  (PM R8.4/9.8)	Asset Management Pilot Project	Fall 2023-Summer 2025	\$20 million	SHOPP	Jackson Ho	PS&E	PS&E milestone reached on 12/22/21. 285 potholes to be completed. Brainstorming for public outreach meetings to ease impact to private parcel owners.
27.	<b>Highway 218 Seaside ADA (1H230)</b>	From Del Monte Road to Fremont Boulevard  (PM R0.2/L0.9)	ADA compliant pedestrian access	Fall 2022	\$1.6 million	SHOPP	Jackson Ho	PS&E	Team is working towards RTL by 2/28/22. Waiting on utility relocation plans from PG&E and AT&T.

### ACRONYMS USED IN THIS REPORT:

ADA	Americans With Disabilities Act
EIR	Environmental Impact Report
PA&ED	Project Approval and Environmental Document
PID	Project Initiation Document
PS&E	Plans, Specifications, and Estimates
SB	Senate Bill, the Road Repair and Accountability Act of 2017
SCL	Santa Clara County Line
SHOPP	Statewide Highway Operation and Protection Program
SR	State Route
TMS	Traffic Management System



## ***Memorandum***

**To:** Board of Directors  
**From:** Elouise Rodriguez, Senior Administrative Assistant and Clerk of the Board  
**Meeting Date:** February 23, 2022  
**Subject:** TAMC draft minutes of January 26, 2022

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### **RECOMMENDED ACTION:**

**APPROVE** the Transportation Agency for Monterey County Board draft minutes of January 26, 2022.

### **ATTACHMENTS:**

- ▣ Draft TAMC Board minutes of January 26, 2022



**TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)**  
**SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS**  
**MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE**  
**JOINT POWERS AGENCY**  
**DRAFT MINUTES OF JANUARY 26, 2022, TAMC BOARD MEETING**  
Via Zoom Meeting Video/Audio Conference Call

<b>TAMC BOARD MEMBERS</b>	<b>JUL* 21</b>	<b>AUG 21</b>	<b>SEP 21</b>	<b>OCT* 21</b>	<b>OCT 21</b>	<b>NOV* 21</b>	<b>DEC 21</b>	<b>DEC* 21</b>	<b>JAN* 22</b>	<b>JAN 22</b>
Luis Alejo, Supr. Dist. 1, (Linda Gonzales; <del>Javier Gomez</del> )	P(T)	P	P	P	P	P	P(A)	P	P	P
John Phillips, Supr. Dist. 2, (Josh Stratton)	P	P(A)	P	P(A)	P	P	P(A)	P(A)	P(A)	P
Chris Lopez, Supr. Dist. 3, <b>2<sup>nd</sup> Vice Chair</b> (Priscilla Barba)	P	P	P(A)	P	P(A)	P(A)	P(A)	A	A	P
Wendy Root Askew, Supr. Dist. 4, <b>County Rep</b> (Yuri Anderson)	P	P	P(A)	P(A)	P	P(A)	P(A)	P(A)	P(A)	P
Mary Adams, Supr. Dist. 5, <b>Chair</b> ( <del>Sarah Hardgrave</del> , Colleen Courtney)	P	P	P	P	P	P(A)	P(A)	P(A)	P(A)	P
Dave Potter, Carmel-by-the-Sea (Jeff Baron)	P	E	P(A)	E	P	P	P	P	E	P
Alison Kerr, Del Rey Oaks (Pat Lintell)	P	P	P	P	P	P	P	P	P	P
Jose Rios, Gonzales (Lorraine Worthy)	P	P(A)	P	P	P	P	P	P	P	P
Robert White, Greenfield (Andrew Tipton)	P	A	A	P	P	P	P	P	P	P
Michael LeBarre, King City, <b>1st Vice Chair</b> (Carlos DeLeon)	P	P	P	E	P	P	P	P	P	P
Cristina Medina Dirksen, Marina (Bruce Delgado)	P	P	P	A	P	P	A	P	A	P
Edwin Smith, Monterey, <b>Past Chair</b> (Dan Albert; Andrea Renny)	P	P	P	P	P	P	P	P	P	P
Chaps Poduri, Pacific Grove, (Bill Peake)	P	P	P	P	P	P(A)	P	P	A	P
Kimbley Craig, Salinas, <b>City Representative</b> (Christie Cromeenes)	P(A)	P	P	P	P	P	P	P	P	P
Gregory Hawthorne, Sand City (Jerry Blackwelder; Kim Cruz)	A	P	A	A	P	P(A)	P(A)	A	P	A
Ian Oglesby, Seaside (David Pacheco)	P	P	P	P	P(A)	P	P	P	P	P
Alejandro Chavez, Soledad (Anna Velazquez)	P	A	P	P	P	P	P	A	P	P

<b>Ex Officio Members:</b>	<b>JUL* 21</b>	<b>AUG 21</b>	<b>SEP 21</b>	<b>OCT* 21</b>	<b>OCT 21</b>	<b>NOV * 21</b>	<b>DEC 21</b>	<b>DEC *21</b>	<b>JAN *22</b>	<b>JAN 22</b>
Maura Twomey, AMBAG ( <del>Heather Adamson</del> , Bupendra Patel, Paul Hierling)	P	P(A)	P	A	P(A)	A	P	A	A	P
Tim Gubbins, Caltrans, Dist. 5 (Scott Eades, <del>Orchid Monroy Ochoa</del> , John Olejnik, Richard Rosales)	E	P(A)	P(A)	A	P	A	P(A)	A	A	P(A)
Richard Stedman, Monterey Bay Air Resources District ( <del>Alan Romero</del> , David Frisbey, Amy Clyme)	E	P	P	A	P(A)	A	P	A	A	P(A)
Bill Sabo, Monterey Regional Airport District (Richard Searle)	E	P	P	A	P	A	P	A	A	P
Carl Sedoryk, Monterey-Salinas Transit (Lisa Rheinheimer, Michelle Overmeyer)	E	P(A)	P	A	P(A)	A	A	A	A	P(A)
Aurelio Gonzalez-Gomez, Watsonville	E	A	A	A	A	A	A	A	A	A
Eduardo Ochoa, CSUMB ( <del>Andre Lewis</del> , Larry Samuels)	E	A	A	A	P	A	A	A	A	A

*P = present; P(A) = alternate present; E = excused absence; A = unnoticed absence*

*\*Special Meeting*

<b>TAMC STAFF</b>	<b>JUL 21*</b>	<b>AUG 21</b>	<b>SEP 21</b>	<b>OCT 21*</b>	<b>OCT 21</b>	<b>NOV * 21</b>	<b>DEC 21</b>	<b>DEC* 21</b>	<b>JAN* 22</b>	<b>JAN 22</b>
D. Bilse, Principal Engineer	E	E	P	E	P	E	P	E	E	P
D. Delfino, Finance Officer/Analyst	E	E	P	E	P	E	P	E	E	P
R. Goel, Dir. Finance & Administration	P	P	P	P	P	E	P	E	E	P
A. Green, Principal Transp. Planner	E	P	P	E	P	E	P	E	E	P
A. Guthrie, Asst. Transportation Planner					P	P	P	E	E	P
K. Hansen, Legal Counsel	P	P	P	P	P	E	P	P	P	P
A. Hernandez, Asst. Transp. Planner		P	P	E	P	P	P	E	E	P
M. Montiel, Administrative Assistant	E	P	P	E	P	P	P	E	E	P
T. Muck, Executive Director	P	P	P	P	P	E	P	P	P	P
E. Rodriguez, Clerk of the Board/ Senior Administrative Assistant	E	P	E	P	P	E	P	P	P	P
J. Strause, Transportation Planner							P	P	E	P
L. Terry, Accounting Assistant	E	P	A	E	A	E	E	E	E	P
C. Watson, Director of Planning	E	P	P	P	P	E	P	E	E	P
L. Williamson, Senior Engineer	E	P	P	E	P	E	P	E	E	P
T. Wright, Community Outreach	E	P	P	E	P	P	E	E	E	P
M. Zeller, Director of Programming & Project Delivery	E	P	P	P	P	E	P	P	P	P

**OTHERS PRESENT**

Norm Groot	Monterey County Farm Bureau	Gus Khouri	Khouri Consulting
Amelia Conlen	Ecology Action	Paul Schlesinger	Thorn Run Partners
Gino Garcia	Ecology Action	Randell Ishii	Monterey County
Orchid Monroy Ochoa	Caltrans District 5	Enrique Saavedra	Monterey County
Brianne McMinn	City of Marina	Butch Lindley	South County

**1. CALL TO ORDER**

Chair Smith called the meeting to order at 9:00 a.m. Elouise Rodriguez, Clerk of the Board, called the roll and confirmed a quorum was established. Board Member Jose Rios led the pledge of allegiance.

**2. PUBLIC COMMENTS**

No public comment reported.

**3. CONSENT AGENDA**

**M/S/C** Lopez/Kerr/unanimous

The Board approved the consent agenda as follows:

***ADMINISTRATION and BUDGET***

- 3.1.1** Approved minutes of the Transportation Agency for Monterey County, the Service Authority for Freeways and Expressways, and the Monterey County Regional Development Impact Fee Joint Powers Agency for Monterey County meeting of December 1, 2021.
- 3.1.2** Approved the Transportation Agency for Monterey County Board Special Meeting draft minutes of December 15, 2021, and January 12, 2022.
- 3.1.3** Accepted the list of checks written for the month of September 2021 and credit card statements for the month of November and December 2021.
- 3.1.4** Regarding Alvarez Technology Group - Manage IT Services Contract Amendment #3:
  - 1. Approved and authorized the Executive Director to execute contract amendment #3 with Alvarez Technology Group for the Agency's managed IT services contract to increase the budget by \$18,870 for a total not-to-exceed amount of \$195,070 over the remaining term of the agreement ending December 31, 2024, to cover maintenance and security services for recently purchased Agency laptops not covered under the original agreement, pending Agency Counsel approval;
  - 2. Authorized the use of funds from the approved budget for this project;
  - 3. Found that this amendment is justified as a sole source due to the efficiencies that support award to the existing consultant as a logical follow-on to work already in progress under a competitively awarded contract; and
  - 4. Authorized the Executive Director to take such other further actions as may be necessary to fulfill the intent of the contract, including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved contract term or amount.

- 3.1.5** Adopted revisions to attached Agency Conflict of Interest Code.

***BICYCLE, PEDESTRIAN, TRANSIT and SOCIAL SERVICES***

- 3.2.1** Ratified the Executive Committee action to approve the Agency's additional contribution of \$28,000 to the Federal Highways Administration (FHWA) for the Federal Lands Access Program scoping review of the Fort Ord Regional Trails and Greenway project.
- 3.2.2** Regarding Clean California Grant Application:
1. Authorized the Executive Director to partner with the City of Salinas as a sub-applicant to apply for Clean California Local Grant Program grant funds for the east Salinas Vibrancy and Safe Routes to School project; and
  2. Authorized an amount not to exceed \$150,000 in Measure X funding as a grant match.

***PLANNING***

- 3.3.1** Received summary of environmental document review work conducted by TAMC in 2021.
- 3.3.2** Regarding Salinas Valley Safe Routes to School Plan Partner Contracts:
1. Authorized the Executive Director to execute an Agreement with Ecology Action for planning activities related to the Salinas Valley Safe Routes to School Plan with Ecology Action in an amount not to exceed \$562,156 for the period beginning retroactively January 1, 2022 and ending June 30, 2024;
  2. Approved the use of Salinas Valley Safe Routes to School grant funding, and Measure X Safe Routes to School Program funds as approved in the FY21/22 budget; and
  3. Authorized the Executive Director to take such other further actions as may be necessary to fulfill the intent of the agreements, including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved agreement term or amount.

***PROJECT DELIVERY and PROGRAMMING***

- 3.4.1** Regarding Greenfield Bike Garage Contract:
1. Approved and authorized the Executive Director to execute agreement with the City of Greenfield, subject to approval by Agency Counsel, in an amount not to exceed \$97,987 to provide Greenfield Bike Garage programming and Mobile Repair Workshops for the period ending December 31, 2024;
  2. Approved the use of Measure X Safe Routes to School funds as approved in the FY 21/22 budget; and
  3. Authorized the Executive Director to take such other further actions as may be necessary to fulfill the intent of the agreement, including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved agreement term or amount.

- 3.4.2** Approved and authorized the Executive Director to enter into a Measure X Funding Agreement with Monterey-Salinas Transit, subject to approval by Agency Counsel, for an amount not to exceed \$5,000,000, to support the Plans, Specifications, & Estimates/Final Design (PS&E) Phase for the SURF! Busway project.
- 3.4.3** Approved and authorized the Executive Director to enter into a Cooperative Agreement with Caltrans to allow the expenditure of \$1,317,000 of Regional Measure X funds as a match to the \$2,989,000 State Highway Operations and Protection Program (SHOPP) Minor funds for operational improvements along northbound US 101 in Monterey County.
- 3.4.4** Regarding Pavement Management Program Update:
1. Authorized the Executive Director to enter into reimbursement agreements with local agencies for the Transportation Agency to procure professional and technical services for pavement management program updates on their behalf, subject to the review and approval of Agency counsel; and
  2. Approved the release of a Request for Proposals for consultant services for a pavement management program update to assess pavement conditions of collector and arterial roads of participating jurisdictions, as well as additional pavement management program services, subject to the review and approval of Agency counsel.
- 3.4.5** Regarding Safe Routes to School Education Contract:
1. Approved Amendment #2 to the Safe Routes to School Education Contract with Ecology Action extending the term of the Agreement from December 31, 2021 to December 31, 2022, retroactively approving a contract effective date of January 1, 2022 and adding an additional \$200,000 for a total not-to-exceed contract amount of \$720,000; and
  2. Authorized Executive Director to make administrative changes to the contract if such changes do not increase the Agency's net cost, subject to approval by Agency counsel.
- 3.4.6** Regarding On-Call Corridor Advisor Contract:
1. Approved and authorized the Executive Director to execute a contract with PointC, LLC., subject to approval by Agency Council, in an amount not to exceed \$500,000 to provide On-Call Corridor Advisor services for US 101 South of Salinas project, State Route 68 Scenic Highway Improvement project, and other corridor projects as needed in Monterey County for a period ending June 30, 2027;
  2. Approved the use of Measure X funds budgeted to these projects; and
  3. Authorized the Executive Director to take such other further actions as may be necessary to fulfill the intent of the contract, including approvals of future modifications or amendments that do not significantly alter the scope of services, or change the approved contract term or amount, subject to approval by Agency Counsel.

**RAIL PROGRAM**

- 3.5.1** Regarding Caltrain Design Review Agreement, Amendment 2:
1. Approved and authorized the Executive Director to execute agreement amendment #2 with the Peninsula Joint Powers Board (Caltrain) in an amount not to exceed \$50,000 for a total agreement amount of \$99,970, to review designs in support of the Rail Extension to Monterey County project;
  2. Authorized the use of Regional Surface Transportation Fund monies budgeted for this project for the agreement;
  3. Approved a sole source finding; and
  4. Authorized the Executive Director to take such other further actions as may be necessary to fulfill the intent of the agreement, including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved agreement term or amount.
- 3.5.2** Regarding Monterey County Rail Extension - Union Pacific Property Acquisition Consultant Services:
1. Approved and authorized the Executive Director to execute a contract with Bender Rosenthal Incorporated for right-of-way property acquisition, appraisal and legal services for an amount not-to-exceed \$168,759 for the period ending December 31, 2024, pending Agency Counsel approval;
  2. Approved the use of budgeted Traffic Congestion Relief Program funds; and
  3. Authorized the Executive Director to take other such further actions as may be necessary to fulfill the intent of the contract, including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved contract term or amount.
- 3.5.3** Appointed Mayor Dave Potter and Mayor Mike LeBarre as representatives to the Coast Rail Coordinating Council Policy Committee.

**REGIONAL DEVELOPMENT IMPACT FEE**

- 3.6.1** Accepted the Regional Development Impact Fee Joint Powers Agency's audit report for fiscal year ending June 30, 2021.

**COMMITTEE MINUTES AND CORRESPONDENCE**

- 3.7.1** Accepted draft minutes from Transportation Agency committees:
- Executive Committee - draft minutes of January 5, 2022
  - Rail Policy Committee - draft minutes of January 10, 2021
  - Bicycle and Pedestrian Facilities Advisory Committee - draft minutes of January 5, 2022
  - Technical Advisory Committee - draft minutes of January 6, 2022
  - Excellent Transportation Oversight Committee – No meeting
- 3.7.2** Received Transportation Agency for Monterey County correspondence for January 2022.

**4. EMPLOYEE OF THE QUARTER**

The Board presented Transportation Agency Employee of the Quarter to Aaron Hernandez.

Aaron Hernandez, Assistant Transportation Planner, has been selected by his colleagues as the Employee of the Quarter for October 1 – December 31, 2021. The Agency employees recognized Aaron for his professionalism, his positive attitude, and his hard work on developing GIS tools for the US 101 and Safe Routes to School projects. They also appreciate his assistance at the TAMC office, and he has done a great job managing the environmental review documents. He also helped set up the striping plan on East Alisal for the Safe Routes to School pop-up demonstration.

**5. ELECTION OF 2022 OFFICERS**

**M/S/C** Potter/Oglesby/unanimous

Adams/Alejo/unanimous

The Board of Directors of the Transportation Agency for Monterey County approved the election of the following members to serve as their officers:

- Chair, Supervisor Mary Adams, District 5
- 1st Vice, Mayor Mike LeBarre, City of King
- 2nd Vice Chair, County Representative, Supervisor Chris Lopez, District 3
- Past Chair, Councilmember Ed Smith, City of Monterey
- County Representative Wendy Root Askew, District 4
- City Representative, Mayor Kimbley Craig, City of Salinas

and

**M/S/C** Adams/Alejo/unanimous

The Board of Directors of the Transportation Agency for Monterey County approved the election of the following members to serve as their Executive Committee officers:

- Chair, Supervisor Mary Adams, District 5
- 1st Vice, Mayor Mike LeBarre, City of King
- 2nd Vice Chair, County Representative, Supervisor Chris Lopez, District 3
- Past Chair, Councilmember Ed Smith, City of Monterey
- County Representative Wendy Root Askew, District 4
- City Representative, Mayor Kimbley Craig, City of Salinas

Their terms begin upon their election and continue through the next election of officers at the beginning of the January 26, 2022 Board meeting.

## 6. **DRAFT 2022 REGIONAL TRANSPORTATION PLAN PUBLIC HEARING**

The Transportation Agency's Board of Directors received presentation on the Draft 2022 Regional Transportation Plan, Chair Adams opened a public hearing on the Draft 2022 Regional Transportation Plan, no public comments were reported, and Chair Adams closed the public hearing.

Mike Zeller, Director of Programming & Project Delivery, reported that the Transportation Agency adopts a Regional Transportation Plan every four years to provide a basis for allocating state and federal funding to transportation projects in Monterey County. The next update is due by June 2022. The 2022 Plan is intended to be a technical update to the 2018 Plan, reflecting changes in revenue forecasts and updated local and regional project lists. The Agency prepares the plan in coordination with the Association of Monterey Bay Area Governments (AMBAG) to be consistent with the regional Metropolitan Transportation Plan / Sustainable Communities Strategy.

### **LEGISLATIVE UPDATE & FINAL 2022 PROGRAM**

**M/S/C**

Lopez/Askew/unanimous

The TAMC Board of Directors received update on state and federal legislative issues and adopted the final 2022 legislative program.

Christina Watson, Director of Planning, reported that each year, the Agency prepares a legislative program to guide its positions on state and federal proposals. The draft 2022 legislative program was brought to the Board in October. Ms. Watson highlighted the few changes recommended by TAMC Committees and partner agencies.

Gus Khouri, state legislative advocate, reported that the legislators reconvened on January 3, 2022. He noted that the Governor's draft budget was announced on January 10 and includes a large surplus which could result in an increase in transportation funds. He noted the deadline for bill introduction is February 18.

Paul Schlesinger, federal legislative advocate, provided a recap on the federal infrastructure authorization bill, the status of appropriations bills, and the potential for earmarks.



## **TRANSPORTATION EXCELLENCE AWARDS**

The Transportation Agency showed its appreciation to the local community for its outstanding efforts to improve transportation in Monterey County. Staff received a total of seven nominations in the award categories of Group Special Recognition and Project.

The award honorees for the 2021 Transportation Excellence Awards are:

### **INDIVIDUAL AWARD:**

**Norm Groot, Executive Director of Monterey County Farm Bureau**, for his support of the South of Salinas (SOS) Traffic Safety Alliance's mission to improve traffic safety along the US 101 corridor south of Salinas. His engagement in their public outreach provided valuable feedback to help inform any short and long-term improvements along the US 101 corridor south of Salinas.

**Amelia Conlen, Transportation Planner, and Gino Garcia, Community Outreach Specialist, Ecology Action**, for going "above and beyond" to find creative and safe ways to engage the Salinas community in the Salinas Safe Routes to School Plan through the pandemic. They also led the Seaside & Marina Safe Routes to School planning process which resulted in a \$12 million Active Transportation Program grant award for the City of Seaside.

### **GROUP AWARD:**

**The SOS Traffic Safety Alliance**, the grassroots effort led by volunteers who have vested interests in improving traffic safety along the US 101 corridor south of Salinas. By working with elected officials and community members, they have worked to keep this corridor as a priority project which has resulted in several short and intermediate improvements, while awaiting the Project Study Report with its potential long-term solutions.

### **PROJECT AWARD:**

**The City of Marina's** "Reservation Road Cold-in-Place Recycling" project, which is the city's first use of sustainable pavement recycling. Using the cold-in-place recycling method in this Measure X funded project resulted in a cost savings of \$650,000, a reduction of 79% in project greenhouse gas emissions, and an energy savings of 76%. This project was critical since Reservation Road is an integral segment of the City's downtown corridor and regional commuter traffic. Additionally, motorists will rely on Reservation Road when the Imjin Parkway Widening Project begins construction this year.

**The County of Monterey, Public Works, Facilities & Parks**, for the Measure X funded Cooper Street Pavement Rehabilitation Project in the community of Castroville. The \$500,000 project addressed the needs of Castroville residents and the traveling public by making improvements on a street that was distressed and deteriorated. Improvements included the reconstruction of ramps to meet the newest ADA standards, the installation of a new sidewalk, and restriping the markings on the road to enhance

pedestrian and traffic safety and provide a safer route to school for North Monterey County Middle School students.

**The City of Salinas** adopted a Vision Zero Policy in 2020 and directed staff to develop a Vision Zero Action Plan. “Vision Zero” is a strategy to eliminate all traffic fatalities and severe injuries while increasing safe, healthy, and equitable mobility for all. It is rooted in the philosophy that no loss of life due to road crashes is acceptable or inevitable and therefore sets the goal of reducing fatalities and severe injuries to zero. The Salinas Vision Zero Action Plan was a community-driven process to identify where fatal and severed injury collisions are occurring within the city and reveal emphasis areas where a higher frequency of collisions can be addressed to achieve the goal of zero fatalities and serious injuries most effectively. The Vision Zero Policy will be ongoing until the goal of zero traffic fatalities and severe injuries is achieved. The Vision Zero Action Plan is funded with a state grant, through the leveraging of Measure X funds.

**The Salinas Downtown Complete Streets** project implemented a road diet on West Alisal Street, converting a 4-lane road to a 3-lane road with buffered bike lanes, resulting in critical safety improvements to all users. Improvements include turn pockets for cars, dedicated space to separate bicyclists from vehicles, safer pedestrian crossings, traffic signal modifications, sidewalks, ADA ramps, storm drains, traffic signing, traffic striping, the installation of a fiber optic communications system for future broadband, and the coordination of Alisal Street traffic signals for improved traffic signal operations. The Salinas Downtown Complete Streets project was an element of the Salinas Downtown Vibrancy Plan and the Transportation Agency’s Marina to Salinas Multimodal Corridor Plan.

**TAMC Employee Certificate of Appreciation:**

20-Year Anniversary:

Dave Delfino

Debbie Hale

Christina Watson

15 -Year Anniversary:

Rita Goel

Mike Zeller

**Outgoing 2021 TAMC Board Chair:**

Ed Smith, Councilmember, City of Monterey

**6. REPORTS FROM TRANSPORTATION PROVIDERS**

**Caltrans, District 5** – Scott Eades, Deputy District Director, announced Caltrans has \$250 stipends available for people who adopt a highway through the Clean California Initiative, a statewide effort to remove trash on the highways. For more information, see: <https://cleancalifornia.dot.ca.gov/about>. He announced Caltrans is accepting applications for the Local Grant Program deadline February 1, 2022. Mr. Eades reported following the impacts from the Colorado Fire, the bridges and roadway have been inspected and there is no damage to report. Highway 1 is now open in Big Sur area.

**Monterey Regional Airport District** – Bill Sabo, Airport District Board Member, thanked outgoing Chair Smith for an excellent job through the year. He noted that the airport is expecting the federal infrastructure bill will have a substantial component for terminal construction and improvements that the Airport will use to make much-needed upgrades to the terminals and boarding areas. Mr. Sabo noted that the airport had a great turnout during the holidays and noted that they served over 150 military passengers.

**Monterey Salinas Transit District** – Lisa Rheinheimer thanked the Board for approving the Measure X Funding Agreement with Monterey-Salinas Transit for the SURF! Busway project. She announced that due to the COVID pandemic, staff has been out sick and needing to quarantine, which has impacted their service level and schedule.

**Monterey Bay Air Resources District** - David Frisbey announced that a school district is entering into an agreement for an all-electric bus with Monterey Salinas Transit. He encouraged everyone to consider the district's rebate incentive program for new and used electric vehicles and low-income participants.

**7. REPORTS ON MEETINGS ATTENDED BY BOARD MEMBERS AT AGENCY EXPENSE**

None this month.

**8. EXECUTIVE DIRECTOR'S REPORT**

Executive Director Todd Muck announced as Lisa Rheinheimer mentioned under the consent agenda the Board approved the Measure X Funding Agreement with Monterey-Salinas Transit for the SURF! Busway project. He also mentioned the approval to execute a contract with Tony Harris, PointC, LLC., in an amount not to exceed \$500,000 to provide On-Call Corridor Advisor services for US 101 South of Salinas project, State Route 68 Scenic Highway Improvement project, and other corridor projects as needed in Monterey County for a period ending June 30, 2027.

**9. ANNOUNCEMENTS AND/OR COMMENTS**

Board Member LeBarre expressed his appreciation and thanked TAMC for the support they provided for their Clean California grant application, and noted that he had attended the California Council of Government meeting on January 14, 2022.

**10. ADJOURNMENT**

Chair Adams adjourned the meeting in honor of outgoing chair Smith at 11:22 a.m.



## ***Memorandum***

**To:** Board of Directors  
**From:** Elouise Rodriguez, Senior Administrative Assistant and Clerk of the Board  
**Meeting Date:** February 23, 2022  
**Subject:** TAMC Special Meeting draft minutes of February 9, 2022.

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### **RECOMMENDED ACTION:**

**APPROVE** the Transportation Agency for Monterey County Board Special Meeting draft minutes of February 9, 2022.

### **ATTACHMENTS:**

- ▢ Draft TAMC Board minutes of Special Meeting February 9, 2022

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)**  
**SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS**  
**MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE**  
**JOINT POWERS AGENCY**  
**DRAFT MINUTES OF FEBRUARY 9, 2022, TAMC BOARD SPECIAL MEETING**  
Via Zoom Meeting Video/Audio Conference Call

<b>TAMC BOARD MEMBERS</b>	<b>JUL 21</b>	<b>AUG 21</b>	<b>SEP 21</b>	<b>OCT 20</b>	<b>*NOV 21</b>	<b>DEC 21</b>	<b>DEC* 21</b>	<b>JAN* 22</b>	<b>JAN 22</b>	<b>FEB* 22</b>
L. Alejo, Supr. Dist. 1, <b>Past Chair</b> ( <del>L. Gonzales</del> ; J. Gomez)	P(T)	P	P	P	P	P(A)	P	P	P	P
J. Phillips, Supr. Dist. 2, (J. Stratton)	P	P(A)	P	P(A)	P	P(A)	P(A)	P(A)	P	P(A)
C. Lopez, Supr. Dist. 3, <b>County Rep</b> (P. Barba)	P	P	P(A)	P	P(A)	P(A)	A	A	P	A
W. Askew, Supr. Dist. 4 (Y. Anderson)	P	P	P(A)	P(A)	P(A)	P(A)	P(A)	P(A)	P	A
M. Adams, Supr. Dist. 5, <b>1st Vice Chair</b> ( <del>S. Hardgrave</del> , C. Courtney)	P	P	P	P	P(A)	P(A)	P(A)	P(A)	P	P(A)
D. Potter, Carmel-by-the-Sea (J. Baron)	P	E	P(A)	E	P	P	P	E	P	A
A. Kerr, Del Rey Oaks (P. Lintell)	P	P	P	P	P	P	P	P	P	P
J. Rios, Gonzales (L. Worthy)	P	P(A)	P	P	P	P	P	P	P	A
B. White, Greenfield (A. Tipton)	P	A	A	P	P	P	P	P	P	P
M. LeBarre, King City, <b>2<sup>nd</sup> Vice Chair</b> (C. DeLeon)	P	P	P	E	P	P	P	P	P	P
C. Medina Dirksen, Marina (B. Delgado)	P	P	P	A	P	A	P	A	P	A
E. Smith, Monterey, <b>Chair</b> (D. Albert; A. Renny)	P	P	P	P	P	P	P	P	P	A
C. Poduri, Pacific Grove, (B. Peake)	P	P	P	P	P(A)	P	P	A	P	P
K. Craig, Salinas, <b>City Representative</b> (C. Cromeenes)	P(A)	P	P	P	P	P	P	P	P	A
Gregory Hawthorne, Sand City ( <del>J. Blackwelder</del> ; K. Cruz)	A	P	A	A	P(A)	P(A)	A	P	A	P
I. Oglesby, Seaside (D. Pacheco)	P	P	P	P	P	P	P	P	P	P
A. Chavez, Soledad (A. Velazquez)	P	A	P	P	P	P	A	P	P	P

<b>Ex Officio Members:</b>	<b>JUL 21</b>	<b>AUG 21</b>	<b>SEP 21</b>	<b>OCT 20</b>	<b>*NO V 21</b>	<b>DEC 21</b>	<b>DEC* 21</b>	<b>JAN* 22</b>	<b>JAN 22</b>	<b>FEB 22</b>
M. Twomey, AMBAG (H. Adamson, <del>B. Patel</del> , S. Vienna)	P	P(A)	P	A	A	P	A	A	P	A
T. Gubbins, Caltrans, Dist. 5 (S. Eades, <del>O. Monroy Ochoa</del> , J. Olejnik, K. McClendon)	E	P(A)	P(A)	A	A	P	A	A	P(A)	A
R. Stedman, Monterey Bay Air Resources District (A. Romero, D. Frisbey, A. Clymo)	E	P	P	A	A	P	A	A	P(A)	A
B. Sabo, Monterey Regional Airport District	E	P	P	A	A	P	A	A	P	A
C. Sedoryk, Monterey-Salinas Transit ( <del>L. Rheinheimer</del> , M. Overmeyer)	E	P(A)	P	A	A	A	A	A	P(A)	A
Aurelio Gonzalez-Gomez, Watsonville	E	A	A	A	A	A	A	A	A	A
E. Ochoa, CSUMB ( <del>A. Lewis</del> , L. Samuels)	E	A	A	A	A	A	A	A	A	A
<b>TAMC STAFF</b>										
D. Bilse, Principal Engineer	E	E	P	E	E	P	E	E	P	E
T. Burke-Vasquez, GO831 Coordinator	E	P	P	E	E	P	E	E	P	E
D. Delfino, Finance Officer/Analyst	E	E	P	E	E	P	E	E	P	E
R. Goel, Dir. Finance & Administration	P	P	P	P	E	P	E	E	P	E
A. Green, Principal Trans. Planner	E	P	P	E	E	P	E	E	P	E
K. Hansen, Legal Counsel	P	P	P	P	P	P	P	E	P	E
A. Hernandez, Transportation Planner		P	P	E	E	P	E	P	P	E
M. Montiel, Administrative Assistant	E	P	P	E	P	P	E	E	P	E
T. Muck, Executive Director	P	P	P	P	P	P	P	P	P	P
E. Rodriguez, Clerk of the Board/ Senior Administrative Assistant	E	P	E	P	E	P	P	P	P	P
J. Strause, Transportation Planner						P	P	P	P	E
L. Terry, Accountant Assistant	E	P		E	E	E	E	E	P	E
C. Watson, Dir. of Planning	E	P	P	E	E	P	E	E	P	E
L. Williamson, Senior Trans. Engineer	E	P	P	E	E	P	E	E	P	E
T. Wright, Community Outreach	E	P	P	E	E	E	E	E	P	E
M. Zeller, Dir. of Programming & Project Delivery	E	P	P	P	P	P	P	E	P	P

**OTHERS PRESENT**

**1. CALL TO ORDER**

1<sup>st</sup> Vice Chair LeBarre called the meeting to order at 8:30 a.m. Elouise Rodriguez, Clerk of the Board, called the roll and confirmed a quorum was established. Mayor LeBarre led the pledge of allegiance.

**2. PUBLIC COMMENTS**

None this month.

**3. AB 361 FINDINGS**

**M/S/C** Kerr/Poduri/unanimously

TAMC Board of Directors find, pursuant to AB 361, that the COVID-19 pandemic state of emergency declared by Governor Newsom is still in effect; the TAMC Board of Directors has reconsidered the circumstances of the state of emergency; and, the state of emergency continues to directly impact the ability of the members to meet in person.

These findings apply to the TAMC Board and all TAMC Board advisory committees.

**4. ANNOUNCEMENTS AND/OR COMMENTS**

Executive Director Muck reminded the Board that the next TAMC Board meeting date is February 23, 2022, at 9:00 a.m.

**5. ADJOURNMENT**

1<sup>st</sup> Vice Chair LeBarre adjourned the meeting at 8:35 a.m.





## ***Memorandum***

**To:** Board of Directors  
**From:** Dave Delfino, Finance Officer / Analyst  
**Meeting Date:** February 23, 2022  
**Subject:** TAMC payments for the month of January 2022

### **RECOMMENDED ACTION:**

**ACCEPT** the list of checks written for the month of January 2022 and credit card statement for the month of December 2021.

### **SUMMARY:**

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.

### **FINANCIAL IMPACT:**

The checks processed this period total \$ 696,079.51 which, included checks written for January 2022 and a payment of the December 2021 Platinum Plus Credit Card statement.

### **DISCUSSION:**

During the month of September 2021 normal operating checks were written, as well as four checks totaling \$296,938.67 to HDR Engineering Inc. for engineering services, a check for \$6,648.50 to Meyers Nave, A Professional Corp. for right of way Legal services and a check for \$4,328.19 to Union Pacific Railroad Company for preliminary engineering services all for the Salinas Rail Extension Kick-Start Project, a check for \$126,561.31 to GHD Inc. for design engineering for FORTAG Segment 1, a check for \$30,000.00 to AMBAG for services for the Regional Transportation EIR, a check for \$1,948.80 to Boots Road Group LLC for graphic design services for the RTP report, a check for \$3,000.00 to The Action Council for the sponsorship for Ciclovía Salinas, a check for \$3,000.00 to Dempsey, Filliger & Assoc. LLC for services for the GASB 75 valuation report, a check for \$390.00 to DKS Associates Inc. for creation and implementation of an electronic file management system, a check for \$4,950.00 to Granicus, LLC for the use of agenda software and a check for \$4,000.00 to Moss, levy and Hartzheim for the 20/21 annual audit.

### **ATTACHMENTS:**

- ▣ Checks January 2022
- ▣ Credit Card December 2021

**Transportation Agency for Monterey County (TAMC)**

**Union Bank Operating Account**

**January 2022**

DATE	ITEM NAME	CHECK	DEPOSIT	DESCRIPTION
01/03/2022	EFT CalPers Health Benefits	14,509.70		Employee Benefit
01/03/2022	EFT Payroll	10,424.37		Payroll
01/03/2022	EFT United States Treasury	1,781.44		Payroll Taxes & Withholding
01/03/2022	EFT EDD	683.61		Payroll Taxes & Withholding
01/03/2022	EFT EDD	203.29		Payroll Taxes & Withholding
01/03/2022	EFT Theresa Wright	99.11		Section 125 Reimbursement
01/04/2022	20288 Alvarez Technology Group (TX)	680.09		Computer Equipment Lease
01/04/2022	20289 Alvarez Technology Group, Inc. (CA)	7,335.85		Computer Support / Lap Top Setups
01/04/2022	20290 AT & T (Carol Stream, Il.)	418.64		Telecommunications, Call Box and Rideshare - Phone Service
01/04/2022	20291 Void	0.00		Void
01/04/2022	20292 Boots Road Group LLC	1,948.80		Design Services for RTP Document
01/04/2022	20293 De Lage Landen Financial Services	285.75		Office Copier Lease
01/04/2022	20294 GHD Inc. (formerly Omni Means)	126,561.31		Engineering Design Services for FORTAG Segment 1
01/04/2022	20295 Void	0.00		Void
01/04/2022	20296 Verizon Wireless	52.11		Call Box - Phone Service
01/04/2022	20297 VSP	203.30		Employee Benefits
01/04/2022	20298 HDR Engineering Inc.	47,375.02		Engineering Design Services for Salinas Rail Extension Kick-Start Project
01/04/2022	20299 The Maynard Group	356.46		Telecommunication Equipment
01/07/2022	EFT Payroll	43,624.52		Payroll
01/07/2022	EFT United States Treasury	9,523.64		Payroll Taxes & Withholding
01/07/2022	EFT EDD	3,892.49		Payroll Taxes & Withholding
01/07/2022	EFT EDD	861.54		Payroll Taxes & Withholding
01/07/2022	EFT Pers Retirement	8,319.75		Employee Benefits
01/07/2022	EFT Pers Retirement PEPRA	1,934.71		Employee Benefits
01/07/2022	EFT CalPERS	7,136.04		Employee Benefits
01/10/2022	EFT State of California		115,793.39	Grant Funds for SRTS - Salinas
01/12/2022	20300 AMBAG	30,000.00		Services for EIR for the Regional Transportation Plan
01/12/2022	20301 Business Card	3,536.48		Office Supplies, Staff Travel & Professional Training
01/12/2022	20302 California Society of Municipal Finance Officers	110.00		Membership Dues
01/12/2022	20303 Comcast	146.70		Telecommunications
01/12/2022	20304 Delta Dental	1,010.58		Employee Benefits
01/12/2022	20305 HDR Engineering Inc.	5,608.43		Engineering Design Services for Salinas Rail Extension Kick-Start Project
01/12/2022	20306 Khouri Consulting LLC	4,000.00		Legislative Consultant
01/12/2022	20307 Meyers Nave, A Professional Corp.	6,648.50		Legal Services for Salinas Rail Extension Kick-Start Project
01/12/2022	20308 Office of the County Counsel	4,070.00		Legal Services
01/12/2022	20309 The Action Council	3,000.00		Sponsorship for Ciclovía Salinas
01/12/2022	20310 Union Pacific Railroad Company	4,328.19		Engineering Design Services for Salinas Rail Extension Kick-Start Project
01/13/2022	DEP State of California		30,581.32	SAFE - Revenue November 2021
01/13/2022	DEP Cardinale, Saroyan, Marina Concrete, Monterey Motors and Lexus		12,024.90	Railroad Right of Way Rent

**Transportation Agency for Monterey County (TAMC)**  
**Union Bank Operating Account**  
**January 2022**

DATE	ITEM NAME	CHECK	DEPOSIT	DESCRIPTION
01/13/2022	DEP State of California		20,308.30	TIRCP Funds for Rail Network Integration Study
01/14/2022	20311 HDR Engineering Inc.	139,780.37		Engineering Design Services for Salinas Rail Extension Kick-Start Project
01/14/2022	20312 Void	0.00		Void
01/14/2022	20313 The Salinas Californian	119.41		Advertising for RTP
01/19/2022	EFT Graniterock		8,528.04	Railroad Right of Way Rent
01/19/2022	EFT State of California		84,363.56	Grant Funds for SRTS - Every Child
01/20/2022	20314 Demsey, Filliger & Assoc. LLC	3,000.00		Services for GASB 75 Valuation Report
01/20/2022	20315 DKS Associates Inc.	390.00		Creation & Implementation of an Electronic File Management System
01/20/2022	20316 Granicus, LLC	4,950.00		Annual Agenda Software
01/20/2022	20317 HDR Engineering Inc.	104,174.85		Engineering Design Services for Salinas Rail Extension Kick-Start Project
01/20/2022	20318 Lincoln National Life Insurance Co.	830.51		Employee Benefits
01/20/2022	20319 Moss, Levy & Hartzheim	4,000.00		Financial Audit
01/20/2022	20320 Office Depot	703.94		Office Supplies
01/20/2022	20321 Office of the County Counsel	2,574.00		Legal Services
01/20/2022	20322 Oppidea, LLC	2,335.00		Accounting Services
01/20/2022	20323 Pacific Gas & Electric	10.01		Branch Line Expense
01/20/2022	20324 Smile Business Products Inc.	138.09		Office Copier Expenses
01/21/2022	EFT Payroll	45,941.51		Payroll
01/21/2022	EFT United States Treasury	10,135.02		Payroll Taxes & Withholding
01/21/2022	EFT EDD	4,120.82		Payroll Taxes & Withholding
01/21/2022	EFT EDD	436.72		Payroll Taxes & Withholding
01/21/2022	EFT Pers Retirement	8,724.57		Employee Benefits
01/21/2022	EFT Pers Retirement PEPPRA	1,934.71		Employee Benefits
01/21/2022	EFT CalPERS	7,357.17		Employee Benefits
01/21/2022	EFT Todd Muck	250.00		Reimbursement for Focus on the Future
01/21/2022	EFT Rita Goel	203.12		Reimbursement for Antigen Tests
01/21/2022	EFT Maria Montiel	104.84		Reimbursement for Antigen Tests
01/27/2022	EFT State of California		310,237.32	Traffic Congestion Relief Funds for Salinas Rail
01/28/2022	EFT Union Bank	37.20		Bank Service Charges
01/28/2022	20325 Tracy A Burke	2,005.62		Payroll
01/28/2022	20326 Tracy A Burke	939.11		Payroll
01/31/2022	EFT United States Treasury	126.56		Payroll Taxes & Withholding
01/31/2022	EFT EDD	52.31		Payroll Taxes & Withholding
01/31/2022	EFT EDD	33.63		Payroll Taxes & Withholding
01/31/2022	DEP State of California		60,404.72	STIP/ PTA Funds for Salinas Rail
01/31/2022	DEP Lithia, Marina Concrete and Saroyan		3,581.39	Railroad Right of Way Rent
<b>TOTAL</b>		<b>696,079.51</b>	<b>645,822.94</b>	

Credit Card December 2021



Platinum Plus® for Business

December 05, 2021 - January 04, 2022

Cardholder Statement

Account Information:  
www.bankofamerica.com

Mail Billing Inquiries to:  
BANK OF AMERICA  
PO BOX 660441  
DALLAS, TX 75266-0441

Mail Payments to:  
BUSINESS CARD  
PO BOX 15796  
WILMINGTON, DE 19886-5796

Customer Service:  
1.800.673.1044, 24 Hours

Outside the U.S.:  
1.509.353.6656, 24 Hours

For Lost or Stolen Card:  
1.800.673.1044, 24 Hours

Business Offers:  
www.bankofamerica.com/mybusinesscenter

Payment Information

New Balance Total ..... \$3,536.48  
Minimum Payment Due ..... **\$35.36**  
Payment Due Date ..... **01/31/22**  
**Late Payment Warning:** If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:  
\$19.00 for balance less than \$100.01  
\$29.00 for balance less than \$1,000.01  
\$39.00 for balance less than \$5,000.01  
\$49.00 for balance equal to or greater than \$5,000.01

**Minimum Payment Warning:** If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

Account Summary

Previous Balance ..... \$1,584.25  
Payments and Other Credits ..... **-\$1,584.25**  
Balance Transfer Activity ..... \$0.00  
Cash Advance Activity ..... \$0.00  
Purchases and Other Charges ..... \$3,536.48  
**Fees Charged ..... \$0.00**  
**Finance Charge ..... \$0.00**  
New Balance Total ..... \$3,536.48  
Credit Limit ..... \$7,600  
Credit Available ..... \$4,063.52  
Statement Closing Date ..... 01/04/22  
Days in Billing Cycle ..... 31

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
12/20	12/20	<b>Payments and Other Credits</b> PAYMENT - THANK YOU		- 1,584.25
		<b>TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD</b>		<b>-\$1,584.25</b>
		<b>Purchases and Other Charges</b>		
12/07	12/06	DEVICE MAGIC INC RALEIGH NC		150.00
12/09	12/08	INTUIT *TSheets CL.INTUIT.COMCA		140.00
12/24	12/23	WWW.MOLEKULE.COM SAN FRANCISCOCA		3,139.85
12/27	12/27	MailChimp Atlanta GA		62.99
01/04	01/04	AMAZON.COM*GY70R9C83 A AMZN.COM/BILLWA		43.64
		<b>TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD</b>		<b>\$3,536.48</b>

Account Number:  
December 05, 2021 - January 04, 2022

New Balance Total ..... \$3,536.48  
Minimum Payment Due ..... **\$35.36**  
Payment Due Date ..... **01/31/22**

Enter payment amount

\$

For change of address/phone number, see reverse side.

BUSINESS CARD  
PO BOX 15796  
WILMINGTON, DE 19886-5796

ELOUISE RODRIGUEZ  
TAMC  
ATTN DAVE DELFINO  
55 PLAZA CIR STE B  
SALINAS, CA 93901-2952

Mail this coupon along with your check payable to:  
BUSINESS CARD,  
or make your payment online at  
www.bankofamerica.com



## **Memorandum**

**To:** Board of Directors  
**From:** Rita Goel, Director of Finance & Administration  
**Meeting Date:** February 23, 2022  
**Subject:** **Contracts Awarded under \$50,000**

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### **RECOMMENDED ACTION:**

**RECEIVE** list of contracts awarded under \$50,000.

### **SUMMARY:**

The list of contracts awarded by the Transportation Agency for Monterey County for services under \$50,000 approved by the Executive Director is submitted each month in accordance with the Agency's Procurement Policies to keep the Board informed.

### **FINANCIAL IMPACT:**

The revenue source for each specific contract is in the approved Agency budget or has been approved by a specific Agency Board action.

### **DISCUSSION:**

The Procurement Policies of the Transportation Agency for Monterey County state that contracts for services and annual extensions of such contracts for \$50,000 or less may be approved by the Executive Director, if the revenue source for the specific contract is in the approved Agency budget or is approved by a specific Agency Board action. The policies also require the Executive Director to submit a report to the Board identifying any contracts valued at \$50,000 and under, entered into in the preceding quarter.

The attached list of contracts awarded by the Transportation Agency for Monterey County for services under \$50,000 approved by the Executive Director is submitted each month to keep the Board informed.

### **ATTACHMENTS:**

- ▢ Contracts under \$50000.00

**Contracts for services and annual extensions of such contracts for \$50,000 or less may be approved by the Executive Director, if the revenue source for the specific contract is in the approved Agency budget or is approved by a specific Agency Board action.**

**The Executive Director shall include a quarterly report to the Board identifying any contracts valued at \$50,000 and under, entered into in the preceding quarter.**

**Contracts Under \$50,000**  
 (but greater than \$5,000)  
**Board Report date: February 2022**

Staff	Consulting Firm/ Agency	Contract Activity	Start Date	End Date	Contract amount	Work Element	Fund Source
Mike	JR Fencing	Salinas Rail Property Fencing	2/14/2022	6/30/2022	\$31,160	6807	Lease Revenues



## **Memorandum**

**To:** Board of Directors  
**From:** Rita Goel, Director of Finance & Administration  
**Meeting Date:** February 23, 2022  
**Subject:** **Administrative Policies**

### **RECOMMENDED ACTION:**

**APPROVE** revisions to the Administrative Policies.

### **SUMMARY:**

The Agency Board first approved these policies in 2000, though periodic changes and additions have been made since then. The first comprehensive update was done in December 2005. Updates were also done in February 2008, September 2009, June 2011, June 2014 and April 2019. Some additional revisions are being proposed at this time to bring the policies up to date.

### **FINANCIAL IMPACT:**

Generally, there is no direct financial impact of the proposed changes. The proposed revisions help to minimize the Agency's potential financial liability as a result of better definition and risk management.

### **DISCUSSION:**

The Administrative Policies cover procedures for such activities as procurement, contracting for services, official travel, reporting of accidents, disposition of surplus property, records retention, telecommuting, media guidelines, paper reduction, electronic communication, etc.

The original policies were approved when the Agency separated from the County of Monterey in July 2000. These documents were based on similar policies in place at the County of Monterey and with member agencies. The Agency Board has approved changes to the policies at different times since 2000 and the last update was done in April 2019. Changes since 2019, recommended by staff and reviewed by Agency Counsel have been presented in the revisions.

#### Telework Policy

This policy has been incorporated into the Administrative Policies and updated to reflect a hybrid model of working. The Board had approved a policy in October 2020 which mostly reflected the pandemic period practices.

#### Procurement of Goods and Services

These policies are being updated to give authority of approving procurement of goods and services for up to \$5,000 to the newly created positions of Director of Planning and Director of Programming & Project Delivery.

#### Other changes:

The newly created positions of Director of Planning and Director of Programming & Project Delivery have been added

to various sections as appropriate.

Generally, there is no direct financial impact due to the proposed revisions to most of the Administrative Policies.

The revised policies are attached.

Staff recommends the approval of revisions to the Administrative Policies.

**WEB ATTACHMENTS:**

- [Administrative Policies, showing changes](#)





## **Memorandum**

**To:** Board of Directors  
**From:** Todd Muck, Executive Director  
**Meeting Date:** February 23, 2022  
**Subject:** AB 361 Findings

### **RECOMMENDED ACTION:**

**CONSIDER** finding, pursuant to AB 361, that the COVID-19 pandemic state of emergency declared by Governor Newsom is still in effect; the TAMC Board of Directors has reconsidered the circumstances of the state of emergency; and, the state of emergency continues to directly impact the ability of the members to meet in person.

### **SUMMARY:**

It is recommended that the TAMC Board of Directors find, pursuant to AB 361, that the COVID-19 pandemic state of emergency declared by Governor Newsom is still in effect; the TAMC Board of Directors has reconsidered the circumstances of the state of emergency; and, the state of emergency continues to directly impact the ability of the members to meet in person.

### **FINANCIAL IMPACT:**

None.

### **DISCUSSION:**

On September 16, 2021, Governor Newsom signed AB 361. This legislation amends the Brown Act to allow meeting bodies subject to the Brown Act to meet via teleconference during a proclaimed state of emergency in accordance with teleconference procedures established by AB 361 rather than under the Brown Act's more narrow standard rules for participation in a meeting by teleconference. AB 361 provides that if a state or local health official recommends social distancing, the TAMC Board of Directors may meet remotely after September 30, 2021, provided that within 30 days of the first meeting after September 30, and every 30 days thereafter, the Board of Directors finds that 1) the Governor's proclaimed state of emergency is still in effect; 2) the Board of Directors has reconsidered the circumstances of the state of emergency, and 3) the state of emergency continues to directly impact the ability of the members to meet in person.

The Monterey County Health Officer has recommended social distancing measures for meetings of legislative bodies, and additionally, the TAMC Board of Directors passed a resolution also making these findings on September 22, 2021, so the Board of Directors and the Board's advisory committees have been able to meet remotely since September. In order to continue meeting, in addition to the resolution, the Board of Directors must continually make the findings outlined above every 30 days.

Accordingly, staff recommends making the appropriate findings. This action should occur within every 30 days, per AB 361, in order to keep meeting remotely; additional special meetings may be necessary for that purpose. These findings apply to the TAMC Board and all TAMC Board advisory committees.



## **Memorandum**

**To:** Board of Directors  
**From:** Alissa Guther, Assistant Transportation Planner  
**Meeting Date:** February 23, 2022  
**Subject:** **Local Access For All Program Call for Projects**

### **RECOMMENDED ACTION:**

**APPROVE** call for projects for the Local Access Fund Administrator Program.

### **SUMMARY:**

TAMC is developing a new program that incentivizes the expansion and availability of on-demand transportation service for people with disabilities and is requesting approval of the Call for Projects for this program. This new program is a result of Senate Bill 1376, which directed the California Public Utilities Commission to establish a program relating to the accessibility of Transportation Network Company services for persons with disabilities, including wheelchair users who need a wheelchair accessible vehicle (WAV).

### **FINANCIAL IMPACT:**

TAMC received a total allocation of \$98,419, of which \$83,656 will be used to fund the Access Providers through this call for projects. There is a limit of 15% for administration of the program.

### **DISCUSSION:**

This new program is funded by the California Public Utilities Commission (CPUC) Transportation Network Company (TNC) Access for All Program. The purpose of the Access for All Program is to incentivize the expansion and availability of on-demand transportation service for people with disabilities statewide. The role of TAMC as a Local Access Fund Administrator is to find local Access Providers in Monterey County who can use the funds to either enhance existing on-demand wheelchair accessible vehicle (WAV) services or implement new WAV programs.

A TNC is defined in the Passenger Charter-Party Carriers Act as an organization, whether a corporation, partnership, sole proprietor, or other form, operating in California that provides prearranged transportation services for compensation using an online-enabled platform to connect passengers with drivers using their personal vehicles. Lyft and Uber are two well know examples of Transportation Network Companies.

Funding for this program is available for use from July 1, 2022 to June 30, 2023. The funding comes from a fee measure established in Senate Bill 1376 (Hill, 2018) that requires TNCs to pay a fee for each TNC trip completed using the transportation network company's online-enabled application or platform originating in in one of the geographic areas pursuant to a commission (CPUC) set geographic area where the need for WAVs is present. The commission adopted in their Track 1 decision (D.19-06-033) a 0.10 (\$0.10) per-trip fee for each TNC trip completed using the TNC's online-enabled application or platform that originates in a designated geographic area. The fee is paid on a quarterly basis.

The fees collected are held in an Access Fund, which is to be distributed on a competitive basis to access providers that

establish on-demand transportation programs or partnerships to meet the needs of persons with disabilities, including wheelchair users who need a WAV, in the established geographic areas. As a local access fund administrator (LAFA), TAMC assumes the responsibility to locate eligible access providers in the region and select, through a competitive process, who will receive Access Fund monies. Selected access providers will report on a quarterly basis to the LAFAs, who compile these reports and report to the Commission. There will be an option to extend the resulting contract(s) annually until June 30, 2028. In February 2023, another call for projects will be released allowing for new Access Providers to apply for funding. Additional funds for fiscal year 2023/24 will be released at that time.

**Attached** online are the TNC Access for All Program Requirements and Program Overview, Senate Bill 1376 (Hill, 2018) which authorized this program, and the 2022 call for projects.

**WEB ATTACHMENTS:**

- [TNC Access for All Program Requirements and Program Overview](#)
- [Senate Bill 1376](#)
- [LAFA Call for Projects](#)



## Memorandum

**To:** Board of Directors  
**From:** Aaron Hernandez, Assistant Transportation Planner  
**Meeting Date:** February 23, 2022  
**Subject:** Local Transportation Fund Apportionments

### **RECOMMENDED ACTION:**

**ADOPT** Resolution 2022-01 apportioning \$20,600,000 in fiscal year 2022-23 Local Transportation Funds to Monterey-Salinas Transit.

### **SUMMARY:**

The Transportation Agency is responsible for administering Local Transportation Funds in Monterey County pursuant to the California Transportation Development Act. The Local Transportation Fund is a designated source of funding for planning, bicycle and pedestrian projects, and public transit. Each February, the Transportation Agency apportions (i.e., estimates) the funds expected to be available in the next fiscal year, so that Monterey-Salinas Transit can budget for the coming year, and distributes the funds in June.

### **FINANCIAL IMPACT:**

Staff estimates a total of \$20,600,000 in Local Transportation Fund revenues will be available for eligible uses in fiscal year 2022-23. This represents a 5% increase over the Agency's fiscal year 2021-22 \$19,625,000 estimate. Staff has based its estimate on the annual analysis of sales tax deposits prepared by the Monterey County Controller.

According to the adopted formula, the proposed allocation is:

- \$19,297,686 to Monterey-Salinas Transit for public transit services;
- \$908,485 to the Transportation Agency for administration and transportation planning activities; and
- \$393,829 to the Transportation Agency for its Transportation Development Act 2% bike/pedestrian facilities competitive fund.

### **DISCUSSION:**

The State of California created the Local Transportation Fund (LTF) in 1971 with the passage of the Transportation Development Act (TDA). The State Board of Equalization returns to the County one quarter of a percent of the retail sales tax collected in Monterey County for allocation by the Transportation Agency to member jurisdictions for the following eligible uses in the priority order described below:

1. Fund administration
2. Transportation planning
3. Pedestrian and bicycle facilities
4. Rail passenger service
5. Public transit
6. Special group transportation service

## 7. Repair, maintenance, and construction of local streets and roads

The Monterey County Auditor-Controller retains the Local Transportation Funds in a trust fund, pay claims and deposits monthly sales tax revenue from the State based on direction from the Transportation Agency. The Agency's responsibilities as the Local Transportation Fund administrator include notifying the jurisdictions of the funds available, approving annual fund allocations, processing claims, submitting an annual financial audit to the state, and submitting a performance audit of transit operations and the Agency's administrative functions on a triennial basis.

The Transportation Agency is required to estimate and apportion Local Transportation Funds every February by resolution. Apportionments for Fiscal Year 2022-23 are identified in Resolution 2022-01, which is included as an **attachment**. The Agency first apportions Local Transportation Funds for administration, planning and programming from the total estimate, pursuant to the Transportation Development Act and the Agency's bylaws. These funds are included in the Agency's annual operating budget.

Article 3 of the Transportation Development Act directs the Agency to apportion 2% of the estimated fund total for countywide bicycle and pedestrian projects. The Agency typically allocated funding through the TDA 2% program in three-year cycles. Allocation recommendations for the TDA 2% funds will be brought back to the Board of Directors at a future meeting.

The remaining funding is apportioned to member jurisdictions based on population, as reported by the Department of Finance. Monterey County cities allocate their apportions to support Monterey-Salinas Transit. Since all available funds support public transit, the Agency is no longer required to adopt a finding on unmet transit needs. Instead, the Agency collects comments on unmet transit needs and seeks input from the Monterey-Salinas Transit Mobility Advisory Committee, the designated Social Services Advisory Council. The process now serves as a public input tool for the Transit District's short-term and long-term transit service planning and improvements. The Board will receive the final list of unmet transit needs comments in June prior to making allocations for the beginning of the 2022/23 fiscal year.

### **ATTACHMENTS:**

- Resolution 2022-01 Local Transportation Fund Apportionment FY 2022-23



**RESOLUTION NO. 2022-01 OF THE  
TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)**

***APPORTIONMENT OF LOCAL TRANSPORTATION FUNDS (LTF)  
FOR FISCAL YEAR 2022-23 IN THE AMOUNT OF \$20,600,000***

**WHEREAS**, as the Local Transportation Commission, one of the duties of the Transportation Agency for Monterey County (TAMC) is to administer the provisions of the Transportation Development Act in apportioning Local Transportation Funds for: 1) Funds administration and transportation planning activities; 2) the Transportation Development Act 2% program for bicycle and pedestrian projects pursuant to Article 3 of that law, and 3) to the cities, County, and Monterey-Salinas Transit pursuant to Article 4 of that law;

**WHEREAS**, said apportionments include new revenues estimated for Fiscal Year 2022-23;

**WHEREAS**, California Assembly Bill 644 established the Monterey-Salinas Transit District, which includes the cities of Carmel-by-the-Sea, Del Rey Oaks, Marina, Monterey, Pacific Grove, Salinas, Sand City, Gonzales, Soledad, Greenfield, and King City effective July 1, 2010, and which will have first call on the Local Transportation Funds apportioned to those jurisdictions for public transit;

**WHEREAS**, pursuant to California Assembly Bill 644 the Monterey-Salinas Transit District has first call on the Local Transportation Funds apportioned to the County of Monterey for the unincorporated population within three quarters of a mile of the Transit District's fixed transit routes in the unincorporated area; and

**WHEREAS**, the Transportation Agency for Monterey County's 2010 finding on unmet transit needs authorizes Monterey-Salinas Transit to claim any remaining Local Transportation Funds to support existing public transit operations as an unmet transit need.

**NOW THEREFORE BE IT HEREBY RESOLVED THAT:** Fiscal Year 2022-23 Local Transportation Funds are apportioned as follows:

Fund Administration & Transportation		\$ 908,485
Planning Activities		
2% Pedestrian and Bicycle		\$ 393,829
Monterey-Salinas Transit:		
City of Carmel-by-the-Sea	\$177,524	
City of Del Rey Oaks	\$73,694	
City of Gonzales	\$374,641	
City of Greenfield	\$812,032	
City of King	\$660,895	
City of Marina	\$967,272	
City of Monterey	\$1,252,422	
City of Pacific Grove	\$685,563	
City of Salinas	\$7,069,466	
City of Sand	\$16,989	
City of Seaside	\$1,417,415	
City of Soledad	\$763,800	
County of Monterey	\$2,535,603	
County Unincorporated Other	\$2,490,370	
<b>MST Subtotal:</b>		<b>\$19,297,686</b>
<b>TOTAL FY 2022-23</b>		<b>\$20,600,000</b>
<b>APPORTIONMENTS</b>		

**PASSED AND ADOPTED** by the Transportation Agency for Monterey County, State of California this 23<sup>rd</sup> day of February 2022, by the following votes:

**AYES:**

**NOES:**

**ABSENT:**

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**MARY ADAMS, CHAIR**  
**TRANSPORTATION AGENCY FOR MONTEREY COUNTY**

**ATTEST:**

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**TODD MUCK, EXECUTIVE DIRECTOR**  
**TRANSPORTATION AGENCY FOR MONTEREY COUNTY**



## Memorandum

**To:** Board of Directors  
**From:** Ariana Green, Principal Transportation Planner  
**Meeting Date:** February 23, 2022  
**Subject:** Salinas Valley Safe Routes to School Plan Partner Contracts

### **RECOMMENDED ACTION:**

#### **Salinas Valley Safe Routes to School Plan Partner Contracts**

1. **AUTHORIZE** the Executive Director to execute an Agreement with the Monterey County Health Department for community engagement activities related to the Salinas Valley Safe Routes to School Plan in an amount not to exceed \$90,080 for the period beginning February 23, 2022 and ending June 30, 2024;
2. **APPROVE** the use of Salinas Valley Safe Routes to School grant funding, and Measure X Safe Routes to School Program funds as approved in the FY21/22 budget; and
3. **AUTHORIZE** the Executive Director to take such other further actions as may be necessary to fulfill the intent of the agreements, including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved agreement term or amount.

### **SUMMARY:**

The Salinas Valley Safe Routes to School Plan will include recommendations for all public K-12 schools in the cities of Gonzales, Soledad, Greenfield and King City and is funded through a Caltrans Sustainable Transportation Planning Grant (\$664,127) and Measure X Safe Routes to School funds (\$126,501).

### **FINANCIAL IMPACT:**

The Salinas Valley Safe Routes to School Plan is funded through a \$664,127 Caltrans Sustainable Transportation Planning Grant and \$126,501 of Measure X Safe Routes to School Program funds as is reflected in the approved fiscal year 2021/22 budget. TAMC will be reimbursed an amount not to exceed \$88,392; Ecology Action will be reimbursed in an amount not to exceed \$562,156; and the Monterey County Health Department will be reimbursed in an amount not to exceed \$90,080. The remaining \$50,000 will go toward a future contract with one or more community-based organization (CBO) yet to be identified who will assist with the participatory budgeting process in all four communities. Staff will bring information on the CBO contract(s) to a future Board meeting.

### **DISCUSSION:**

The Monterey County Health Department, Ecology Action, and TAMC partnered to develop a Caltrans Sustainable Transportation Planning Grant application for the Salinas Valley Safe Routes to School Plan ("Salinas Valley SRTS Plan"). All partners were written into the scope of work and budget of the grant and are all eligible sub-applicants according to the adopted Caltrans Sustainable Transportation Planning Grant Guidelines. Therefore, a competitive bidding process was not required. The grant was awarded in June 2021. TAMC received Caltrans' authorization to proceed with work on the grant in December 2021.

The just over two-year planning process described in the Salinas Valley SRTS Plan will identify barriers to safe access



to all K-12 public schools in South County cities and recommend infrastructure and non-infrastructure improvements. The **attached** scope of work and budget clarify the roles and responsibilities of each partner, as well as reimbursement amounts for activities taken to deliver the Plan.

The Transportation Agency is the lead agency, responsible for administering the grant, requesting reimbursement from Caltrans, developing maps for school site audits, supporting the participatory budgeting process, hiring a community-based organization to lead the participatory budgeting process, participating in outreach, and overseeing project development and delivery in compliance with state, federal and local requirements. The Agency will receive \$88,392 as compensation for these staff activities.

Ecology Action will be the implementing agency responsible for managing the planning process, facilitating partner meetings and community engagement, collecting and analyzing data, developing draft and final planning documents, and submitting invoices to the Transportation Agency. Ecology Action will receive \$562,156 as compensation for these staff activities under a contract approved by the TAMC Board in January.

The Monterey County Health Department will be a partnering agency responsible for assisting the implementing agency in community engagement, especially with Spanish-speakers and health-disadvantaged populations. The Health Department will receive \$90,080 as compensation for these staff activities under the **attached** contract.

A future contract with one or more community-based organization, to be determined, will be pursued to lead each of the four communities in a participatory budgeting process which will result in a short list of projects to be implemented after adoption of the Plan. The community-based organization will receive \$50,000 as compensation for their role in the project. Staff will bring information about that contract or contracts to a future Board meeting.

The project kicked-off in February 2022 and will conclude in February 2024.

**ATTACHMENTS:**

- Salinas Valley SRTS Plan Contract \_Health Dept

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY**  
**AND COUNTY OF MONTEREY**  
**AGREEMENT FOR PROFESSIONAL SERVICES**  
**RELATED TO SALINAS VALLEY SAFE ROUTES TO SCHOOL PROJECT**  
**APPROVED ON:**

This is an agreement (“Agreement”) between the Transportation Agency for Monterey County, hereinafter called “TAMC,” and the County of Monterey, by and through the Monterey County Health Department, hereinafter called “County” or “MCHD.”

**PURPOSE**

The purpose of this Agreement is to set forth the roles and responsibilities of MCHD and TAMC with respect to the implementation of the Salinas Valley Safe Routes to School Plan, hereinafter the “PROJECT.”

**RECITALS**

WHEREAS, the Sustainable Transportation Planning Grant Program was created to support the California Department of Transportation’s (“Caltrans”) mission to provide a safe, sustainable, integrated and efficient transportation system to enhance California’s economy and livability; and

WHEREAS, the Sustainable Transportation Planning Grant Program is funded through the State Road Maintenance and Rehabilitation Account and State Highway Account; and

WHEREAS, TAMC has Master Fund agreements with Caltrans to receive federal and state funds and is responsible for regional transportation planning and implementation; and

WHEREAS, MCHD, TAMC, and Ecology Action (“EA”) partnered to develop an application to receive Transportation Planning Grant funds for the PROJECT for the grant fiscal year 2021-22; and

WHEREAS, TAMC applied as the applicant and MCHD and EA applied as sub-applicants for the grant; and

WHEREAS, the PROJECT consists of a systematic and comprehensive assessment and analysis of the greatest barriers to increased school-based active transportation and access to public transit and carpooling, and identification of potential improvements to infrastructure and programming, as further described in the Scope of Work and Schedule, attached hereto and incorporated herein as “Exhibit A”; and

WHEREAS, the PROJECT was awarded \$664,127 in Transportation Planning Grant Program funds and TAMC is providing \$126,501 in matching funds; and

WHEREAS, as described herein and in Exhibit A, TAMC, acting as the Lead Agency, will be responsible for overseeing the plan's delivery, coordinating partnership involvement, participating in public outreach (including involvement of the Bicycle & Pedestrian Facilities Committee and the Measure X Oversight Committee, and TAMC Board), hiring and managing a community-based organization to establish the Salinas Valley Safe Routes to School Committee and participatory budgeting process, providing PROJECT information via an online Safe Routes to School resource hub, developing partnerships and collecting information needed to start safe routes to school program pilots, identifying potential funding sources for implementation, and administering the grant; and

WHEREAS, TAMC will provide a local source of funding outside of the grant to pay for childcare and dinner at meetings as well as quick-build projects recommended by the Salinas Valley Safe Routes to School Committee; and

WHEREAS, as described herein and in Exhibit A, EA, acting as the Implementing Agency, will lead the development of the plan, manage the PROJECT webpage to promote the planning process, assist with organizing the public outreach, manage the data collection process, and hire and manage a sub-consultant for the PROJECT using a competitive Request for Proposal process; and

WHEREAS, as described herein and in Exhibit A, MCHD, acting as a Partnering Agency, will lead the public engagement process with a special focus on disadvantaged communities in the project area, will reach out to key stakeholders, including but not limited to, parents, schools, school districts, elected officials, advocacy groups and health providers to help identify specific health and safety needs within the community as well as opportunities for safe routes to school partnerships; and

WHEREAS, due to the high percentage of Spanish speakers in the community, meetings will be held in Spanish with English translation or accommodations will be made for non-English speakers, and MCHD will provide bilingual staff at all community engagement meetings and events and translation services and equipment as needed; and

WHEREAS, as jurisdiction staff will participate in public engagement activities and walking audits whenever possible, evaluate PROJECT recommendations to ensure consistency with existing policy and planning documents, review and approve the list of recommendations and draft plan and adopt the final planning document; and

WHEREAS, in order to facilitate the speedy implementation of the PROJECT, TAMC is entering into separate agreements with EA and MCHD, each of which contains the same Scope of Work and basic description of duties under the PROJECT, in order that any delays in processing approvals by one party shall not operate to impede another party or frustrate the PROJECT;

NOW, THEREFORE, the parties hereto agree as follows:

1. Term of Agreement. The term of this Agreement shall begin upon February 23, 2022, contingent upon approval by the TAMC Board of Directors, and MCHD shall commence work only after a Notice to Proceed has been issued by TAMC’s Project Manager specified in Paragraph 32. Unless earlier terminated as provided herein, this Agreement shall remain in force until June 30, 2024, unless extended by amendment of the Agreement. MCHD acknowledges that this Agreement is not binding until it is fully executed and approved by TAMC.
  
2. Payments to MCHD; maximum liability. Subject to the limitations set forth herein, TAMC shall pay to MCHD the amounts provided in Exhibit B: Budget, upon receipt and acceptance of deliverables listed therein. Each payment by TAMC shall be for a specific deliverable or services outlined in Exhibit A: Scope of Work and Schedule. The maximum amount payable to the MCHD under this Agreement is set forth in **Exhibit B: Budget and shall not exceed the amount of Ninety Thousand and Eighty Dollars (\$90,080)**. If there is any conflict between the terms of this Agreement and the terms of either Exhibit A (Scope of Work and Schedule) or Exhibit B (Budget), the terms of this Agreement shall prevail. TAMC does not guarantee any minimum amount of dollars to be spent under this Agreement.
  
3. Employment of MCHD. TAMC hereby engages MCHD and MCHD hereby agrees to perform the services set forth in Exhibit A: Scope of Work and Schedule, in conformity with the terms of this Agreement. MCHD will complete all work in accordance with the work schedule set forth in Exhibit A: Scope of Work and Schedule.
  - (a) The brief description for this work is as follows:
    - i. Participate in monthly coordination meetings;
    - ii. Participate in school walking audits and assist Spanish speakers;
    - iii. Assist the Implementing Agency (EA) in contacting schools and community members;
    - iv. Facilitate communications with community advocacy groups;
    - v. Assist in developing a community engagement strategy that will effectively reach disadvantaged populations in the study area;
    - vi. Assist in developing outreach materials;
    - vii. Engage Spanish speakers at community workshops, pop-up demonstrations and meetings;
    - viii. Assist in developing non-infrastructure recommendations;
    - ix. Review and comment on the draft Plan;
    - x. Support adoption of the Plan;
    - xi. Submit progress reports and invoices to TAMC; and
    - xii. Take such other actions as may be necessary to fulfill its obligations under the Agreement.
  
  - (b) MCHD represents that MCHD and its agents, subcontractors and employees performing work hereunder are specially trained, experienced, competent, and

appropriately licensed to perform the work and deliver the services required by this Agreement.

- (c) MCHD, its agents, subcontractors, and employees, shall perform all work in a safe, skillful, and professional manner and in compliance with all applicable laws and regulations. All work performed under this Agreement that is required by law to be performed or supervised by licensed personnel shall be performed in accordance with such licensing requirements. MCHD shall ensure for itself and for any subcontractors under this Agreement that the applicable requirements of Labor Code section 1725.5, concerning the registration of contractors for public works, shall be in force and maintained for the term of this Agreement.
- (d) MCHD shall furnish, at its own expense, all materials and equipment necessary to carry out the terms of this Agreement, except as otherwise provided herein. MCHD shall not use TAMC premises, property (including equipment, instruments, or supplies) or personnel for any purpose other than in the performance of its obligations hereunder.
- (e) MCHD's Project Manager shall be specified in Exhibit A and Paragraph 32. If MCHD desires to change the project manager, MCHD shall get written approval from TAMC of the new project manager.
- (f) MCHD shall submit progress reports at least quarterly. The report should be sufficiently detailed for the Project Manager to determine if MCHD is performing to expectations and if the work is on schedule; to communicate interim findings, and to sufficiently address any difficulties or special problems encountered, so remedies can be developed.
- (g) MCHD's Project Manager shall meet with TAMC's Project Manager, as needed, to discuss progress on the contract.

#### 4. Payment Provisions and Allowable Costs:

- (a) The following Standard Payment Provisions apply to all contracts, regardless of the Method of Payment specified in Paragraph (b):
  - i. No payment will be made prior to approval of any work, nor for any work performed prior to approval of this Agreement.
  - ii. Reimbursement for travel costs, if eligible under the Method of Payment as specified below, shall not exceed the Short-Term Travel Lodging Rates and Requirements listed on the Caltrans website, according to the Code of Regulations (CCR), Administrative Code, Title 2.
  - iii. When milestone or task-by-task cost estimates are included in the Budget, MCHD shall seek approval from the TAMC Project Manager prior to any adjustment to compensation across work tasks. In the event that TAMC determines that a change to the Scope of Work and Schedule is required, such

changes shall be approved and documented in writing by the TAMC Project Manager.

- iv. Progress payments will be made quarterly in arrears based on services provided and allowable incurred costs. If MCHD fails to submit the required deliverable items according to the schedule set forth in Exhibit A: Scope of Work and Schedule, TAMC shall have the right to delay payment or terminate this Agreement in accordance with the provisions of Paragraph 6, Termination.
  - v. Invoices shall be mailed to TAMC’s Contract Administrator at the address contained in Paragraph 33 (Notices). Invoices shall be submitted no later than 45 calendar days after the performance of work for which MCHD is billing. Invoices shall detail the work performed on each milestone or task. Invoices shall follow the format stipulated in Exhibit B: Budget and the Invoice Cover Sheet Format, attached hereto as Exhibit C, and shall reference this Agreement’s project title as specified in Section 3. MCHD will be reimbursed, as promptly as fiscal procedures will permit, upon receipt by TAMC’s Contract Administrator of itemized invoices approved by the TAMC Project Manager.
  - vi. The final invoice must contain the final cost and all credits due TAMC including any equipment purchased under the provisions of Paragraph 25 (Equipment Purchase) of this Agreement and shall be submitted within 60 calendar days after completion of MCHD’S work under this Agreement.
  - vii. No additional compensation will be paid to MCHD unless there is a change in the scope of the work. Changes in the scope of work that do not increase compensation may be approved by the TAMC Project Manager. Changes in the scope of work that would increase compensation must be authorized by an amendment to this Agreement approved by the TAMC Board of Directors.
  - viii. Salary increases will be reimbursable only for Actual Cost Plus Fixed Fee or Rates of Compensation contracts and only if the increase is specified in Exhibit B: Budget. For personnel subject to prevailing wage rates as described in the California Labor Code, all salary increases, which are the direct result of changes in the prevailing wage rates are reimbursable.
  - ix. The total amount payable by TAMC resulting from this Agreement shall not exceed the amount specified in Section 2 of this Agreement.
  - x. All subcontracts in excess of \$25,000 shall contain the above provisions.
- (b) Method of Payment: The method of payment for this Agreement will be based on Actual Cost Plus a Fixed Fee.
- i. TAMC will reimburse MCHD for actual costs (including labor costs, employee benefits, travel, equipment rental costs, overhead and other direct costs) incurred by MCHD in performance of the work. MCHD will not be

reimbursed for actual costs that exceed the estimated wage rates, employee benefits, equipment rental, overhead, and other estimated costs set forth in Exhibit B: Budget.

- ii. In no event, will MCHD be reimbursed for overhead costs at a rate that exceeds the approved overhead rate set forth in Exhibit B.
- iii. In addition to the allowable incurred costs, TAMC will pay MCHD a fixed fee as specified in Exhibit B: Budget. The fixed fee is nonadjustable for the term of the Agreement, unless such adjustment is made by written amendment of this Agreement.

5. Retention of Funds.

- (a) Any subcontract entered into as a result of this Agreement shall contain all of the provisions of this section.

6. Termination.

- (a) Either party reserves the right to terminate this Agreement upon thirty (30) calendar days' written notice to the other party with the reasons for termination stated in the notice.
- (b) TAMC may also terminate this Agreement at any time for good cause effective immediately upon written notice to MCHD. "Good cause" includes, without limitation, the failure of MCHD to perform the required services at the time and in the manner provided herein, as well as failure to comply with the provisions of Paragraphs 13 and 14, relating to audits, below. Notwithstanding TAMC's right to terminate for good cause effective immediately upon written notice thereof, TAMC shall provide prior notice to MCHD of any ground for termination then being considered, and also provide MCHD with a good faith opportunity to avoid termination, as reasonably determined by TAMC in its absolute discretion. If TAMC terminates this Agreement for good cause, TAMC may be relieved of the payment of any consideration to MCHD, and TAMC may proceed with the work in any manner, which it deems proper. Costs incurred by TAMC thereby shall be deducted from any sum otherwise due MCHD.
- (c) It is also mutually understood between TAMC and MCHD that this Agreement may have been written before ascertaining the availability of funds, or appropriation of funds, for the mutual benefit of both parties, in order to avoid program and fiscal delays that would occur if the Agreement were executed after that determination was made. This Agreement is valid and enforceable only if sufficient funds are made available to TAMC for the purpose of this Agreement. It is mutually agreed that if sufficient funds are not appropriated, this Agreement

may be amended to reflect any reduction in funds. TAMC retains the right to direct MCHD immediately to stop work and to terminate this Agreement for convenience, pursuant to Paragraph 6(a) above, in order to address any reduction of funds.

- (d) Termination of this Agreement shall not terminate MCHD's duty to defend, indemnify and hold harmless TAMC, as provided in Paragraphs 8 and 20.

7. Cost Principles and Administrative Requirements.

- (a) MCHD agrees that the contract Cost Principles and Procedures, 48 Code of Federal Regulations (CFR), Chapter 1, Part 31.000 *et seq.*, Federal Acquisition Regulations System, shall be used to determine the cost allowability of individual items.
- (b) MCHD also agrees to comply with federal procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements, Costs Principles and Audit Requirements.
- (c) Any costs for which payment has been made to MCHD under this Agreement that are determined by subsequent audit to be unallowable under 2 CFR Part 200 are subject to repayment by MCHD to TAMC.
- (d) MCHD shall maintain accounting systems related to the work to be performed pursuant to this Agreement that conform to Generally Accepted Accounting Principles (GAAP).
- (e) All subcontracts in excess of \$25,000 shall contain the above provisions.



8. Indemnification.

- (a) To the fullest extent permitted by law, including California Civil Code sections 2782 and 2782.6, MCHD shall defend (with legal counsel reasonably acceptable to TAMC), indemnify and hold harmless TAMC, its officers, agents, and employees, from and against any and all claims, losses, costs, damages, injuries (including injury to or death of an employee of MCHD, expenses and liabilities of every kind, nature and description (including incidental and consequential damages, court costs, attorneys' fees, litigation expenses and fees of expert consultants or expert witnesses incurred in connection therewith and costs of investigation) that arise out of, pertain to, or relate to, directly or indirectly, in whole or in part, the negligence, recklessness, or willful misconduct of MCHD or, anyone directly or indirectly employed by them, or anyone that they control (collectively "Liabilities"). Such obligations to defend, hold harmless and indemnify TAMC, its officers, agents, and employees, shall not apply to the extent that such Liabilities are caused in part by the sole negligence, active negligence, or willful misconduct of TAMC, its officers, agents, and employees. To the extent there is an obligation to indemnify under this Paragraph, MCHD shall be responsible for incidental and consequential damages resulting directly or indirectly, in whole or in part, from MCHD's negligence, recklessness, or willful misconduct.
- (b) Notwithstanding any other provision of this Agreement, MCHD's obligation to defend, indemnify and hold harmless TAMC shall survive the termination or expiration of the Agreement for a term to include the applicable statute of limitations related to the MCHD's performance pursuant to the Agreement.

9. Insurance.

- (a) Without limiting MCHD's duty to indemnify as set forth in this Agreement, MCHD shall maintain, at no additional cost to TAMC throughout the term of this Agreement a policy or policies of insurance or self-insurance with the following coverage and minimum limits of liability:
- ✓ Commercial general liability insurance, including but not limited to premises, personal injury, products, and completed operations, with a combined single limit of One Million Dollars (\$1,000,000) per occurrence.
  - ✓ Comprehensive automobile insurance covering all motor vehicles, including owned, leased, hired and non-owned vehicles used in providing services under this Agreement, with a combined single limit of not less than One Million Dollars (\$1,000,000) per occurrence.
- (b) All insurance required under this Agreement shall be with a company acceptable to TAMC and authorized by law to transact insurance business in the State of California. Unless otherwise provided in this Agreement, all such insurance shall be written on

an occurrence basis; or, if any policy cannot be written on an occurrence basis, such policy shall continue in effect for a period of two years following the date of MCHD's completion of performance hereunder.

- (c) Each policy of insurance required under this Agreement shall provide that TAMC shall be given written notice at least thirty days in advance of any change, cancellation or non-renewal thereof. Each policy shall provide identical coverage for each subcontractor performing work under this Agreement, or be accompanied by a certificate of insurance for each subcontractor showing identical insurance coverage.
- (d) Commercial general liability and automobile liability policies shall provide an endorsement naming TAMC, its officers, agents, and employees, as additional insureds and shall further provide that such insurance is primary to any insurance or self-insurance maintained by TAMC, and that no insurance of any additional insured shall be called upon to contribute to a loss covered by MCHD's insurance.
- (e) TAMC shall not be responsible for any premiums or assessments on the policy.

10. Workers' Compensation Insurance. If during the performance of this Agreement, MCHD employs one or more employees, then MCHD shall maintain a workers' compensation plan covering all of its employees as required by Labor Code Sec. 3700, either (a) through workers' compensation insurance issued by an insurance company, with coverage meeting the statutory limits and with a minimum of One Million Dollars (\$1,000,000) per occurrence for employer's liability, or (b) through a plan of self-insurance certified by the State Director of Industrial Relations, with equivalent coverage. If MCHD elects to be self-insured, the certificate of insurance otherwise required by this Agreement shall be replaced with consent to self-insure issued by the State Director of Industrial Relations. The provisions of this paragraph apply to any subcontractor employing one or more employees, and MCHD shall be responsible for all subcontractors' compliance herewith.

11. Safety Provisions.

- (a) MCHD shall comply with Division of Occupational Safety and Health (CAL-OSHA) regulations applicable to MCHD regarding necessary safety equipment or procedures. MCHD shall comply with safety instructions issued by TAMC Safety Officer and other TAMC representatives. MCHD personnel shall wear hard hats and safety vests at all times while working on a construction project site.
- (b) If applicable to work to be performed by MCHD identified in the Scope of Work (Exhibit A), and pursuant to the authority contained in Section 591 of the Vehicle Code, TAMC has determined that such areas are within the limits of the PROJECT and are open to public traffic. MCHD shall comply with all of the requirements set forth in Divisions 11, 12, 13, 14, and 15 of the Vehicle Code. MCHD shall take all reasonably necessary precautions for safe operation of its vehicles and the protection of the traveling public from injury and damage from such vehicles.

- (c) Any subcontract entered into as a result of this Agreement, shall contain all of the provisions of this Section.
- (d) MCHD must have a CAL-OSHA permit(s), as outlined in California Labor Code Sections 6500 and 6705, prior to the initiation of any practices, work, method, operation, or process related to the construction or excavation of trenches which are five feet or deeper.

12. Certificate of Insurance and Taxpayer Identification. Prior to the execution of this Agreement by TAMC, MCHD shall submit a completed federal W-9 form, Request for Taxpayer Identification Number and Certification, and file certificates of insurance with TAMC's contract administrator evidencing that MCHD has in effect the insurance required by this Agreement. MCHD shall file a new or amended certificate promptly after any change is made in any insurance policy, which would alter the information on the certificate then on file. Acceptance or approval of insurance shall in no way modify any indemnification provision of this Agreement.

13. Retention of Records/Audit.

- (a) For the purpose of determining compliance with Public Contract Code 10115, et seq. and Title 21, California Code of Regulations, Chapter 21, Section 2500 et seq., when applicable and other matters connected with the performance of the Agreement pursuant to Government Code 8546.7, MCHD, and TAMC shall maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of the Agreement, including but not limited to, the costs of administering the Agreement. All parties shall make such materials available at their respective offices at all reasonable times during the Agreement period and for three years from the date of final payment under the Agreement. The state, State Auditor, TAMC, Federal Highway Administration, or any duly authorized representative of the Federal Government shall have access to any books, records, and documents of MCHD and its certified public accountants (CPA) work papers that are pertinent to the Agreement and indirect cost rates (ICR) for audit, examinations, excerpts, and transactions, and copies thereof shall be furnished if requested.
- (b) Subcontracts in excess of \$25,000 shall contain this provision.

14. Audit Review Procedures.

- (a) Any dispute concerning a question of fact arising under an interim or post audit of this Agreement that is not disposed of by agreement, shall be reviewed by TAMC'S Director of Finance and Administration.
- (b) Not later than 30 days after issuance of the final audit report, MCHD may request a review by TAMC'S Director of Finance and Administration of unresolved audit issues. The request for review will be submitted in writing.
- (c) Neither the pendency of a dispute nor its consideration by TAMC will excuse MCHD from full and timely performance, in accordance with the terms of this Agreement.

15. Inspection of Work. MCHD shall permit TAMC and the State to review and inspect the PROJECT activities and files at all reasonable times during the performance period of this Agreement including review and inspection on a daily basis.

16. Confidentiality; Return of Records. Either party and its officers, employees, agents, and subcontractors shall comply with all federal, State and local laws providing for the confidentiality of records and other information. Either party shall not disclose any confidential information received from the other party or prepared in connection with the performance of this Agreement without the express permission of the other party. Either party shall promptly transmit to the other party all requests for disclosure of any such confidential information. Either party shall not use any confidential information gained through the performance of this Agreement except for the purpose of carrying out its obligations hereunder. When this Agreement expires or terminates, either party shall return to the other party all records, which either party utilized or received from the other party under this Agreement.

17. Amendments and Modifications. No modification or amendment of this Agreement shall be valid unless it is set forth in writing and executed by the parties hereto.

18. Statement of Compliance/Non-Discrimination.

- (a) MCHD's signature affixed herein, and dated, shall constitute a certification under penalty of perjury under the laws of the State of California that MCHD has, unless exempt, complied with, the nondiscrimination program requirements of Government Code Section 12990 and Title 2, California Administrative Code, Section 8103.
- (b) During the performance of this Agreement, MCHD shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (e.g., cancer), age (over 40), marital status, and denial of family care leave. MCHD

shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. MCHD shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12990 (a-f) et seq.) and the applicable regulations promulgated there under (California Code of Regulations, Title 2, Section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. MCHD shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

19. Harassment. TAMC maintains a strict policy prohibiting unlawful harassment, including sexual harassment, in any form, including verbal, physical and visual harassment by any employee, supervisor, manager, officer or Board member, or agent of the employer. Vendors, contractors, and consultants shall not engage in conduct that has an effect of unreasonably interfering with a TAMC employee's work performance or creates an intimidating, hostile or offensive work environment.
20. Independent Contractor. In its performance under this Agreement, MCHD is at all times acting and performing as an independent contractor and not as an employee of TAMC or any of its member jurisdictions. No offer or obligation of employment is intended in any manner, and MCHD shall not become entitled by virtue of this Agreement to receive any form of benefits accorded to employees including without limitation leave time, health insurance, workers' compensation coverage, disability benefits, and retirement contributions. MCHD shall be solely liable for and obligated to pay directly all applicable taxes, including without limitation federal and State income taxes and social security arising out of MCHD's performance of this Agreement. In connection therewith, MCHD shall defend, indemnify, and hold harmless TAMC from any and all liability, which TAMC may incur because of MCHD's failure to make such payments.
21. Ownership of Data.
  - a) Upon completion of all work under this Agreement, ownership and title to all reports, documents, plans, specifications, and estimates produce as part of this Agreement will automatically be vested in TAMC; and no further agreement will be necessary to transfer ownership to TAMC. MCHD shall furnish TAMC all necessary copies of data needed to complete the review and approval process.
  - b) It is understood and agreed that all calculations, drawings and specifications, whether in hard copy or machine-readable form, are intended for one-time use in the connection with the PROJECT for which this Agreement has been entered into.
  - c) MCHD is not liable for claims, liabilities, or losses arising out of, or connected with the modification, or misuse by TAMC of the machine-readable information and data provided by MCHD under this Agreement; further, MCHD is not liable for claims,

liabilities, or losses arising out of, or connected with any use by TAMC of the PROJECT documentation on other projects for additions to the PROJECT, or for the completion of the PROJECT by others, except only such use as many be authorized in writing by MCHD.

22. Confidentiality of Data.

- a) All financial, statistical, personal, technical, or other data and information relative to TAMC's operations, which are designated confidential by TAMC and made available to MCHD in order to carry out this Agreement, shall be protected by MCHD from unauthorized use and disclosure.
- b) Permission to disclose information on one occasion, or public hearing held by TAMC relating to the Agreement, shall not authorize MCHD to further disclose such information, or disseminate the same on any other occasion.
- c) MCHD shall not comment publicly to the press or any other media regarding the Agreement or TAMC's actions on the same, except to TAMC's staff, MCHD's own personnel involved in the performance of this Agreement, at public hearings or in response to questions from a Legislative committee.
- d) MCHD shall not issue any news release or public relations item of any nature, whatsoever, regarding work performed or to be performed under this Agreement without prior review of the contents thereof by TAMC, and receipt of TAMC'S written permission.
- e) Any subcontract entered into as a result of this Agreement shall contain all of the provisions of this Article.

23. Compliance with Terms of State Grant. If any part of this Agreement has been or will be funded pursuant to a grant from the State government in which TAMC is the grantee, MCHD shall comply with all provisions of such grant applicable to MCHD'S work hereunder, and said provisions shall be deemed a part of this Agreement as though fully set forth herein.

24. Prevailing Wages.

- a) MCHD shall comply with all prevailing wage requirements, including California Labor Code section 1770, et seq., and any Federal or local laws or ordinances, that may be applicable to the work to be performed pursuant to this Agreement.
- b) Any subcontract entered into as a result of this Agreement, if for more than \$25,000 for public works, shall contain all the provisions of this Paragraph 26.
- c) When prevailing wages may apply to the services described in the Scope of Work, transportation and subsistence costs shall be reimbursed at the minimum rates set by the

Department of Industrial Relations (DIR) as outlined in the applicable Prevailing Wage Determination found on the DIR website.

25. Equipment, Supplies or Consultant Services Purchases.

- (a) Prior authorization in writing by TAMC’s Contract Administrator shall be required before MCHD enters into any unbudgeted purchase order, or subcontract exceeding Five Thousand Dollars (\$5,000) for supplies, equipment, or unbudgeted MCHD services. MCHD shall provide an evaluation of desirability of incurring such costs.
- (b) For purchase of any items, service or consulting work not covered in MCHD’s Cost Proposal and exceeding Five Thousand Dollars (\$5,000), prior authorization is required by TAMC’s Contract Administrator; three competitive quotations must be submitted with the request, or the absence of bidding must be adequately justified.
- (c) Any equipment purchased as a result of this Agreement is subject to the following:
  - i. MCHD shall maintain an inventory of all nonexpendable property. Nonexpendable property is defined as having a useful life of at least two years and an acquisition cost of Five Thousand Dollars (\$5,000) or more. If the purchased equipment needs replacement and is sold or traded in, TAMC shall receive a proper refund or credit for such equipment at the conclusion of the Agreement, or if the Agreement is terminated, MCHD may either keep the equipment and credit TAMC in an amount equal to its fair market value, or sell such equipment at the best price obtainable at a public or private sale, in accordance with established TAMC procedures for such sales and then credit TAMC in an amount equal to that sales price. If MCHD elects to keep the equipment, fair market value shall be determined at MCHD’s expense, on the basis of a competent independent appraisal of such equipment. Appraisals shall be obtained from and appraiser mutually acceptable to TAMC and MCHD; if it is determined to sell the equipment, the terms and conditions of such sale must be approved in advance by TAMC.  
PROJECT
- (d) MCHD shall include these provisions into any subcontract in excess of Twenty-Five Thousand Dollars (\$25,000).

26. Conflict of Interest.

- (a) MCHD shall disclose any financial, business, or other relationship with TAMC that may have an impact upon the outcome of this Agreement, or any ensuing TAMC construction project. MCHD shall also list current clients who may have a financial interest in the outcome of this Agreement, or any ensuing TAMC construction project, which will follow.

- (b) MCHD hereby certifies that it does not now have, nor shall it acquire any financial or business interest that would conflict with the performance of services under this Agreement.
  - (c) Any subcontract in excess of \$25,000 entered into as a result of this Agreement, shall contain all of the provisions of this Article.
27. Governing Laws. This Agreement shall be construed and enforced according to the laws of the State of California, and the parties hereby agree that the County of Monterey shall be the proper venue for any dispute arising hereunder.
28. Construction of Agreement. The parties agree that each party has fully participated in the review and revision of this Agreement and that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement or any exhibit or amendment. To that end, it is understood and agreed that this Agreement has been arrived at through negotiation, and that neither party is to be deemed the party which prepared this Agreement within the meaning of Civil Code Section 1654. Section and paragraph headings appearing herein are for convenience only and shall not be used to interpret the terms of this Agreement.
29. Waiver. Any waiver of any term or condition hereof must be in writing. No such waiver shall be construed as a waiver of any other term or condition herein.
30. Successors and Assigns. This Agreement and all rights, privileges, duties and obligations hereunder, to the extent assignable or delegable, shall be binding upon and inure to the benefit of the parties and their respective successors, permitted assigns and heirs.
31. Time is of the Essence. The parties mutually acknowledge and agree that time is of the essence with respect to every provision hereof in which time is an element. No extension of time for performance of any obligation or act shall be deemed an extension of time for performance of any other obligation or act, nor shall any such extension create a precedent for any further or future extension.
32. Contract Administrators. MCHD's designated principal responsible for administering MCHD's work under this Agreement shall be Vicente Lara, Project Manager; TAMC's designated Contract Administrator of this Agreement shall be Todd A. Muck, Executive Director. TAMC's Project Manager under this Agreement shall be Ariana Green, Principal Transportation Planner.



33. Notices. Notices required under this Agreement shall be delivered personally or by electronic facsimile, or by first class or certified mail with postage prepaid. Notice shall be deemed effective upon personal delivery or facsimile transmission, or on the third day after deposit with the U.S. Postal Service. MCHD shall give TAMC prompt notice of any change of address. Unless otherwise changed according to these notice provisions, notices shall be addressed as follows:

To TAMC:	Todd Muck Executive Director 55-B Plaza Circle Salinas, CA 93901	To MCHD:	Elsa Jimenez Director of Health 1270 Natividad Rd Salinas, CA 93906
Tel:	831-775-0903	Tel:	831-755-4743
Fax:	831-775-0897	Fax:	831-796-8588
Email:	Todd@tamcmonterey.org	Email:	Jimenezem@co.monterey.ca.us

34. Non-exclusive Agreement. This Agreement is non-exclusive and both parties reserve the right to contract with other entities for the same or similar services.

35. Execution of Agreement. Any individual executing this Agreement on behalf of an entity represents and warrants that he or she has the requisite authority to enter into this Agreement on behalf of such entity and to bind the entity to the terms and conditions hereof. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same agreement.

36. Debarment and Suspension Certification.

- (a) MCHD’S signature affixed below shall constitute a certification under penalty of perjury under the laws of the State of California that the MCHD has complied with Title 2 CFR, Part 180, “OMB Guidelines to Agencies on Government-wide Debarment and Suspension (non-procurement),” which certifies that MCHD or any person associated with MCHD in the capacity of owner, partner, director, officer, or manager, is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency; has not been suspended, debarred, voluntarily excluded, or determined ineligible by an federal agency within the past three (3) years; does not have a proposed debarment pending; and has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years. Any exceptions to this certification must be disclosed to the TAMC.
- (b) Exceptions will not necessarily result in denial of recommendation for award, but will be considered in determining MCHD responsibility. Disclosures must indicate to whom exceptions apply, initiating agency, and dates of action.

- (c) Exceptions to the Federal Government Excluded Parties List System maintained by the General Services Administration are to be determined by the Federal Highway Administration.

37. Rebates, Kickbacks or Other Unlawful Consideration Prohibited. MCHD warrants that this Agreement was not obtained or secured through rebates, kickbacks or other unlawful consideration, either promised or paid to any TAMC employee. TAMC shall have the right, in its sole and absolute discretion to do any of the following for breach or violation of this warranty: to terminate the Agreement without liability; to pay for the value of the work actually performed; or to deduct from the compensation to be paid under this Agreement (or otherwise recover) the full amount of any such rebate, kickback or unlawful consideration.

38. Prohibition of Expending Local Agency, State or Federal Funds for Lobbying.

- (a) MCHD certifies to the best of his, her or its knowledge and belief that:
  - i. No State, Federal or local agency appropriated funds have been paid, or will be paid, by or on behalf of MCHD to any person for influencing or attempting to influence an officer or employee of any state or federal agency; a member of the State Legislature or United States Congress; an officer or employee of the State Legislature or United States Congress; or any employee of a Member of the Legislature or Congress, in connection with the awarding of any State or Federal contract; in connection with the making of any State or Federal grant; in connection with the making of any State or Federal loan; in connection with the entering into of any cooperative agreement, and in connection with the extension, continuation, renewal, amendment, or modification of any State or Federal contract, grant, loan or cooperative agreement.
  - ii. If any funds other than Federal appropriated funds have been paid, or will be paid, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress; or an employee of a Member of Congress, in connection with this contract, grant, loan or cooperative agreement, then MCHD shall complete and submit a Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (b) This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. MCHD acknowledges that any person who fails to file the required certification shall be subject to a civil penalty of not less than Ten Thousand Dollars (\$10,000) and not more than One Hundred Thousand Dollars (\$100,000) for such failure.
- (c) By signing this Agreement, MCHD also agrees that MCHD will require that the language of this certification will be included in all lower-tier subcontracts which

exceed One Hundred Thousand Dollars (\$100,000), and that all recipients of such subcontracts shall certify and disclose accordingly.

39. Exhibits. The following Exhibits are attached hereto and incorporated by reference:
  - Exhibit A – Scope of Work and Schedule
  - Exhibit B – Budget
  - Exhibit C – Invoice Cover Sheet Format
  
40. Entire Agreement. This document, including all exhibits hereto, and the Agreement entered into with EA and Community-Based Organization constitutes the entire agreement between the parties, and supersedes any and all prior written or oral negotiations and representations between the parties concerning all matters relating to the subject of this Agreement.

IN WITNESS WHEREOF, TAMC and MCHD execute this Agreement as follows:

TAMC

MCHD

By: \_\_\_\_\_  
Todd Muck  
Executive Director

By: \_\_\_\_\_  
Elsa Jimenez  
Director of Health

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
TAMC Counsel

By: \_\_\_\_\_  
Chief Deputy County Counsel

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

**APPROVED AS TO FISCAL PROVISIONS:**

By: \_\_\_\_\_  
Deputy Auditor/Controller

Dated: \_\_\_\_\_

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For TAMC internal use:

Work Element number to be used for the contract: 6730

## EXHIBIT A: SCOPE OF WORK & SCHEDULE

Project Information	
Grant Category	Sustainable Communities Grant
Grant Fiscal Year	2021-22
Project Title	Salinas Valley Safe Routes to School Plan
Organization (legal name)	Transportation Agency for Monterey County

### Introduction

This project aims to provide a regional safe routes to school plan for four historically underserved rural cities in the Salinas Valley in Monterey County. The Salinas Valley Safe Routes to School Plan will include all the K-12 public schools in five school districts in the cities of Gonzales, Soledad, Greenfield and King City (22 schools total) serving a total of 15,927 students. None of the cities have a safe routes to school plan and they all lack the resources to develop them individually.

In addition to leading a robust public engagement process that will result in a plan with infrastructure and non-infrastructure recommendations, this request includes piloting a Participatory Budgeting Process. The Participatory Budgeting process will more deeply engage community members by empowering them to define and prioritize quick-build projects to be implemented in their city immediately following the adoption of the Plan. Four on-street 'pop-up' demonstrations (one in each city) will allow community members to physically walk, bike and drive through a proposed street design and let the planning team know if they want the improvements to be made permanent. This proposal will test a new kind of immersive planning process that will enable more immediate project implementation and create the robust and engaged community networks necessary to support future safe routes to school programs and projects.

The cities in the Salinas Valley have serious traffic safety problems that disproportionately affect children. In the Salinas Valley cities, over half of all victims from bicycle and pedestrian crashes are children under the age of 14. Over the past 10 years, almost 80 children have been hit and injured while walking and biking – accounting for 51% of all bicycle and pedestrian collision victims in the four Salinas Valley cities, yet children age 14 and under only represent about a quarter of the population. The Salinas Valley Safe Routes to School Plan is proposed in response to the requests from the community to address the serious and growing traffic safety problems

region wide. The Plan will examine conditions at and around the **22 schools** and provide the Cities of Gonzales, Soledad, Greenfield and King City and agency partners with a comprehensive approach and tools to improve unsafe conditions around schools and reduce barriers to walking, biking, taking the bus and carpooling to school.

The Salinas Valley region is largely Spanish speaking, with an average of 86.5% of residents identifying as Latino, and a quarter of the population experiencing Linguistic Isolation, according to Cal Enviro Screen. Linguistic isolation is amplified in the public schools, where an average of 40% of all students are English Language Learners. At the Greenfield and King City School Districts, that percentage grows to over half of the student body. To adequately engage this population, the Salinas Valley Safe Routes to School Plan process will largely be conducted in Spanish or Trique and use visuals to accommodate all literacy levels.

Affordable transportation is of the utmost importance to residents in the Salinas Valley who have a median household income at or below the 80% statewide median income. Additionally, an average of 87.5% of students across all five School Districts qualify for Free and Reduced Priced Meals, meaning safe access to schools is also food security for thousands of students.

Many of the Salinas Valley students will be the first in their family to receive a high school education. Ensuring they can safely walk or bike to school will further reduce chronic absenteeism, which at the South County High School is almost 16%, higher than the statewide average. The Safe Routes to Schools National Partnership identifies that transportation challenges have been noted as one of the key barriers to attendances.

Furthermore, enhancing the health and wellbeing of the Salinas Valley youth is of great importance. On average, 30% of 5th graders in the Salinas Valley schools are overweight or obese. This project will identify opportunities to encourage healthier travel and daily exercise through walking, biking, skateboarding and scootering to school.

This Plan will be an important step towards creating healthy and safe pathways for youth by evaluating how the streets in the Salinas Valley cities can better accommodate the needs of all users.

The project is modeled after the Marina and Seaside Safe Routes to School- and Salinas Safe Routes to School Plans, which in Seaside and Marina have led to a citywide roundabout feasibility study and immediate implementation of safe routes to school infrastructure projects. The California Transportation Commission staff has recently recommended the City of Seaside receive \$12 Million in Active Transportation Program funding for the Broadway Avenue Complete Streets Corridor, a project recommended and demonstrated as a “pop-up” in the

Seaside and Marina safe routes to school plan. The Salinas Safe Routes to School planning effort currently underway and is expected to yield similar results as Seaside and Marina.

The Salinas Valley cities have small budgets and will need to leverage their local funds as much as possible to make their streets safer and healthier for their youth. Having an adopted safe routes to school plan and documented community input on “pop-up” demonstration projects will provide each of the four cities included in the proposal a much-needed advantage when applying for competitive grants to improve their streets.

The little funding Salinas Valley cities have available for transportation projects is mostly dedicated to street repair and maintenance. Many safe routes to school improvements such as high visibility crosswalks and buffered bike lanes can be incorporated into routine roadway maintenance projects for faster and more cost-effective implementation. The Plan will identify these types of improvements for each city, but time is of the essence as many of these maintenance projects have already been scheduled, and once re-paved will be more difficult and costly to redesign.

It is critical that the Salinas Valley Safe Routes to School Plan happen now to ensure scheduled and future maintenance projects in Salinas Valley cities include safe routes to school improvements to make the most of the meager city budgets, and to give these small rural cities a chance at competing for statewide active transportation program funding.

## **PROJECT DETAILS & PUBLIC PARTICIPATION:**

The Salinas Valley Safe Routes to School plan will provide a systematic and comprehensive assessment and analysis of the greatest barriers to increased school-based active transportation and access to public transit and carpooling based on community input. The Plan will employ a proactive community engagement process to inform identification of both infrastructure and non-infrastructure recommendations to foster safe routes to schools. These recommendations will provide the basis for future investments through the countywide Safe Routes to School Program (funded through Measure X) as well as state and federal grant applications.

The public will be invited to participate in community meetings, focus groups, walking/biking audits, submit comments at public meetings, at the school-site display boards, through an online portal, as well as participate in parent surveys. Accommodations will be made for indigenous

language speakers, especially in Greenfield which has the largest Oaxacan Triqui community in Monterey County.

Depending on shelter-in-place orders and health guidelines, community engagement may be done remotely/virtually. The project team will work closely with city and school staff to access existing virtual parent and community meeting platforms. Health Department team members will provide the most current health guidelines and best practices throughout the planning process.

All communication materials will be graphic-heavy and minimize text to reach parents of all reading levels. All text will be provided in English and Spanish.

The planning process will amplify community voices through the establishment of a Safe Routes to Schools Steering Committee that will distill the different communities' priorities. Through Participatory Budgeting, a process developed in Brazil and now used throughout the world to more democratically allocate public spending, the Steering Committee will directly identify and prioritize quick-build projects to be implemented upon adoption of the Salinas Valley Safe Routes to School Plan.

Project partners include the Transportation Management Agency for Monterey County, Monterey County Public Health, Ecology Action, a transportation consultancy, a local Community Based Organization that will lead the Participatory Budgeting, school districts, and the cities of Gonzales, Soledad, Greenfield and King City.

## **Project Stakeholders**

The Transportation Agency for Monterey County will be responsible for overseeing the plan's delivery, coordinating partnership involvement, participating in public outreach (including involvement of the Bicycle & Pedestrian Facilities Committee and the Measure X Oversight Committee, and TAMC Board), hiring and managing a community-based organization to establish the Salinas Valley Safe Routes to School Committee and participatory budgeting process, providing project information via an online Safe Routes to School resource hub, developing partnerships and collecting information needed to start safe routes to school program pilots, identifying potential funding sources for implementation, and administering the grant. In addition TAMC will provide a local source of funding outside of the grant to pay for childcare and dinner at meetings as well as quick-build projects recommended by the Salinas Valley Safe Routes to School Committee.



Ecology Action (Sub-Applicant) will lead the development of the plan, assist with organizing the public outreach and data collection process, and hire and manage a sub-consultant for the project using a competitive Request for Proposal process.

The Monterey County Health Department (Sub-Applicant) will lead the public engagement process with a special focus on disadvantaged communities in the project area. They will reach out to key stakeholders including but not limited to parents, schools, school districts, elected officials, advocacy groups and health providers to help identify specific health and safety needs within the community as well as opportunities for safe routes to school partnerships. Due to the high percentage of Spanish speakers in the community, meetings will be held in Spanish with English translation or accommodations will be made for non-English speakers. The Health Department will provide bilingual staff at all community engagement meetings and events and translation services and equipment as needed.

Jurisdiction staff will participate in public engagement activities and walking audits whenever possible, evaluate project recommendations to ensure consistency with existing policy and planning documents, review and approve the list of recommendations and draft plan and adopt the final planning document.

## **Overall Project Objectives**

- Identify greatest barriers for active trips to school (walk, bike, skateboard & scooter).
- Identify improvements that would increase pedestrian and bicyclist safety.
- Identify low-cost community-led solutions to increase school-based active trips.
- Identify barriers to public transit and carpooling to schools.
- Identify low cost and community led non-infrastructure solutions to traffic congestion at schools.
- Initiate a Participatory Budgeting process
- Produce a plan to guide future infrastructure improvements that reduce school-based traffic congestion and increase safe, active and sustainable transportation to and from school.
- This project will directly support the Sustainability, Mobility, Safety, Health and Social Equity goals of this grant program.

## **Summary of Project Tasks**

Project Management activities must be identified within the task they are occur.

### **Task 01: Project Administration**

TAMC will schedule and facilitate a kick-off meeting with Caltrans staff to review the project scope of work, schedule and expectations for ongoing coordination with Caltrans staff. Caltrans

staff will review with TAMC staff the funding source of the grant (State or Federal funds), as well as requirements for using the funds.

Throughout the life of the grant, TAMC will prepare and submit quarterly invoices and reports with all Caltrans-required back-up documentation.

Responsible Party: TAMC

<b>Task Deliverables</b>
Kick-off meeting with Caltrans - Meeting Notes
Quarterly Invoices and Reports – invoices and back-up documentation, quarterly progress reports, and DBE reporting (if federal Grant).

**Task 02: Consultant Procurement**

Ecology Action (with input from TAMC and Monterey County Health Department) will procure a technical consultant familiar with transportation planning at schools and with innovative ideas for multimodal improvements around schools. Procurement will be consistent with state and federal requirements, Local Assistance Procedures Manual for procuring non-Architectural and Engineering consultants, the Grant Application Guide, Regional Planning Handbook, and the executed grant contract between Caltrans and the grantee.

Responsible Parties: Ecology Action (EA), TAMC and Monterey County Health Department (MCHD)

TAMC will contract with a community-based organization to assemble and run the Salinas Valley Safe Routes to School Committee and lead the participatory budget process.

Responsible Parties: TAMC

<b>Task Deliverables</b>
Procure Consultant – TAMC’s current procurement procedures, copy of the Request for Proposal/Qualifications, copy of the contract between consultant and Ecology Action, copies of all amendments to the consultant contract, meeting notes from project kick-off with consultant
Contract with Community-Based Organization – TAMC’s current procurement procedures, copy of the contract between consultant and TAMC, copies of all amendments to the consultant contract, meeting notes from project kick-off with consultant

**Task 1: Existing Conditions**

*Collect & Review Background Information*

Collect and review policy, planning and engineering documents relevant to safe routes to school to provide understanding of planned infrastructure improvement projects, policy barriers and opportunities and upcoming infrastructure projects. The background review will help ensure consistency with existing planning documents.

Responsible Party: TAMC and EA

#### *Conduct Parent Surveys*

Conduct digital English/Spanish National Safe Routes to School parent surveys at each school site before audit is scheduled. Surveys collect parent attitudes regarding student transportation and perceived barriers to walking/biking.

Responsible Party: EA

#### *Conduct Student Travel Mode Surveys*

Conduct National Safe Routes to School student travel mode surveys at each school for 2-day period.

Responsible Party: EA

#### *Crash Data Collection and Analysis for Schools*

Gather and analyze crash data for each site from the UC Berkeley TIMS maps as well as SWITRS. Additionally, solicit non-reported incidents at each site that would not appear in SWITRS data sets from public meetings, comments and other sources.

Responsible Party: TAMC and EA

<b>Task Deliverables</b>
Survey results, mode results, crash data and data analysis

## **Task 2: Coordination**

The Project Team (TAMC, Monterey County Health Department, Ecology Action and community-based organization) will hold monthly coordination meetings throughout the planning process to ensure good communication on upcoming tasks, project progress, schedule and budget. Caltrans staff will be invited to participate in project team meetings.

Responsible Parties: EA, TAMC, MCHD, CBO

All school sites will be contacted at the start of the project with the projected timeline for their individual involvement and participation levels.

Responsible Parties: EA, MCHD

<b>Task Deliverables</b>
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Log of Meetings and contacts
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### Task 3: Community Engagement

#### *Devise Engagement Strategy*

Community engagement is the heart of the planning process and the foundation for future implementation of the Salinas Valley Safe Routes to School Plan. The first step will be to develop an engagement strategy describing the process and opportunities for public input from the various school communities as well as surrounding neighborhoods. Insights from the Health Department and community-based organization staff who have worked in the planning area previously will help the team focus on the most effective strategies. The formation of the first ever Salinas Valley Safe Routes to School Committee and participatory budgeting process will provide a deeper engagement as community members will be empowered to prioritize funding for a number of projects to be built immediately after adoption of the Plan.

Responsible Parties: TAMC, EA, MCHD and Community-Based Organization (CBO)

#### *Create Collateral*

Community Engagement Collateral will be developed including but not limited to:

- Posters & fliers to promote meetings
- Outreach toolkit which could include social media graphics, text messages and email template
- A well-maintained website to promote planning process
- Sign-in sheets for meetings and school site audits

Responsible Parties: EA

#### *Conduct Outreach*

The project team will then conduct intentional multilingual outreach to engage the community and stakeholders throughout the planning process. The team will attend school parent group meetings (virtually or in-person), work through community-based organizations and existing groups to invite participants to share input, work with City jurisdictions to coordinate engagement opportunities with other City planning efforts and contact key stakeholders such as the School District, Student Leadership, Migrant Education Services and Leadership and Civic Engagement Academy (enLACE) and develop a communications infrastructure to promote the process and solicit input on barriers to walking and biking

The major focus is to generate parent and student input on the barriers to biking and walking to school at each school site and to amplify parent voices throughout the public process.

Possible outreach methods will be dependent upon COVID-19 restrictions but may include:

- ✓ Presentations at parent meetings to solicit input (can be done virtually)
- ✓ Hosting in-person public meetings in jurisdictions where parent meetings are not possible (can be done virtually)

- ✓ Create banners or posters to allow parents to give in-person input or directing them to the project website
- ✓ social media, including Facebook posts
- ✓ Youth feedback through art/creative projects
- ✓ school newsletters
- ✓ PTA announcements
- ✓ press releases
- ✓ distribution of flier
- ✓ promotion through grassroots channels
- ✓ Back to School nights
- ✓ Community-Based Organization partnerships
- ✓ In-person or virtual stakeholder meetings
- ✓ Quarterly emails to stakeholders with project updates

All project materials will be posted in Spanish and English, plus visuals to accommodate low literacy and indigenous language-speaking individuals.

Responsible Party: TAMC, EA, MCHD, and CBO

#### *Online Community Engagement*

Create bilingual website with project information, updates, and opportunities for the public to post comments regarding active transportation conditions around school sites. All meetings and audits will be posted on the site. Site to be promoted at all schools. The project team will target parents and community members who are unable to attend in-person presentations by providing an interactive online forum.

Responsible Party: EA

#### *Map Student Residence Data and Create Individual School Site Maps*

TAMC and Ecology Action will collect student residence information from the five named school districts and plot residence information on map/overlay of each school site showing attendance boundaries, school locations and walking and biking distance radii to better inform walking audits.

TAMC will then create two discreet maps for each of the 24 school sites and Ecology Action will print out sufficient copies for all audits and public meetings.

Responsible Parties: EA and TAMC

<b>Task Deliverables</b>
Community Engagement Strategy, outreach kit, project website, school site maps and data, flyers, sign-in sheets, log of contacts, presentation materials, flyers, communications materials and attendance sheets.

### **Task 4: Steering Committee and Participatory Budgeting**

*Assemble Salinas Valley Safe Routes to School Committee*

Invite community advocates and representatives to serve on the Safe Routes to School Committee, with representatives from each of the four cities and hold a kick-off meeting to establish Committee purpose, guidelines and expectations.

Responsible Party: TAMC and CBO

*Support Community Engagement*

Safe routes to School Steering Committee will support the community engagement throughout the planning process including helping to spread the word about opportunities to provide input, sharing survey/project information links and encouraging participation in pop-up events.

The Committee will meet quarterly to align with the planning process and community engagement milestones. Provide translation services as needed.

Responsible Party: TAMC, CBO

*Participatory Budgeting*

The Committee will develop and adopt a standard participatory budgeting process for all cities in the Salinas Valley. The CBO (with support from TAMC) will then facilitate a series of sub-committee meetings for each city to review draft quick-build projects that were developed through the planning process, revise the quick-build projects and prioritize and recommend projects to City Councils.

Responsible Party: TAMC, CBO

*Present Participatory Budgeting Priorities*

Present Participatory Budgeting priorities to City Commissions and City Council for adoption and commitment to construct quick-build projects shortly after adoption of the Salinas Valley Safe Routes to School Plan.

Responsible Party: TAMC and CBO

*Safe Routes to School Implementation*

Develop a safe routes to school implementation strategy for quick-build projects and the Salinas Valley Safe Routes to School Plan and identify and secure funding to continue Salinas Valley Safe Routes to School Committee

Responsible Party: TAMC and CBO

<b>Task Deliverables</b>
Contact list, Committee Guidelines, meeting agendas, presentations, project handouts, meeting notes, participatory budget guidelines, recommended list of quick-build projects and implementation strategy.

**Task 5: School Site Audits & Recommendations**

#### *Solicit Audit Participants*

Reach out through advocacy groups, school community, neighborhood outreach, online portal, and parent meetings to solicit variety of stakeholders to participate in an audit at the 22 school sites. Participants will vary depending on site but may include school administrators, parents, students, community members, and other stakeholders.

Responsible Parties: EA

#### *Conduct School Audits*

Conduct walking audit of areas surrounding schools. Survey popular routes to school and drop-off/pick-up areas when students are arriving on campus. Survey bike parking and other existing support facilities. Assess non-infrastructure programming. Photograph problem areas.

Responsible Parties: TAMC, MCHD, EA, CBO and Consultant (on some audits but not all)

#### *Consolidate Audit Findings*

Consolidate findings from the audits, parent meetings and online sources.

Responsible Party: EA

#### *Make Non-Infrastructure Recommendations*

Consider non-infrastructure education and encouragement programming for school site based on stakeholder feedback and develop a draft program list.

Responsible Parties: EA, MCHD, School Reps and TAMC

#### *Make Infrastructure Recommendations*

Compile a list of Infrastructure and Non-Infrastructure recommendations for each school site. Develop a draft project list.

Responsible Party: Consultant

#### *Internal Review Recommendations List*

Have all partner agencies review and revise recommendations before including in presentations.

Responsible Party: EA, Consultant, TAMC and MCHD

#### *Create Presentations*

Create Powerpoint presentations to share findings with decision-making bodies and parents, including 24 presentations highlighting recommendations at each school site.

Responsible Party: EA

*Present findings to Stakeholders*

Present draft recommendations to decision-making bodies (could include school boards, City Councils, etc.) and solicit input. Present recommendations at parent meetings at each school site, as well as at pop-up events and via the project website.

Responsible Party: EA and MCHD

*Revise Draft Recommendation List*

Revise Draft Recommendation List based on stakeholder input.

Responsible Party: EA

<b>Task Deliverables</b>
Participant list, summary map and comments from parent meetings, notes and photos from audits, barrier list for each school, draft non-infrastructure recommendations list, draft infrastructure recommendations list, compiled recommendations list, presentations, meeting minutes and agendas, revised draft recommendations list

**Task 6: Pop-Up Infrastructure Demonstrations**

*Select Demonstration Sites*

Identify 4 locations for pop-up demonstration events (one in each city). Demonstration locations will be chosen based on geographic/school district distribution, potential public participation, opportunities to demonstrate infrastructure that may be unfamiliar to public, and sites that could be converted to permanent installations.

Responsible Party: TAMC and EA

*Designs and Permits for Demonstration*

Develop drawings for pop-up demonstration infrastructure including proposed locations of temporary striping, hardscape items such as planter boxes, and signage. Develop detailed materials list/budget. Team will work with local agency staff on any necessary permitting (e.g. encroachment permit) including expected traffic control needs.

Develop a detailed sign plan, illustrating set-up of demonstration infrastructure, and educational signage indicating changed traffic or parking conditions as part of the demonstration.

Develop concept drawings and visual displays to help explain the project to the community during the pop-up event.

Responsible Party: EA, and Consultant

*Community Notification & Engagement*

Coordinate with school community to establish pop-up dates and invite participation.

Recruit volunteers to help install the pop-up demonstrations. Engage the Salinas Valley Safe Routes to School Steering Committee.



Develop and distribute flyers and social media blasts (in English and Spanish) to notify and inform businesses, schools, and the greater community of upcoming pop-up demonstrations.

Responsible Parties: EA, TAMC and MCHD

*Install and Implement Demonstrations*

Event implementation will include event preparation, set-up and demonstration treatment installation prior to the event going live. Outreach to businesses or residents adjacent to the demonstration site; setup may need to occur the day prior to the event depending on scope.

Once the demonstration is active, provide staff and volunteer management, education of public participants, documentation and evaluation activities (see next task), and fielding inquiries from media and public.

Educate the public and get feedback about the infrastructure pop-up via a project information center with project information and maps, and opportunities for feedback.

Responsible Parties: EA, TAMC, CBO and MCHD

*Demonstration Evaluation*

Documentation and evaluation plan will include a survey form and survey implementation actions, overall master plan feedback opportunities (Maps and other information at the pop-up tent), photography and a list of metrics to be evaluated before and after the demonstration.

Responsible Party: EA & TAMC

<b>Task Deliverables</b>
Maps of demonstration site locations, drawings, materials list, permits and sign plan, informational flyers, social media posts, volunteer recruitment lists, pictures, notes, community surveys, bike and pedestrian counts, summary of pop-up demonstration events

## **Task 7: Draft and Final Plan**

### *Develop Profile for each School*

Create a succinct profile for each school site detailing current conditions (portrait of student body, student residence maps and relevant school policies and programs). Describe current challenges and opportunities at individual sites and recommend infrastructure and non-infrastructure solutions. Review identified infrastructure needs and develop list of potential infrastructure solutions will be developed for each school. Include all data collected for each site (site audit, parent surveys, mode surveys, public comments, crash data and community input). School Profiles will be written in Spanish and English.

Responsible Parties: EA

### *Develop Project Rating System*

Develop rating mechanism using criteria consistent with the California Active Transportation Program, Regional Transportation Plan and City General Plan to identify high priority projects that will help meet local, regional and state health and safety goals.

Responsible Parties: EA

### *Develop Plan Implementation Strategy*

Create a phased implementation strategy that includes a timeline, planning-level cost estimates and potential funding sources.

Responsible Party: EA, TAMC and MCHD

### *Create Infrastructure Recommendation Maps*

Create maps for each school showing recommended sites for infrastructure improvements, and proposed phasing.

Responsible Party: EA

### *Develop & Review Administrative Draft Plan*

Compile all the data and recommendations prepared for the plan (including school profiles, background data, community engagement strategy and outcomes, maps, concept drawings, infrastructure and non-infrastructure recommendations, ratings matrix and implementation strategy) into a single plan, including a short Executive Summary. Circulate the administrative draft to partners for review and comment.

Responsible Party: EA, Consultant, TAMC and MCHD

### *Draft Plan*

Revise Administrative Draft Plan incorporating comments from partners and prepare an online version of the draft plan.

Responsible Party: EA

*Draft Plan Review*

Post the Draft Plan online and distribute copies to community centers, public libraries, schools, for public review and input.

Solicit comments on Draft Plan from agencies that could include:

- o 4 City Councils
- o the five affected school boards
- o TAMC Board
- o Members of the public, including parents

Responsible Party: EA, MCHD, CBO and TAMC

*Revise Draft Plan*

Revise Draft Plan incorporating comments from the community and advisory bodies.

Responsible Party: EA

<b>Task Deliverables</b>
Examples: Draft Plan, Public Review – list of comments, Final Plan that includes a summary of next steps towards implementation, credits FHWA, FTA, and/or Caltrans on the cover or title page, submitted to Caltrans in an ADA accessible electronic copy.

**Task 8: Board Review/Approval & Project Implementation**

*Plan Adoption*

Revise Draft Plan incorporating input from the community and advisory bodies. Present final plan to 4 City Councils, 5 School District Boards and TAMC Board and resolve any critical issues. The TAMC Board, School District Boards and the city councils may adopt final Salinas Valley Safe Routes to School Plan. Provide ten hard-copies and one electronic copy of the final report to TAMC, for distribution to City Agencies. Credit to Caltrans and other financial contributors must be listed on the cover of the report.

Responsible Party: TAMC, MCHD and EA

*Project Implementation*

Create press release for plan release. Distribute copies of plan to the Public Library, the School Districts, 4 Public Works jurisdictions, TAMC, MCHD, Consultant and Ecology Action. Project

recommendations and all research will be available for use in upcoming funding proposals, most notably the Active Transportation Program Cycle 7 submission and future state/federal applications.

Responsible Party: TAMC, MCHD and EA

<b>Task Deliverables</b>
Board Agenda, presentation materials, meeting minutes with board acceptance/approval, press release.

California Department of Transportation  
**Sustainable Transportation Planning Grant Program**  
**PROJECT COST AND SCHEDULE**

**Sustainable Communities Grant**  
**Grant Fiscal Year 2021-22**  
**Salinas Valley Safe Routes to School Plan**  
**Transportation Agency for Monterey County, Monterey County Health Department and Ecology Action**

Task #	Task Title	Estimated Grant Amount*	Estimated Local Cash Match*	Estimated Local In-Kind Match*	Estimated Total Project Cost*	FY 2021/22				FY 2022/23				FY 2023/24											
						A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M
01	Project Administration (no more than 5% of total Grant Award)	\$15,617	\$2,975	\$0	\$18,592																				
02	Consultant Procurement	\$7,667	\$1,460	\$0	\$9,127																				
1	Existing Conditions	\$41,958	\$7,992	\$0	\$49,950																				
2	Coordination	\$64,676	\$12,319	\$0	\$76,995																				
3	Community Engagement	\$70,065	\$13,346	\$0	\$83,411																				
4	Steering Committee & Participatory Budgeting	\$39,483	\$7,521	\$0	\$47,004																				
5	School Site Audits & Recommendations	\$195,422	\$37,223	\$0	\$232,645																				
6	Pop-Up Infrastructure Demonstrations	\$138,168	\$26,318	\$0	\$164,486																				
7	Draft and Final Plan	\$83,205	\$15,849	\$0	\$99,054																				
8	Board Review/Approval & Project Implementation	\$7,866	\$1,498	\$0	\$9,364																				
<b>Totals</b>		<b>\$664,127</b>	<b>\$126,501</b>	<b>\$0</b>	<b>\$790,628</b>																				

\* Use only whole dollars in the financial information fields. Dollar amounts must be rounded up/down and decimals should not be shown.

Does your agency plan to request reimbursement for indirect costs?  Yes  No If yes, what is the estimated indirect cost rate? 64.29%

Does your agency plan to use the Tapered Match approach for invoicing purposes?  Yes  No

**EXHIBIT B: BUDGET**

	<b>Salinas Valley SRTS Planning Draft Budget</b>	<b>EA Staff/Materials Sub Total by Task</b>	<b>Contractor</b>	<b>Monterey Health</b>	<b>CBO</b>	<b>TAMC</b>	<b>Total Cost</b>
<b>01</b>	<b><i>Project Administration</i></b>	<b>\$11,742</b>	<b>\$0</b>	<b>\$2,400</b>	<b>\$1,200</b>	<b>\$3,249</b>	<b>\$18,591</b>
0.1	Project Kick-Off Meeting w/Caltrans	\$0	\$0	\$0	\$0	\$269	\$269
0.2	Invoicing	\$3,712	\$0	\$1,200	\$1,200	\$1,490	\$7,602
0.3	Quarterly Reports	\$8,030	\$0	\$1,200	\$0	\$1,490	\$10,720
<b>02</b>	<b><i>Consultant Procurement</i></b>	<b>\$5,485</b>	<b>\$0</b>	<b>\$960</b>	<b>\$0</b>	<b>\$2,682</b>	<b>\$9,127</b>
0.2 1	RFP for Consultant Services	\$5,485	\$0	\$960	\$0	\$1,192	\$7,637
0.2 2	Contract with Community Based Organization	\$0	\$0	\$0	\$0	\$1,490	\$1,490
<b>1</b>	<b><i>Existing Conditions</i></b>	<b>\$48,510</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,440</b>	<b>\$49,950</b>
1.1	<i>Collect &amp; Review Background Information</i>	\$11,311	\$0	\$0	\$0	\$480	\$11,791
1.2	Conduct Parent Surveys	\$16,394	\$0	\$0	\$0	\$0	\$16,394
1.3	Conduct Student Travel Mode Surveys	\$16,394	\$0	\$0	\$0	\$0	\$16,394
1.4	Crash Data Collection and Analysis for Schools	\$4,410	\$0	\$0	\$0	\$960	\$5,370
<b>2</b>	<b><i>Coordination</i></b>	<b>\$31,314</b>	<b>\$5,000</b>	<b>\$18,680</b>	<b>\$8,820</b>	<b>\$13,181</b>	<b>\$76,995</b>

2.1	Staff Kick-Off Meeting	\$2,026	\$0	\$1,280	\$720	\$1,076	\$5,102
2.2	Staff Coordination	\$12,735	\$5,000	\$14,400	\$8,100	\$12,105	\$52,340
2.3	Contact School Sites	\$16,552	\$0	\$3,000	\$0	\$0	\$19,552
<b>3</b>	<b>Community Engagement</b>	<b>\$53,365</b>	<b>\$0</b>	<b>\$22,120</b>	<b>\$1,080</b>	<b>\$6,845</b>	<b>\$83,410</b>
3.1	Devise Engagement Strategy	\$11,474	\$0	\$3,520	\$1,080	\$1,614	\$17,688
3.2	Create Collateral	\$9,847	\$0	\$0	\$0	\$0	\$9,847
3.3	Conduct Outreach	\$19,545	\$0	\$18,600	\$0	\$0	\$38,145
3.4	Online Community Engagement	\$8,890	\$0	\$0	\$0	\$2,235	\$11,125
3.5	Map Student Residence Data and Create Individual School Site Maps	\$3,609	\$0	\$0	\$0	\$2,996	\$6,605
<b>4</b>	<b>Advisory Committee &amp; Participatory Budgeting</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$26,660</b>	<b>\$20,344</b>	<b>\$47,004</b>
4.1	Assemble Salinas Valley SRTS Committee	\$0	\$0	\$0	\$3,120	\$1,614	\$4,734
4.2	Support Community Engagement	\$0	\$0	\$0	\$8,781	\$2,690	\$11,471
4.3	Participatory Budgeting	\$0	\$0	\$0	\$10,199	\$9,104	\$19,303
4.4	Present Participatory Budgeting Priorities	\$0	\$0	\$0	\$3,240	\$4,842	\$8,082
4.5	Safe Routes to School Implementation	\$0	\$0	\$0	\$1,320	\$2,094	\$3,414
<b>5</b>	<b>School Site Audits &amp;</b>	<b>\$173,263</b>	<b>\$20,000</b>	<b>\$20,880</b>	<b>\$5,640</b>	<b>\$12,862</b>	<b>\$232,645</b>

	Recommendations						
5.1	Solicit Audit Participants	\$18,000	\$0	\$0	\$0	\$0	\$18,000
5.2	Conduct School Audits	\$58,896	\$10,000	\$8,400	\$5,640	\$9,096	\$92,032
5.3	Consolidate Audit Findings	\$27,766	\$0	\$0	\$0	\$0	\$27,766
5.4	Make Non-Infrastructure Recommendations	\$8,121	\$0	\$1,920	\$0	\$1,614	\$11,655
5.5	Make Infrastructure Recommendations	\$6,424	\$10,000	\$0	\$0	\$0	\$16,424
5.6	Internal Review Recommendations List	\$7,758	\$0	\$2,560	\$0	\$2,152	\$12,470
5.7	Create Presentation	\$11,760	\$0	\$0	\$0	\$0	\$11,760
5.8	Present Findings to Stakeholders	\$30,522	\$0	\$8,000	\$0	\$0	\$38,522
5.9	Revise Draft Recommendation List	\$4,015	\$0	\$0	\$0	\$0	\$4,015
<b>6</b>	<b>Pop-Up Infrastructure Demonstration</b>	<b>\$110,477</b>	<b>\$15,000</b>	<b>\$17,360</b>	<b>\$3,000</b>	<b>\$18,648</b>	<b>\$164,485</b>
6.1	Select Demonstration Site(s)	\$2,106	\$0	\$0	\$0	\$2,152	\$4,258
6.2	Design and Permit Demonstration	\$4,015	\$15,000	\$0	\$0	\$0	\$19,015
6.3	Community Notification & Engagement	\$38,587	\$0	\$13,200	\$0	\$2,152	\$53,939
6.4	Install and Implement Demonstration	\$56,167	\$0	\$4,160	\$3,000	\$10,760	\$74,087
6.5	Demonstration Evaluation	\$9,601	\$0	\$0	\$0	\$3,584	\$13,185
<b>7</b>	<b>Draft &amp; Final Plan</b>	<b>\$75,834</b>	<b>\$10,000</b>	<b>\$6,400</b>	<b>\$1,440</b>	<b>\$5,380</b>	<b>\$99,054</b>
7.1	Develop Profile for each School	\$21,770	\$0	\$0	\$0	\$0	\$21,770



7.2	Develop Project Rating System	\$1,606	\$0	\$0	\$0	\$0	\$1,606
7.3	Develop Plan Implementation Strategy	\$1,606	\$0	\$2,560	\$0	\$2,152	\$6,318
7.4	Create Infrastructure Recommendation Maps	\$9,637	\$0	\$0	\$0	\$0	\$9,637
7.5	Develop & Review Administrative Draft Plan	\$21,630	\$10,000	\$2,560	\$0	\$2,152	\$36,342
7.6	Draft Plan	\$11,175	\$0	\$0	\$0	\$0	\$11,175
7.7	Draft Plan Review	\$3,861	\$0	\$1,280	\$1,440	\$1,076	\$7,657
7.8	Revise Draft Plan	\$4,549	\$0	\$0	\$0	\$0	\$4,549
<b>8</b>	<b>Board Review/Approval &amp; Project Implementation</b>	<b>\$2,166</b>	<b>\$0</b>	<b>\$1,280</b>	<b>\$2,160</b>	<b>\$3,761</b>	<b>\$9,367</b>
8.1	Plan Adoption	\$803	\$0	\$858	\$2,160	\$2,682	\$6,503
8.2	Project Implementation	\$1,363	\$0	\$422	\$0	\$1,079	\$2,864
	<b>Subtotals</b>	<b>\$ 512,156</b>	<b>\$ 50,000</b>	<b>\$ 90,080</b>	<b>\$ 50,000</b>	<b>\$ 88,392</b>	<b>\$ 790,628</b>

**EXHIBIT C: Invoice Cover Page Format**

**[Project Title]**

**[Consultant Firm Name]**

**Invoice #**

**Invoice Date**

**Invoice Period**

Task #	Task Name	Task Budget	Previously billed	Current invoice	Remaining Funds	% billed to-date	% Task Complete	Work performed this period
1								
2								
3								
4								
	TOTAL							



## Memorandum

**To:** Board of Directors  
**From:** Alissa Guther, Assistant Transportation Planner  
**Meeting Date:** February 23, 2022  
**Subject:** Transit and Intercity Rail Capital Program Grant Applications

### **RECOMMENDED ACTION:**

#### **Transit and Intercity Rail Capital Program Grant Applications**

1. **AUTHORIZE** staff to apply for a Transit and Intercity Rail Capital Program (TIRCP) grant for the Pajaro/Watsonville Multimodal Transit Station;
2. **AUTHORIZE** staff to be a joint applicant with Monterey-Salinas Transit for a TIRCP grant for the SURF! Busway project; and
3. **AUTHORIZE** the Executive Director to accept grant funds, if awarded.

### **SUMMARY:**

The anticipated funding request for the Pajaro/Watsonville Multimodal Transit Station will be approximately \$15 million. This funding is to support the environmental review, design, and right-of-way acquisition phases of the station project.

Monterey-Salinas Transit District's application will be strengthened if TAMC is a joint applicant for the SURF! Busway and Bus Rapid Transit (BRT) project, which will be constructed within TAMC-owned right of way between Marina and Sand City. The anticipated funding request of \$25 million is to support the construction phase of the project.

### **FINANCIAL IMPACT:**

The Pajaro/Watsonville Multimodal Transit Station is estimated to cost approximately \$55 million to construct, but this estimate may change as the project is further defined in the environmental review and design phases. The TIRCP grant funding application for \$15 million would cover the cost of updating the Monterey County Rail Extension final Environmental Impact Report (EIR) under the California Environmental Quality Act (CEQA) to add the larger footprint of the vision scenario adopted by TAMC in the Monterey Bay Area Rail Network Integration Study, a federal Environmental Impact Study (EIS) under the National Environmental Policy Act (NEPA) to ensure federal grant eligibility, design, and right-of-way acquisition. Future funding for construction could come from a federal grant or another state grant.

The current total budget estimate for the SURF! Busway and BRT project is \$57 million, but this estimate may change as the project is further defined as the project team is entering into the final design phase within the next month. Measure X funding in the amount of \$15 million is available to the project. These funds are critical for continuing the project and showing local support for the project. The proposed TIRCP application for \$25 million is needed to strengthen the funding package and allow MST to be more competitive when applying for additional funding sources. If the application is successful, the funding will help fill the gap for the construction phase of the project.

## **DISCUSSION:**

The Pajaro/Watsonville Multimodal Transit Hub (see **web attachment**) is phase 2 of the Monterey County Rail Extension project (the Kick Start project is phase 1, and the Castroville station is phase 3). The proposed Pajaro/Watsonville station is located in the Monterey County unincorporated community of Pajaro. The station site is approximately 1.5 miles from downtown Watsonville in the County of Santa Cruz. This station will be the connection point for Santa Cruz County to new passenger rail service on the coast mainline tracks between Salinas and the San Francisco Bay Area. The station will transform a currently blighted area by providing a new community transportation hub that could entice transit-oriented housing and community services to the surrounding area.

The Transit and Intercity Rail Capital Program (TIRCP) was established to provide grants from the Greenhouse Gas Reduction Fund to transformative capital improvements that can significantly reduce emissions of greenhouse gases, vehicle miles traveled, and congestion. The program funding was further expanded in Senate Bill 1. Its objectives are to:

- Reduce greenhouse gas emissions.
- Expand and improve transit service to increase ridership.
- Integrate the rail service of the state's various rail operations, including the high-speed rail system; and
- Improve transit safety.

The Pajaro Watsonville Multimodal Transit Hub will address all the TIRCP goals, and the Monterey Bay Area Rail Network Integration Study (see **web attachment**) shows how the station will support the implementation of transit goals throughout the county and the region, by providing an access point to passenger rail service on the coast mainline tracks for the disadvantaged community of Pajaro and the City of Watsonville. The station will be a hub for Monterey-Salinas Transit and Santa Cruz Metro local and regional bus services. In the 20-year vision scenario of the Network Integration Study, the Pajaro station is the connecting point for the Santa Cruz Branch Line, enabling a round-the-bay rail service.

The SURF! Busway and BRT project (see **web attachment**) was identified in Measure X to provide a viable alternative to traffic congestion in the corridor. Project goals include reducing transit delays along State Route 1, improving air quality and safety in the corridor, and increasing system connectivity to existing and future active transportation projects, such as the Fort Ord Regional Trail and Greenway (FORTAG) project. The SURF! Busway and BRT project completed the environmental and preliminary engineering phase and is now in the final design phase, which is expected to cost around \$3.5 million, and last for 12 to 18 months. The construction phase is expected to begin in 2024 and is estimated to cost \$51.5 million, but more detailed cost estimates will be prepared as part of the pre-construction phases described above.

Measure X contributes \$15 million towards the project, but there is still a large funding gap to complete the project. If approved, TAMC and MST will submit a joint application to the State of California for \$25 million in Transit and Intercity Rail Capital Program funding.

## **WEB ATTACHMENTS:**

- [Monterey County Rail Extension Phase 2: Pajaro / Watsonville](#)
- [Monterey Bay Area Rail Network Integration Study](#)
- [SURF! Busway and Bus Rapid Transit Project](#)



## **Memorandum**

**To:** Board of Directors  
**From:** Elouise Rodriguez, Senior Administrative Assistant and Clerk of the Board  
**Meeting Date:** February 23, 2022  
**Subject:** **Committee Minutes**

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### **RECOMMENDED ACTION:**

**ACCEPT** draft minutes of the Transportation Agency Committees:

- Executive Committee - draft minutes of February 2, 2022
- Rail Policy Committee - draft minutes of February 7, 2022
- [Bicycle and Pedestrian Facilities Advisory Committee](#) - draft minutes of February 2, 2022
- [Technical Advisory Committee](#) - draft minutes of February 3, 2022
- [Excellent Transportation Oversight Committee](#) - No meeting

### **ATTACHMENTS:**

- ❑ Draft February Executive Committee Minutes
- ❑ Draft February RPC Minutes

**DRAFT MINUTES**

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY**  
 SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES AND MONTEREY COUNTY  
 REGIONAL DEVELOPMENT IMPACT FEE JOINT POWERS AGENCY

**EXECUTIVE COMMITTEE MEETING**

*Members: Mary Adams (Chair), Michael LeBarre (1<sup>st</sup> Vice Chair),  
 Chris Lopez (2<sup>nd</sup> Vice Chair), Ed Smith (Past Chair),  
 Wendy Root Askew (County representative), Kimbley Craig (City representative)*

**Wednesday, February 2, 2022**

\*\*\* 8:30 a.m. \*\*\*

REMOTE VIDEO/PHONE CONFERENCE ONLY

<b>EXECUTIVE COMMITTEE</b>	<b>MAR 21</b>	<b>APR 21</b>	<b>MAY 21</b>	<b>JUN 21</b>	<b>AUG 21</b>	<b>SEP 21</b>	<b>OCT 21</b>	<b>NOV 21</b>	<b>JAN 22</b>	<b>FEB 22</b>
Mary Adams, <b>Chair</b> Supr. Dist. 5 (S. Hardgrave, C. Courtney)	P (VC)	P (VC)	P (VC)	P(A) (VC)	P(A) (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)
Michael LeBarre, <b>1<sup>st</sup> Vice Chair</b> King City (C. DeLeon)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)
Chris Lopez, <b>2<sup>nd</sup> Vice Chair</b> Supr. Dist. 2 (P. Barba)	P (VC)	P (VC)	P (VC)	E	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)
Ed Smith, <b>Past Chair</b> Monterey (D. Albert, A. Renny)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	E
Wendy Root Askew, <b>County Representative</b> Supr. Dist. 1 (L. Gonzales/ <del>J. Gomez</del> )	P(A) (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P(A) (VC)	P(A) (VC)	E	P (VC)
Kimbley Craig, <b>City Representative</b> (C. Cromeenes)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)

*TC: via teleconference; VC: via video conference*

P = Present

A = Absent

P(A) = alternate present

E = Excused

**1. CALL TO ORDER:**

Chair Adams called the meeting to order at 8:30 a.m. Roll call was taken, and a quorum was confirmed.

Staff present: Goel, Guther, Muck, Rodriguez, Watson, and Zeller.

Others present: Agency Counsel Katherine Hansen; Colleen Courtney, District 5 alternate; David Rohal and Chris Hart, Sierra Railroad

**2. PUBLIC COMMENTS:**

No public comment.

**3. CONSENT AGENDA:**

**M/S/C**

Craig/LeBarre/unanimous

On a motion by Committee Member Craig, seconded by Committee Member LeBarre, the Committee voted 5-0 to approve the minutes from the Executive Committee meeting of January 3, 2022.

**4. DRAFT OVERALL WORK PROGRAM, BUDGET AND INTEGRATED FUNDING PLAN**

On a motion by Committee Member Lopez, seconded by Committee Member Craig, the Committee voted 5-0 to recommend the Board of Directors authorize the Executive Director to submit the draft fiscal year 22/23 Overall Work Program to Caltrans for initial review; that the Board provide direction and guidance to staff on the three-year budget for fiscal years 22/23 through 24/25, the Overall Work Program for fiscal year 22/23, and the 2022 Integrated Funding Plan; and that the Board direct the Executive Director to bring the final three-year budget, one-year Overall Work Program, and the Integrated Funding Plan back to the Board on May 25, 2022 for approval, to include a 4% cost of living increase.

Mike Zeller, Director of Programming & Project Delivery, reported the annual Overall Work Program and Integrated Funding Plan describes the activities that the Agency will undertake during the next fiscal year, and provides the basis for the 2022/23 budget. The budgeting process was changed last fiscal year so that regional projects such as Salinas Rail Extension and Measure X programs are now listed in the Integrated Funding Plan. The two documents are intended to complement each other, but not necessarily add up. Agency staff time spent working on regional projects continues to be included in the Agency's budget. Direct expenses for these regional projects are only included in the Integrated Funding Plan.

Rita Goel, Director of Finance & Administration, reported that the Agency budget separates expenditures into two types: operating and direct programs. Operating expenditures include salaries and benefits, materials and supplies, and equipment. Direct program expenditures for outside consultants, contracts, and ongoing project and program delivery with continuous funding such as Freeway Service Patrol and Call Box are in the Agency's budget and the

Overall Work Program. Operating: The proposed fiscal year 2022-2023 operating expenditure budget is \$3,630,869 a net decrease over fiscal year 2021-2022 of \$179,565. The Committee agreed that the draft operating budget to be presented to the Board on February 23, 2022, be revised to include a 4% cost of living increase.

**5. TAMC BOARD DRAFT AGENDA**

Executive Director Todd Muck reviewed the draft regular and consent agenda for the TAMC Board meeting of February 23, 2022.

After Executive Committee discussion, direction was provided to staff to place the following items for consideration on the regular agenda:

- Unmet Transit Needs Hearing
- Draft Overall Work Program and Budget
- Closed Session: Executive Director Evaluation

**6. ANNOUNCEMENTS**

Executive Director Todd Muck asked the opinion of the Committee if they would prefer a 9 a.m. start time; it was the consensus of the Committee to keep the meeting start time of 8:30 a.m.

Director Muck announced that a TAMC Board Special Meeting would be held on February 9, 2022, at 8:30 a.m.

**7. ADJOURNMENT**

Chair Adams adjourned the meeting at 9:41 a.m.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)  
**RAIL POLICY COMMITTEE MEETING**  
**DRAFT Minutes of February 7, 2022**  
Transportation Agency for Monterey County  
**ZOOM REMOTE VIDEO/PHONE CONFERENCE ONLY**

	MAR 21	APR 21	MAY 21	JUN 21	JUL 21	AUG 21	SEP 21	OCT 21	NOV 21	DEC 21	JAN 22	FEB 22
L. Alejo, Dist. 1 (L. Gonzalez, <del>J. Gomez</del> )	<b>C</b>	P(A)	P(A)	P(A)	<b>N</b>	P(A)	P(A)	P(A)	P(A)	<b>N</b>	P(A)	E
J. Phillips, Dist. 2 (J. Stratton, <del>C. Link</del> )	<b>A</b>	P(A)	P(A)	P(A)	<b>O</b>	P(A)	-	P(A)	P(A)	<b>O</b>	P(A)	P(A)
W. Askew, Dist. 4 (Y. Anderson)	<b>N</b>	P(A)	P(A)	P(A)		E	P(A)	P	P(A)		P	P(A)
M. Adams, Dist. 5, ( <del>S. Hardgrave</del> , C. Courtney)	<b>C</b>	P(A)	P(A)	P(A)	<b>M</b>	P(A)	P(A)	P(A)	E	<b>M</b>	P(A)	P(A)
M. LeBarre, King City, Chair (C. DeLeon)	<b>E</b>	P	P	P	<b>E</b>	P	P	P	P	<b>E</b>	P	P
C. Medina Dirksen, Marina (B. Delgado)	<b>L</b>	A	A	P(A)	<b>E</b>	P	P	P	P(A)	<b>E</b>	A	A
E. Smith, Monterey (D. Albert, A. Renny)	<b>L</b>	P	P	E	<b>T</b>	E	P	A	P	<b>T</b>	P	P
K. Craig, Salinas, (C. Cromeenes)	<b>E</b>	P	P	P	<b>I</b>	P	A	P	P	<b>I</b>	A	A
G. Hawthorne, Sand City ( <del>J. Blackwelder</del> , K. Cruz)	<b>D</b>	P(A)	P(A)	P(A)	<b>N</b>	P(A)	P(A)	P(A)	P(A)	<b>N</b>	P(A)	P(A)
I. Oglesby, Seaside (D. Pacheco)		P	P	P	<b>G</b>	P	P	P	P	<b>G</b>	P	P
A. Chavez, Soledad (F. Ledesma)		A	P	P		P	A	A	P		A	P
D. Potter, At Large Member, Vice Chair		P	P	P		P	P	A	E		P	P
M. Twomey, AMBAG ( <del>H. Adamson</del> , P. Hierling)		P(A)	P(A)	P(A)		P(A)	P(A)	P(A)	P(A)		P(A)	P(A)
O. Monroy-Ochoa, Caltrans District 5		A	A	A		A	P	P	A		A	A
C. Sedoryk, MST (L. Rheinheimer)		P(A)	P(A)	P(A)		P(A)	P(A)	P(A)	E		P(A)	P(A)
<b>STAFF</b>												
T. Muck, Executive Director		P	P	P		P	P	P	P		P	P
C. Watson, Director of Planning		P	P	P		P	P	P	P		P	P
M. Zeller, Director of Programming & Project Delivery		P	P	E		P	P	P	P		P	P
T. Wright, Outreach Coordinator		P	A	P		A	A	A	A		A	A
M. Montiel Admin Assistant		P	P	P		P	P	P	P		P	P
L. Williamson, Senior Engineer		P	P	P		P	P	P	P		P	P
D. Bilsle, Principal Engineer		P	A	A		A	A	A	P		P	P
A. Guther Assis. Transp. Planner									P		P	P

TC: via teleconference; VC: via video conference

P = Present  
A = Absent  
P(A) = alternate present  
E = Excused

**1. QUORUM CHECK AND CALL TO ORDER**

Chair LeBarre called the meeting to order at 3:01 p.m. A quorum was established.

**OTHERS PRESENT**

Benson Kwong	Caltrans	Tarah Brady	Caltrans
Shannon Simonds	Caltrans		

**2. PUBLIC COMMENTS**

None

**3. CONSENT AGENDA**

**M/S/C** Potter/Smith/unanimous

**3.1** Approved minutes of the January 10, 2022 Rail Policy Committee meeting.

**3.2** Received update on the planned increase in passenger rail service along the coast corridor between San Francisco and Los Angeles.

**END OF CONSENT AGENDA**

**4. RAIL POLICY COMMITTEE ELECTIONS**

The Committee held elections for Chair and Vice Chair for 2022-24.

Christina Watson, Director of Planning, noted that bylaws call for the Rail Policy Committee to elect a Chair and Vice Chair in February of every even year.

**M/S/C** Potter / Oglesby / unanimous

Committee Member Potter made a motion, seconded by Committee Member Oglesby, to nominate Mike LeBarre to continue to Chair the Rail Policy Committee.

**M/S/C** Smith / Cruz / unanimous

Committee Member Smith made a motion, seconded by Committee Alternate Cruz, to nominate Dave Potter as Vice Chair for the Rail Policy Committee.

5. **SALINAS RAIL KICK START PROJECT UPDATE**

The Committee received an update on the Salinas Rail Kick Start project.

Christina Watson, Director of Planning, reported that the Agency filed a Notice of Completion for the Package 1 construction.

Mike Zeller, Director of Programming and Project Delivery, reported that staff continues to coordinate with the California Transportation Commission (CTC) and the City of Salinas on the logistics to transfer ownership of the completed project to the City of Salinas. He noted that the land transfer must be approved by the CTC. Mr. Zeller noted that it will go to the CTC for approval at the March meeting.

Mr. Zeller reported that the Agency is pursuing the acquisition of five privately-owned parcels for the layover facility for Package 2. He noted that four have settlement agreements and one is in negotiations with the property owners to reach agreement before June 2022. He noted that the TAMC Board approved the contract with Bender Rosenthal to assist with Union Pacific Railroad property acquisition.

Ms. Watson reported that the design plans are under review now and that staff continues to work on a Memorandum of Understanding (MOU) with Gilroy and Santa Clara Valley Transportation Authority (VTA), hoping to bring it to the March Board for adoption.

6. **ANNOUNCEMENTS AND/OR COMMENTS FROM COMMITTEE MEMBERS**

None

7. **ADJOURN**

Chair LeBarre adjourned the meeting at 3:19 p.m.



**Memorandum**

**To:** Board of Directors  
**From:** Elouise Rodriguez, Senior Administrative Assistant and Clerk of the Board  
**Meeting Date:** February 23, 2022  
**Subject:** Correspondence

**RECOMMENDED ACTION:**

RECEIVE correspondence to and from TAMC for the month of February 2022.

**WEB ATTACHMENTS:**

- [January 18, 2021 letter from Central Coast Coalition to Cathryn Rivera-Hernandez, Appointments Secretary re: Support for Reappointment of Fran Inman to the California Transportation Commission](#)
- [January 25, 2021 letter from TAMC to Hans Uslar, City Manager Monterey re: North Fremont Gap-Closure Project -Clean California Local Grant Letter of Support](#)

Letters from TAMC re: Review of Measure X Annual Compliance Report:

- [County of Monterey CEO McKee](#)
- [Carmel by the Sea City Manager Rerig](#)
- [King City City Manager Adams](#)
- [Del Rey Oaks City Manager Guertin](#)
- [Salinas City Manager Currig](#)
- [Seaside City Manager Greathouse](#)
- [Pacific Grove City Manager Harvey](#)
- [Marina City Manager Long](#)
- [Gonzales City Manager Mendez](#)
- [Sand City, City Manager Norgaard](#)
- [Soledad City Manager Slama](#)
- [Monterey City Manager Uslar](#)
- [Greenfield City Manager Woods](#)